

Karl Junginger Memorial Library  
Board of Trustees Meeting Minutes  
**May 28, 2025 @ 5:30 pm**

- I. Call to Order & Introductions  
*The meeting was called to order at 5:32 p.m. Present: Art Biermeier, Diane Graff, Miriam Schilling, Leslie Fugate, Tracy Grant, Cindy Krueger, Susan McDermott, and Kelli Mountford.*
- II. Approval of agenda  
*The agenda was approved as written*
- III. Approval of open minutes from April 23, 2025.  
*Fugate moved to approve the April 23, 2025, minutes. Krueger seconded. The motion passed unanimously.*
- IV. Correspondence, Appearance, Public Comments  
Mountford presented a Thank Card from the Senior Exercise group who use the Junginger Community Room throughout the Fall and Winter months.
- V. Director's Report  
Mountford presented the 2025 Summer Reading Program. She stated that the entire program is run by donations and grants.
- VI. Unfinished Business
  - A. **Financial monthly report for April 2025 - Action**  
*Schilling moved to approve the April 2025 monthly invoices as presented. Fugate seconded. The motion passed unanimously.*
  - B. **Election Board of Officers (2-year terms; President, VP, Secretary/Finance) Action -**  
*Grant made a motion to approve Biermeier as President, Susan McDermott as Vice President, and Cindy Krueger as Secretary/Treasurer for another 2 years. term. Fugate seconded. Motion passed unanimously.*
  - C. **Library Board Bylaws – Action**  
*Biermeier moved to approve the updated Board bylaws. Krueger seconded. The motion passed unanimously.*
  - D. **Policy 415 Interlibrary Loan – Action**  
*Fugate moved to approve Policy 415 Interlibrary loan with the provided updates. Grant seconded. The motion passed unanimously.*
  - E. **Jefferson County Library board appointment WL City Council questions - Informational**

*Mountford discussed that at the City council meeting, where they were to approve the city's ordinance to change the library board members from seven to eight, 2 alders voted no. There were questions, and they wanted Cummings to provide answers to them. Cummings was unavailable for this meeting; this item will be on the June agenda.*

VII. New Business

A. **Library Adult Fiction Shelving – Action**

Biermeier moved to table the agenda item until Mountford can provide more quotes and information. Fugate seconded. The motion passed unanimously.

B. **Policy 435 Social Media – Informational**

*This policy will be reviewed next month.*

C. **Policy 450 Wireless Internet Service – Informational**

*This policy will be reviewed next month.*

D. **KJML Accessibility Assessment review – Informational**

*Mountford reviewed the accessibility report that was created by Society's Assets back in 2018. Almost all of the issues have been dealt with. There are three that still need to be taken care of. Two deal with the front sidewalk leading up to the parking lot entrance. One is the missing slats in the door entrances.*

E. **Read and Discuss the Library Board Trustee Handbook Chapter 20 "The Library Board and Building Accessibility" – Informational**

VIII. Future agenda items – Budget 2026, Adult Fiction shelving, Jefferson County Library Board position, Policy 435, Policy 450

IX. Date, place, and time of the next meeting

The next board meeting will be held on Wednesday, June 25, at 5:30 p.m. in the Hyer Conference Room.

X. Adjournment

Schilling moved to adjourn at 6:17 p.m. Krueger seconded. The motion passed unanimously.

Respectfully submitted,

Cindy Krueger

**Karl Junginger Memorial Library / Mayor/Council/Board Report -JUNE 2025**

JUNE MONTHLY STATISTICS		JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Library Card Holders	2024	2370	2380	2391	2403	2415	2443	2470	2486	2436	2434	2274	2292
	2025	2301	2315	2317	2330	2353							
	% of Change	-2.91%	-2.73%	-3.09%	-3.04%	-2.57%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
NEW Library Card Holders													
NEW TO 2025 STATS													
	2025	13	18	20	25	30							
	% of Change	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Checkouts (Circulation)	2024	4024	4344	3645	4306	3595	5529	6002	4483	3947	4284	4186	4178
	2025	4662	4182	4539	4122	4134							
	% of Change	15.85%	-3.73%	24.53%	-4.27%	14.99%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
eBook/Audio Checkouts (Circulation)	2024	986	887	914	826	785	710	875	778	762	882	723	747
	2025	868	856	840	909	935							
	% of Change	-11.97%	-3.49%	-8.10%	10.05%	19.11%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Library Visits	2024	1759	1725	1864	2207	2299	3064	3030	2000	2052	2157	1922	1381
	2025	1956	1970	2384	2280	2387							
	% of Change	11.20%	14.20%	27.90%	3.31%	3.83%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Meeting Room Use BY PUBLIC	2024	8	12	8	14	13	9	9	9	11	11	11	6
	2025	9	17	20	18	9							
	% of Change	12.50%	41.67%	150.00%	28.57%	-22.22%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Public Computer Use	2024	101	130	91	118	106	74	75	73	87	75	82	77
	2025	77	73	105	100	108							
	% of Change	-23.76%	-43.85%	15.38%	-15.25%	1.89%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
WiFi Use	2024	135	181	182	200	204	203	202	221	254	208	188	165
	2025	230	232	200	217	202							
	% of Change	70.37%	28.18%	9.89%	8.50%	-0.98%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Outreach to local schools, daycares, & residents Checkouts	2024	63	152	57	183	133	70	84	63	91	74	119	78
	2025	114	186	131	139	109							
	% of Change	80.95%	22.37%	129.82%	-24.04%	-18.05%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Adult Number of Programs	2024	20	20	20	21	18	19	20	16	19	22	18	15
	2025	15	15	18	14	13							
	% of Change	-25.00%	-25.00%	-10.00%	-33.33%	-27.78%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Adult Attendance	2024	162	153	201	161	121	265	188	159	153	244	122	147
	2025	197	103	135	94	150							
	% of Change	21.60%	-32.68%	-32.84%	-41.61%	23.97%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Teen (12-18) Number of programs	2024	4	4	3	3	3	9	10	4	4	4	3	3
	2025	4	3	3	1	0							
	% of Change	0.00%	-25.00%	0.00%	-66.67%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Attendance	2024	50	26	32	25	24	166	108	38	27	44	29	24
	2025	21	10	24	24	0							
	% of Change	-58.00%	-61.54%	-25.00%	-4.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Children's Number of programs	2024	15	17	17	18	16	28	33	14	16	17	14	12
	2025	12	14	12	17	13							
	% of Change	-20.00%	-17.65%	-29.41%	-5.56%	-18.75%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%
Attendance	2024	367	264	425	465	1035	2016	1694	425	435	591	429	393
	2025	355	329	351	613	943							
	% of Change	-3.27%	24.62%	-17.41%	31.83%	-8.89%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%	-100.00%