

**Regular meeting of the Waterloo Water & Light Commission held January 6, 2026**

Meeting called to order by President Devin Schumann at 7:00pm at the Waterloo Utilities office. Present were Commissioners Vern Butzine, Pam Kuhl, Michael Tschanz, Richard Weihert, Superintendent Barry Sorenson, and OM Joy Bisco. Citizen Dick Blawush.

**Minutes**

Motion by Butzine, seconded by Weihert to approve the minutes of the December 2, 2025 meeting. Motion carried.

**Expenditures**

Motion by Schumann, seconded by Butzine to approve the December disbursements as presented. Motion carried.

**Citizen Input**

Citizen Blawush had questions regarding unpaid utility bills in the trailer park.

**Portzen Pay Request and Change Order**

Motion by Kuhl, seconded by Schumann to recommend to City Council payment request 30 in the amount of \$674,825.35, pay request 31 in the amount of \$122,421.02, and change order #4 in the amount of \$183,238. Motion carried.

**Water Tower Dismantle**

Motion by Schumann, seconded by Weihert, to approve Town & Country contract for Scope of Service for water tower dismantle in 2026. Motion carried.

**Billing and Metering Specialist Position**

Motion by Weihert, seconded by Schumann, to move to closed session to discuss the Billing and Metering Billing Specialist position per Wis. Stat. 19.85 (1)(c). Roll Call (5-0).

Motion by Weihert, seconded by Schumann, to reconvene to open session. Roll Call (5-0).

Motion by Butzine, seconded by Kuhl, to adjourn the meeting at 7:44pm. Motion carried.

Respectfully submitted,  
Pam Kuhl - Secretary