

Karl Junginger Memorial Library  
Board of Trustees Meeting Minutes  
**April 23, 2025 @ 5:30 pm**

I. Call to Order & Introductions

*The meeting was called to order at 5:31 p.m. Present: Art Biermeier, Diane Graff, , Miriam Schilling, Leslie Fugate, Tracy Grant, Ben Genz (Poehling), Rod Ellenbecker (SP Bank), and Kelli Mountford.*

II. Approval of agenda

*The agenda was approved as written*

III. Approval of open minutes from March 26, 2025.

*Fugate moved to approve the March 26, 2025, minutes. Graff seconded. The motion passed unanimously.*

IV. Correspondence, Appearance, Public Comments

Ben Genz from Poehling Capital Management and Rod Ellenbecker from the Bank of Sun Prairie spoke on our Clark Trust. Bank of SP is the Trustee of the Clark Trust for the KJML. The Bank of SP works in alignment with Poehling Capital from a fiduciary standpoint for investment planning. They work together with the KJML Board of Trustee's policy for the Clark Trust.

V. Director's Report

VI. Unfinished Business

A. **Financial monthly report for March 2025 - Action**

*Krueger moved to approve the March 2025 monthly invoices as presented. Schilling seconded. The motion passed unanimously.*

B. **2026 County Dollars (TNR) Budget – Informational**

*Mountford turned in all of the forms to Dodge, Dane, Waukesha, and Jefferson counties for 2026 TNR county dollars. Jefferson dollars will be less. Dodge, Dane, and Waukesha will be more.*

C. **County Library board Position update – Informational**

a. *Tracy Grant was appointed by the Jefferson County Council for a 3-year term beginning May 1, 2025 and ending May 1, 2028.*

D. **Board Member updates – Informational**

*Cindy Krueger and Susan McDermot were appointed to the KJML board for a 3-year term. Sara Cummings was appointed as the City Alder representative for another 1-year term to the library board.*

**E. Policy 407 Public Materials & Displays - Action**

*Krueger moved to approve Policy 407 with the provided updates. Fugate seconded. The motion passed unanimously.*

**F. Policy 411 Library of Things Collection Borrowing – Action**

*Fugate moved to approve Policy 411 with the provided updates. Biermeier seconded. The motion passed unanimously.*

**VII. New Business**

**A. Bridges Innovative Grant – Informational**

The library won a \$2,000 grant to install keyless entry on both the Community room door and the staff entrance door.

**B. Library Bylaws – Informational**

*The By-Laws will be reviewed next month.*

**C. Policy 515 Interlibrary Loan – Informational**

*This policy will be reviewed next month.*

**D. Read and Discuss the Library Board Trustee Handbook Chapter 19 “Library Director Certification” – Informational**

*Mountford reviewed highlighted information about the library director certification requirements.*

**VIII. Future agenda items – Library board position elections, Policy 515, and Bylaws,**

**IX. Date, place, and time of the next meeting**

The next board meeting will be held on Wednesday, May 28, at 5:30 p.m. in the Hyer Conference Room.

**X. Adjournment**

Krueger moved to adjourn at 6:39 p.m. Graff seconded. The motion passed unanimously.

Respectfully submitted,

Cindy Krueger