



136 North Monroe Street  
Waterloo, WI 53594  
Phone: (920) 478-3025  
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[www.waterloowi.us](http://www.waterloowi.us)

**CITY OF WATERLOO COUNCIL AGENDA**  
**COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET**  
**Thursday, May 7, 2026 – 7:00 p.m.**  
**Updated 5/5/2026 2 p.m.**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

- 1.) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL
- 2.) MEETING MINUTES APPROVAL: April 16, 2026 and April 21, 2026.
- 3.) CITIZEN INPUT / PUBLIC COMMENT (3-Minute time limit)
- 4.) MEETING SUMMARIES (since last Council meeting)
  - a. 04/21/2026 CDA – Cancelled
  - b. 04/21/2026 Council-Organizational Meeting
  - c. 04/07/2026 Fire-EMS
  - d. 04/28/2026 Plan Commission -Cancelled
  - e. 04/29/2026 Library
  - f. 05/05/2026 Water & Light
  - g. 05/07/2026 Public Safety and Health
  - h. 05/07/2026 Public Works & Property
- 5.) NEW BUSINESS
  - a. Liquor License
    - i. Chapter & Charm Beer and Wine License
  - b. Resolution 2026-20 Transportation Resolution
  - c. Resolution 2026-21 Rescinding Resolution 2025-42 Vacating 318 Polk St
  - d. Resolution 2026-22 Resolution Vacating 318 Polk St to 255 Jefferson St. 1<sup>st</sup> reading
  - e. Personnel Update [NOTES: The council may convene in closed session per Wis. Stat. 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.”]
- 6.) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
  - a. Proclamation Congratulating the Waterloo EMS on 60 years and EMS Week May 17-23, 2026
- 7.) ADJOURNMENT

Jeanne Ritter  
Clerk/Deputy Treasurer

Posted & Emailed: 05/04/2026

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noted. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location

## CITY OF WATERLOO COMMON COUNCIL - MEETING MINUTES: April 16, 2026

[a digital recording of this meeting also serves as the official record]

- 1) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Quimby called the meeting to order at 7:00 p.m. Alderpersons present: Cummings, C.Kuhl, R. Griffin, T. Thomas, R. Weihert, and J. Haseleu. Absent: A. Kuhl. Others attending in-person: Police Chief Warner; Utilities Sorenson; Asst. Chief Whitebird; Parks Haberkorn; Treasurer Nelson; Clerk Ritter; Dorn, Zimmermann, Baker Tilly Justin Hoagland and WLOO Videographers. The Pledge of Allegiance was recited.
- 2) MEETING MINUTES APPROVAL: April 2, 2026 [Cummings/Griffin] VOICE VOTE: Motion Carried.
- 3) PRESENTATIONS AND REPORTS
  - a) 2025 Baker-Tilly Audit-Informational
- 4) COUNCIL NOTICE -PUBLISHED NOTICES
  - a) Notice to Cut or Destroy Noxious Weeds-Informational
  - b) Board of Review-Informational
- 5) CITIZEN INPUT / PUBLIC COMMENT (3-Minute time limit)-none
- 6) MEETING SUMMARIES (since last Council meeting)
  - a) 04/07/2026 Water & Light
  - b) 04/16/2026 Finance, Insurance and Personnel
- 7) CONSENT AGENDA ITEMS Motion[Cummings/C.Kuhl] VOICE VOTE: Motion carried.
  - a) Reports of City Officials & Contract Service Providers
    - i) Parks
    - ii) Fire & Emergency Medical Services
    - iii) Building Inspections
    - iv) Public Works
    - v) Police
    - vi) Library Board
    - vii) Water & Light Utility Commission
    - viii) Watertown Humane Society
    - ix) Cable TV
- 8) OLD BUSINESS
  - a) Resolution 2026-14 Reallocating 2026 Payroll Budget Funds to purchase Records Management System with Additional Computer-Aided Dispatch Motion [Thomas/Weihert] ROLL CALL Yes-6 No-0 A. Kuhl absent. Motion carried.
- 9) NEW BUSINESS
  - a) Resolution 2026-13 2025 Carry-over Motion[C. Kuhl/Cummings] ROLL CALL Yes-6 No-0 A. Kuhl absent. Motion carried.
- 10) RECOMMENDATIONS OF BOARDS, COMMITTEES, AND COMMISSIONS
  - a) Finance
    - i) March 2026 Financial Statements: Payroll \$98,541.73, General Disbursements \$420,136.42, and Clerk/Treasurer's Reports [\[see on municipal website\]](#) Motion[C. Kuhl/Weihert] ROLL CALL: Yes-6 No-0 A. Kuhl Absent. Motion carried.
- 11) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 12) ADJOURNMENT [C. Kuhl/Griffin] VOICE VOTE: Motion carried. Approx. 7:45 pm

Attest:

Jeanne Ritter Clerk/Deputy Treasurer

**CITY OF WATERLOO COMMON COUNCIL - MEETING MINUTES: April 21, 2026**

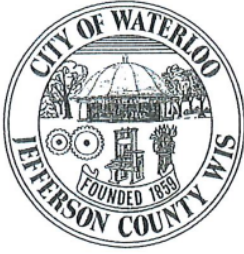
[a digital recording of this meeting also serves as the official record]

- 1) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Quimby called the meeting to order at 6:00 p.m. Alderpersons present: S. Cummings, DJ Dorn, C. Kuhl, J. Zimmermann, T. Thomas, J. Haseleu and R. Weihert. Absent: none. Others attending in-person: Police Chief Warner, Parks Coordinator Haberkorn, and Officer Bollig. The Pledge of Allegiance was recited.
  
- 2) NEW BUSINESS
  - a) Ordinance 2026-02 Updating 30-6 Standing Committees Motion [Cummings/Kuhl] VOICE VOTE: Motion carried.
  - b) Ordinance 2026-03 Updating 85-3 Appointed Officials – Motion [Cummings/Zimmermann] VOICE VOTE: Motion carried.
  - c) Announcement of New Police LT-Informational Congratulations Officer Bollig.
  
- 3) ORGANIZATIONAL MATTERS
  - a) Discussion of Organizational Opportunities
  - b) Resolution 2026-16 Appointing Official Newspaper, Depositories and Auditors Motion [Thomas/Weihert] VOICE VOTE: Motion carried.
  - c) Election of Council President as Specified in Chapter 30-1 (F) of the Waterloo Code Motion to elect Charlie Kuhl President [Thomas/Weihert] ROLL CALL Yes 6 No 0 Kuhl Abstain. Motion carried.
  - d) Resolution 2026-17 Council Confirmation of Mayoral Appointments & Council Standing Committees. Motion [Cummings/Weihert] ROLL CALL: Yes-7 No-0 Motion carried.

Motion to go into CLOSED SESSION 6:14pm [Weihert/Cummings] ROLL CALL Yes-7 No-0. Motion carried.
  
- 4) 2026 Department Head Reviews. 85-8(D) The performance review procedure of each department must be approved by the Common Council. [NOTES: The committee may convene in closed session per Wis. Stat. 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.”] Motion to go into OPEN SESSION 7:38 pm [Kuhl/Cummings] ROLL CALL Yes-7 No-0 Motion carried.
  
- 5) ANNUAL ORGANIZATIONAL MEETING ADJOURNMENT Motion [Kuhl/Cummings] VOICE VOTE: Motion carried. Approximately 7:38 pm

Attest:

Jeanne Ritter Clerk/Deputy Treasurer



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**OFFICIAL PUBLICATION**

**CITY OF WATERLOO, JEFFERSON COUNTY, WI**

Published by authority of the Common Council of the City of Waterloo, Jefferson County, Wisconsin pursuant to Section 125.04(3)(g) of the Wisconsin State Statutes.

Notice is hereby given that the following individuals, partnerships, corporations or limited liability companies have made an application to sell intoxicating liquor and/or beer for the license period beginning May 8, 2026 and ending June 30, 2026. The granting of said licenses is now pending and will be acted upon at the regular scheduled Council Meeting on May 7, 2026.

**"CLASS B" INTOXICATING LIQUOR AND CLASS "B" BEER**

**NAME AND ADDRESS OF APPLICANT**

Chapter & Charm Collective  
Briana Hayes, Agent  
635 McKay Way  
(Chapter & Charm)

**LOCATION OF PREMISE**

129 N. Monroe Street

Jeanne Ritter  
Clerk/Deputy Treasurer

Dated: April 16, 2026

PUB: The Courier: April 23, 2026

Name of Individual/Partnership/LLC Agent Name Address of Applicant Trade Name Premise Location Premise Description	Chapter & Charm Briana Hayes 635 McKay Way <b>Chapter &amp; Charm Collective</b> 129 N Monroe St A large gathering area with seating up to 60. Bar area can seat 12, full bar w/complete refrigeration and sanitation. Pizza kitchen and a complete hot kitchen certified by State on 4/8/26	"Class B" Intoxicating Liquor License		Class "B" Beer License	Class "A" Beer License	"Class A" Intoxicating Liquor License (Cider Only)	"Class C" Wine License	Tobacco License
		X	X					

The following Class A, B and C License applications have been reviewed and are following the regulations, ordinances, and laws of the City of Waterloo Municipal Code.

Chief Approval *Chief D. Oberst* 4-14-26

City Council Approval \_\_\_\_\_



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## Transportation Resolution

2026-20

WHEREAS, local units of government in Wisconsin own and maintain approximately 90% of the public road miles in the state, including city and village streets, county highways, and town roads; and

WHEREAS, Wisconsin's economy—rooted in manufacturing, agriculture, and tourism—relies on a safe, reliable, and well-maintained transportation network; and

WHEREAS, local governments greatly appreciate the one-time infusions of General Purpose Revenue, primarily sales and income taxes, and other revenue provided in recent state budgets, which have enabled the initiation and continuation of the successful and popular Local Roads Improvement Program Supplemental (LRIP-S); and

WHEREAS, despite modest increases from the state over the years, transportation aids to local governments remain insufficient to keep pace with inflation and rising construction costs, leaving many communities funded below 2000 levels in real dollars; and

WHEREAS, local governments throughout Wisconsin continue to struggle to perform even routine maintenance, pavement preservation, and safety improvements, resulting in deteriorating roads and bridges; and

WHEREAS, the inaugural inventory and assessment of small bridges between 6 to 20 feet found about 10% of the nearly 17,000 structures to be in poor or severe condition; and

WHEREAS, levy limits and other fiscal constraints prevent local governments from independently filling the funding gap created by inadequate state transportation aids; and

WHEREAS, absent sustainable state funding, many communities have been forced to address their shortfalls by significantly increasing borrowing, deferring essential projects, or imposing local vehicle registration (“wheel”) taxes; and

WHEREAS, Wisconsin motorists currently pay among the lowest transportation user fees in the Midwest, while neighboring states and dozens of others nationwide have enacted long-term revenue measures to keep their transportation systems competitive; and

WHEREAS, Wisconsin is increasingly relying on General Purpose Revenues to make needed investments, potentially pitting transportation against other vital services, such as education; and

WHEREAS, continued lack of growing, dedicated, and predictable revenue places Wisconsin at a growing economic disadvantage by threatening the efficiency of freight movement, the safety of travelers, and the attractiveness of our state to businesses and residents; and

WHEREAS, both Wisconsin's aging Interstate highway system—largely constructed in the 1950s and 1960s—and our extensive network of state and local roads require predictable, adequate, and sustainable funding to meet current and future needs;

NOW, THEREFORE, BE IT RESOLVED that the City of Waterloo Common Council strongly urges the Governor of Wisconsin and the State Legislature to enact a comprehensive, sustainable transportation funding solution that:

1. Provides adequate and reliable revenue growth for the efficient long-term planning and execution of state and local transportation programs;
2. Includes responsible and prudent use of General Purpose Revenue and bonding;

3. Adjusts any new and existing transportation user fees and other revenue mechanisms to sustain purchasing power in order to maintain and improve Wisconsin's transportation infrastructure; and
4. Ensures transportation continues to deliver for Wisconsin by adequately funding reconstruction, preservation, and safety investments on the state and local systems.

BE IT FURTHER RESOLVED that the clerk is hereby directed to transmit a copy of this resolution to the Governor's office, all members of the Wisconsin State Senate and Assembly representing districts within Jefferson County, City of Waterloo, and the League of Wisconsin Municipalities.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

**CITY OF WATERLOO**

\_\_\_\_\_  
Jenifer Quimby, Mayor

Attest:

\_\_\_\_\_  
Jeanne Ritter, Clerk



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**Resolution 2026-21**

**A RESOLUTION RESCINDING RESOLUTION 2025-42 APPROVING THE ABANDONMENT (VACATION) OF A PORTION OF PUBLIC RIGHT-OF-WAY BETWEEN 318 E POLK ST to 214 and 224 WASHINGTON ST IN THE CITY OF WATERLOO**

**WHEREAS**, by Resolution 2025-42 adopted on October 2, 2025 City Council approved the vacating of the public right-of-way between 318 E Polk St to 214 and 224 Washington St in the City of Waterloo; and

**WHEREAS**, the City Council now desires to rescind Resolution 2025-42 to correct steps to vacate Right-of-Way;

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the City of Waterloo, WI:

1. The Resolution 2025-42 adopted on October 2, 2025 is hereby rescinded and shall be of no further force or effect.
2. That all authority and direction granted is hereby rescinded and revoked.
3. That this Resolution shall take effect on the date of its adoption and shall not be retroactive.

**ADOPTED** this 7<sup>th</sup> day of May, 2026, by the City Council of the City of Waterloo, WI.

Signed: \_\_\_\_\_  
Jenifer Quimby Mayor of Waterloo

Attest: \_\_\_\_\_  
Jeanne Ritter, City Clerk/Deputy Treasurer



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## RESOLUTION 2026-22

### A RESOLUTION APPROVING THE ABANDONMENT (VACATION) OF A PORTION OF PUBLIC RIGHT-OF-WAY BETWEEN 318 E POLK ST to 255 JEFFERSON ST. IN THE CITY OF WATERLOO

**WHEREAS**, the City has received a request to abandon (vacate) a certain portion of public right-of-way described herein (City owned property cutting between 318 E Polk St. to 255 Jefferson St); and

**WHEREAS**, said portion of the public right-of-way is no longer needed for public purposes and it is in the best interest of the City to vacate and dispose of this portion; and

**Now therefore**, pursuant to notice published as required by law and a public hearing during Council, held on the matter, the City Council finds that the vacation of the right-of-way will not inconvenience the public and is necessary and proper for the orderly development of the City.

PASSED AND APPROVED this \_\_\_ day of \_\_\_\_\_, 2026

Signed: \_\_\_\_\_

Dated \_\_\_\_\_

Jenifer Quimby, Mayor

Attest: \_\_\_\_\_

Dated: \_\_\_\_\_

Jeanne Ritter, City Clerk

## Waterloo City Council - Annual Calendar Announcements & Recognition

Meeting nights: 1<sup>st</sup> & 3<sup>rd</sup> Thursdays at 7:00 pm

JANUARY
FEBRUARY - Audit Prep
MARCH - Review Appointed Committee Assignments - Waterloo incorporated March 19, 1859 (Village status)
APRIL - Anniversary April 11, 1962 (City status) - National Library Week (generally 2 <sup>nd</sup> full week in April) 1 <sup>st</sup> mtg - National Linework Day 18 <sup>th</sup> 1 <sup>st</sup> mtg - Annual Organizational Mtg & Appointments - 2 <sup>nd</sup> mtg after regular election - Update Emergency Response Plan - Audit Presentation 2 <sup>nd</sup> mtg
MAY - National Firefighters Day (always May 4th) 1 <sup>st</sup> mtg - National Police Week (w/o May 15 <sup>th</sup> ) 1 <sup>st</sup> mtg - National EMS Week (3 <sup>rd</sup> full week of May Sat-Sun) 2 <sup>nd</sup> mtg - National Public Works Day (3 <sup>rd</sup> full week of May) 2 <sup>nd</sup> mtg
JUNE
JULY - Budget Kick off
AUGUST
SEPTEMBER - Annual Wheel Tax Ordinance – 1 <sup>st</sup> mtg
OCTOBER - National Government Week (2 <sup>nd</sup> week)
NOVEMBER - Budget public hearing and consideration of a Finance, Insurance & Personnel Committee budget recommendation
DECEMBER

### ONLINE LINKS

- [Municipal Code Chapter 30 -- CITY COUNCIL](#)
- [2021-2026 Comprehensive Plan Update](#)