

Karl Junginger Memorial Library
Board of Trustees Meeting Minutes
June 25, 2025 @ 5:30 pm

I. Call to Order & Introductions

The meeting was called to order at 5:32 p.m. Present: Art Biermeier, Diane Graff, Miriam Schilling, Leslie Fugate, Tracy Grant, Sara Cummings, Susan McDermott, and Kelli Mountford.

II. Approval of agenda

The agenda was approved as written

III. Approval of open minutes from May 28, 2025.

Graff moved to approve the May 28, 2025, minutes. Fugate seconded. The motion passed unanimously.

IV. Correspondence, Appearance, Public Comments

Mountford presented a Thank You card from Jenna Spies for the graduation gift from the Board of Trustees and Staff.

V. Director's Report

Mountford presented that the Google 360 Pano Photo Tour has been completed. The 2025 Summer Reading Program has more than 500 people and counting have signed up.

VI. Unfinished Business

A. **Financial monthly report for May 2025 - Action**

Cummings moved to approve the May 2025 monthly invoices as presented. McDermott seconded. The motion passed unanimously.

B. **Jefferson County Library Board appointment WL City Council questions –Informational**

Cummings stated that the City Council discussed and does not have any more questions about this matter.

C. **Library Adult Fiction Shelving – Action**

Fugate moved to approve that Mountford may spend up to \$10,000 of the Garman Trust Fund balance to purchase two adult fiction book shelves. Schilling Seconded. Motion passed unanimously.

D. **Policy 435 Social Media – Action**

Cummings moved to approve Policy 435 Social Media with the provided updates. Fugate seconded. The motion passed unanimously.

E. Policy 450 Wireless Internet Service – Action

Cummings made the motion to remove Policy 450 Wireless Internet Service from library policies, with Mountford adding the necessary wording to Policy 430 Computer Use to update with needed Wireless Internet Service information. Fugate seconded. The motion passed unanimously.

VII. New Business

A. 2026 Budget – Informational

Mountford stated that the Bridges' costs for databases and fees would most likely see an increase of 5 to 9%. We are waiting on the Mayor's parameters.

B. Hoopla – Informational

Mountford discussed the 2026 Hoopla and Overdrive/Advantage budget costs and issues.

C. Policy 430 Computer Use – Informational

This policy will be reviewed next month. The Policy 450 Wireless Internet Service language will be added to this policy.

D. Policy 455 Outdoor Signage – Informational

This policy will be reviewed next month.

E. Trustee Training Week August 18 -21 Webinars from noon until 1 pm, recorded – Informational

Link to register – <https://www.wistrusteetraining.com/>

F. Read and Discuss the Library Board Trustee Handbook Chapter 21, “The Library Board and Accessible Services” – Informational

VIII. Future agenda items – Budget 2026, Phone Bill, Adult Fiction shelving, Policy 430, Policy 455

IX. Date, place, and time of the next meeting

The next board meeting will be held on Wednesday, July 23, at 5:30 p.m. in the Hyer Conference Room.

X. Adjournment

Cummings moved to adjourn at 6:16 p.m. Schilling seconded. The motion passed unanimously.

Respectfully submitted,

Kelli Mountford