



136 North Monroe Street  
Waterloo, WI 53594  
Phone: (920) 478-3025  
Fax: (920) 478-2021  
[www.waterloowi.us](http://www.waterloowi.us)

**CITY OF WATERLOO COUNCIL AGENDA**  
**COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET**  
**Thursday, March 5, 2026 – 7:00 p.m.**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

- 1.) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL
- 2.) MEETING MINUTES APPROVAL: February 19, 2026
- 3.) CITIZEN INPUT / PUBLIC COMMENT (3-Minute time limit)
- 4.) MEETING SUMMARIES (since last Council meeting)
  - a. 02/23/2026 Fire/EMS
  - b. 02/24/2026 Plan Commission-Cancelled
  - c. 02/25/2026 Library
  - d. 03/03/2026 Water & Light
  - e. 03/05/2026 Public Safety & Health
  - f. 03/05/2026 Public Works & Property
- 5.) OLD BUSINESS
  - a. Resolution 2026-03 Fire Department By-laws
- 6.) RECOMMENDATIONS OF BOARDS, COMMITTEES, AND COMMISSIONS
  - a. Public Works and Property
    - i. Resolution 2026-10 Awarding Crack Filling and Chip Sealing Contract
    - ii. Resolution 2026-11 Sewer Connection Fee
  - b. Public Safety and Health
    - i. Hiring of LT for the Police Department
  - c. Plan Commission
    - i. Resolution 2026-12 New CSM Map for 477 W Madison St – Riverwalk. Regarding 2026-04 Approved by the Plan Commission 1/27/2026. A Resolution Recommending Approval of a Certified Survey Map, Dated January 8, 2026, Dividing Parcel Identification No. 290-0813-644-065 Into Three Lots.
  - d. Water & Light
    - i. Portzen Pay #33
- 7.) NEW BUSINESS
  - a. Municipal Sale of Public Land in TIF #3 [The Council may convene in closed session per Wis. Stat 19.85 (1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.]
- 8.) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS -Vacate a portion of Polk Street.
- 9.) ADJOURNMENT

Jeanne Ritter  
Clerk/Deputy Treasurer

Posted & Emailed: 03/02/2026 PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noted. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location

## CITY OF WATERLOO COMMON COUNCIL - MEETING MINUTES: February 19, 2026

[a digital recording of this meeting also serves as the official record]

- 1) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Quimby called the meeting to order at 7:00 p.m. Alderpersons present: A. Kuhl, C.Kuhl, R. Griffin, T. Thomas, R. Weihert, and J. Haseleu. Absent: Cummings. Others attending in-person: Police Chief Sorenson; LT Warner; Utilities Sorenson; DPW Director Yerges; Parks Haberkorn; Treasurer Nelson; Clerk Ritter; Fire Chief Butzine; 2<sup>nd</sup> LT J. Butzine; Petrie, Dorn, Zimmermann, Giese, Yohn, Nell, Whitebird, C. Butzine, Weber, K. Seibert, Motl, Schick, Hering, Seibert, Black, Hartung, Lemke Kovacs and WLOO Videographers. The Pledge of Allegiance was recited.
- 2) MEETING MINUTES APPROVAL: February 5, 2026 [A. Kuhl/C.Kuhl] VOICE VOTE: Motion Carried. Griffin abstain.
- 3) CITIZEN INPUT / PUBLIC COMMENT: Aug. 11, 2026 Fill the Squad, M. Giese and Heather Yohn Water Tower.
- 4) MEETING SUMMARIES (since last Council meeting)
  - a) 02/17/2026 CDA-CANCELLED
  - b) 02/19/2026 Finance
- 5) CONSENT AGENDA ITEMS Motion [T. Thomas/A.Kuhl ] VOICE VOTE: Motion carried.
  - a) November Report of City Officials & Contract Service Providers
    - i) Parks
    - ii) Fire & Emergency Medical Services
    - iii) Building Inspections
    - iv) Public Works
    - v) Police
    - vi) Library Board
    - vii) Water & Light Utility Commission
    - viii) Watertown Humane Society
    - ix) Cable TV
- 6) RECOMMENDATIONS OF BOARDS, COMMITTEES, AND COMMISSIONS
  - a) Finance, Insurance and Personnel
    - i) January 2026 Financial Statements: Payroll \$108,114.21, General Disbursements \$1,489,560.85 and Clerk/Treasurer's Reports[[see on municipal website](#)] Motion [C.Kuhl/A.Kuhl] ROLL CALL Yes 6 No 0
    - ii) Resolution 2026-03 Fire Department By-laws Deferred to March Motion [C.Kuhl/A.Kuhl] VOICE VOTE: Motion carried.
    - iii) Resolution 2026-06 Fireman's Park Walking Trail Grant Application 80/20 grant, Max \$120,000, notice award July/August 2026, construction and reimbursement in 2028. Motion [C.Kuhl/Weihert] ROLL CALL: Y -6 N-0 Motion carried.
    - iv) Resolution 2026-08 Police Dept Grant for Body Wearable Cameras. Motion [C.Kuhl/Griffin] ROLL CALL: Y-6 N-0 Motion carried.
    - v) Proclamation Police Chief Sorenson Retirement
    - vi) Resolution 2026-07 Appointment of Police Chief as recommended by the Mayor and the Personnel Committee. Motion [C.Kuhl/Thomas] VOICE VOTE: Motion carried
  - b) Plan Commission
    - i) 508 Washington St. New CSM approved by Plan Commission and Engineer. Motion. [C.Kuhl/Weihert] VOICE VOTE: Motion carried.
    - ii) Resolution 2026-09 New CSM Map for 477 W Madison St – Riverwalk. Regarding 2026-04 Approved by the Plan Commission 1/27/2026. A Resolution Recommending Approval of a Certified Survey Map, Dated January 8, 2026, Dividing Parcel Identification No. 290-0813-644-065 Into Three Lots. Defer Motion [C.Kuhl/ Weihert] VOICE VOTE: Motion carried.
- 7) NEW BUSINESS
  - a) 333 Portland Rd Lot #2 Freeze Agreement Motion [Weihert/A. Kuhl] VOICE VOTE: Motion carried.
  - b) Recognizing Fire Department Officers and the New Assistant Chief
- 8) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 9) ADJOURNMENT [C.Kuhl/R. Weihert] VOICE VOTE: Motion carried. Approx. 7:30 pm

Attest:

Jeanne Ritter Clerk/Deputy Treasurer



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**Resolution 2026-03**

**A Resolution Approving the FIRE/EMS BY-LAWS**

**A RESOLUTION AUTHORIZING THE REVISION AND ADOPTION OF UPDATED BY-LAWS FOR WATERLOO FIRE/EMS**

WHEREAS, the City of Waterloo recognizes the importance of clear, current, and effective by-laws to ensure the proper governance, administration, and operation of Waterloo Fire/EMS; and

WHEREAS, the existing by-laws of Waterloo Fire/EMS require review and revision to reflect current operational practices, regulatory requirements, and organizational needs; and

WHEREAS, Waterloo Fire/EMS has undertaken the process of redoing and updating its by-laws to better serve the City of Waterloo and its residents; and

WHEREAS, the revised by-laws have been reviewed and approved by Waterloo Fire/EMS;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Waterloo that:

1. The revised by-laws for Waterloo Fire/EMS are hereby accepted and approved.
2. Waterloo Fire/EMS is authorized to implement and enforce the revised by-laws effective upon adoption of this resolution.
3. All prior by-laws or provisions inconsistent with the revised by-laws are hereby repealed to the extent of such inconsistency.

PASSED AND ADOPTED by the City Council of the City of Waterloo this \_\_\_\_ day of \_\_\_\_\_, 2026.

**PASSED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_ 2026.

**City of Waterloo**

Signed: \_\_\_\_\_  
Jenifer Quimby, Mayor

Attest:

\_\_\_\_\_  
Jeanne Ritter Clerk/Deputy Treasurer



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**RESOLUTION #2026-10**

**Awarding A Contract For 2026 Chip Sealing Bids**

**Whereas**, this contract for pavement maintenance is funded from the 2026 Capital Project Fund, and;

**Whereas**, bids were requested and received by DPW Supervisor Chad Yerges, and;

Whereas, two vendors submitted proposals for this work, and;

**Whereas**, Fahrner Asphalt Sealers submitted a proposal for five streets in Waterloo. Those streets include: Commercial Ave – 540' North of Industrial Ave to Termini \$8,174.46, Jefferson St – E. Madison to Termini \$21,134.20, E. Polk – Adams St. to Jefferson St - \$3,874.40, Leschinger St. -Jefferson St. to S. Washington \$8,077.22 and S. Monroe St. -Madison to Termini \$9,397.92. For a total of \$50,658.20.

**Whereas**, Scott Construction Inc. submitted a proposal for seven streets in Waterloo. Those streets include: E. Polk St.(Jefferson St. -Adam St.) \$3,900.00, Jefferson St. (E. Madison St. -End) \$18,500.00, Leschinger St.(Jefferson St. – S. Washington St) \$7,000.00, S Monroe St. (Madison St. -End) \$9,500.00, Taylor St. (S. Monroe-Pave Change) \$1,500.00, Commercial Ave. (540' North of Industrial-End)\$7,500.00 For a total of \$50,900.00.

**Now Therefore Be It Resolved**, by the Common Council of the City of Waterloo, Wisconsin, that it awards a contract for the work described above to Scott Construction Inc. Lake Delton, WI, with a bid in the amount of \$50,900.00. This project is set to begin in the Summer of 2026.

**PASSED AND ADOPTED ON** this 5th day of March 2026.

**City of Waterloo**

Signed: \_\_\_\_\_  
Jenifer Quimby  
Mayor

Attest:

\_\_\_\_\_  
Jeanne Ritter  
Clerk/Deputy Treasurer



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## Resolution 2026-11

### A RESOLUTION AUTHORIZING THE INCREASE in the CITY of WATERLOO SEWER CONNECTION FEE

**WHEREAS**, the City of Waterloo recognizes with the major Wastewater Treatment Plant (WWTP) upgrade the Utility Commission has recommended (2/5/2025) updating the sewer connection fee and

**WHEREAS**, the new City of Waterloo sewer connection fee summary runs from 2026-2051; and

**WHEREAS**, the fee schedule helps ensure that new connections share in this upgrade cost.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council the new sewer connection fees are approved.

**PASSED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_ 2026.

**City of Waterloo**

Signed: \_\_\_\_\_  
Jenifer Quimby, Mayor

Attest:

\_\_\_\_\_  
Jeanne Ritter Clerk/Deputy Treasurer

With the major Wastewater Treatment Plant (WWTP) upgrade the Utility Commission voted on February 5, 2025 to recommend the below update to the Sewer Connection fee. Significant Discharger connection fee will be calculated by using significant discharge equivalents.

**City of Waterloo Sewer Connection Fee Summary**

<b>Year</b>	<b>Connection Fee per EU</b>
2026	\$1,724
2027	\$1,882
2028	\$2,042
2029	\$2,204
2030	\$2,368
2031	\$2,534
2032	\$2,701
2033	\$2,871
2034	\$3,042
2035	\$3,216
2036	\$3,392
2037	\$3,570
2038	\$3,750
2039	\$3,932
2040	\$4,117
2041	\$4,304
2042	\$4,494
2043	\$4,686
2044	\$4,881
2045	\$5,078
2046	\$5,225
2047	\$5,368
2048	\$5,517
2049	\$5,666
2050	\$5,817
2051	\$5,971

**CITY OF WATERLOO  
COMMON COUNCIL**

**Resolution No. 2026-12**

**A RESOLUTION APPROVING A CERTIFIED SURVEY MAP, DATED JANUARY 8,  
2026, DIVIDING PARCEL IDENTIFICATION NO. 290-0813-0644-065 INTO THREE  
LOTS**

**WHEREAS**, Riverwalk of Waterloo, LLC (“Riverwalk”), owns an approximately 10.2974-acre parcel of land in the City of Waterloo (the “City”), Parcel Identification No. 290-0813-0644-065 (the “Riverwalk Parcel”), located at 477 W. Madison Street;

**WHEREAS**, all of the Riverwalk Parcel is located in Tax Incremental District No. 2;

**WHEREAS**, all of the Riverwalk Parcel is subject to a Tax Incremental Financing Development Agreement (the “Development Agreement”), dated June 24, 2013, as subsequently amended;

**WHEREAS**, under Section 6.3 of the Development Agreement, the City’s prior written approval of any sale of the Riverwalk Parcel is required, and the City may impose reasonable conditions precedent before approving a sale;

**WHEREAS**, on behalf of Riverwalk, Michael Berry, a Wisconsin Registered Land Surveyor with Capitol Survey Enterprises, has completed a proposed certified survey map dated January 8, 2026 (the “Proposed CSM”), which divides the Riverwalk Parcel into three lots;

**WHEREAS**, Lot 1 of the Proposed CSM is an approximately 5.5533-acre parcel that is undeveloped;

**WHEREAS**, Lot 2 of the Proposed CSM is an approximately 4.0526-acre parcel on which the Riverwalk Senior Living facility is located;

**WHEREAS**, Lot 3 of the Proposed CSM is an approximately 0.6915-acre parcel that is undeveloped;

**WHEREAS**, under City Ordinance § 380-20, the Plan Commission is charged with reviewing all proposed certified survey maps and must recommend the approval, conditional approval, or rejection of the map to the Common Council;

**WHEREAS**, on January 27, 2026, the Plan Commission reviewed the Proposed CSM and recommended conditional approval thereof;

**WHEREAS**, under City Ordinance § 380-20, the Common Council is required to approve, approve conditionally, or reject a proposed certified survey map within 90 days of receipt of the map;

**WHEREAS**, the Common Council has reviewed the Proposed CSM and the Development Agreement and has determined that the Proposed CSM meets the criteria in City Code for approval;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Waterloo, resolves as follows:

1. The Common Council approves the Proposed CSM upon the following conditions:

a. Any subsequent sale or assignment of Lots 1, 2, and 3 of the Proposed CSM remains subject to the approval of the City for the duration of the Development Agreement, which approval may be subject to further reasonable conditions precedent to such sale.

b. If Riverwalk ever sells, assigns, or otherwise transfers Lot 1, it shall enter an easement agreement at the time of sale/assignment/transfer permitting ingress and egress for emergency vehicles (including police, fire, ambulance, public works, and other emergency or public safety vehicles necessary to serve the Riverwalk Senior Living facility and its successors and assigns) over Lot 1 to Lot 2, as such easement is depicted on Page 2 of the Proposed CSM. The terms of the easement are subject to the review and approval of the City.

Approved by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed and \_\_\_\_\_ not voting on this

\_\_\_\_\_ day of March, 2026.

CITY OF WATERLOO COMMON COUNCIL

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Jenifer Quimby  
Mayor

ATTEST:

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Jeanne Ritter  
City Clerk

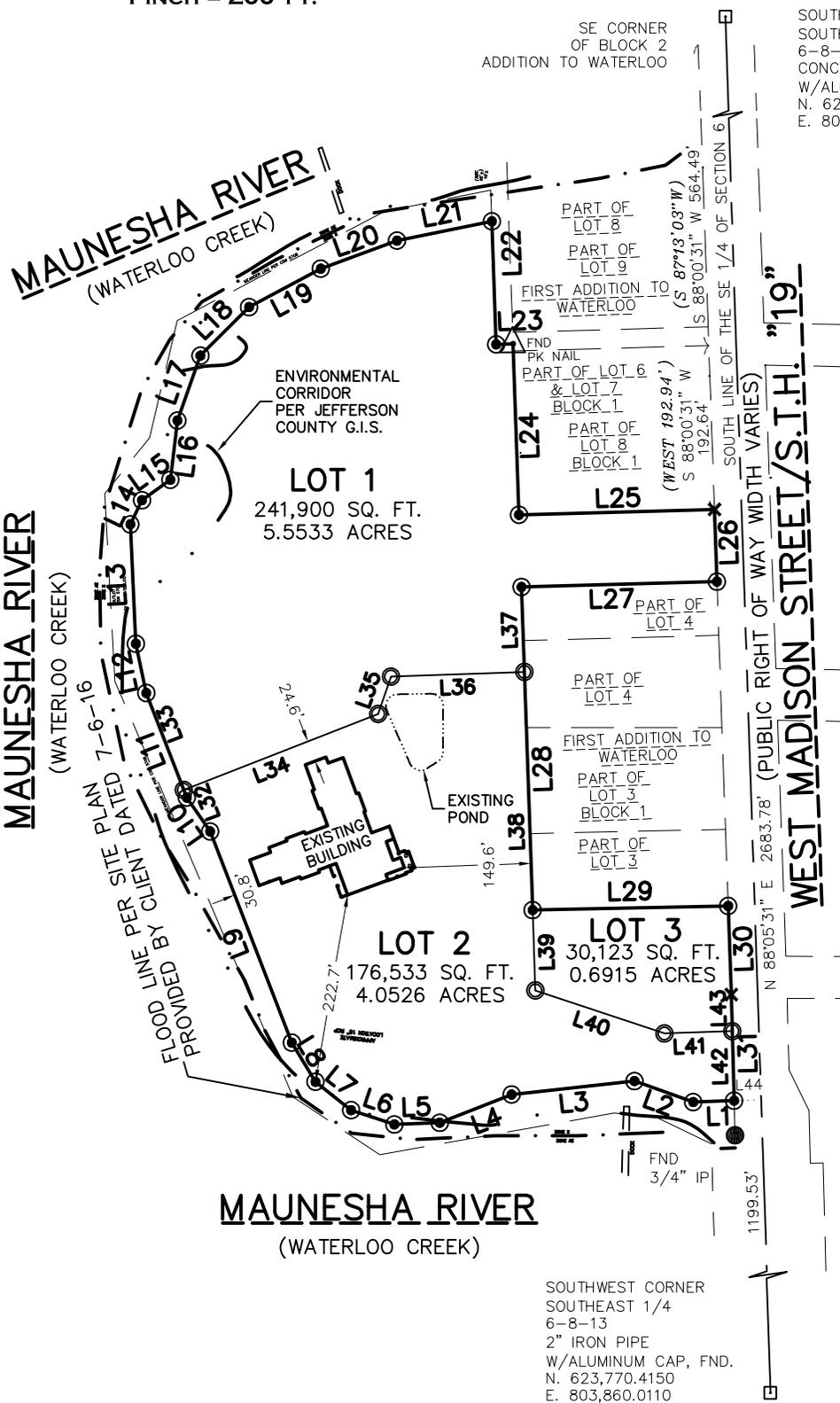
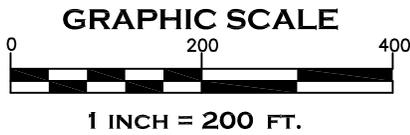
# CERTIFIED SURVEY MAP NO. \_\_\_\_\_

A REDIVISION OF LOT 1 OF CERTIFIED SURVEY MAP NO. 5708 AND PART OF LOT 2, BLOCK 1 IN FIRST ADDITION TO WATERLOO, BEING PART OF THE SOUTHEAST 1/4 AND SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 6, TOWNSHIP 8 NORTH, RANGE 13 EAST, IN THE CITY OF WATERLOO, JEFFERSON COUNTY, WISCONSIN.

**PREPARED FOR:**  
**HAWTHORN & STONE CONST., INC.**  
 5274 COUNTY RD. KP  
 CROSS PLAINS, WI 53528



**CAPITOL SURVEY ENTERPRISES**  
 2015 LA CHANDELLE CT.  
 BROOKFIELD, WI 53045  
 PH: (262) 786-6600  
 FAX: (262) 786-6608  
 WWW.CAPITOLSURVEY.COM



SOUTHEAST CORNER  
 SOUTHEAST 1/4  
 6-8-13  
 CONCRETE MONUMENT  
 W/ALUMINUM CAP, FND  
 N. 623,859.7730  
 E. 806,542.2990

● INDICATES FOUND 3/4" IRON ROD, FOUND.

○ INDICATES 3/4 INCH DIA. IRON ROD, 18 INCHES IN LENGTH, WEIGHING 1.68 LBS PER LINEAL FOOT, SET.

TAX KEY NO.:  
 012-0816-2732-000

ZONED C-1, GENERAL COMMERCIAL DISTRICT

ALL DISTANCES SHOWN ARE MEASURED TO THE NEAREST HUNDREDTH OF A FOOT.

ALL ANGULAR MEASUREMENTS WERE MADE TO THE NEAREST ONE SECOND

ALL BEARINGS REFER TO SOUTH LINE OF THE SOUTHEAST 1/4 OF SECTION 6, WHICH HAS A WISCONSIN COUNTY COORDINATE SYSTEM, JEFFERSON COUNTY BEARING OF N 88°05'31" E.

SEE SHEET 2 FOR EXISTING EASEMENTS

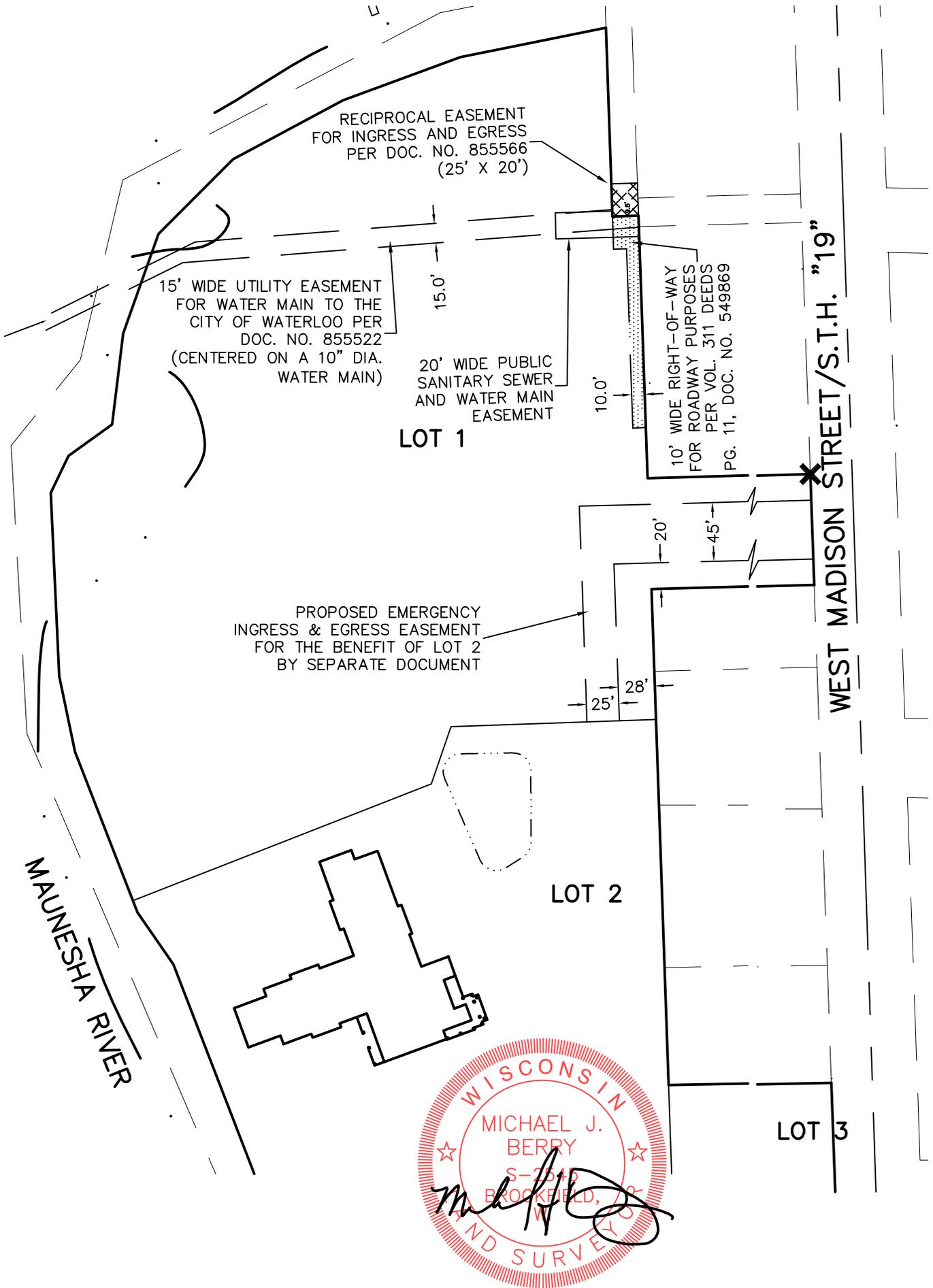
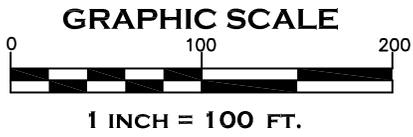
SEE SHEET 3 FOR APPROVED BUILDING SITES PER CLOMR-F CASE NO. 14-05-3106C, DATE: JULY 03, 2014.



DECEMBER 15, 2025  
 REVISED: 1/8/26

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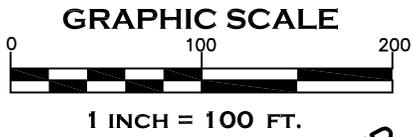
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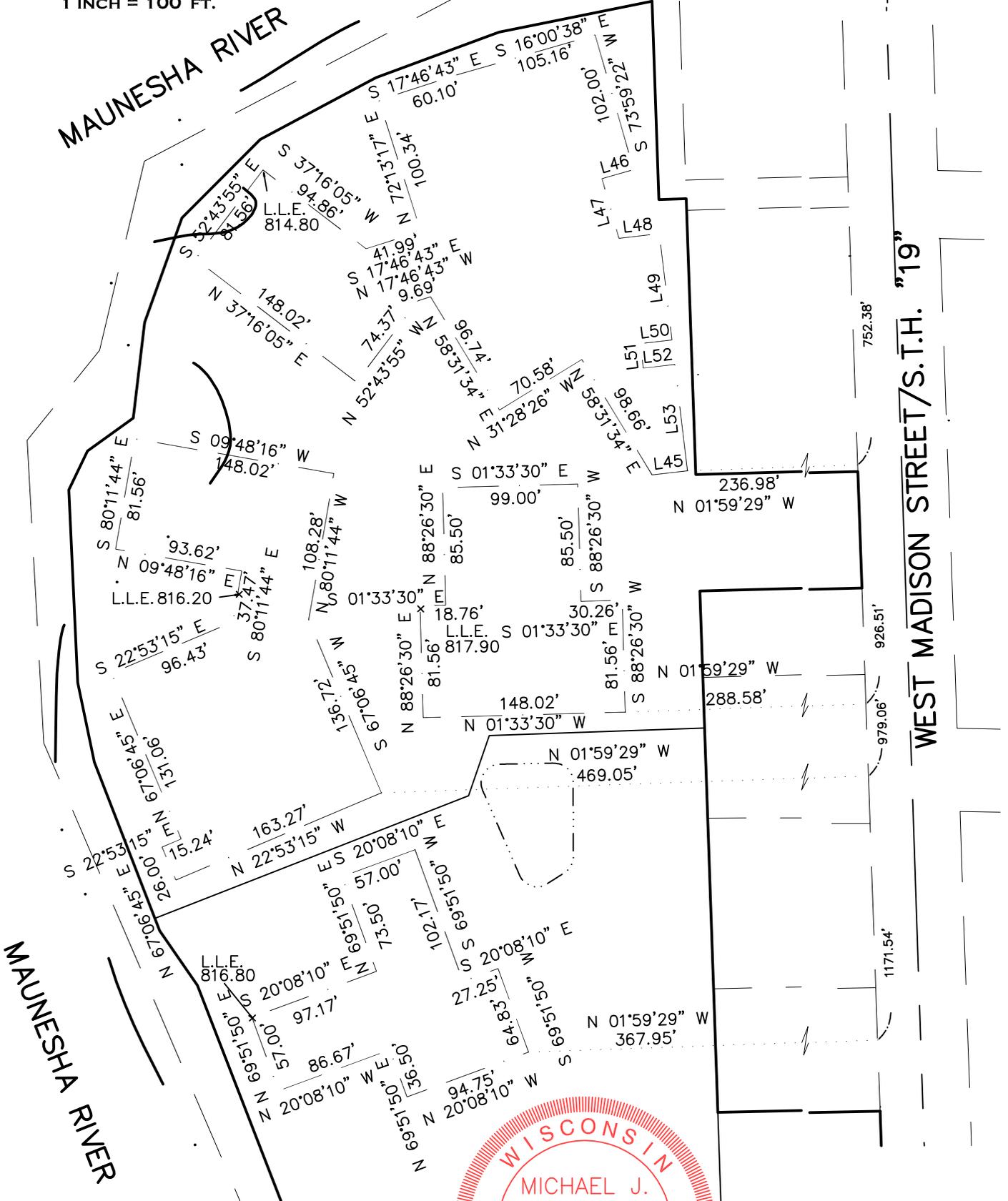
DECEMBER 15, 2025

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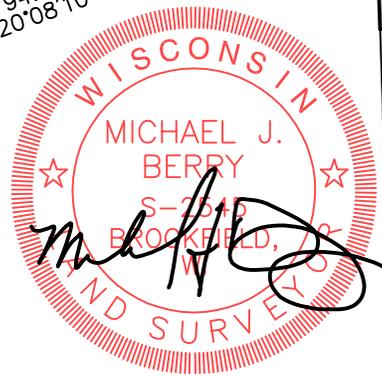
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SE CORNER  
OF BLOCK 2  
ADDITION TO WATERLOO



APPROVED BUILDING SITES PER CLOMR-F CASE NO. 14-05-3106C, DATE: JULY 03, 2014.



DECEMBER 15, 2025  
REVISED: 1/8/26

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LINE TABLE

LINE	LENGTH	BEARING
L1	48.36'	N01°59'29"W
L2	73.59'	N19°34'54"E
L3	146.00'	N06°11'03"W
L4	91.07'	N21°25'31"W
L5	53.75'	N02°02'24"W
L6	53.75'	N18°11'36"E
L7	53.75'	N38°25'35"E
L8	53.75'	N58°39'34"E
L9	266.27'	N68°46'34"E
L10	48.42'	N55°10'08"E
L11	131.89'	N68°43'53"E
L12	59.17'	N78°02'06"E
L13	140.45'	N87°20'20"E
L14	31.50'	S64°09'18"E
L15	41.26'	S35°38'56"E
L16	70.12'	S83°08'15"E
L17	80.92'	S70°21'50"E
L18	80.92'	S44°49'02"E
L19	95.93'	S28°04'14"E
L20	95.93'	S20°07'27"E
L21	114.31'	S11°25'38"E
L22	144.69'	S88°00'31"W

LINE	LENGTH	BEARING
L23	20.00'	S01°59'29"E
L24	201.04'	S88°00'31"W
L25	231.00'	S01°33'03"E
L26	84.86'	S88°00'31"W
L27	231.00'	N01°33'03"W
L28	379.93'	S88°00'31"W
L29	231.01'	S01°12'42"E
L30	104.20'	S88°00'31"W
L31	124.72'	S88°26'38"W
L32	9.62'	N68°43'53"E
L33	122.27'	N68°43'53"E
L34	246.30'	S21°16'07"E
L35	46.42'	S70°57'05"E
L36	157.70'	S01°59'29"E
L37	99.90'	S88°00'31"W
L38	374.43'	S88°00'31"W
L39	94.40'	S88°00'31"W
L40	160.50'	S18°23'08"W
L41	80.21'	S01°59'29"E
L42	81.79'	S88°26'38"W
L43	42.93'	N88°26'38"E
L44	32.07'	N01°59'29"W



DECEMBER 15, 2025  
 REVISED: 1/8/26

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## SURVEYOR'S CERTIFICATE

STATE OF WISCONSIN )  
WAUKESHA COUNTY ) SS

I, MICHAEL J BERRY, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY:

THAT I HAVE SURVEYED, DIVIDED AND MAPPED A REDIVISION OF LOT 1 OF CERTIFIED SURVEY MAP NO. 5708 AND PART OF LOT 2, BLOCK 1 IN FIRST ADDITION TO WATERLOO, BEING PART OF THE SOUTHEAST 1/4 AND SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 6, TOWNSHIP 8 NORTH, RANGE 13 EAST, IN THE CITY OF WATERLOO, JEFFERSON COUNTY, WISCONSIN, BOUNDED AND DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID 1/4 SECTION; THENCE N 88°05'31" E ALONG THE SOUTH LINE OF SAID 1/4 SECTION 1199.53 FEET; THENCE N 01°59'29" W 32.07 FEET TO THE SOUTHWEST CORNER OF SAID LOT, BEING ON THE NORTH LINE OF STATE TRUNK HIGHWAY "19" AND THE POINT OF BEGINNING OF LANDS TO BE DESCRIBED; THENCE CONTINUING N 01°59'29" W 48.36 FEET; THENCE N 19°34'54" E 73.59 FEET; THENCE N 06°11'03" W 146.00 FEET; THENCE N 21°25'31" W 91.07 FEET; THENCE N 02°02'24" W 53.75 FEET; THENCE N 18°11'36" E 53.75 FEET; THENCE N 38°25'35" E 53.75 FEET; THENCE N 58°39'34" E 53.75 FEET; THENCE N 68°46'34" E 266.27 FEET; THENCE N 55°10'08" E 48.42 FEET; THENCE N 68°43'53" E 131.89 FEET; THENCE N 78°02'06" E 59.17 FEET; THENCE N 87°20'20" E 140.45 FEET; THENCE THENCE S 64°09'18" E 31.50 FEET; THENCE S 35°38'56" E 41.26 FEET; THENCE S 83°08'15" E 70.12 FEET; THENCE S 70°21'50" E 80.92 FEET; THENCE S 44°49'02" E 80.92 FEET; THENCE S 28°04'14" E 95.93 FEET; THENCE S 20°07'27" E 95.93 FEET; THENCE S 11°25'38" E 114.31 FEET; THENCE S 88°00'31" W 144.69 FEET; THENCE S 01°59'29" E 20.00 FEET; THENCE S 88°00'31" W 201.04 FEET; THENCE S 01°33'03" E 231.00 FEET TO A POINT ON THE SAID NORTH LINE OF STATE TRUNK HIGHWAY; THENCE S 88°00'31" W ALONG SAID NORTH LINE 84.86 FEET; THENCE N 01°33'03" W 231.00 FEET; THENCE S 88°00'31" W 379.93 FEET; THENCE S 01°12'42" E 231.01 FEET TO A POINT ON SAID NORTH LINE; THENCE S 88°00'31" W ALONG SAID LINE 104.20 FEET; THENCE S 88°26'38" W ALONG SAID LINE 124.72 FEET TO THE POINT OF BEGINNING.

CONTAINING: 448,556 SQUARE FEET OR 10.2974 ACRES.

THAT I HAVE MADE SUCH SURVEY, LAND DIVISION AND MAP BY THE DIRECTION OF HAWTHORN & STONE CONSTRUCTION, INC., OWNER OF SAID LAND.

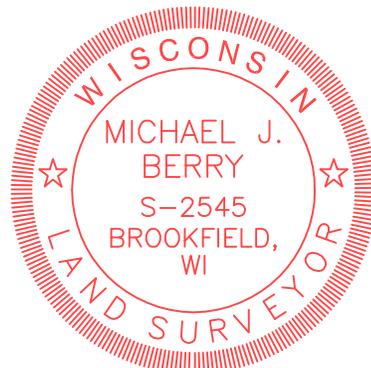
THAT SUCH MAP IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION THEREOF MADE.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236.34 OF THE STATUTES OF THE STATE OF WISCONSIN, THE CITY OF WATERLOO MUNICIPAL CODE, AND THE ORDINANCES OF JEFFERSON COUNTY IN SURVEYING, DIVIDING, AND MAPPING THE SAME.

DATED THIS 15TH DAY OF DECEMBER, 2025.

REVISED: 1/8/26

  
PROFESSIONAL LAND SURVEYOR,  
S-2545  
STATE OF WISCONSIN



# CERTIFIED SURVEY MAP NO. \_\_\_\_\_

A REDIVISION OF LOT 1 OF CERTIFIED SURVEY MAP NO. 5708 AND PART OF LOT 2, BLOCK 1 IN FIRST ADDITION TO WATERLOO, BEING PART OF THE SOUTHEAST 1/4 AND SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 6, TOWNSHIP 8 NORTH, RANGE 13 EAST, IN THE CITY OF WATERLOO, JEFFERSON COUNTY, WISCONSIN.

## CORPORATE OWNER'S CERTIFICATE

HAWTHORNE AND STONE CONSTRUCTION, INC., A WISCONSIN CORPORATION EXISTING UNDER THE LAWS OF THE STATE OF WISCONSIN, AS OWNER, I HEREBY CERTIFY THAT I CAUSED THE LAND DESCRIBED HEREON TO BE SURVEYED, DIVIDED, MAPPED AND DEDICATED AS REPRESENTED ON THIS CERTIFIED SURVEY MAP. I ALSO CERTIFY THAT THIS CERTIFIED SURVEY MAP IS REQUIRED TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL: CITY OF WATERLOO.

IN WITNESS WHEREOF, HAWTHORNER AND STONE CONSTRUCTION, INC. HAS CAUSED THESE PRESENTS TO BE SIGNED BY JANICE FAGA, PRESIDENT, AT \_\_\_\_\_, WISCONSIN, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
JANICE FAGA  
PRESIDENT

STATE OF WISCONSIN) SS  
COUNTY) \_\_\_\_\_

PERSONALLY CAME BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 202\_\_, JANICE FAGA, TO ME KNOW AS THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED THE SAME.

\_\_\_\_\_  
NOTARY PUBLIC  
STATE OF WISCONSIN  
MY COMMISSION EXPIRES: \_\_\_\_\_

## CITY OF WATERLOO PLAN COMMISSION APPROVAL

THIS CERTIFIED SURVEY MAP IS HEREBY APPROVED BY THE PLAN COMMISSION OF THE CITY OF WATERLOO ON THIS DAY \_\_\_\_\_ OF \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
JENIFER QUIMBY, MAYOR

\_\_\_\_\_  
DATE

\_\_\_\_\_  
JEANNE RITTER, CITY CLERK

\_\_\_\_\_  
DATE

## CITY OF WATERLOO COMMON COUNCIL APPROVAL

THIS CERTIFIED SURVEY MAP, HAVING BEEN APPROVED BY THE CITY OF WATERLOO PLANNING COMMISSION, IS HEREBY APPROVED AND ACCEPTED BY THE CITY OF WATERLOO COMMON COUNCIL ON THIS DAY \_\_\_\_\_ OF \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
JENIFER QUIMBY, MAYOR

\_\_\_\_\_  
DATE

\_\_\_\_\_  
JEANNE RITTER, CITY CLERK

\_\_\_\_\_  
DATE



DECEMBER 15, 2025  
REVISED: 1/8/26

**Contractor's Application for Payment**

<b>Owner:</b> <u>Waterloo Utilities</u>	<b>Owner's Project No.:</b> _____
<b>Engineer:</b> <u>Town &amp; Country Engineering</u>	<b>Engineer's Project No.:</b> <u>WW-62</u>
<b>Contractor:</b> <u>Portzen</u>	<b>Contractor's Project No.:</b> <u>23-04</u>
<b>Project:</b> <u>2023 Water and Wastewater Improvements</u>	
<b>Contract:</b> <u>Wastewater Treatment Facility and Water Booster Station</u>	
<b>Application No.:</b> <u>33</u>	<b>Application Date:</b> <u>2/25/2026</u>
<b>Application Period:</b> <b>From</b> <u>2/1/2026</u>	<b>to</b> <u>2/28/2026</u>

1. Original Contract Price	\$ 22,221,337.75
2. Net change by Change Orders	\$ 602,110.38
3. Current Contract Price (Line 1 + Line 2)	\$ 22,823,448.13
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 22,521,112.32
5. Retainage	
a. <u>1.8%</u> X <u>\$ 22,521,112.32</u> Work Completed	\$ 394,119.47
b. <u>5%</u> X <u>\$ -</u> Stored Materials	\$ -
c. Total Retainage (Line 5.a + Line 5.b)	\$ 394,119.47
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 22,126,992.85
7. Less previous payments (Line 6 from prior application)	\$ 21,923,214.79
8. Amount due this application	\$ 203,778.06
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 696,455.28

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor:** Portzen Construction Inc.

**Signature:**  **Date:** 2/27/2026

<b>Recommended by Engineer</b>	<b>Approved by Owner</b>
<b>By:</b> <u></u>	<b>By:</b> _____
<b>Title:</b> <u>Project Engineer</u>	<b>Title:</b> _____
<b>Date:</b> <u>3/3/2026</u>	<b>Date:</b> _____
<b>Approved by Funding Agency</b>	
<b>By:</b> _____	<b>By:</b> _____
<b>Title:</b> _____	<b>Title:</b> _____
<b>Date:</b> _____	<b>Date:</b> _____

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:		33		Application Period:		From 02/01/26 to 02/28/26		Application Date:		02/25/26	
Item No.	Description	C Scheduled Value (\$)	D Work Completed		F Materials Currently Stored (not in D or E) (\$)	G Work Completed and Materials Stored to Date (D + E + F) (\$)	H % of Scheduled Value (G / C) (%)	I Balance to Finish (C - G) (\$)			
			D (D + E) From Previous Application (\$)	E This Period (\$)							
<b>Original Contract</b>											
1	<b>GENERAL REQUIREMENTS</b>										
2	Bonds	\$ 111,350.00	111,350.00			111,350.00	100%	-			
3	Mobilization	\$ 180,698.00	180,698.00			180,698.00	100%	-			
4	Project Management	\$ 466,830.00	463,600.00			463,600.00	99%	3,230.00			
5	Project Management Software	\$ 27,562.00	27,562.00			27,562.00	100%	-			
6	Temporary Construction Fence	\$ 20,000.00	20,000.00			20,000.00	100%	-			
7	Port-a-potty rental	\$ 12,812.00	12,812.00			12,812.00	100%	-			
8	Job trailer	\$ 17,325.00	17,325.00			17,325.00	100%	-			
9	Trash Disposal	\$ 31,500.00	31,500.00			31,500.00	100%	-			
10	Safety	\$ 15,750.00	15,750.00			15,750.00	100%	-			
11	Survey & Staking	\$ 10,500.00	10,500.00			10,500.00	100%	-			
12	Concrete Testing	\$ 26,250.00	26,250.00			26,250.00	100%	-			
13	Project Sign	\$ 1,575.00	1,575.00			1,575.00	100%	-			
14	Lodging	\$ 196,350.00	196,350.00			196,350.00	100%	-			
15	Temp. Utilities	\$ 105,000.00	105,000.00			105,000.00	100%	-			
16	Cleaning Site and Building	\$ 45,990.00	45,990.00			45,990.00	100%	-			
17	Equipment Rental	\$ 175,600.00	175,600.00			175,600.00	100%	-			
18	<b>SITWORK</b>										
19	Selective Demolition	\$ 241,105.00	241,105.00			241,105.00	100%	-			
20	Site Demo	\$ 114,251.00	114,251.00			114,251.00	100%	-			
21	Erosion Control	\$ 5,250.00	5,250.00			5,250.00	100%	-			
22	Rammed Aggregate Piers	\$ 109,605.00	109,605.00			109,605.00	100%	-			
23	Paving Prep	\$ 182,735.00	182,735.00			182,735.00	100%	-			
24	Asphalt Paving	\$ 171,308.00	171,308.00			171,308.00	100%	-			
25	Concrete Paving	\$ 155,770.00	155,770.00			155,770.00	100%	-			
26	Site Furnishings	\$ 3,150.00	3,150.00			3,150.00	100%	-			
27	Temp Roads	\$ 7,875.00	7,875.00			7,875.00	100%	-			
28	Rough Grading	\$ 159,886.00	159,886.00			159,886.00	100%	-			
29	Building Excavation and Backfill	\$ 190,756.00	190,756.00			190,756.00	100%	-			
30	Sanitary Systems	\$ 1,515,690.00	1,515,690.00			1,515,690.00	100%	-			
31	Storm Systems	\$ 121,166.00	121,166.00			121,166.00	100%	-			
32	Water Systems	\$ 214,044.00	214,044.00			214,044.00	100%	-			
33	Site Air Piping	\$ 245,980.00	245,980.00			245,980.00	100%	-			
34	Landscaping WWTF	\$ 46,550.00	46,550.00			46,550.00	100%	-			
35	<b>CONCRETE</b>										
36	Concrete	\$ 938,579.00	938,579.00			938,579.00	100%	-			
37	Precast Concrete	\$ 41,583.00	41,583.00			41,583.00	100%	-			
38	<b>MASONRY</b>										
39	Masonry Materials ST 10	\$ 155,608.00	155,608.00			155,608.00	100%	-			
40	Masonry Labor ST10	\$ 301,146.00	301,146.00			301,146.00	100%	-			
41	Masonry Materials ST 25	\$ 93,952.00	93,952.00			93,952.00	100%	-			
42	Masonry Labor ST25	\$ 156,675.00	156,675.00			156,675.00	100%	-			
43	Masonry Materials ST 50	\$ 8,515.00	8,515.00			8,515.00	100%	-			
44	Masonry Labor ST50	\$ 19,753.00	19,753.00			19,753.00	100%	-			
45	Masonry Materials ST 55	\$ 44,533.00	44,533.00			44,533.00	100%	-			
46	Masonry Labor ST55	\$ 75,320.00	75,320.00			75,320.00	100%	-			
47	<b>METALS</b>										
48	Structural Steel Framing	\$ 24,267.00	24,267.00			24,267.00	100%	-			
49	Metal Fabrications	\$ 110,144.00	110,144.00			110,144.00	100%	-			
50	Guard & Hand Rail	\$ 170,313.00	170,313.00			170,313.00	100%	-			

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.: 33 Application Period: From 02/01/26 to 02/28/26 Application Date: 02/25/26

A Item No.	B Description	C Scheduled Value (\$)	D Work Completed		F Materials Currently Stored (not in D or E) (\$)	G Work Completed and Materials Stored to Date (D + E + F) (\$)	H % of Scheduled Value (G / C) (%)	I Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
51	Bar Grating	\$ 384,672.00	384,672.00			384,672.00	100%	-
52	Labor to install	\$ 229,145.00	229,145.00			229,145.00	100%	-
53	Access Hatches	\$ 12,600.00	12,600.00			12,600.00	100%	-
54	<b>CARPENTRY</b>					-		-
55	Trusses	\$ 39,108.00	39,108.00			39,108.00	100%	-
56	Truss Labor	\$ 22,460.00	22,460.00			22,460.00	100%	-
57	Rough Carpentry	\$ 130,546.00	130,546.00			130,546.00	100%	-
58	Finish Carentry	\$ 5,386.00	5,386.00			5,386.00	100%	-
59	<b>THERMAL &amp; MOISTURE</b>					-		-
60	Dampproofing & Joint Sealants	\$ 78,250.00	78,250.00			78,250.00	100%	-
61	Thermal Insulation	\$ 21,854.00	21,854.00			21,854.00	100%	-
62	Weather barrier	\$ 5,250.00	5,250.00			5,250.00	100%	-
63	ST 10 Roofing Materials	\$ 117,398.00	117,398.00			117,398.00	100%	-
64	ST 10 Roofing Labor	\$ 63,361.00	58,840.00			58,840.00	93%	4,521.00
65	ST 25 Roofing Materials	\$ 23,610.00	23,610.00			23,610.00	100%	-
66	ST 25 Roofing Labor	\$ 14,857.00	14,857.00			14,857.00	100%	-
67	ST 35 Roofing Materials	\$ 7,954.00	7,954.00			7,954.00	100%	-
68	ST 35 Roofing Labor	\$ 3,512.00	3,512.00			3,512.00	100%	-
69	ST 50 Roofing Materials	\$ 41,764.00	41,764.00			41,764.00	100%	-
70	ST 50 Roofing Labor	\$ 17,556.00	17,556.00			17,556.00	100%	-
71	ST 55 Roofing Materials	\$ 21,510.00	21,510.00			21,510.00	100%	-
72	ST 55 Roofing Labor	\$ 12,755.00	12,755.00			12,755.00	100%	-
73	<b>DOORS &amp; WINDOWS</b>					-		-
74	Structure 10 Doors, Frames & Hardware	\$ 46,925.00	46,925.00			46,925.00	100%	-
75	Structure 25 Doors, Frames & Hardware	\$ 11,887.00	11,887.00			11,887.00	100%	-
76	Structure 35 Doors, Frames & Hardware	\$ 9,161.00	9,161.00			9,161.00	100%	-
77	Structure 50 Doors, Frames & Hardware	\$ 25,080.00	25,080.00			25,080.00	100%	-
78	Structure 55 Doors, Frames & Hardware	\$ 5,863.00	5,863.00			5,863.00	100%	-
79	Labor to install	\$ 35,140.00	35,140.00			35,140.00	100%	-
80	Sectional Overhead Doors	\$ 62,450.00	62,450.00			62,450.00	100%	-
81	Aluminum Windows and Galzing	\$ 21,169.00	21,169.00			21,169.00	100%	-
82	Aluminum Access Doors	\$ 14,490.00	14,490.00			14,490.00	100%	-
83	Attic Access	\$ 5,250.00	5,250.00			5,250.00	100%	-
84	<b>FINISHES</b>					-		-
85	Gyp Wall Board Assemblies	\$ 36,414.00	36,414.00			36,414.00	100%	-
86	Acoustical Ceilings	\$ 15,015.00	15,015.00			15,015.00	100%	-
87	Quarry Tile	\$ 72,420.00	72,420.00			72,420.00	100%	-
88	Vinyl Wall Base	\$ 693.00	693.00			693.00	100%	-
89	Painting	\$ 469,740.00	469,740.00			469,740.00	100%	-
90	<b>SPECIALTIES</b>	\$ 13,681.00	13,681.00			13,681.00	100%	-
91	<b>FURNISHINGS</b>					-		-
92	Plastic Laminate Casework	\$ 5,250.00	5,250.00			5,250.00	100%	-
93	Labor to install casework	\$ 2,194.00	2,194.00			2,194.00	100%	-
94	Laboratory Casework	\$ 67,568.00	67,568.00			67,568.00	100%	-
95	Labor to install casework	\$ 9,118.00	9,118.00			9,118.00	100%	-
96	Engineering for Casework	\$ 2,100.00	2,100.00			2,100.00	100%	-
97	<b>MECHANICAL</b>					-		-
98	Plumbing & Process Project Management	\$ 126,000.00	124,882.75	1,117.25		126,000.00	100%	-
99	<b>STRUCTURE 10:</b>					-		-
100	Plumbing/Hydrionics Materials and Equipment	\$ 136,500.00	136,500.00			136,500.00	100%	-
101	Plumbing/Hydrionics Labor	\$ 262,500.00	262,500.00			262,500.00	100%	-

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

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A Item No.	B Description	C Scheduled Value (\$)	D Work Completed		E This Period (\$)	F Materials Currently Stored (not in D or E) (\$)	G Work Completed and Materials Stored to Date (D + E + F) (\$)	H % of Scheduled Value (G / C) (%)	I Balance to Finish (C - G) (\$)		
			(D + E) From Previous Application (\$)								
102	Plumbing Insulation Materials	\$ 6,898.00	6,898.00				6,898.00	100%	-		
103	Plumbing Insulation Labor	\$ 5,515.00	5,515.00				5,515.00	100%	-		
104	Excavation	\$ 11,550.00	11,550.00				11,550.00	100%	-		
105	HVAC Equipment	\$ 312,841.00	312,841.00				312,841.00	100%	-		
106	HVAC Sheetmetal	\$ 61,950.00	61,950.00				61,950.00	100%	-		
107	HVAC Vent, Stands	\$ 6,720.00	6,720.00				6,720.00	100%	-		
108	HVAC Misc. Materials	\$ 5,775.00	5,775.00				5,775.00	100%	-		
109	HVAC Equipment Rental	\$ 9,450.00	9,450.00				9,450.00	100%	-		
110	HVAC Labor	\$ 130,218.00	124,025.00		5,000.00		129,025.00	99%	1,193.00		
111	HVAC Management	\$ 5,250.00	5,250.00				5,250.00	100%	-		
112	HVAC Test and Balance	\$ 10,080.00	7,875.00		2,205.00		10,080.00	100%	-		
113	HVAC Controls	\$ 168,000.00	160,125.00		7,875.00		168,000.00	100%	-		
114	HVAC Submittals, Pre-Con and Mobilization	\$ 71,720.00	71,720.00				71,720.00	100%	-		
115	HVAC Insulation Materials	\$ 16,810.00	16,810.00				16,810.00	100%	-		
116	HVAC Insulation Labor	\$ 13,844.00	13,844.00				13,844.00	100%	-		
117	<b>STRUCTURE 20</b>										
188	Process Materials	\$ 42,000.00	42,000.00				42,000.00	100%	-		
119	Process Labor	\$ 37,800.00	37,800.00				37,800.00	100%	-		
120	<b>STRUCTURE 25:</b>										
121	Plumbing/Process Materials	\$ 36,750.00	36,750.00				36,750.00	100%	-		
122	Plumbing/Process Labor	\$ 49,350.00	49,350.00				49,350.00	100%	-		
123	Plumbing Insulation Material	\$ 3,555.00	3,555.00				3,555.00	100%	-		
124	Plumbing Insulation Labor	\$ 2,703.00	2,703.00				2,703.00	100%	-		
125	HVAC Sheet Metal	\$ 15,750.00	15,750.00				15,750.00	100%	-		
126	HVAC Vent, Stands	\$ 4,200.00	4,200.00				4,200.00	100%	-		
127	HVAC Misc. Materials	\$ 3,150.00	3,150.00				3,150.00	100%	-		
128	HVAC Equipment Rental	\$ 4,200.00	4,200.00				4,200.00	100%	-		
129	HVAC Labor	\$ 36,267.00	36,267.00				36,267.00	100%	-		
130	HVAC Management	\$ 2,625.00	2,625.00				2,625.00	100%	-		
131	HVAC Insulation Materials	\$ 2,241.00	2,241.00				2,241.00	100%	-		
132	HVAC Insulation Labor	\$ 1,839.00	1,839.00				1,839.00	100%	-		
133	<b>STRUCTURE 30</b>										
134	Process Materials	\$ 89,250.00	89,250.00				89,250.00	100%	-		
135	Process Labor	\$ 140,700.00	140,700.00				140,700.00	100%	-		
136	<b>STRUCTURE 35:</b>										
137	Plumbing/ Process Materials	\$ 5,250.00	5,250.00				5,250.00	100%	-		
138	Plumbing/Process Labor	\$ 1,050.00	1,050.00				1,050.00	100%	-		
139	HVAC Sheet Metal	\$ 5,250.00	5,250.00				5,250.00	100%	-		
140	HVAC Misc. Materials	\$ 2,100.00	2,100.00				2,100.00	100%	-		
141	HVAC Equipment Rental	\$ 2,100.00	2,100.00				2,100.00	100%	-		
142	HVAC Labor	\$ 25,856.00	25,856.00				25,856.00	100%	-		
143	HVAC Management	\$ 2,625.00	2,625.00				2,625.00	100%	-		
144	HVAC Submittals, Pre-Con and Mobilization	\$ 6,300.00	6,300.00				6,300.00	100%	-		
145	HVAC Insulation Materials	\$ 1,120.00	1,120.00				1,120.00	100%	-		
146	HVAC Insulation Labor	\$ 975.00	975.00				975.00	100%	-		
147	<b>STRUCTURE 40</b>										
148	Process Materials	\$ 14,700.00	14,700.00				14,700.00	100%	-		
149	Process Labor	\$ 30,450.00	30,450.00				30,450.00	100%	-		
150	<b>STRUCTURE 50:</b>										
151	Plumbing/Process Materials	\$ 299,250.00	299,250.00				299,250.00	100%	-		
152	Plumbing/Process Labor	\$ 893,231.00	893,231.00				893,231.00	100%	-		

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.: 33 Application Period: From 02/01/26 to 02/28/26 Application Date: 02/25/26

A Item No.	B Description	C Scheduled Value (\$)	D Work Completed		F Materials Currently Stored (not in D or E) (\$)	G Work Completed and Materials Stored to Date (D + E + F) (\$)	H % of Scheduled Value (G / C) (%)	I Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
153	Plumbing Insulation Material	\$ 2,440.00	2,440.00			2,440.00	100%	-
154	Plumbing Insulation Labor	\$ 1,730.00	1,730.00			1,730.00	100%	-
155	HVAC Sheet Metal	\$ 9,450.00	9,450.00			9,450.00	100%	-
156	HVAC Misc. Materials	\$ 9,923.00	9,923.00			9,923.00	100%	-
157	HVAC Equipment Rental	\$ 3,150.00	3,150.00			3,150.00	100%	-
158	HVAC Labor	\$ 64,776.00	64,776.00			64,776.00	100%	-
159	HVAC Management	\$ 2,625.00	2,625.00			2,625.00	100%	-
160	HVAC Submittals, Pre-Con and Mobilization	\$ 12,600.00	12,600.00			12,600.00	100%	-
161	HVAC Insulation Materials	\$ 1,120.00	1,120.00			1,120.00	100%	-
162	HVAC Insulation Labor	\$ 975.00	975.00			975.00	100%	-
163	<b>STRUCTURE 55</b>							
164	Plumbing/Process Materials	\$ 168,000.00	168,000.00			168,000.00	100%	-
165	Plumbing/Process Labor	\$ 115,500.00	115,500.00			115,500.00	100%	-
166	Plumbing Insulation Materials	\$ 1,837.00	1,837.00			1,837.00	100%	-
167	Plumbing Insulation Labor	\$ 1,405.00	1,405.00			1,405.00	100%	-
168	HVAC Sheet Metal	\$ 12,600.00	12,600.00			12,600.00	100%	-
169	HVAC Vent, Stands	\$ 6,300.00	6,300.00			6,300.00	100%	-
170	HVAC Misc. Materials	\$ 2,362.00	2,362.00			2,362.00	100%	-
171	HVAC Equipment Rental	\$ 2,100.00	2,100.00			2,100.00	100%	-
172	HVAC Labor	\$ 25,331.00	25,331.00			25,331.00	100%	-
173	HVAC Management	\$ 2,625.00	2,625.00			2,625.00	100%	-
174	HVAC Submittals, Pre-Con and Mobilization	\$ 15,750.00	15,750.00			15,750.00	100%	-
175	HVAC Insulation Materials	\$ 1,120.00	1,120.00			1,120.00	100%	-
176	HVAC Insulation Labor	\$ 975.00	975.00			975.00	100%	-
177	<b>STRUCTURE 60</b>							
178	Process Materials	\$ 55,650.00	55,650.00			55,650.00	100%	-
179	Process Labor	\$ 44,100.00	44,100.00			44,100.00	100%	-
180	<b>STRUCTURE 70</b>							
181	Process Materials	\$ 44,100.00	44,100.00			44,100.00	100%	-
182	Process Labor	\$ 162,750.00	162,750.00			162,750.00	100%	-
183	<b>STRUCTURE 75</b>							
184	Plumbing/Process Materials	\$ 31,415.00	31,415.00			31,415.00	100%	-
185	Plumbing/Process Labor	\$ 68,250.00	68,250.00			68,250.00	100%	-
186	<b>Indian Hills Booster Station</b>							
187	Process Materials	\$ 1,260.00	1,260.00			1,260.00	100%	-
188	Process Labor	\$ 1,260.00	1,260.00			1,260.00	100%	-
189	<b>ELECTRICAL</b>							
190	Mobilization	\$ 138,776.00	138,776.00			138,776.00	100%	-
191	Supervision	\$ 140,127.00	138,726.14			138,726.14	99%	1,400.86
192	Start-up & Commissioning	\$ 15,785.00	13,417.25			13,417.25	85%	2,367.75
193	Closeout Documents	\$ 12,050.00					0%	12,050.00
194	Demobilization	\$ 8,914.00	3,565.60			3,565.60	40%	5,348.40
195	<b>General &amp; Site</b>							
196	Temp Electric	\$ 34,643.00	34,643.00			34,643.00	100%	-
197	Electrical Labor	\$ 90,573.00	90,573.00			90,573.00	100%	-
198	Electrical Material	\$ 227,857.00	227,857.00			227,857.00	100%	-
199	Electrical Lighting and Labor	\$ 9,548.00	9,548.00			9,548.00	100%	-
200	Generator Install	\$ 19,960.00	19,960.00			19,960.00	100%	-
201	Demo	\$ 17,690.00	17,690.00			17,690.00	100%	-
202	Electrical Excavation & ductbank	\$ 95,592.00	95,592.00			95,592.00	100%	-
203	<b>STR 10</b>							

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:		33		Application Period:		From 02/01/26 to 02/28/26		Application Date:		02/25/26	
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)			
			(D + E) From Previous Application (\$)	This Period (\$)							
204	Temp Electric	\$ 17,326.00	17,326.00			17,326.00	100%	-			
205	Electrical Raceway Material	\$ 107,165.00	105,019.00			105,019.00	98%	2,146.00			
206	Electrical Raceway Labor	\$ 104,843.00	102,407.75			102,407.75	98%	2,435.25			
207	Electrical Wire Material	\$ 18,490.00	18,116.68			18,116.68	98%	373.32			
208	Electrical Wire Labor	\$ 25,925.00	23,285.00			23,285.00	90%	2,640.00			
209	Electrical Labor - MCC, Gear & Equipment	\$ 9,806.00	9,806.00			9,806.00	100%	-			
210	Electrical Lighting and Labor	\$ 62,270.00	61,000.00			61,000.00	98%	1,270.00			
211	<b>STR 20</b>										
212	Electrical Material	\$ 6,190.00	6,190.00			6,190.00	100%	-			
213	Electrical Labor	\$ 6,160.00	6,160.00			6,160.00	100%	-			
214	<b>STR 25</b>										
215	Electrical Material	\$ 56,170.00	56,170.00			56,170.00	100%	-			
216	Electrical Labor	\$ 56,725.00	56,725.00			56,725.00	100%	-			
217	Electrical Lighting and Labor	\$ 24,694.00	24,694.00			24,694.00	100%	-			
218	<b>STR 30</b>										
219	Electrical Material	\$ 40,647.00	40,647.00			40,647.00	100%	-			
220	Electrical Labor	\$ 41,110.00	41,110.00			41,110.00	100%	-			
221	<b>STR 35</b>										
222	Electrical Material	\$ 14,827.00	14,827.00			14,827.00	100%	-			
223	Electrical Labor	\$ 23,100.00	23,100.00			23,100.00	100%	-			
224	Electrical Lighting and Labor	\$ 9,190.00	9,190.00			9,190.00	100%	-			
225	<b>STR 40</b>										
226	Electrical Material	\$ 16,622.00	16,622.00			16,622.00	100%	-			
227	Electrical Labor	\$ 14,581.00	14,581.00			14,581.00	100%	-			
228	Electrical Lighting and Labor	\$ 12,091.00	12,091.00			12,091.00	100%	-			
229	<b>STR 50</b>										
230	Electrical Material	\$ 133,977.00	133,977.00			133,977.00	100%	-			
231	Electrical Labor	\$ 112,934.00	112,934.00			112,934.00	100%	-			
232	Electrical Lighting and Labor	\$ 52,589.00	52,589.00			52,589.00	100%	-			
233	Electrical Labor - MCC, Gear & Equipment	\$ 13,705.00	13,705.00			13,705.00	100%	-			
234	<b>STR 55</b>										
235	Electrical Material	\$ 37,762.00	37,762.00			37,762.00	100%	-			
236	Electrical Labor	\$ 53,015.00	53,015.00			53,015.00	100%	-			
237	Electrical Lighting and Labor	\$ 8,388.00	8,388.00			8,388.00	100%	-			
238	<b>STR 60</b>										
239	Electrical Material	\$ 7,497.00	7,497.00			7,497.00	100%	-			
240	Electrical Labor	\$ 12,235.00	12,235.00			12,235.00	100%	-			
241	Electrical Lighting and Labor	\$ 2,910.00	2,910.00			2,910.00	100%	-			
242	<b>STR 70</b>										
243	Electrical Material	\$ 27,350.00	27,350.00			27,350.00	100%	-			
244	Electrical Labor	\$ 19,915.00	19,915.00			19,915.00	100%	-			
245	Electrical Lighting and Labor	\$ 30,410.00	30,410.00			30,410.00	100%	-			
246	<b>STR 75</b>										
247	Electrical Material	\$ 6,165.00	6,165.00			6,165.00	100%	-			
248	Electrical Labor	\$ 5,893.00	5,893.00			5,893.00	100%	-			
249	Electrical Lighting and Labor	\$ 6,666.00	6,666.00			6,666.00	100%	-			
250	<b>PROCESS INTERCONNECTIONS</b>										
251	Installation of Stop Plates and Logs	\$ 3,717.00	3,717.00			3,717.00	100%	-			
252	Installation of Slide and Weir Gates	\$ 38,241.00	38,241.00			38,241.00	100%	-			
253	Prefabricated Flumes	\$ 3,087.00	3,087.00			3,087.00	100%	-			
254	Installation of Flumes	\$ 2,955.00	2,955.00			2,955.00	100%	-			

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:		33		Application Period:		From 02/01/26 to 02/28/26		Application Date:		02/25/26	
A Item No.	B Description	C Scheduled Value (\$)	D Work Completed		F Materials Currently Stored (not in D or E) (\$)	G Work Completed and Materials Stored to Date (D + E + F) (\$)	H % of Scheduled Value (G / C) (%)	I Balance to Finish (C - G) (\$)			
			(D + E) From Previous Application (\$)	This Period (\$)							
<b>255</b>	<b>MATERIAL PROCESSING AND HANDLING EQUIPMENT</b>										
256	Cranes and Hoist	\$ 73,952.00	73,952.00			73,952.00	100%	-			
257	Labor to install Cranes and Hoist	\$ 19,948.00	19,948.00			19,948.00	100%	-			
<b>258</b>	<b>PROCESS GAS &amp; LIQUID HANDLING, PURIFICATION &amp; STORAGE EQUIPMENT</b>										
259	Air Sparging Blowers	\$ 30,000.00	30,000.00			30,000.00	100%	-			
260	Labor to install Air Sparging Blowers	\$ 3,192.00	3,192.00			3,192.00	100%	-			
261	Labor to install High Speed Blowers	\$ 9,975.00	9,975.00			9,975.00	100%	-			
262	Labor to install Rotary Lobe Blowers	\$ 9,975.00	9,975.00			9,975.00	100%	-			
263	Aluminum Domes	\$ 456,750.00	456,750.00			456,750.00	100%	-			
264	Labor for Aluminum Domes	\$ 204,750.00	204,750.00			204,750.00	100%	-			
265	Electrical Motors Install	\$ 3,990.00	3,990.00			3,990.00	100%	-			
<b>266</b>	<b>WATER &amp; WASTEWATER EQUIPMENT</b>										
267	Installation of step Screen and Washer	\$ 4,788.00	4,788.00			4,788.00	100%	-			
268	Installation of Vortex Grit Chamber	\$ 6,384.00	6,384.00			6,384.00	100%	-			
269	Installation of Grit Seperator Classifier	\$ 6,384.00	6,384.00			6,384.00	100%	-			
270	Installation of Mixers	\$ 11,172.00	11,172.00			11,172.00	100%	-			
271	Density Current Baffles	\$ 61,950.00	61,950.00			61,950.00	100%	-			
272	Labor to install	\$ 15,960.00	15,960.00			15,960.00	100%	-			
273	Labor to install TERTIARY DISC FILTERS	\$ 12,768.00	12,768.00			12,768.00	100%	-			
274	Labor to install UV System	\$ 6,384.00	6,384.00			6,384.00	100%	-			
275	Labor to install Samplers	\$ 798.00	798.00			798.00	100%	-			
<b>276</b>	<b>Budget Allowances</b>										
277	Soils Testing Services	\$ 20,000.00	8,460.02	1,826.14		10,286.16	51%	9,713.84			
278	Electrical Service	\$ 75,000.00	84,487.47			84,487.47	113%	(9,487.47)			
279	Natural Gas Service	\$ 20,000.00	2,259.57	17,740.43		20,000.00	100%	-			
280	Internet Service	\$ 5,000.00				-	0%	5,000.00			
281	SCADA Computers	\$ 40,000.00	29,572.93			29,572.93	74%	10,427.07			
282	Office Furniture	\$ 20,000.00	14,269.52			14,269.52	71%	5,730.48			
283	Lab Equipment	\$ 30,000.00	36,280.84			36,280.84	121%	(6,280.84)			
284	Shop Tools and Storage	\$ 30,000.00	25,290.47			25,290.47	84%	4,709.53			
285	Truck Lift	\$ 15,000.00	7,506.00			7,506.00	50%	7,494.00			
286	Skid Steer	\$ 80,000.00	87,305.58			87,305.58	109%	(7,305.58)			
287	Algae Cloth	\$ 5,000.00				-	0%	5,000.00			
288	Landscaping	\$ 20,000.00				-	0%	20,000.00			
289	Plaque	\$ 5,000.00				-	0%	5,000.00			
290	Blower Temporary Air	\$ 75,000.00	75,000.00			75,000.00	100%	-			
<b>291</b>	<b>Pre-negotiated Items</b>										
292	Diesel Engine Driven Generator/ Transfer Switch	\$ 298,618.00	298,618.00			298,618.00	100%	-			
293	Process Integration & Control	\$ 1,371,706.00	1,361,973.80			1,361,973.80	99%	9,732.20			
294	Process Valves	\$ 368,967.00	368,967.00			368,967.00	100%	-			
295	Stop Plates & Logs / Slide & Weir Gates	\$ 349,387.00	349,387.00			349,387.00	100%	-			
296	High Speed Blowers & Rotary Lobe Blowers	\$ 299,746.88	299,746.88			299,746.88	100%	-			
297	Dry Pit Pumps	\$ 66,040.00	66,040.00			66,040.00	100%	-			
298	Torque Flow Grit Pumps	\$ 26,285.00	26,285.00			26,285.00	100%	-			
299	Submersible Waste Water Pumps	\$ 210,704.00	210,704.00			210,704.00	100%	-			
300	Step Screen with Washer Compact	\$ 128,593.49	128,593.49			128,593.49	100%	-			
301	Mechanical Vortex Grit Chamber	\$ 72,750.00	72,750.00			72,750.00	100%	-			
302	Grit Seperator Classifier	\$ 68,860.00	68,860.00			68,860.00	100%	-			
303	Submersible Mixers	\$ 80,885.00	80,885.00			80,885.00	100%	-			
304	Flexible Membrane Disc Diffuses	\$ 151,200.00	151,200.00			151,200.00	100%	-			
305	Tertiary Filters	\$ 654,186.38	654,186.38			654,186.38	100%	-			









**Stored Materials Summary**

**Contractor's Application for Payment**

<b>Owner:</b>	Waterloo Utilities	<b>Owner's Project No.:</b>	
<b>Engineer:</b>	Town & Country Engineering	<b>Engineer's Project No.:</b>	WW-62
<b>Contractor:</b>	Portzen	<b>Contractor's Project No.:</b>	23-04
<b>Project:</b>	2023 Water and Wastewater Improvements		
<b>Contract:</b>	Wastewater Treatment Facility and Water Booster Station		

Application No.: 33      Application Period: From 02/01/26 to 02/28/26      Application Date: 02/25/26

A	B	C	D	E	F	Materials Stored			Incorporated in Work			M			
Item No. (Lump Sum Tab) or Bid Item No. (Unit Price Tab)	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Description of Materials or Equipment Stored	Storage Location	Application No. When Materials Placed in Storage	Previous Amount	Amount Stored this	Amount Stored to	Amount Previously	Amount	Total Amount	Materials Remaining in Storage (I-L) (\$)			
						Stored (\$)	Period (\$)	Date (G+H) (\$)	Incorporated in the Work (\$)	Incorporated in the Work this Period (\$)	Incorporated in the Work (J+K) (\$)				
263	P000014525		Materials ready for shipment	CST	9	95,817.00		95,817.00	95,817.00		95,817.00	-			
								-			-	-			
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<b>Totals</b>						\$	95,817.00	\$	-	\$	95,817.00	\$	95,817.00	\$	-

## Waterloo City Council - Annual Calendar Announcements & Recognition

Meeting nights: 1<sup>st</sup> & 3<sup>rd</sup> Thursdays at 7:00 pm

JANUARY
FEBRUARY - Audit Prep
MARCH - Review Appointed Committee Assignments - Waterloo incorporated March 19, 1859 (Village status)
APRIL - Anniversary April 11, 1962 (City status) - National Library Week (generally 2 <sup>nd</sup> full week in April) 1 <sup>st</sup> mtg - National Linework Day 18 <sup>th</sup> 1 <sup>st</sup> mtg - Annual Organizational Mtg & Appointments - 2nd mtg after regular election - Update Emergency Response Plan - Audit Presentation 2 <sup>nd</sup> mtg
MAY - National Firefighters Day (always May 4th) 1 <sup>st</sup> mtg - National Police Week (w/o May 15 <sup>th</sup> ) 1 <sup>st</sup> mtg - National EMS Week (3 <sup>rd</sup> full week of May Sat-Sun) 2 <sup>nd</sup> mtg - National Public Works Day (3 <sup>rd</sup> full week of May) 2 <sup>nd</sup> mtg
JUNE
JULY - Budget Kick off
AUGUST
SEPTEMBER - Annual Wheel Tax Ordinance – 1 <sup>st</sup> mtg
OCTOBER - National Government Week (2 <sup>nd</sup> week)
NOVEMBER - Budget public hearing and consideration of a Finance, Insurance & Personnel Committee budget recommendation
DECEMBER

### ONLINE LINKS

- [Municipal Code Chapter 30 -- CITY COUNCIL](#)
- [2021-2026 Comprehensive Plan Update](#)