

**Regular meeting of the Waterloo Water & Light Commission held September 2, 2025**

Meeting called to order by President Devin Schumann at 6:59pm at the Waterloo Utilities office. Present were Commissioners Chuck Wallace, Vern Butzine, Pam Kuhl, Richard Weihert, Superintendent Barry Sorenson, Office Mgr Joy Bisco, and Resident Maureen Giese.

**Minutes**

Motion by Vern Butzine, seconded by Devin Schumann to approve the minutes of the August 5, 2025 meeting. Motion carried.

**Expenditures**

Motion by Chuck Wallace, seconded by Pam Kuhl to approve the August bills as presented. Motion carried.

**Citizen Input**

Maureen Giese asked for more information to be provided in the minutes and to the citizens regarding the water tower.

**Portzen Pay Request**

Motion by Devin Schumann, seconded by Richard Weihert to approve and recommend to City Council, Portzen pay request #27 in the amount of \$627,397.81. Motion carried.

**2026 Budgets**

Motion by Richard Weihert, seconded by Pam Kuhl to approve the 2026 budgets as presented. Motion carried.

**Sick Leave Policy**

Motion by Devin Schumann, seconded by Vern Butzine to approve the sick leave policy change as presented. Motion carried.

Motion by Vern Butzine, seconded by Pam Kuhl to adjourn the meeting at 7:40pm. Motion carried.

Respectfully submitted,  
Pam Kuhl - Secretary

<b><u>List of Bills</u></b>			
AC Engineering	976.80	OpenPoint	1,210.00
APG of Southern Wisconsin	40.39	Payment Service Network	12.95
BMO	1,242.68	Payroll	88,295.92
BMO Mastercard	1,771.02	Piggly Wiggly	17.86
Border States	535.20	Portland Sanitary District	23,231.81
City of Waterloo Treasurer	60,820.22	Portzen Construction	229,384.15
Core & Main	108.00	Public Service Commission	95.36
Crescent Electric	1,264.00	Resco	298.00
DNR Operator Certification	25.00	Seera	1,339.25
DNR	125.00	The Expeditors	1,250.00
Ehlers	19.93	Town & Country Engineering	30,135.23
Environmental Consulting & Testing	1,800.00	Uline	1,843.96
Forster Electrical Engineering	2,625.00	US Cellular	528.64
Frontier	512.04	Unifirst Corp	637.13
GFC Leasing	127.00	UPS	118.25
GLS Utility LLC	2,779.55	Utility Sales & Service	111.05
Hawkins	7,914.81	USA	31.98
Howie's Hardware	212.73	Wastewater Training Solutions	165.00
Infosend	1,331.52	Waterloo Building Center	110.00
Insight FS	633.40	Waterloo Utilities	11,110.95
Irby	30,615.00	WE Energies	2,366.28
Kwik Trip	1,189.86	Wisconsin Dept. of Revenue	18,957.42
Mid-State Equipment	7,900.00	WPPI Energy	345,893.53
Northern Lake Service	276.95		
North Central Lab	1,071.63		
Nile Xpedite Solutions of Wisconsin	1,155.00		
		Total Disbursements	\$884,217.45
<b><i>Checking Account</i></b>			
Balance 7/31/25			315,721.16
Deposits			1,176,780.49
Disbursements			(883,679.62)
Interest			236.17
Balance 8/31/25			<u><u>\$609,058.20</u></u>
<b><i>WWTP DNR Replacement Fund</i></b>			
Balance 7/31/25			\$583,873.87
Deposit/ (Withdrawal)			1,285.48
Interest			-87.45
Balance 8/31/25			<u><u>\$585,071.90</u></u>
<b><i>Debt Service Account</i></b>			
Balance 7/31/25			\$668,516.42
Deposit			119,425.00
Bond Payment/Svc Fees			(90.40)
Interest			1,616.05
Balance 8/31/25			<u><u>\$789,467.07</u></u>
<b><i>Money Market Account</i></b>			
Balance 7/31/25			2,112,120.36
Deposits			257,219.70
Transfer			(419,425.00)
Disbursements			(340.05)
Interest			4,706.22
Balance 8/31/25			<u><u>\$1,954,281.23</u></u>
<b><i>Transportation Fund</i></b>			
Balance 7/31/25			\$12,586.00
Transfer			
Balance 8/31/25			<u><u>\$12,586.00</u></u>
<b><i>WWTP USDA Bond Reserve:</i></b>			
Balance 7/31/25			\$121,504.69
Transferred in/out			
Interest			454.65
Service Charge			(19.93)
Balance 8/31/25			<u><u>\$121,939.41</u></u>
<b><i>Avestar CD #3596 (Bond Reserve):</i></b>			
Balance 7/31/25			342,847.19
Interest			
Balance 8/31/25			<u><u>\$342,847.19</u></u>
<b><i>F&amp;M CD #613386 (Bond Reserve):</i></b>			
Balance 7/31/25			245,797.43
Interest			
Balance 8/31/25			<u><u>\$245,797.43</u></u>
<b><i>Construction Acct:</i></b>			
Balance 7/31/25			\$1,500.00
Transferred in			
Interest			
Balance 8/31/25			<u><u>\$1,500.00</u></u>