



136 North Monroe Street  
Waterloo, WI 53594  
Phone: (920) 478-3025  
Fax: (920) 478-2021  
[www.waterloowi.us](http://www.waterloowi.us)

**CITY OF WATERLOO COUNCIL AGENDA**  
**COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET**  
**Thursday, February 5, 2026 – 7:00 p.m.**  
**UPDATED 2/4/2026 3pm**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

- 1.) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL
- 2.) MEETING MINUTES APPROVAL: January 15, 2026
- 3.) CITIZEN INPUT / PUBLIC COMMENT (3-Minute time limit)
- 4.) MEETING SUMMARIES (since last Council meeting)
  - a. 01/26/2026 Fire/EMS
  - b. 01/27/2026 Plan Commission
  - c. 01/28/2026 Library Board
  - d. 02/03/2026 Waterloo Water & Light
  - e. 02/04/2026 Parks-cancelled/rescheduled 02/11/2026
  - f. 02/05/2026 Public Safety and Health
  - g. 02/05/2026 Public Works and Property
- 5.) NEW BUSINESS
  - a. Resolution 2026-05 Appointing Denise Knutson as a Deputy Clerk for Election Administration Purposes
- a. RECOMMENDATIONS OF BOARDS, COMMITTEES, AND COMMISSIONS
  - a. Plan Commission
    - i. Resolution 2026-04 New CSM for 477 W Madison St
    - ii. Ordinance 2026-01 Rezoning Riverwalk Lot 3, 427 W. Madison, 409 W. Madison ST, 381 W Madison St and 355 W Madison St. Rezone from C1 to R2.
  - b. Public Health and Safety
    - i. Trek Events
      1. 5/8-5/9 2026 USA Cycling Collegiate Road National Championships
  - c. Waterloo Water & Light
    - i. Portzen Pay #32
    - ii. Tracking & Budget #24
    - iii. Work Change Directives
- 6.) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 7.) ADJOURNMENT

Jeanne Ritter  
Clerk/Deputy Treasurer

Posted & Emailed: 02/02/2026

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noted. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location

## CITY OF WATERLOO COMMON COUNCIL - MEETING MINUTES: January 15, 2026

[a digital recording of this meeting also serves as the official record]

- 1) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Quimby called the meeting to order at 7:00 p.m. Alderpersons present: S. Cummings, A. Kuhl, R. Griffin, T. Thomas, R. Weihert, and J. Haseleu. Absent: C. Kuhl. Others attending in-person: Police Chief Sorenson, Utilities Sorenson, DPW Director Yerges, Parks Haberkorn, Treasurer Nelson, Alan Weisensel, and WLOO Videographers. The Pledge of Allegiance was recited.
- 2) MEETING MINUTES APPROVAL: December 18, 2025 [Cummings/A. Kuhl] VOICE VOTE: Motion Carried.
- 3) CITIZEN INPUT / PUBLIC COMMENT: None
- 4) MEETING SUMMARIES (since last Council meeting)
  - a) 01/06/2026 Waterloo Water & Light Commission
  - b) 01/15/2026 Finance
- 5) CONSENT AGENDA ITEMS Motion [T. Thomas/R. Griffin] VOICE VOTE: Motion carried.
  - a) November Report of City Officials & Contract Service Providers
    - i) Parks
    - ii) Fire & Emergency Medical Services
    - iii) Building Inspections
    - iv) Public Works
    - v) Police
    - vi) Library Board
    - vii) Water & Light Utility Commission
    - viii) Watertown Humane Society
    - ix) Cable TV
- 6) RECOMMENDATIONS OF BOARDS, COMMITTEES, AND COMMISSIONS
  - a) Finance, Insurance & Personnel
    - i) December 2025 Financial Statements: Payroll \$122,924.64, General Disbursements \$732,656.46 & Clerk/Treasurer's Reports [[available on municipal website](#)] Motion[R. Weihert/S. Cummings] ROLL CALL: Yes 6 No 0 Kuhl absent. Motion carried.
  - b) Waterloo Water & Light
    - i) Portzen Pay #30 and #31: Motion [S. Cummings/A. Kuhl] ROLL CALL: Yes 6 No 0 Motion carried. Kuhl absent.
    - ii) Change Order #4: Motion [R. Weihert/S. Cummings] ROLL CALL: Yes 6 No 0 Motion carried. Kuhl absent.
    - iii) City of Waterloo Project Tracking Budget and Funding Allocations for Wastewater Remodel: Information Only.
    - iv) Town & Country Update: Information
- 7) NEW BUSINESS
  - a) Resolution 2026-01 New Library Board Member (Claire Jones): Motion [S. Cummings/R. Weihert] ROLL CALL: Yes 6 No 0 Motion carried. Kuhl absent.
  - b) Resolution 2026-02 New WLOO Board Members (Jordyn Kovacs & Glenna McKay): Motion [S. Cummings/R. Weihert] ROLL CALL: Yes 6 No 0 Motion carried. Kuhl absent.
  - c) Minor Land Division W12295 State Rd 89: Motion [R. Weihert/R. Griffin] ROLL CALL: Yes 6 No 0 Motion carried. Kuhl absent.
  - d) Van Buren St. and Taylor Street Mill and Overlay Project: Motion to include possible Change order for Anna Street [R. Weihert/T. Thomas] ROLL CALL: Yes 6 No 0 Motion carried. Kuhl absent.
- 8) UNFINISHED BUSINESS- None
- 9) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 10) ADJOURNMENT [R. Weihert/T. Thomas] VOICE VOTE: Motion carried. Approx. 7:21 pm

Attest:

Jeanne Ritter Clerk/Deputy Treasurer



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**RESOLUTION #2026-05**  
**Appointing Denise Knutson As A Deputy Clerk For Election Administration Purposes**

**Whereas**, the City of Waterloo seeks to conduct well-administered elections, and;

**Whereas** Denise Knutson is a valued employee, having recently started her municipal career, and;

**Whereas** Denise Knutson has the highest Wisconsin Election Commission certification available to municipal employees, and is an indispensable team member in the Clerk/Treasurer's office, and;

**Whereas**, the Clerk/Treasurer's office seeks to conduct well-administered elections, with an additional Deputy adding greater office efficiency and flexibility.

**Therefore, Be It Resolved**, by the Common Council of the City of Waterloo, Wisconsin, that it hereby appoints Denise Knutson as a Deputy Clerk for election administration purposes and thanks her for her work.

**PASSED AND ADOPTED** this \_\_\_\_\_, 2026.

**City of Waterloo**  
Signed:

\_\_\_\_\_  
Mayor Jenifer Quimby

Attest:

\_\_\_\_\_  
Jeanne Ritter, Clerk/Deputy Treasurer

**CITY OF WATERLOO  
PLAN COMMISSION**

**Plan Commission Resolution No. 2026-04**

**A RESOLUTION RECOMMENDING APPROVAL OF A CERTIFIED SURVEY MAP,  
DATED JANUARY 8, 2026, DIVIDING PARCEL IDENTIFICATION NO. 290-0813-  
0644-065 INTO THREE LOTS**

**WHEREAS**, Riverwalk of Waterloo, LLC (“Riverwalk”), owns an approximately 10.2974-acre parcel of land in the City of Waterloo (the “City”), Parcel Identification No. 290-0813-0644-065 (the “Riverwalk Parcel”), located at 477 W. Madison Street;

**WHEREAS**, Ethan A. Wastlick (“Wastlick”) and Riverwalk have entered a purchase agreement, whereby Wastlick is purchasing approximately 0.6915 acres of the Riverwalk Parcel from Riverwalk;

**WHEREAS**, on behalf of Riverwalk and Wastlick, Michael Berry, a Wisconsin Registered Land Surveyor with Capitol Survey Enterprises, has completed a proposed certified survey map dated January 8, 2026 (the “Proposed CSM”), which divides the Riverwalk Parcel into three lots, with Lot 3 of the Proposed CSM being the parcel that Wastlick is purchasing (the “Wastlick Parcel”);

**WHEREAS**, Lot 1 of the Proposed CSM is undeveloped;

**WHEREAS**, the Riverwalk Senior Living facility is located on Lot 2 of the Proposed CSM;

**WHEREAS**, the Wastlick Parcel is located adjacent to W. Madison Street and is approximately 104.20 feet wide along W. Madison Street (the L30 line on the Proposed CSM) and is approximately 231.01 feet deep (the L29 line on the Proposed CSM);

**WHEREAS**, the proposed Wastlick Parcel is located in Tax Incremental District No. 2;

**WHEREAS**, the Riverwalk Parcel is subject to a Tax Incremental Financing Development Agreement (the “Development Agreement”), dated June 24, 2013;

**WHEREAS**, under the Development Agreement, the City’s prior written approval of any sale of the Riverwalk Parcel is required, and the City may impose reasonable conditions precedent to the granting of its approval of a sale;

**WHEREAS**, the City has expended approximately \$900,000.00 in development incentives related to the Riverwalk Parcel, which the City is recouping through the terms of the Development Agreement;

**WHEREAS**, to ensure the City receives the recoupment anticipated under the Development Agreement, approval of the Proposed CSM, which divides the Riverwalk Parcel into

three lots, requires the City to place reasonable conditions on Wastlick's development of the Wastlick Parcel;

**WHEREAS**, under City Ordinance § 380-20, the Plan Commission is charged with reviewing all proposed certified survey maps and must recommend the approval, conditional approval, or rejection of the map to the Common Council;

**NOW, THEREFORE, BE IT RESOLVED**, by the Plan Commission of the City of Waterloo, resolves as follows:

1. The Plan Commission recommends approval of the Proposed CSM to the Common Council upon the following conditions:

a. Wastlick shall enter a development agreement with the City, under which Wastlick shall be required to complete construction on a residential house of a minimum taxed assessed value of \$258,655.00 on the Wastlick Parcel (Lot 3 of the Proposed CSM) within two (2) years of final approval of the Proposed CSM (for a total parcel value, land and improvements, greater than or equal to \$300,486.00). The development agreement shall also include a term stating that if Wastlick does not complete construction of a residential house of the required value on the Wastlick Parcel within two (2) years of final approval of the Proposed CSM, Wastlick shall be required to make Developer Subsidy payments to the City to compensate for unachieved tax incremental revenue, consistent with Section 4.3 of the Development Agreement; and

b. Any subsequent sale or assignment of the Wastlick Parcel (Lot 3 of the Proposed CSM) is subject to the approval of the City for the duration of Tax Incremental District No. 2.

c. Any subsequent sale or assignment of Lot 1 of the Proposed CSM remains subject to the approval of the City for the duration of the Development Agreement. Further, the Development Agreement continues to apply to Lot 1 and Lot 2 of the Proposed CSM, unless and until the Development Agreement expires under its terms, or the City consents to release Lot 1 and/or Lot 2 of the Proposed CSM from the Development Agreement.

d. If Riverwalk ever sells, assigns, or otherwise transfers Lot 1, it shall enter an easement agreement at the time of sale/assignment/transfer permitting ingress and egress for emergency vehicles (including police, fire, ambulance, public works, and other emergency or public safety vehicles necessary to serve the Riverwalk Senior Living facility and its successors and assigns) over Lot 1 to Lot 2, as such easement is depicted on Page 2 of the Proposed CSM. The terms of the easement are subject to the review and approval of the City.

Approved by a vote of \_\_\_\_\_ in favor and \_\_\_\_\_ opposed and \_\_\_\_\_ not voting on this  
27<sup>th</sup> day of January, 2026.

CITY OF WATERLOO PLAN COMMISSION

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Jenifer Quimby  
Mayor

ATTEST:

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Jeanne Ritter  
City Clerk

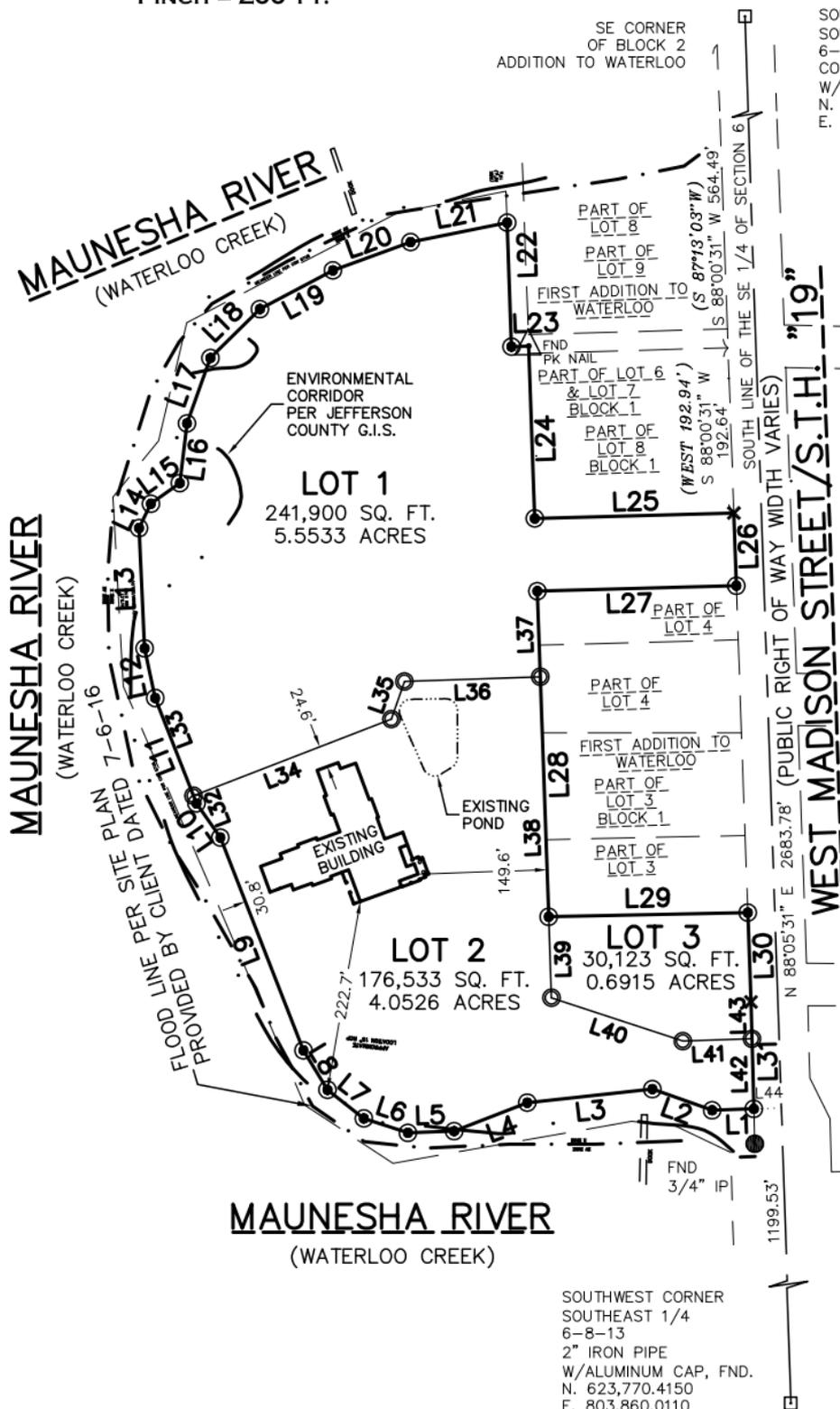
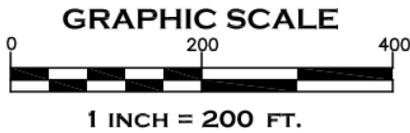
# CERTIFIED SURVEY MAP NO. \_\_\_\_\_

A REDIVISION OF LOT 1 OF CERTIFIED SURVEY MAP NO. 5708 AND PART OF LOT 2, BLOCK 1 IN FIRST ADDITION TO WATERLOO, BEING PART OF THE SOUTHEAST 1/4 AND SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 6, TOWNSHIP 8 NORTH, RANGE 13 EAST, IN THE CITY OF WATERLOO, JEFFERSON COUNTY, WISCONSIN.

**PREPARED FOR:**  
**HAWTHORN & STONE CONST., INC.**  
 5274 COUNTY RD. KP  
 CROSS PLAINS, WI 53528



**CAPITOL SURVEY ENTERPRISES**  
 2015 LA CHANDELLE CT.  
 BROOKFIELD, WI 53045  
 PH: (262) 786-6600  
 FAX: (262) 786-6608  
 WWW.CAPITOLSURVEY.COM



SOUTHEAST CORNER  
 SOUTHEAST 1/4  
 6-8-13  
 CONCRETE MONUMENT  
 W/ALUMINUM CAP, FND  
 N. 623,859.7730  
 E. 806,542.2990

- INDICATES FOUND 3/4" IRON ROD, FOUND.
- INDICATES 3/4 INCH DIA. IRON ROD, 18 INCHES IN LENGTH, WEIGHING 1.68 LBS PER LINEAL FOOT, SET.

TAX KEY NO.:  
 012-0816-2732-000  
 ZONED C-1, GENERAL COMMERCIAL DISTRICT

ALL DISTANCES SHOWN ARE MEASURED TO THE NEAREST HUNDREDTH OF A FOOT.

ALL ANGULAR MEASUREMENTS WERE MADE TO THE NEAREST ONE SECOND

ALL BEARINGS REFER TO SOUTH LINE OF THE SOUTHEAST 1/4 OF SECTION 6, WHICH HAS A WISCONSIN COUNTY COORDINATE SYSTEM, JEFFERSON COUNTY BEARING OF N 88°05'31" E.

SEE SHEET 2 FOR EXISTING EASEMENTS

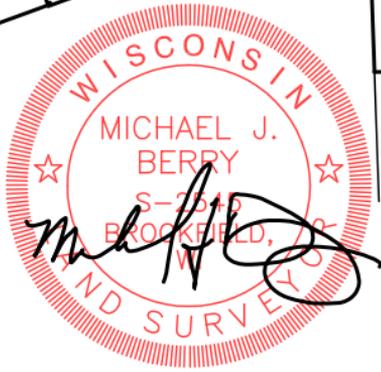
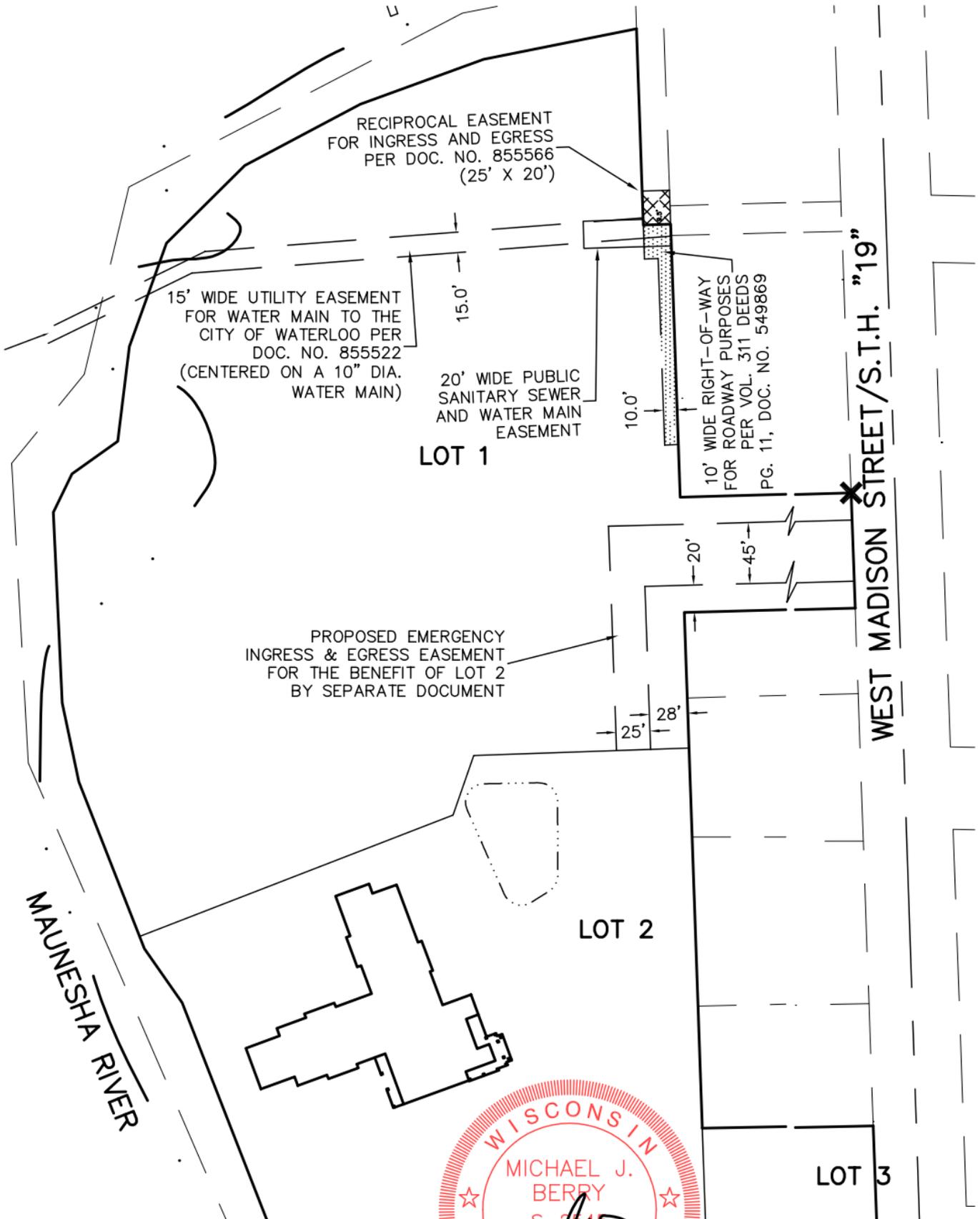
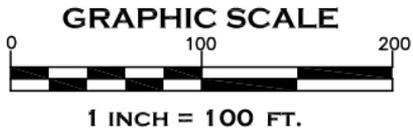
SEE SHEET 3 FOR APPROVED BUILDING SITES PER CLOMR-F CASE NO. 14-05-3106C, DATE: JULY 03, 2014.



DECEMBER 15, 2025  
 REVISED: 1/8/26

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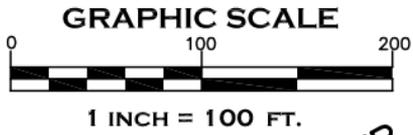
DECEMBER 15, 2025

THIS INSTRUMENT DRAFTED BY MICHAEL J. BERRY REVISED: 1/8/26

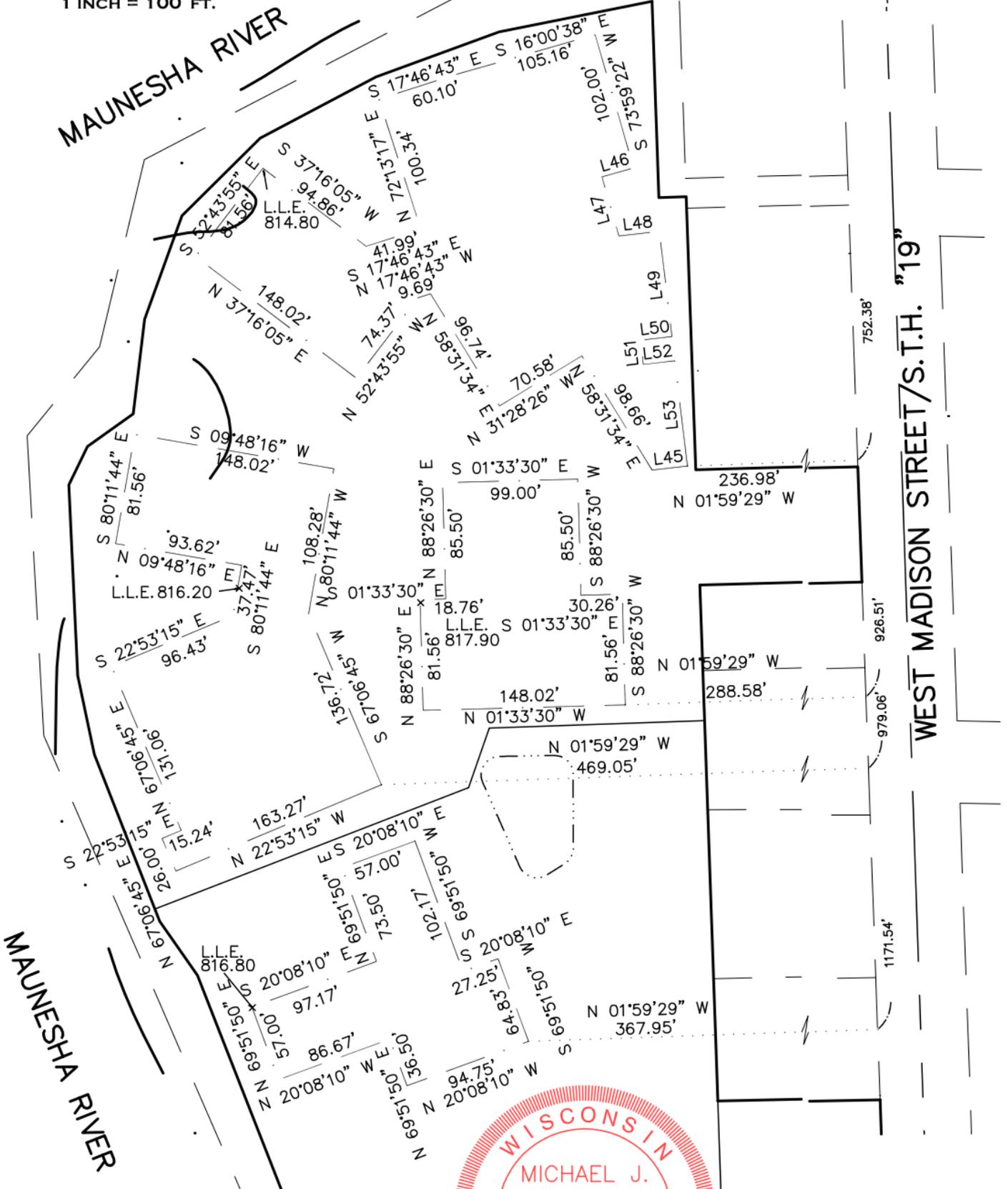
SHEET 2 OF 6

# CERTIFIED SURVEY MAP NO. \_\_\_\_\_

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SE CORNER OF BLOCK 2 ADDITION TO WATERLOO



APPROVED BUILDING SITES PER CLOMR-F CASE NO. 14-05-3106C, DATE: JULY 03, 2014.



DECEMBER 15, 2025  
REVISED: 1/8/26

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LINE TABLE

LINE	LENGTH	BEARING
L1	48.36'	N01°59'29"W
L2	73.59'	N19°34'54"E
L3	146.00'	N06°11'03"W
L4	91.07'	N21°25'31"W
L5	53.75'	N02°02'24"W
L6	53.75'	N18°11'36"E
L7	53.75'	N38°25'35"E
L8	53.75'	N58°39'34"E
L9	266.27'	N68°46'34"E
L10	48.42'	N55°10'08"E
L11	131.89'	N68°43'53"E
L12	59.17'	N78°02'06"E
L13	140.45'	N87°20'20"E
L14	31.50'	S64°09'18"E
L15	41.26'	S35°38'56"E
L16	70.12'	S83°08'15"E
L17	80.92'	S70°21'50"E
L18	80.92'	S44°49'02"E
L19	95.93'	S28°04'14"E
L20	95.93'	S20°07'27"E
L21	114.31'	S11°25'38"E
L22	144.69'	S88°00'31"W

LINE	LENGTH	BEARING
L23	20.00'	S01°59'29"E
L24	201.04'	S88°00'31"W
L25	231.00'	S01°33'03"E
L26	84.86'	S88°00'31"W
L27	231.00'	N01°33'03"W
L28	379.93'	S88°00'31"W
L29	231.01'	S01°12'42"E
L30	104.20'	S88°00'31"W
L31	124.72'	S88°26'38"W
L32	9.62'	N68°43'53"E
L33	122.27'	N68°43'53"E
L34	246.30'	S21°16'07"E
L35	46.42'	S70°57'05"E
L36	157.70'	S01°59'29"E
L37	99.90'	S88°00'31"W
L38	374.43'	S88°00'31"W
L39	94.40'	S88°00'31"W
L40	160.50'	S18°23'08"W
L41	80.21'	S01°59'29"E
L42	81.79'	S88°26'38"W
L43	42.93'	N88°26'38"E
L44	32.07'	N01°59'29"W



DECEMBER 15, 2025  
 REVISED: 1/8/26

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## SURVEYOR'S CERTIFICATE

STATE OF WISCONSIN)  
WAUKESHA COUNTY) SS

I, MICHAEL J BERRY, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY:

THAT I HAVE SURVEYED, DIVIDED AND MAPPED A REDIVISION OF LOT 1 OF CERTIFIED SURVEY MAP NO. 5708 AND PART OF LOT 2, BLOCK 1 IN FIRST ADDITION TO WATERLOO, BEING PART OF THE SOUTHEAST 1/4 AND SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 6, TOWNSHIP 8 NORTH, RANGE 13 EAST, IN THE CITY OF WATERLOO, JEFFERSON COUNTY, WISCONSIN, BOUNDED AND DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID 1/4 SECTION; THENCE N 88°05'31" E ALONG THE SOUTH LINE OF SAID 1/4 SECTION 1199.53 FEET; THENCE N 01°59'29" W 32.07 FEET TO THE SOUTHWEST CORNER OF SAID LOT, BEING ON THE NORTH LINE OF STATE TRUNK HIGHWAY "19" AND THE POINT OF BEGINNING OF LANDS TO BE DESCRIBED; THENCE CONTINUING N 01°59'29" W 48.36 FEET; THENCE N 19°34'54" E 73.59 FEET; THENCE N 06°11'03" W 146.00 FEET; THENCE N 21°25'31" W 91.07 FEET; THENCE N 02°02'24" W 53.75 FEET; THENCE N 18°11'36" E 53.75 FEET; THENCE N 38°25'35" E 53.75 FEET; THENCE N 58°39'34" E 53.75 FEET; THENCE N 68°46'34" E 266.27 FEET; THENCE N 55°10'08" E 48.42 FEET; THENCE N 68°43'53" E 131.89 FEET; THENCE N 78°02'06" E 59.17 FEET; THENCE N 87°20'20" E 140.45 FEET; THENCE THENCE S 64°09'18" E 31.50 FEET; THENCE S 35°38'56" E 41.26 FEET; THENCE S 83°08'15" E 70.12 FEET; THENCE S 70°21'50" E 80.92 FEET; THENCE S 44°49'02" E 80.92 FEET; THENCE S 28°04'14" E 95.93 FEET; THENCE S 20°07'27" E 95.93 FEET; THENCE S 11°25'38" E 114.31 FEET; THENCE S 88°00'31" W 144.69 FEET; THENCE S 01°59'29" E 20.00 FEET; THENCE S 88°00'31" W 201.04 FEET; THENCE S 01°33'03" E 231.00 FEET TO A POINT ON THE SAID NORTH LINE OF STATE TRUNK HIGHWAY; THENCE S 88°00'31" W ALONG SAID NORTH LINE 84.86 FEET; THENCE N 01°33'03" W 231.00 FEET; THENCE S 88°00'31" W 379.93 FEET; THENCE S 01°12'42" E 231.01 FEET TO A POINT ON SAID NORTH LINE; THENCE S 88°00'31" W ALONG SAID LINE 104.20 FEET; THENCE S 88°26'38" W ALONG SAID LINE 124.72 FEET TO THE POINT OF BEGINNING.

CONTAINING: 448,556 SQUARE FEET OR 10.2974 ACRES.

THAT I HAVE MADE SUCH SURVEY, LAND DIVISION AND MAP BY THE DIRECTION OF HAWTHORN & STONE CONSTRUCTION, INC., OWNER OF SAID LAND.

THAT SUCH MAP IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION THEREOF MADE.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236.34 OF THE STATUTES OF THE STATE OF WISCONSIN, THE CITY OF WATERLOO MUNICIPAL CODE, AND THE ORDINANCES OF JEFFERSON COUNTY IN SURVEYING, DIVIDING, AND MAPPING THE SAME.

DATED THIS 15TH DAY OF DECEMBER, 2025.

REVISED: 1/8/26

  
PROFESSIONAL LAND SURVEYOR,  
S-2545  
STATE OF WISCONSIN



# CERTIFIED SURVEY MAP NO. \_\_\_\_\_

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## CORPORATE OWNER'S CERTIFICATE

HAWTHORNE AND STONE CONSTRUCTION, INC., A WISCONSIN CORPORATION EXISTING UNDER THE LAWS OF THE STATE OF WISCONSIN, AS OWNER, I HEREBY CERTIFY THAT I CAUSED THE LAND DESCRIBED HEREON TO BE SURVEYED, DIVIDED, MAPPED AND DEDICATED AS REPRESENTED ON THIS CERTIFIED SURVEY MAP. I ALSO CERTIFY THAT THIS CERTIFIED SURVEY MAP IS REQUIRED TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL: CITY OF WATERLOO.

IN WITNESS WHEREOF, HAWTHORNER AND STONE CONSTRUCTION, INC. HAS CAUSED THESE PRESENTS TO BE SIGNED BY JANICE FAGA, PRESIDENT, AT \_\_\_\_\_, WISCONSIN, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
JANICE FAGA  
PRESIDENT

STATE OF WISCONSIN) SS  
COUNTY) \_\_\_\_\_

PERSONALLY CAME BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 202\_\_, JANICE FAGA, TO ME KNOW AS THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED THE SAME.

\_\_\_\_\_  
NOTARY PUBLIC  
STATE OF WISCONSIN  
MY COMMISSION EXPIRES: \_\_\_\_\_

## CITY OF WATERLOO PLAN COMMISSION APPROVAL

THIS CERTIFIED SURVEY MAP IS HEREBY APPROVED BY THE PLAN COMMISSION OF THE CITY OF WATERLOO ON THIS DAY \_\_\_\_\_ OF \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
JENIFER QUIMBY, MAYOR

\_\_\_\_\_  
DATE

\_\_\_\_\_  
JEANNE RITTER, CITY CLERK

\_\_\_\_\_  
DATE

## CITY OF WATERLOO COMMON COUNCIL APPROVAL

THIS CERTIFIED SURVEY MAP, HAVING BEEN APPROVED BY THE CITY OF WATERLOO PLANNING COMMISSION, IS HEREBY APPROVED AND ACCEPTED BY THE CITY OF WATERLOO COMMON COUNCIL ON THIS DAY \_\_\_\_\_ OF \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
JENIFER QUIMBY, MAYOR

\_\_\_\_\_  
DATE

\_\_\_\_\_  
JEANNE RITTER, CITY CLERK

\_\_\_\_\_  
DATE



DECEMBER 15, 2025  
REVISED: 1/8/26



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198  
Phone: (920) 478-3025  
Fax: (920) 478-2021  
E-Mail: [cityhall@waterloowi.us](mailto:cityhall@waterloowi.us)  
Website: [www.waterloowi.us](http://www.waterloowi.us)

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### ORDINANCE #2026-01

**AN ORDINANCE Rezoning W. Madison St. (parcels 290-0813-0644-065 Riverwalk lot #3, 290-0813-0644-063 427 W Madison, 290-0813-0644-062 409 W Madison St, 290-0813-0644-061 381 W Madison St, 290-0813-0644-060 355 W Madison St) From Commercial 1 to Residential 2 District.**

Following a public hearing held on January 27, 2026 and upon the recommendation of the Plan Commission, the Common Council(Feb. 5, 2026) of the City of Waterloo does hereby ordain as follows:

**The following parcels: 290-0813-0644-065 Riverwalk lot #3, 290-0813-0644-063 427 W Madison, 290-0813-0644-062 409 W Madison St, 290-0813-0644-061 381 W Madison St, 290-0813-0644-060 355 W Madison St) from existing Commercial 1 to Residential 2 District.**

The lots are described as follows:

- 1) Riverwalk LOT 3, CSM 5708-32-127 DOC 1370234 EX PAR 13,TRANS (PORTION)
- 2) 427 W Madison St W90FT LOT 3, BLK 1,1<sup>ST</sup> ADD TO WATERLOO
- 3) 409 W Madison St LOT3, BLK 1, EX W90FT 1<sup>ST</sup> ADD TO WATERLOO,EXBEG SE/C
- 4) 381 W Madison St W102 FT LOT 4, BLK 1, 1<sup>ST</sup> ADD TO WATERLOO, ALSO BEG SE/C
- 5) 355 W Madison St. E63FT LOT 4, BLK 1, 1<sup>ST</sup> ADD TO WATERLOO

This ordinance shall be in full force and effect from and after its passage and publication.

**Adopted** at a regular meeting of the Common Council on February 5, 2026.

### CITY OF WATERLOO

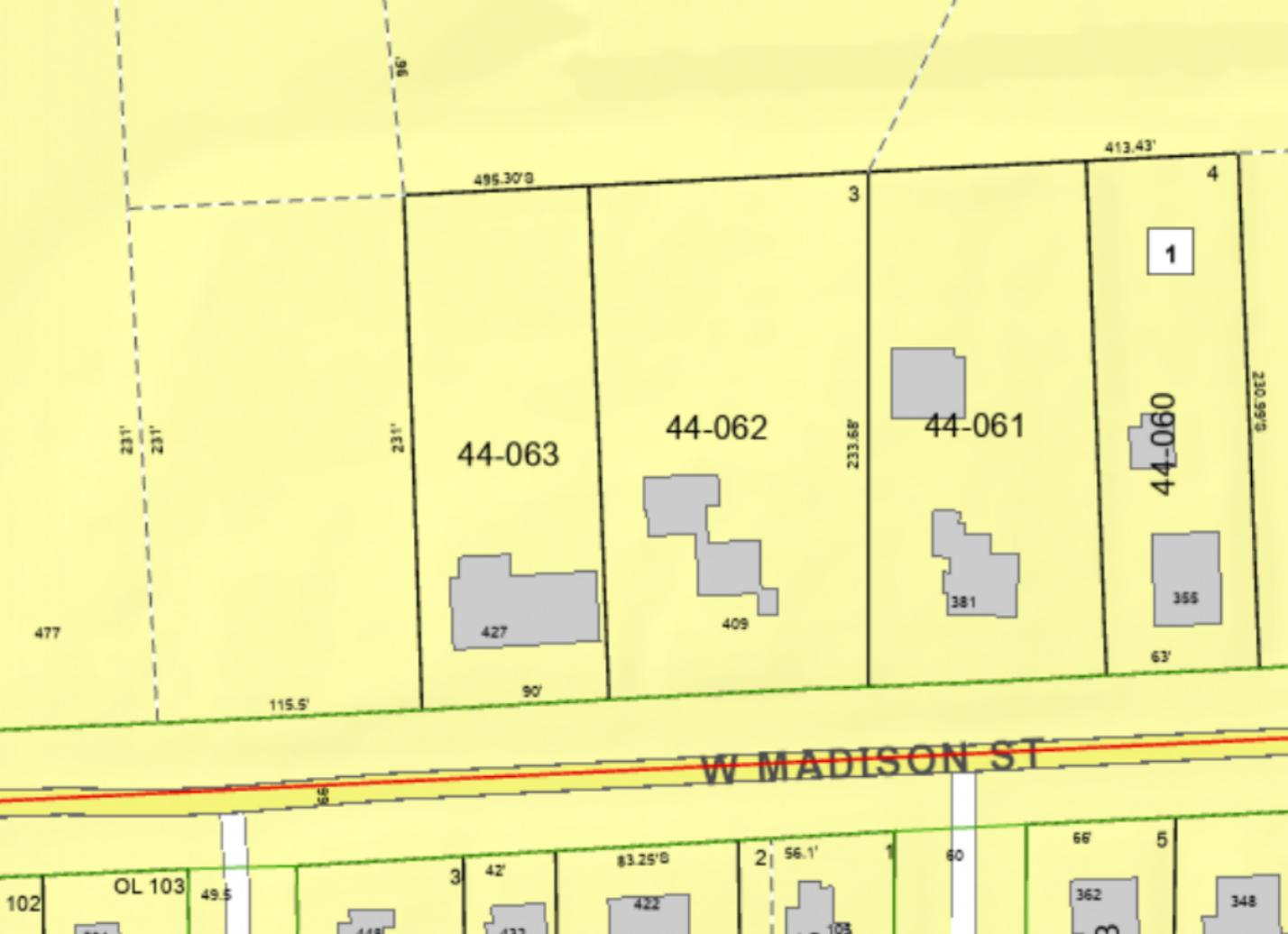
Signed: \_\_\_\_\_  
Jenifer Quimby, Mayor

Attest:

\_\_\_\_\_  
Jeanne Ritter Clerk /Deputy Treasurer

Date Adopted: \_\_\_\_\_

Date Published: The Courier, \_\_\_\_\_



477

231'  
231'

231'

44-063

427

90'

44-062

409

233.68'

44-061

381

44-060

355

63'

230.99'

495.30'

3

413.43'

4

W MADISON ST

66'

102

OL 103

49.5'

3

42'

83.25'

422

2

56.1'

1

60'

66'

5

362

348



**HOLD HARMLESS CLAUSE:**

The special event or entertainment sponsor hereby agrees to indemnify and hold harmless the City of Waterloo, Wisconsin, its agents, public officials, officers, employees and authorized volunteers, from and against any and all legal actions, claims, damages, losses, expenses arising out of the permitted event/activity or any activity associated with the conduct of the sponsor's operation of the event, including but not limited to, claims for personal or bodily injury, disease or death, or injury to or destruction of property, excluding claims caused by the willful commission or omission by employees of the City of Waterloo acting within the scope of their employment.

Further, the event sponsor agrees to indemnify the City of Waterloo and any of its agents, public officers, officials or employees and authorized volunteers for any attorneys fees and court costs incurred or to be incurred in defending any actions brought against them as a result of the sponsor's use of public property or operation of the event as set forth in the application for special permit.

**INSURANCE REQUIREMENTS:**

Proof of insurance is required of all Special or Entertainment Event Sponsors before the event. The attached list of insurance requirements should be reviewed immediately with your Insurance Agent to comply. Please provide a Certificate of Insurance with your completed application by, \_\_\_\_\_ 20\_\_ to the **City Clerk's Office 136 N. Monroe Street, Waterloo, WI. 53594**. Insurance coverage shall be from companies and in amounts acceptable to the City of Waterloo. Failure to provide said acceptable insurance coverage in a timely manner is grounds for non-issuance or revocation of the permit.

**PERMITTED USE OF PUBLIC PROPERTY:**

Whereas the Special or Entertainment Event Sponsor agrees to use the public property at \_\_\_\_\_ in Waterloo, Wisconsin, known as, for staging of, the City of Waterloo does hereby agree to permit for use, at no cost, these premises for the date(s) of \_\_\_\_\_ through \_\_\_\_\_ 20\_\_\_\_. Sponsor does hereby agree to conduct only that business/activity which is described in the Special Event Permit Application, and agrees to all municipal requirements. Sponsor further agrees that within thirty (30) days of the conclusion of the event it will, at its own expense, provide for the repair, replacement or maintenance of any damaged, lost or stolen portions of the subject property including, but not limited to landscaping, street or buildings and/or pavement.

**LIABILITY WAIVER:**

The event sponsor agrees for itself and/or its employees, agents, or volunteers associated or to be associated with the activity for which the permit is being sought, to waive and relinquish all claims that may result in any manner against the City of Waterloo, its agents, public officers, officials or employees and authorized volunteers from said sponsored event or activity, except for acts caused by the willful and wanton misconduct by employees of the City of Waterloo acting within the scope of their employment.

**AUTHORIZED SIGNATURES:**

I hereby attest that I am authorized to bind the sponsor and/or its employees, agents, or volunteers associated or to be associated with the activity for which the permit is being sought, to the terms of this agreement. I have read and understand all regulations and requirements outlined herein. I/we do hereby agree to abide by all rules and regulations outlined herein. I/we hereby agree to meet all requirements for documentation, certification, licensing, financial responsibility and all other aspects of staging a Special Event in the City of Waterloo, as outlined herein. I/we understand that our lack of meeting all requirements outlined herein may result in the denial or cancellation of the proposed Special or Entertainment Event. **Permit applied for and all terms and stipulations agreed to by:**

Mike Monger  
Name (please print)

*Mike Monger*  
Signature

\_\_\_\_\_  
Signatory Title (if applicable)

1/6/2026  
Date

Pursuant to Section 172-2 Waterloo Municipal Code  
Application for Special Event or Entertainment License

THIS APPLICATION, WITH A DETAILED SITE PLAN ATTACHED, AND ANY OTHER APPLICABLE DOCUMENTS AS OUTLINED HEREIN, MUST BE REMITTED TO THE CLERK'S OFFICE NO LATER THAN **NINETY DAYS (90)** PRIOR TO THE OPENING DAY OF THE EVENT. Application received late or incomplete may be denied. Direct mail to the **City Clerk, City of Waterloo, 136 N. Monroe Street**, Waterloo, WI. 53594. A copy of the application will then be forwarded to the appropriate committees and or Departments for consideration of approval, denial, and scheduling.

Date application received: \_\_\_\_\_ Received by: \_\_\_\_\_

Clerk's Office to complete the section below:

Cc:

\_\_\_\_\_ Police Department  
\_\_\_\_\_ Fire Department  
\_\_\_\_\_ Public Works  
\_\_\_\_\_ Waterloo Utilities  
\_\_\_\_\_ Council Approval \_\_\_\_\_ Date  
\_\_\_\_\_ Certificate of Insurance

**Fee for Profit Events = \$50.00 per event.**

***Fee is WAIVED for events held or sponsored by educational, charitable, nonprofit, or religious organizations when the proceeds are devoted to the purposes of such organization.***

**Fee Paid:** \_\_\_\_\_ **Date Paid:** \_\_\_\_\_

**Received by:** \_\_\_\_\_

## Attachment 1

### CITY OF WATERLOO INSURANCE REQUIREMENTS FOR SPECIAL EVENTS

1. The City of Waterloo requires submission of a Certificate of Insurance along with the Special or Entertainment Events Application prior to review by the City's Government Operations Committee.
2. The Certificate of Insurance must include the following **minimum** limits of insurance coverage required for special events on City property:  
**\$300,000 Injury or death of one person; \$1,000,000 for any one accident; \$50,000 for Property Damage.**
3. The City of Waterloo must be named on the Certificate of Insurance as **primary, non-contributory additional insured** under the general liability policy for the event.
4. The Certificate of Insurance must include the name of the special event, and the date, time and location of the event.
5. The City of Waterloo reserves the right to request a copy of the actual policy represented by the Certificate of Insurance.
- 6. No event will be allowed to proceed without receipt by the City of a valid Certificate of Insurance in full compliance with the above listed requirements.**

Any questions regarding these insurance requirements should be directed to the City Clerk's Office at (920) 478-3025

**SPECIAL EVENT or ENTERTAINMENT WORKSHEET**

NAME OF EVENT: USA Cycling Collegiate Road National Championships

DATE (S) OF EVENT: 5/9/2026 HOURS: 8-5pm

LOCATION/PROPERTY: Based in Trek parking lot. Racing happening on surrounding roads.

**SAFETY PROCEDURES:**

1) Will you be providing private on-site security?  YES  NO

If yes, list security company name. Trek Employee to provide security

Where will security be needed? Trek parking lot/expo area

What times will security be needed? 5pm-7am daily

Will WPD officers be required? YES  NO

Municipal estimation of cost: \_\_\_\_\_ WPD Personnel @ \$ \_\_\_\_\_ /hour = \$ \_\_\_\_\_

2) What are your plans for medical assistance? Dane County/Waterloo EMS

Municipal estimation of cost: \_\_\_\_\_ WFD equipment/personnel @ \_\_\_\_\_ \$ hours = \$ \_\_\_\_\_

3) Will there be fireworks at your event? YES  NO

Date of fireworks \_\_\_\_\_ Time of Fireworks \_\_\_\_\_

Name/Address of company supplying fireworks \_\_\_\_\_

Fire Marshall must be contacted for approval and consultation.

**SET UP / CLEAN UP PROCEDURES:**

1) Name of person in charge of set up: Mike Monger phone # 4436901818

2) What time will set up begin: 5/9 post event

3) Name of clean up contact person: Mike Monger Cell Phone# 4436901818

4) Estimated time for clean up after event: 3-7pm

**FEES AND PROCEEDS:**

1) Will admission be charged for this event? YES  NO

If yes, how much: Adult \_\_\_\_\_ Seniors \_\_\_\_\_ Students \_\_\_\_\_

Children 5 & under \_\_\_\_\_ Families \_\_\_\_\_

2) If a participant fee is charged, please indicate the amount: Booth: \_\_\_\_\_

Concessionaire: \_\_\_\_\_

3) Will alcoholic beverage(s) be sold? YES  NO

If yes, what beverage and at what cost? \_\_\_\_\_

4) What does the Sponsor intend to do with any revenue over and above the expenditures? \_\_\_\_\_

**(If this is a first year event, please provide a budget. If it is a repeat event, provide last year's financials.)**

**ENTERTAINMENT AND PROMOTIONS:**

2) List names of performers and entertainment groups:

\_\_\_\_\_  
\_\_\_\_\_

2) Describe other entertainment / activities planned for your event: \_\_\_\_\_

\_\_\_\_\_

3) How will your event be promoted? Television Radio Newspapers Posters Flyers

other Social Media, Email, local publications

\_\_\_\_\_

**PUBLIC PROPERTIES PROCEDURES:**

If you are requesting city services, please complete the following area:

1) Will you need barricades? YES  NO

Purpose of barricades: Keep vehicular traffic off of race course

\_\_\_\_\_

Location of placement: Intersections near Knowlton Rd Amount needed 3+

\_\_\_\_\_

Date barricades needed 5/8pm Time of placement PM

\_\_\_\_\_

Name of company providing service if other than City Barricade Flashers (if needed)

\_\_\_\_\_

2) Will you require electrical service(s) YES  NO

Entertainment: number of amps \_\_\_\_\_ = \_\_\_\_\_ lines @ \$20 Cost\$ \_\_\_\_\_

Equipment being used: \_\_\_\_\_

Location \_\_\_\_\_ Entainer name \_\_\_\_\_

\_\_\_\_\_

Entertainment: number of amps \_\_\_\_\_ = \_\_\_\_\_ lines @ \$20 Cost \$ \_\_\_\_\_

Equipment being used: \_\_\_\_\_

Location: \_\_\_\_\_ Entainer name \_\_\_\_\_

\_\_\_\_\_

Concessions: \_\_\_\_\_ amps= \_\_\_\_\_ lines @ \$20 Cost \$ \_\_\_\_\_

Equipment being used: \_\_\_\_\_

Location: \_\_\_\_\_

Concessions: \_\_\_\_\_ amps= \_\_\_\_\_ lines @ \$20 Cost \$ \_\_\_\_\_

Equipment being used: \_\_\_\_\_

Location: \_\_\_\_\_

Name of company providing service if other than City: \_\_\_\_\_

3) Will you need fencing installed? YES  NO

Purpose of fencing: \_\_\_\_\_

Location: \_\_\_\_\_ Amount: \_\_\_\_\_

Date needed \_\_\_\_\_ Time needed \_\_\_\_\_

Estimated costs: \_\_\_\_\_ locations @ \$100. = \$ \_\_\_\_\_ Total costs

4) Will parking considerations be needed YES  NO

Type(s) \_\_\_\_\_

Location: \_\_\_\_\_ Amount \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

5) Will picnic tables be needed? YES  NO

Location \_\_\_\_\_ Amount \_\_\_\_\_

Date needed: \_\_\_\_\_ Time needed \_\_\_\_\_

Estimated cost(s) \_\_\_\_\_ Picnic tables @ \$5.00 per table = \$ \_\_\_\_\_

6) Is a street sweeper needed?  YES NO

Location 19 & Canal, 19 & Knowlton, 19 & Waterloo, Waterloo & O Date 5/7 or 5/8 Time PM

Estimated cost(s) \_\_\_\_\_ hours @ \_\_\_\_\_ = \$ \_\_\_\_\_ total cost

Name of company providing service, if not City: \_\_\_\_\_

7) Will you need additional trash bins? YES  NO

If yes how many requested? Cardboard trash bins \_\_\_\_\_ Barrels \_\_\_\_\_

Where do you want them placed? \_\_\_\_\_

Name of disposal company if other than the City: \_\_\_\_\_

Where will dumpster be place: \_\_\_\_\_

8) Will water connection be needed?

YES

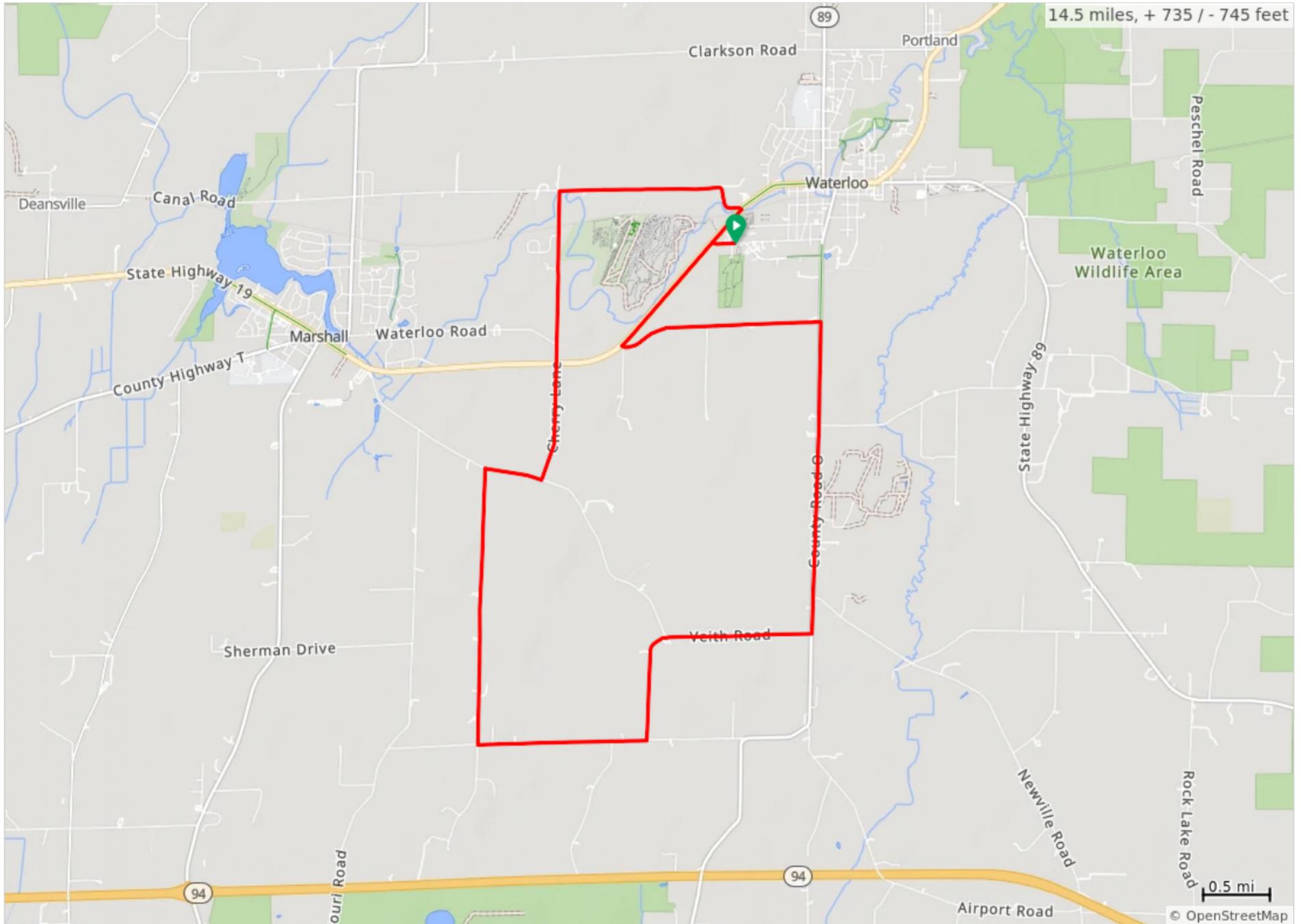
~~NO~~

Location \_\_\_\_\_ Amount \_\_\_\_\_

Date \_\_\_\_\_ Time \_\_\_\_\_

Estimated costs: \_\_\_\_\_ connection(s) @ \$20.00 = \$ \_\_\_\_\_ Total water costs

# 2026 Collegiate Nats - ROAD



2026 Collegiate Nats - ROAD

Num	Dist	Prev	Type	Note
1.	0.0	0.0		Start of route
2.	0.2	0.2		L onto West Madison Street
3.	1.2	1.0		L onto East Waterloo Road
4.	2.7	1.5		R onto County Road O
5.	5.0	2.3		R onto Veith Road
6.	6.0	1.1		Keep L onto Veith Road
7.	6.1	0.0		Slight L onto Boxelder Road
8.	6.9	0.8		R onto East Medina Road
9.	8.1	1.2		R onto Tower Line Road
10.	10.1	2.0		Sharp R onto Boxelder Road
11.	10.6	0.4		L onto Cherry Lane
12.	12.7	2.1		R onto Canal Road
13.	13.9	1.2		Keep R onto Canal Road
14.	14.1	0.3		R onto West Madison Street
15.	14.5	0.3		L onto Knowlton Street
16.	14.5	0.0		End of route

14.5 miles. +735/-745 feet

**Contractor's Application for Payment**

<b>Owner:</b> <u>Waterloo Utilities</u>	<b>Owner's Project No.:</b> _____
<b>Engineer:</b> <u>Town &amp; Country Engineering</u>	<b>Engineer's Project No.:</b> <u>WW-62</u>
<b>Contractor:</b> <u>Portzen</u>	<b>Contractor's Project No.:</b> <u>23-04</u>
<b>Project:</b> <u>2023 Water and Wastewater Improvements</u>	
<b>Contract:</b> <u>Wastewater Treatment Facility and Water Booster Station</u>	
<b>Application No.:</b> <u>32</u>	<b>Application Date:</b> <u>1/26/2026</u>
<b>Application Period:</b> <b>From</b> <u>1/1/2026</u> <b>to</b> <u>1/31/2026</u>	

1. Original Contract Price	\$ 22,221,337.75
2. Net change by Change Orders	\$ 602,110.38
3. Current Contract Price (Line 1 + Line 2)	\$ 22,823,448.13
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 22,485,348.50
5. Retainage	
a. <u>2.5%</u> X <u>\$ 22,485,348.50</u> Work Completed	\$ 562,133.71
b. <u>5%</u> X <u>\$ -</u> Stored Materials	\$ -
c. Total Retainage (Line 5.a + Line 5.b)	\$ 562,133.71
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 21,923,214.79
7. Less previous payments (Line 6 from prior application)	\$ 21,779,689.00
8. Amount due this application	\$ 143,525.79
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 900,233.34

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

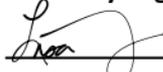
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor:** Portzen Construction Inc.

**Signature:**  **Date:** 1/26/2026

<b>Recommended by Engineer</b>	<b>Approved by Owner</b>
<b>By:</b> <u></u>	<b>By:</b> _____
<b>Title:</b> <u>Project Engineer</u>	<b>Title:</b> _____
<b>Date:</b> <u>2/2/2026</u>	<b>Date:</b> _____
<b>Approved by Funding Agency</b>	
<b>By:</b> _____	<b>By:</b> _____
<b>Title:</b> _____	<b>Title:</b> _____
<b>Date:</b> _____	<b>Date:</b> _____

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:		32		Application Period:		From	01/01/26	to	01/31/26	Application Date:		01/26/26
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)				
			(D + E) From Previous Application (\$)	This Period (\$)								
<b>Original Contract</b>												
1	<b>GENERAL REQUIREMENTS</b>											
2	Bonds	\$ 111,350.00	111,350.00			111,350.00	100%	-				
3	Mobilization	\$ 180,698.00	180,698.00			180,698.00	100%	-				
4	Project Management	\$ 466,830.00	463,600.00			463,600.00	99%	3,230.00				
5	Project Management Software	\$ 27,562.00	27,562.00			27,562.00	100%	-				
6	Temporary Construction Fence	\$ 20,000.00	20,000.00			20,000.00	100%	-				
7	Port-a-potty rental	\$ 12,812.00	12,812.00			12,812.00	100%	-				
8	Job trailer	\$ 17,325.00	17,325.00			17,325.00	100%	-				
9	Trash Disposal	\$ 31,500.00	31,500.00			31,500.00	100%	-				
10	Safety	\$ 15,750.00	15,750.00			15,750.00	100%	-				
11	Survey & Staking	\$ 10,500.00	10,500.00			10,500.00	100%	-				
12	Concrete Testing	\$ 26,250.00	26,250.00			26,250.00	100%	-				
13	Project Sign	\$ 1,575.00	1,575.00			1,575.00	100%	-				
14	Lodging	\$ 196,350.00	196,350.00			196,350.00	100%	-				
15	Temp. Utilities	\$ 105,000.00	105,000.00			105,000.00	100%	-				
16	Cleaning Site and Building	\$ 45,990.00	45,990.00			45,990.00	100%	-				
17	Equipment Rental	\$ 175,600.00	175,600.00			175,600.00	100%	-				
18	<b>SITework</b>											
19	Selective Demolition	\$ 241,105.00	241,105.00			241,105.00	100%	-				
20	Site Demo	\$ 114,251.00	114,251.00			114,251.00	100%	-				
21	Erosion Control	\$ 5,250.00	5,250.00			5,250.00	100%	-				
22	Rammed Aggregate Piers	\$ 109,605.00	109,605.00			109,605.00	100%	-				
23	Paving Prep	\$ 182,735.00	182,735.00			182,735.00	100%	-				
24	Aphalt Paving	\$ 171,308.00	171,308.00			171,308.00	100%	-				
25	Concrete Paving	\$ 155,770.00	155,770.00			155,770.00	100%	-				
26	Site Furnishings	\$ 3,150.00	3,150.00			3,150.00	100%	-				
27	Temp Roads	\$ 7,875.00	7,875.00			7,875.00	100%	-				
28	Rough Grading	\$ 159,886.00	159,886.00			159,886.00	100%	-				
29	Building Excavation and Backfill	\$ 190,756.00	190,756.00			190,756.00	100%	-				
30	Sanitary Systems	\$ 1,515,690.00	1,515,690.00			1,515,690.00	100%	-				
31	Storm Systems	\$ 121,166.00	121,166.00			121,166.00	100%	-				
32	Water Systems	\$ 214,044.00	214,044.00			214,044.00	100%	-				
33	Site Air Piping	\$ 245,980.00	245,980.00			245,980.00	100%	-				
34	Landscaping WWTF	\$ 46,550.00	46,550.00			46,550.00	100%	-				
35	<b>CONCRETE</b>											
36	Concrete	\$ 938,579.00	938,579.00			938,579.00	100%	-				
37	Precast Concrete	\$ 41,583.00	41,583.00			41,583.00	100%	-				
38	<b>MASONRY</b>											
39	Masonry Materials ST 10	\$ 155,608.00	155,608.00			155,608.00	100%	-				
40	Masonry Labor ST10	\$ 301,146.00	301,146.00			301,146.00	100%	-				
41	Masonry Materials ST 25	\$ 93,952.00	93,952.00			93,952.00	100%	-				
42	Masonry Labor ST25	\$ 156,675.00	156,675.00			156,675.00	100%	-				
43	Masonry Materials ST 50	\$ 8,515.00	8,515.00			8,515.00	100%	-				
44	Masonry Labor ST50	\$ 19,753.00	19,753.00			19,753.00	100%	-				
45	Masonry Materials ST 55	\$ 44,533.00	44,533.00			44,533.00	100%	-				
46	Masonry Labor ST55	\$ 75,320.00	75,320.00			75,320.00	100%	-				
47	<b>METALS</b>											
48	Structural Steel Framing	\$ 24,267.00	24,267.00			24,267.00	100%	-				
49	Metal Fabrications	\$ 110,144.00	110,144.00			110,144.00	100%	-				
50	Guard & Hand Rail	\$ 170,313.00	170,313.00			170,313.00	100%	-				

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:		32		Application Period:		From	01/01/26	to	01/31/26	Application Date:		01/26/26
A	B	C	D		E	F	G	H	I			
			Work Completed									
Item No.	Description	Scheduled Value (\$)	(D + E) From Previous Application (\$)	This Period (\$)	Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)				
51	Bar Grating	\$ 384,672.00	384,672.00			384,672.00	100%	-				
52	Labor to install	\$ 229,145.00	229,145.00			229,145.00	100%	-				
53	Access Hatches	\$ 12,600.00	12,600.00			12,600.00	100%	-				
54	<b>CARPENTRY</b>											
55	Trusses	\$ 39,108.00	39,108.00			39,108.00	100%	-				
56	Truss Labor	\$ 22,460.00	22,460.00			22,460.00	100%	-				
57	Rough Carpentry	\$ 130,546.00	130,546.00			130,546.00	100%	-				
58	Finish Carentry	\$ 5,386.00	5,386.00			5,386.00	100%	-				
59	<b>THERMAL &amp; MOISTURE</b>											
60	Dampproofing & Joint Sealants	\$ 78,250.00	78,250.00			78,250.00	100%	-				
61	Thermal Insulation	\$ 21,854.00	21,854.00			21,854.00	100%	-				
62	Weather barrier	\$ 5,250.00	5,250.00			5,250.00	100%	-				
63	ST 10 Roofing Materials	\$ 117,398.00	117,398.00			117,398.00	100%	-				
64	ST 10 Roofing Labor	\$ 63,361.00	58,840.00			58,840.00	93%	4,521.00				
65	ST 25 Roofing Materials	\$ 23,610.00	23,610.00			23,610.00	100%	-				
66	ST 25 Roofing Labor	\$ 14,857.00	14,857.00			14,857.00	100%	-				
67	ST 35 Roofing Materials	\$ 7,954.00	7,954.00			7,954.00	100%	-				
68	ST 35 Roofing Labor	\$ 3,512.00	3,512.00			3,512.00	100%	-				
69	ST 50 Roofing Materials	\$ 41,764.00	41,764.00			41,764.00	100%	-				
70	ST 50 Roofing Labor	\$ 17,556.00	17,556.00			17,556.00	100%	-				
71	ST 55 Roofing Materials	\$ 21,510.00	21,510.00			21,510.00	100%	-				
72	ST 55 Roofing Labor	\$ 12,755.00	12,755.00			12,755.00	100%	-				
73	<b>DOORS &amp; WINDOWS</b>											
74	Structure 10 Doors, Frames & Hardware	\$ 46,925.00	46,925.00			46,925.00	100%	-				
75	Structure 25 Doors, Frames & Hardware	\$ 11,887.00	11,887.00			11,887.00	100%	-				
76	Structure 35 Doors, Frames & Hardware	\$ 9,161.00	9,161.00			9,161.00	100%	-				
77	Structure 50 Doors, Frames & Hardware	\$ 25,080.00	25,080.00			25,080.00	100%	-				
78	Structure 55 Doors, Frames & Hardware	\$ 5,863.00	5,863.00			5,863.00	100%	-				
79	Labor to install	\$ 35,140.00	35,140.00			35,140.00	100%	-				
80	Sectional Overhead Doors	\$ 62,450.00	62,450.00			62,450.00	100%	-				
81	Aluminum Windows and Galzing	\$ 21,169.00	21,169.00			21,169.00	100%	-				
82	Aluminum Access Doors	\$ 14,490.00	14,490.00			14,490.00	100%	-				
83	Attic Access	\$ 5,250.00	5,250.00			5,250.00	100%	-				
84	<b>FINISHES</b>											
85	Gyp Wall Board Assemblies	\$ 36,414.00	36,414.00			36,414.00	100%	-				
86	Acoustical Ceilings	\$ 15,015.00	15,015.00			15,015.00	100%	-				
87	Quarry Tile	\$ 72,420.00	72,420.00			72,420.00	100%	-				
88	Vinyl Wall Base	\$ 693.00	693.00			693.00	100%	-				
89	Painting	\$ 469,740.00	469,740.00			469,740.00	100%	-				
90	<b>SPECIALTIES</b>	\$ 13,681.00	13,681.00			13,681.00	100%	-				
91	<b>FURNISHINGS</b>											
92	Plastic Laminate Casework	\$ 5,250.00	5,250.00			5,250.00	100%	-				
93	Labor to install casework	\$ 2,194.00	2,194.00			2,194.00	100%	-				
94	Laboratory Casework	\$ 67,568.00	67,568.00			67,568.00	100%	-				
95	Labor to install casework	\$ 9,118.00	9,118.00			9,118.00	100%	-				
96	Engineering for Casework	\$ 2,100.00	2,100.00			2,100.00	100%	-				
97	<b>MECHANICAL</b>											
98	Plumbing& Process Project Management	\$ 126,000.00	123,765.50	1,117.25		124,882.75	99%	1,117.25				
99	<b>STRUCTURE 10:</b>											
100	Plumbing/Hydrionics Materials and Equipment	\$ 136,500.00	136,500.00			136,500.00	100%	-				
101	Plumbing/Hydrionics Labor	\$ 262,500.00	262,500.00			262,500.00	100%	-				

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:		32		Application Period:		From	01/01/26	to	01/31/26	Application Date:		01/26/26
A	B	C	D		E	F	G	H	I			
			(D + E) From Previous Application (\$)	This Period (\$)								
Item No.	Description	Scheduled Value (\$)	Work Completed			Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)			
102	Plumbing Insulation Materials	\$ 6,898.00	6,898.00				6,898.00	100%	-			
103	Plumbing Insulation Labor	\$ 5,515.00	5,515.00				5,515.00	100%	-			
104	Excavation	\$ 11,550.00	11,550.00				11,550.00	100%	-			
105	HVAC Equipment	\$ 312,841.00	312,841.00				312,841.00	100%	-			
106	HVAC Sheetmetal	\$ 61,950.00	61,950.00				61,950.00	100%	-			
107	HVAC Vent, Stands	\$ 6,720.00	6,720.00				6,720.00	100%	-			
108	HVAC Misc. Materials	\$ 5,775.00	5,775.00				5,775.00	100%	-			
109	HVAC Equipment Rental	\$ 9,450.00	9,450.00				9,450.00	100%	-			
110	HVAC Labor	\$ 130,218.00	122,450.00	1,575.00			124,025.00	95%	6,193.00			
111	HVAC Management	\$ 5,250.00	5,250.00				5,250.00	100%	-			
112	HVAC Test and Balance	\$ 10,080.00			7,875.00		7,875.00	78%	2,205.00			
113	HVAC Controls	\$ 168,000.00	152,250.00	7,875.00			160,125.00	95%	7,875.00			
114	HVAC Submittals, Pre-Con and Mobilization	\$ 71,720.00	71,720.00				71,720.00	100%	-			
115	HVAC Insulation Materials	\$ 16,810.00	16,810.00				16,810.00	100%	-			
116	HVAC Insulation Labor	\$ 13,844.00	13,844.00				13,844.00	100%	-			
117	<b>STRUCTURE 20</b>											
188	Process Materials	\$ 42,000.00	42,000.00				42,000.00	100%	-			
119	Process Labor	\$ 37,800.00	37,800.00				37,800.00	100%	-			
120	<b>STRUCTURE 25:</b>											
121	Plumbing/Process Materials	\$ 36,750.00	36,750.00				36,750.00	100%	-			
122	Plumbing/Process Labor	\$ 49,350.00	49,350.00				49,350.00	100%	-			
123	Plumbing Insulation Material	\$ 3,555.00	3,555.00				3,555.00	100%	-			
124	Plumbing Insulation Labor	\$ 2,703.00	2,703.00				2,703.00	100%	-			
125	HVAC Sheet Metal	\$ 15,750.00	15,750.00				15,750.00	100%	-			
126	HVAC Vent, Stands	\$ 4,200.00	4,200.00				4,200.00	100%	-			
127	HVAC Misc. Materials	\$ 3,150.00	3,150.00				3,150.00	100%	-			
128	HVAC Equipment Rental	\$ 4,200.00	4,200.00				4,200.00	100%	-			
129	HVAC Labor	\$ 36,267.00	36,267.00				36,267.00	100%	-			
130	HVAC Management	\$ 2,625.00	2,625.00				2,625.00	100%	-			
131	HVAC Insulation Materials	\$ 2,241.00	2,241.00				2,241.00	100%	-			
132	HVAC Insulation Labor	\$ 1,839.00	1,839.00				1,839.00	100%	-			
133	<b>STRUCTURE 30</b>											
134	Process Materials	\$ 89,250.00	89,250.00				89,250.00	100%	-			
135	Process Labor	\$ 140,700.00	140,700.00				140,700.00	100%	-			
136	<b>STRUCTURE 35:</b>											
137	Plumbing/ Process Materials	\$ 5,250.00	5,250.00				5,250.00	100%	-			
138	Plumbing/Process Labor	\$ 1,050.00	1,050.00				1,050.00	100%	-			
139	HVAC Sheet Metal	\$ 5,250.00	5,250.00				5,250.00	100%	-			
140	HVAC Misc. Materials	\$ 2,100.00	2,100.00				2,100.00	100%	-			
141	HVAC Equipment Rental	\$ 2,100.00	2,100.00				2,100.00	100%	-			
142	HVAC Labor	\$ 25,856.00	25,856.00				25,856.00	100%	-			
143	HVAC Management	\$ 2,625.00	2,625.00				2,625.00	100%	-			
144	HVAC Submittals, Pre-Con and Mobilization	\$ 6,300.00	6,300.00				6,300.00	100%	-			
145	HVAC Insulation Materials	\$ 1,120.00	1,120.00				1,120.00	100%	-			
146	HVAC Insulation Labor	\$ 975.00	975.00				975.00	100%	-			
147	<b>STRUCTURE 40</b>											
148	Process Materials	\$ 14,700.00	14,700.00				14,700.00	100%	-			
149	Process Labor	\$ 30,450.00	30,450.00				30,450.00	100%	-			
150	<b>STRUCTURE 50:</b>											
151	Plumbing/Process Materials	\$ 299,250.00	299,250.00				299,250.00	100%	-			
152	Plumbing/Process Labor	\$ 893,231.00	893,231.00				893,231.00	100%	-			

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:		32		Application Period:		From	01/01/26	to	01/31/26	Application Date:		01/26/26
A	B	C	D		E	F	G	H	I			
			Work Completed									
Item No.	Description	Scheduled Value (\$)	(D + E) From Previous Application (\$)		This Period (\$)	Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)			
			153	Plumbing Insulation Material	\$ 2,440.00					2,440.00		
154	Plumbing Insulation Labor	\$ 1,730.00	1,730.00				1,730.00	100%	-			
155	HVAC Sheet Metal	\$ 9,450.00	9,450.00				9,450.00	100%	-			
156	HVAC Misc. Materials	\$ 9,923.00	9,923.00				9,923.00	100%	-			
157	HVAC Equipment Rental	\$ 3,150.00	3,150.00				3,150.00	100%	-			
158	HVAC Labor	\$ 64,776.00	64,776.00				64,776.00	100%	-			
159	HVAC Management	\$ 2,625.00	2,625.00				2,625.00	100%	-			
160	HVAC Submittals, Pre-Con and Mobilization	\$ 12,600.00	12,600.00				12,600.00	100%	-			
161	HVAC Insulation Materials	\$ 1,120.00	1,120.00				1,120.00	100%	-			
162	HVAC Insulation Labor	\$ 975.00	975.00				975.00	100%	-			
163	<b>STRUCTURE 55</b>											
164	Plumbing/Process Materials	\$ 168,000.00	168,000.00				168,000.00	100%	-			
165	Plumbing/Process Labor	\$ 115,500.00	115,500.00				115,500.00	100%	-			
166	Plumbing Insulation Materials	\$ 1,837.00	1,837.00				1,837.00	100%	-			
167	Plumbing Insulation Labor	\$ 1,405.00	1,405.00				1,405.00	100%	-			
168	HVAC Sheet Metal	\$ 12,600.00	12,600.00				12,600.00	100%	-			
169	HVAC Vent, Stands	\$ 6,300.00	6,300.00				6,300.00	100%	-			
170	HVAC Misc. Materials	\$ 2,362.00	2,362.00				2,362.00	100%	-			
171	HVAC Equipment Rental	\$ 2,100.00	2,100.00				2,100.00	100%	-			
172	HVAC Labor	\$ 25,331.00	25,331.00				25,331.00	100%	-			
173	HVAC Management	\$ 2,625.00	2,625.00				2,625.00	100%	-			
174	HVAC Submittals, Pre-Con and Mobilization	\$ 15,750.00	15,750.00				15,750.00	100%	-			
175	HVAC Insulation Materials	\$ 1,120.00	1,120.00				1,120.00	100%	-			
176	HVAC Insulation Labor	\$ 975.00	975.00				975.00	100%	-			
177	<b>STRUCTURE 60</b>											
178	Process Materials	\$ 55,650.00	55,650.00				55,650.00	100%	-			
179	Process Labor	\$ 44,100.00	44,100.00				44,100.00	100%	-			
180	<b>STRUCTURE 70</b>											
181	Process Materials	\$ 44,100.00	44,100.00				44,100.00	100%	-			
182	Process Labor	\$ 162,750.00	162,750.00				162,750.00	100%	-			
183	<b>STRUCTURE 75</b>											
184	Plumbing/Process Materials	\$ 31,415.00	31,415.00				31,415.00	100%	-			
185	Plumbing/Process Labor	\$ 68,250.00	68,250.00				68,250.00	100%	-			
186	<b>Indian Hills Booster Station</b>											
187	Process Materials	\$ 1,260.00	1,260.00				1,260.00	100%	-			
188	Process Labor	\$ 1,260.00	1,260.00				1,260.00	100%	-			
189	<b>ELECTRICAL</b>											
190	Mobilization	\$ 138,776.00	138,776.00				138,776.00	100%	-			
191	Supervision	\$ 140,127.00	138,726.14				138,726.14	99%	1,400.86			
192	Start-up & Commissioning	\$ 15,785.00	13,417.25				13,417.25	85%	2,367.75			
193	Closeout Documents	\$ 12,050.00						0%	12,050.00			
194	Demobilization	\$ 8,914.00	3,565.60				3,565.60	40%	5,348.40			
195	<b>General &amp; Site</b>											
196	Temp Electric	\$ 34,643.00	34,643.00				34,643.00	100%	-			
197	Electrical Labor	\$ 90,573.00	90,573.00				90,573.00	100%	-			
198	Electrical Material	\$ 227,857.00	227,857.00				227,857.00	100%	-			
199	Electrical Lighting and Labor	\$ 9,548.00	9,548.00				9,548.00	100%	-			
200	Generator Install	\$ 19,960.00	19,960.00				19,960.00	100%	-			
201	Demo	\$ 17,690.00	17,690.00				17,690.00	100%	-			
202	Electrical Excavation & ductbank	\$ 95,592.00	95,592.00				95,592.00	100%	-			
203	<b>STR 10</b>											

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:		32		Application Period:		From	01/01/26	to	01/31/26	Application Date:		01/26/26
A	B	C	D		E	F	G	H	I			
			Work Completed									
Item No.	Description	Scheduled Value (\$)	(D + E) From Previous Application (\$)		This Period (\$)	Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)			
			204	Temp Electric	\$ 17,326.00						17,326.00	
205	Electrical Raceway Material	\$ 107,165.00		105,019.00			105,019.00	98%	2,146.00			
206	Electrical Raceway Labor	\$ 104,843.00		102,407.75			102,407.75	98%	2,435.25			
207	Electrical Wire Material	\$ 18,490.00		18,116.68			18,116.68	98%	373.32			
208	Electrical Wire Labor	\$ 23,285.00		23,285.00			23,285.00	90%	2,640.00			
209	Electrical Labor - MCC, Gear & Equipment	\$ 9,806.00		9,806.00			9,806.00	100%	-			
210	Electrical Lighting and Labor	\$ 62,270.00		61,000.00			61,000.00	98%	1,270.00			
211	STR 20											
212	Electrical Material	\$ 6,190.00		6,190.00			6,190.00	100%	-			
213	Electrical Labor	\$ 6,160.00		6,160.00			6,160.00	100%	-			
214	STR 25											
215	Electrical Material	\$ 56,170.00		56,170.00			56,170.00	100%	-			
216	Electrical Labor	\$ 56,725.00		56,725.00			56,725.00	100%	-			
217	Electrical Lighting and Labor	\$ 24,694.00		24,694.00			24,694.00	100%	-			
218	STR 30											
219	Electrical Material	\$ 40,647.00		40,647.00			40,647.00	100%	-			
220	Electrical Labor	\$ 41,110.00		41,110.00			41,110.00	100%	-			
221	STR 35											
222	Electrical Material	\$ 14,827.00		14,827.00			14,827.00	100%	-			
223	Electrical Labor	\$ 23,100.00		23,100.00			23,100.00	100%	-			
224	Electrical Lighting and Labor	\$ 9,190.00		9,190.00			9,190.00	100%	-			
225	STR 40											
226	Electrical Material	\$ 16,622.00		16,622.00			16,622.00	100%	-			
227	Electrical Labor	\$ 14,581.00		14,581.00			14,581.00	100%	-			
228	Electrical Lighting and Labor	\$ 12,091.00		12,091.00			12,091.00	100%	-			
229	STR 50											
230	Electrical Material	\$ 133,977.00		133,977.00			133,977.00	100%	-			
231	Electrical Labor	\$ 112,934.00		112,934.00			112,934.00	100%	-			
232	Electrical Lighting and Labor	\$ 52,589.00		52,589.00			52,589.00	100%	-			
233	Electrical Labor - MCC, Gear & Equipment	\$ 13,705.00		13,705.00			13,705.00	100%	-			
234	STR 55											
235	Electrical Material	\$ 37,762.00		37,762.00			37,762.00	100%	-			
236	Electrical Labor	\$ 53,015.00		53,015.00			53,015.00	100%	-			
237	Electrical Lighting and Labor	\$ 8,388.00		8,388.00			8,388.00	100%	-			
238	STR 60											
239	Electrical Material	\$ 7,497.00		7,497.00			7,497.00	100%	-			
240	Electrical Labor	\$ 12,235.00		12,235.00			12,235.00	100%	-			
241	Electrical Lighting and Labor	\$ 2,910.00		2,910.00			2,910.00	100%	-			
242	STR 70											
243	Electrical Material	\$ 27,350.00		27,350.00			27,350.00	100%	-			
244	Electrical Labor	\$ 19,915.00		19,915.00			19,915.00	100%	-			
245	Electrical Lighting and Labor	\$ 30,410.00		30,410.00			30,410.00	100%	-			
246	STR 75											
247	Electrical Material	\$ 6,165.00		6,165.00			6,165.00	100%	-			
248	Electrical Labor	\$ 5,893.00		5,893.00			5,893.00	100%	-			
249	Electrical Lighting and Labor	\$ 6,666.00		6,666.00			6,666.00	100%	-			
250	PROCESS INTERCONNECTIONS											
251	Installation of Stop Plates and Logs	\$ 3,717.00		3,717.00			3,717.00	100%	-			
252	Installation of Slide and Weir Gates	\$ 38,241.00		38,241.00			38,241.00	100%	-			
253	Prefabricated Flumes	\$ 3,087.00		3,087.00			3,087.00	100%	-			
254	Installation of Flumes	\$ 2,955.00		2,955.00			2,955.00	100%	-			

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:		32		Application Period:		From	01/01/26	to	01/31/26	Application Date:		01/26/26
A	B	C	D		E	F	G	H	I			
			(D + E) From Previous Application (\$)	This Period (\$)								
Item No.	Description	Scheduled Value (\$)	(D + E) From Previous Application (\$)	This Period (\$)	Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)				
255	<b>MATERIAL PROCESSING AND HANDLING EQUIPMENT</b>											
256	Cranes and Hoist	\$ 73,952.00	73,952.00			73,952.00	100%	-				
257	Labor to install Cranes and Hoist	\$ 19,948.00	19,948.00			19,948.00	100%	-				
258	<b>PROCESS GAS &amp; LIQUID HANDLING, PURIFICATION &amp; STORAGE EQUIPMENT</b>											
259	Air Sparging Blowers	\$ 30,000.00	30,000.00			30,000.00	100%	-				
260	Labor to install Air Sparging Blowers	\$ 3,192.00	3,192.00			3,192.00	100%	-				
261	Labor to install High Speed Blowers	\$ 9,975.00	9,975.00			9,975.00	100%	-				
262	Labor to install Rotary Lobe Blowers	\$ 9,975.00	9,975.00			9,975.00	100%	-				
263	Aluminum Domes	\$ 456,750.00	456,750.00			456,750.00	100%	-				
264	Labor for Aluminum Domes	\$ 204,750.00	204,750.00			204,750.00	100%	-				
265	Electrical Motors Install	\$ 3,990.00	3,990.00			3,990.00	100%	-				
266	<b>WATER &amp; WASTEWATER EQUIPMENT</b>											
267	Installation of step Screen and Washer	\$ 4,788.00	4,788.00			4,788.00	100%	-				
268	Installation of Vortex Grit Chamber	\$ 6,384.00	6,384.00			6,384.00	100%	-				
269	Installation of Grit Separator Classifier	\$ 6,384.00	6,384.00			6,384.00	100%	-				
270	Installation of Mixers	\$ 11,172.00	11,172.00			11,172.00	100%	-				
271	Density Current Baffles	\$ 61,950.00	61,950.00			61,950.00	100%	-				
272	Labor to install	\$ 15,960.00	15,960.00			15,960.00	100%	-				
273	Labor to install TERTIARY DISC FILTERS	\$ 12,768.00	12,768.00			12,768.00	100%	-				
274	Labor to install UV System	\$ 6,384.00	6,384.00			6,384.00	100%	-				
275	Labor to install Samplers	\$ 798.00	798.00			798.00	100%	-				
276	<b>Budget Allowances</b>											
277	Soils Testing Services	\$ 20,000.00	1,806.50	6,653.52		8,460.02	42%	11,539.98				
278	Electrical Service	\$ 75,000.00	84,487.47			84,487.47	113%	(9,487.47)				
279	Natural Gas Service	\$ 20,000.00	2,221.22	38.35		2,259.57	11%	17,740.43				
280	Internet Service	\$ 5,000.00	-			-	0%	5,000.00				
281	SCADA Computers	\$ 40,000.00	29,572.93			29,572.93	74%	10,427.07				
282	Office Furniture	\$ 20,000.00	13,885.85	383.67		14,269.52	71%	5,730.48				
283	Lab Equipment	\$ 30,000.00	36,936.84	(656.00)		36,280.84	121%	(6,280.84)				
284	Shop Tools and Storage	\$ 30,000.00	25,290.47			25,290.47	84%	4,709.53				
285	Truck Lift	\$ 15,000.00	7,506.00			7,506.00	50%	7,494.00				
286	Skid Steer	\$ 80,000.00	74,916.43	12,389.15		87,305.58	109%	(7,305.58)				
287	Algae Cloth	\$ 5,000.00				-	0%	5,000.00				
288	Landscaping	\$ 20,000.00				-	0%	20,000.00				
289	Plaque	\$ 5,000.00				-	0%	5,000.00				
290	Blower Temporary Air	\$ 75,000.00	75,000.00			75,000.00	100%	-				
291	<b>Pre-negotiated Items</b>											
292	Diesel Engine Driven Generator/ Transfer Switch	\$ 298,618.00	298,618.00			298,618.00	100%	-				
293	Process Integration & Control	\$ 1,371,706.00	1,361,973.80			1,361,973.80	99%	9,732.20				
294	Process Valves	\$ 368,967.00	368,967.00			368,967.00	100%	-				
295	Stop Plates & Logs / Slide & Weir Gates	\$ 349,387.00	349,387.00			349,387.00	100%	-				
296	High Speed Blowers & Rotary Lobe Blowers	\$ 299,746.88	299,746.88			299,746.88	100%	-				
297	Dry Pit Pumps	\$ 66,040.00	66,040.00			66,040.00	100%	-				
298	Torque Flow Grit Pumps	\$ 26,285.00	26,285.00			26,285.00	100%	-				
299	Submersible Waste Water Pumps	\$ 210,704.00	210,704.00			210,704.00	100%	-				
300	Step Screen with Washer Compact	\$ 128,593.49	128,593.49			128,593.49	100%	-				
301	Mechanical Vortex Grit Chamber	\$ 72,750.00	72,750.00			72,750.00	100%	-				
302	Grit Separator Classifier	\$ 68,860.00	68,860.00			68,860.00	100%	-				
303	Submersible Mixers	\$ 80,885.00	80,885.00			80,885.00	100%	-				
304	Flexible Membrane Disc Diffuses	\$ 151,200.00	151,200.00			151,200.00	100%	-				
305	Tertiary Filters	\$ 654,186.38	654,186.38			654,186.38	100%	-				







**Progress Estimate - Unit Price Work**

**Contractor's Application for Payment**

Owner: Waterloo Utilities  
 Engineer: Town & Country Engineering  
 Contractor: Portzen  
 Project: 2023 Water and Wastewater Improvements  
 Contract: Wastewater Treatment Facility and Water Booster Station

Owner's Project No.: \_\_\_\_\_  
 Engineer's Project No.: WW-62  
 Contractor's Project No.: 23-04

Application No.: 32 Application Period: From 01/01/26 to 01/31/26 Application Date: 01/26/26

A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
<b>Change Orders</b>											
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
					-		-		-		-
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					-		-		-		-
<b>Change Order Totals</b>					\$ -		\$ -	\$ -	\$ -		\$ -
<b>Original Contract and Change Orders</b>											
<b>Project Totals</b>					\$ 158,400.00		\$ 158,400.00	\$ -	\$ 158,400.00	100%	\$ -

**Stored Materials Summary**

**Contractor's Application for Payment**

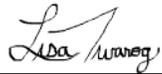
Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.: 32 Application Period: From 01/01/26 to 01/31/26 Application Date: 01/26/26

A	B	C	D	E	F	Materials Stored			Incorporated in Work			M
Item No. (Lump Sum Tab) or Bid Item No. (Unit Price Tab)	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Description of Materials or Equipment Stored	Storage Location	Application No. When Materials Placed in Storage	Previous Amount Stored (\$)	Amount Stored this Period (\$)	Amount Stored to Date (G+H) (\$)	Amount Previously Incorporated in the Work (\$)	Amount Incorporated in the Work this Period (\$)	Total Amount Incorporated in the Work (J+K) (\$)	Materials Remaining in Storage (I-L) (\$)
263	P000014525		Materials ready for shipment	CST	9	95,817.00		95,817.00	95,817.00		95,817.00	-
								-			-	-
								-			-	-
								-			-	-
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								-			-	-
<b>Totals</b>						\$ 95,817.00	\$ -	\$ 95,817.00	\$ 95,817.00	\$ -	\$ 95,817.00	\$ -

## City of Waterloo Project Tracking - Budget & Funding Allocations

A. Municipality	B. Project Number	C. Date	D. Type of Request (Partial or Final)	E. Request Number	
City of Waterloo	WW-47/49/55/56/62/65	1/12/2026	Partial	23	
Budget Allocations	Budget Amount	Amount Previously Requested	This Claim	Claimed to Date	Percent of Budget
E1 Land & Rights	\$60,000.00	\$45,680.93	\$0.00	\$45,680.93	76.1%
E2 Legal Services	\$10,000.00	\$3,057.00	\$0.00	\$3,057.00	30.6%
E3 Engineering - Design	\$1,060,100.00	\$1,060,100.00	\$0.00	\$1,060,100.00	100.0%
E4 Engineering - Construction Admin	\$858,300.00	\$379,415.60	\$46,489.03	\$425,904.63	49.6%
E5 Engineering - Inspections	\$570,800.00	\$323,352.32	\$0.00	\$323,352.32	56.6%
E6 Engineering - Additional Services	\$25,000.00	\$12,269.26	\$0.00	\$12,269.26	49.1%
E7 Development	\$15,878,600.00	\$16,006,394.69	\$158,875.57	\$16,165,270.26	101.8%
E8 Bond Counsel	\$52,500.00	\$44,500.00	\$0.00	\$44,500.00	84.8%
E9 Interim Financing Interest	\$1,438,000.00	\$1,020,386.94	\$0.00	\$1,020,386.94	71.0%
E10 Other - Administrative/RD Coordination	\$27,500.00	\$43,924.27	\$0.00	\$43,924.27	159.7%
E11 Contingency	\$1,133,200.00	\$9,837.00	\$0.00	\$9,837.00	0.9%
E12 Supplemental Funding	\$7,326,537.55	\$6,818,868.09	\$0.00	\$6,818,868.09	93.1%
<b>Total Costs</b>	<b>\$28,440,537.55</b>	<b>\$25,767,786.10</b>	<b>\$205,364.60</b>	<b>\$25,973,150.70</b>	<b>91.3%</b>
Funding Sources					
1. City Contribution Amount	\$0.00	\$2,040,214.60	\$351,235.26	\$2,391,449.86	
2. USDA Loan Amount	\$17,114,000.00	\$17,114,000.00	\$0.00	\$17,114,000.00	100.0%
3. USDA Grant Amount	\$4,000,000.00	\$1,834,918.01	\$205,364.60	\$2,040,282.61	51.0%
4. Supplemental Funding	\$7,326,537.55	\$6,818,868.09	\$0.00	\$6,818,868.09	93.1%
<b>Total Funding</b>	<b>\$28,440,537.55</b>	<b>\$25,767,786.10</b>	<b>\$205,364.60</b>	<b>\$25,973,150.70</b>	<b>91.3%</b>



Engineer

2/2/2026

Date

Rural Development

Date

Owner

Date

Notes:

Project Tracking Worksheet Cost Allocations				Municipality													
				City of Waterloo Project Tracking													
				Project Numbers: WW-47/49/55/56			Request Number <b>24</b>			DATE <b>2/2/2026</b>							
				A. Date of Invoice	B. Payee, Inv. No., Job No.		C. Amount	E1 Land & Rights	E2 Legal Services	E3 Engineering - Design	E4 Engineering - Construction Admin	E5 Engineering Inspections	E6 Engineering - Additional Services	E7 Development	E8 Bond Counsel	E9 Interim Financing Interest	E10 Other - Administrative/ RD Coordination
1/31/26	Portzen	23-04	Inv. # PAY APP 32	\$ 143,525.79							\$143,525.79						
1/10/26	Town & Country Engineering	WW-62	Inv. # 29221	\$ 39,000.00				\$39,000.00									
1/10/26	Town & Country Engineering	WW-65	Inv. # 29222	\$ 5,465.38				\$5,465.38									
11/28/25	Dorner	Hendricks	Inv. # PAY APP 4	\$ 356,726.35							\$15,449.74						\$341,276.61
8/29/24	USA BlueBook	Lab Equipment Allowance	Inv. # 469564	-\$99.96							-\$99.96						
11/28/25	Kunkel	Engineering	Inv. # 281975	\$ 11,982.30				\$2,023.65									\$9,958.65
<b>TOTALS</b>				<b>\$556,599.86</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$46,489.03</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$158,875.57</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$351,235.26</b>

Project Tracking Worksheet Funding Sources				Municipality										
				City of Waterloo Project Tracking										
				Project Numbers: WW-47/49/55/56		Request Number <b>24</b>		DATE <b>2/2/2026</b>						
A. Date of Inv.	B. Payee, Inv. No., Job No.			C. Amount	1.	2.	3.	4.						
					City Contribution Amount	USDA Loan Amount	USDA Grant Amount	Supplemental Funding						
1/31/26	Portzen	23-04	Inv. # PAY APP 32	\$ 143,525.79			\$143,525.79							
1/10/26	Town & Country Engineering	WW-62	Inv. # 29221	\$ 39,000.00			\$39,000.00							
1/10/26	Town & Country Engineering	WW-65	Inv. # 29222	\$ 5,465.38			\$5,465.38							
11/28/25	Domer	Hendricks	Inv. # PAY APP 4	\$ 356,726.35	\$341,276.61		\$15,449.74							
8/29/24	USA BlueBook	Lab Equipment Allowance	Inv. # 469564	-\$99.96			-\$99.96							
11/28/25	Kunkel	Engineering	Inv. # 281975	\$ 11,982.30	\$9,958.65		\$2,023.65							
<b>TOTALS</b>				<b>\$556,599.86</b>	<b>\$351,235.26</b>	<b>\$0.00</b>	<b>\$205,364.60</b>	<b>\$0.00</b>						

Work Change Directives  
City of Waterloo / Waterloo Utilities  
2023 WWTF/Booster Construction

1.	04/07/2023	Samplers	\$0.00
2.	04/10/2023	Transformer Pad	\$0.00
3.	04/24/2023	Str. 35 Eyewash Station	\$1,143.00
4.	05/03/2023	Booster Pumps	(\$22,551.00)
5.	05/12/2023	BIL Signage	\$1,277.00
6.	06/29/2023	Buried Structure	\$0.00
7.	06/29/2023	Lab Casework	(\$6,000)
8.	08/10/2023	Transformer Pad Basements	\$0.00
9.	08/10/2023	Str. 55 Backwater Valve	\$494.00
10.	09/08/2023	Casework Additions	\$679.00
11.	09/22/2023	AB 1 Valve	\$0.00
12.	11/13/2023	Str. 10 Fire Damper	\$799.00
13.	01/23/2024	Str. 10 Roof Overflow Drains	\$25,384.00
14.	01/23/2024	Str. 30 Valve Extensions	\$16,130.00
15.	02/02/2024	Str. 60 Pumps – Chains	\$0.00
16.	02/07/2024	Flow Conditioners	\$4,160.00
17.	02/07/2024	MLSS Line 14E	\$1,822.00
18.	03/26/2024	Exit & Egress Lighting – Bid Item 1	\$43,667.00
19.	03/26/2024	Exit & Egress Lighting – Bid Item 2	\$8,640.00
20.	4/17/2024	Sealed Light Fixtures	\$4,575.00
21.	5/31/2024	Anodized Aluminum	(\$28,525.00)
22.	6/27/2024	Str. 35 Electrical/Water/NG Conflict	\$2,291.00

Work Change Directives  
City of Waterloo / Waterloo Utilities  
2023 WWTF/Booster Construction

23.	8/1/2024	Str. 70 Coating (T&M)	\$134,628.00
		<b>CO No. 1</b>	<b>\$188,613</b>
24.	12/5/2024	Str. 30 Hinged Grating	\$429.50
25.	12/5/2024	Aluminum Dome Doors	\$2,693.00
26.	12/5/2024	Vac Dump Hydrant	\$17,660.88
27.	12/12/2024	Str. 30 Piping to AB 1	\$25,919.00
28.	12/12/2024	Str. 50 Gate Valves	\$1,850.00
29.	12/12/2024	Str. 60 Gates	\$6,928.00
30.	12/12/2024	Concrete Pad for Well 2 Bladder Tanks	\$0.00
31.	1/9/2025	Booster Station Piping	\$26,581.00
32.	1/27/2025	Str. 50 Drain Valves	\$5,817.00
33.	1/27/2025	Str. 55 Valves	\$16,691.00
		<b>CO No. 2</b>	<b>\$104,569</b>
34.	2/19/2025	Str. 20 Gates	\$6,447.00
35.	3/28/2025	Str. 70 BFVs	\$6,883.00
36.	3/28/2025	KSB Wiring	\$7,612.00
37.	3/28/2025	MCC Comments	\$10,959.00
38.	3/28/2025	Flow Meters	\$6,081.00
39.	3/28/2025	Wall Mounted Cranes	\$5,058.00
40.	4/18/2025	Existing UV Diamond Plate	\$6,728.00
41.	5/7/2025	Str. 55 Valve Ext.	\$1,297.00
42.	5/7/2025	2 <sup>nd</sup> Phosphate Analyzer	\$43,491.00
43.	5/7/2025	CV Hold Open Device	\$3,560.00

Work Change Directives  
City of Waterloo / Waterloo Utilities  
2023 WWTF/Booster Construction

44.	5/7/2025	Dry Pit Filter Floor	\$16,657.00
45.	6/4/2025	Str. 30 Removable Guardrail	\$7,213.00
46.	7/14/2025	Str. 30 Sidewalks	\$0.00
47.	7/21/2025	Str. 10 Additional Vac Turrets	\$3,704.00
		<b>CO No. 3</b>	<b>\$125,690</b>
48.	8/27/2025	New Flagpole	\$1,967.00
49.	9/2/2025	Dewatering Equipment	Time & Materials
50.	9/8/2025	Str. 10 Dumpster Room	\$53,499.00
51.	9/24/2025	Grit Classifier Platform	\$32,505.00
52.	9/24/2025	Str. 30 Platform	\$43,265.00
53.	9/24/2025	Str. 10 Showers	\$1,402.00
54.	11/19/2025	Overhead Door Remote System	\$4,445.00
55.	11/19/2025	Concrete Curb	\$0.00
56.	11/19/2025	Misc. T&M	\$12,647.00
57.	11/19/2025	Ex. Water Leak	\$7,341.00
58.	11/19/2025	Cascade Weir Elevation	\$0.00
59.	11/19/2025	Filter Fillet Removal	\$0.00
60.	11/19/2025	Str. 50 Crack Injection	\$1,478
61.	12/30/2025	Overexcavation	\$0.00
62.	12/30/2025	Str. 30 Overhang	\$5,199
63.	12/30/2025	Landscape Edging & Stone	\$14,741.00
64.	12/30/2025	Str. 70 Coating post-grade	\$3,795.00
65.	12/30/2025	Extra OHD Remotes	\$954.00

Work Change Directives  
City of Waterloo / Waterloo Utilities  
2023 WWTF/Booster Construction

		<b>CO No. 4</b>	<b>\$183,238</b>
		<b>TOTAL</b>	<b>\$602,110</b>