

Karl Junginger Memorial Library
Board of Trustees Meeting Minutes
February 25, 2026 @ 5:30 pm

- I. Call to Order & Introductions
The meeting was called to order at 5:32 p.m. Present: Art Biermeier, Diane Graff, Tracy Grant, Susan McDermott, Cindy Krueger, and Kelli Mountford.
- II. Approval of agenda
The agenda was approved as written
- III. Approval of open minutes from January 28, 2026.
Graff moved to approve the January 2026 minutes. McDermott seconded. The motion passed unanimously.
- IV. Correspondence, Appearance, Public Comments
- V. Director's Report
- VI. Unfinished Business
 - A. **Financial monthly report for January 2026 - Action**
Fugate moved to approve the January 2026 monthly invoices as presented. Krueger seconded. The motion passed unanimously.
 - B. **Budget 2025/2026 – Informational**
Mountford stated that the 2025 budget is still being audited but is mostly completed.
 - C. **Policy 418 WiFi Hotspot Circulation – Action**
Grant moved to approve Policy 418 with the changes. McDermott seconded. The motion passed unanimously.
 - D. **Computer Installation – Informational**
Mountford updated the library board about the library computers, the installation process, and costs.
 - E. **ADA Website – Informational**
Mountford updated the library board about the progress on making the library website ADA accessible by April 2027.
 - F. **Library Legislative Day Recap (Art) – Informational**
Art updated the Library Board about Library Legislative Day.
- VII. New Business
 - A. **Review and take action on 2025 State Annual Report – Action**
Grant moved to approve the 2025 State Annual Report. Fugate seconded. The motion passed unanimously.

B. AWE Learning Station – Action

Krueger moved to purchase a new AWE computer (Spanish) Bi-Lingual Learning Station for early Literacy using the CLARK TRUST fund balance dollars. Grant seconded. The motion passed unanimously.

C. Job Description “Librarian” – Action

Grant made a motion to table the Job Description “Librarian” until next month to review it with the job description “Assistant Director”. Fugate seconded. The motion passed unanimously.

D. Review Policy 417 Zoo Pass – Informational

Mountford discussed Policy 417 Zoo Pass, and that it will be brought up next month for approval.

E. Read and Discuss the Library Board Trustee Handbook Introduction and Chapter1, “The Trustee Job Description” – Informational

The board decided to table this item for future discussion.

VIII. Future agenda items – Budget 2025/2026, Policy 417, Job Description, Computers (Capital Budget), ADA website

IX. Date, place, and time of the next meeting: Wednesday, March 25, at 5:30 p.m. in the Hyer Conference Room

X. Adjournment

Grant moved to adjourn at 6:44 p.m. McDermott seconded. The motion passed unanimously.

Respectfully submitted,
Cindy Krueger