

Karl Junginger Memorial Library
Board of Trustees Meeting Agenda
September 27th, 2022 @ 5:30 pm

- I. Call to Order & Introductions
Meeting called to order at 5:31. Trustees Present: Kelli Mountford, Deb Battenberg, Brian Henning, Art Biermeier, Cindy Krueger, Abby Vosters, Miriam Schilling
Trustees not present: Sarah Cumming
Guest: Karol Kennedy
- II. Agenda
- III. Approval of open and closed minutes from August 24th, 2022
Are there any corrections to the minutes as printed and distributed to the trustees?
Hearing none, the minutes are approved as printed and distributed
- IV. Correspondence, Appearance, Public Comments
GUEST SPEAKER – KAROL KENNEDY, Bridges Library Director
Karol Kennedy introduced herself and described the Bridges library system. Bridges provides the library catalog, manages digital content, system wide marketing, consulting, and takes care of deliveries. Bridges itself is funded by state aid. Kennedy also explained tax appropriation for libraries.
- V. Director's Report
No questions were presented.
- VI. Unfinished Business
 - A. Financial monthly report for August 2022 – *Action*
Biermeier moved to approve the report; Krueger seconded. Motion passed unanimously.
 - B. 2023 Budget – *Informational*
Mountford has not gotten an update from the finance committee. No news to report.
 - C. October 29th Library Closed – *Action*
Henning moved to close the library Saturday October 29 due to staffing shortages. Battenberg seconded. Motion passed unanimously.
 - D. Staff Door Replacement – *Action*
Biermeier moved to replace the staff door. Schilling seconded; motion passed unanimously.
 - E. Furnace Replacement – *Action*
Henning moved to replace the 2 furnaces. Vosters seconded. Motion passed unanimously.
 - F. Policy 405 Reconsideration and Form – *Action*
Krueger moved to approve the policy as presented with the following changes:
Question #7 adding examples of professional review sources
#11 – why do you believe this should be restricted for all community members?
Battenberg seconded. Motion passed unanimously.
 - G. Policy 406 Purchasing – *Action*
Biermeier moved to approve the policy as currently written. Henning seconded. Motion passed unanimously.

Please contact Kelli Mountford at 920-478-3344 if you need accommodations to attend the meeting.

- H. *Carpet Update – Informational*
Some of the carpet samples were out of our budget, and new samples are being sent. Mountford will approve them once they are sent.
 - I. *Parking Lot update – Informational*
City employees looked at the parking lot. Mountford has an estimate for \$220,000. Mountford will talk to the city, put it out for bids, and reach out to the Karl Junginger Foundation.
- VII. New Business
- A. *Library Trustee Appreciation 10.4.22 @ Waukesha Library from 6 to 8 pm, RSVP by Sept. 30th – Informational*
 - B. *Policy 418 WiFi – Informational*
Mountford did not have any changes to suggest.
 - C. *Policy 430 Computer Use – Informational*
- VIII. Future agenda items
Policy 418 and 430, Budget update,
- IX. Date, place, and time of next meeting Tuesday, October 25th at 5:30 pm
5:30 October 26, KJML meeting room
- X. Adjournment
Biermeier moved to adjourn at 6:55. Krueger seconded. Motion passed unanimously. Motion passed unanimously.

Respectfully Submitted, Deb Battenberg, secretary

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