



136 North Monroe Street  
Waterloo, WI 53594  
Phone: (920) 478-3025  
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www.waterloowi.us

**PUBLIC NOTICE OF A COMMITTEE MEETING OF THE  
CITY OF WATERLOO COMMON COUNCIL**

**UPDATED 9/17/2025 12PM**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

COMMITTEE: FINANCE, INSURANCE & PERSONNEL COMMITTEE  
DATE: September 18, 2025  
TIME: 5:30 pm  
LOCATION: Municipal Building Council Chamber, 136 N. Monroe Street

- 1) CALL TO ORDER AND ROLL CALL
- 2) APPROVAL OF MEETING MINUTES: August 21, 2025
- 3) CITIZEN INPUT / PUBLIC COMMENT (3-Minute time limit)
- 4) OLD BUSINESS
- 5) NEW BUSINESS
  - a) August 2025 Financial Statements: Payroll \$101,681.87, General Disbursements \$168,827.61 and Clerk/Treasurer's Reports [\[see on municipal website\]](#)
  - b) Resolution 2025-36 requesting Exemption from County Library Tax
  - c) Contingency Fund Discussion
  - d) Replacement of Emergency Warning Siren Located Behind City Hall
  - e) Resolution 2025-40 Declaring City of Waterloo's Official Intent to Reimburse
- 6) 2026 BUDGET
  - a) General Discussion
- 7) ROLLING TASK LIST
- 8) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 9) ADJOURNMENT

Jeanne Ritter  
Clerk/ Deputy Treasurer

Committee Members: Haseleu, Weihert and Kuhl

Posted, Emailed & Distributed: 09/10/2025.

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noted. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services, please contact the clerk's office at the above location.

**CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES**

**August 21, 2025**

1. CALL TO ORDER AND ROLL CALL. C. Kuhl called the meeting to order at 6:00p.m. Members in person: Weihert, J. Haseleu, and Kuhl. Remote: none Absent: none. Others attending in person or remote: Mayor Quimby; Police Chief D. Sorenson; Lt. Warner; Alderperson Thomas; DPW Director Yerges; DPW Rostad; Parks Coordinator Haberkorn; Utilities Superintendent Sorenson; Librarian Mountford; Fire Chief Butzine; Administrative Assistant Davison; Library Brueckner, A. Biermeier and WLOO Cable.
2. APPROVAL OF MEETING MINUTES: July 17, 2025. Motion [Weihert/Haseleu] VOICE VOTE: Motion carried.
3. PUBLIC COMMENT (3 Minute Time Limit) none
4. OLD BUSINESS
  - a. Repairs to Water Fountain in City Hall- Motion to Council with the recommendation that it does not exceed \$2,950.00 [Weihert/Haseleu] VOICE VOTE: Motion carried.
  - b. Handbook changes for Fire Personnel from 53 hours per week to 103 per pay period-No action due to Union Contract Negotiations.
  - c. Update Ordinance for Fire Inspection 2025-09 §200-1 Fire Inspector and 2025-10 §200-2 Update to Reflect Administrative Code-No action, not on the agenda online.
5. NEW BUSINESS
  - a. July 2025 Financial Statements: Payroll \$100,948.59, General Disbursements \$290,344.92 and Clerk/Treasurer's Reports [\[see on municipal website\]](#) Motion[Weihert/Haseleu] VOICE VOTE: Motion carried.
  - b. 2026 Wheel Tax-Motion to recommend to Council [Kuhl/Haseleu] VOICE VOTE: 2 YES, 1 NO
  - c. 2026 Budget-discussion
    - i. Fire
      1. Sale of equipment: Chassis and Squad
    - ii. DPW
      1. Late handout for Taylor Street & VanBuren Street.
  - d. Available Dates for Budget Meetings: Library 9.15.2025 @5:30pm Library, DPW & PD 09.03.2025 @ 5:30 pm Council Chambers, Parks 09.04.2025 @5:30 pm Council Chambers, FD- to be determined, City Hall-to be determined.
6. ROLLING TASK LIST
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS-TAP Grant next meeting
8. ADJOURNMENT. MOTION: [Weihert/Haseleu] To adjourn. VOICE VOTE: Motion carried. Approximate time 7:01 pm.

Jeanne Ritter  
Clerk/Deputy Treasurer



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**RESOLUTION #2025-36**  
**Requesting Exemption from County Library Tax**

WHEREAS the Jefferson County Board has established a county library service and levies a county library tax as authorized under Section 43.57 (3) of the Wisconsin Statutes, and

WHEREAS Section 43.64 (2) (b) of the Wisconsin Statutes provides that a village or city is exempt from the county library tax if it levies a tax for public library service and appropriates and expends for a library fund as defined by s.43.52 (1) during the year for which the county tax levy is made a sum at least equal to the county library tax rate in the prior year multiplied by the equalized valuation of the property in the city or village for the current year, and

WHEREAS the City of Waterloo will, in 2026, be appropriate and expend an amount more than that calculated above,

NOW THEREFORE BE IT RESOLVED that the City of Waterloo hereby requests of the Jefferson County Board of Supervisors that the City of Waterloo be exempted from the payment of any tax for the support of the County Library Service as provided in Section 43.64 (2).

BE IT FURTHER RESOLVED that copies of this resolution are forwarded by the City Clerk/Treasurer to the following parties:

ADMINISTRATOR  
Jefferson County Library Council  
Dwight Foster Public Library  
209 Merchants Avenue  
Fort Atkinson, WI 53538

COUNTY CLERK  
320 S. Main Street, Room 109  
Jefferson, WI 53549

Estimated Municipal 2026 Library Appropriation \$ \_\_\_\_\_.

Date Passed: \_\_\_\_\_

Vote: \_\_\_\_\_

City of Waterloo

Signed: \_\_\_\_\_

Jenifer Quimby  
Mayor

Attest:

\_\_\_\_\_  
Jeanne Ritter  
City Clerk/Deputy Treasurer

## Jefferson County Library Exemption Minimum

Prior year rate for Library Levy = 0.000219192  
(2024 equalized value, 2025 budget) (2026 Budget Year)

	<b>2025 EQUALIZED VALUE</b>	<b>MINIMUM TO EXEMPT 2026</b>
Village of Cambridge**	10,311,700	\$ 2,260
Village of Johnson Creek	595,175,600	\$ 130,458
Village of Palmyra	195,120,000	\$ 42,769
City of Fort Atkinson	1,513,278,900	\$ 331,699
City of Jefferson	857,361,100	\$ 187,927
City of Lake Mills	991,758,300	\$ 217,386
City of Waterloo	388,929,400	\$ 85,250
City of Watertown **	1,606,566,400	\$ 352,147
City of Whitewater **	131,733,100	\$ 28,875
	<u>6,290,234,500</u>	

\*\* These municipalities have residents in multiple Counties, therefore there are additional aggregate full values that need to be added to their municipal values to determine their needed appropriations. Equalized values are TID out.

# CONTINGENCY FUND

AS OF 09/10/2025

650-51-5190-905

DATE	VENDOR	DESCRIPTION	AMOUNT	COMMENTS
8/1/2025	S&S PLUMBING	WATER FOUNTAIN REPAIR	\$2,950.00	Tentative - if Muni Bldg Budget exceeds 12k some or all of repair will come from contingency



# **Proposal for** **City of Waterloo (W313)**

September 9, 2025

# Proposed Services



**Kyle Domin**

Regional Sales Director

**Phone**

(651) 341-2293  
(800) 346-2126 x 115

**Email**

kyle.domin@ebcflex.com

This proposal is for the services selected below:

- ☐ COBRA
- ☐ Flexible Spending Accounts (FSAs)
- ☒ Health Savings Account (HSA)
- ☒ Health Reimbursement Arrangement (HRA)
- ☐ Lifestyle Spending Account (LSA)
- ☐ Commuter Benefits
- ☐ Billing Services
- ☐ Premium Only Plan

## Who We Are

With roots dating back more than 35 years, Employee Benefits Corporation (EBC) is an experienced third-party administrator of consumer driven benefits. We're a dynamic company of employee owners who strive to empower organizations to help their employees live healthier, more secure lives.

We are committed to simplifying and enhancing benefits administration and making it more accessible for our clients and consumers. By educating our consumers, clients, and partners and leveraging technology we deliver solutions that make benefits easier to understand and use. Our commitment to continuously evolving and anticipating the demands of the market drives us to work relentlessly to launch new products and features that meet the needs of the organizations and individuals we serve.

We cultivate lasting relationships with employers and insurance professionals by building trust. Our culture empowers employees to make responsible decisions and do what it takes to get things done right. Clients are supported by team members who have an in-depth understanding of their plan(s) and are readily accessible to assist them. Beyond addressing inquiries as they arise, we proactively engage with clients and partners to keep them informed and ensure each interaction is a positive experience.

# HSA

## Proposed Pricing



<b>Setup Fee</b> <i>One-time fee</i>	<b>\$0.00</b>
<b>Monthly Administration Fee</b>	<b>\$1.75</b> per participant
<b>Minimum Fee</b>	<b>\$60.00</b> per month
<b>Benefits Card Option</b>	<b>\$0.00</b>
<b>Electronic Communication Toolkits</b> <i>All electronic information and enrollment materials are available at no additional cost.</i>	<b>\$0.00</b>
<b>Electronic Data Integration (EDI)</b> <i>Excludes HSA deposits. \$0 when provided in EBC format. \$150 per hour will be charged if provided in a different format. May not be applicable to all employers.</i> <i>Fees quoted include charges from third-party vendors for ongoing data integration services.</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>\$0.00</b>

### Projected Expenses

Total Number of Employees	<b>Unknown</b>
Expected Number of Accountholders	<b>Unknown</b>
Total Monthly Cost	
Total Annual Cost	

### Additional Services

#### Compliance Services

Wrap Document, 5500 Form Filing and Nondiscrimination Testing Services

[Learn More](#)

### Plan Features

- No minimum account balance and low banking fees for participants
- Variety of ways to access HSA funds including our Benefits Card and online payments to providers or accountholders
- [High-yield interest option](#) to earn more on HSA cash balances
- Intuitive investment platform with more than 500 investment options where participants can tailor their investment journey to fit their individual needs and experience level
- Smart technology allows all account-based products to be loaded onto one Benefits Card
- Primary cardholders can add the Benefits Card to their digital wallet and use wherever Apple Pay, Samsung Pay, and Google Pay are accepted
- Compatible with limited health flexible spending account (FSA) and limited health reimbursement arrangement (HRA)
- Compliance support for HSA-compatible FSA and HRA plan designs

### Investment Options [Video Overview](#)

Our HSA offers a modern and personalized investment experience that helps participants work toward their long-term financial goals. Whether they are new to investing and are looking for a guided experience or are seasoned investors looking to research and trade stocks and ETFs, participants will have the tools available to build wealth and save for retirement.

### Account Transfers [Learn More](#)

Consolidating HSAs is a great way to create a better accountholder experience. At EBC, we support individual HSA account transfers or bulk transfers<sup>1</sup>, which provide a one-time, seamless transfer of HSA balances from one HSA custodian to another.

*We reserve the right to adjust pricing if the employee counts provided during quoting process vary by more than 20%.  
WealthCare Saver may charge participants additional banking fees for specialty services.*

<sup>1</sup>To complete a bulk transfer, the previous HSA custodian must agree to the transfer. The previous custodian may also have a minimum number of accounts required to process a bulk transfer. Bulk transfers must be completed after the plan start date.

[Learn More](#)





# HRA

## Proposed Pricing



Annual Fee	\$300.00
Monthly Administration Fee	\$4.50 per participant
Minimum Fee	\$60.00 per month
Benefits Card Option <i>HRA plan designs must reimburse first dollar coverage.</i>	\$0.00
Electronic Data Integration (EDI) <i>\$0 when provided in EBC format. \$150 per hour will be charged if provided in a different format. May not be applicable to all employers. Fees quoted include charges from third-party vendors for ongoing data integration services. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</i>	\$0.00

### Projected Expenses

Total Number of Employees	Unknown
Expected Number of Participants	Unknown
Total Monthly Cost	
Total Annual Cost	

### Additional Services

<b>Compliance Services</b> <i>Wrap Document, 5500 Form Filing and Nondiscrimination Testing Services</i>	<a href="#">Learn More</a>
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### Plan Features

- Compatible with flexible spending accounts (FSAs) and health savings accounts (HSAs)
- Included Compliance Support:
  - Customized HRA Plan Document and Summary Plan Description
  - Required Summary of Benefits and Coverage (SBC)
  - Medicare Secondary Payer reporting for Centers for Medicare and Medicaid Services (CMS), when required
  - Report to assist with filing Patient Centered Outcomes Research Initiative (PCORI) fee
  - Nondiscrimination testing worksheet made available for self-testing

### Plan Design Examples [Video Overview](#)

EBC has helped employers design thousands of plans to meet their organization's specific needs, including plans like the ones in the video overview that help offset rising health care costs, encourage employment longevity, and more.

### Technology Features

Employer administration and participant account management is available all day, every day with our online accounts and mobile app, EBC Mobile. Participants have online and mobile claims processed within 2 business days and can have reimbursements sent electronically to their bank via direct deposit.

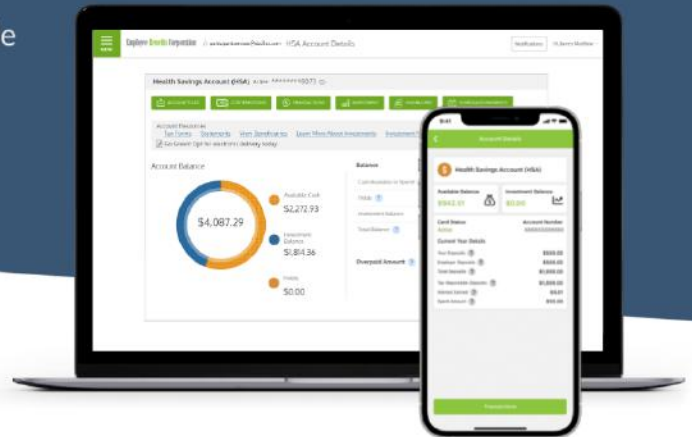


# Health Savings Account (HSA)

The benefit that helps employees save and invest in their health care.



A health savings account (HSA) is a flexible benefit that offers triple tax savings and allows participants to choose whether to **spend, save, or invest** their HSA dollars.



## The Road to Financial Wellness

HSAs go beyond what other benefits offer by giving participants the flexibility to spend, save, or invest their HSA funds. However participants choose to use their HSA funds, they will receive tax-free savings that can assist them on their road to financial wellness.

**Spend** | All HSA contributions and withdrawals for eligible expense are tax-free. This means that participants who use their HSA funds for eligible expenses save money.

**Save** | Participants who don't have an immediate need to spend their HSA funds can allow their account balance to build year-over-year and earn tax-free interest through multiple interest account options. This is a great way to save for future health expenses.

**Invest** | Participants can also invest their HSA funds and potentially watch their balance grow even more! Investing HSA funds can be a powerful savings vehicle for medical emergencies or retirement.

## Plan Features

- No minimum account balance and low banking fees for participants
- Variety of ways to access HSA funds including our Benefits Card and online payments to providers or participants
- High-yield interest option to earn more on HSA cash balances
- Intuitive investment platform with more than 500 investment options where participants can tailor their investment journey to fit their individual needs and experience level
- Smart technology allows all account-based products to be loaded onto one Benefits Card
- Primary cardholders can add the Benefits Card to their digital wallet and use wherever Apple Pay, Samsung Pay, and Google Pay are accepted
- Compatible with limited health flexible spending account (FSA) and limited health reimbursement arrangement (HRA)
- Compliance support for HSA-compatible FSA and HRA plan designs

## HSA Tools

**Account Access** | Employer administration and participant account management is available all day, every day with our online accounts and mobile app, *EBC Mobile*.

**Communication Resources** | Access employer education materials, toolkits to support open enrollment, and more! All available in your online account and at [www.ebcflex.com](http://www.ebcflex.com).

## Investment Opportunities

Our HSA offers a modern and personalized investment experience that helps participants work toward their long-term financial goals. Whether they are new to investing and are looking for a guided experience or are seasoned investors looking to research and trade stocks and ETFs, participants will have the tools available to build wealth and save for retirement.

### Investment Paths

**Managed** | Designed for investors who prefer to have our advisor tool use age and risk profile characteristics to automatically suggest and rebalance investment options.

**Self-Directed** | Designed for investors who want to self-select from a menu of monitored investment options covering multiple asset classes.

**Brokerage** | Designed for investors who want to perform advanced research and select investment options from more than 500 individual stocks and ETFs.

Level of Expertise



### Investment Features

- Exchange-traded funds (ETFs) traded in real-time provides consumers lower costs and diversified market return.
- Fractional trading up to 8 decimal points, enabling ownership of high-value stocks like Apple or Berkshire Hathaway for as little as a penny.
- Convenient features, such as auto-rebalancing, real-time account opening and trading, historical performance of investments, and after-hours investing.

### Integrated Investment Solution

The HSA experience lives within a single platform for a seamless user experience. Participants can manage all aspects of their HSA, including their spending account and their investments, at any time of day from a simple and intuitive online interface.



# Health Reimbursement Arrangement (HRA)

Your organization is unique, your benefit plan should be too.



An HRA is an employer-funded benefit plan where employees are reimbursed, tax-free, for qualified medical expenses up to a fixed dollar amount per year. An HRA allows you to design a benefit plan that complements your health insurance plan by covering your employees' out-of-pocket health care costs.

## Flexible Design Options

An HRA offers flexible design options so you can customize each part of your plan, including:

- **Who** the benefit is for
- **What** the benefit will cover
- **When** participants have access to the benefits
- **How** the coverage will be broken down

## Technology Features

Employer administration and participant account management is available all day, every day with our online accounts and mobile app, *EBC Mobile*. Participants have online and mobile claims processed within 2 business days and can have reimbursements sent electronically to their bank via direct deposit.

## Data Integration

Employee Benefits Corporation (EBC) will work with employers to establish an electronic file feed.

## Plan Features

- Compatible with flexible spending accounts (FSAs) and health savings accounts (HSAs)
- Included Compliance Support:
  - Customized HRA Plan Document and Summary Plan Description
  - Required Summary of Benefits and Coverage (SBC)
  - Medicare Secondary Payer reporting for Centers for Medicare and Medicaid Services (CMS), when required
  - Report to assist with filing Patient Centered Outcomes Research Initiative (PCORI) fee
  - Nondiscrimination testing worksheet made available for self-testing

## Plan Design Examples

EBC has helped employers design thousands of plans to meet their organization's specific needs, including plans like the ones shown below that help offset rising health care costs, encourage employment longevity, and more.

### Deductible Coverage

Insured Plan Begins

\$5,000

HRA Pays  
\$1,500

Participant  
Pays  
\$3,500

\$0

**Benefit Scenario** | An employer is adjusting their health plan from a \$3,500 deductible to a \$5,000 deductible to help meet rising health coverage costs. They are looking for an HRA plan design to help their participants with this increased deductible.

**Selected Plan Design** | A two-tier HRA with aggregate coverage for the \$5,000 deductible. The participants pay the first \$3,500 of the deductible. The HRA then pays for the remaining \$1,500.

**Eligible Expenses** | Deductible

**Additional Features** | This plan design can also be set up to have an aggregate or embedded deductible.

### Specific Coverage

Insured Plan Begins

\$1,000

HRA Pays  
100%  
\$0

**Benefit Scenario** | An employer is looking to offer specific coverage, in this case dental, without enrolling in a specific dental insurance plan. They plan to offer this coverage alongside a health care FSA.

**Selected Plan Design** | A one-tier plan design where the HRA pays up to \$1,000 for eligible dental expenses.

**Additional Features** | The participant can choose to contribute to the health care FSA, which they can use to pay for dental expenses above the \$1,000 covered by the HRA or other Section 213-eligible expenses. The Benefits Card can be structured to use HRA dollars first for eligible dental expenses and then pull funds from the health care FSA for remaining qualified health care expenses.

### Retiree Benefit

\$20,000

HRA Pays  
100%

Age 55

10 years

Start Date

**Benefit Scenario** | A public sector employer is looking to provide funds for health care coverage to their employees after they retire.

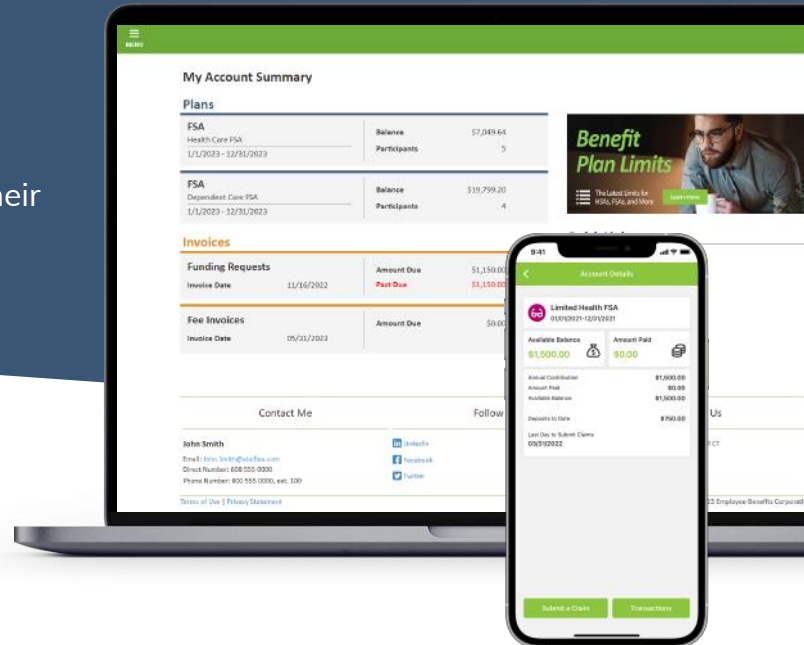
**Selected Plan Design** | A two-tier plan design for retirees who are at least 55 years old and have worked at the company for at least 10 years. Retirees that meet these requirements receive a lump sum of \$20,000 that they can use towards their health insurance premiums.

**Eligible Expense** | Health Insurance Premiums

# Online and Mobile Experience



**EBC Mobile** gives participants everything they need to manage their benefit accounts, all in one place.



## Employer Online Account

- Displays details of accounts and provides participant management, allowing you to add and terminate coverage for a participant in real-time during the plan year
- Access to in-depth reporting
- Ability to view all plan information and download forms and materials
- View fee and funding invoices
- See claims activity and payments

## Participant Online Account

- Dashboard with active account and balance information
- Account details with plan design information, deposit data, payroll deduction schedule, plan year details, claim submission instructions, when claims can be submitted, and access to plan documents
- Online claim submission for eligible expense reimbursement
- Benefits Card management, including the ability to submit proof that a pending card transaction was for an eligible expense or requesting a secondary card
- Direct deposit enrollment to receive funds quicker
- Transaction details for viewing processed claims, payment details, upcoming reimbursement payments, recent transactions, and more
- Customization options for managing profile, security, and communication settings
- Forms and other materials, including an employee-friendly Summary Plan Description that provides plan details in accessible language
- Links to third-party, beneficial sites, such as Health Shopper and the FSA Store

## EBC Mobile Features



### View balance and transaction details

View balances, deposit details, funds used to date, important deadlines, and more.



### Submit claims\* and documentation

Quickly and securely submit claims for eligible expenses for reimbursement and track the status of submitted claims.



### Manage your Benefits Cards

Quickly request additional cards, replace lost cards, lock/unlock a card for security purposes, and more!



### Receive communications and support

Directly send us questions through a secure channel, view all communications from EBC in a centralized hub, and receive timely push notifications when additional documentation is required, ensuring participants never miss a communication.



Google Play and the Google Play logo are trademarks of Google LLC.

\*Not available to commuter benefit or HSA participants

# Sample Implementation Timeline

## Step 1



### Preparation

Service Agreement  
Completion and Approval  
Initial Set-up in EBC Systems

## Step 2



### Implementation

Regular Communication and  
Status Updates

EDI Preparation and Testing  
(if applicable)

Collect Current and Future Plan  
Design Information

Employee Communications

Employer Conducts  
Open Enrollment

Enrollment Date Due

Benefits Cards Mailed  
(if applicable)

## Step 3



### Completion

Employer Online  
Account Training

Transition to Client Account  
Representative

# Our Team



**Kyle Domin**  
Regional Sales Director



## Sales and Implementation Team

Your Sales and Implementation Team leads the implementation process and serves as your point of contact for any questions and support needed while setting up your plan.



## Client Account Representative

Every client is assigned a Client Account Representative who is supported by a team leader, product specialists, partner integration, compliance, and others to ensure we are providing thoughtful and accurate service to our clients.



## Participant Services

Participant Services Specialists are trained on all administrative products that we offer and respond to all participant calls and emails.

# Employee Benefits Corporation

Flexible Spending Accounts (FSA)

Health Savings Account (HSA)

Health Reimbursement Arrangement (HRA)

Lifestyle Spending Account (LSA)

Commuter Benefits

COBRA

Billing Services

Premium Only Plan

In the states of Arizona, California, Florida, Kentucky, Massachusetts, Montana, North Carolina, Nebraska, New York, Ohio, Rhode Island, Tennessee, Virginia, and Washington, Employee Benefits Corporation is registered under the "doing business as" (DBA) name EBC Benefits Administration Corporation. In the state of New Hampshire, Employee Benefits Corporation is registered under the DBA name Employee Benefits Administrators of WI. In the state of Vermont, Employee Benefits Corporation is registered under the DBA name EBC Benefits Administration.

# FINANCE AND PERSONNEL COMMITTEE

## ROLLING TASK LIST

### 1. EMPLOYEE HANDBOOK – REFRESH

\*Vacation policy

\*Sick Leave – updated

\*Residency requirement

~~2.-NEW HANDBOOK POLICY - ANTI-BULLYING~~ Approved - June 2025

### 3. NEW HANDBOOK POLICY – AI

\*Committee of department heads\* - 1<sup>st</sup> meeting 7/8/25

### 4. FIRE CHIEF MEETING - ROLE AND EXPECTATIONS FOR POSITION

a. Sale of Equipment; wants 3<sup>rd</sup> Ambulance & another Brush Truck

~~5.-DPW/PARKS DEPT HEADS – PERSONNEL SUPERVISION PROCEDURES~~

Approved in May (DPW) and June (Parks) 2025

### 6. WU DELINQUENT UTILITIES – MBHM/COLLECTION FEES & LEGAL FEES

### 7. FIRE DEPARTMENT – DONATIONS/ORDINANCE (3 accounts)

### 8. UTILITIES/CITY WRITE-OFF FROM AUDIT

\*Lana zeroed out, need to review issue and bill back Utility if needed  
(from 2019, 2022)

\*\*In process of reconciliation of the account.

### 9. PLANS FOR HICKORY AND MAPLE ST – REVIEW-HOUSING

### 10. POLICY FOR ROADS AND SHARING COST WITH UTILITIES

\* 33% has been prior practice, not written anywhere. Hendricks will be split as part of USDA information.



# City of Waterloo Finance, Insurance & Personnel Committee - - Annual Calendar

revised: 12/26/2024

- ☐ **Meeting night: 3<sup>rd</sup> Thursday of month at 6:00 pm**
- ☐ **Monthly recurring: review of disbursements, payroll, and treasurer's reports**

JANUARY
<input type="checkbox"/> Review of Department Heads as needed.
<input type="checkbox"/> Audit Prep
FEBRUARY
<input type="checkbox"/> Audit
MARCH
<input type="checkbox"/> Fee Schedule Review
APRIL
<input type="checkbox"/> § 53-12 Review of debt schedules & debt refunding opportunities.
<input type="checkbox"/> Audit Presentation third Thursday
MAY
<input type="checkbox"/> Addressing items raised in financial audit and Workman's Comp audit
<input type="checkbox"/> Resolution for carryover after audit is complete
JUNE
<input type="checkbox"/> Mayor's Budget start date; build Council consensus for budget policy objectives
<input type="checkbox"/> Tax Incremental Finance Districts, review.
<input type="checkbox"/>
JULY
<input type="checkbox"/> Meet with Dept. Heads on Budget Expectation & Concerns
<input type="checkbox"/>
AUGUST
<input type="checkbox"/> Budget deliberation.
SEPTEMBER
<input type="checkbox"/> § 53-14 Updating capital improvement plan.
<input type="checkbox"/> Budget deliberation.
OCTOBER
<input type="checkbox"/> Initial review of calendar year insurance renewal policies.
<input type="checkbox"/> Final Committee budget recommendation to full City Council.
NOVEMBER
<input type="checkbox"/> Final review of calendar year insurance renewal policies.
DECEMBER
<input type="checkbox"/> <u>Review and recommend Current Budget Amendment #2 (July – Dec.)</u>