

Agenda for October 9th 2024 CATV Board Meeting, 6:00 pm
The Solarium, 575 West Madison St. Waterloo, WI

1. Roll Call and Call to Order

2. Approval of Previously Unapproved Meeting Minutes:

September 11th 2024.

3. Citizen Input

4. Manager's report. (Interim Report by WLOO CATV Board Chair Cotting)

Laura Cotting reviewed station assets and finances, met with Videographers Uhlig and Weihert, and implemented MCW's Blue Care plan. The Good News: Remaining funds in this year's budget will support WLOO baseline operations plus filming a few community events. Both videographers have been maintaining minimum basic duties all September. They agreed to increased average weekly hours starting in October (pending Board approval) which will include filming all Thursday evening committee meetings, short weekly meetings with Cotting, and also special meetings and community events (as the budget permits). Per the Blue Care Plan, MCW remotely accessed the ThinkStation computer and guided Cotting through the Disk Imaging procedure. Images will be stored on the WLOO Shuttle drive. MCW ran a Speed Check on the internet connection, maxdown/maxup speeds were typical residential subscription rate of 400/10 Mbps. The maxup speed is too slow for livestreaming and uploading video files. Spectrum business in the area claims to offer maxup speed of 20 Mbps, and WLOO is paying for business rates... The Bad News: WLOO Office temperatures average in the 90s. Repeated attempts to contact Solarium management to repair the AC have not gotten results. There is little or no training documentation or documentation of any kind. The printer is malfunctioning. There are a few external drives which don't work. There are numerous pieces of obsolete equipment. Neither videographer has been trained in how to livestream action events, such as sports.

5. New Business

6. Unfinished Business.

[NOTE: The Cable Television Regulatory Board may meet in closed session per Wis. Stat.

19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. Upon concluding a closed session, the Board will reconvene in open session.]

a. 2024 Last Quarter Budget Review and Plan of Operation

b. Review of Station Manager Job Description and Previous Hiring Processes

7. Future Agenda Items and Announcements.

Next Meeting: ***NOTE WEEKDAY CHANGE* Wednesday, November 12th, 2024** at 6:00 pm at The Solarium.

The WLOO CATV Regulatory Board has three seats instead of five per the ordinance amendment requested of Mayor and Council by the Board.

8. Adjournment Motion

Laura Cotting WLOO CATV Regulatory Board Chair