

Waterloo Fire & Rescue Department Meeting Minutes
May, 26th 2026 @ 1900

The meeting was called to order at 1912.

Roll Call: the sign in sheet was passed around.

The minutes from the last meeting were read by Cassie, no additions or corrections. A motion to accept the minutes as read by Dan, 2nd by Jeremy. Motion approved.

No public comments/items not on the agenda.

Old Business:

1. EMS Scheduling: please take a look at the schedule. It's looking fairly good, appreciation expressed to all members for helping out.
2. Ambulance Update: Chad and Jason went to inspect the new ambulance last week, a section of the wall and the clock need to be fixed. No other updates yet, Jason hopes to hear back from AEV soon. AEV's original goal was to have the ambulance on display at Chiefs Convention on June 22nd, although Jason has not heard an official completion date from them.
3. SOG: no new SOGs at this time.
4. Website: the city has updated their website to include a very simple landing page that leads to our FD facebook page, lifeline applications, and membership applications.
5. Host testing: thank you to everyone who helped, we still have the brush truck and tenders to complete. Chad reminded the members the importance of hose testing as we still need to finish it up and it is a requirement for our members.

New Business:

1. Meeting Updates
 - a. Jason attended the Town of Milford meeting, they appreciate us coming out and keeping them updated. No other updates from them at this time.
 - b. Ben attended the Town of Portland meeting, they discussed road updates, no other details at this time.
 - c. Chad attended the City Council meeting, we are now part of their Public Health and Safety committee.
 - d. Jefferson Co. Chiefs meeting - the sheriff's dept and dispatch also in attendance. The discussed EMD dispatching that will be effective June 1st, 2026.
2. EMD Dispatching
 - a. Goes into effect on June 1st, 2026 for Jefferson County.
 - b. This means that paramedic units will be dispatched to non-paramedic services for ALS calls.
 - c. Although we are an AEMT service, Jefferson County dispatch does not recognize us as an ALS service yet. We will try to work with them and Dr. George over the next few months to clarify this further. Per the State of WI we are classified as an ALS service.
 - d. Per Dr. George, we may cancel the paramedics only after we have made patient contact and performed an assessment.

- e. The membership expressed concerns over EMD dispatching, concerns about the use of EMS resources, and Chief answered all questions to the best of his ability.
- 3. Trek 100
 - a. We will need staffing for the ladder and ambulance. The ambulance is staffed but we still need volunteers for the ladder truck.
- 4. Firefighter II Interests
 - a. Please let Chad know if you are interested in a FFII class, they are trying to get a class to be held in Sun Prairie. MATC recently changed the class minimum participants criteria so it may be harder to get classes together.
- 5. Family Summer Events
 - a. Garry proposed ideas for an informal gathering for our families/significant others. Garry is open to ideas, please let him know dates that will work for you and your families.
- 6. Past Calls to review
 - a. 217 N. Monroe Street - paged for alarm going off in the elevator. The crew was diverted to an EMS call, was able to go back to the elevator call and our other members were able to get the alarm off.
 - b. Waterloo Green Apts - please see the video that shows how to access the knoxbox keyhole so that we don't have to force the doors open.
 - c. 4/28/26 Structure Fire - mutual aid to Marshall. Looked for hot spots.
 - d. 5/9/26 Rubbish/treeline fire. A very large brush pile and 4 vehicles were on fire. The DNR was also called to this address.
 - e. 5/15/26: 810 N. Monroe Street - fire alarm at Piggly Wiggly. Nothing found. It was determined to be a false alarm caused by a tripped breaker by utility work being done nearby.
 - f. Mutual aid to Watertown - cancelled.
- 7. Training Next Month:
 - a. EMS: Medical and Environmental Emergencies. Please check Google Classroom for any tasks that may need to be completed. Please reach out to Chris with any questions/concerns. The goal is to do the powerpoint/online materials prior to EMS training night so we can focus on hands-on skills on training night.
 - b. Fire: Structure fire response scenarios.
 - c. MPO: working with the foam system on 67
 - d. 5th Monday training: To be held on June 29th. Extrication training for both fire and EMS.
- 8. Upcoming trainings
 - a. Firemanship in Aurora, IL. Please let Chad know if you are interested.
 - b. POST training - more details below.
- 9. New members, probationary members, or transfers
 - a. A ballot committee was formed for the membership to vote on Carlo Pere's probation. The majority vote was not in favor, Chief will meet with Carlo to discuss further. Motion to destroy the ballots, approved.
- 10. Truck Starters for next month:

- a. EMS: Ron and Saul
 - b. Fire: Keenan, Tony, and Carlo.
11. Any other old business?
- a. Possible Construction Equipment Training
 - i. Jeremy offered to assist in putting together a construction equipment training for our members. He brought to attention the upcoming street projects and thought it would be good for the members to have a chance to get familiar with the equipment, where shut offs are, and to see how hydraulics work.
 - b. Waterloo Green Apartments. Video on how to unlock the door with the knox box key was reviewed.
 - c. Be aware that the Hwy 26 off ramps in Johnson Creek will be closed May 27th from 7pm-7am.
 - d. Looking for an engine and ambulance crew for the Summer Safety and Success Fair at Waterloo School on June 2nd.
 - e. Big City Vehicle is June 24th, we will need volunteers, sign up is on the board.
 - f. We need a few more volunteers for Fill the Squad, sign up on the board.
 - g. Kevin brought to attention the increase in first responder suicides recently. Kevin is a member of the Jefferson County POST Team, please reach out to him or any member of the team at any time.
 - h. Please remember to respond to the station for calls and take the appropriate piece of apparatus.
 - i. We will be putting together a Health and Safety committee for our department. If interested, please contact Colton. A sign up will also be put on the board for anyone interested.
 - j. Fire and EMS personnel, please come down and work with the new stair chairs. The new LifePaks will be going into service tomorrow. The child restraints will also go into service soon. If you want to work with them more or get more comfortable with the equipment please come down.

A motion to adjourn the meeting was made by Wes, 2nd by Jeremy. The meeting was adjourned at 2003.

POST training details:

*Watertown PD and Jefferson POST will be sponsoring the training on **August 29 at the Watertown High School. The resource fair starts at 9am. Training is 10am-2pm.** It is for all first responders, their families, and retirees. The first speaker will be Chris Prochut and his wife. They will talk about his challenges with mental health. The second speaker will be How 2 Love Our Cops. They will talk about family, emotional wellness, and give resources. We will be advertising soon.*

Meeting minutes recorded and submitted by Kaitlin Butzine, Secretary