

Karl Junginger Memorial Library
Board of Trustees Meeting Minutes
May 28, 2025 @ 5:30 pm

- I. Call to Order & Introductions
The meeting was called to order at 5:32 p.m. Present: Art Biermeier, Diane Graff, Miriam Schilling, Leslie Fugate, Tracy Grant, Cindy Krueger, Susan McDermott, and Kelli Mountford.
- II. Approval of agenda
The agenda was approved as written
- III. Approval of open minutes from April 23, 2025.
Fugate moved to approve the April 23, 2025, minutes. Krueger seconded. The motion passed unanimously.
- IV. Correspondence, Appearance, Public Comments
Mountford presented a Thank Card from the Senior Exercise group who use the Junginger Community Room throughout the Fall and Winter months.
- V. Director's Report
Mountford presented the 2025 Summer Reading Program. She stated that the entire program is run by donations and grants.
- VI. Unfinished Business
 - A. **Financial monthly report for April 2025 - Action**
Schilling moved to approve the April 2025 monthly invoices as presented. Fugate seconded. The motion passed unanimously.
 - B. **Election Board of Officers (2-year terms; President, VP, Secretary/Finance) Action -**
Grant made a motion to approve Biermeier as President, Susan McDermott as Vice President, and Cindy Krueger as Secretary/Treasurer for another 2 years. term. Fugate seconded. Motion passed unanimously.
 - C. **Library Board Bylaws – Action**
Biermeier moved to approve the updated Board bylaws. Krueger seconded. The motion passed unanimously.
 - D. **Policy 415 Interlibrary Loan – Action**
Fugate moved to approve Policy 415 Interlibrary loan with the provided updates. Grant seconded. The motion passed unanimously.
 - E. **Jefferson County Library board appointment WL City Council questions - Informational**

Mountford discussed that at the City council meeting, where they were to approve the city's ordinance to change the library board members from seven to eight, 2 alders voted no. There were questions, and they wanted Cummings to provide answers to them. Cummings was unavailable for this meeting; this item will be on the June agenda.

VII. New Business

A. **Library Adult Fiction Shelving – Action**

Biermeier moved to table the agenda item until Mountford can provide more quotes and information. Fugate seconded. The motion passed unanimously.

B. **Policy 435 Social Media – Informational**

This policy will be reviewed next month.

C. **Policy 450 Wireless Internet Service – Informational**

This policy will be reviewed next month.

D. **KJML Accessibility Assessment review – Informational**

Mountford reviewed the accessibility report that was created by Society's Assets back in 2018. Almost all of the issues have been dealt with. There are three that still need to be taken care of. Two deal with the front sidewalk leading up to the parking lot entrance. One is the missing slats in the door entrances.

E. **Read and Discuss the Library Board Trustee Handbook Chapter 20 “The Library Board and Building Accessibility” – Informational**

VIII. Future agenda items – Budget 2026, Adult Fiction shelving, Jefferson County Library Board position, Policy 435, Policy 450

IX. Date, place, and time of the next meeting

The next board meeting will be held on Wednesday, June 25, at 5:30 p.m. in the Hyer Conference Room.

X. Adjournment

Schilling moved to adjourn at 6:17 p.m. Krueger seconded. The motion passed unanimously.

Respectfully submitted,

Cindy Krueger

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