



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
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www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Tuesday, April 21, 2026 – 6:00 p.m.

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

***** ANNUAL ORGANIZATIONAL MEETING *****

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL
2. NEW BUSINESS
 - a. Ordinance 2026-02 Updating 30-6 Standing Committees
 - b. Ordinance 2026-18 Updating 85-3 Appointed Officials – Engineering
 - c. Announcement of New Police LT
3. ORGANIZATIONAL MATTERS
 - a. Discussion of Organizational Opportunities
 - b. Resolution 2026-16 Appointing Official Newspaper, Depositories and Auditors
 - c. Election of Council President as Specified in Chapter 30-1 (F) of the Waterloo Code
 - d. Resolution 2026-17 Council Confirmation of Mayoral Appointments & Council Standing Committees
4. 2026 Department Head Reviews. 85-8(D) The performance review procedure of each department must be approved by the Common Council. [NOTES: The committee may convene in closed session per Wis. Stat. 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.”]
5. ANNUAL ORGANIZATIONAL MEETING ADJOURNMENT

Jeanne Ritter
Clerk/Deputy Treasurer

Posted & Emailed: 04/20/2025.

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noted. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk’s office at the above location



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ORDINANCE #2026-02

AN ORDINANCE Updating 30-6 Standing Committees

§ 30-6. Standing committees.

A. The following standing committees shall be appointed by the Mayor with confirmation by the Council ~~at~~ on the first regular meeting after the third Tuesday in April which begins the new term for Mayor and City Council members (§62.11(2)). Each committee shall consist of three members. The Chairperson shall be proposed by the Mayor and confirmed by the Council. In the event that the standing committees have not been confirmed by the Council, the Mayor shall submit a revised list at the next meeting. In the event that the standing committees have not been confirmed within 30 days of the annual organizational meeting, the Council President shall appoint the standing committees, with confirmation by the Council. Each member shall serve as appointed unless excused by a majority of the members of the Council.

- (1) Finance, Insurance and Personnel.
- (2) Public Safety and Health.
- (3) Public Works and Property.¹

B. Committee meeting attendance by City personnel or his designee shall be as follows unless excused by the Chairperson of the committee:

- (1) Finance, Insurance and Personnel Committee: Treasurer. [Amended 4-20-2023 by Ord. No. 2023-09]
- (2) Public Safety and Health Committee: Police Chief, Fire Chief, or designee
- (3) Public Works and Property Committee: Public Works Director.
- (4) Other City personnel shall attend committee meetings as requested by the committee Chairperson.

This ordinance shall be in full force and effect from and after its passage and publication.

Adopted at the Organizational meeting of the Common Council on April 21, 2026.

CITY OF WATERLOO

Signed: _____
Jenifer Quimby, Mayor

Attest:

Jeanne Ritter Clerk /Deputy Treasurer

Date Adopted: _____

Date Published: The Courier, _____



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ORDINANCE #2026-03
An Ordinance updating § 85-3

§ 85-3. Appointed officials.

Official	Appointed By	Term
City Clerk-Deputy Treasurer	Mayor (see § 85-7A of this chapter)	Indefinite
Treasurer-Deputy Clerk	Mayor, confirmation by Council	Indefinite
City Attorney	Mayor, confirmation by Council	Indefinite
Chief of Police	Mayor, confirmation by Council	Indefinite
Fire Chief	Mayor, confirmation by Council, upon recommendation of Fire Department members	3 years
Assessor	Mayor, confirmation by Council	Indefinite
Director of Public Works	Mayor, confirmation by Council, upon recommendation of Board of Public Works	Indefinite
Building Inspector*	Mayor, confirmation by Council	Indefinite
Plumbing Inspector*	Mayor, confirmation by Council	Indefinite
Electrical Inspector*	Mayor, confirmation by Council	Indefinite
Librarian	Library Board (Library Board is appointed by the Mayor, confirmation by Council)	Indefinite
Utility Superintendent	Waterloo Water and Light Commission	Indefinite
Cemetery Custodian	Mayor, confirmation by Council	Indefinite
Emergency Management Director	Mayor, confirmation by Council	Indefinite
Weed Commissioner	Mayor (§ 66.0517, Wis. Stats.)	1 year
City Forester	Mayor, confirmation by Council, upon recommendation of Board of Public Works	Indefinite
Parks Director	Mayor, confirmation by Council	Indefinite
Engineer for the City	Mayor, confirmation by Council	2 years Indefinite

The duties of the Engineer for the City, Building Inspector, Plumbing Inspector and Electrical Inspector, as set forth in this Code, may be performed by an independent inspection agency by contract as recommended by the Mayor, with confirmation of the Council. Upon confirmation of any such contract, the agency contracted to perform the services of Building Inspector, Plumbing Inspector and Electrical Inspector shall perform the duties of those offices as set forth within this Code. Wherever the terms "Building Inspector," "Plumbing Inspector" and "Electrical Inspector" occur throughout this Code, they shall be deemed to mean the contracting agency as aforementioned.

This ordinance shall be in full force and effect from and after its passage and publication.

Adopted at the Organizational meeting of the Common Council on April 21, 2026.

CITY OF WATERLOO

Signed: _____
Jenifer Quimby, Mayor

Attest:

Jeanne Ritter Clerk /Deputy Treasurer

Date Adopted: _____

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RESOLUTION #2026-16

**ANNUAL COUNCIL APPOINTMENTS
OFFICIAL NEWSPAPER, OFFICIAL DEPOSITORIES AND OFFICIAL AUDITORS**

The Common Council of the City of Waterloo, Wisconsin does hereby make the following appointments and delegations:

- The Leader Independent, official newspaper for the City of Waterloo;
- The Council hereby delegates authority to appoint the official depositories for the City of Waterloo to the Mayor in consultation with the Treasurer/Deputy Clerk.
- Baker Tilly US LLP, official auditors for the City of Waterloo;

BE IT RESOLVED, that the Common Council formally approves the appointments until the 2027 Council Organizational Meeting.

Adopted: _____, 2026

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest:

Jeanne Ritter, Clerk/Deputy Treasurer

SPONSOR(S) – Mayor



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RESOLUTION #2026-17 COUNCIL CONFIRMATION OF MAYORAL APPOINTMENTS

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

WHEREAS the Municipal Code directs the Mayor to appoint members of the Common Council to standing committees of the Council, and whereas the Mayor has made the following standing committee appointments,

- Finance, Insurance & Personnel Committee: **C. Kuhl**, Weihert and Haseleu
- Public Safety & Health Committee: **Cummings**, Dorn, and Zimmermann
- Public Works & Property Committee: **Weihert**, Haseleu, and Thomas

[NOTE: **Bold** designates appointed committee chair.]

WHEREAS the municipal code directs the Mayor to appoint citizens to various Boards, Commissions and Committees, and whereas the Mayor has made the following appointments,

- Administrative Review Appeals Board
 - Jodie Haseleu, Council Representative (term expiring 2027)
 - Mayor Jenifer Quimby (term expiring 2027)
- Board of Review
 - Kay Radloff (term expiring 2031)
- Community Development Authority
 - DJ Dorn (Council Representative) (term expiring 2027)
 - Jodie Haseleu (Council Representative) (term expiring 2027)
 - Jennifer Zimmermann (Council Representative) (term expiring 2027)
 - Vacant (term expiring 2029)
 - Vacant (term expiring 2030)
- Emergency Response Plan Committee
 - Charles Kuhl, Council Representative (term expiring 2027)
- Joint Review Board For Tax Incremental Finance
 - Vacant (term expiring 2027)
- Library Board
 - Sara Cummings, Council Representative (term expiring 2027)
 - Claire Jones (term expiring 2029)
 - Diane Graff (term expiring 2029)
- Parks Commission
 - Sarah Cummings, Council Representative (term expiring 2027)
 - Chad Neumaier (term expiring 2029)

- Plan Commission
Charles Kuhl, Council Representative (term expiring 2027)
Bob Renforth (term expiring 2029)
- Police Committee
Gary Skalitzky (term expiring 2029)
Robert Crosby (term expiring 2028)
- Waterloo Water & Light
Richard Weihert, Council Representative (term expiring 2027)
- Weed Commissioner: Chad Yerges, Public Works Director (term expiring 2027)

BE IT RESOLVED that the City Council confirms the Mayoral appointments listed above and thanks those serving.

Adopted: _____, 2026

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest:

Jeanne Ritter
Clerk/Deputy Treasurer

SPONSOR(S) – Mayor Quimby