



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

PUBLIC NOTICE OF A COMMITTEE MEETING OF THE CITY OF WATERLOO COMMON COUNCIL

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

COMMITTEE: FINANCE, INSURANCE & PERSONNEL COMMITTEE
DATE: April 16, 2026
TIME: 5:30 pm
LOCATION: Municipal Building Council Chamber, 136 N. Monroe Street

- 1) CALL TO ORDER AND ROLL CALL
- 2) APPROVAL OF MEETING MINUTES: March 19, 2026, April 1, 2026, April 2, 2026
- 3) CITIZEN INPUT / PUBLIC COMMENT (3-Minute time limit)
- 4) DEPT. HEAD REVIEWS
 - a) Police Chief Review and Department Head Review After-Action Summary. [The Finance Committee may convene in closed session per Wis. Stat. 19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."]
- 5) OLD BUSINESS
 - a) Resolution 2026-13 2025 Carry-Over
 - b) Resolution 2026-14 Resolution Reallocating Funds from Police Payroll Budget to Purchase Records Management System with Additional Computer Aided Dispatch
- 6) NEW BUSINESS
 - a) March 2026 Financial Statements: Payroll \$98,541.73, General Disbursements \$420,136.42, and Clerk/Treasurer's Reports [\[see on municipal website\]](#)
 - b) 2026 Contingency Funds
- 7) ROLLING TASK LIST
- 8) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 9) ADJOURNMENT

Jeanne Ritter
Clerk/ Deputy Treasurer

Committee Members: Haseleu, Weihert and Kuhl

Posted, Emailed & Distributed: 04/14/2026.

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noted. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services, please contact the clerk's office at the above location.

CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES
March 19, 2026

1. CALL TO ORDER AND ROLL CALL. C. Kuhl called the meeting to order at 6:04 p.m. Members in person: Weihert, Haseleu and Kuhl. Absent: none Others attending in person: Mayor Quimby; Alderperson Thomas; Utilities B. Sorenson; Asst. Fire Chief Whitebird; Parks Haberkorn; Treasurer Nelson; Clerk Ritter and WLOO Cable.
2. APPROVAL OF MEETING MINUTES: February 19, 2026, Motion [Weihert/Kuhl] VOICE VOTE: Motion carried.
3. PUBLIC COMMENT (3 Minute Time Limit) none
4. OLD BUSINESS
 - a. Resolution 2026-03 Fire Dept Bylaws Motion to Recommend to Council VOICE VOTE: Motion carried.
5. NEW BUSINESS
 - a. February 2026 Financial Statements: Payroll \$97,126.21, General Disbursements \$1,967,038.88, and Clerk/Treasurer's Reports [\[see on municipal website\]](#) Motion to refer to council for approval. [Weihert/Haseleu] VOICE VOTE: Motion carried.
 - b. Resolution 2026-13 2025 Carry-Over. Motion to Defer. [Weihert/Kuhl] VOICE VOTE: Motion carried.
 - c. Hiring of LT for the Police Dept. [The Finance Committee may convene in closed session per Wis. Stat. 19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."] Motion to go into Closed Session [Weihert/Haseleu] ROLL CALL Y-3 N-0 6:24pm
Motion to go into Open Session [Weihert/Haseleu] ROLL CALL Y-3 N-0 6:50 pm
Motion to rescind the application and repost [Weihert/Kuhl] VOICE VOTE: Motion carried
6. ROLLING TASK LIST
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS .
8. ADJOURNMENT. MOTION[Weihert/Kuhl] To adjourn. VOICE VOTE: Motion carried. 7:00pm.

Jeanne Ritter
Clerk/Deputy Treasurer

CITY OF WATERLOO SPECIAL FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES

April 1, 2026

1. CALL TO ORDER AND ROLL CALL. C. Kuhl called the meeting to order at 5:30 pm p.m. Members in person: Weihert, Haseleu and Kuhl. Absent: none Others attending in person: Mayor Quimby; Alderperson Cummings; Treasurer Nelson; DPW Yerges; Chief Butzine and Gabe Haberkorn.

2. NEW BUSINESS
MOTION to go into Closed Session. [Weihert/Haseleu] ROLL CALL Yes-3 No-0 Motion Carried.
 - a. 2026 Department Head Reviews [NOTES: The committee may convene in closed session per Wis. Stat. 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.”]
 - i. Treasurer 5:30 pm
 - ii. Department of Public Works - 6:00 pm
 - iii. Fire Chief – 6:30 pm
 - iv. Parks – 7:00 pm

MOTION to go out of Closed Session back to Open. [Weihert/Haseleu] ROLL CALL Y-3 N-0. Motion Carried.

3. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS.

4. ADJOURNMENT. MOTION[Weihert/Kuhl] To adjourn. VOICE VOTE: Motion carried. Approximately 8:45 pm.

Jeanne Ritter
Clerk/Deputy Treasurer

CITY OF WATERLOO SPECIAL FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES

April 2, 2026

1. CALL TO ORDER AND ROLL CALL. C. Kuhl called the meeting to order at 5:31 pm p.m. Members in person: Weihert, Haseleu and Kuhl. Absent: none Others attending in person: Mayor Quimby; Alderperson Cummings; Clerk Ritter; Chief Warner; Officer Regenhauer.

2. NEW BUSINESS
MOTION to go into Closed Session. [Weihert/Haseleu] ROLL CALL Yes-3 No-0 Motion Carried.
 - a) 2026 Department Head Reviews [NOTES: The committee may convene in closed session per Wis. Stat. 19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."]
 - i) Clerk 5:30 pm

 - b) Hiring of LT for the Police Dept. [The Finance Committee may convene in closed session per Wis. Stat. 19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."]

MOTION to go out of Closed Session back to Open. [Weihert/Haseleu] ROLL CALL Y-3 N-0. Motion Carried.

3. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS.

4. ADJOURNMENT. MOTION[Weihert/Haseleu] To adjourn. VOICE VOTE: Motion carried. Approximately 6:59 pm.

Jeanne Ritter
Clerk/Deputy Treasurer

RESOLUTION #2026-13

2025 Financial Carry-Over Approvals

Whereas, the following chart defines the line-item categories proposed for 2025-2026 carry over designation by the Clerk/Treasurer's office, with minor residual debit modifications expected to account for remaining 2025 invoices received in 2026.

CITY OF WATERLOO

**Revenue Assignments WORKPAPER
FOR THE YEAR ENDED 12/31/2025**

ACCOUNT #	DESCRIPTION	BEGINNING YEAR BALANCE	TRANSFER (LOSS)	CURRENT YEAR EXPENSES	CURRENT YEAR REVENUE/ALLOWANCE	YEAR END ASSIGNMENT
FUND 100						
100-32610	POLICE DONATION DEFIBULATOR	666.88	-	-	-	666.88
100-32631	POLICE DONATION SPEED LIMIT ALERT SIGN	240.15	-	-	-	240.15
100-32635	POLICE PATROL UNIFORM ALLOWANCE	643.48		(6130.81)	6,100.00	612.67
100-32640	DPW UNIFORM ALLOWANCE	-	(298.01)	(901.99)	1,200.00	-
	FUND 100 TOTAL	1,550.51	(298.01)	(7,032.80)	7,300.00	1,519.70
FUND 220						
220-32635	FIRE DEPT UNIFORM ALLOWANCE	77.45		(1,760.41)	2,000.00	317.04
220-34100	FUND BALANCE CAPITAL PROJECT	486,012.34	-	-	-	486,012.34
	FUND 220 TOTAL	486,089.79	-	(1,760.41)	2000.00	486,329.38
FUND 225						
225-32625	PARK EQUIPMENT CARRYOVER (BLACKTOP)	10,102.00	-	-	-	10,102.00
225-35000	PARK-LIONS FOUNTAIN HEAD	-			1,395.00	1,395.00
225-39999	CAROUSEL	30,678.98				30,678.98
	FUND 225 TOTAL	40,780.98	-	-	1395.00	42,175.98
FUND 400						
400-32602	SQUAD CAR FUND	47,078.60	-	-	-	47,078.60
400-32606	EMERGENCY GOVT SIRENS FUND	8,000.00	-	-	-	8,000.00
	FUND 400 TOTAL	55,078.60	-	-	-	55,078.60
FUND 600						
600-34310	PROFESSIONAL SERVICES CARRYOVER	25,000.00	-	-	-	25,000.00
600-34301	DOWNTOWN REVITALIZATION PLAN	-	-	-	5,000.00	5,000.00
	FUND 600 TOTAL	25,000.00	-	-	5,000.00	30,000.00
FUND 812						
812-34105	LIBRARY CARRYOVER COUNTY	106,490.30	-	-	-	106,490.30
812-34106	LIBRARY CARRYOVER CLARK	37,222.46	-	-	79.16	37,301.62
812-34107	LIBRARY CARRYOVER MEMORIAL-DONATION FUND	64,769.57	-	-	143,780.00	208,549.57
	FUND 812 TOTAL	208,483.33	0	0	143,859.16	352,341.49

Therefore, Be It Resolved, by the Common Council of the City of Waterloo, Wisconsin, that it hereby authorizes the 2025-2026 carry-over amounts as stated with final amounts to include any residential debits for accounts listed which may have remaining 2025 invoices, received in 2026, after resolution adoption.

PASSED AND ADOPTED this _____, 2026 .
City of Waterloo

Signed:

Mayor Jenifer Quimby

Attest:

Jeanne Ritter, City Clerk



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RESOLUTION #2026-14
Reallocating 2026 Payroll budget funds to Purchase Records Management System with additional Computer Aided Dispatch

The Common Council of the City of Waterloo, Wisconsin does hereby ordain as follows:

WHEREAS, the Waterloo Police Department has determined a need to update its Records Management System and Computer Aided Dispatch System; and

WHEREAS, the cost to do this would be \$44,128.00; and

WHEREAS, the Police Department is asking to reallocate funds from their 2026 Payroll Budget to Communications; and

WHEREAS, the funds would come from unused payroll for one officer and one sergeant (1/1/2026-5/31/2026);

THEREFORE, BE IT RESOLVED, the City Council of the City of Waterloo, Wisconsin, does hereby approve reallocating funds from the 2026 Payroll Budget to fund the Records Management and Computer Aided Dispatch Systems at the____, April, 2026 meeting.

Passed and adopted: _____

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest: _____
Jeanne Ritter, Clerk/Deputy Treasurer

FINANCE AND PERSONNEL COMMITTEE ROLLING TASK LIST

1. EMPLOYEE HANDBOOK – REFRESH
 - *Vacation policy *Sick Leave – updated*Residency requirement
2. NEW HANDBOOK POLICY – AI
 - *Committee of department heads* - 1st meeting 7/8/25
3. FIRE CHIEF MEETING - ROLE AND EXPECTATIONS FOR POSITION
 - a. Sale of Equipment; wants 3rd Ambulance & another Brush Truck
4. WU DELINQUENT UTILITIES – MBHM/COLLECTION FEES & LEGAL FEES
5. FIRE DEPARTMENT – DONATIONS/ORDINANCE (3 accounts)
6. UTILITIES/CITY WRITE-OFF FROM AUDIT
 - *Lana zeroed out, need to review issue and bill back Utility if needed (from 2019, 2022)
 - **In process of reconciliation of the account.
7. PLANS FOR HICKORY AND MAPLE ST – REVIEW-HOUSING
8. POLICY FOR ROADS AND SHARING COST WITH UTILITIES
 - * 33% has been prior practice, not written anywhere. Hendricks will be split as part of USDA information.
9. OVERPAYMENTS OF CITY PROPERTY TAXES
10. REVISE FUND BALANCE ORDINANCE – PRIOR TO 2027 BUDGET
 - *Ehlers Recommendation
11. FORM ADHOC COMMISSION WITH TOWNSHIPS – FIRE/EMS
 - *March/April – FUNDING MOVING FORWARD
12. DEPARTMENT HEAD REVIEWS
 - *Schedule

COMPLETED TASK ITEMS

~~NEW HANDBOOK POLICY - ANTI-BULLYING~~ Approved - June 2025

~~DPW/PARKS DEPT HEADS - PERSONNEL SUPERVISION PROCEDURES~~
Approved in May (DPW) and June (Parks) 2025

City of Waterloo Finance, Insurance & Personnel Committee - - Annual Calendar

revised: 12/26/2024

- Meeting night: 3rd Thursday of month at 6:00 pm**
- Monthly recurring: review of disbursements, payroll, and treasurer's reports**

JANUARY <ul style="list-style-type: none"><input type="checkbox"/> Review of Department Heads as needed.<input type="checkbox"/> Audit Prep
FEBRUARY <ul style="list-style-type: none"><input type="checkbox"/> Audit
MARCH <ul style="list-style-type: none"><input type="checkbox"/> Fee Schedule Review
APRIL <ul style="list-style-type: none"><input type="checkbox"/> § 53-12 Review of debt schedules & debt refunding opportunities.<input type="checkbox"/> Audit Presentation third Thursday
MAY <ul style="list-style-type: none"><input type="checkbox"/> Addressing items raised in financial audit and Workman's Comp audit<input type="checkbox"/> Resolution for carryover after audit is complete
JUNE <ul style="list-style-type: none"><input type="checkbox"/> Mayor's Budget start date; build Council consensus for budget policy objectives<input type="checkbox"/> Tax Incremental Finance Districts, review.<input type="checkbox"/>
JULY <ul style="list-style-type: none"><input type="checkbox"/> Meet with Dept. Heads on Budget Expectation & Concerns<input type="checkbox"/>
AUGUST <ul style="list-style-type: none"><input type="checkbox"/> Budget deliberation.
SEPTEMBER <ul style="list-style-type: none"><input type="checkbox"/> § 53-14 Updating capital improvement plan.<input type="checkbox"/> Budget deliberation.
OCTOBER <ul style="list-style-type: none"><input type="checkbox"/> Initial review of calendar year insurance renewal policies.<input type="checkbox"/> Final Committee budget recommendation to full City Council.
NOVEMBER <ul style="list-style-type: none"><input type="checkbox"/> Final review of calendar year insurance renewal policies.
DECEMBER <ul style="list-style-type: none"><input type="checkbox"/> <u>Review and recommend Current Budget Amendment #2 (July – Dec.)</u>