

**Agenda for February 12th 2025 CATV Board Meeting, 6:00 pm**  
**The Solarium, 575 West Madison St. Waterloo, WI**

**1. Roll Call and Call to Order**

**2. Approval of Previously Unapproved Meeting Minutes:** January 8, 2025.

**3. Citizen Input:**

**4. Interim Manager's report. (Cotting)**

Spectrum price quotes for SD and HD upgrades are less than half of prior estimates. Given budget constraints WLOO has two feasible options to get back on the air:

- 1) Upgrade both channels to SD, load with two subscriptions to Leightronix Total/Info.
- 2) Let 991 go dark. Upgrade 992 to Digital HD, load it with one subscription to Leightronix Total/Info.

**The cost for either is affordable if a Manager isn't hired until Fall 2025 at the earliest.**

WLOO CAN get back on the air, the big question is SHOULD it? Who will watch? How to rebuild its audience? When Cotting reported at the 1-16-25 Council meeting, the Mayor, Alders Weihert, Cummings, and others stated constituents have been asking about the Cable channels. Spectrum subsequently stated the area served by their cable TV is all of Jefferson County plus portions of Walworth, Dodge, and Rock Counties.

NOTE: Final 2024 fiscal report: Franchise Fees 12% less, so Expenditures \$3035.42 > 2024 Revenue

Cotting began archiving digital assets on the Production computer, and re-configured PC11 as an Admin computer to be used for operational documents and creation of simple digital Adobe graphics. Note that PC11 and the Nexus computer are old, budget should allow for failure. Videographers report smooth operations except for Feb. 6<sup>th</sup> Municipal meetings. Spectrum outages caused issues with livestreaming Public Safety and Public Works meetings. Travis Uhlig was able to salvage video from Public Works, not Public Safety. Videographer Nightoak is involved with "Wintertime" and not available for WLOO until March.

**5. New Business**

- a. The Solarium Rental License Agreement.
- b. Spectrum Price Quotes and Next Steps
- c. 2025 Budget Revisions

**6. Unfinished Business.**

- a. Year End Budget Review
- b. Review of Station Manager Job Description and Previous Hiring Processes
- c. Attracting Station Investors

**7. Future Agenda Items and Announcements.**

Next Meeting: **Wednesday, March 12th, 2025** at 6:00 pm at The Solarium.

**8. Adjournment Motion**

**Laura Cotting WLOO CATV Regulatory Board Chair**

**Minutes for January 8th 2025 CATV Board Meeting, 6:00 pm**  
**The Solarium, 575 West Madison St. Waterloo, WI**

**1. Roll Call and Call to Order** Abitz, Cotting, Teubert present. Meeting called to order at 6:04 pm.

**2. Approval of Previously Unapproved Meeting Minutes:** November 13th 2024. December 11 cancelled. Abitz/Teubert. Unanimous.

**3. Citizen Input:**

**4. Acting Manager's report. (Cotting)**

WLOO CATV is in its new quarters at The Solarium. There is no new License Agreement yet and the new rental rate is unknown at this time. The new internet connection is 600/35 Mbps. Upload times are less than a third of what they were.

On December 17<sup>th</sup>, Jesus Burgos trained videographers Weihert, Uhlig, and Nighthawk in programming channels 991/992 remotely using Leightronix tutorials and the Nexus software. During the training, Cotting discovered the Nexus computer was networked with Jeanne Ritter's laptop and three Police Department computers. Will Gloyeck, of Taylor Computing, said a cable from the police department was still connected to the City Hall rack, which was why the livestream of Council meetings to YouTube was switching back and forth between the Nexus computer and Ritter's laptop. He disconnected the cable, no problems during the two Council meetings since.

Cotting had many conversations with Spectrum staff in several different departments regarding channels 991 and 992. Technicians visited twice to attempt repairs. Both channels are now audio only. Summary: The "CATV Linx" box, located directly beneath the locked wall mounted "Secor" box in the WLOO alcove, is an encoder which translates the output from the WLOO rack into signal compatible with the Spectrum equipment in the "Secor" box. This encoder may be as old as 45 years. It is failing. It is obsolete, no more are being made, and it is irreparable. If the channels are to function again, a new Drake encoder must be installed and the coax cable in the racks must be replaced with fiber. Gerry Wergin is the new Spectrum employee for this region. He is working with Cotting to create price quotes for SD and HD upgrades. The cost is expected to be much lower than estimates from prior years because there's now fiber all the way to the "Secor" box in the WLOO alcove. Gerry asked Chris Crawford about grants available to help PEG stations upgrade. No reply yet.

**5. New Business**

- a. **Year End Budget Review:** The official December 24 monthly financial report was not available yet. However, Cotting estimated WLOO was \$1,200 under its revised 2024 budget.
- b. **Channels 991/992** The Board discussed the technical issues making the channels non-functional. No action can be taken until Spectrum provides price quotes for repairs and SD/HD service.
- c. **Leightronix Total Info subscription renewals** due January 15<sup>th</sup>. Over \$1200 for each channel.  
**Motion by Teubert:** Cancel Total Info subscriptions due to Spectrum's assessment both channels are unable to broadcast due to outdated and non-functional equipment. Teubert/Abitz.  
**Roll Call: Abitz Yes, Cotting Yes, Teubert Yes.**

**6. Unfinished Business.**

- a. Review of Station Manager Job Description and Previous Hiring Processes: Discussion, no action.
- b. Attracting Station Investors: Discussion, No action.

**7. Future Agenda Items and Announcements.**

- a. The Solarium Rental License Agreement.

b. Spectrum Price Quotes and Next Steps

Next Meeting: **Wednesday, February 12th, 2025** at 6:00 pm at The Solarium.

**8. Adjournment Motion** Teubert/Abitz. Unanimous. **Meeting adjourned at 6:55 pm.**

**Minutes respectfully submitted January 9<sup>th</sup>, 2025 by  
Laura Cotting  
WLOO CATV Regulatory Board Chair and Acting Manager**

## **Amendment to License Agreement for the Use of Shared Office Space**

This Amendment to the Licensing Agreement ("Amendment") is entered into as of **March 1st, 2023** by and between **ETAC Inc. DBA The Solarium** ("Licensor") and **WLOO CATV** ("Licensee").

WHEREAS, Licensor and Licensee entered into a Licensee Agreement dated **March 1st, 2023** (the "License") for the premises located at **575 W Madison St. Waterloo, Wisconsin** (the "Premises"); and

WHEREAS, the parties wish to amend certain terms of the License as specified below while maintaining all other terms and conditions of the License.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein, the parties agree to amend the License as follows:

### **Amendments**

#### **Relocation to Space 2-E2**

1. Effective January 1, 2025, the licensee shall relocate to Suite 2-E2, comprising approximately 288 square feet of space.
2. The relocation shall be counted as a Licensee request and not a Licensor request. As such, it shall preserve the existing clause in the Lease Agreement regarding the relocations initiated by the Licensor.

#### **Rental Charges**

Base Rent: The licensee shall pay \$3 per square foot monthly for the occupied space.

1. Total monthly rent for 288 square feet: \$864 monthly.
2. Nonprofit Discount: A 49.65% nonprofit discount shall be applied to the total rent charges through December 31, 2025.
3. Total Rent after discount: \$435

#### **Maintenance of Lease Terms**

1. All other terms and conditions of the original License Agreement, including but not limited to clauses regarding Licensor requests for relocation, shall remain in full force and effect.
2. This Amendment does not waive any rights or obligations under the original Lease Agreement unless specifically modified herein.

## Acknowledgment

The parties hereby acknowledge and agree to the modifications stated in this Amendment. All other provisions of the Lease Agreement not expressly amended herein remain unchained and in full force and effect. This Amendment shall be binding upon and inure to the benefit of the parties and their respective successors and assigns. This Amendment may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date first above written.

---

## Licensor

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## Licensee

By: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

# Budgetary Proposal for Services



Prepared for: **City of Waterloo/WLOO CATV**

Contact Name: **Laura Cotting**

Contact Email: [cottingel@gmail.com](mailto:cottingel@gmail.com)

Address: **136 N Monroe St**

City, State, Zip: **Waterloo, WI 53594**

Phone:

Today's Date: **1/16/2025**

Valid Until: **2/15/2025**

Prepared by: **Gerry Wergin**

Email: [gerald.wergin@charter.com](mailto:gerald.wergin@charter.com)

Phone Number: **715-803-2014**

## Service Location: Channel 991 HD

Product Description	Qty	Sales Price	Contract Term	Monthly Price
PEG Video Service - Ongoing HD Service	1	\$45.00	36	\$45.00
20 Mbps Dedicated Fiber Internet	1	\$399.00	36	\$399.00
				\$0.00
Total for Service Location				\$444.00

## One-Time Fee: Channel 991 HD

Service	Description	Price
20 Mbps Dedicated Fiber Internet	Fiber Circuit/wiring for Video Feed	\$250.00
Peg HD Channel Setup	Channel Setup	\$6,000.00
PEG Video Encoder	Install	\$85.00
Total Installation Fees		\$6,335.00

## Service Location: Channel 992 HD

Product Description	Qty	Sales Price	Contract Term	Monthly Price
PEG Video Service - Ongoing HD Service	1	\$45.00	36	\$45.00
20 Mbps Dedicated Fiber Internet	1	\$399.00	36	\$399.00
Total for Service Location				\$444.00

## One-Time Fee: Channel 992 HD

Service	Description	Price
20 Mbps Dedicated Fiber Internet	Fiber Circuit/wiring for Video Feed	\$250.00
Peg Channel Setup	Channel Setup	\$6,000.00
PEG Video Encoder	Install	\$85.00
Total Installation Fees		\$6,335.00

Total Monthly Fee

\$888.00

Total One Time Fees

\$12,670.00

# Budgetary Proposal for Services



Prepared for: **City of Waterloo/WLOO CATV**

Contact Name: **Laura Cotting**

Contact Email: [cottingel@gmail.com](mailto:cottingel@gmail.com)

Address: **136 N Monroe St**

City, State, Zip: **Waterloo, WI 53594**

Phone:

Today's Date: **1/16/2025**

Valid Until: **2/15/2025**

Prepared by: **Gerry Wergin**

Email: [gerald.wergin@charter.com](mailto:gerald.wergin@charter.com)

Phone Number: **715-803-2014**

## Service Location: Channel 991 SD

Product Description	Qty	Sales Price	Contract Term	Monthly Price
PEG Video Service - Ongoing SD Service	1	\$0.00	36	\$0.00
				\$0.00
Total for Service Location				\$0.00

## One-Time Fee: Channel 991 SD

Service	Description	Price
20 Mbps Dedicated Fiber Internet	Fiber Circuit/wiring for Video Feed	\$5,806.00
Peg Channel Setup	Channel Setup	\$1,000.00
PEG Video Encoder	Install	\$85.00
Total Installation Fees		\$6,891.00

## Service Location: Channel 992 SD

Product Description	Qty	Sales Price	Contract Term	Monthly Price
PEG Video Service - Ongoing SD Service	1	\$0.00	36	\$0.00
				\$0.00
Total for Service Location				\$0.00

## One-Time Fee: Channel 992 SD

Service	Description	Price
20 Mbps Dedicated Fiber Internet	Fiber Circuit/wiring for Video Feed	\$5,806.00
Peg Channel Setup	Channel Setup	\$1,000.00
PEG Video Encoder	Install	\$85.00
Total Installation Fees		\$6,891.00

Total Monthly Fee

\$0.00

Total One Time Fees

\$13,782.00

## Known Recurring Graduated Fees for WLOO 2025 and Beyond plus Spectrum Areas Served

**RENT** at The Solarium: \$435/month for space 2-E2 (includes 49.65% non-profit discount) 2025  
Rent will increase Annually by the Consumer Price Index (3.1% in 2024)

### **INTERNET** Spectrum Business Ultra (600/35Mbps)

December 2024 \$64.99 Month 1-12 plus \$19.99/mo for static IP

December 2025 \$129.99 Month 13-24 plus \$19.99/mo for static IP

December 2026 \$139.99 Month 25 and thereafter plus \$19.99/mo for static IP

### **UPGRADE of CAT Linx Encoder to Drake Encoder**

Note: The Encoder costs \$85, most of the \$ is labor to install “dedicated fiber transport”

**Single Definition (SD) \$7,000 per channel one time fee, NO Monthly Fee**

**High Definition (HD) \$6,335 , Monthly fee \$444/channel (incl. maint. & repair)\***

### **\*Direct Quote from email from Gerry Wergin II, Spectrum “Strategic Account Specialist”**

‘You will also be getting a 100% “uptime” SLA. This comes with a 4 hr mean time to restore service. Any downtime beyond 4 hrs and the city will start receiving bill credits.

You will get the HD resolution for your channel(s)

Expected lifespan of the Drake Encoders. While the expectation is that the encoders will function properly for many years to come, the only thing that I can guarantee is that if there are issues with the encoder during the life of the agreement (3 yrs) it is 100% covered, including putting in a whole new one if needed.’

**Spectrum Areas Served:** Cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, Whitewater; County of Jefferson-Helenville UA; Towns of Koshkonong, Lake Mills, Aztalan, Cold Spring, East Troy, Geneva, Hanover, Hebron, La Grange, Lafayette, Lyons, Milford, Milton, Palmyra, Portland, Richmond, Shields, Spring Prairie, Sugarcreek, Troy, Waterloo, Watertown, Whitewater; Township of Jefferson; Villages of Johnson Creek, Bloomfield, Palmyra, WI  
Basically All of Jefferson County, parts of Dodge, Rock, and Walworth counties.



WLOO CATV 2025 BUDGET

Line Item	Title	2025 Budget	Rationale	2025 Adjusted
200-43-4363-000	Video Service Aid (State)	\$8,065.67	Amt. rec'd in 2023 and 2024.	\$8,065.67
200-44-4450-000	Cable TV Franchise Fees	\$35,227.67	total rec'd in 2023	\$32,567.88
200-48-4810-000	Interest on Temp Investments	\$8,700.00	8,713.16 total rec'd in 2023	\$8,689.01
	Revenue	\$51,992.67	Sum of 3 sources of Revenue	\$49,322.56
200-55-5560-110	Salary Coordinator	\$20,800.00	half time (1040 hrs) @\$20/hr base rate (base rate was about \$26/hr)	\$0.00
200-55-5560-120	Wages Video/Assistant	\$6,000.00	note-must account for 2% raise in hourly base rate	\$20,000.00
200-55-5560-151	Social Security	\$2,700.00	2024 mid-year actual x2 with fudge factor added, x .75 (due to 25% cut in manager base rate)	\$2,647.33
200-55-5560-152	Retirement	\$1,875.00	2024 mid-year actual x2 with fudge factor added, x .75 (due to 25% cut in manager base rate)	\$1,669.48
200-55-5560-153	Health Insurance	\$3,825.00	2024 plus fudge factor, x .75 (due to 25% cut in manager base rate)	\$0.00
200-55-5560-320	Video Tape Prog	\$960.00		\$1,084.77
				\$2,664.00
200-55-5560-321	Dues and Membership	\$4,836.00		\$3,803.00
200-55-5560-321	CATV Rent	\$6,293.55	Relocated to smaller office at \$435 month. New Figure \$5220	\$5,220.00
200-55-5560-354	Rep and Maint equip	\$490.00	\$240 for Madison Computer Works Blue Maintenance Plan, remainder for replacing cables, etc.	\$490.00
				\$6,335.00
200-55-5560-360	CATV WLOO Mobile Phone	\$348.36	29.03/mo in 2024, City Plan	\$348.36
200-55-5560-380	Computer Supplies	\$250.00	printer ink, paper, etc	\$250.00
200-55-5560-399	Misc	\$0.00		\$0.00
200-55-5560-510	Property Insurance	\$50.00	2024 cost	\$50.00
200-55-5560-512	Liability Insurance	\$11.00	2024 plus fudge factor	\$11.00
200-55-5560-521	Cyber Insurance	\$700.00	2024 plus fudge factor	\$700.00
200-55-5560-730	Scholarship	\$0.00		\$0.00
200-55-5560-732	Internship	\$0.00		\$0.00
200-55-5560-810	CATV WLOO Outlay	\$250.00	camera memory cards, cables, chargers, etc.	\$2,250.00
200-21100	CDA 2 58222 Taylor Computer Services	\$252.00	\$21 Monthly Charge, EDR program for City cyber insurance requirements	\$252.00
	Expenditures	\$49,640.91		\$47,774.94
			Amount remaining	\$1,865.97

**Color Coding:**

Orange = 2024 Deficit Revenue line items. Actual < Expected

Yellow = Approximate wages and associated expenses for 2025

Red = Potential 2025 expenses that are not in the 2025 budget

Blue = Several choices possible

Green = 2025 expense smaller than 2025 budget

Rationale

Amt. rec'd in 2023 and 2024.

Amt. rec'd in 2024.

Amt. rec'd in 2024.

Amt. rec'd in 2024.

2024 videographers \$6600, new hire < half time, training costs

Treasurer-2024

Treasurer-2024

\$64.99 mo/ \$129.99 Months 13-24 plus \$19.99/mo for static IP ((84.98 x11) + \$149.99

6 months of Spectrum HD for 1 channel at \$444/month

\$1788, or \$3083, or \$4378? See Itemized Annual Subscriptions and Dues 2025 below

Relocated to smaller office at \$435 month.

\$240 for Madison Computer Works Blue Maintenance Plan, remainder for replacing cables, etc.

Upgrade 992 to HD (double this for both, or \$7,000 apiece for SD

29.03/mo in 2024, City Plan

printer ink, paper, etc

2024 cost

2024 plus fudge factor

2024 plus fudge factor

camera memory cards, cables, chargers, etc. \$2K in case of computer failure

\$21 Monthly Charge, EDR program for City cyber insurance requirements

2024 Actual Revenue-Adjusted 2025 Expenditures

Itemized Annual Subscriptions and Dues 2025:

Leightronix (3)	\$4,378.00	1788.00 for Viebit, 1295 each for TotalInfo
canva pro	\$119.99	
MCW Webroot (3	\$52.75	
Wisconsin Com	\$250.00	
Waterloo Busine	\$35.00	
Total	\$4,835.74	

# CITY OF WATERLOO

BALANCE SHEET  
DECEMBER 31, 2024

## 200-CATV/WLOO FUND

### ASSETS

200-11100	TREASURER'S CASH	( 152,401.02)	
200-11510	CATV/WLOO INVESTMENT ACCT	187,152.51	
200-13100	ACCOUNTS RECEIVABLE	8,100.00	
	TOTAL ASSETS		42,851.49

### LIABILITIES AND EQUITY

#### FUND EQUITY

200-32600	FUND BALANCE	45,886.91	
	REVENUE OVER(UNDER) EXPENDITURES - YTD	( 3,035.42)	
	TOTAL FUND EQUITY		42,851.49
	TOTAL LIABILITIES AND EQUITY		42,851.49

**CITY OF WATERLOO**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

**FUND 200 - CATV/WLOO FUND**

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
	<u>INTERGOVERNMENTAL REVENUE</u>					
200-43-4363-000	VIDEO SERVICE AID	.00	8,065.67	8,065.00	.67	100.0
	TOTAL INTERGOVERNMENTAL REVENUE	.00	8,065.67	8,065.00	.67	100.0
	<u>LICENSES &amp; PERMITS</u>					
200-44-4450-000	CABLE TV FRANCHISE FEES	8,100.00	32,567.88	37,000.00	( 4,432.12)	88.0
	TOTAL LICENSES & PERMITS	8,100.00	32,567.88	37,000.00	( 4,432.12)	88.0
	<u>MISCELLANEOUS REVENUES</u>					
200-48-4810-000	INT ON TEMP INVESTMENTS	729.24	8,689.01	5,000.00	3,689.01	173.8
	TOTAL MISCELLANEOUS REVENUES	729.24	8,689.01	5,000.00	3,689.01	173.8
	TOTAL FUND REVENUE	8,829.24	49,322.56	50,065.00	( 742.44)	98.5

**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

**FUND 200 - CATV/WLOO FUND**

			PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
<u>CATV</u>							
200-55-5560-110	CATV WLOO	SALARY COORDINATO	.00	23,479.08	27,050.00	3,570.92	86.8
200-55-5560-120	CATV WLOO	WAGES VIDEO/ASSIS	609.76	6,597.85	4,000.00	( 2,597.85)	165.0
200-55-5560-151	CATV WLOO	SOC SEC	46.65	2,647.33	4,734.00	2,086.67	55.9
200-55-5560-152	CATV WLOO	RETIREMENT	.00	1,669.48	2,705.00	1,035.52	61.7
200-55-5560-153	CATV WLOO	HEALTH INS	.00	3,592.70	5,049.00	1,456.30	71.2
200-55-5560-320	CATV WLOO	VIDEO TAPE/PROG	256.88	979.52	.00	( 979.52)	.0
200-55-5560-321	CATV WLOO	DUES & MEMBERSHIP	.00	4,792.99	250.00	( 4,542.99)	1917.2
200-55-5560-340	CATV RENT		.00	5,587.56	5,940.00	352.44	94.1
200-55-5560-354	CATV WLOO	REP & MAINT EQUIP	.00	667.28	26.00	( 641.28)	2566.5
200-55-5560-380	CATV WLOO	COMPUTER SUPPLIES	85.49	591.09	.00	( 591.09)	.0
200-55-5560-510	PROPERTY INSURANCE		.00	.00	50.00	50.00	.0
200-55-5560-512	LIABILITY INSURANCE		.00	( .29)	10.00	10.29	( 2.9)
200-55-5560-521	CYBER INSURANCE		.00	329.00	251.00	( 78.00)	131.1
200-55-5560-810	CATV WLOO	OUTLAY	58.06	1,424.39	.00	( 1,424.39)	.0
TOTAL CATV			1,056.84	52,357.98	50,065.00	( 2,292.98)	104.6
TOTAL FUND EXPENDITURES			1,056.84	52,357.98	50,065.00	( 2,292.98)	104.6
NET REVENUE OVER(UNDER) EXPENDITURES			7,772.40	( 3,035.42)	.00		

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>200-11100 TREASURER'S CASH</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	151,344.18-
CA-CDA	5	CDA2 Fund Allocation - Created: 12/11/24 3:5		29.03-	
CA-CDA	13	CDA2 Fund Allocation - Created: 12/12/24 4:3		21.00-	
CA-CDA	24	CDA2 Fund Allocation - Created: 12/18/24 10:		64.49-	
CA-CDA	30	CDA2 Fund Allocation - Created: 12/30/24 1:4		189.43-	
CA-CDA	41	CDA2 Fund Allocation - Created: 01/03/25 9:4		96.48-	
CA-PB	2	PB Fund Allocation - Created: 12/10/24 12:21		18.15-	
CA-PB	7	PB Fund Allocation - Created: 12/23/24 2:29		28.50-	
CA-PC	2	PC Fund Allocation - Created: 12/10/24 12:20		237.22-	
CA-PC	7	PC Fund Allocation - Created: 12/23/24 2:29		372.54-	
		12/31/2024 (12/24) Period Totals and Balan	.00 *	1,056.84- *	152,401.02-
<b>200-11510 CATV/WLOO INVESTMENT ACCT</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	186,423.27
JE	6	INTEREST INCOME/LGIP#3/CATV	729.24		
		12/31/2024 (12/24) Period Totals and Balan	729.24 *	.00 *	187,152.51
<b>200-11512 CATV WLOO C.D</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
<b>200-11514 CATV WLOO #2 C.D.</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
<b>200-13100 ACCOUNTS RECEIVABLE</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
JE	7	CHARTER FRANCHISE FEE/ESTIMATE QT	8,100.00		
		12/31/2024 (12/24) Period Totals and Balan	8,100.00 *	.00 *	8,100.00
<b>200-13101 ACCOUNTS RECEIVABLE PRIOR YEAR</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
<b>200-13300 ACCRUED INTEREST</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>200-21100 VOUCHERS PAYABLE</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
AP	138	Summary Transactions from AP System		29.03-	
AP	182	Summary Transactions from AP System		21.00-	
AP	202	Summary Transactions from AP System		64.49-	
AP	251	Summary Transactions from AP System		189.43-	
AP	296	Summary Transactions from AP System		96.48-	
CDA2	58680	T-MOBILE	29.03		
CDA2	58700	TAYLOR COMPUTER SERVICES INC	21.00		
CDA2	58710	COTTING, LAURA	64.49		
CDA2	58716	SPECTRUM BUSINESS	189.43		
CDA2	58744	SPECTRUM BUSINESS	67.45		
CDA2	58760	T-MOBILE	29.03		
		12/31/2024 (12/24) Period Totals and Balan	400.43 *	400.43- *	.00
<b>200-21102 WAGES PAYABLE</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
<b>200-21511 SOC SEC PAY</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
<b>200-21512 FED W/H PAY</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
<b>200-21513 STATE W/H PAY</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
<b>200-25100 DUE TO/FROM GENERAL FUND</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
<b>200-26300 DEFERRED REVENUE CD INVEST</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
<b>200-32600 FUND BALANCE</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	45,886.91-

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>200-32600 FUND BALANCE (continued)</b>					
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	45,886.91-
<b>200-32609 CATV WLOO CARRYOVER</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
<b>200-32612 CATV WLOO CD FUND BALANCE</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
<b>200-43-4363-000 VIDEO SERVICE AID</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	8,065.67-
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	8,065.67-
YTD Encumbrance	.00	YTD Actual	8,065.67- Total	8,065.67- YTD Budget	8,065.00- Unearned .67-
<b>200-44-4450-000 CABLE TV FRANCHISE FEES</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	24,467.88-
JE		7 CHARTER FRANCHISE FEE/ESTIMATE QT		8,100.00-	
		12/31/2024 (12/24) Period Totals and Balan	.00 *	8,100.00- *	32,567.88-
YTD Encumbrance	.00	YTD Actual	32,567.88- Total	32,567.88- YTD Budget	37,000.00- Unearned 4,432.12
<b>200-46-4612-000 SALES OF MAT &amp; SUPPLIES</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned .00
<b>200-46-4620-000 WEB-SITE MEMBERSHIP FEE</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unearned .00
<b>200-46-4625-000 CATV - MISC REVENUE</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00



Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>200-46-4625-000 CATV - MISC REVENUE (continued)</b>					
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			.00	YTD Budget	.00
				Unearned	.00
<b>200-46-4636-000 CATV ADVERTISING FEE</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			.00	YTD Budget	.00
				Unearned	.00
<b>200-48-4810-000 INT ON TEMP INVESTMENTS</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	7,959.77-
JE		6 INTEREST INCOME/LGIP#3/CATV		729.24-	
		12/31/2024 (12/24) Period Totals and Balan	.00 *	729.24- *	8,689.01-
YTD Encumbrance	.00	YTD Actual	8,689.01-	Total	8,689.01-
			8,689.01-	YTD Budget	5,000.00-
				Unearned	3,689.01-
<b>200-48-4850-000 DONATIONS - PUBLIC</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			.00	YTD Budget	.00
				Unearned	.00
<b>200-48-4851-000 GRANTS - PRIVATE</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			.00	YTD Budget	.00
				Unearned	.00
<b>200-49-4920-000 TRANSFER FROM GENERAL FUND</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			.00	YTD Budget	.00
				Unearned	.00
<b>200-49-4930-000 TRANSFER-FUND BALANCE APPLIED</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			.00	YTD Budget	.00
				Unearned	.00
<b>200-51-5130-211 ATTORNEY ATTORNEY FEES</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>200-51-5130-211 ATTORNEY ATTORNEY FEES (continued)</b>					
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00 Unexpended	.00
<b>200-55-5560-110 CATV WLOO SALARY COORDINATO</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	23,479.08
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	23,479.08
YTD Encumbrance	.00	YTD Actual 23,479.08 Total	23,479.08	YTD Budget 27,050.00 Unexpended	3,570.92
<b>200-55-5560-111 CATV WLOO TECHNICAL CONSULT</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00 Unexpended	.00
<b>200-55-5560-113 CATV WLOO SUPPLEMENTAL COMP</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00 Unexpended	.00
<b>200-55-5560-120 CATV WLOO WAGES VIDEO/ASSIS</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	5,988.09
PC	15	PAYROLL TRANS FOR 12/7/2024 PAY PERI	237.22		
PC	62	PAYROLL TRANS FOR 12/21/2024 PAY PE	372.54		
		12/31/2024 (12/24) Period Totals and Balan	609.76 *	.00 *	6,597.85
YTD Encumbrance	.00	YTD Actual 6,597.85 Total	6,597.85	YTD Budget 4,000.00 Unexpended	2,597.85-
<b>200-55-5560-122 CATV WLOO WAGES ANNOUNCER</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00 Unexpended	.00
<b>200-55-5560-151 CATV WLOO SOC SEC</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	2,600.68

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>200-55-5560-151 CATV WLOO SOC SEC (continued)</b>					
PB	9	PAYROLL TRANS FOR 12/7/2024 PAY PERI	18.15		
PB	39	PAYROLL TRANS FOR 12/21/2024 PAY PE	28.50		
		12/31/2024 (12/24) Period Totals and Balan	46.65 *	.00 *	2,647.33
YTD Encumbrance	.00	YTD Actual	2,647.33	Total	2,647.33
		YTD Budget	4,734.00	Unexpended	2,086.67
<b>200-55-5560-152 CATV WLOO RETIREMENT</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	1,669.48
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	1,669.48
YTD Encumbrance	.00	YTD Actual	1,669.48	Total	1,669.48
		YTD Budget	2,705.00	Unexpended	1,035.52
<b>200-55-5560-153 CATV WLOO HEALTH INS</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	3,592.70
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	3,592.70
YTD Encumbrance	.00	YTD Actual	3,592.70	Total	3,592.70
		YTD Budget	5,049.00	Unexpended	1,456.30
<b>200-55-5560-154 CATV WLOO INCOME &amp; LIFE INS</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
<b>200-55-5560-298 CATV WLOO WEB HOSTING</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
<b>200-55-5560-320 CATV WLOO VIDEO TAPE/PROG</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	722.64
AP	211	SPECTRUM BUSINESS	189.43		
		**VendorNo: 2050 **Inv. No: 0058815121024 **Desc: CATV/CABLE/PROG/12-24 **Inv. Date: 12/10/24 **Remit Name: SPECTRUM BUSINESS **Merchant Vendor No: 2050 **Merchant Vendor Name: SPECTRUM BUSINESS **Invoice Created By: sdavison			
AP	269	SPECTRUM BUSINESS	67.45		
		**VendorNo: 2050 **Inv. No: 170961301122124 **Desc: CATV/CABLE/PROG/12-24 **Inv. Date: 12/21/24 **Remit Name: SPECTRUM BUSINESS **Merchant Vendor No: 2050 **Merchant Vendor Name: SPECTRUM BUSINESS **Invoice Created By: Inelson			
		12/31/2024 (12/24) Period Totals and Balan	256.88 *	.00 *	979.52
YTD Encumbrance	.00	YTD Actual	979.52	Total	979.52
		YTD Budget	.00	Unexpended	979.52-
<b>200-55-5560-321 CATV WLOO DUES &amp; MEMBERSHIP</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	4,792.99

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>200-55-5560-321 CATV WLOO DUES &amp; MEMBERSHIP (continued)</b>					
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	4,792.99
YTD Encumbrance	.00	YTD Actual	4,792.99	Total	4,792.99
		YTD Budget	250.00	Unexpended	4,542.99-
<b>200-55-5560-340 CATV RENT</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	5,587.56
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	5,587.56
YTD Encumbrance	.00	YTD Actual	5,587.56	Total	5,587.56
		YTD Budget	5,940.00	Unexpended	352.44
<b>200-55-5560-350 CATV WLOO SUPPLIES</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
<b>200-55-5560-354 CATV WLOO REP &amp; MAINT EQUIP</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	667.28
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	667.28
YTD Encumbrance	.00	YTD Actual	667.28	Total	667.28
		YTD Budget	26.00	Unexpended	641.28-
<b>200-55-5560-360 CATV WLOO MOBILE PHONE</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
<b>200-55-5560-380 CATV WLOO COMPUTER SUPPLIES</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	505.60
AP	148	TAYLOR COMPUTER SERVICES INC	21.00		
		**VendorNo: 11548 **Inv. No: 27157 **Desc: CATV WLOO/COMP SUPPLIES/EDR-2 **Inv. Date: 11/30/24 **Remit Name: TAYLOR COMPUTER SERVICES INC **Merchant Vendor No: 11548 **Merchant Vendor Name: TAYLOR COMPUTER SERVICES INC **Invoice Created By: sdavison			
AP	190	COTTING, LAURA	64.49		
		**VendorNo: 2560 **Inv. No: REIMBURSEMENT **Desc: CATV/WLOO/COMPUTER SUPPLIES/INK/FAX **Inv. Date: 12/16/24 **Remit Name: COTTING, LAURA **Merchant Vendor No: 2560 **Merchant Vendor Name: COTTING, LAURA **Invoice Created By: sdavison			
		12/31/2024 (12/24) Period Totals and Balan	85.49 *	.00 *	591.09
YTD Encumbrance	.00	YTD Actual	591.09	Total	591.09
		YTD Budget	.00	Unexpended	591.09-
<b>200-55-5560-399 CATV WLOO MISC</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>200-55-5560-399 CATV WLOO MISC (continued)</b>					
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00 Unexpended	.00
<b>200-55-5560-510 PROPERTY INSURANCE</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget 50.00 Unexpended	50.00
<b>200-55-5560-511 WORKER'S COMPENSATION</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00 Unexpended	.00
<b>200-55-5560-512 LIABILITY INSURANCE</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.29-
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.29-
YTD Encumbrance	.00	YTD Actual .29- Total	.29-	YTD Budget 10.00 Unexpended	10.29
<b>200-55-5560-521 CYBER INSURANCE</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	329.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	329.00
YTD Encumbrance	.00	YTD Actual 329.00 Total	329.00	YTD Budget 251.00 Unexpended	78.00-
<b>200-55-5560-730 CATV WLOO SCHOLARSHIP</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00 Unexpended	.00
<b>200-55-5560-732 CATV WLOO INTERNSHIP</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00 Unexpended	.00
<b>200-55-5560-810 CATV WLOO OUTLAY</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	1,366.33

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>200-55-5560-810 CATV WLOO OUTLAY (continued)</b>					
AP	49	T-MOBILE	29.03		
		**VendorNo: 500418 **Inv. No: 996487261 11/24 **Desc: CABLE/MOBILE PHONE/OUTLAY/11-2024 **Inv. Date: 12/01/24 **Remit Name: T-MOBILE **Merchant Vendor No: 500418 **Merchant Vendor Name: T-MOBILE **Invoice Created By: sdavison			
AP	278	T-MOBILE	29.03		
		**VendorNo: 500418 **Inv. No: 996487261 12/24 **Desc: CABLE/MOBILE PHONE/OUTLAY/12-2024 **Inv. Date: 12/31/24 **Remit Name: T-MOBILE **Merchant Vendor No: 500418 **Merchant Vendor Name: T-MOBILE **Invoice Created By: Inelson			
		12/31/2024 (12/24) Period Totals and Balan	58.06 *	.00 *	1,424.39
YTD Encumbrance	.00	YTD Actual 1,424.39 Total	1,424.39	YTD Budget .00 Unexpended	1,424.39-
<b>200-59-5936-001 TRANSFER TO GENERAL FUND</b>					
		11/30/2024 (11/24) Balance	.00 *	.00 *	.00
		12/31/2024 (12/24) Period Totals and Balan	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual .00 Total	.00	YTD Budget .00 Unexpended	.00
Number of transactions: 34    Number of accounts: 55			Debit	Credit	Proof
Grand Totals:			10,286.51	10,286.51-	.00