

Regular meeting of the Waterloo Water & Light Commission held November 4, 2025

Meeting called to order by President Devin Schumann at 7:00pm at the Waterloo Utilities office. Present were Commissioners Vern Butzine, Pam Kuhl, Michael Tschanz, Richard Weihert, Superintendent Barry Sorenson, Office Manager Joy Bisco, WLOO CATV Laura Cotting and Michelle Nightoak.

Minutes

Motion by Weihert, seconded by Tschanz to approve the minutes of the October 7, 2025 meeting. Motion carried.

Expenditures

Motion by Schumann, seconded by Kuhl to approve the October disbursements as presented. Motion carried.

Citizen Input

None.

Motion by Tschanz, second by Weihert, to move item 11 to item 5. Motion carried.

Cable Channel Request

Laura Cotting presented the WLOO CATV request and answered questions. Motion by Weihert, seconded by Butzine, to draft agreement for WLOO CATV to rent the utilities back two office spaces and common area. Motion carried. Cotting/Nightoak left.

Portzen Pay Request

Motion by Schumann, seconded by Kuhl, to approve and recommend to City Council, Portzen pay request #28 (\$549,204.34) and #29 (\$431,235.71) for a total amount of \$980,440.10. Motion carried.

3Q Financials

Joy present 3Q financials.

Water Billing Adjustment

Joy discussed the water billing adjustment for a commercial customer.

Sewer Industrial Customer Billing Request

Barry discussed the issues relating to the industrial customer. Motion by Schumann, seconded by Butzine, to reduce AbE's penalty by 90% for the month of September 2025. Motion carried.

2027/28 Water and Sewer ITA's

Barry reviewed the ITA's.

2025/26 Electric Projects

Barry reviewed the electric projects.

Motion by Kuhl, seconded by Butzine, to adjourn the meeting at 8:38pm. Motion carried.

Respectfully submitted,
Pam Kuhl - Secretary

<u>List of Bills</u>			
American Legion Auxiliary	250.00	Mid-State Equipment	30,079.05
APG of Southern Wisconsin	35.50	Millennium	883.57
BMO	1,520.05	North Central Lab	1,194.08
BMO Mastercard	6,041.72	OpenPoint	1,140.00
B&M Technical	7,193.00	Payment Service Network	12.95
Border States	535.20	Payroll	82,821.35
City of Waterloo Treasurer	885,717.73	Piggly Wiggly	55.75
C&M Hydraulic Tool Supply Inc	624.38	Portland Sanitary District	22,873.10
Core & Main	2,433.24	Portzen Construction	627,397.81
Crescent Electric	2,886.20	Public Service Commission	5,560.15
DOA	3,998.64	Resco	3,788.80
Ehlers	61.54	Rennhack Construction	1,366.00
Forster Electrical Engineering	4,172.98	Seera	1,322.29
Frontier	531.79	Solenis	4,878.09
GFC Leasing	127.00	Ted Pin Alley	100.00
GLS Utility LLC	2,892.20	Tempo Volleyball Club	250.00
Gehring Sales & Service	3,450.00	US Cellular	264.32
Hawkins	7,900.32	UPS	52.62
Howie's Hardware	242.32	United Liquid Waste Recycling	462.50
Infosend	1,528.58	Universal Recycling Technologies	741.62
Irby	56,549.06	Utility Supply of America	108.79
Kwik Trip	666.34	Waterloo Building Center	70.00
Leader Independent	139.60	Waterloo Utilities	10,952.29
Lou's Gloves	91.00	WE Energies	83.52
Madison Window Cleaning	870.17	Wisconsin Dept. of Revenue	8,816.60
McKay Nursery Company	20,161.08	Wisconsin State Lab of Hygiene	407.00
		WPPI Energy	268,839.25
		Total Disbursements	\$2,085,141.14

Checking Account

Balance 9/30/25	1,117,297.61
Deposits	1,664,017.27
Disbursements	(2,084,546.90)
Interest	475.16
Balance 10/31/25	<u><u>\$697,243.14</u></u>

WWTP DNR Replacement Fund

Balance 9/30/25	\$586,184.09
Deposit/ (Withdrawal)	(87.75)
Interest	1,178.82
Balance 10/31/25	<u><u>\$587,275.16</u></u>

Debt Service Account

Balance 9/30/25	\$910,525.19
Deposit	119,425.00
Bond Payment/Svc Fees	(440,602.42)
Interest	1,583.82
Balance 10/31/25	<u><u>\$590,931.59</u></u>

Money Market Account

Balance 9/30/25	2,032,105.10
Deposits	
Transfer	(1,019,425.00)
Disbursements	(315.10)
Interest	3,357.15
Balance 10/31/25	<u><u>\$1,015,722.15</u></u>

Transportation Fund

Balance 9/30/25	\$12,586.00
Transfer	
Balance 10/31/25	<u><u>\$12,586.00</u></u>

WWTP USDA Bond Reserve:

Balance 9/30/25	\$121,939.41
Transferred in/out	
Interest	1,153.45
Service Charge	(61.54)
Balance 10/31/25	<u><u>\$123,031.32</u></u>

Avestar CD #3596 (Bond Reserve):

Balance 9/30/25	342,847.19
Interest	4,277.61
Balance 10/31/25	<u><u>\$347,124.80</u></u>

F&M CD #613386 (Bond Reserve):

Balance 9/30/25	245,797.43
Interest	
Balance 10/31/25	<u><u>\$245,797.43</u></u>

Construction Acct:

Balance 9/30/25	\$1,500.00
Transferred in	
Interest	
Balance 10/31/25	<u><u>\$1,500.00</u></u>