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CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET

Thursday, May 15, 2025 – 7:00 p.m.

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

- 1.) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL
- 2.) MEETING MINUTES APPROVAL: May 1, 2025
- 3.) PRESENTATIONS AND REPORTS
 - a. Ehlers Financial Management Plan
- 4.) CITIZEN INPUT / PUBLIC COMMENT (3-Minute time limit)
- 5.) MEETING SUMMARIES (since last Council meeting)
 - a. 05/06/2025 Water & Light Commission
 - b. 05/14/2025 Cable TV
 - c. 05/15/2025 Finance, Insurance & Personnel
- 6.) CONSENT AGENDA ITEMS
 - a. Reports of City Officials & Contract Service Providers
 - i. Parks
 - ii. Fire & Emergency Medical Services
 - iii. Building Inspections
 - iv. Public Works
 - v. Police
 - vi. Library Board
 - vii. Water & Light Utility Commission
 - viii. Watertown Humane Society
 - ix. Cable TV
- 7.) OLD BUSINESS
 - a. Chicken pen height - action
 - b. Water Tower - action
- 8.) NEW BUSINESS
 - a. Removal of 254 Jefferson St. McKay Nursery Building - action
- 9.) RECOMMENDATIONS OF BOARDS, COMMITTEES AND COMMISSIONS
 - a. Finance
 - i. April 2025 Financial Statements: Payroll \$89,316.99, General Disbursements \$349,631.82, and Clerk/Treasurers Reports [\[see on municipal website\]](#)- action
 - ii. Resolution 2025-23 Resolution Approving the Receipt of an Innovation Grant – action
 - iii. Discussion on Police LT Wages and Comp. Time
 - b. Waterloo Water & Light
 - i. Portzen Pay #23 – action
 - ii. City of Waterloo Project Tracking Budget and funding Allocations for Wastewater Remodel - informational
 - iii. Town & Country Update -informational
 - c. Waterloo Fire & EMS
 - i. Equipment Maintenance Contract- action
 - d. Public Works
 - i. Job descriptions for DPW Supervisor and Parks Coordinator - action
- 10.) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 11.) ADJOURNMENT

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noted. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location

CITY OF WATERLOO COMMON COUNCIL - MEETING MINUTES: May 1, 2025

[a digital recording of this meeting also serves as the official record]

- 1) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Quimby called the meeting to order at 7:00 p.m. Alderpersons present: S. Cummings, A. Kuhl, C. Kuhl, Griffin, Thomas, and Weihert. Attending Remotely: none Absent: Haseleu Others attending in-person: Utilities Supervisor Sorenson; Police Chief Sorenson; Lt Warner; DPW Supervisor Yerges; Asst. Supervisor Hauptli, Lee, Mr. and Mrs. Morris, G. Knutson and WLOO Videographers. The Pledge of Allegiance was recited.
- 2) MEETING MINUTES APPROVAL: April 17, 2025 [A. Kuhl/Cummings] VOICE VOTE: Motion Carried.
- 3) CITIZEN INPUT / PUBLIC COMMENT Knutson chicken fence height
- 4) MEETING SUMMARIES (since last Council meeting)
 - a) 04/22/2025 Plan Commission
 - b) 04/23/2025 Library Board
 - c) 04/28/2025 Fire/EMS Meeting
 - d) 05/01/2025 Public Safety – Cancelled
 - e) 05/01/2025 Public Works and Property Committee
- 5) NEW BUSINESS
 - a) Ordinance 2025-07 Updating §19-5 Library Board Motion [Cummings/A. Kuhl] VOICE VOTE Motion carried. 6-2 No votes C. Kuhl and Thomas.
- 6) RECOMMENDATIONS OF BOARDS, COMMITTEES, AND COMMISSIONS
 - a) Plan Commission
 - i) Conditional Use 425 Cleveland Home Occupation. Motion to approve [C. Kuhl/Griffin] VOICE VOTE: Motion carried.
 - b) Public Works & Property Committee
 - i) Resolution 2025-24 Rescinding Resolution 2025-08 due to Highway 19 Start Date Change. Motion [Weihert/Griffin] VOICE VOTE: Motion carried.
 - ii) Resolution 2025-25 CORRE INC Proposal for Design and Bid Work for Pedestrian Bridge in the Waterloo Fireman's Park Deferred in Public Works.
 - iii) Future Street and Sidewalk Work. Motion [Thomas/A. Kuhl] Post City of Waterloo Roads/Utility Out-Year Project Plan.
- 7) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 8) ADJOURNMENT [C. Kuhl/A. Kuhl] VOICE VOTE: Motion carried. 7:22 pm

Attest:

Jeanne Ritter Clerk/Deputy Treasurer

May 15, 2025

2024 FINANCIAL MANAGEMENT PLAN
GOVERNMENTAL FUNDS:

City of Waterloo, WI



Prepared by:

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SECTION 1 – BACKGROUND

In 2024, Ehlers & Associates was engaged by the City to prepare a comprehensive Five-Year Financial Management Plan to guide future financial decisions including capital and debt planning. This document should be used by the City as a road map to determine how the City can accomplish its goals while staying fiscally responsible. This document summarizes the results of that planning effort and is intended to be used as an analytical framework for making future decisions with respect to levels and timing of supportable debt financing. Because conditions can change rapidly, and assumptions may or may not be borne out over time, it is recommended that this plan be updated annually or at other key times prior to making long-term financing commitments.

SECTION 2 – PROCESS

Development and refinement of the five-year financial plan model was completed with staff over several months to be able to bring it to the City Council for a presentation on May 15, 2025. As a part of the presentation, City officials were briefed on the status of the City's financial position; historical and projected valuation trends; capital financing alternatives; tax rate projections for operating, capital and debt service expenditures; and cash flow projections for Tax Incremental Districts, 2, 3, 4, and 5.

SECTION 3 – CURRENT FINANCIAL POSITION

As part of the planning process, the current financial position of the City was reviewed. This review included an analysis of current general obligation debt structure, and a comparison of credit and financial indicators of the City to selected communities in Wisconsin with similar demographics in terms of location or size.

3.1 General Obligation (G.O.) Debt Schedule (Base Case)

Table 1 provides a schedule of existing City G.O. debt and associated payments. G.O. debt is secured by the “full faith and credit” of the issuer, meaning the City has an irrevocable duty to levy annually a property tax in an amount sufficient to ensure timely repayment of the debt. While the debt is ultimately secured by the ability to levy a property tax, the City can, and does, abate portions of the levy with other sources of revenue available for debt payments. These other sources of revenue include:

- Tax increments from Tax Incremental District 3
- Water Utility Revenues
- Park Impact Fees (final year of repayment is 2025)

Collectively, these non-property tax revenue sources are expected to repay 47% of the scheduled debt service of all City G.O. debt issued as of January 1, 2024. Future increment



collections from TID 3 comprise the largest single source of non-property tax revenue for debt repayment at 36%, with water revenue accounting for 10% and parks fees 0.58%. The park impact payment is tied to a specific repayment, the final of which will occur in 2025. For the current 2025 budget year existing debt service, not paid from other sources, is equivalent to a tax rate of \$1.13 per \$1,000 of equalized property value.

Wisconsin State Statutes limit the amount of G.O. debt principal that a community may have outstanding to 5% of its equalized value (including the value of any tax increments). The City's equalized value as of January 1, 2024 was \$374,003,100 with a corresponding debt principal limit of \$18,700,155. The City's outstanding debt principal as of December 31, 2024, was \$4,546,062 which amounted to 24% of the limit.



Table 1
Base Debt Profile (Base Case)

Year Ending	Existing Debt										Year Ending
	Total G.O. Debt Payments	G.O. Debt Expense	Less: TID 3	Less: Water	Less: Park Impact	Less: Misc.	Net Tax Levy	Equalized Value (TID OUT)	Tax Rate Per \$1,000	Annual Taxes \$100,000 Home	
2024	613,780	3,200	(114,320)	(59,714)	(20,360)	(4)	422,582	331,385,100	\$1.28	\$127.52	2024
2025	584,429	3,200	(117,923)	(58,239)	(10,095)		401,373	354,539,900	\$1.13	\$113.21	2025
2026	554,508	3,200	(121,355)	(61,803)			374,550	354,539,900	\$1.06	\$105.64	2026
2027	519,928	3,200	(119,655)	(60,208)			343,265	354,539,900	\$0.97	\$96.82	2027
2028	490,998	3,200	(122,818)	(58,637)			312,744	354,539,900	\$0.88	\$88.21	2028
2029	463,320	3,200	(120,815)	(57,018)			288,687	354,539,900	\$0.81	\$81.43	2029
2030	433,809	3,200	(123,641)	(60,423)			252,945	354,539,900	\$0.71	\$71.34	2030
2031	403,126	3,200	(126,225)	(58,669)			221,432	354,539,900	\$0.62	\$62.46	2031
2032	391,042	3,200	(143,365)	(61,919)			188,958	354,539,900	\$0.53	\$53.30	2032
2033	149,953		(149,953)				0	354,539,900	\$0.00	\$0.00	2033
2034	156,105		(156,105)				0	354,539,900	\$0.00	\$0.00	2034
2035	161,860		(161,860)				0	354,539,900	\$0.00	\$0.00	2035
2036	157,285		(157,285)				0	354,539,900	\$0.00	\$0.00	2036
2037	157,480		(157,480)				0	354,539,900	\$0.00	\$0.00	2037
Total	5,237,621	28,800	(1,892,799)	(536,629)	(30,455)	(4)	2,806,534				Total

Notes:

Legend: Represents +/- 25% Change over previous year

3.2 Financial Indicators

Investors in municipal bonds and other forms of public debt may rely on ratings assigned by credit rating services as one determinant in judging the risk of a particular investment. As such, an issuer's rating affects the price and interest rate that will be paid when debt is issued. Bond ratings are provided, for a fee, by firms such as Moody's Investors Service, Standard & Poor's, and Fitch Ratings. **Table 2**, found below, defines the rating codes used by Moody's Investors Service and Standard & Poor's in evaluation of "Investment Grade" securities.

Table 2
Bond Ratings and Description

<i>Moody's</i>	<i>S&P</i>	<i>Rating Description</i>
Aaa	AAA	Highest rating assigned. The obligor's capacity to meet its financial commitment on the obligation is EXTREMELY STRONG
Aa1	AA+	Differs from the highest rated obligations only in small degree. The obligor's capacity to meet its financial commitment on the obligation is VERY STRONG
Aa2	AA	
Aa3	AA-	
A1	A+	Is somewhat more susceptible to the adverse affects of changes in circumstances and economic conditions than obligations in higher rated categories. The obligor's capacity to meet financial commitment on the obligation is still STRONG
A2	A	
A3	A-	
Baa1	BBB+	Exhibits ADEQUATE protection parameters. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligor to meet its financial commitment on the obligation
Baa2	BBB	
Baa3	BBB-	

The City is currently rated by Standard & Poor's (S&P) Global Ratings as A+ or equivalent of an A1 from Moody's. The typical financial indicators that are used by the rating agencies to determine credit quality are useful when gauging the financial position of a community. In assigning a rating to a debt issue, credit rating services examine various measures designed to assess the debt issuer's financial condition. Local governments can calculate these same measures for themselves and use them as the basis for self-evaluation, and in the development of formal or informal financial management policies. Although the City is

rated by S&P, Moody's Investor Service puts out a guide with typical financial indicators. These indicator descriptions can be found in Moody's **US Local Government General Obligation Debt** document and include:

Economy/Tax Base

- **Tax Base Size of Community** – One of the most significant factors considered by credit rating services is the total value of all taxable property in the community. The size of a community's tax base is a reflection of its ability to pay, and accordingly, its creditworthiness. An additional qualitative indicator is the composition of the local tax base. A diverse property tax base of residential, commercial and industrial land uses that is not concentrated in a particular segment of the economy or in several large employers is considered more resilient to economic fluctuations.
- **Full Value Per Capita** – Full value per capita scales the taxable property available to generate resources to a per resident metric. The per resident property wealth of the tax base depicts the availability of tax-generating resources relative to the users of the services those resources fund
- **Median Family Income** – An important measure of the strength and resilience of a tax base is the income level of its residents. A community with higher wealth levels may have relative flexibility to increase property tax rates in order to meet financial needs. A wealthier community has greater spending power to sustain sales tax revenue and provide the demand necessary to support growth in the commercial and service sectors.

Finances

- **Fund Balance** – Fund balance describes the net financial resources available to an entity in the short term. The fund balance communicates valuable information about both the past and the future. The existing balance depicts the cumulative effects of the local government's financial history. It also identifies the liquid resources available to fund unforeseen contingencies as well as likely future liabilities.
- **5-Year Dollar Change in Fund Balance as % of Revenues** – The strength of local government financial operations encompasses many elements, some of which interact: whether (and how much of) reserves are appropriated into the budget, how conservative the budget projections are, and how management reacts midcourse to variances from the original assumptions. The most important aspect of financial operations is the local government's ability to achieve structural balance: long-term revenues matching long-term spending. The focus here is on whether financial reserves are increasing in step with budgetary growth. The five-year window is generally representative of a full economic cycle.
- **Cash Balance** – Cash (net of notes payable within one year) represents the paramount liquid resource without regard to accruals. This approach mutes some of

the effects of modified accrual accounting while still recognizing the non-cash resources that are nonetheless likely accessible in the near-term.

- **5-Year Dollar Change in Cash Balance as % of Revenues** – This factor seeks to reflect changes to a local government’s cash position distinct from its fund balance. Accrual accounting can sometimes depict a story that obscures some details of financial operations. The trend in the local government’s cash balance gives us additional information about financial operations that may be veiled by accrual-driven changes in fund balance

Management

- **Institutional Framework** – This factor measures the municipality’s legal ability to match revenues with expenditures based on its institutional apparatus: the constitutionally and legislatively conferred powers and responsibilities of the local government entity. Factors that drive this factor include levy limits, organized labor, predictability of costs and Tax Increment Financing. All Wisconsin municipalities receive an A rating on this factor.
- **Operating History** – The five-year operating history shows whether the local government’s financial position is strengthening or weakening, and whether management has been effective at planning for the future and adjusting when things have not gone as planned. While institutional framework communicates the context of a municipality’s legal ability to match revenues and spending, the operating history communicates the local government’s demonstrated willingness to utilize that ability.

Debt/Pensions

- **Debt to Full value** – This metric shows how onerous future debt service payments could be to the tax base. Full value is used as a proxy for the capacity of a local government to generate additional revenues to pay debt service.
- **Debt to Revenues** – This metric expresses the potential budgetary impact of future debt service. A high debt burden relative to operating revenues implies a possibility that debt will consume a greater portion of the local government’s budget in future years.

Below are comments from the City’s most recent S&P rating report dated March 4, 2020:

- Weak economy, with market value per capita of \$71,006 and projected per capita effective buying income at 96.2% of the national level;
- Adequate management, with standard financial policies and practices under S&P’s Financial Management Assessment (FMA) methodology;
- Weak budgetary performance, with operating results that could be expected to decline in the near term relative to fiscal 2018, which closed with an operating

FINANCIAL MANAGEMENT PLANNING

deficit in the general fund but an operating surplus at the total governmental fund level;

- Very strong liquidity, with total government available cash at 53.0% of total governmental fund expenditures and 3.6x governmental debt service, and access to external liquidity that is considered strong;
- Adequate debt and contingent liability profile, with debt service carrying charges at 14.7% of expenditures and net direct debt that is 68.3% of total governmental fund revenue, as well as rapid amortization, with 82.8% of debt scheduled to be retired in 10 years; and
- Adequate institutional framework score.

Table 3 reflects a comparison of the City to comparable communities related to the financial indicators.

Table 3
Financial Indicator Comparison

Municipality	Current Rating	Overall Debt Burden	Direct Debt Burden	Payout, 10-Years	Direct Debt Per Capita	Overall Debt Per Capita	Average Annual Growth FV	Undesignated Gen. Fund % of Total Op. Rev.	% of Exp. for Debt Service	Adj Gross Inc Per Return (2023)	Adj Gross Inc as % of State (2023)	Per Capita Eq. Value (2024)	Eq. Value TID - IN (2024)	Population (2024)
Waterloo	NR	4.08%	1.52%	92.46%	\$1,113	\$2,994	7.04%	64.86%	10.60%	\$70,331	96.34%	\$102,635	374,003,100	3,644
Marshall	AA-	4.19%	2.20%	61.65%	\$2,300	\$4,379	11.66%	93.93%	10.42%	\$68,770	94.20%	\$104,447	405,461,400	3,882
Lake Mills	AA-	4.10%	2.20%	71.99%	\$3,222	\$6,038	10.68%	60.07%	24.16%	\$82,509	116.95%	\$146,396	995,934,000	6,803
Columbus	A1	4.52%	1.90%	82.72%	\$2,242	\$5,336	6.46%	34.70%	11.90%	\$70,583	96.69%	\$118,022	646,526,300	5,478
Lodi	NR	2.01%	1.00%	73.29%	\$1,294	\$2,593	8.37%	95.30%	12.74%	\$91,878	125.86%	\$128,748	415,082,600	3,224
Sauk City	NR	5.30%	2.44%	82.01%	\$3,920	\$8,519	8.67%	65.60%	8.88%	\$68,951	94.45%	\$169,320	594,143,300	3,509
Cross Plains	NR	3.22%	1.02%	98.80%	\$1,492	\$4,706	7.93%	31.41%	22.98%	\$97,172	133.11%	\$146,204	614,351,000	4,202

The analysis presented in this Section provides one way in which to benchmark the financial health of the community. Using annual financial results, these numbers, like the balance of the financial plan, can be updated to reflect both historical trends and future projections.

As a part of this planning process, the City Council should review the formal financial management policies that establishes targeted ranges for debt burden to insure it is in line with the City's goals.

While the City can develop policies or guidelines designed to control some of the measures discussed in this section, other variables, such as growth rates, personal income levels, and debt plans of other overlapping taxing entities are largely outside of the ability of the City Council to influence or control.

SECTION 4 – FINANCIAL PLAN DATA TABLES

4.1 Equalized Value

Projection of the tax rate impact of operating, capital and debt expenditures over time requires assumptions be made as to the pattern of future growth in the City. Projections developed for the City's financial model utilize equalized (fair market) values, which provide for more accurate forecasting by eliminating the need to account for changes in assessment ratios and revaluation. During the valuation period from 2020 through 2024, City equalized value increased by an average of 11.26% per year. This average includes value increases that occurred within the City's TIDs (see [Table 5](#)).

Based on historical value trends, a model was developed to forecast future valuation growth for purposes of projecting tax rate impact. The model (see [Table 5](#)) projects values that will increase by 2.00% to reflect new construction inside the City.

The significance of the growth assumption is that it will drive the following calculations:

- Debt capacity, and
- Net new construction, which is the City's main metric to allow growth in the annual tax levy as part of the levy limit worksheet.

Table 5 - TID In

I. Five-Year Historical TID IN Growth by Category (Data Per Wis. Dept. of Revenue)									
Valuation Year	Budget Year	Historical TID IN Equalized Value		Economic Change		New Construction		Other & Personal Property	
2020	2021	244,699,700							
2021	2022	266,675,400	8.98%	19,615,800	8.02%	2,563,900	1.05%	-204,000	-0.08%
2022	2023	314,946,400	18.10%	29,785,800	11.17%	17,404,600	6.53%	1,080,600	0.41%
2023	2024	343,581,200	9.09%	25,632,100	8.14%	3,154,000	1.00%	-151,300	-0.05%
2024	2025	374,003,100	8.85%	35,858,800	10.44%	1,330,100	0.39%	-6,767,000	-1.97%
AVERAGE CHANGE		324,801,525	11.26%	27,723,125	9.44%	6,113,150	2.24%	-1,510,425	-0.42%
V. Projection of TID IN Equalized Value									
Valuation Year	Budget Year	Projected TID IN Equalized Value		Economic Change		New Construction		Manual Adjustment	
2025	2026	381,483,162	2.00%	0	0.00%	7,480,062	2.00%		0.00%
2026	2027	389,112,825	2.00%	0	0.00%	7,629,663	2.00%		0.00%
2027	2028	396,895,082	2.00%	0	0.00%	7,782,257	2.00%		0.00%
2028	2029	404,832,983	2.00%	0	0.00%	7,937,902	2.00%		0.00%
2029	2030	412,929,643	2.00%	0	0.00%	8,096,660	2.00%		0.00%
2030	2031	421,188,236	2.00%	0	0.00%	8,258,593	2.00%		0.00%

In addition to the TID In projection, the model also projects the TID Out valuation. This metric is important as it influences the impact of tax changes on the current taxpayer. The more growth that occurs outside of a TID, the more value the current operating tax levy can be spread across, reducing the impact to the current taxpayer.

The model projects the growth in TID Out valuation of 0%. It is assumed that all growth will occur within existing or future TIDs of the City. In addition, TID closures allow value to

be added to the tax roll and impacts the existing taxpayer positively, however, no TID closures are expected in the planning period. [Table 6](#) provides the projection of the TID Out value.

Table 6 - TID Out

II. Five-Year Historical TID OUT Growth by Category (Data Per Wis. Dept. of Revenue - Breakdown Assumes Same Ratios as TID IN)									
Vaulation Year	Budget Year	Historical TID OUT Equalized Value		Economic Change		New Construction		Other & Personal Property	
2020	2021	236,117,000							
2021	2022	256,338,000	8.56%	18,049,532	7.64%	2,359,180	1.00%	-187,711	-0.08%
2022	2023	305,362,800	19.13%	30,250,935	11.80%	17,676,390	6.90%	1,097,475	0.43%
2023	2024	331,385,100	8.52%	23,293,552	7.63%	2,866,244	0.94%	-137,496	-0.05%
2024	2025	354,539,900	6.99%	27,292,948	8.24%	1,012,369	0.31%	-5,150,518	-1.55%
AVERAGE CHANGE		311,906,450	10.80%	24,721,742	8.83%	5,978,546	2.28%	-1,094,563	-0.31%
IV. Projection of TID OUT Equalized Value									
Vaulation Year	Budget Year	Projected TID OUT Equalized Value		Economic Change		New Construction		TID Closure or Other Adjustment	
2025	2026	354,539,900	0.00%	0	0.00%	0	2.00%	0	0.00%
2026	2027	354,539,900	0.00%	0	0.00%	0	0.00%	0	0.00%
2027	2028	354,539,900	0.00%	0	0.00%	0	0.00%	0	0.00%
2028	2029	354,539,900	0.00%	0	0.00%	0	0.00%	0	0.00%
2029	2030	354,539,900	0.00%	0	0.00%	0	0.00%	0	0.00%
2030	2031	354,539,900	0.00%	0	0.00%	0	0.00%	0	0.00%

4.2 Operating Budget Projections

Projecting out future operating costs is an important part of the financial management plan. Determining where pressures lie in the City's operations is needed to plan for future budgets. The forecast demonstrates an average operating levy increase of approximately 0.51% which is due to the restrictions placed on local governments by Levy Limits. The projection shows that this allowed increase will not be sufficient to cover future operating costs and it will force the City to find ways to increase revenues, find alternative revenues or cut costs. The annual budget process is used to accomplish this task. A five-year projection of the City's General Fund future revenues and expenditures are included (see [Table 8](#)). Specific assumptions as to rates of increases or decreases in revenues and expenditures can be found in [Table 7](#) and are detailed further within [Appendix A](#).

Operating Revenues

To reflect the trend experienced by most local governments today, non-tax levy revenues were generally projected to remain flat at their 2025 budgeted levels. Non-tax levy revenue sources available for general operations, for purposes of this analysis, are projected to remain at 2025 budgeted levels for the next five years. With non-levy revenues remaining flat, the assumption would be that the tax levy would balance the budget. However, the State imposed levy limits does not allow for this to occur, so

balancing the budget will rather fall to curtailing expenditures/services, finding additional revenues, or additional growth and development that can absorb future levy shortfalls.

In 2024, the State Legislature did provide a short-term reprieve to local governments by infusing an increase in Shared Revenue which is tied to State sales tax revenues. The increase to many communities provided a one-to-two-year delay before a return of the levy limit pressures. The future impact of levy limits is demonstrated in [Table 8](#), which shows the City projected to have operating deficits return in 2026.

Operating Expenditures

While non-tax levy sources of revenue for most communities have remained stagnant, expenditures have not. Increases in the cost of employee health insurance and increases in the cost of commodities such as fuel and salt have significantly outpaced inflation. [Table 7](#) reflects the assumptions used in projecting operating expenses. In cases where the forecasting code was not able to account for one-time blips in the forecast, the individual line items were adjusted by a specific percentage or manually adjusted to a certain dollar amount.

On average, City expenditures for operations are expected to increase by an average of 3.91%, or \$106,418 in the General Fund annually through 2029. Since expenditures are projected to increase at a faster rate than sources of non-tax levy revenue and increases in the City's tax levy as restricted to net new construction, the General Fund shows an annual deficit in each of the projected years of the plan after 2024. [Table 8](#) shows the projection of the General Fund for revenues and expenditures. The chart further demonstrates the percentage increase in the property tax levy.

As discussed previously, levy limits are very restrictive and do not allow for any inflationary changes to operating costs. As shown in the projections, the levy is not sufficient to cover the shortfall in non-levy revenues and produces annual deficits. The City is projected to increase its levy from 2025 levels by an assumed .50% or Net New Construction (NNC). NNC is defined as new construction reduced by any demolition in the City. The assessor reports this amount to the Department of Revenue (DOR) annually. In addition to NNC, TID closures also help to increase the levy limit. There are no TID closures projected in the planning period contained in this report. For this plan, the model demonstrates compliance with the levy limit calculation. Pressure from compliance with levy limits is demonstrated in the General Fund projection where annual deficits can be noted for all years of the projection period.

Table 7
Operating Fund Forecast Codes

GENERAL CODES			
CODE	DEFINITION		EXPLANATION
Z	Zero		Sets the value in all five years of the forecast period to zero.
L	Last		Sets the value in all five years of the forecast period to the value in the most recent budget or actual column.
5YRAV	Average		Sets the value in all five years of the forecast period to the average of the prior five year's values.
ACTUAL AV	Average		Sets the value in all five years of the forecast period to the average of the prior three year actual results values.
T	Trend		Sets the value to trend year over year

EXPENDITURE CODES			
CODE	DEFINITION	INCREASE	EXPLANATION
C	Commodities	3.00%	Fuel & Mileage, Office Supplies, Operating Supplies, Utilities, Uniforms, Office Furniture & Equipment
E	Employee Insurance	11.00%	Health, Dental & Life Insurance, Post Employment Health Plan, Long Term Disability
I	Insurance	3.00%	Property & Liability
S	Services	3.00%	Advertising & Printing, Communications, Contractual Services, Dues & Memberships, Janitorial Services, Maintenance Agreements, Meetings & Training, Professional Services, Publications & Subscriptions, Repairs & Maintenance
W	Wages	3.00%	Regular & Seasonal Wages, Overtime, Holiday & Misc. Compensation, Longevity, Premium Pay, Social Security, Retirement, Unemployment Compensation

Table 8
General Fund Operating Projection

	2025 PROJECTED	2026 PROJECTED	2027 PROJECTED	2028 PROJECTED	2029 PROJECTED
REVENUES					
Property Taxes	1,212,989	1,222,430	1,231,919	1,241,455	1,251,039
Other Taxes	15,500	15,500	15,500	15,500	15,500
Intergovernmental	619,895	619,895	619,895	619,895	619,895
Licenses and Permits	35,754	35,754	35,754	35,754	35,754
Fines, Forfeits, and Penalties	19,000	19,000	19,000	19,000	19,000
Public Charges for Services	216,150	216,150	216,150	216,150	216,150
Interest Income	175,000	175,000	175,000	175,000	175,000
Miscellaneous Income	500	500	500	500	500
Transfers In	236,000	236,000	236,000	236,000	236,000
TOTAL REVENUES	2,530,788	2,540,229	2,549,718	2,559,254	2,568,838
EXPENDITURES					
General Government	479,353	498,592	518,950	540,518	563,401
Public Safety	1,197,511	1,250,561	1,307,086	1,367,398	1,431,841
Public Works	795,844	824,331	854,180	885,488	918,360
Health and human services	6,082	6,264	6,452	6,646	6,845
Culture, Recreation and Education	-	-	-	-	-
Conservation and Development	31,999	32,959	33,948	34,966	36,015
Transfers Out	55,000	55,000	55,000	55,000	35,000
TOTAL EXPENDITURES	2,565,789	2,667,707	2,775,616	2,890,016	2,991,462
Percentage change	5.14%	3.97%	4.05%	4.12%	3.51%
Net Change	(35,001)	(127,478)	(225,898)	(330,762)	(422,624)
FUND BALANCE					
Beginning Fund Balance	1,735,876	1,700,876	1,573,398	1,347,500	1,016,738
Adjustments/Rounding	1				
Year End Balance	1,700,876	1,573,398	1,347,500	1,016,738	594,114
COMPONENTS OF FUND BALANCE					
Nonspendable	15,000	15,000	15,000	15,000	15,000
Assigned	250,000	250,000	250,000	250,000	250,000
Unassigned	1,435,876	1,308,398	1,082,500	751,738	329,114
Total Fund Balance	1,700,876	1,573,398	1,347,500	1,016,738	594,114
Unassigned fund balance as a % of expenditures (25% - 33%)	55.96%	49.05%	39.00%	26.01%	11.00%
Note - 33% fund balance =	835,160	838,276	841,407	844,554	847,717
Percentage change in levy	-2.22%	0.78%	0.78%	0.77%	0.77%

Fund Balance – General Fund

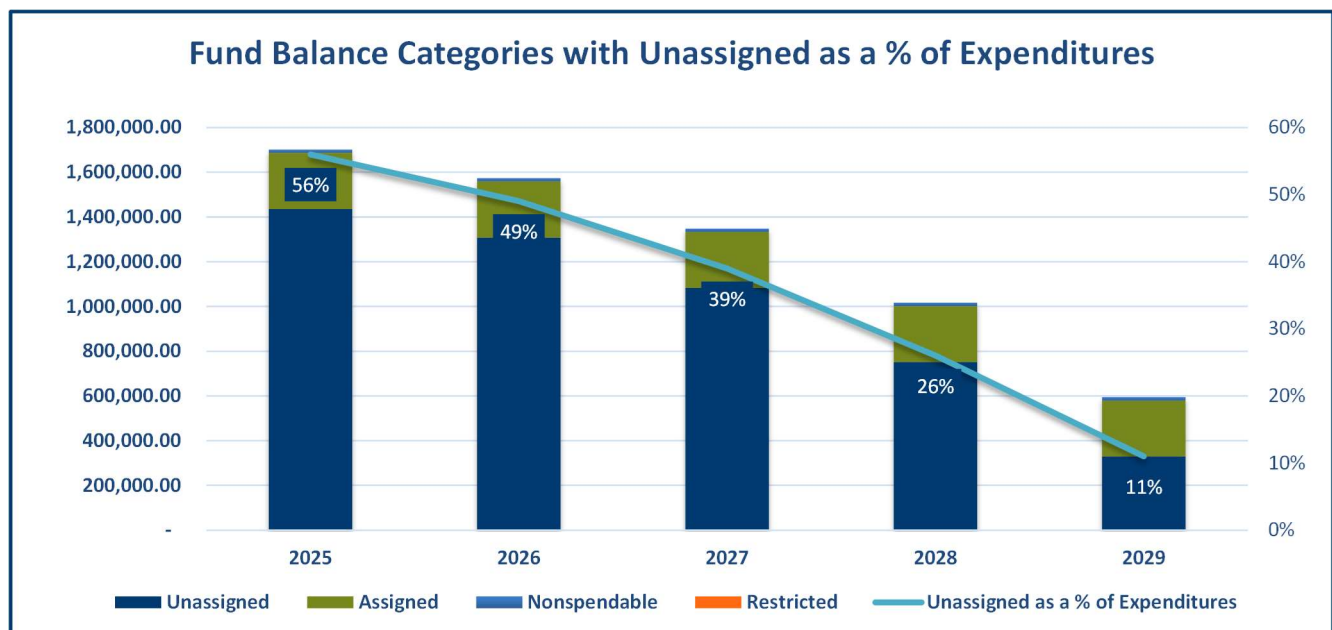
As discussed earlier regarding rating factors, the City has a healthy Unassigned Fund Balance, rated “Very Strong” in the most recent S&P credit report which used the 2018 audit. The City has established a policy to maintain Unassigned Fund Balance at 25-33% of the General Fund operating budgeted expenditures. This is consistent with external organizations such as the Governmental Finance Officers Associations (GFOA) recommendation that at a minimum, governments, regardless of size, maintain unrestricted budgetary fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures (GFOA’s Executive Council: September 2015). In addition, the City has had a practice of

transferring excess funds above the fund balance policy to the other to a contingency fund that is used to pay for one-time items.

Table 8 also shows the estimated fund balance policy percentage. For the projection period, due to levy limits holding the tax levy to 0.78% increases, deficits are created, and the fund balance will not be able to be in compliance with the policy starting in 2029. Annual deficits are forecasted for the projection period from 2025 to 2029. The annual budget process will need to address how the City will maintain a balanced budget and work towards being in compliance with the City's Fund Balance policy.

Table 9 demonstrates the City's projected fund balance over the projection period based upon the operating projection.

Table 9
General Fund - Fund Balance Forecast



Currently, the largest component of the General Fund balance is the unassigned category. There is a small portion, approximately \$15,000, that is categorized as "Nonspendable." This represents prepaid items. The Nonspendable category demonstrates fund balance that cannot be used to fund operations as the cash associated with the balance has already been spent. Nonspendable balances can also include Advances (or loans) to other funds such as the TIDs. The City has been careful through the years to avoid advances to the TIDs from the General Fund. Currently there is an advance between TID No. 2 and TID No. 5. Advances often catch the attention of rating agencies and are looked upon as a negative draw on liquidity.

4.3 Capital Finance Plan

The City's Capital Improvement Plan (CIP) identifies total project costs of \$13.8 million. \$6.6 million to be financed with General Obligation (GO) debt for the 2025 – 2031 planning period.

The project funding was provided by City staff and for the plan, GO Notes were used as the funding source after state aids (local road improvement, computer and general transportation), wheel tax, general property tax levy, funds on hand and ARPA Funds were applied. The GO debt repayment related to the projected projects will be funded by the property tax levy.

Appendix B provides a detailed list of the projects and the funding sources of those projects. **Table 10** provides a summary of the project costs funded by GO debt proceeds and determines the size of the potential size of the borrowing by year.

As discussed earlier, when looking at funding projects, the GO Debt Limit needs to be considered. Although the City has residual capacity under the debt limit for future funding pledged on a GO debt basis, the City should look to leave capacity for emergency funding. **Table 12** depicts the City's current and projected percentage of its debt limit, the residual capacity and self-imposed debt limit policy. The City may consider updating its debt limit policy at a point in the future to adjust the policy from the current more restrictive policy of 3.75% of TID Out equalized value. In any event, the City's policy should be used as one of the guidelines in the determination of future projects to undertake.

Another consideration when developing a capital/debt plan is the impact on the tax levy. The City has included some significant facility, street and park projects, as well as equipment purchases within the CIP plan. The plan shows that currently the debt service tax levy may need to be stepped up each year to get to a tax levy of approximately \$785 thousand (**see Table 11**) to be able to pay for the projects contemplated in the CIP.

The City currently has a policy that restricts the increase in tax levy supported debt service payments to 15% of general government fund operating revenues. We recommend adjusting or eliminating this policy and instead, once the City is able to stabilize the debt service tax levy, as shown in the plan, we recommend that the City consider revising its debt management policy to include a debt service tax levy ceiling. A reasonable debt tax levy policy will guide the decision-making process by showing the pressure points from taking on projects at certain points in time. Currently, the plan shows a growth in tax levy over the next seven years to achieve a levy that can support the annual CIP plan. Annually, as part of the CIP process, the City will need to review the impact of the CIP on the tax levy determine if it meets the goals of the City Council.



Table 10

Financing Plan and Issue Size Determination

	2025	2026	2027	2028	2029	2030	2031
	G.O. Notes	G.O. Notes	G.O. Notes	G.O. Notes	G.O. Notes	G.O. Notes	G.O. Notes
CIP Projects							
Fire	0	53,000	0	90,000	0	0	0
Parks	0	0	67,046	125,000	0	1,688,218	0
Police	38,194	12,400	50,000	1,500	6,300	0	0
Public Works	607,200	228,019	1,412,548	67,057	774,529	0	1,353,718
Subtotal Project Costs	645,394	293,419	1,529,594	283,557	780,829	1,688,218	1,353,718
Estimated Issuance Expenses	6,500	3,000	81,650	2,900	7,900	84,490	78,480
Municipal Advisor (Ehlers)	6,500	3,000	23,900	2,900	7,900	24,900	22,800
Bond Counsel	0	0	15,000	0	0	15,000	15,000
Disclosure Counsel	0	0	9,000	0	0	9,000	9,000
Rating Fee	0	0	14,500	0	0	14,500	14,500
Maximum Underwriter's Discount	0	0	18,400	0	0	20,240	16,330
Paying Agent	0	0	850	0	0	850	850
Subtotal Issuance Expenses	6,500	3,000	81,650	2,900	7,900	84,490	78,480
TOTAL TO BE FINANCED	651,894	296,419	1,611,244	286,457	788,729	1,772,708	1,432,198
Estimated Interest Earnings	(6,454)	(2,934)	(15,296)	(2,836)	(7,808)	(16,882)	(13,537)
Rounding	4,560	1,515	4,052	1,379	4,079	4,174	1,339
NET BOND SIZE	650,000	295,000	1,600,000	285,000	785,000	1,760,000	1,420,000

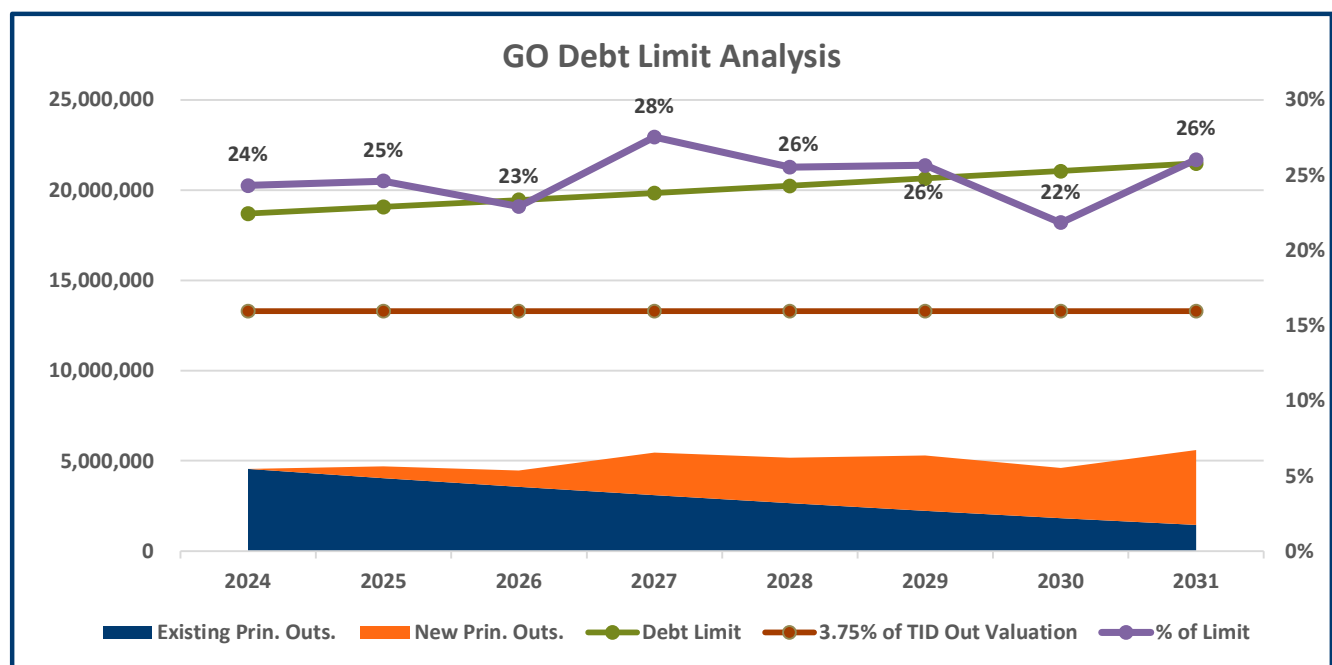


Table 11
Tax Impact of Financing Plan

Year Ending	Existing Debt					Proposed Debt						Year Ending
	Net Debt Service Levy	Change From Prior Year Levy	Equalized Value (TID OUT)	Tax Rate Per \$1,000	Annual Taxes \$100,000 Home	Total New Principal and Interest	Debt Service Levy		Taxes			
							Total Net Debt Service Levy	Levy Change from Prior Year	Total Tax Rate for Debt Service	Annual Taxes \$100,000 Home	Change In Tax Bill	
2025	401,373		354,539,900	\$1.13	\$113	0	401,373	(21,209)	\$1.13	\$113	(\$14)	2025
2026	374,550	(26,823)	354,539,900	\$1.06	\$106	79,922	454,472	53,099	\$1.28	\$128	\$15	2026
2027	343,265	(31,285)	354,539,900	\$0.97	\$97	167,858	511,122	56,651	\$1.44	\$144	\$16	2027
2028	312,744	(30,520)	354,539,900	\$0.88	\$88	251,616	564,361	53,238	\$1.59	\$159	\$15	2028
2029	288,687	(24,057)	354,539,900	\$0.81	\$81	332,505	621,192	56,832	\$1.75	\$175	\$16	2029
2030	252,945	(35,742)	354,539,900	\$0.71	\$71	421,576	674,521	53,328	\$1.90	\$190	\$15	2030
2031	221,432	(31,513)	354,539,900	\$0.62	\$62	508,050	729,482	54,961	\$2.06	\$206	\$16	2031
2032	188,958	(32,474)	354,539,900	\$0.53	\$53	594,291	783,249	53,767	\$2.21	\$221	\$15	2032
2033	0	(188,958)	354,539,900	\$0.00	\$0	634,281	634,281	(148,968)	\$1.79	\$179	(\$42)	2033
2034	0	0	354,539,900	\$0.00	\$0	632,915	632,915	(1,367)	\$1.79	\$179	(\$0)	2034
2035	0	0	354,539,900	\$0.00	\$0	631,030	631,030	(1,885)	\$1.78	\$178	(\$1)	2035
2036	0	0	354,539,900	\$0.00	\$0	628,549	628,549	(2,481)	\$1.77	\$177	(\$1)	2036
2037	0	0	354,539,900	\$0.00	\$0	610,557	610,557	(17,992)	\$1.72	\$172	(\$5)	2037
2038	0	0	354,539,900	\$0.00	\$0	587,271	587,271	(23,286)	\$1.66	\$166	(\$7)	2038
2039	0	0	354,539,900	\$0.00	\$0	559,019	559,019	(28,252)	\$1.58	\$158	(\$8)	2039
2040	0	0	354,539,900	\$0.00	\$0	467,136	467,136	(91,883)	\$1.32	\$132	(\$26)	2040
2041	0	0	354,539,900	\$0.00	\$0	407,167	407,167	(59,969)	\$1.15	\$115	(\$17)	2041
2042	0	0	354,539,900	\$0.00	\$0	392,662	392,662	(14,505)	\$1.11	\$111	(\$4)	2042
2043	0	0	354,539,900	\$0.00	\$0	265,394	265,394	(127,268)	\$0.75	\$75	(\$36)	2043
2044	0	0	354,539,900	\$0.00	\$0	250,517	250,517	(14,878)	\$0.71	\$71	(\$4)	2044
2045	0	0	354,539,900	\$0.00	\$0	245,452	245,452	(5,065)	\$0.69	\$69	(\$1)	2045
2046	0	0	354,539,900	\$0.00	\$0	122,664	122,664	(122,788)	\$0.35	\$35	(\$35)	2046
Total	2,383,953					8,790,429	11,174,382					Total

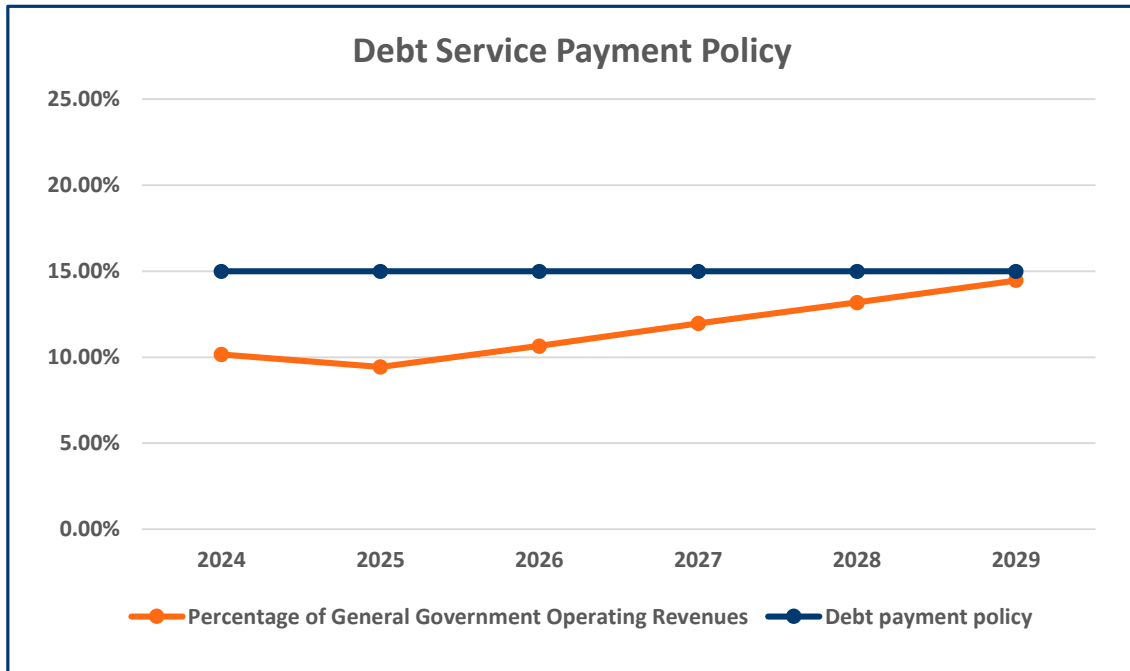
Table 12
General Obligation Debt Capacity

Existing Debt								Proposed Debt				
Year Ending	Projected Equalized Value (TID IN) ¹	Debt Limit	TID Out Valuation	Current City Policy		Existing Principal		Total New Debt	Combined Principal Existing & Proposed	% of Limit	Residual Capacity	Year Ending
				3.75% of TID Out Valuation	% of Statutory Debt Limit	Outstanding	% of Limit					
2024	374,003,100	18,700,155	354,539,900	13,295,246	71%	4,546,062	24%	0	4,546,062	24%	14,154,093	2024
2025	381,483,162	19,074,158	354,539,900	13,295,246	70%	4,042,931	21%	650,000	4,692,931	25%	14,381,227	2025
2026	389,112,825	19,455,641	354,539,900	13,295,246	68%	3,558,979	18%	900,000	4,458,979	23%	14,996,663	2026
2027	396,895,082	19,844,754	354,539,900	13,295,246	67%	3,094,229	16%	2,370,000	5,464,229	28%	14,380,525	2027
2028	404,832,983	20,241,649	354,539,900	13,295,246	66%	2,653,676	13%	2,515,000	5,168,676	26%	15,072,973	2028
2029	412,929,643	20,646,482	354,539,900	13,295,246	64%	2,232,326	11%	3,065,000	5,297,326	26%	15,349,156	2029
2030	421,188,236	21,059,412	354,539,900	13,295,246	63%	1,830,140	9%	2,770,000	4,600,140	22%	16,459,272	2030
2031	429,612,001	21,480,600	354,539,900	13,295,246	62%	1,447,125	7%	4,145,000	5,592,125	26%	15,888,475	2031



As discussed earlier, the City currently has a policy that states that annual tax supported debt service payments may not exceed 15% of the total of all general government fund operating revenues. Currently the City is in compliance with this policy, however, the margin of compliance dwindles over time as the City implements the debt plan for the current capital improvement plan. [Table 13](#) projects the potential impact of the plan on the debt service payment policy.

Table 13
Debt Payment Policy



SECTION 5 – PROJECTED PROPERTY TAX IMPACTS

The concluding exercise of the Five-Year Financial Management planning process is a projection of the tax levy, and corresponding tax rates, for all levy supported purposes: City operations, capital outlay and debt service.

Development of the forecast discussed in the previous sections allows for a projection of the future tax levy and corresponding tax rates needed to support City's operations, capital, and debt service. Since 2005, the amount by which the City is permitted to increase its tax levy has been limited by State law. The current version of State imposed levy limits allows the City to increase its levy over the preceding year's actual levy by a percentage equal to the most recent net new construction value as a percentage of the prior year equalized value. Additionally, any amounts needed to pay General Obligation debt service authorized after July 1, 2005 is exempted from the limits. Levy limits have had an influence on prior budgets dating back to 2005 and will continue to affect the budget of the City into the future unless the State Legislature provides additional funding through State Aids or fixes the levy limit formula.

The City's total levy is comprised of the General Fund, Fire & EMS, Parks, CDA, Library and Debt Service Fund. [Table 14](#), [Table 15](#) and [Table 16](#) include charts of the City's approved and projected tax levies and tax rates from 2024 - 2029.

Table 14
Projected Tax Levy and Tax Rate

	Actual 2024	Budget 2025	Proposed			
	2024	2025	2026	2027	2028	2029
LEVY FUNDS						
FUND						
General Fund	1,240,477	1,212,989	1,222,430	1,231,919	1,241,455	1,251,039
Fire & EMS	291,231	291,231	291,231	291,231	291,231	291,231
Parks	113,018	122,047	122,047	122,047	122,047	122,047
CDA	2,120	2,120	2,120	2,120	2,120	2,120
Library	205,000	208,000	208,000	208,000	208,000	208,000
Debt Service Fund Existing Debt	422,586	401,373	374,550	343,265	312,744	288,687
Debt Service Fund New Debt	-	-	79,922	167,858	251,616	332,505
TOTAL LEVIED FUNDS	2,274,432	2,237,760	2,300,300	2,366,439	2,429,214	2,495,629
Change in Levy	3%	-2%	2.79%	2.88%	2.65%	2.73%
EQUALIZED VALUE (TID OUT)	331,385,100	354,539,900	354,539,900	354,539,900	354,539,900	354,539,900
TAX RATE	\$6.86	\$6.31	\$6.49	\$6.67	\$6.85	\$7.04
TAX RATE DELTA (\$)	(\$0.39)	(\$0.55)	\$0.18	\$0.19	\$0.18	\$0.19
Projection of EV Value of \$250,000 property	\$ 273,000	\$ 297,000	\$ 297,000	\$ 297,000	\$ 297,000	\$ 297,000
Taxes on \$100,000 property	\$ 1,873.71	\$ 1,874.58	\$ 1,926.97	\$ 1,982.38	\$ 2,034.97	\$ 2,090.60
Taxes Delta (\$)	\$ 1,148.42	\$ 0.87	\$ 52.39	\$ 55.41	\$ 52.59	\$ 55.63



Table 15
Projected Tax Levy and Tax Rate

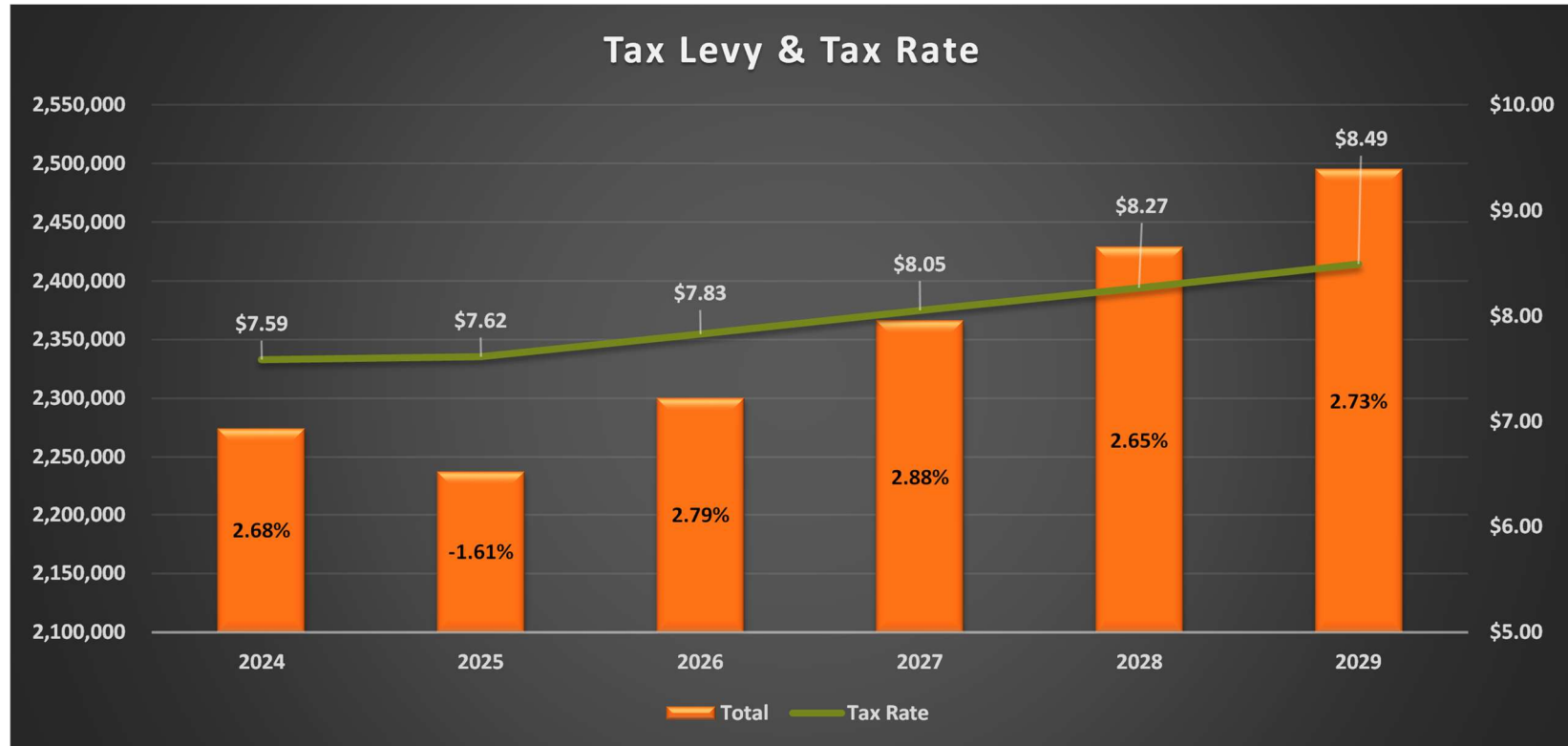




Table 16
Projected Levy Breakout by Component

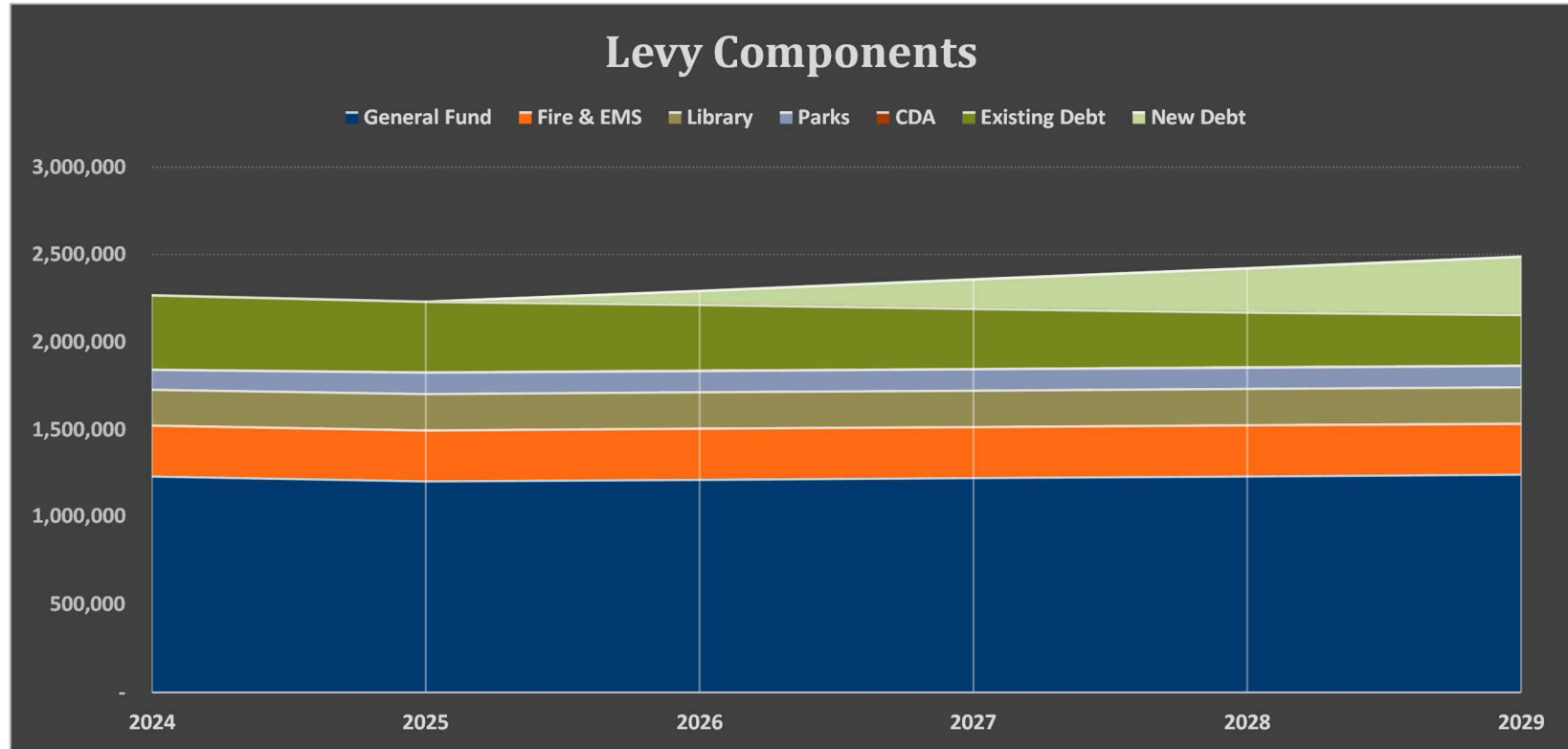


Table 17 depicts a levy limit compliance check. The levy limit calculation only allows the City to increase taxes by net new construction. Levy limit compliance is driven largely by permitted adjustments for debt service and net new construction. For this study, net new construction is limited to 0.5%. All of the City's General Obligation debt service is exempted from levy limits. Ehlers generally advises communities to claim the "net levy" amount of debt service, since post July 1, 2005 G.O. debt service adjustments are subtracted out the following year on the levy limit form. A downside to claiming an amount of debt service larger than the amount levied for debt service can lead to a reduction in the levy limit allowable amount or basically a penalty. Based upon the methodology used in the model, the City is projected to remain in compliance with levy limits during the planning period. Pressure on the City's operations, by calculating the City to be in compliance with levy limits, creates operating deficits starting 2025, See **Table 8**.



Table 17
Levy Limit Projection

Levy Year		2023	2024	2025	2026	2027	2028
Calendar/Budget Year		2024	2025	2026	2027	2028	2029
Line		Actual	Actual	Projected	Projected	Projected	Projected
	Prior Year's Actual Levy	2,219,735	2,274,432	2,237,760	2,300,300	2,366,439	2,429,214
	Prior Year's Personal Property Aid	6,643	6,643	51,905	51,905	51,905	51,905
1	Prior Year's Actual Levy plus Personal Property Aid	2,226,378	2,281,075	2,289,665	2,352,205	2,418,344	2,481,119
3	Exclude Prior Year Levy for G.O. Debt Authorized After July 1, 2005	(386,253)	(400,063)	(401,373)	(454,472)	(511,122)	(564,361)
4	Adjusted Actual Levy	1,840,125	1,881,012	1,888,292	1,897,733	1,907,222	1,916,758
Line 5 - 9 Adjustments	TID Closure Calculations						
	I Will Close a TID Before April 15 in This Calendar Year	No	No	No	No	No	No
	Enter Projected TID Increment Value in Shaded Cell						
	Enter Projected Total TID OUT EV in Closure Year in Shaded Cell						
	Terminated TID % (50% of increment value as a percentage of TID OUT EV)						
	Applied to Prior Year Adjusted Actual Levy						
	Net New Construction						
	Enter Assumed Net New Construction Percentage	0.998%	0.387%	0.500%	0.500%	0.500%	0.500%
	Applied to Prior Year Adjusted Actual Levy	18,364	7,280	9,441	9,489	9,536	9,584
	Less: Next Year's Personal Property Aid	(6,643)	(51,905)	(51,905)	(51,905)	(51,905)	(51,905)
	Levy Limit Before Adjustments	1,851,846	1,836,387	1,845,828	1,855,317	1,864,853	1,874,437
A	Increase for Unused Prior Year Levy (Carry Over)	0	0	0	0	0	0
	Accept Carryover Amount?	No	No	No	No	No	No
D	Increase for Local Share of Refunded or Rescinded Taxes						
E	Debt Service for G.O. Debt Authorized After July 1, 2005	400,063	401,373	454,472	511,122	564,361	621,192
F	Increase Approved by Referendum						
M	Increase for Annexed Lands (Villages and Cities only)						
R	Increase for unused levy carryforward from prior years	22,523					
Q	Total Adjustments	422,586	401,373	454,472	511,122	564,361	621,192
9	Total Adjustments	422,586	401,373	454,472	511,122	564,361	621,192
10	Allowable Levy	2,274,432	2,237,760	2,300,300	2,366,439	2,429,214	2,495,629
	Actual or Projected levy	2,274,432	2,237,760	2,300,300	2,366,439	2,429,214	2,495,629

SECTION 6 – TIF DISTRICTS & ECONOMIC DEVELOPMENT

Updates to the cash flow projections for each Tax Incremental District (“TID”) were prepared to monitor the performance of each TID.

TID No. 2

TID Type: Rehabilitation District

Expenditure Period Ends: July 21, 2033

Maximum Life Ends: July 21, 2039

Final Revenue Collection year: 2039

Projected Closure Year: 2039



The TID was created in 2011 to carry out various rehabilitation and conservation work and urban renewal projects within the District, or within 0.5 miles of the boundary of the District. The District is currently projected to close in 2039, however, the City may have additional projects that may be undertaken to accomplish all objectives determined at creation of the District. The district is in the central part of the city, centered around Madison Street and Monroe Street. The district’s project plan and boundary were amended in 2013. The amended boundary included six additional properties along Madison Street to the east of the original district’s boundaries.

Appendix C includes an update to the TID increment revenue projection for TID No. 2 and a cash flow projection. TID No. 2 does not have any outstanding debt issues. Currently, there are two development projects within the district subject to a developer’s agreement and corresponding development incentives. However, over the last several years the developers have been required to make shortfall payments to the City due to the developments not meeting the guaranteed amount of increment as required per the agreements. The cash flow model in the appendix shows the future development incentives owed by the City,

however actual payment to the developer would be dependent on the development meeting the required increment value in future years. If the development does not meet the guaranteed value, the City will continue to receive payments from the developer for the shortfalls.

TID No. 3

TID Type:	Industrial District
Expenditure Period Ends:	April 19, 2027
Maximum Life Ends:	April 19, 2038
Final Revenue Collection Year:	2038
Projected Closure Year:	2038



The TID was created in 2012 to foster the development of industrial, distributor and related private businesses located in the district and to increase the tax base and provide for and preserve employment opportunities within the City. The district is located on the north side of the City, centered around Portland Road.

[Appendix D](#) includes an update to the TID increment projection for TID No. 3 and a cash flow projection. TID No. 3 had been making payments on the 2020A Taxable GO Promissory Notes and 2020B Taxable GO Refunding Bonds. The district is projected to begin running a cumulative balance deficit beginning in 2028 which will continue until the district closes in 2038. Depending on the year of development, further development of at least \$1.3 million is necessary to close the District successfully in 2038.

TID No. 4

TID Type: Mixed Use District

Expenditure Period Ends: December 5, 2028

Maximum Life Ends: December 5, 2034

Final Revenue Collection year: 2034

Projected Closure Year: 2034



The TID was created to foster a combination of commercial, residential and industrial development within the district. The district is located on the north side of the City and is centered on Monroe Street. In 2023, the City created TID 5 which includes seven parcels located within TID 4 west of Monroe Street and south of Clarkston Road. The value of these parcels are frozen at their January 1, 2023 equalized value.

[Appendix E](#) includes an update to the TID increment projection for TID No. 4 and a cash flow projection. TID No. 4 does not have any current outstanding liabilities, and its only expenditures are for professional/administrative services. The District maximum life ends in 2034, however, the City may have additional projects that may be undertaken prior to the end of the expenditure period in 2028 to accomplish all objectives determined at creation of the District.

TID No. 5

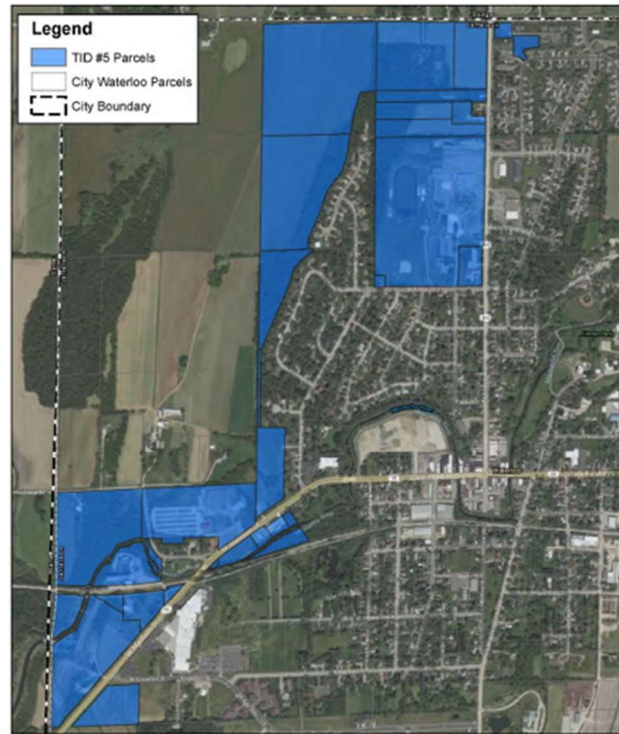
TID Type: Mixed Use District

Expenditure Period Ends: February 16, 2038

Maximum Life Ends: February 16, 2044

Final Revenue Collection year: 2044

Projected Closure Year: TBD



The District was created in 2023 to stimulate development, expand the tax base, and create new employment opportunities and new housing units. The City intends to construct capital improvement projects to expand public infrastructure as well as consider providing financial assistance for future development within the district. TID No. 5 is a large geographic district encompassing 28 parcels in the north and southwest sides of the City. Parcels on the north side of the City are bounded by Monroe Street to the east and Clarkston Road to the north and includes seven parcels that were within TID No. 4. The southwestern portion of the district includes parcels that are centered on and around Madison Street.

Appendix F includes an update to the TID increment projection and a cash flow projection for TID No. 5. As the district was created in 2023, increment has yet to be generated for the district but is anticipated to create a positive increment in its first revenue year of 2025.

Economic Development Initiatives

The City should continue to promote development and redevelopment inside its tax increment districts. This development helps, as Net New Construction within the tax

increment district provides for growth in the tax base and allows for increases in the City's operating tax levy.

SECTION 7 – GENERAL CONCLUSIONS & OBSERVATIONS

The following is a summary of key conclusions and observations developed as a result of the modeling and workshop process and the development of the Financial Management Plan:

- Current rating indicators for the City are very strong related to the City's liquidity, adequate to very adequate related to the City's management, debt, liability profiles and institutional framework and weak related to economy and budgetary performance.
- The City's work to create a comprehensive Capital Improvement Plan is a significant positive step for the City's financial management, as it will allow the city to forecast long term capital needs and their costs, provide guidance on spending and assist in planning for debt.

The primary challenges going forward will be:

- Finding the appropriate balance between a desire to keep taxes manageable and provide updated facilities to the community. The City has several facility projects, street projects and park projects that drive the CIP.
- Maintaining and improving revenue sources to abate the property tax levy from debt service including TIF revenues.
- Maintaining fund balance for potential future funding needs
- Levy Limits

Levy limits, in their present form, are expected to be a constraining factor for the City. Items such as inflation and additional costs to run existing City facilities will impact the levy limit calculation starting in 2026. To address this concern, the City will need to use the annual budget process to find ways to stay within the levy limit. If smaller adjustments cannot alleviate the pressure, the City may need to look to available alternative revenues, cutting or reallocating costs or reduction of services. Planning for this possibility is something the City should consider currently in preparation for future levy limit pressure. If the City cannot navigate levy limit pressure and find a way to balance the annual budget, a levy limit referendum may need to be contemplated. The City should start to strategize how best to communicate this to the citizens of the City.

Closure of TIDs can have a positive impact on the City's financial position by increasing the City's tax base. This additional tax base allows the City to increase its tax levy, reduce its tax rate, or likely some combination of both. The City does not have any TID closures projected to occur in the planning period covered by this study. However, annual review

of TID performance can help the City start to plan for the impact of closures that could provide the City opportunities for additional projects in those years.

SECTION 8 – RECOMMENDATIONS

To capitalize on its investment in this planning process, the City should undertake or review the following actions as extensions of this plan:

1. Consider approving new or reviewing financial policies:
 - a. Fund Balance
 - i. Change the fund balance policy to calculate Unassigned Fund Balance as a percentage of the General Fund revenues, instead of the current policy of comparing to the General Fund operating expenditure budget, to be consistent with how rating agencies view this metric.
 - b. Debt policies – these policies drive the CIP process.
 - i. The City currently has a self-imposed debt capacity policy of 3.75% of TID Out equalized valuation. This policy may be unnecessarily restrictive and may cause issues with debt limit capacity if value growth does not occur outside the City's tax increment districts. The City could consider an alternative policy which limits debt to a certain percentage of the statutory debt limit (5% of the City's equalized value).
 - ii. The City currently has a policy that debt service payments on tax supported debt (excluding TID issued debt), cannot exceed 15% of total general government operating revenue. The City is currently in compliance with this policy, based on the 2025 budget year, however, keeping this policy will severely limit the City's ability fund capital projects and it is recommended that the policy be adjusted to allow for greater flexibility or eliminated.
 - c. Revenue policies
 - i. Consider alternative revenues if there is pressure on Levy Limits. The City currently utilizes state computer and general transportation aids as funding sources for capital improvements. These two funding sources are not restricted to being used for capital projects and could be reallocated as general fund revenues to cover operating expenditures and delay the impact of levy limits until a future year.
 - d. Investment policies
 - i. Utilize investments or investment services that can maximize the investment income on City deposits. A good investment portfolio can stabilize this income as well and help during economic downturns.

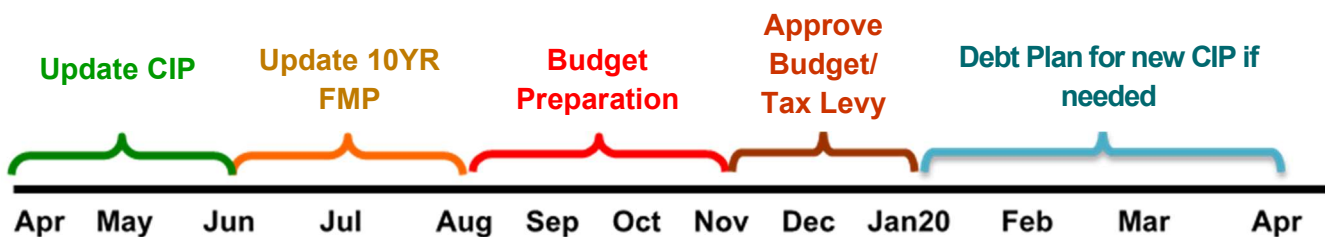
e. Capital Improvement Policy

- i. Consider amending current policy to require analysis of impact of Capital Improvement Plan to insure compliance with debt related policies. Analysis should be completed prior to approval of plan.

In addition, we recommend that the City continue to update its CIP annually to maintain the planning horizon, and accurately reflect planned projects and associated costs. Maintaining a current CIP also allows this information to be integrated into a current year financing plan, making for an easy transition into the current year's debt issue(s) process.

Review status of financial rating indicators in conjunction with future debt financings. As new debt issues are considered, their impact should be evaluated to see what impact the new issue will have on the bond rating.

Consider additional periodic updates to this Five-Year Financial Management Plan. Changes in economic conditions, local priorities, state legislation and other variables may require that the model be updated periodically to remain a viable planning tool. The chart below reflects a typical fiscal planning cycle.



SECTION 9 - ACKNOWLEDGEMENTS

On behalf of the project team, we would like to acknowledge the commitment and contributions provided by several members of City staff and elected officials in completing this project. We would like to recognize Mayor Jenifer Quimby and Lana Nelson, City Treasurer/Deputy Clerk for their input and guidance throughout the course of this study.



2024 Financial Management Plan -

Governmental Funds

Appendices

City of Waterloo, WI

Appendix A General Fund Projection

City of Waterloo, WI

			CODE	2025 PROJECTED	2026 PROJECTED	2027 PROJECTED	2028 PROJECTED	2029 PROJECTED
REVENUES								
Grouping	Acct #	Description						
Property Taxes	100-41-4111-000	Local Tax- General Fund	L	1,212,989.00	1,222,430.00	1,231,919.00	1,241,455.00	1,251,039.00
Other Taxes	100-41-4114-000	Mobile Home Tax Revenue	L	15,500.00	15,500.00	15,500.00	15,500.00	15,500.00
Transfers In	100-41-4131-000	Taxes From Utility	L	236,000.00	236,000.00	236,000.00	236,000.00	236,000.00
Other Taxes	100-41-4132-000	Pay In Lieu of Taxes-Hosp/Chur	L	-	-	-	-	-
Intergovernmental	100-43-4351-000	State Shared Tax Revenue	L	551,261.00	551,261.00	551,261.00	551,261.00	551,261.00
Intergovernmental	100-43-4354-000	State Aid Recycling	L	12,400.00	12,400.00	12,400.00	12,400.00	12,400.00
Intergovernmental	100-43-4356-000	State Aid LRIP	L	-	-	-	-	-
Intergovernmental	100-43-4359-000	State Aid Law Enforcement	L	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
Intergovernmental	100-43-4361-000	State Grants- Other	L	-	-	-	-	-
Intergovernmental	100-43-4364-000	State Aid Computers	L	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Intergovernmental	100-43-4365-000	State Aid Personal Property	L	52,034.00	52,034.00	52,034.00	52,034.00	52,034.00
Intergovernmental	100-43-4370-000	County Aid Drug Drop Off Box	L	200.00	200.00	200.00	200.00	200.00
Licenses and Permits	100-44-4411-000	Liquor Licenses	L	8,530.00	8,530.00	8,530.00	8,530.00	8,530.00
Licenses and Permits	100-44-4412-000	Operator Licenes	L	2,800.00	2,800.00	2,800.00	2,800.00	2,800.00
Licenses and Permits	100-44-4413-000	Cigarette Licenses	L	500.00	500.00	500.00	500.00	500.00
Licenses and Permits	100-44-4415-000	Mobile Home Park Licenses	L	174.00	174.00	174.00	174.00	174.00
Licenses and Permits	100-44-4419-000	Other Licenseses	L	-	-	-	-	-
Licenses and Permits	100-44-4420-000	Bicycle Licenses	L	-	-	-	-	-
Licenses and Permits	100-44-4421-000	Dog Licenses- Co Payback	L	4,200.00	4,200.00	4,200.00	4,200.00	4,200.00
Licenses and Permits	100-44-4430-000	Building Permits	L	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00
Licenses and Permits	100-44-4431-000	Electrical Permits	L	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Licenses and Permits	100-44-4432-000	Plumbing Permits	L	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Licenses and Permits	100-44-4433-000	Hvac Permits	L	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Licenses and Permits	100-44-4434-000	Erosion Control Permits	L	200.00	200.00	200.00	200.00	200.00
Licenses and Permits	100-44-4435-000	Wis Building Seal	L	100.00	100.00	100.00	100.00	100.00
Licenses and Permits	100-44-4436-000	Plan Reviews	L	500.00	500.00	500.00	500.00	500.00
Licenses and Permits	100-44-4438-000	Sign Permits	L	100.00	100.00	100.00	100.00	100.00
Licenses and Permits	100-44-4439-000	Other Permits	L	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Licenses and Permits	100-44-4440-000	Other Public Fees	L	150.00	150.00	150.00	150.00	150.00
Fines, Forfeits, and Penalties	100-45-4510-000	Court Costs & Fines	L	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00
Fines, Forfeits, and Penalties	100-45-4511-000	Zoning Code Violations	L	-	-	-	-	-
Fines, Forfeits, and Penalties	100-45-4513-000	Parking Violations	L	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00
Miscellaneous Income	100-45-4522-000	Other Awards and Damages	L	-	-	-	-	-
Public Charges for Services	100-46-4610-000	Clerk Fees Sidewalk Interest	L	-	-	-	-	-
Public Charges for Services	100-46-4611-000	Clerk Fees	L	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Public Charges for Services	100-46-4612-000	Sales of Mat & Supplies	L	50.00	50.00	50.00	50.00	50.00
Public Charges for Services	100-46-4621-000	Accident Reports & Paper Ser	L	100.00	100.00	100.00	100.00	100.00
Public Charges for Services	100-46-4632-000	Street Maintenance	L	-	-	-	-	-

Appendix A General Fund Projection

City of Waterloo, WI

				2025 PROJECTED	2026 PROJECTED	2027 PROJECTED	2028 PROJECTED	2029 PROJECTED
Public Charges for Services	100-46-4633-000	Snow & Ice Control	L	-	-	-	-	-
Public Charges for Services	100-46-4642-000	Trash Collect	L	215,000.00	215,000.00	215,000.00	215,000.00	215,000.00
Public Charges for Services	100-46-4643-000	Recycling Revenue	L	-	-	-	-	-
Public Charges for Services	100-46-4644-000	Weed Control	L	-	-	-	-	-
Public Charges for Services	100-46-4651-000	Animal Pound	L	-	-	-	-	-
Miscellaneous Income	100-46-4678-000	Celebrations and Entertainment	L	-	-	-	-	-
Miscellaneous Income	100-48-4800-000	Misc Revenues	L	500.00	500.00	500.00	500.00	500.00
Interest Income	100-48-4810-000	Interest On Temp Investments	L	175,000.00	175,000.00	175,000.00	175,000.00	175,000.00
Miscellaneous Income	100-48-4830-000	Sale of City Property	L	-	-	-	-	-
Miscellaneous Income	100-48-4850-000	Donations - Public	L	-	-	-	-	-
Miscellaneous Income	100-48-4851-000	Donations- Police	L	-	-	-	-	-
Interest Income	100-48-4855-000	Donation- Facde Grant	L	-	-	-	-	-
Interest Income	100-49-4910-000	Long Term Debt Proceeds	L	-	-	-	-	-
Other Financing Sources	100-49-4926-000	Transfer Fr Utility Sanit Sewe	L	-	-	-	-	-
Transfers In	100-49-4928-000	Transfer From Catv/Wloo Fund	L	-	-	-	-	-
	100-49-4930-000	Funds Applied to Budget	Z	35,000.00	-	-	-	-
Other Financing Sources	100-49-4931-000	Carry Over Funds Applied	L	-	-	-	-	-
Other Financing Sources	100-49-4938-000	Designated Funds Applied Healt	L	-	-	-	-	-
TOTAL REVENUES				2,565,788.00	2,540,229.00	2,549,718.00	2,559,254.00	2,568,838.00
EXPENDITURES								
Grouping								
General Government	100-51-5110-110	City Council Wages	W	14,400.00	14,832.00	15,276.96	15,735.27	16,207.33
General Government	100-51-5110-151	City Council Soc Sec	W	1,102.00	1,135.06	1,169.11	1,204.19	1,240.31
General Government	100-51-5110-190	City Council Meetings	L	500.00	500.00	500.00	500.00	500.00
General Government	100-51-5110-199	City Council Misc	C	-	-	-	-	-
General Government	100-51-5110-316	City Council Technology	C	200.00	206.00	212.18	218.55	225.10
General Government	100-51-5110-330	City Council Mileage	C	-	-	-	-	-
General Government	100-51-5110-380	City Council Comp Supply/Maint	C	1,120.00	1,153.60	1,188.21	1,223.85	1,260.57
General Government	100-51-5111-190	Comms & Committees Mtgs	L	-	-	-	-	-
General Government	100-51-5111-191	Comms & Committees Spec	L	450.00	450.00	450.00	450.00	450.00
General Government	100-51-5111-199	Comms & Committees Misc	L	-	-	-	-	-
General Government	100-51-5112-212	Municipal Code Legal Serv	S	-	-	-	-	-
General Government	100-51-5112-320	Legis Support Pr & Pub	S	2,000.00	2,060.00	2,121.80	2,185.45	2,251.02
General Government	100-51-5112-390	Legis Support Sales Tax	S	100.00	103.00	106.09	109.27	112.55
General Government	100-51-5130-199	Attorney Misc	S	-	-	-	-	-
General Government	100-51-5130-211	Attorney Attorney Fees	S	20,000.00	20,600.00	21,218.00	21,854.54	22,510.18
General Government	100-51-5130-212	Attorney Legal Assistance	S	-	-	-	-	-
General Government	100-51-5141-110	Mayor Wages	W	6,000.00	6,180.00	6,365.40	6,556.36	6,753.05
General Government	100-51-5141-151	Mayor Soc Sec	W	306.00	315.18	324.64	334.37	344.41

Appendix A General Fund Projection

City of Waterloo, WI

				2025 PROJECTED	2026 PROJECTED	2027 PROJECTED	2028 PROJECTED	2029 PROJECTED
General Government	100-51-5141-190	Mayor Meetings	L	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
General Government	100-51-5141-199	Mayor Misc	C	500.00	515.00	530.45	546.36	562.75
General Government	100-51-5141-330	Mayor Mileage	L	100.00	100.00	100.00	100.00	100.00
General Government	100-51-5141-380	Mayor Comp Supply-Maint	C	564.00	580.92	598.35	616.30	634.79
General Government	100-51-5141-811	Mayor Outlay Equipment	C	-	-	-	-	-
General Government	100-51-5142-110	Clerk Salary/Clerk	W	46,140.00	47,524.20	48,949.93	50,418.42	51,930.98
General Government	100-51-5142-112	Clerk Longevity	W	-	-	-	-	-
General Government	100-51-5142-113	Clerk Supplemental Comp	W	-	-	-	-	-
General Government	100-51-5142-115	Clerk Assistance Wages	W	-	-	-	-	-
General Government	100-51-5142-120	Treasurer/Wages	W	66,735.00	68,737.05	70,799.16	72,923.14	75,110.83
General Government	100-51-5142-122	Clerk Wages/Secretary	W	39,978.00	41,177.34	42,412.66	43,685.04	44,995.59
General Government	100-51-5142-151	Clerk Social Security	W	12,870.00	13,256.10	13,653.78	14,063.40	14,485.30
General Government	100-51-5142-152	Clerk Retirement	W	11,692.00	12,042.76	12,404.04	12,776.16	13,159.45
General Government	100-51-5142-153	Clerk Health Ins	E	60,000.00	66,600.00	73,926.00	82,057.86	91,084.22
General Government	100-51-5142-154	Clerk Income & Life Ins	E	1,500.00	1,665.00	1,848.15	2,051.45	2,277.11
General Government	100-51-5142-190	Clerk Meetings/Training	S	5,000.00	5,150.00	5,304.50	5,463.64	5,627.54
General Government	100-51-5142-192	Clerk Computer Training	S	-	-	-	-	-
General Government	100-51-5142-220	Clerk Telephone	C	2,500.00	2,575.00	2,652.25	2,731.82	2,813.77
General Government	100-51-5142-221	Clerk Cell Phone	C	360.00	370.80	381.92	393.38	405.18
General Government	100-51-5142-231	Clerk Comp Prog Support	S	22,404.00	23,076.12	23,768.40	24,481.46	25,215.90
General Government	100-51-5142-232	Clerk Code Maintenance	S	4,000.00	4,120.00	4,243.60	4,370.91	4,502.04
General Government	100-51-5142-310	Clerk Office Supplies	C	5,500.00	5,665.00	5,834.95	6,010.00	6,190.30
General Government	100-51-5142-311	Clerk Postage	C	2,500.00	2,575.00	2,652.25	2,731.82	2,813.77
General Government	100-51-5142-320	Clerk Dues & Membership	S	3,000.00	3,090.00	3,182.70	3,278.18	3,376.53
General Government	100-51-5142-330	Clerk Mileage	C	400.00	412.00	424.36	437.09	450.20
General Government	100-51-5142-350	Clerk Repairs Equipment	C	250.00	257.50	265.23	273.18	281.38
General Government	100-51-5142-354	City Vehcile Reair & Maint	C	-	-	-	-	-
General Government	100-51-5142-380	Clerk Comp Supplies/Maint	C	6,000.00	6,180.00	6,365.40	6,556.36	6,753.05
General Government	100-51-5142-381	Clerk Xerox Supplies	C	3,500.00	3,605.00	3,713.15	3,824.54	3,939.28
General Government	100-51-5142-550	Clerk Bank Accounting Fee	S	1,000.00	1,030.00	1,060.90	1,092.73	1,125.51
General Government	100-51-5142-810	Clerk Outlay/Software	C	-	-	-	-	-
General Government	100-51-5142-811	Clerk Outlay/Off Equip	C	-	-	-	-	-
General Government	100-51-5144-120	Elections Wages DPW	W	-	-	-	-	-
General Government	100-51-5144-128	Elections Pollworkers	W	3,000.00	3,090.00	3,182.70	3,278.18	3,376.53
General Government	100-51-5144-151	Elections Soc Sec	S	-	-	-	-	-
General Government	100-51-5144-320	Elections Pr & Pub	S	1,500.00	1,545.00	1,591.35	1,639.09	1,688.26
General Government	100-51-5144-351	Elections Maint	S	1,300.00	1,339.00	1,379.17	1,420.55	1,463.16
General Government	100-51-5144-398	Elections Supplies	C	2,500.00	2,575.00	2,652.25	2,731.82	2,813.77
General Government	100-51-5144-810	Elections Outlay	C	-	-	-	-	-
General Government	100-51-5151-214	Sepr Acctg & Aud Prof Fees	S	38,000.00	39,140.00	40,314.20	41,523.63	42,769.33
General Government	100-51-5153-113	Assessment of Prop Revalue	S	-	-	-	-	-

Appendix A General Fund Projection

City of Waterloo, WI

			CODE	2025 PROJECTED	2026 PROJECTED	2027 PROJECTED	2028 PROJECTED	2029 PROJECTED
General Government	100-51-5153-192	Assessment of Prop Board	S	-	-	-	-	-
Conservation and Development	100-51-5153-234	Assessment of Prop Profess Fe	S	23,880.00	24,596.40	25,334.29	26,094.32	26,877.15
General Government	100-51-5153-310	Assessment of Prop Supplies	C	-	-	-	-	-
General Government	100-51-5153-331	Assessment of Prop Mfg Costs	S	1,482.00	1,526.46	1,572.25	1,619.42	1,668.00
General Government	100-51-5153-810	Assessment of Prop Revalue	S	-	-	-	-	-
General Government	100-51-5160-221	Municipal Bldg Electric	C	3,000.00	3,090.00	3,182.70	3,278.18	3,376.53
General Government	100-51-5160-222	Municipal Bldg Heat	C	2,000.00	2,060.00	2,121.80	2,185.45	2,251.02
General Government	100-51-5160-223	Municipal Bldg Water/Sewer	C	1,700.00	1,751.00	1,803.53	1,857.64	1,913.36
General Government	100-51-5160-240	Municipal Bldg Maint Contra	S	500.00	515.00	530.45	546.36	562.75
General Government	100-51-5160-290	Municipal Bldg Clean Contra	S	11,000.00	11,330.00	11,669.90	12,020.00	12,380.60
General Government	100-51-5160-350	Municipal Bldg Cleaning Sup	C	500.00	515.00	530.45	546.36	562.75
General Government	100-51-5160-351	Municipal Bldg Rep & Maint	C	12,000.00	12,360.00	12,730.80	13,112.72	13,506.11
General Government	100-51-5190-155	Misc Gen Govt Ret Health	E	-	-	-	-	-
General Government	100-51-5190-900	Misc Gen Govt Contingency	C	-	-	-	-	-
General Government	100-51-5190-901	Misc Gen Govt Illegal Taxes	L	-	-	-	-	-
General Government	100-51-5190-902	Misc Gen Govt Del Pp Taxes	L	-	-	-	-	-
Public Works	100-51-5190-903	Misc Gen Govt Garbage Billing	S	15,500.00	15,965.00	16,443.95	16,937.27	17,445.39
General Government	100-51-5190-904	Misc Gen Govt Taxes	L	-	-	-	-	-
General Government	100-51-5190-905	Emergency Op Contingency	L	-	-	-	-	-
General Government	100-51-5190-906	Misc Gen Govt Unemployment St	L	-	-	-	-	-
General Government	100-51-5193-510	Property Insurance	I	7,500.00	7,725.00	7,956.75	8,195.45	8,441.32
General Government	100-51-5193-511	Workers Compensation	I	25,000.00	25,750.00	26,522.50	27,318.18	28,137.72
General Government	100-51-5193-512	Liability Insurance	I	23,000.00	23,690.00	24,400.70	25,132.72	25,886.70
General Government	100-51-5193-513	Linebacker Errors & Omissions	I	-	-	-	-	-
General Government	100-51-5193-520	Employee Bonds Premiums	I	200.00	206.00	212.18	218.55	225.10
General Government	100-51-5193-521	Cyber Insurance	I	1,500.00	1,545.00	1,591.35	1,639.09	1,688.26
Public Safety	100-52-5210-110	Police Admin Salary -Chief	W	90,817.00	93,541.51	96,347.76	99,238.19	102,215.33
Public Safety	100-52-5210-111	Police Admin Salary - Lt	W	80,000.00	82,400.00	84,872.00	87,418.16	90,040.70
Public Safety	100-52-5210-112	Police Admin Longevity	W	312.00	321.36	331.00	340.93	351.16
Public Safety	100-52-5210-113	Police Admin Supplement Com	W	-	-	-	-	-
Public Safety	100-52-5210-115	Police Admin Admin Assistan	W	53,010.00	54,600.30	56,238.31	57,925.46	59,663.22
Public Safety	100-52-5210-151	Police Admin Soc Sec	W	17,123.00	17,636.69	18,165.79	18,710.76	19,272.09
Public Safety	100-52-5210-152	Police Admin Retirement	W	29,371.00	30,252.13	31,159.69	32,094.48	33,057.32
Public Safety	100-52-5210-153	Police Admin Health Ins	E	85,612.00	95,029.32	105,482.55	117,085.63	129,965.04
Public Safety	100-52-5210-154	Police Admin Inc & Life	E	1,000.00	1,110.00	1,232.10	1,367.63	1,518.07
Public Safety	100-52-5210-190	Police Admin Meetings	S	100.00	103.00	106.09	109.27	112.55
Public Safety	100-52-5210-192	Police Admin Training	S	1,500.00	1,545.00	1,591.35	1,639.09	1,688.26
Public Safety	100-52-5210-211	Police Admin Un Legal Fees	S	500.00	515.00	530.45	546.36	562.75
Public Safety	100-52-5210-212	Police Admin Court Fees	S	15,000.00	15,450.00	15,913.50	16,390.91	16,882.63
Public Safety	100-52-5210-220	Police Admin Telephone	C	2,500.00	2,575.00	2,652.25	2,731.82	2,813.77
Public Safety	100-52-5210-221	Police Admin Electric	C	5,000.00	5,150.00	5,304.50	5,463.64	5,627.54

Appendix A General Fund Projection

City of Waterloo, WI

				2025 PROJECTED	2026 PROJECTED	2027 PROJECTED	2028 PROJECTED	2029 PROJECTED
Public Safety	100-52-5210-222	Police Admin Heat	C	2,500.00	2,575.00	2,652.25	2,731.82	2,813.77
Public Safety	100-52-5210-223	Police Admin Water & Sewer	C	4,000.00	4,120.00	4,243.60	4,370.91	4,502.04
Public Safety	100-52-5210-290	Police Admin Clean Contrac	S	7,150.00	7,364.50	7,585.44	7,813.00	8,047.39
Public Safety	100-52-5210-320	Police Admin Dues & Member	S	500.00	515.00	530.45	546.36	562.75
Public Safety	100-52-5210-330	Police Admin Mileage	C	150.00	154.50	159.14	163.91	168.83
Public Safety	100-52-5210-331	Police Admin Uniform Allow	C	1,700.00	1,751.00	1,803.53	1,857.64	1,913.36
Public Safety	100-52-5210-341	Police Admin Communication	S	8,000.00	8,240.00	8,487.20	8,741.82	9,004.07
Public Safety	100-52-5210-351	Police Admin Comp Rep & Maint	C	1,750.00	1,802.50	1,856.58	1,912.27	1,969.64
Public Safety	100-52-5210-380	Police Admin Comp Supply/Maint	C	700.00	721.00	742.63	764.91	787.86
Public Safety	100-52-5210-381	Police Admin Comper Maint	C	1,000.00	1,030.00	1,060.90	1,092.73	1,125.51
Public Safety	100-52-5210-390	Police Admin Gen Supp	S	1,200.00	1,236.00	1,273.08	1,311.27	1,350.61
Public Safety	100-52-5210-391	Police Admin Guard Supp	S	-	-	-	-	-
Public Safety	100-52-5210-399	Police Admin Misc	C	500.00	515.00	530.45	546.36	562.75
Public Safety	100-52-5210-810	Police Admin Outlay Equip	C	1,000.00	1,030.00	1,060.90	1,092.73	1,125.51
Public Safety	100-52-5210-812	Police Admin Uniform Repr	C	2,000.00	2,060.00	2,121.80	2,185.45	2,251.02
Public Safety	100-52-5210-813	Police Admin Firearms	C	1,200.00	1,236.00	1,273.08	1,311.27	1,350.61
Public Safety	100-52-5211-112	Police Patrol Longevity	W	208.00	214.24	220.67	227.29	234.11
Public Safety	100-52-5211-120	Police Patrol Wages	W	456,722.00	470,423.66	484,536.37	499,072.46	514,044.63
Public Safety	100-52-5211-123	Police Patrol Overtime	W	10,000.00	10,300.00	10,609.00	10,927.27	11,255.09
Public Safety	100-52-5211-124	Police Patrol Part Time	W	10,000.00	10,300.00	10,609.00	10,927.27	11,255.09
Public Safety	100-52-5211-125	Police Patrol Meg Wages	W	7,762.00	7,994.86	8,234.71	8,481.75	8,736.20
Public Safety	100-52-5211-151	Police Patrol Soc Sec	W	35,720.00	36,791.60	37,895.35	39,032.21	40,203.17
Public Safety	100-52-5211-152	Police Patrol Retirement	W	70,086.00	72,188.58	74,354.24	76,584.86	78,882.41
Public Safety	100-52-5211-153	Police Patrol Health Ins	E	125,750.00	139,582.50	154,936.58	171,979.60	190,897.35
Public Safety	100-52-5211-154	Police Patrol Inc & Life	E	1,697.00	1,883.67	2,090.87	2,320.87	2,576.17
Public Safety	100-52-5211-192	Police Patrol Training	S	4,000.00	4,120.00	4,243.60	4,370.91	4,502.04
Public Safety	100-52-5211-312	Police Patrol Photo Supp	C	300.00	309.00	318.27	327.82	337.65
Public Safety	100-52-5211-330	Police Patrol Mileage	C	150.00	154.50	159.14	163.91	168.83
Public Safety	100-52-5211-331	Police Patrol Uniforms	C	5,700.00	5,871.00	6,047.13	6,228.54	6,415.40
Public Safety	100-52-5211-332	Police Patrol Meg Expenses	C	950.00	978.50	1,007.86	1,038.09	1,069.23
Public Safety	100-52-5211-342	Police Patrol Gas & Oil	C	18,000.00	18,540.00	19,096.20	19,669.09	20,259.16
Public Safety	100-52-5211-350	Police Patrol Supplies	C	800.00	824.00	848.72	874.18	900.41
Public Safety	100-52-5211-360	Police Patrol Squad Rep	S	4,000.00	4,120.00	4,243.60	4,370.91	4,502.04
Public Safety	100-52-5211-380	Police Patrol Computer Supp	S	4,750.00	4,892.50	5,039.28	5,190.45	5,346.17
Public Safety	100-52-5211-399	Police Patrol Misc	C	1,750.00	1,802.50	1,856.58	1,912.27	1,969.64
Public Safety	100-52-5211-810	Police Patrol Outlay Equip	C	1,000.00	1,030.00	1,060.90	1,092.73	1,125.51
Public Safety	100-52-5211-811	Police Patrol Outlay Defibu	C	-	-	-	-	-
Public Safety	100-52-5211-815	Police Patrol Outlay Comput	C	4,000.00	4,120.00	4,243.60	4,370.91	4,502.04
Public Safety	100-52-5211-819	Police Patrol Outlay Squad	C	-	-	-	-	-
Public Safety	100-52-5240-290	Building & Other Inspections	S	12,471.00	12,845.13	13,230.48	13,627.40	14,036.22
Public Safety	100-52-5250-110	Emergency Govt Wages	W	-	-	-	-	-

Appendix A General Fund Projection

City of Waterloo, WI

			CODE	2025 PROJECTED	2026 PROJECTED	2027 PROJECTED	2028 PROJECTED	2029 PROJECTED
Public Safety	100-52-5250-151	Emergency Govt Soc Sec	W	-	-	-	-	-
Public Safety	100-52-5250-190	Emergency Govt Mtgs & Sem	S	-	-	-	-	-
Public Safety	100-52-5250-341	Emergency Govt Communication	S	4,500.00	4,635.00	4,774.05	4,917.27	5,064.79
Public Safety	100-52-5250-351	Emergency Govt Sirens Maint	S	1,500.00	1,545.00	1,591.35	1,639.09	1,688.26
Public Safety	100-52-5250-354	Emergency Gov Maint Generat	S	-	-	-	-	-
Public Safety	100-52-5250-399	Emergency Gov Misc	C	500.00	515.00	530.45	546.36	562.75
Public Safety	100-52-5250-810	Emergency Gov Outlay	C	-	-	-	-	-
Public Works	100-53-5301-110	Public Works Wages/Director	W	67,578.00	69,605.34	71,693.50	73,844.31	76,059.63
Public Works	100-53-5301-111	Public Works Wages Asst Dir	W	57,455.00	59,178.65	60,954.01	62,782.63	64,666.11
Public Works	100-53-5301-112	Public Works Longevity	W	364.00	374.92	386.17	397.75	409.69
Public Works	100-53-5301-120	Public Works Wages Worker	W	105,132.00	108,285.96	111,534.54	114,880.57	118,326.99
Public Works	100-53-5301-123	Public Works Overtime	W	6,500.00	6,695.00	6,895.85	7,102.73	7,315.81
Public Works	100-53-5301-124	Public Works Seasonal	W	20,000.00	20,600.00	21,218.00	21,854.54	22,510.18
Public Works	100-53-5301-151	Public Works Soc Sec	W	23,504.00	24,209.12	24,935.39	25,683.46	26,453.96
Public Works	100-53-5301-152	Public Works Retirement	W	16,075.00	16,557.25	17,053.97	17,565.59	18,092.55
Public Works	100-53-5301-153	Public Works Health Ins	E	57,078.00	63,356.58	70,325.80	78,061.64	86,648.42
Public Works	100-53-5301-154	Pubic Works Inc & Life Ins	E	571.00	633.81	703.53	780.92	866.82
Public Works	100-53-5310-215	Eng & Admin Prof Fees	S	5,000.00	5,150.00	5,304.50	5,463.64	5,627.54
Public Works	100-53-5310-216	Eng & Admin Street Related	S	-	-	-	-	-
Public Works	100-53-5310-218	Eng & Admin Map Interactive	S	1,000.00	1,030.00	1,060.90	1,092.73	1,125.51
Public Works	100-53-5324-331	Mach & Equip Uniforms	C	5,000.00	5,150.00	5,304.50	5,463.64	5,627.54
Public Works	100-53-5324-340	Mach & Equip Supplies	C	-	-	-	-	-
Public Works	100-53-5324-342	Mach & Equip Gas & Oil	C	18,500.00	19,055.00	19,626.65	20,215.45	20,821.91
Public Works	100-53-5324-343	Mach & Equip Tools	C	-	-	-	-	-
Public Works	100-53-5324-354	Mach & Equip Repairs	C	350.00	360.50	371.32	382.45	393.93
Public Works	100-53-5324-361	DPW Mach & Equip Truck Repairs	C	3,750.00	3,862.50	3,978.38	4,097.73	4,220.66
Public Works	100-53-5324-362	DPW Mach & Equip Repairs	C	6,800.00	7,004.00	7,214.12	7,430.54	7,653.46
Public Works	100-53-5324-363	M&E/Repairs/2018 Skid Steer	C	-	-	-	-	-
Public Works	100-53-5324-364	Mach & Equip Rep Truck #4	C	-	-	-	-	-
Public Works	100-53-5324-365	Mach & Equip Rep Trk #2-93	C	-	-	-	-	-
Public Works	100-53-5324-366	Mach & Equip Rep Truck #6	C	-	-	-	-	-
Public Works	100-53-5324-367	Mach & Equip Rep Truck #5	C	-	-	-	-	-
Public Works	100-53-5324-368	Mach & Equip Rep Endloader	C	-	-	-	-	-
Public Works	100-53-5324-369	Mach & Equip Rep Sweeper	C	-	-	-	-	-
Public Works	100-53-5324-370	Mach & Equip Rep Fogger	C	-	-	-	-	-
Public Works	100-53-5324-371	Mach & Equip Rep Vactor #3	C	-	-	-	-	-
Public Works	100-53-5324-372	Mach & Equip Rep Lawn Mower	C	-	-	-	-	-
Public Works	100-53-5324-373	Mach & Equip Rep Roler Wack	C	-	-	-	-	-
Public Works	100-53-5324-374	Mach & Equip Rep Ride Mower	C	4,500.00	4,635.00	4,774.05	4,917.27	5,064.79
Public Works	100-53-5324-375	Mach & Equip Repairs Trk #7	C	-	-	-	-	-
Public Works	100-53-5324-376	Mach & Equip Safety Equip	C	6,000.00	6,180.00	6,365.40	6,556.36	6,753.05

Appendix A General Fund Projection

City of Waterloo, WI

			CODE	2025 PROJECTED	2026 PROJECTED	2027 PROJECTED	2028 PROJECTED	2029 PROJECTED
Public Works	100-53-5324-810	DPW M&E Outlay/Supplies/Tools	C	2,500.00	2,575.00	2,652.25	2,731.82	2,813.77
Public Works	100-53-5327-190	Garage & Shed Mtgs & Sem	S	500.00	515.00	530.45	546.36	562.75
Public Works	100-53-5327-220	Garage & Shed Telephone	C	900.00	927.00	954.81	983.45	1,012.96
Public Works	100-53-5327-221	Garage & Shed Electric	C	4,000.00	4,120.00	4,243.60	4,370.91	4,502.04
Public Works	100-53-5327-222	Garage & Shed Heat	C	4,500.00	4,635.00	4,774.05	4,917.27	5,064.79
Public Works	100-53-5327-223	Garage & Shed Water & Sewer	C	3,800.00	3,914.00	4,031.42	4,152.36	4,276.93
Public Works	100-53-5327-330	Garage & Shed Mileage	C	-	-	-	-	-
Public Works	100-53-5327-350	DPW G&S Supplies/Maintenance	C	3,800.00	3,914.00	4,031.42	4,152.36	4,276.93
Public Works	100-53-5327-351	Garage & Shed Rep & Maint	C	-	-	-	-	-
Public Works	100-53-5327-360	Garage & Shed Mobile Phone	S	-	-	-	-	-
Public Works	100-53-5327-380	Garage & Shed Comp Supply & Main	C	500.00	515.00	530.45	546.36	562.75
Public Works	100-53-5327-391	Garage & Shed Pest Control	S	100.00	103.00	106.09	109.27	112.55
Public Works	100-53-5327-399	Garage & Shed Misc	C	-	-	-	-	-
Public Works	100-53-5330-232	St Rep & Maint Reimb Co	L	-	-	-	-	-
Public Works	100-53-5330-371	St Rep & Maint Blacktop	C	4,500.00	4,635.00	4,774.05	4,917.27	5,064.79
Public Works	100-53-5330-372	St Rep & Maint Road Seal	C	-	-	-	-	-
Public Works	100-53-5330-373	St Rep & Maint Grav & Stone	C	1,000.00	1,030.00	1,060.90	1,092.73	1,125.51
Public Works	100-53-5330-375	St Rep & Maint Parking Lot	C	2,000.00	2,060.00	2,121.80	2,185.45	2,251.02
Public Works	100-53-5330-399	St Rep & Maint Misc	C	-	-	-	-	-
Public Works	100-53-5332-350	Snow & Ice Supplies	C	-	-	-	-	-
Public Works	100-53-5332-351	Snow & Ice Rep & Maint	C	6,500.00	6,695.00	6,895.85	7,102.73	7,315.81
Public Works	100-53-5332-352	Snow & Ice Salt/Sand	C	32,000.00	32,960.00	33,948.80	34,967.26	36,016.28
Public Works	100-53-5332-399	Snow & Ice Misc	C	-	-	-	-	-
Public Works	100-53-5332-810	Snow & Ice Outlay	C	-	-	-	-	-
Public Works	100-53-5342-291	St Lighting Pymnts To Util	S	74,650.00	76,889.50	79,196.19	81,572.07	84,019.23
Public Works	100-53-5343-811	Sidewalks Outlay	C	1,000.00	1,030.00	1,060.90	1,092.73	1,125.51
Public Works	100-53-5344-350	Storm Sewers Supplies	C	-	-	-	-	-
Public Works	100-53-5344-351	Storm Sewers Rep & Maint	C	8,000.00	8,240.00	8,487.20	8,741.82	9,004.07
Public Works	100-53-5344-399	Storm Sewers Misc	C	-	-	-	-	-
Public Works	100-53-5344-810	Storm Sewers Outlay	C	-	-	-	-	-
Public Works	100-53-5345-351	Traffic Control Supplies	C	6,000.00	6,180.00	6,365.40	6,556.36	6,753.05
Public Works	100-53-5345-391	Traffic Control Paint	C	-	-	-	-	-
Public Works	100-53-5345-392	Traffic Control Flash Maint	C	1,000.00	1,030.00	1,060.90	1,092.73	1,125.51
Public Works	100-53-5345-399	Traffic Control Misc	C	-	-	-	-	-
Public Works	100-53-5345-810	Traffic Control Outlay	C	-	-	-	-	-
Public Works	100-53-5345-817	Traffic Control Outlay Signs	C	-	-	-	-	-
Public Works	100-53-5346-399	Brdgs & Culv Misc	C	300.00	309.00	318.27	327.82	337.65
Public Works	100-53-5347-192	Tree & Brush Tree Removal	C	4,500.00	4,635.00	4,774.05	4,917.27	5,064.79
Public Works	100-53-5347-193	Tree & Brush Stump Removal	C	500.00	515.00	530.45	546.36	562.75
Public Works	100-53-5347-342	Tree & Brush Chipper Gas	C	-	-	-	-	-
Public Works	100-53-5347-390	Tree & Brush Tree Trimming	C	-	-	-	-	-

Appendix A General Fund Projection

City of Waterloo, WI

				CODE	2025 PROJECTED	2026 PROJECTED	2027 PROJECTED	2028 PROJECTED	2029 PROJECTED
Public Works	100-53-5347-392	Tree & Brush	Rep Wd Chipper	C	500.00	515.00	530.45	546.36	562.75
Public Works	100-53-5347-399	Tree & Brush	Misc	C	-	-	-	-	-
Public Works	100-53-5347-810	Tree & Brush	Outlay	C	3,000.00	3,090.00	3,182.70	3,278.18	3,376.53
Public Works	100-53-5360-290	Refuse Collect	Garbage	S	127,617.00	131,445.51	135,388.88	139,450.54	143,634.06
Public Works	100-53-5360-291	Refuse Collect	Wood/Iron	S	150.00	154.50	159.14	163.91	168.83
Public Works	100-53-5360-292	Refuse Collect	Recycle	S	81,370.00	83,811.10	86,325.43	88,915.20	91,582.65
Public Works	100-53-5361-230	Sanitary Sewers	Televising	S	-	-	-	-	-
Public Works	100-53-5361-350	Sanitary Sewers	Supplies	C	-	-	-	-	-
Public Works	100-53-5361-351	Sanitary Sewers	Rep & Maint	C	-	-	-	-	-
Public Works	100-53-5361-399	Sanitary Sewers	Misc	C	-	-	-	-	-
Health and human services	100-54-5412-297	Animal Control	Humane Socie	S	5,582.00	5,749.46	5,921.94	6,099.60	6,282.59
Health and human services	100-54-5412-399	Animal Control	Misc	C	-	-	-	-	-
Health and human services	100-54-5491-110	Cemetery	Oak Hill Wages	W	-	-	-	-	-
Health and human services	100-54-5491-151	Cemetery	Soc Sec	W	-	-	-	-	-
Health and human services	100-54-5491-351	Cemetery	Rep & Maint Stones	C	500.00	515.00	530.45	546.36	562.75
Culture, Recreation and Education	100-55-5530-120	Celeb & Enter	Wages Dpw	W	-	-	-	-	-
Culture, Recreation and Education	100-55-5530-151	Celeb & Enter	Soc Sec	W	-	-	-	-	-
Culture, Recreation and Education	100-55-5530-152	Celeb & Enter	Retirement	W	-	-	-	-	-
Culture, Recreation and Education	100-55-5530-153	Celeb & Enter	Health Ins	E	-	-	-	-	-
Culture, Recreation and Education	100-55-5530-154	Celeb & Enter	Inc & Life	E	-	-	-	-	-
Culture, Recreation and Education	100-55-5530-392	Celeb & Enter	Xmas Decor	C	-	-	-	-	-
Culture, Recreation and Education	100-55-5530-397	Flags/Decor	For Downtown Dist	C	-	-	-	-	-
Culture, Recreation and Education	100-55-5530-399	Celeb & Enter	Misc	C	-	-	-	-	-
Conservation and Development	100-56-5621-354	Weed Control	Maint Ditch Mowe	C	1,000.00	1,030.00	1,060.90	1,092.73	1,125.51
Conservation and Development	100-56-5621-399	Weed Control	Misc	C	500.00	515.00	530.45	546.36	562.75
Conservation and Development	100-56-5630-110	Plan Commission	Wages	W	1,050.00	1,081.50	1,113.95	1,147.36	1,181.78
Conservation and Development	100-56-5630-151	Plan Commission	Soc Sec	W	-	-	-	-	-
Conservation and Development	100-56-5630-211	Economic Development	County	S	5,469.00	5,633.07	5,802.06	5,976.12	6,155.41
Conservation and Development	100-56-5630-215	Plan Eng & Admin	Prof Fees	S	-	-	-	-	-
Conservation and Development	100-56-5630-218	Comprehensive Planning	Grant	S	-	-	-	-	-
Conservation and Development	100-56-5630-320	Maps & Plat Books	Printing	C	100.00	103.00	106.09	109.27	112.55
Interest	100-58-5810-611	Gf Interest	On Lease	Z	-	-	-	-	-
Interest	100-58-5820-001	Interest		Z	-	-	-	-	-
Transfers Out	100-59-5923-001	Special Revenue Fund		Z	-	-	-	-	-
Transfers Out	100-59-5924-001	Capital Project Fund		Z	-	-	-	-	-
Transfers Out	100-59-5925-001	Debt Service Fund		Z	-	-	-	-	-
Transfers Out	100-59-5926-000	Transfer To Trust Fund		Z	-	-	-	-	-
Transfers Out	100-59-5927-001	Transfer To Other Funds		L	55,000.00	55,000.00	55,000.00	55,000.00	35,000.00
Transfers Out	100-59-5928-001	Transfer To Cda Fund		Z	-	-	-	-	-
TOTAL EXPENDITURES					2,565,789.00	2,667,707.81	2,775,616.41	2,890,017.05	2,991,462.51

Appendix B

Capital Improvement Plan & Funding Uses

City of Waterloo, WI

Projects	Purpose/Dept.	Plan Issue	Funding	2025	2026	2027	2028	2029	2030	2031	Totals
Brush Truck Purchase	Fire		Funds on Hand		200,000						200,000
Ambulance	Fire		Funds on Hand	353,423							353,423
Power Stair Chair	Fire	GO Promissory Notes	G.O. Debt		28,000						28,000
Lifepack	Fire		Funds on Hand		88,556						88,556
Floors	Fire	GO Promissory Notes	G.O. Debt				90,000				90,000
Overhead Doors	Fire	GO Promissory Notes	G.O. Debt		25,000						25,000
SCBA	Fire		Tax Levy		40,000						40,000
WiFi and Equipment	Library		Funds on Hand			3,000					3,000
Outdoor Sign Software	Library		Funds on Hand					3,000			3,000
Security System	Library		Funds on Hand				5,000				5,000
Server	Library		Funds on Hand			7,000					7,000
Painting Inside Building	Library		Funds on Hand				5,000				5,000
Furnace	Library		Computer Aids	45,000							45,000
Computers	Library		Funds on Hand	2,000	2,000	2,000	2,000	2,000			10,000
Basketball/Pickleball Court Renovation	Parks		Computer Aids			125,000					125,000
Disc Golf Course Update	Parks		Computer Aids			25,000					25,000
Bingo Hall Bathrooms	Parks		Computer Aids		80,000						80,000
Lower Parking Lot Repaving	Parks		Computer Aids		150,000						150,000
Pavilion New Siding	Parks		Computer Aids			57,954					57,954
Pavilion New Siding	Parks	GO Promissory Notes	G.O. Debt			67,046					67,046
Gator	Parks		Computer Aids				15,000				15,000
Gator	Parks		Computer Aids				25,000				25,000
Stadium Steps/Seating	Parks		Computer Aids						437,782		437,782
Stadium Steps/Seating	Parks	GO Promissory Notes	G.O. Debt						412,218		412,218
Firemens Park Parking Lot	Parks	GO Promissory Notes	G.O. Debt						750,000		750,000
Field Lighting	Parks	GO Promissory Notes	G.O. Debt						526,000		526,000
Park Maintenance	Parks		Computer Aids	105,000						150,000	255,000
Upper Pavilion Floor Repiar	Parks	GO Promissory Notes	G.O. Debt				125,000				125,000
Lower Bathroom Renovation	Parks		Computer Aids					100,000			100,000
Kitchen Renovation	Parks		Computer Aids					45,000			45,000
Taser	Police	GO Promissory Notes	G.O. Debt					4,800			4,800
Squad Radar	Police	GO Promissory Notes	G.O. Debt				1,500	1,500			3,000
Squad Computers/Mobile Data	Police	GO Promissory Notes	G.O. Debt		12,400						12,400
In Squad WiFi Internet	Police		Computer Aids	8,500							8,500
Body Wearable Camera	Police	GO Promissory Notes	G.O. Debt			50,000					50,000
Squad Car	Police	GO Promissory Notes	G.O. Debt	38,194							38,194

Appendix B

Capital Improvement Plan & Funding Uses

City of Waterloo, WI

Projects	Purpose/Dept.	Plan Issue	Funding	2025	2026	2027	2028	2029	2030	2031	Totals
Squad Car	Police		Computer Aids	15,806							15,806
Squad Car	Police		Funds on Hand			56,000		58,000			114,000
Chevy Pick Up Truck	Public Works		Computer Aids			50,000					50,000
Dump Freightliner Truck #5	Public Works		Computer Aids					100,000			100,000
Dump Freightliner Truck #5	Public Works	GO Promissory Notes	G.O. Debt					80,000			80,000
Dump Freightliner Truck #7	Public Works	GO Promissory Notes	G.O. Debt			180,000					180,000
Scag- Cheeta Mower	Public Works		Computer Aids		15,000						15,000
John Deere End Loader Tractor	Public Works		Computer Aids			179,828					179,828
John Deere End Loader Tractor	Public Works	GO Promissory Notes	G.O. Debt			240,344					240,344
John Deere 2555 Tractor	Public Works	GO Promissory Notes	G.O. Debt		80,000						80,000
Elgin Street Sweeper	Public Works	GO Promissory Notes	G.O. Debt				67,057				67,057
Elgin Street Sweeper	Public Works		Computer Aids				307,943				307,943
Roller Wacker Unit	Public Works		Computer Aids				8,000				8,000
Scag Mower/Turf Tiger	Public Works	GO Promissory Notes	G.O. Debt			20,000					20,000
Lum/Henry Sidewalk Project	Public Works		Computer Aids	111,067							111,067
DPW Parking Lot	Public Works	GO Promissory Notes	G.O. Debt	142,846							142,846
203 E Madison Street - Phase 3	Public Works	GO Promissory Notes	G.O. Debt	39,388							39,388
204 E Madison Street - Phase 3	Public Works		ARPA Funds	174,430							174,430
Hendricks Street Reconstruction	Public Works		State Aid- LRIP	450,000							450,000
Hendricks Street Reconstruction	Public Works		State Aid - GTA	290,591							290,591
Hendricks Street Reconstruction	Public Works		Wheel Tax	347,000							347,000
Hendricks Street Reconstruction	Public Works		Computer Aids	152,409							152,409
Indian Hills Drive Mill and Overlay	Public Works	GO Promissory Notes	G.O. Debt	229,966							229,966
Crack Fill/Chip Seal	Public Works	GO Promissory Notes	G.O. Debt	80,000							80,000
Chipper Truck	Public Works	GO Promissory Notes	G.O. Debt	115,000							115,000
State Highway 19-Hickory	Public Works	GO Promissory Notes	G.O. Debt					165,353			165,353
State Highway 19-Hickory	Public Works		Computer Aids					192,782			192,782
State Highway 89	Public Works		Computer Aids				81,839				81,839
State Highway 89	Public Works		State Aid - GTA				290,591				290,591
State Highway 89	Public Works		Wheel Tax				47,000				47,000
State Highway 19-Maple	Public Works	GO Promissory Notes	G.O. Debt					529,176			529,176
State Highway 19- Maple	Public Works		State Aid - GTA					290,591			290,591
State Highway 19-Maple	Public Works		Wheel Tax					47,000			47,000
Van Buren (South) - Full Length	Public Works	GO Promissory Notes	G.O. Debt			972,204					972,204
Van Buren (South) - Milw Ave to Dead End	Public Works		State Aid - GTA			290,591					290,591
Van Buren (South) - Milw Ave to Dead End	Public Works		Wheel Tax			47,000					47,000

Appendix B

Capital Improvement Plan & Funding Uses

City of Waterloo, WI

Projects	Purpose/Dept.	Plan Issue	Funding	2025	2026	2027	2028	2029	2030	2031	Totals
Van Buren (North)-Only	Public Works	GO Promissory Notes	G.O. Debt		148,019						148,019
Van Buren (North)-Only	Public Works		Computer Aids		2,977						2,977
Van Buren (North)-Only	Public Works	GO Promissory Notes	State Aid - GTA		6,934						6,934
Van Buren (North) to Harrison	Public Works		Computer Aids		189,805						189,805
Van Buren (North) Harrison to River	Public Works		State Aid - GTA		283,657						283,657
Van Buren (North) Harrison to River	Public Works		Wheel Tax		47,000						47,000
Hwy 19 (Kwik Trip to Portland Rd)	Public Works	GO Promissory Notes	G.O. Debt							1,353,718	1,353,718
Hwy 19 (Kwik Trip to Portland Rd)	Public Works		State Aid - GTA							581,182	581,182
Hwy 19 (Kwik Trip to Portland Rd)	Public Works		Computer Aids							287,782	287,782
Hwy 19 (Kwik Trip to Portland Rd)	Public Works		Wheel Tax							94,000	94,000
Actual CIP Costs				2,700,620	1,399,348	2,372,967	1,070,930	1,619,202	2,126,000	2,466,682	13,755,749

City of Waterloo, Wisconsin

Tax Increment District No. 2

Tax Increment Projection Worksheet

Type of District
District Creation Date
Valuation Date
Max Life (Years)
Expenditure Period/Termination
Revenue Periods/Final Year
Extension Eligibility/Years
Eligible Recipient District

Rehabilitation
July 21, 2011
Jan 1, 2011
27
22 7/21/2033
27 2039
Yes 6
Yes

Base Value
Economic Change Factor
Apply to Base Value
Base Tax Rate
Rate Adjustment Factor

7,158,000
0.00%
No
\$17.34
0.00%

	Construction Year	Value Added	Valuation Year	Economic Change	Total Increment	Revenue Year	Tax Rate	Tax Increment
11	2021	-3,032,800	2022	0	2,775,900	2023	\$18.68	51,857
12	2022	2,596,900	2023	0	5,372,800	2024	\$18.37	98,700
13	2023	4,088,900	2024	0	9,461,700	2025	\$17.19	162,649
14	2024	-85,000	2025	0	9,376,700	2026	\$17.19	161,188
15	2025	0	2026	0	9,376,700	2027	\$17.19	161,188
16	2026	0	2027	0	9,376,700	2028	\$17.19	161,188
17	2027	0	2028	0	9,376,700	2029	\$17.19	161,188
18	2028	0	2029	0	9,376,700	2030	\$17.19	161,188
19	2029	0	2030	0	9,376,700	2031	\$17.19	161,188
20	2030	0	2031	0	9,376,700	2032	\$17.19	161,188
21	2031	0	2032	0	9,376,700	2033	\$17.19	161,188
22	2032	0	2033	0	9,376,700	2034	\$17.19	161,188
23	2033	0	2034	0	9,376,700	2035	\$17.19	161,188
24	2034	0	2035	0	9,376,700	2036	\$17.19	161,188
25	2035	0	2036	0	9,376,700	2037	\$17.19	161,188
26	2036	0	2037	0	9,376,700	2038	\$17.19	161,188
27	2037	0	2038	0	9,376,700	2039	\$17.19	161,188
Totals (Revenue Years 2024 - 2039)		9,376,700		0		Future Value of Increment		2,517,983

Appendix C

City of Waterloo, Wisconsin

Tax Increment District No. 2

Cash Flow Projection

Year	Projected Revenues					Projected Expenditures				Balances			Year ²
	Tax Increments	Intergov. Revenues	Developer Guarantee H & S	Developer Guarantee 575 West Madison	Total Revenues	Capital Outlay	Developer Incentive	Prof. Services & Admin. ¹	Total Expenditures	Annual	Cumulative	Liabilities Outstanding	
2023	51,857	2,819	87,524	19,833	162,033	14,643	0	54,186	68,829	93,204	637,379	0	2023
2024	98,700	2,819	22,619	18,462	142,599		0	37,731	37,731	104,868	742,247	0	2024
2025	162,649	7,861	27,253	19,733	217,497		0	37,731	37,731	179,766	922,013	0	2025
2026	161,188	7,861	0	19,733	188,783		40,739	37,731	78,470	110,313	1,032,326	0	2026
2027	161,188	7,861	0	19,733	188,783		39,647	37,731	77,378	111,405	1,143,731	0	2027
2028	161,188	7,861	0	19,733	188,783		38,547	37,731	76,278	112,505	1,256,235	0	2028
2029	161,188	7,861	0	19,733	188,783		37,439	37,731	75,170	113,613	1,369,848	0	2029
2030	161,188	7,861	0	19,733	188,783		36,323	37,731	74,054	114,729	1,484,577	0	2030
2031	161,188	7,861	0	19,733	188,783		35,198	37,731	72,929	115,854	1,600,430	0	2031
2032	161,188	7,861	0	19,733	188,783		34,064	37,731	71,795	116,988	1,717,418	0	2032
2033	161,188	7,861	0	19,733	188,783		32,922	37,731	70,653	118,130	1,835,548	0	2033
2034	161,188	7,861	0	19,733	188,783		0	37,731	37,731	151,052	1,986,599	0	2034
2035	161,188	7,861	0	19,733	188,783		0	37,731	37,731	151,052	2,137,651	0	2035
2036	161,188	7,861	0	19,733	188,783		0	37,731	37,731	151,052	2,288,702	0	2036
2037	161,188	7,861	0	19,733	188,783		0	37,731	37,731	151,052	2,439,754	0	2037
2038	161,188	7,861	0	19,733	188,783		0	37,731	37,731	151,052	2,590,806	0	2038
2039	161,188	7,861	0	0	169,049		0	37,731	37,731	131,318	2,722,124	0	2039
Total (2024 - 2039)	2,517,983	120,734	49,872	294,730	2,983,319	0	294,878	603,696	898,574				Total (2024 - 2039)

Notes: _____ = per 2023 audit

¹ Administration includes 50% of \$13,000 for the Clerk's time, 50% of Economic Development Consultant (\$52,000) and \$5,060 for JCDEC Consortium Fees.

² Projected closure year is based on the district's mandatory closure date.

PROJECTED CLOSURE YEAR

LEGEND:

----- **END OF EXP. PERIOD**

City of Waterloo, Wisconsin

Tax Increment District No. 3

Tax Increment Projection Worksheet

Type of District	Industrial	Base Value	1,574,100
District Creation Date	April 19, 2012	Economic Change Factor	0.00%
Valuation Date	Jan 1, 2012	Apply to Base Value	No
Max Life (Years)	20	Base Tax Rate	\$17.19
Expenditure Period/Termination	15 4/19/2027	Rate Adjustment Factor	0.00%
Revenue Periods/Final Year	25 2038		
Extension Eligibility/Years	Yes 6		
Eligible Recipient District	No		

	Construction Year	Value Added	Valuation Year	Economic Change	Total Increment	Revenue Year	Tax Rate	Tax Increment
10	2021	-33,400	2022	0	4,009,500	2023	\$18.68	74,902
11	2022	604,100	2023	0	4,613,600	2024	\$18.37	84,753
12	2023	308,900	2024	0	4,922,500	2025	\$17.19	84,619
13	2024	-2,800	2025	0	4,919,700	2026	\$17.19	84,571
14	2025	0	2026	0	4,919,700	2027	\$17.19	84,571
15	2026	0	2027	0	4,919,700	2028	\$17.19	84,571
16	2027	0	2028	0	4,919,700	2029	\$17.19	84,571
17	2028	0	2029	0	4,919,700	2030	\$17.19	84,571
18	2029	0	2030	0	4,919,700	2031	\$17.19	84,571
19	2030	0	2031	0	4,919,700	2032	\$17.19	84,571
20	2031	0	2032	0	4,919,700	2033	\$17.19	84,571
21	2032	0	2033	0	4,919,700	2034	\$17.19	84,571
22	2033	0	2034	0	4,919,700	2035	\$17.19	84,571
23	2034	0	2035	0	4,919,700	2036	\$17.19	84,571
24	2035	0	2036	0	4,919,700	2037	\$17.19	84,571
25	2036	0	2037	0	4,919,700	2038	\$17.19	84,571

Totals (Revenue Years 2024 - 2038)	910,200	0	Future Value of Increment	1,268,795
	- Approved standard extension			
	- Approved technical college extension			

Appendix D

City of Waterloo, Wisconsin

Tax Increment District No. 3

Cash Flow Projection

Year	Projected Revenues				Projected Expenditures							Balances			Year
	Tax Increments	Intergov. Revenues	Developer Guarentee	Total Revenues	2020A Taxable G.O. Note \$780,000	2020B Taxable G.O. Bond \$945,000	Total Debt Service			Prof. Services & Admin	Total Expenditures	Annual	Cumulative	Liabilities Outstanding	
					Issue Total	Issue Total	Principal	Interest	Total						
2023	74,902	541	31,973	107,416	83,028	27,525	70,000	40,553	110,553	2,627	113,180	(5,764)	62,681	1,545,000	2023
2024	84,753	541	23,107	108,401	86,795	27,525	75,000	39,320	114,320	5,000	119,320	(10,919)	51,762	1,470,000	2024
2025	84,619	2,213	23,107	109,939	90,398	27,525	80,000	37,923	117,923	5,000	122,923	(12,984)	38,778	1,390,000	2025
2026	84,571	2,213	23,107	109,891	93,830	27,525	85,000	36,355	121,355	5,000	126,355	(16,464)	22,314	1,305,000	2026
2027	84,571	2,213	23,107	109,891	92,130	27,525	85,000	34,655	119,655	5,000	124,655	(14,764)	7,551	1,220,000	2027
2028	84,571	2,213	23,107	109,891	95,293	27,525	90,000	32,818	122,818	5,000	127,818	(17,927)	(10,376)	1,130,000	2028
2029	84,571	2,213	23,107	109,891	93,290	27,525	90,000	30,815	120,815	5,000	125,815	(15,924)	(26,300)	1,040,000	2029
2030	84,571	2,213	23,107	109,891	96,116	27,525	95,000	28,641	123,641	5,000	128,641	(18,750)	(45,050)	945,000	2030
2031	84,571	2,213	23,107	109,891	0	126,225	100,000	26,225	126,225	5,000	131,225	(21,334)	(66,383)	845,000	2031
2032	84,571	2,213	23,107	109,891	0	143,365	120,000	23,365	143,365	5,000	148,365	(38,474)	(104,857)	725,000	2032
2033	84,571	2,213	23,107	109,891	0	149,953	130,000	19,953	149,953	5,000	154,953	(45,062)	(149,919)	595,000	2033
2034	84,571	2,213	23,107	109,891	0	156,105	140,000	16,105	156,105	5,000	161,105	(51,214)	(201,132)	455,000	2034
2035	84,571	2,213	23,107	109,891	0	161,860	150,000	11,860	161,860	5,000	166,860	(56,969)	(258,101)	305,000	2035
2036	84,571	2,213	23,107	109,891	0	157,285	150,000	7,285	157,285	5,000	162,285	(52,394)	(310,495)	155,000	2036
2037	84,571	2,213	23,107	109,891	0	157,480	155,000	2,480	157,480	5,000	162,480	(52,589)	(363,083)	0	2037
2038	84,571	2,213	23,107	109,891	0	0	0	0	0	10,000	10,000	99,891	(263,192)	0	2038
Totals (2024 - 2038)	1,268,795	31,527	346,605	1,646,927	647,851	1,244,948	1,545,000	347,800	1,892,800	80,000	1,972,800				Totals (2024 - 2038)
Notes:		= per 2023 audit											PROJECTED CLOSURE YEAR		
		- Approved standard extension											LEGEND:		
		- Approved technical college extension											----- END OF EXP. PERIOD		

City of Waterloo, Wisconsin

Tax Increment District No. 4

Tax Increment Projection Worksheet

Type of District
District Creation Date
Valuation Date
Max Life (Years)
Expenditure Period/Termination
Revenue Periods/Final Year
Extension Eligibility/Years
Eligible Recipient District

Mixed Use	
December 5, 2013	
Jan 1,	2014
20	
15	12/5/2028
19	2034
Yes	3
No	

Base Value
Economic Change Factor
Apply to Base Value
Base Tax Rate
Rate Adjustment Factor

2,019,900
0.00%
No
\$17.19
0.00%

	Construction Year	Value Added	Valuation Year	Economic Change	Total Increment	Revenue Year	Tax Rate	Tax Increment
8	2021	2,312,400	2022	0	2,798,200	2023	\$18.68	52,273
9	2022	-588,500	2023	0	2,209,700	2024	\$18.37	40,593
10	2023	1,581,400	2024	0	3,791,100	2025	\$17.19	65,170
11	2024	-30,600	2025	0	3,760,500	2026	\$17.19	64,644
12	2025	0	2026	0	3,760,500	2027	\$17.19	64,644
13	2026	0	2027	0	3,760,500	2028	\$17.19	64,644
14	2027	0	2028	0	3,760,500	2029	\$17.19	64,644
15	2028	0	2029	0	3,760,500	2030	\$17.19	64,644
16	2029	0	2030	0	3,760,500	2031	\$17.19	64,644
17	2030	0	2031	0	3,760,500	2032	\$17.19	64,644
18	2031	0	2032	0	3,760,500	2033	\$17.19	64,644
19	2032	0	2033	0	3,760,500	2034	\$17.19	64,644
Totals (Revenue Years 2024 - 2034)		962,300		0	Future Value of Increment			687,559

Appendix E

City of Waterloo, Wisconsin

Tax Increment District No. 4

Cash Flow Projection

Year	Projected Revenues			Projected Expenditures			Balances			Year
	Tax Increments	Intergov. Revenues	Total Revenues	Capital Outlay	Prof. Services & Admin	Total Expenditures	Annual	Cumulative	Liabilities Outstanding	
2023	52,273	921	53,194		26,980	26,980	26,214	102,506	0	2023
2024	40,593	921	41,514		32,500	32,500	9,014	111,520	0	2024
2025	65,170	3,828	68,998		32,500	32,500	36,498	148,018	0	2025
2026	64,644	3,828	68,472		32,500	32,500	35,972	183,989	0	2026
2027	64,644	3,828	68,472		32,500	32,500	35,972	219,961	0	2027
2028	64,644	3,828	68,472		32,500	32,500	35,972	255,932	0	2028
2029	64,644	3,828	68,472		32,500	32,500	35,972	291,904	0	2029
2030	64,644	3,828	68,472		32,500	32,500	35,972	327,876	0	2030
2031	64,644	3,828	68,472		32,500	32,500	35,972	363,847	0	2031
2032	64,644	3,828	68,472		32,500	32,500	35,972	399,819	0	2032
2033	64,644	3,828	68,472		32,500	32,500	35,972	435,791	0	2033
2034	64,644	3,828	68,472		32,500	32,500	35,972	471,762	0	2034
Total (2024 - 2034)	687,559	39,198	726,756	0	357,500	357,500				Total (2024 - 2034)

Notes: = per 2023 audit

PROJECTED CLOSURE YEAR

LEGEND:

END OF EXP. PERIOD

City of Waterloo, Wisconsin

Tax Increment District No. 5

Tax Increment Projection Worksheet

Type of District	Mixed Use	Base Value	7,170,500
District Creation Date	February 16, 2023	Economic Change Factor	0.00%
Valuation Date	Jan 1, 2023	Apply to Base Value	No
Max Life (Years)	20	Base Tax Rate	\$17.19
Expenditure Period/Termination	15 2/16/2038	Rate Adjustment Factor	0.00%
Revenue Periods/Final Year	20 2044		
Extension Eligibility/Years	Yes 3		
Eligible Recipient District	No		

	Construction Year	Value Added	Valuation Year	Economic Change	Total Increment	Revenue Year	Tax Rate	Tax Increment
1	2023	1,287,900	2024	0	1,287,900	2025	\$17.19	22,139
2	2024	0	2025	0	1,287,900	2026	\$17.19	22,139
3	2025	0	2026	0	1,287,900	2027	\$17.19	22,139
4	2026	0	2027	0	1,287,900	2028	\$17.19	22,139
5	2027	0	2028	0	1,287,900	2029	\$17.19	22,139
6	2028	0	2029	0	1,287,900	2030	\$17.19	22,139
7	2029	0	2030	0	1,287,900	2031	\$17.19	22,139
8	2030	0	2031	0	1,287,900	2032	\$17.19	22,139
9	2031	0	2032	0	1,287,900	2033	\$17.19	22,139
10	2032	0	2033	0	1,287,900	2034	\$17.19	22,139
11	2033	0	2034	0	1,287,900	2035	\$17.19	22,139
12	2034	0	2035	0	1,287,900	2036	\$17.19	22,139
13	2035	0	2036	0	1,287,900	2037	\$17.19	22,139
14	2036	0	2037	0	1,287,900	2038	\$17.19	22,139
15	2037	0	2038	0	1,287,900	2039	\$17.19	22,139
16	2038	0	2039	0	1,287,900	2040	\$17.19	22,139
17	2039	0	2040	0	1,287,900	2041	\$17.19	22,139
18	2040	0	2041	0	1,287,900	2042	\$17.19	22,139
19	2041	0	2042	0	1,287,900	2043	\$17.19	22,139
20	2042	0	2043	0	1,287,900	2044	\$17.19	22,139
Totals (Revenue Years 2024 - 2042)		0		0		Future Value of Increment		420,644

Appendix F

City of Waterloo, Wisconsin

Tax Increment District No. 5

Cash Flow Projection

Year	Projected Revenues			Projected Expenditures				Balances			Year
	Tax Increments	Other Revenue	Total Revenues	Capital Outlay	Development Incentive	Prof. Services & Admin	Total Expenditures	Annual	Cumulative	Liabilities Outstanding	
2023	0	200	200			32,812	32,812	(32,612)	(32,612)	0	2023
2024	0		0			5,000	5,000	(5,000)	(37,612)	0	2024
2025	22,139		22,139			5,000	5,000	17,139	(20,473)	0	2025
2026	22,139		22,139			5,000	5,000	17,139	(3,333)	0	2026
2027	22,139		22,139			5,000	5,000	17,139	13,806	0	2027
2028	22,139		22,139			5,000	5,000	17,139	30,945	0	2028
2029	22,139		22,139			5,000	5,000	17,139	48,085	0	2029
2030	22,139		22,139			5,000	5,000	17,139	65,224	0	2030
2031	22,139		22,139			5,000	5,000	17,139	82,364	0	2031
2032	22,139		22,139			5,000	5,000	17,139	99,503	0	2032
2033	22,139		22,139			5,000	5,000	17,139	116,642	0	2033
2034	22,139		22,139			5,000	5,000	17,139	133,782	0	2034
2035	22,139		22,139			5,000	5,000	17,139	150,921	0	2035
2036	22,139		22,139			5,000	5,000	17,139	168,060	0	2036
2037	22,139		22,139			5,000	5,000	17,139	185,199	0	2037
2038	22,139		22,139			10,000	10,000	12,139	197,338	0	2038
2039	22,139		22,139			5,000	5,000	17,139	214,477	0	2039
2040	22,139		22,139			5,000	5,000	17,139	231,616	0	2040
2041	22,139		22,139			5,000	5,000	17,139	248,755	0	2041
2042	22,139		22,139			5,000	5,000	17,139	265,894	0	2042
2043	22,139		22,139			5,000	5,000	17,139	283,033	0	2043
2044	22,139		22,139			10,000	10,000	12,139	295,172	0	2044
Totals (2024 - 2044)	442,784	0	442,784	0	0	115,000	115,000				Totals (2024 - 2044)

Notes: = per 2023 audit

PROJECTED CLOSURE YEAR

LEGEND:

END OF EXP. PERIOD



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

PARKS COORDINATOR REPORT

April – May 2025

EVENTS AND HIGHLIGHTS

- Easter Egg Hunt
 - 101 participants
- Spring Clean
 - 10 volunteers came to help rake leaves and such
- Fireworks Survey – Results are in April Parks Commission Packet
 - Keeping fireworks on July 4 each year pending donations for fireworks up to \$10,000

ONGOING PROJECTS

- None

FINISHED PROJECTS

- UPPER PAVILION FLOORS
- UPPER PAVILION DOORS

CAROUSEL

- CAROUSEL WORKS (OHIO)
 - Repairs are completed
 - 2 Crank shafts are in Ohio to be refabricated
 - Lee Columbus and a friend are looking at the Popcorn Machine to repair it.

PROJECTS FOR 2025

- Bathroom Countertops (all bathrooms)

UPCOMING EVENTS

- Outdoor Concert – May 22
 - Rusty Hearts
- DCL Baseball – Mauneshia River Rats Home Opener – June 5

DONATION CAMPAIGNS

- None

GRANT OPPORTUNITIES

- RESEARCH BEGINNING
 - Dog Park Grant
 - TAPS Grant



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Department Activity Report – 2025
Call Report for the month of April

EMS Calls:

City of Waterloo	28
Town of Waterloo	1
Town of Portland	4
Extra Town of Milford	2
2 nd out Unit City of Waterloo	1
Mutual aid from Sun Prairie City of Waterloo	2
Total EMS	38

EMS & Fire Motor Vehicle Crash Calls:

City of Waterloo	0
Total MVC	0

Alarms:

City of Waterloo	2
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Fire Calls:

Mutual Aid for Jefferson	1
Mutual Aid for CLR	2

Hazardous Condition:

Town of Portland	1
------------------	---

Weather Related Call:

Waterloo Fire District	0
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Service Calls:

City of Waterloo	8
Town of Portland	1

Rescue Calls:

City of Waterloo	0
Total Fire	15

April Total **52**

Up to Date Call Totals

Fire (Structure, Wild land, Motor Vehicle)	21
Rescue/EMS: BLS - 73 ALS - 41	156
Hazardous Conditions (No Fire)	2
False Alarm or Call	8
Motor Vehicle Crash	3
Service Calls	34
Rescue Calls	0
Weather Related Calls	1
Up to Date Total	225

Fire Mutual Aid Given 19 Fire Mutual Aid Received 2

2nd Out Unit 5 3rd Out Unit 1 EMS Mutual Aid Given 4 EMS Mutual Aid Received 4 Paramedic Intercept 10

Total Personnel Response: 294 (for the month): 137

Monthly Response Time (**EMS Incidents**) **132** (From 1st page to enroute times) average **3.4** min (for the month)

Minutes Spent Responding **119** (Enroute time to on scene time) average **3.1** min (for the month)

Monthly Response Time (**FIRE Incidents**) **48** (From 1st page to enroute times) average **4.0** min (for the month)

Minutes Spent Responding **30** (Enroute time to on scene time) average **2.5** min (for the month)

EMS Mutual Aid Average Enroute **0** Scene **0** **FIRE** Mutual Aid Average Enroute **7.6** Scene **23.3**



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Friday May 9th, 2025

On Monday April 7th, 2025 we had our monthly operators training. Training was on natural vegetation fires. Members completed a wildland control burn. Members trained on the use of the UTV's fire skid pumps and the use of the tender's pump. Training was also on how to control the wildland fires and how to complete back burns to keep it under control.

On Monday April 14th, 2025 we had our monthly EMS training. Training was on medical – drug overdoses, toxidromes and medication review. Members completed hands on training to set up the medications and review what needs to be completed prior to giving them to the patients. Training videos on toxidromes and pediatric overdoses. Also trained on hands on group reviews and discussions.

On Saturday April 19th, 2025 0800 – 1200 we had our annual hose testing training. Every year all fire hose needs to be tested to make sure it is ready to go. Our members complete this task every year to save the money. There are companies that will come and test all the hose for a large sum of money.

On Monday April 21st, 2025, 1800 - 2100 we had our monthly Fire training. Training was on hose testing, hose layout and packing hose.

On Saturday April 26th, 2025, 0700 - 1400 we had more hose testing. The rest of hose testing will be completed in May.

Sincerely,

Lieutenant Jason Butzine
Waterloo Fire Rescue
900 Industrial Lane
Waterloo WI 53594
920-478-2535
1lt@waterloowi.us

Waterloo Fire Rescue Calls per area 2025

City of Waterloo

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	0	0	1	0								
EMS	31	30	33	28								
Hazards	0	1	0	0								
Alarm	2	2	0	2								
Crash	0	0	0	0								
Service	5	4	12	8								
Rescue	0	0	1	0								
											Total	160

Township of Waterloo

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	3	0	0	0								
EMS	3	3	3	1								
EMS EX	2	1	1	0								
Hazards	0	0	0	0								
Alarm	0	1	0	0								
Crash	0	0	0	0								
Service	2	0	1	0								
Rescue	0	0	0	0								
											Total	21

Township of Portland

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	1	0	0	0								
EMS	0	2	2	4								
Hazards	0	0	0	1								
Alarm	0	0	0	0								
Crash	0	0	0	0								
Service	0	0	1	1								
Rescue	0	0	0	0								
											Total	12

Waterloo Fire Rescue Calls per area 2025

Township of Shields

[illegible]

Township of Milford

[illegible]



Invoice

Invoice Number: 1784676

Invoice Date: 4/30/2025

Terms: Net 30 Days

Due Date: 5/30/2025

Customer #: 11-WATERL2

Customer PO #:

Waterloo, WI, City of
136 North Monroe Street
Waterloo, WI 53594

Fee Type	Amt Paid	Paid Date	% Due to 3rd Party	Amt Due to 3rd Party
Permit # 25WTRC-BEPH00005 480 McKay Way, Waterloo, WI 53594 Residential Alteration				
Plumbing- New Building/Addition/Alterations- Resid	\$105.50	4/28/2025	60.00%	\$63.30
Electrical- New Building/Addition/Alterations- Resi	\$105.50	4/28/2025	60.00%	\$63.30
HVAC- New Building/Addition/Alterations- Residential	\$105.50	4/28/2025	60.00%	\$63.30
Remodel- Residential	\$200.00	4/28/2025	60.00%	\$120.00
25WTRC-BEPH00005 Subtotal				\$309.90
Permit # 25WTRC-E00004 209 South Washington Street, Waterloo, WI 53594 Electrical Permit				
Electrical- Replacement & Misc. Items- Residential	\$50.00	4/23/2025	60.00%	\$30.00
25WTRC-E00004 Subtotal				\$30.00
Permit # 25WTRC-H00004 123 Rood Avenue, Waterloo, WI 53594 HVAC Permit				
HVAC- Replacement & Misc. Items- Residential	\$109.47	4/29/2025	60.00%	\$65.68
25WTRC-H00004 Subtotal				\$65.68
Permit # 25WTRC-P00004 402 South Washington Street, Waterloo, WI 53594 Plumbing Permit				
Plumbing- Replacement & Misc. Items- Residential	\$50.00	4/29/2025	60.00%	\$30.00
25WTRC-P00004 Subtotal				\$30.00
Permit # 25WTRC-P00005 224 Minnetonka Way, Waterloo, WI 53594 Plumbing Permit				
Plumbing- Replacement & Misc. Items- Residential	\$50.00	4/29/2025	60.00%	\$30.00
25WTRC-P00005 Subtotal				\$30.00

Summary by Fee Type	
Item Code	Amount
Electrical- New Building/Additon/Alterations- Resi	\$63.30
Electrical- Replacement & Misc. Items- Residential	\$30.00
HVAC- New Building/Additon/Alterations- Residentia	\$63.30
HVAC- Replacement & Misc. Items- Residential	\$65.68
Plumbing- New Building/Addition/Alterations- Resid	\$63.30
Plumbing- Replacement & Misc. Items- Residential	\$60.00
Remodel- Residential	\$120.00
Total	\$465.58

Please remit to: SAFEbuilt LLC Lockbox #88135
PO Box 88135, Chicago, IL 60680-1135

Net Invoice:	\$465.58
Freight:	\$0.00
Sales Tax:	\$0.00
Invoice Total:	\$465.58

MONTHLY TIME REPORT

2025

APRIL

JOB	DPW	Chad	Ryan	Chris	Travis
Police Adm		0	1	2	2
Fire Dept		0	0	1	0
Mach/Equip		1	23	21	15
Garage/Shed		18.5	8.75	28	22
Meeting/Seminars		10	0	2	2
Street Repair/Maintenance		20	3	10	5
Street Cleaning		6.5	1	0	10
Snow & Ice	Reg Hrs	0	4	0	0
	OT Hrs	0	0	0	0
Storm Sewer		2	0	0	2
Traffic Control		8	1	2	3
Bridges/Culvers		4	0	0	4
Tree/Brush		31.5	60	48	52
Refuse Collection		27.25	14	25	2
Sanitary Sewer		0	0	0	0
Insect Control		0	0	0	0
Animal Control		1.5	0	0	0
Cemetary		0	1	0	0
Library		0	0	0	0
Firemans Park		8	27	3	19
Other Parks		7	11	14	6
Trail Head		0	1	1	0
Celeb/Enter		0	0	0	0
Weed Control		2	0	0	0
Vac/Holiday/SL		35.25	23.25	24	38

Machinery and Equipment Maintenance		APRIL				
2025 DPW		Mileage / Hours			TTI Fuel	GPH
Equipment		Start	End	Total		
End loader	544	4591	4608	17	50.04	0.34
John Deere Tractor	2555	5017	5021	4	0	#DIV/0!
Wood Chipper	CHIPPER	403	437	34	49.003	0.69
John Deere Lawn Tractor	1025R	452	455	3	76.102	0.09
John Deere	X750-T	27	29	2	76.102	0.09
John Deere	X750-R	320	322	2	76.102	0.09
Wacker Roller	ROLLER	448	448	0	0	#DIV/0!
2023 Freightliner Truck	#8	3947	4043	96	17.735	5.41
2020 International Truck	#2	8884	8900	16	7.823	2.05
Paint Gator	#1	2112	2113	1	0	#DIV/0!
2017 Chevrolet Truck	#4	73211	74143	932	73.22	12.73
2018 Freightliner Truck	#5	16171	16358	187	40.743	4.59
2006 Elgin Pelican Street Sweeper	SWEEPER	44430	44476	46	23.415	1.96
2011 Ford F-550 Truck	#6	52074	52433	359	89.971	3.99
2015 Freightliner Truck	#7	18556	18556	0	0	#DIV/0!
2023 BOBCAT	S66	260	283	23	0	#DIV/0!
2023 Titan Leaf Vac	Pro Plus	67	67	0	0	#DIV/0!

WATERLOO POLICE DEPARTMENT OFFICER'S DAILY -APR 25

Patrol:	469
Investigative:	50
Radar:	70
Court:	

Office:	189
Special:	6
School/Training:	10
On Call:	

Total Hours Worked: 794

COMPLAINTS	
Family:	4
Off Road Vehicles:	0
Vandalism:	1
Minor Theft - \$500:	1
Major Theft + \$500:	0
Burglary:	0
Doors Found Open:	0
Animal Case:	3
Late Bar Closings:	0
Alarms:	0
Loud Music/Parties:	0
Tavern Complaints:	0
Prowler Complaints:	1
Battery to Person:	0
Domestic Abuse:	0
Sexual Assault:	0
Runaways:	0
Worthless Checks:	0
All Other Complaints:	29
TOTAL COMPLAINTS:	39

ACCIDENTS	
More than \$1,000:	2
Less than \$1,000:	0
Pedestrian Accidents:	0
Bicycle Accidents:	0
Number Injured:	0
Number Killed:	0
TOTAL ACCIDENTS:	2

ASSISTS	
Assist Jefferson County:	1
Assist Dodge County:	1
Assist Dane County:	0
Assist Marshall PD:	4
Assist Fire/Rescue:	17
Assist Other Agencies:	1
Assist Public:	60
Assist With Escort:	0
Assist All Others:	4
TOTAL ASSISTS:	88

	Warnings	Arrests
Speeding:	2	3
Too Fast For Conditions:	0	0
Inattentive Driving:	0	0
Failure to Yield:	1	0
Stop Sign Violation:	2	2
Illegal Passing:	0	0
No Driver's License:	1	2
Illegal Parking:	6	24
Left of Highway:	0	0
Drunk Driving:	0	0
Unregistered Vehicle:	3	4
Driving While Sus/Rev:	0	6
Hit And Run:	0	0
Off Road Vehicle:	0	0
Power Display:	0	0
Equipment:	3	0
Illegal "U" Turn:	0	1
Following Too Close:	0	0
Seatbelt Violation:	1	0
ALL OTHER TRAFFIC:	6	5
TOTAL	25	45

INQUIRIES/CHECKS	
Registration Checks:	204
D.L. Checks:	186
NCIC/CIB/VIN Checks:	2
Check Welfare:	8
TOTAL INQUIRIES:	400

MISCELLANEOUS	
Personal Contacts:	856
Investigations/Follow-up:	52
Traffic Control:	2
Radar Operations:	46
Special Assignment:	2
Speech/Presentation:	0
Serve Papers:	0
Other Miscellaneous:	5
TOTAL:	953

Disorderly Conduct:	0	1
Underage Alcohol:	0	0
Warrants:	0	0
Theft:	0	0
Trespassing:	0	0
Burglary/Break & Enter:	0	0
Vandalism:	0	0
ALL OTHER MIS/CRIM:	0	2
TOTALS:	0	3

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
04/01/2025	04/30/2025	ALL	ALL

Court Date	Name		Ticket	Officer/Court Type
04/15/25	RIZO IRIAS,JOSSELIN,E	DOB: 03/31/94	No: T-BL227311-0	STORMOEN,KYLE,MATTHEW
11:00 AM	402 MADISON ST # 205	Age: 30	Issued: 03/23/25	
	MARSHALL WI, 53559			
Comments: OFFICER: BADGE #: 18, NAME: KYLE M STORMOEN				
		Charge	Description	Fine Collected
		344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50 \$0.00
04/15/25	ASLIN,JASON,A	DOB: 12/14/70	No: T-BH527005-3	WARNER,DAVID,N
11:00 AM	N5410 COUNTY ROAD A #15A	Age: 54	Issued: 03/19/25	JEFFERSON CO CIRCUIT CT
	CAMBRIDGE WI, 53523		Inc #: 25-000084	
		Charge	Description	Fine Collected
		346.18(5)	FAIL/YIELD RT/WAY FROM PARKED POSITION	\$175.30 \$0.00
04/15/25	CASTELLON NAVARRO,LUIS,ALBERTO	DOB: 02/11/77	No: T-BL227305-1	BOLLIG,RANDY,P
11:00 AM	319 N TRATT ST APT 5	Age: 48	Issued: 03/08/25	JEFFERSON CO CIRCUIT CT
	WHITEWATER WI, 53190		Inc #: 25-000072	
		Charge	Description	Fine Collected
		346.94(13)	ABANDONED MOTOR VEHICLE	\$200.50 \$0.00
04/15/25	DEAN,LOGAN,WILKS	DOB: 11/30/90	No: T-BL227304-0	WARNER,DAVID,N
11:00 AM	305 GOEHL RD # 8	Age: 34	Issued: 03/05/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000070	
		Charge	Description	Fine Collected
		346.46(1)	FAIL/STOP AT STOP SIGN	\$175.30 \$0.00
04/15/25	HINRICHS,SANDRA,D	DOB: 04/11/75	No: T-BL227307-3	WARNER,DAVID,N
11:00 AM	W9934 SOLDNER RD	Age: 49	Issued: 03/13/25	JEFFERSON CO CIRCUIT CT
	REESEVILLE WI, 53579		Inc #: 25-000078	
		Charge	Description	Fine Collected
		346.57(5)	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)	\$175.30 \$0.00
04/15/25	RIZO IRIAS,JOSSELIN,E	DOB: 03/31/94	No: T-BL227310-6	STORMOEN,KYLE,MATTHEW
11:00 AM	402 MADISON ST # 205	Age: 30	Issued: 03/23/25	JEFFERSON CO CIRCUIT CT
	MARSHALL WI, 53559		Inc #: 25-000090	
		Charge	Description	Fine Collected
		343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50 \$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
04/01/2025	04/30/2025	ALL	ALL

Court Date	Name	DOB:	Ticket	Officer/Court Type
04/15/25	WOMACK,PHILIP,V	02/11/75	No: T-BL227306-2	BOLLIG,RANDY,P
11:00 AM	906 S LINCOLN AVE	Age: 50	Issued: 03/08/25	JEFFERSON CO CIRCUIT CT
	BEAVER DAM WI, 53916		Inc #: 25-000073	

Charge	Description	Fine	Collected
343.44(1)(B)	OPERATING WHILE REVOKED (FORFEITURE)	\$200.50	\$0.00

Ticket Count: 7

Total Fines:	\$1327.90
Total Payments:	\$0.00
Total Due:	\$1327.90

Waterloo Police Department Fleet Maintenance Report

VIN	1FM5K8ABOLGB67	For Period	4/1-4/31
Year	2020	Fuel Cost	\$132.85
Vehicle Description	Ford Explorer	Miles per gallon	12.40

DATE	FUEL	FUEL COST	MILEAGE	MAITINANCE ITEMS	MAIT. COST	OFFICER
4/18/2025	13.391	\$40.96	28124			2
4/28/2025	5.276	\$15.24	28213			12

Waterloo Police Department Fleet Maintenance Report

VIN	1FM5K8AR4FGC07739	For Period	4/1-4/30
Year	2021	Fuel Cost	\$641.45
Vehicle Description	Ford EXPLORER	Miles per gallon	10.82

Date	Fuel	Fuel Costs	Mileage	Maintenance Items	Main. Cost	Officer
4/1/2025	7.686	\$25.36	68593			7
4/2/2025	7.58	\$25.01	68674			10
4/3/2025	3.836	\$12.65	68720			7
4/4/2025	3.848	\$12.69	68848			7
4/4/2025	7.456	\$24.60	68802			7
4/5/2025	5.118	\$16.88	68901			18
4/6/2025	7.85	\$24.80	68987			18
4/7/2025	6.786	\$21.44	69058			18
4/8/2025	6.618	\$20.71	69131			18
4/9/2025	6.748	\$21.11	69197			18
4/10/2025	7.1	22.22	69287			18
4/11/2025	7.465	\$23.36	69372			7
4/12/2025	6.493	\$20.32	69429			7
4/12/2025	4.571	\$14.30	69481			7
4/13/2025	4.475	\$14.00	69539			18
4/13/2025	3.545	\$11.09	69589			7
4/14/2025	7.101	\$22.01	69673			11
4/15/2025	4.217	\$13.07	69729			20
4/16/2025	6.06	\$18.54	69797			7
4/17/2025	7.106	\$21.74	69879			7
4/18/2025	6.954	\$21.27	69965			7
4/19/2025	6.96	\$21.30	70020			16
4/20/2025	7.67	\$23.01	70103			11
4/21/2025	7.05	\$21.17	70180			7
4/24/2025	6.794	\$20.10	70387			18
4/23/2025	10.137	\$30.00	70311			11
4/25/2025	5.867	\$17.36	70450			18
4/26/2025	6.147	\$17.76	70521			18

Date	Fuel	Fuel Costs	Mileage	Maintenance Items	Main. Cost	Officer
4/27/2025	11.279	\$32.59	70620			7
4/28/2025				oil change	42.65	10
4/29/2025	9.32	\$26.93	70751			7
4/30/2025	8.356	\$24.06	70846			18
	208.193	\$641.45				

Waterloo Police Department Fleet Maintnance Report

VIN	1FM5K8ABOLGB67	For Period	4/1-4/31
Year	2023	Fuel Cost	\$191.62
Vehicle Description	Ford Explorer	Miles per gallon	10.10

Date	Fuel	Fuel Cost	Mileage	Maintenance Items	Main. Cost	Officer
4/23/2025	6.928	\$20.50	13062			18

Monthly Incident Comparison Report

Page: 1

Report Criteria:

Current Month: 4/2025

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
No Category						
	Blank Description	0	0	0	1	2
	speeding	0	0	0	0	1
	Total for No Category:	0	0	0	1	3
ASSIST						
	Assist Business	0	0	1	0	1
	Assist Citizen	0	0	0	1	18
	Assist DNR	0	0	0	0	1
	Assist Dane County Sheriff	0	0	0	1	6
	Assist Dodge County Sheriff	2	0	3	4	19
	Assist Jefferson County Sheriff	2	2	4	1	7
	Assist Marshall PD	3	2	9	2	27
	Assist Public Works	0	0	0	0	1
	Assist Social Services	1	3	6	3	22
	Assist Watertown PD	0	0	1	0	1
	Assist/School District	0	0	0	0	2
	Civil Dispute	0	1	1	0	1
	Custody for Other Department	0	0	0	0	3
	EMS Calls	0	0	1	0	3
	Fire Calls	0	0	0	0	3
	Neighbor Problems	0	1	1	0	2
	Other Mutual Aid Assists	0	0	0	0	1
	Total for ASSIST:	8	9	27	12	118
CRIMINAL						
	Bail Jumping/Escapes	0	0	0	0	3
	Burglary - Attempted Non-Residential	1	0	1	0	0
	Child Enticement	0	1	1	0	0
	Criminal Damage To Property/vandalism	0	0	1	0	1
	Disorderly Conduct - All Other	0	2	2	0	7
	Disorderly Conduct - Fight, Disturbance	1	1	4	0	3
	Domestic Disturbance	1	1	2	4	19
	Drug Investigations	1	0	1	0	5
	Drug Paraphernalia Possession	0	0	0	0	2
	Drug Possession	0	0	0	1	8
	Fraud	1	1	4	0	3
	Harassment - Harassing Telephone Calls	0	0	0	0	2
	Harassment - Threats	0	0	1	0	3
	Indecent Language/Conduct	0	0	0	0	1
	Other Sex Offenses	1	0	1	0	4
	Postal Crime	0	0	0	0	1
	Simple Battery	0	0	0	0	2

Monthly Incident Comparison Report

Report Criteria:

Current Month: 4/2025

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
CRIMINAL						
	Theft - All Other	0	2	3	1	7
	Theft - Bicycles	0	0	0	0	1
	Theft - From Building	0	0	0	0	3
	Theft - From a Motor Vehicle	1	0	1	0	1
	Theft - Motor Vehicle Parts/Accessories	0	0	0	0	1
	Theft - Retail/Shoplifting	0	0	1	0	6
	Trespassing	0	0	0	0	3
	Violation of Court/Restraining Order	0	0	0	0	4
	Total for CRIMINAL:	7	8	23	6	90
ORDINANCE						
	Abandoned Property/Vehicle Violation	0	1	1	0	1
	Animal Bite	0	0	1	0	5
	Animal Licensing/Shots/Etc.	0	0	0	0	1
	Animal Noise Complaint	0	0	1	0	0
	Animal Running at Large	0	0	0	0	1
	Bicycle, Moped, etc. Violation	0	0	0	0	1
	Contributing to Delinquency of a Minor	0	1	1	0	0
	Disturbance	1	0	1	0	5
	Illegal Dumping	0	0	0	0	1
	Municipal Code Violation	1	0	2	1	10
	Possession of Tobacco by Minor	0	0	0	1	8
	Truancy	0	0	0	2	5
	Total for ORDINANCE:	2	2	7	4	38
Other						
	Investigation/Take Report	0	0	0	0	2
	Other Animal Calls - Dead, Etc.	0	1	2	0	8
	Receive Information	2	1	8	2	25
	Request Assist	0	1	1	0	0
	Total for Other:	2	3	11	2	35
SERVICE						
	911 Disconnect (Hang-Up)	0	0	0	0	1
	Death Investigation	2	0	4	0	3
	Found Items/Property	2	1	3	0	13
	Other Service	0	0	0	0	1
	Uncontrollable Adult	0	0	0	0	1
	Uncontrollable Juvenile	0	0	1	0	1
	Warrant Pickup - Other Agency	2	0	4	1	7
	Welfare Check	0	1	1	0	3
	Total for SERVICE:	6	2	13	1	30
TRAFFIC						
	Disobey Sign/Marker	0	0	0	0	1

Monthly Incident Comparison Report

Report Criteria:

Current Month: 4/2025

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Driver's License Violations (Ex OAS/OAR)	10	2	15	6	80
	Illegal Turns	1	0	2	1	7
	Lane Violations - Left of Center, Etc.	0	0	0	0	2
	License/Permit Violation	1	0	3	1	2
	Miscellaneous Rules Violation	0	0	0	0	2
	Motor Vehicle Insurance Violation	1	0	1	1	9
	OAS/OAR/Other License Violations	1	2	4	0	6
	Operate Motor Vehicle While Intoxicated	0	0	2	3	29
	Operate Snowmobile While Intoxicated	0	0	0	0	2
	Other Traffic Violations	0	0	0	0	3
	Registration/Title Violation	3	0	4	0	3
	Seatbelt Violation	0	0	1	0	2
	Speeding - School Zone	0	0	0	0	1
	Speeding Violation	3	1	10	1	47
	Stop Sign/Signal Violation	0	1	4	1	19
	Traffic Accident - Hit and Run (Damage)	0	0	2	0	10
	Traffic Accident - Hit and Run (Injury)	0	0	2	0	0
	Traffic Accident - Non-Reportable	0	0	1	0	2
	Traffic Accident - Personal Injury	0	0	0	0	1
	Traffic Accident - Property Damage	2	2	8	0	27
	Vehicle Equipment Violation - Other	0	0	0	0	1
Total for TRAFFIC:		22	8	59	14	256
Grand Totals:		47	32	140	40	570

Incident Synopsis Report

Page: 1

Report Criteria:

Start Date	End Date
04/01/2025	04/30/2025

Report Date	Incident Synopsis
04/01/2025	Officer handled a death investigation.
04/01/2025	Traffic stop---citation issued.
04/03/2025	Traffic stop---citation issued.
04/03/2025	Officer assisted Marshall PD
04/04/2025	Officer was requested to mutual aid for Dodge County to assist.
04/04/2025	Traffic stop---citations issued.
04/05/2025	Traffic stop---citation issued
04/06/2025	Traffic stop---citation issued.
04/06/2025	Traffic stop---citation issued.
04/06/2025	Traffic stop with ATV/UTV--citation issued.
04/06/2025	Traffic stop---citation issued.
04/06/2025	Traffic stop----citations issued for possession.
04/07/2025	Traffic dispute---citations issued.
04/08/2025	Officer assisted Jefferson County.
04/08/2025	Officer requested to assist Marshall PD.
04/09/2025	Traffic stop---citation issued.
04/11/2025	Officer took a complaint of possible identify theft.
04/11/2025	Traffic stop---citation issued.
04/12/2025	Traffic stop---citation issued.
04/12/2025	Officer handled a domestic disturbance case
04/14/2025	Officer assisted with a found cell phone.
04/17/2025	Traffic stop--citation issued.
04/17/2025	Traffic stop---citation issued.
04/17/2025	Officers handled a complaint of sexual assault.
04/18/2025	Traffic stop--two citations issued.
04/18/2025	Officer assisted with a warrant from another county.
04/19/2025	Officer requested to assist Marshall PD.
04/20/2025	Officer assisted citizen in distress and referred to HS.
04/20/2025	Officer assisted with a traffic accident---citations issued.
04/20/2025	Traffic stop---citation issued.
04/21/2025	Officer handled a disturbance.
04/22/2025	Officer handled a case of a suicidal subject.
04/24/2025	Traffic stop---citations issued.
04/24/2025	Officer handled a death investigation.
04/26/2025	Officer assisted Dodge County with an unwanted subject.
04/26/2025	Traffic stop---citation issued.

Incident Synopsis Report

Report Criteria:

Start Date	End Date
04/01/2025	04/30/2025

Report Date	Incident Synopsis
04/26/2025	Officer handled a case of information received.
04/26/2025	Officer handled a hit and run accident and suspect was found.
04/27/2025	Officer handled a case of a damage to a vehicle.
04/27/2025	Officer handled a theft from motor vehicle case.
04/27/2025	Traffic stop---citation issued.
04/28/2025	Officer handled a report of information received.
04/28/2025	Officer made arrest on warrant for Jeff. County.
04/28/2025	Officer handled a case of a juvenile fight.
04/29/2025	Officer handled a case of property found.
04/29/2025	Traffic stop---citation issued.
04/17/2025	Citation issued for ordinance issue.

Incident/Offense Count: 47

A Wastewater Plant tour took place on May 6, 2025 at 5:30pm at 401 Hendricks St, Waterloo, Wisconsin. The tour was led by Lisa Twarog of Town & County Engineering. In attendance was Mayor Jenifer Quimby, City Council members Austin Kuhl, Charles Kuhl, Ronald Griffin, Tim Thomas, Richard Weihert. Utility Commission members Vern Butzine, Pamela Kuhl, Devin Schumann, Chuck Wallace. Utility Employees Barry Sorenson, Nick Hauptli, Joy Bisco. Public Tama Griffin and Leader Newspaper Representative.

Regular meeting of the Waterloo Water & Light Commission held May 6, 2025

The meeting was called to order by President Devin Schumann at 6:41pm at the Waterloo Utilities office. Present were Commissioners Vern Butzine, Pamela Kuhl, Chuck Wallace, Richard Weihert, Superintendent Barry Sorenson, Office Manager Joy Bisco, and Charles Kuhl.

Minutes

It was moved by Butzine, seconded by Kuhl, to approve the minutes of the April 1, 2025 meeting. Motion carried. Abstain Weihert.

Expenditures

It was moved by Wallace, seconded by Butzine, to approve the payment of the April bills as presented. Motion carried.

Citizen Input

None.

Portzen Pay Request

It was moved by Kuhl, seconded by Schumann, to recommend to City Council, Portzen pay request #23 in the amount of \$477,174.20. Motion carried.

Financial Review

Joy reviewed the audited 2024 and 1Qtr 2025 results.

Electric Projects

Discussed the five year plan for electric projects.

Insuring Concrete at the WWTP

Discussed insuring concrete at the WWTP. Barry to provide follow up regarding coverage.

General Info

Barry updated the Commission on Van Holten's pretreatment.

It was moved by Kuhl, seconded by Butzine, to adjourn at 8:24pm. Motion carried.

Respectfully submitted,
Pamela Kuhl
Secretary

<u>List of Bills</u>			
1000Bulbs.com	23.88	MC Tools & Repair LLC	4,743.93
AOKF Joint Venture LLC	2,294.00	Marshfield Clinic Health System	44.00
B&M Technical Services	700.00	Mulcahy Shaw	187.53
Beaver of Wisconsin	11,195.00	North Central Lab Inc	1385.28
BMO	1,393.31	OpenPoint	2,820.00
BMO Mastercard	5,195.65	Payment Service Network	12.95
City of Waterloo Treasurer	64,050.09	Piggly Wiggly	31.43
City of Lake Mills Utilities	1,575.91	Payroll	83,633.38
City of Whitehall	1,397.81	Portland Sanitary District	23,834.41
C&M Hydraulic Tool Supply	1,538.51	Portzen Construction	587,899.03
Diverse Electric	6,141.81	Richter Heating & AC	208.00
DOA	3,985.78	Seera	1,322.35
Ehlers	9.28	Town & Country Engineering	42,758.90
Frontier	518.74	USA	730.97
GFC Leasing	127.00	United Liquid Waste Recycling	1,387.50
GLS Utility LLC	2,033.70	US Cellular	264.32
Green Ignite	105.45	Unifirst Corp	585.91
Hawkins Inc	7,416.84	UPS	118.80
Howie's Hardware	307.32	Waterloo Building Center	77.50
Infosend	1,179.02	Waterloo Utilities	16,232.97
Karl Junginger Library	325.00	WE Energies	1,414.32
Kwik Trip	921.99	Wisconsin Dept. of Revenue	7,334.09
Kpress and Trends	13.00	Wisconsin State Lab of Hygiene	70.00
Kunkel Engineering	427.50	WPPI Energy	212,765.73

Total Disbursements\$1,102,739.89

Checking Account

Balance 3/31/25	\$177,354.93
Deposits	1,258,556.17
Disbursements	(1,102,091.19)
Interest	202.28
Balance 4/30/25	<u><u>\$334,022.19</u></u>

WWTP DNR Replacement Fund

Balance 3/31/25	\$579,259.67
Deposit/ (Withdrawal)	(110.70)
Interest	1,234.23
Balance 4/30/25	<u><u>\$580,383.20</u></u>

Debt Service Account

Balance 3/31/25	\$774,902.55
Deposit	126,280.00
Bond Payment/Svc Fees	(149,011.02)
Interest	1,696.31
Balance 4/30/25	<u><u>\$753,867.84</u></u>

Money Market Account

Balance 3/31/25	2,371,860.48
Deposits	481,204.13
Transfer	(676,280.00)
Disbursements	(396.62)
Interest	5,029.78
Balance 4/30/25	<u><u>\$2,181,417.77</u></u>

Transportation Fund

Balance 3/31/25	\$12,586.00
Transfer	
Balance 4/30/25	<u><u>\$12,586.00</u></u>

WWTP USDA Bond Reserve:

Balance 3/31/25	\$60,570.82
Transferred in/out	
Interest	204.55
Service Charge	(9.28)
Balance 4/30/25	<u><u>\$60,766.09</u></u>

Avestar CD #3596 (Bond Reserve):

Balance 3/31/25	334,583.90
Interest	4,083.76
Balance 4/30/25	<u><u>\$338,667.66</u></u>

F&M CD #613386 (Bond Reserve):

Balance 3/31/25	242,735.24
Interest	
Balance 4/30/25	<u><u>\$242,735.24</u></u>

Construction Acct:

Balance 3/31/25	\$1,500.00
Transferred in	
Interest	
Balance 4/30/25	<u><u>\$1,500.00</u></u>

Minutes for April 9th 2025 CATV Board Meeting, 6:00 pm
The Solarium, 575 West Madison St. Waterloo, WI

1. Roll Call and Call to Order : Abitz, Cotting, and Teubert present. Meeting called to order at 6:01 pm.

-

2. Approval of Previously Unapproved Meeting Minutes: April 9th, 2025.

3. Citizen Input:

4. Interim Manager's report. (Cotting)

Jayden Niemuth and Teana Nighthoak filmed the Easter Egg hunt event at Firemens Park. Jayden used the footage to produce a short Easter video and published it to WLOO's YouTube channel. It had several bright moments, including a dancing Easter Bunny and the Mayor with her grandchildren. Jayden continued labelling and tagging the videos archived on WLOO's YouTube channel. Teana left for her month commitment in Oregon on May 3rd. Videographer staff is at two people for May: Weihert and Niemuth. Cotting reached out to Lisa Famularo, Watertown TV's Manager, to discuss the potential for collaborative resource sharing between the stations, especially labor. She accepted Cotting's invitation to attend WLOO CATV's May 14 Regulatory Board meeting to explore the matter further. WHS Principal Shawn Bartelt contacted Cotting to discuss WLOO recording the WHS Commencement on June 6th. Cotting explained that recording WHS commencement is part of WLOO's core tasks, none of the videographers are currently trained in livestreaming from WHS, but they would be willing to learn in time to livestream the event. Niemuth and Weihert will use the May 14 School Board Meeting as an opportunity to practice livestreaming from WHS. . Bartelt offered the assistance of WHS technical staff if needed. After the WHS commencement ceremony, Niemuth will be leaving for a vacation but Nighthoak will be back.

5. New Business

- a. Collaboration and Resource Sharing between Watertown TV and WLOO.

6. Unfinished Business.

- a. **Project Proposal Form**

7. Future Agenda Items and Announcements.

Next Meeting: **Wednesday, June 11th, 2025** at 6:00 pm at The Solarium.

Laura Cotting, Interim Manager

Jeanne Ritter

From: Jeni Quimby
Sent: Thursday, May 1, 2025 5:47 PM
To: Jeanne Ritter
Cc: Denis Sorenson
Subject: FW: Chicken Rule

Hello, sorry I didn't forward this sooner, but I did not respond to Gunther. Not sure if he's asking to change anything or if anyone else has said anything when they come in for a permit. If he replies again, I will be sure he knows to contact you directly Jeanne.

Thanks,
Jeni

From: Gunther Knutson <guntherknutson@gmail.com>
Sent: Friday, April 4, 2025 12:57 PM
To: Jeni Quimby <mayor@waterloowi.us>
Subject: Chicken Rule

I have heard a complaint about one rule. The 5ft minimum rule for fencing on the run. Many coops that are sold with a coop and run do not meet this requirement. I believe the 5ft rule was meant for a run where the run is not enclosed on the top.... Juneau does not require and enclosed top from what I just looked at again. If we are forcing people to enclose the top, the 5ft fence rule doesn't make sense. I didn't catch that when discussing the rules especially because mine is going to meet that 5ft requirement anyway.

Here is an example:

6:04

68%



Search Products



Chicken Coop with Nesting Box



EVERYDAY LOW PRICE

11% **REBATE***

Good through 4/6/25

\$279.78

\$30.78



City of Waterloo Pilot Program for the keeping of Chickens within City Limits.

It is understood that raising chickens in the City limits of Waterloo is a Pilot Program which may be terminated at the end of any given year.

The cost of the permit will be \$50.00 a year. The City will be limiting the number of pilot homes to six with one permit per household. Limit of four chickens per permit. Abutting neighbor's notification is required for anyone requesting a permit, along with an application and site plan.

Everyone who chooses to participate in this Pilot Program must adhere to the following guidelines:

- ❖ Coops must be set back at least 10 feet from the lot line and in the rear of the dwelling.
- ❖ Coops and runs must be set back at least 25 feet from neighbors' buildings.
- ❖ Coops will be required to be held down by a 24-inch screw in earth anchors.
- ❖ Runs including the Chicken coop will not exceed 6 feet by 16 feet.
- ❖ There will be height minimum of 5 feet for all fencing.
- ❖ Abandoned coops must be removed within 30 days.
- ❖ Electric run to the coop must meet state codes, may not use an extension cord.
- ❖ No resident of multi-family dwellings will be eligible.
- ❖ Any resident living in a rental property must have written consent from the landlord.
- ❖ No roosters.
- ❖ Only chicken feed will be allowed.
- ❖ Failure to abide by the established requirements may lead to a fine and forfeiture of permit.
- ❖ Sale of chicken, chicken meat, eggs or other chicken by-products is prohibited.
- ❖ Slaughtering or butchering chickens in residential area is prohibited.
- ❖ Chickens shall be kept in a fenced-in covered chicken coop or covered run at all times.
- ❖ Chickens shall not be permitted in any other structure on the lot, including garages, basement, and attic.
- ❖ Chicken coops and run shall be cleaned at least weekly and the waste must be bagged and disposed of in the City refuse collection cans.
- ❖ Chicken feed not put out for active feeding shall be kept indoors or in waterproof containers and shall be inaccessible to or otherwise secure from rodents, racoons and other animals.
- ❖ No owner or occupant shall keep chickens without prior issuance of a chicken permit.
- ❖ Prior to issuance of license, the applicant shall provide proof or owner consent (if applicable), proof of livestock registration with the Wisconsin Department of Agriculture,

Trade and Consumer Protection, a site plan of the property drawn to scale showing the location of the primary structure and proposed location of the chicken coop and enclosure, and a detailed plan showing the size and height of the coop and run, and pay a permit fee (see fee schedule).

- ❖ Officers are permitted to euthanize any chicken found running at large.

Breeds not allowed:

- ❖ Guinea hens
- ❖ Game varieties (cock fighting)
- ❖ Leghorns
- ❖ Hamburgs
- ❖ Red jumbo Fowl
- ❖ Bantams
- ❖ Crowing Hens

Failure to Obtain a Permit. If a resident keeps chickens without a permit or fails to obtain an annual permit by March 31st, the City shall take the following actions:

- ❖ First Offense: The City Police Chief or his or her designee shall send a written warning to the resident requiring that the resident provide proof that he or she is not or is no longer keeping chickens or requiring that the resident apply for a permit within 30 days.
- ❖ Second Offense: Revocation of Permit
- ❖ ***Failure to Renew Permit by March 31st of each year will result in the forfeiture of the permit.**

262-420-4732 SAFEbuilt, Inc.		WI UNIFORM PERMIT APPLICATION Wlinspections@safebuilt.com <i>Inspections need to be called in by 4 pm for next business day inspections.</i>				PERMIT NO. _____ TAXKEY# _____	
ISSUING MUNICIPALITY		<input type="checkbox"/> TOWN <input type="checkbox"/> VILLAGE <input checked="" type="checkbox"/> CITY OF <u>WATERLOO</u> COUNTY: <u>JEFFERSON</u>		PROJECT LOCATION (Building Address)		<u>254 JEFFERSON ST</u>	
				PROJECT DESCRIPTION		<u>DEMOLITION</u>	
Owner's Name <u>MC KAY NURSERY CO.</u>		Mailing Address - Include City & Zip <u>750 S. MONROE ST WATERLOO WI</u>		<input type="checkbox"/> COMMERCIAL <input type="checkbox"/> ONE & TWO FAMILY		Telephone - Include Area Code <u>920-478-8524</u>	
Construction Contractor <u>BEAVER SERVICES INC</u>		LicNo. _____				Telephone - Include Area Code <u>920-210-0302</u>	
Mailing Address - Include City & Zip <u>W8031 HWY 33 BEAVER DAM WI 53916</u>						Email _____	
Dwelling Contractor Qualifier (shall be an owner, CEO, COB, or employee of Dwelling Contractor) DCQ LicNo. _____						Telephone - Include Area Code _____	
Mailing Address - Include City & Zip _____						Email _____	
Plumbing Contractor _____		LicNo. _____				Telephone - Include Area Code _____	
Mailing Address - Include City & Zip _____						Email _____	
Electrical Contractor _____		LicNo. _____				Telephone - Include Area Code _____	
Mailing Address - Include City & Zip _____						Email _____	
HVAC Contractor _____		LicNo. _____				Telephone - Include Area Code _____	
Mailing Address - Include City & Zip _____						Email _____	

PROJECT INFORMATION				Subdivision Name _____		Lot No. _____		Block No. _____	
Zoning District _____		Lot Area _____ Sq. Ft.		N.S.E.W. _____		Front _____ Ft.		Rear _____ Ft.	
		Setbacks _____							

1a. PROJECT		3. TYPE		6. STORIES		9. HVAC EQUIPMENT		12. ENERGY SOURCE																												
<input type="checkbox"/> New <input type="checkbox"/> Addition <input checked="" type="checkbox"/> Raze <input type="checkbox"/> Alteration <input type="checkbox"/> Repair <input type="checkbox"/> Move <input type="checkbox"/> Other _____		<input type="checkbox"/> Single Family <input type="checkbox"/> Two Family <input type="checkbox"/> Multi <input checked="" type="checkbox"/> Commercial		<input checked="" type="checkbox"/> 1-Story <input checked="" type="checkbox"/> 2-Story <input type="checkbox"/> Other _____		<input type="checkbox"/> Forced Air Furnace <input type="checkbox"/> Radiant Baseboard or Panel <input type="checkbox"/> Heat Pump <input type="checkbox"/> Boiler <input type="checkbox"/> Central Air Conditioning <input type="checkbox"/> Other _____		<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Fuel</td> <td>Nat. Gas</td> <td>L.P.</td> <td>Oil</td> <td>Elec. *</td> <td>Solid</td> <td>Solar</td> </tr> <tr> <td>Space Htg</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> <tr> <td>Water Htg</td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>								Fuel	Nat. Gas	L.P.	Oil	Elec. *	Solid	Solar	Space Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Water Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fuel	Nat. Gas	L.P.	Oil	Elec. *	Solid	Solar																														
Space Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																														
Water Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>																														
1b. GARAGE		4. CONST. TYPE		7. FOUNDATION		10. PLUMBING		* <input type="checkbox"/> Dwelling unit will have 3 kilowatt or more installed electric space heater equipment capacity.																												
Attached <input type="checkbox"/> Detached		<input checked="" type="checkbox"/> Site Constructed <input type="checkbox"/> Mfd. UDC <input type="checkbox"/> Mfd. HUD		<input checked="" type="checkbox"/> Concrete <input type="checkbox"/> Masonry <input type="checkbox"/> Treated Wood <input type="checkbox"/> ICF <input type="checkbox"/> Other _____		Sewer <input checked="" type="checkbox"/> Municipal <input type="checkbox"/> Septic No. _____																														
2. AREA		5. ELECTRICAL		8. USE		11. WATER		13. HEAT LOSS (Calculated)																												
Basement _____ Sq. Ft. Living Area _____ Sq. Ft. Garage _____ Sq. Ft. Other _____ Sq. Ft. TOTAL <u>9,600 SQ FT</u>		Entrance Panel Size: _____ amp Service: <input type="checkbox"/> New <input type="checkbox"/> Rewire _____ Phase _____ Volts <input type="checkbox"/> Underground <input type="checkbox"/> Overhead Power Company: _____		<input type="checkbox"/> Seasonal <input type="checkbox"/> Permanent <input type="checkbox"/> Other _____		<input checked="" type="checkbox"/> Municipal Utility <input type="checkbox"/> Private On-Site Well		Total _____ BTU/HR																												
								14. ESTIMATED COST																												
								\$ <u>24,000-</u>																												

The undersigned hereby applies for a permit to do the work herein described and hereby agrees that all work will be done in accordance with all the laws of the State of Wisconsin and all the municipality ordinances.

APPLICANT (PRINT): Blaine R Andler SIGN: Blaine R Andler DATE: _____

APPROVAL CONDITIONS This permit is issued pursuant to the attached conditions. Failure to comply may result in suspension or revocation of this permit or other penalty. Owner/Builder solely responsible for compliance with all applicable State & Local Building and Zoning codes.

INSPECTIONS NEEDED Building ☐ Footing ☐ Foundation ☐ Rough ☐ Insulation ☐ Bsmt. Fl. ☐ Final
 Electric ☐ Rough ☐ Service ☐ Final Plumbing ☐ Rough ☐ Underfloor ☐ Final HVAC ☐ Rough ☐ Final

FEES:		PERMIT(S) ISSUED		SEAL NO. _____		Municipality No. _____	
Building Fee _____ Zoning Fee _____ WI Seal _____ Electric Fee _____ Plumbing Fee _____ HVAC Fee _____ Adm. Fee _____ Other _____ Total _____		Bldg. # At top of form _____ Zoning # _____ Elec. # _____ Plmb. # _____ HVAC # _____		RECEIPT		PERMIT EXPIRATION:	
				CK # _____ Amount \$ _____ Date _____ From _____ Rec By. _____		Permit expires two years from date issued unless municipal ordinance is more restrictive.	
				PERMIT ISSUED BY MUNICIPAL AGENT:			
				Name _____ Date _____ Certification No. _____			

§ 140-15. Unsafe buildings; regulation and permit for razing buildings. [Amended 4-7-2022 by Ord. No. 2022-01]

A. Purpose.

- (1) Whenever the Building Inspector finds any building or part thereof within the City to be, in his judgment, so old, dilapidated or so out of repair as to be dangerous, unsafe, unsanitary or otherwise unfit for human habitation, occupancy or use, and so that it would be unreasonable to repair the same, he shall order the owner to raze and remove it at the owner's expense. Such order and proceedings shall be carried out in the manner prescribed for the razing of buildings in § 66.0413, Wis. Stats., and further provided for in this section. Where the public safety requires immediate action, the Building Inspector shall enter upon the premises with such assistance as may be necessary and cause the building or structure to be made safe or to be removed, and the expenses of such work may be recovered by the City in an action against the owner or tenant.
- (2) Additionally, the further purpose of this section is to regulate the razing or demolition and the removal of scrap and salvageable equipment and materials from vacated buildings without immediate functional replacement. The City of Waterloo finds that such removal may result in the complete abandonment of the property and reduce the chance that such property will in the future be devoted to any productive or enjoyable public or private use, and therefore cause conditions which will create health and safety hazards and aggravate blight, interfere with the enjoyment of and reduce the value of private property, and interfere with the safety and welfare of the public.

B. Permit required; definitions of "demolition" and "Building Inspector."

- (1) Permit and definition of "demolition." No person shall raze or demolish any building within the City without first obtaining a permit from the Building Inspector, unless otherwise exempted under this section. For purposes of this section, the terms "demolition" and "razing" shall be used interchangeably and shall be defined as a license for the deconstructing, destroying, razing, tearing down, or wrecking of any building, including its foundation, in an environmentally responsible manner, protective of worker safety. Demolition shall include any partial demolition and any interior demolition affecting more than 10% of the replacement value of the structure as determined by the Building Inspector. Any demolition work shall include 1) proper disposal of recyclables, solid waste, and hazardous materials pursuant to applicable regulations and approved plans, if any; 2) the controlled removal of materials to be salvaged or intended to be reclaimed or saved from destruction from the interior of a building, including, but not limited to, machines, wire, conduit, equipment, steel, wood, copper, aluminum, glass, brick, concrete, asphalt material and the like; 3) termination of utilities serving the premises, including permits and final inspections and approvals; 4) removal of driveways and repair of public sidewalks, as may be required; 5) site cleanup and restoration, including grading, landscaping and fencing, as required; 6) compliance with all other applicable building regulations, including, but not limited to, Section 30.08 of the Wisconsin Uniform Building Code; 7) remediation of all right-of-way work; and 8) payment to the City of any outstanding taxes, fees, citations, or assessment owed.

- (2) Building Inspector. In this section, the "Building Inspector" means the Building Inspector identified by the City or any other City employee or officer designated and assigned by the City to act on an application under this section.
- C. Application. The owner of a building to be razed shall sign the permit application. In the alternative, an agent for the owner may sign the permit application upon providing written authorization verifying permission of the owner to apply for the permit. The Building Inspector may require additional information, such as proof the applicant has sufficient financial resources and ability to complete the project, including, but not limited to: a) identification of materials to be recycled; b) a performance schedule; c) financial assurances, including a project pro forma detailing projected revenues and expenses; d) environmental assessment, asbestos or other reports regarding hazardous substances; and e) other state or local permits as required by law, rule or regulation. The owner and demolition contractor/operator shall be jointly and severally liable for performance under a permit issued pursuant to this section. Upon completion of the permit application and verified by Building Inspector, the permit shall be presented to the Common Council for final approval.
- D. Fees. Permit fees shall be established by Common Council as part of the municipal fee schedule.
- E. Irrevocable letter of credit or alternative forms of security.
- (1) Any application for a permit to engage in the razing of buildings within the City shall be accompanied by an irrevocable letter of credit which meets the following requirements:
- (a) In an amount no less than 120% of the estimated project cost;
 - (b) Names the City as a beneficiary;
 - (c) Is irrevocable and unconditional;
 - (d) Is conditioned for payment to the City solely upon presentation of the letter of credit and a sight draft, which shall direct the issuing lending institution to pay the City without any explanation, affidavit or documentation;
 - (e) Expires not earlier than one year after completion of the last act by permittee of demolition or salvage (unless the one-year period is waived or modified by the Common Council), or after the expiration of a permit issued under this section to the permittee, whichever is later;
 - (f) Issued by a company certified by the state to conduct such business within Wisconsin.
- (2) The irrevocable letter of credit shall be a guarantee of performance by the permittee. The City Attorney shall act as the reviewing authority for the letter of credit. The letter of credit shall be delivered to the attention of the City Attorney, who may reasonably require a greater amount on a case-by-case basis, where deemed necessary to protect the City. In considering the amount of the irrevocable letter of credit, the City Attorney shall consider: 1) the recommendation, if any, of the Building Inspector; 2) the expertise of

the applicant; 3) the applicant's work history; 4) the capitalization of the applicant; 5) the scope of the proposed project; 6) the possible environmental hazards that could be created or currently exist; 7) the effect of the proposed operation on the surrounding neighborhood; and 8) the cost of remediation on the City, should the City have to address any matter due to the unwillingness or inability of the permittee to complete its obligations.

- F. Comprehensive liability insurance. An applicant for a permit shall provide proof of comprehensive liability insurance in the amount of \$1,000,000 per occurrence and per person, \$1,000,000 property damage, and \$5,000,000 pollution legal liability where risk is presented of exacerbation of existing environmental pollution or discharge or any hazardous waste to the environment; or where asbestos removal, abatement, remediation, or dumping/disposal in a federal or state regulated facility is required. The City may require a greater or lesser minimum amount, down to and including \$0 of pollution legal liability insurance, depending on the circumstances of the project that is the subject of the permit. Such coverage shall be maintained for the duration of the project and shall be a condition of a permit issued under this section. The certificate shall state the insurance policy may not be terminated or amended without at least 30 days' prior notice to the City. In addition, the permittee shall agree to indemnify and hold the City harmless from any and all claims, demands, actions, judgments, liabilities and obligations of any nature whatsoever arising from the demolition activity or site restoration for which the permit is issued, including any attorneys' fees and costs incurred by the City as a result thereof. In addition to liability insurance, the Building Inspector or City Attorney may require additional coverages, including, but not limited to, automobile liability, pollution legal liability or other environmental insurance coverage, and workers' compensation.
- G. Disconnection of utilities. The owner or agent shall notify all utilities having service connections within a building to be razed, such as water, electric, gas, sewer, telecommunications, and other connections. A permit to demolish or remove a building shall not be issued until the Building Inspector has determined that all appurtenant equipment, such as meters and regulators, has been removed, and service connections are sealed and plugged correctly. No permit to demolish or remove any building shall be issued without written proof of the notification and appropriate removal of appurtenant equipment provided to the Building Inspector.
- H. Sewer and water connections. During demolition, sewer pipes shall be protected to prevent entrance of sand, earth or other foreign materials. Upon completion of demolition, the ends of all underground sewer or drain pipes shall be securely stopped with watertight and durable material. The water supply and sewer systems shall be abandoned inside the lot line by a licensed master plumber. If the water service from the property line to the connection at the water main in the public right-of-way is constructed of lead or galvanized iron, the entire water service shall be abandoned at the water main by the property owner and is not permitted for reuse. All water services abandoned at the water main shall be witnessed by City personnel, who shall furnish a report to the City. Failure to do so shall require excavation and street restoration at the owner's expense to verify abandonment. Final remediation for any disturbance in the right-of-way is required unless waived by City personnel. Abandonment of services shall take place at the same time as building demolition.

- I. Dropping materials; chutes required. Where a space on the ground or on a floor is railed off and openings in boundary walls closed, materials may be dropped into such space. When a protected or enclosed space cannot be provided, material and debris shall be removed through fully enclosed inclined chutes of wood, metal or other approved durable material. Open chutes may be used to lower dismantled falsework or lumber from a height not exceeding 30 feet. The bottom of all chutes shall be equipped with a gate or stop for closing and regulating the flow of materials.
- J. Permit conditions. All permits shall be subject to the following conditions:
- (1) Permit term. The razing or demolition of a building shall be completed 90 consecutive calendar days after the permit is issued. The Building Inspector may, at his/her discretion, extend the permit term for cause, on terms and conditions acceptable to the parties and recorded in writing. "Cause" shall mean the inability of the permittee to act due to circumstances beyond the permittee's reasonable control and upon the exercise of due diligence.
 - (2) Inspection of work. During the entire period of any demolition project, employees and agents of the City shall have the ability to enter onto the property, at any time, without notice, for inspections. Such ability shall be a condition of the demolition permit. Work authorized by the permit is subject to inspection by the Building Inspector, who shall have the authority to order corrective work. Failure to follow the orders of the Building Inspector, or to complete the raze in accordance with the Waterloo Municipal Code, shall give the Building Inspector authority to seek restitution from the letter of credit or alternative security, by any remedies available at law.
 - (3) Foundation of razed building. Whenever a building has been razed, the foundation thereof, if any, shall be removed to at least two feet below adjacent grade and filled in with clean fill material approved by the Building Inspector with the top two feet of fill material being of dirt or sand. No combustible material may be used for the fill material.
 - (4) Driveway approaches, sidewalks and slabs. Remaining driveway approaches shall be removed and replaced with curb and gutter; damaged public sidewalks shall be replaced; and driveway aprons, remaining slabs and private sidewalks shall be removed from the site pursuant to any permits for replacing curb and gutters, driveway approaches and public sidewalks.
 - (5) Restoration of site. Prior to the issuance of a permit under this section by the Building Inspector to a contractor licensed in Wisconsin, the contractor may be required to provide a sufficient level of detail regarding the post-demolition activities, condition and use of the property. The Building Inspector reserves the right to require the property owner or its agent to submit (prior to commencement of any demolition activity) a site for the property upon which the structure to be demolished is located. All debris, rubbish and other materials not used for fill shall be removed from the site upon completion of demolition work, and the site leveled and graded to provide proper drainage to conform with the grade of adjoining premises or fenced in with a temporary solid barrier fence not less than four feet high to safeguard the public. The foundation walls shall be removed a minimum of two feet below adjacent grade, and the basement floor broken up to allow free flow of water to its natural grade. The site shall be left in a dust-free

and erosion-free condition. Excavations shall be filled with a minimum of three inches of clean, solid fill to match lot grade within five consecutive calendar days of removal of the structure. The contractor shall be responsible for the repair and replacement of any public sidewalk, curb, gutter or street damaged in this process. Any excavation shall be protected with appropriate fences, barriers and/or lights.

- (6) Disposal of debris. Except for recycled or salvaged materials, the permit holder shall dispose of all building debris in a licensed landfill in a manner compliant with Wisconsin Department of Natural Resources requirements. At any time, the permit holder shall provide to the Building Inspector receipts and/or an itemized list of debris disposed of by dumping or salvage. The Building Inspector at any time may order debris must be hauled away at the end of the week for the work that was done during that week. There shall be no burning of any structure or demolition waste unless by permitted by the Fire Chief or designee.
 - (7) Site safety and security. The permit holder shall, during the razing process, maintain the site in a safe and secure condition, and shall promptly report any personal injury and property damage to the Building Inspector.
 - (a) All building materials which produce dust or other flying debris shall be sufficiently dampened during removal to minimize floating or blowing into the street or adjoining property. All adjacent streets, sidewalks or other public areas shall be protected by fences and/or scaffolds. The Building Inspector may require additional safety and security methods, including fencing and gating, as deemed necessary to protect the site and restrict access to the public.
 - (b) The structural elements of a building or structure shall be taken down one story at a time, beginning from the top, unless a different method is approved by the Building Inspector. All structural parts of each story shall be lowered to the ground by means of approved equipment or devices except as hereinafter provided. No material shall be placed or allowed to fall in such a manner so as to overload any part of the structure which may be caused to fall because of such practice.
 - (c) The permittee shall take all the necessary steps, prior to razing the building, through the employment of a qualified person in the field of pest control or by other appropriate means, to treat the building as to prevent the spread and migration of rodents and insects therefrom during and after the razing operations.
- K. Exceptions. After consideration of the factors in this section, the Building Inspector may grant an exception to Subsection J(1), (2) and (3) of this section for any property for which the City will be taking title or for which a related redevelopment plan has been approved by the City. In the exercise of discretion in granting an exception, the Building Inspector shall consider the following factors:
- (1) Type of contamination that may be on the property or the larger, integrated site associated with the building to be razed;
 - (2) Suspected level of contamination on the property based on best evidence available;
 - (3) Possible vectors of migrations from the property;

- (4) Any known migration of contamination from the property;
- (5) Reasonableness of other means of remediation or containment;
- (6) Any communication from the state or federal government suggesting the necessity or adequacy of maintaining the foundation, or portion thereof, for environmental protection.

L. Exemption.

- (1) Residential remodeling. This section shall not be construed to apply to contractors or homeowners doing demolition work on part of a one- or two-family residential building which is necessary in the course of remodeling work being conducted under a building permit. The Building Inspector may exempt contractors or homeowners from the irrevocable letter of credit provisions using the same criteria used to establish whether a permit should be granted.
- (2) Accessory buildings and detached garages. This section shall not apply to demolition of accessory buildings or detached garages less than 600 square feet in area as measured by the exterior dimensions of the structure.

M. Special assessment. The Building Inspector may elect to recover all costs of enforcement and legal fees through special assessments to be levied and collected as a delinquent tax against the real estate upon which the building is located. Such special assessment shall be a lien upon the real estate. An administrative fee as set forth by resolution of the Common Council or part of the municipal fee schedule shall be added to the special assessment against the benefited property.

N. Violations and liability.

- (1) It shall be a violation of this section to perform, conduct, direct or allow the demolition of structures except in conformance with a valid permit issued pursuant to this section.
- (2) It shall be a violation of this section to disobey an act contrary to any order issued pursuant to this section.
- (3) The owner and permit holder shall be jointly and severally liable for any violation of this section and any violation of any condition pursuant to this section, whether caused by act or omission, including applicable fines and penalties together with the City's costs of enforcement, including attorneys' fees.
- (4) Any contractor or subcontractor involved in the violation of this section shall be found to have committed a separate violation for which it shall be fully liable, including applicable fines and penalties together with the City's costs of enforcement, including attorneys' fees.

O. Enforcement, fines and penalties. The Building Inspector shall have the primary responsibility to enforce this section in cooperation with the Police Department. For purposes of calculating fines and penalties under this section, each day of continuing violation shall constitute a separate offense. Any violation of this section constitutes a public nuisance and, in addition to other remedies provided or allowed, the City may apply to a court of competent

jurisdiction for injunctive relief and the assessment of damages, including attorneys' fees and costs.



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

Resolution No. 2025-23

A Resolution Approving the Receipt of an Innovation Grant

WHEREAS, the City of Waterloo was approved for a non-matching Innovation Grant; and

WHEREAS, Last fall, the Jefferson County Board approved the creation of an EMS Working Group to discuss issues that are shared by EMS systems countywide and determine whether there is any role for Jefferson County to play in creating some sustainability and uniformity amongst the different providers. The City is looking to use the grant for an Emergency Service feasibility study for services in Jefferson County; and

WHEREAS, the Grant will cover 100% or \$41,140.00; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Waterloo, WI:

1. **Acceptance of Proposal:** The City Council hereby accepts the Innovation Grant.
2. **Authorization:** The City Council authorizes the study to be started in conjunction with Jefferson County EMS Working Group which Waterloo is a member of.
3. **Effective Date:** This resolution shall take effect immediately upon its adoption.

Passed and adopted by the City Council of Waterloo on this 15th of May, 2025.

City of Waterloo

Attest:

Jeanne Ritter Clerk/Deputy Treasurer

Signed: _____
Jenifer Quimby
Mayor

Contractor's Application for Payment

Owner: <u>Waterloo Utilities</u>	Owner's Project No.: _____
Engineer: <u>Town & Country Engineering</u>	Engineer's Project No.: <u>WW-62</u>
Contractor: <u>Portzen</u>	Contractor's Project No.: <u>23-04</u>
Project: <u>2023 Water and Wastewater Improvements</u>	
Contract: <u>Wastewater Treatment Facility and Water Booster Station</u>	
Application No.: <u>23</u>	Application Date: <u>4/30/2025</u>
Application Period: <u>From</u> <u>4/1/2025</u> <u>to</u> <u>4/30/2025</u>	

1. Original Contract Price	\$ 22,221,337.75
2. Net change by Change Orders	\$ 293,182.38
3. Current Contract Price (Line 1 + Line 2)	\$ 22,514,520.13
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 19,436,653.95
5. Retainage	
a. <u>5%</u> X <u>\$ 17,469,966.90</u> Work Completed	\$ 873,498.35
b. <u>5%</u> X <u>\$ 1,966,687.05</u> Stored Materials	\$ 98,334.35
c. Total Retainage (Line 5.a + Line 5.b)	\$ 971,832.70
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 18,464,821.25
7. Less previous payments (Line 6 from prior application)	\$ 17,987,647.05
8. Amount due this application	\$ 477,174.20
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 3,077,866.18


Contractor's Certification

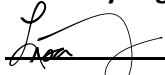
The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: <u>Portzen Construction Inc.</u>	
Signature: 	Date: <u>4/30/2025</u>

Recommended by Engineer	Approved by Owner
By: 	By: _____
Title: <u>Project Engineer</u>	Title: _____
Date: <u>5/5/2025</u>	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Progress Estimate - Lump Sum Work
Contractor's Application for Payment

Owner:	Waterloo Utilities					Owner's Project No.:				
Engineer:	Town & Country Engineering					Engineer's Project No.:		WW-62		
Contractor:	Portzen					Contractor's Project No.:		23-04		
Project:	2023 Water and Wastewater Improvements									
Contract:	Wastewater Treatment Facility and Water Booster Station									
Application No.:	23		Application Period:	From	04/01/25	to	04/30/25	Application Date: 04/30/25		
A	B		C	D		E	F	G	H	I
Item No.	Description		Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)	
				(D + E) From Previous Application (\$)	This Period (\$)					
Original Contract										
1	GENERAL REQUIREMENTS						-		-	
2	Bonds		\$ 111,350.00	111,350.00			111,350.00	100%	-	
3	Mobilization		\$ 180,698.00	171,000.00	1,000.00		172,000.00	95%	8,698.00	
4	Project Management		\$ 466,830.00	441,600.00	5,000.00		446,600.00	96%	20,230.00	
5	Project Management Software		\$ 27,562.00	27,562.00			27,562.00	100%	-	
6	Temporary Construction Fence		\$ 20,000.00	20,000.00			20,000.00	100%	-	
7	Port-a-potty rental		\$ 12,812.00	12,300.00			12,300.00	96%	512.00	
8	Job trailer		\$ 17,325.00	17,100.00			17,100.00	99%	225.00	
9	Trash Disposal		\$ 31,500.00	29,127.00			29,127.00	92%	2,373.00	
10	Safety		\$ 15,750.00	15,500.00			15,500.00	98%	250.00	
11	Survey & Staking		\$ 10,500.00	7,500.00			7,500.00	71%	3,000.00	
12	Concrete Testing		\$ 26,250.00	24,600.00			24,600.00	94%	1,650.00	
13	Project Sign		\$ 1,575.00	1,575.00			1,575.00	100%	-	
14	Lodging		\$ 196,350.00	191,600.00	2,200.00		193,800.00	99%	2,550.00	
15	Temp. Utilities		\$ 105,000.00	99,500.00			99,500.00	95%	5,500.00	
16	Cleaning Site and Building		\$ 45,990.00	33,500.00	3,000.00		36,500.00	79%	9,490.00	
17	Equipment Rental		\$ 175,600.00	168,150.00	5,000.00		173,150.00	99%	2,450.00	
18	SITEWORK						-		-	
19	Selective Demolition		\$ 241,105.00	206,298.00			206,298.00	86%	34,807.00	
20	Site Demo		\$ 114,251.00	58,866.00	15,000.00		73,866.00	65%	40,385.00	
21	Erosion Control		\$ 5,250.00	4,520.00			4,520.00	86%	730.00	
22	Rammed Aggregate Piers		\$ 109,605.00	109,605.00			109,605.00	100%	-	
23	Paving Prep		\$ 182,735.00		15,000.00		15,000.00	8%	167,735.00	
24	Aphalt Paving		\$ 171,308.00				-	0%	171,308.00	
25	Concrete Paving		\$ 155,770.00	16,800.00			16,800.00	11%	138,970.00	
26	Site Furnishings		\$ 3,150.00				-	0%	3,150.00	
27	Temp Roads		\$ 7,875.00	7,875.00			7,875.00	100%	-	
28	Rough Grading		\$ 159,886.00	132,900.00			132,900.00	83%	26,986.00	
29	Building Excavation and Backfill		\$ 190,756.00	190,756.00			190,756.00	100%	-	
30	Sanitary Systems		\$ 1,515,690.00	1,445,690.00	50,000.00	20,000.00	1,515,690.00	100%	-	
31	Storm Systems		\$ 121,166.00	90,415.00		6,723.00	97,138.00	80%	24,028.00	
32	Water Systems		\$ 214,044.00	198,261.00		5,782.50	204,043.50	95%	10,000.50	
33	Site Air Piping		\$ 245,980.00	241,596.00	4,384.00		245,980.00	100%	-	
34	Landscaping WWTF		\$ 46,550.00				-	0%	46,550.00	
35	CONCRETE						-		-	
36	Concrete		\$ 938,579.00	909,653.00	16,000.00		925,653.00	99%	12,926.00	
37	Precast Concrete		\$ 41,583.00	41,583.00			41,583.00	100%	-	
38	MASONRY						-		-	
39	Masonry Materials ST 10		\$ 155,608.00	155,608.00			155,608.00	100%	-	
40	Masonry Labor ST10		\$ 301,146.00	290,675.00		1,512.00	292,187.00	97%	8,959.00	
41	Masonry Materials ST 25		\$ 93,952.00	93,952.00			93,952.00	100%	-	
42	Masonry Labor ST25		\$ 156,675.00	148,676.00			148,676.00	95%	7,999.00	
43	Masonry Materials ST 50		\$ 8,515.00	8,000.00			8,000.00	94%	515.00	
44	Masonry Labor ST50		\$ 19,753.00	17,000.00			17,000.00	86%	2,753.00	
45	Masonry Materials ST 55		\$ 44,533.00	44,533.00			44,533.00	100%	-	
46	Masonry Labor ST55		\$ 75,320.00	75,320.00			75,320.00	100%	-	
47	METALS						-		-	
48	Structural Steel Framing		\$ 24,267.00	23,085.82			23,085.82	95%	1,181.18	
49	Metal Fabrications		\$ 110,144.00	105,830.34			105,830.34	96%	4,313.66	
50	Guard & Hand Rail		\$ 170,313.00	164,797.78			164,797.78	97%	5,515.22	

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:		23	Application Period:		From	04/01/25	to	04/30/25	Application Date:		04/30/25
A	B				C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)			
			(D + E) From Previous Application (\$)	This Period (\$)							
51	Bar Grating	\$ 384,672.00	374,890.00	5,400.00		380,290.00	99%	4,382.00			
52	Labor to install	\$ 229,145.00	211,645.00	5,500.00		217,145.00	95%	12,000.00			
53	Access Hatches	\$ 12,600.00	12,600.00			12,600.00	100%	-			
54	CARPENTRY					-		-			
55	Trusses	\$ 39,108.00	39,108.00			39,108.00	100%	-			
56	Truss Labor	\$ 22,460.00	22,460.00			22,460.00	100%	-			
57	Rough Carpentry	\$ 130,546.00	123,500.00			123,500.00	95%	7,046.00			
58	Finish Carentry	\$ 5,386.00				-	0%	5,386.00			
59	THERMAL & MOISTURE					-		-			
60	Dampproofing & Joint Sealants	\$ 78,250.00	73,317.00			73,317.00	94%	4,933.00			
61	Thermal Insulation	\$ 21,854.00	21,854.00			21,854.00	100%	-			
62	Weather barrier	\$ 5,250.00	5,250.00			5,250.00	100%	-			
63	ST 10 Roofing Materials	\$ 117,398.00	110,232.00			110,232.00	94%	7,166.00			
64	ST 10 Roofing Labor	\$ 63,361.00	38,840.00			38,840.00	61%	24,521.00			
65	ST 25 Roofing Materials	\$ 23,610.00	23,610.00			23,610.00	100%	-			
66	ST 25 Roofing Labor	\$ 14,857.00	14,857.00			14,857.00	100%	-			
67	ST 35 Roofing Materials	\$ 7,954.00	7,954.00			7,954.00	100%	-			
68	ST 35 Roofing Labor	\$ 3,512.00	3,512.00			3,512.00	100%	-			
69	ST 50 Roofing Materials	\$ 41,764.00	41,764.00			41,764.00	100%	-			
70	ST 50 Roofing Labor	\$ 17,556.00	17,556.00			17,556.00	100%	-			
71	ST 55 Roofing Materials	\$ 21,510.00	21,510.00			21,510.00	100%	-			
72	ST 55 Roofing Labor	\$ 12,755.00	12,755.00			12,755.00	100%	-			
73	DOORS & WINDOWS					-		-			
74	Structure 10 Doors, Frames & Hardware	\$ 46,925.00	46,925.00			46,925.00	100%	-			
75	Structure 25 Doors, Frames & Hardware	\$ 11,887.00	11,887.00			11,887.00	100%	-			
76	Structure 35 Doors, Frames & Hardware	\$ 9,161.00	9,161.00			9,161.00	100%	-			
77	Structure 50 Doors, Frames & Hardware	\$ 25,080.00	25,080.00			25,080.00	100%	-			
78	Structure 55 Doors, Frames & Hardware	\$ 5,863.00	5,863.00			5,863.00	100%	-			
79	Labor to install	\$ 35,140.00	21,817.00			21,817.00	62%	13,323.00			
80	Sectional Overhead Doors	\$ 62,450.00	45,754.00			45,754.00	73%	16,696.00			
81	Aluminum Windows and Galzing	\$ 21,169.00	18,000.00			18,000.00	85%	3,169.00			
82	Aluminum Access Doors	\$ 14,490.00	14,490.00			14,490.00	100%	-			
83	Attic Access	\$ 5,250.00	4,900.00			4,900.00	93%	350.00			
84	FINISHES					-		-			
85	Gyp Wall Board Assemblies	\$ 36,414.00	30,500.00			30,500.00	84%	5,914.00			
86	Acoustical Ceilings	\$ 15,015.00				-	0%	15,015.00			
87	Quarry Tile	\$ 72,420.00	42,553.00			42,553.00	59%	29,867.00			
88	Vinyl Wall Base	\$ 693.00	693.00			693.00	100%	-			
89	Painting	\$ 469,740.00	441,340.00			441,340.00	94%	28,400.00			
90	SPECIALTIES	\$ 13,681.00	1,240.95		7,582.36	8,823.31	64%	4,857.69			
91	FURNISHINGS					-		-			
92	Plastic Laminate Casework	\$ 5,250.00				-	0%	5,250.00			
93	Labor to install casework	\$ 2,194.00				-	0%	2,194.00			
94	Laboratory Casework	\$ 67,568.00	67,568.00			67,568.00	100%	-			
95	Labor to install casework	\$ 9,118.00	9,118.00			9,118.00	100%	-			
96	Engineering for Casework	\$ 2,100.00	2,100.00			2,100.00	100%	-			
97	MECHANICAL					-		-			
98	Plumbing& Process Project Management	\$ 126,000.00	76,027.50	9,653.00		85,680.50	68%	40,319.50			
99	STRUCTURE 10:					-		-			
100	Plumbing/Hydronics Materials and Equipment	\$ 136,500.00	77,400.00		40,000.00	117,400.00	86%	19,100.00			
101	Plumbing/Hydronics Labor	\$ 262,500.00	183,585.00	5,250.00		188,835.00	72%	73,665.00			

Progress Estimate - Lump Sum Work
Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:	23	Application Period:	From	04/01/25	to	04/30/25	Application Date:	04/30/25
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
102	Plumbing Insulation Materials	\$ 6,898.00	5,848.00			5,848.00	85%	1,050.00
103	Plumbing Insulation Labor	\$ 5,515.00	4,465.00			4,465.00	81%	1,050.00
104	Excavation	\$ 11,550.00	10,200.00			10,200.00	88%	1,350.00
105	HVAC Equipment	\$ 312,841.00	82,361.00		219,505.00	301,866.00	96%	10,975.00
106	HVAC Sheetmetal	\$ 61,950.00	14,700.00			14,700.00	24%	47,250.00
107	HVAC Vent, Stands	\$ 6,720.00	2,625.00			2,625.00	39%	4,095.00
108	HVAC Misc. Materials	\$ 5,775.00	3,150.00			3,150.00	55%	2,625.00
109	HVAC Equipment Rental	\$ 9,450.00	5,775.00			5,775.00	61%	3,675.00
110	HVAC Labor	\$ 130,218.00	33,600.00			33,600.00	26%	96,618.00
111	HVAC Management	\$ 5,250.00	4,200.00			4,200.00	80%	1,050.00
112	HVAC Test and Balance	\$ 10,080.00				-	0%	10,080.00
113	HVAC Controls	\$ 168,000.00	61,950.00			61,950.00	37%	106,050.00
114	HVAC Submittals, Pre-Con and Mobilization	\$ 71,720.00	16,800.00			16,800.00	23%	54,920.00
115	HVAC Insulation Materials	\$ 16,810.00	11,379.00			11,379.00	68%	5,431.00
116	HVAC Insulation Labor	\$ 13,844.00	12,415.00			12,415.00	90%	1,429.00
117	STRUCTURE 20					-		-
188	Process Materials	\$ 42,000.00	31,500.00	8,400.00		39,900.00	95%	2,100.00
119	Process Labor	\$ 37,800.00	21,000.00	7,350.00		28,350.00	75%	9,450.00
120	STRUCTURE 25:					-		-
121	Plumbing/Process Materials	\$ 36,750.00	36,750.00			36,750.00	100%	-
122	Plumbing/Process Labor	\$ 49,350.00	49,350.00			49,350.00	100%	-
123	Plumbing Insulation Material	\$ 3,555.00	3,555.00			3,555.00	100%	-
124	Plumbing Insulation Labor	\$ 2,703.00	2,575.00			2,575.00	95%	128.00
125	HVAC Sheet Metal	\$ 15,750.00	15,750.00			15,750.00	100%	-
126	HVAC Vent, Stands	\$ 4,200.00	4,200.00			4,200.00	100%	-
127	HVAC Misc. Materials	\$ 3,150.00	3,150.00			3,150.00	100%	-
128	HVAC Equipment Rental	\$ 4,200.00	4,200.00			4,200.00	100%	-
129	HVAC Labor	\$ 36,267.00	31,500.00	2,100.00		33,600.00	93%	2,667.00
130	HVAC Management	\$ 2,625.00	2,625.00			2,625.00	100%	-
131	HVAC Insulation Materials	\$ 2,241.00	2,241.00			2,241.00	100%	-
132	HVAC Insulation Labor	\$ 1,839.00	1,839.00			1,839.00	100%	-
133	STRUCTURE 30					-		-
134	Process Materials	\$ 89,250.00	89,250.00			89,250.00	100%	-
135	Process Labor	\$ 140,700.00	140,700.00			140,700.00	100%	-
136	STRUCTURE 35:					-		-
137	Plumbing/ Process Materials	\$ 5,250.00	3,675.00	1,575.00		5,250.00	100%	-
138	Plumbing/Process Labor	\$ 1,050.00	525.00	525.00		1,050.00	100%	-
139	HVAC Sheet Metal	\$ 5,250.00	5,250.00			5,250.00	100%	-
140	HVAC Misc. Materials	\$ 2,100.00	2,100.00			2,100.00	100%	-
141	HVAC Equipment Rental	\$ 2,100.00	2,100.00			2,100.00	100%	-
142	HVAC Labor	\$ 25,856.00	22,575.00	1,050.00		23,625.00	91%	2,231.00
143	HVAC Management	\$ 2,625.00	2,625.00			2,625.00	100%	-
144	HVAC Submittals, Pre-Con and Mobilization	\$ 6,300.00	6,300.00			6,300.00	100%	-
145	HVAC Insulation Materials	\$ 1,120.00				-	0%	1,120.00
146	HVAC Insulation Labor	\$ 975.00				-	0%	975.00
147	STRUCTURE 40					-		-
148	Process Materials	\$ 14,700.00	9,450.00	3,675.00		13,125.00	89%	1,575.00
149	Process Labor	\$ 30,450.00	9,450.00	16,800.00		26,250.00	86%	4,200.00
150	STRUCTURE 50:					-		-
151	Plumbing/Process Materials	\$ 299,250.00	288,366.90	927.25		289,294.15	97%	9,955.85
152	Plumbing/Process Labor	\$ 893,231.00	824,933.00	36,750.00		861,683.00	96%	31,548.00

Progress Estimate - Lump Sum Work
Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:	23	Application Period:	From	04/01/25	to	04/30/25	Application Date:	04/30/25
A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
153	Plumbing Insulation Material	\$ 2,440.00	2,440.00			2,440.00	100%	-
154	Plumbing Insulation Labor	\$ 1,730.00	1,730.00			1,730.00	100%	-
155	HVAC Sheet Metal	\$ 9,450.00	8,400.00			8,400.00	89%	1,050.00
156	HVAC Misc. Materials	\$ 9,923.00	2,100.00			2,100.00	21%	7,823.00
157	HVAC Equipment Rental	\$ 3,150.00	2,100.00			2,100.00	67%	1,050.00
158	HVAC Labor	\$ 64,776.00	53,550.00			53,550.00	83%	11,226.00
159	HVAC Management	\$ 2,625.00	1,575.00			1,575.00	60%	1,050.00
160	HVAC Submittals, Pre-Con and Mobilization	\$ 12,600.00	8,925.00			8,925.00	71%	3,675.00
161	HVAC Insulation Materials	\$ 1,120.00	1,120.00			1,120.00	100%	-
162	HVAC Insulation Labor	\$ 975.00	975.00			975.00	100%	-
163	STRUCTURE 55					-		-
164	Plumbing/Process Materials	\$ 168,000.00	168,000.00			168,000.00	100%	-
165	Plumbing/Process Labor	\$ 115,500.00	115,500.00			115,500.00	100%	-
166	Plumbing Insulation Materials	\$ 1,837.00	1,837.00			1,837.00	100%	-
167	Plumbing Insulation Labor	\$ 1,405.00	1,405.00			1,405.00	100%	-
168	HVAC Sheet Metal	\$ 12,600.00	12,600.00			12,600.00	100%	-
169	HVAC Vent, Stands	\$ 6,300.00	6,300.00			6,300.00	100%	-
170	HVAC Misc. Materials	\$ 2,362.00	2,362.00			2,362.00	100%	-
171	HVAC Equipment Rental	\$ 2,100.00	2,100.00			2,100.00	100%	-
172	HVAC Labor	\$ 25,331.00	25,331.00			25,331.00	100%	-
173	HVAC Management	\$ 2,625.00	2,625.00			2,625.00	100%	-
174	HVAC Submittals, Pre-Con and Mobilization	\$ 15,750.00	15,750.00			15,750.00	100%	-
175	HVAC Insulation Materials	\$ 1,120.00	1,120.00			1,120.00	100%	-
176	HVAC Insulation Labor	\$ 975.00	975.00			975.00	100%	-
177	STRUCTURE 60					-		-
178	Process Materials	\$ 55,650.00	53,550.00			53,550.00	96%	2,100.00
179	Process Labor	\$ 44,100.00	39,165.00			39,165.00	89%	4,935.00
180	STRUCTURE 70					-		-
181	Process Materials	\$ 44,100.00	43,600.00			43,600.00	99%	500.00
182	Process Labor	\$ 162,750.00	154,875.00			154,875.00	95%	7,875.00
183	STRUCTURE 75					-		-
184	Plumbing/Process Materials	\$ 31,415.00	27,825.00			27,825.00	89%	3,590.00
185	Plumbing/Process Labor	\$ 68,250.00	36,750.00	18,375.00		55,125.00	81%	13,125.00
186	Indian Hills Booster Station					-		-
187	Process Materials	\$ 1,260.00				-	0%	1,260.00
188	Process Labor	\$ 1,260.00				-	0%	1,260.00
189	ELECTRICAL					-		-
190	Mobilization	\$ 138,776.00	138,776.00			138,776.00	100%	-
191	Supervision	\$ 140,127.00	105,094.90			105,094.90	75%	35,032.10
192	Start-up & Commissioning	\$ 15,785.00	1,578.50			1,578.50	10%	14,206.50
193	Closeout Documents	\$ 12,050.00				-	0%	12,050.00
194	Demobilization	\$ 8,914.00				-	0%	8,914.00
195	General & Site					-		-
196	Temp Electric	\$ 34,643.00	34,643.00			34,643.00	100%	-
197	Electrical Labor	\$ 90,573.00	86,039.93			86,039.93	95%	4,533.07
198	Electrical Material	\$ 227,857.00	227,838.46			227,838.46	100%	18.54
199	Electrical Lighting and Labor	\$ 9,548.00	4,775.00			4,775.00	50%	4,773.00
200	Generator Install	\$ 19,960.00	17,962.00			17,962.00	90%	1,998.00
201	Demo	\$ 17,690.00	10,944.00			10,944.00	62%	6,746.00
202	Electrical Excavation & ductbank	\$ 95,592.00	81,894.00			81,894.00	86%	13,698.00
203	STR 10					-		-

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
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Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:		23	Application Period:		From	04/01/25	to	04/30/25	Application Date:		04/30/25
A	B		C	D	E		F	G	H	I	
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)			
			(D + E) From Previous Application (\$)	This Period (\$)							
204	Temp Electric	\$ 17,326.00	13,860.10			13,860.10	80%	3,465.90			
205	Electrical Raceway Material	\$ 107,165.00	63,226.00			63,226.00	59%	43,939.00			
206	Electrical Raceway Labor	\$ 104,843.00	57,343.75			57,343.75	55%	47,499.25			
207	Electrical Wire Material	\$ 18,490.00	13,865.68			13,865.68	75%	4,624.32			
208	Electrical Wire Labor	\$ 25,925.00	14,253.00			14,253.00	55%	11,672.00			
209	Electrical Labor - MCC, Gear & Equipment	\$ 9,806.00	3,748.00			3,748.00	38%	6,058.00			
210	Electrical Lighting and Labor	\$ 62,270.00	46,700.00			46,700.00	75%	15,570.00			
211	STR 20					-		-			
212	Electrical Material	\$ 6,190.00	4,209.00			4,209.00	68%	1,981.00			
213	Electrical Labor	\$ 6,160.00	3,684.00			3,684.00	60%	2,476.00			
214	STR 25					-		-			
215	Electrical Material	\$ 56,170.00	51,690.54			51,690.54	92%	4,479.46			
216	Electrical Labor	\$ 56,725.00	47,077.94			47,077.94	83%	9,647.06			
217	Electrical Lighting and Labor	\$ 24,694.00	22,225.00			22,225.00	90%	2,469.00			
218	STR 30					-		-			
219	Electrical Material	\$ 40,647.00	40,620.00			40,620.00	100%	27.00			
220	Electrical Labor	\$ 41,110.00	37,724.00			37,724.00	92%	3,386.00			
221	STR 35					-		-			
222	Electrical Material	\$ 14,827.00	13,876.00			13,876.00	94%	951.00			
223	Electrical Labor	\$ 23,100.00	20,299.00			20,299.00	88%	2,801.00			
224	Electrical Lighting and Labor	\$ 9,190.00	9,190.00			9,190.00	100%	-			
225	STR 40					-		-			
226	Electrical Material	\$ 16,622.00	7,309.00			7,309.00	44%	9,313.00			
227	Electrical Labor	\$ 14,581.00	2,887.00			2,887.00	20%	11,694.00			
228	Electrical Lighting and Labor	\$ 12,091.00	12,059.00			12,059.00	100%	32.00			
229	STR 50					-		-			
230	Electrical Material	\$ 133,977.00	109,554.30			109,554.30	82%	24,422.70			
231	Electrical Labor	\$ 112,934.00	86,958.00			86,958.00	77%	25,976.00			
232	Electrical Lighting and Labor	\$ 52,589.00	16,906.00			16,906.00	32%	35,683.00			
233	Electrical Labor - MCC, Gear & Equipment	\$ 13,705.00	10,508.00			10,508.00	77%	3,197.00			
234	STR 55					-		-			
235	Electrical Material	\$ 37,762.00	34,095.00			34,095.00	90%	3,667.00			
236	Electrical Labor	\$ 53,015.00	50,192.00			50,192.00	95%	2,823.00			
237	Electrical Lighting and Labor	\$ 8,388.00	7,968.00			7,968.00	95%	420.00			
238	STR 60					-		-			
239	Electrical Material	\$ 7,497.00	4,910.00			4,910.00	65%	2,587.00			
240	Electrical Labor	\$ 12,235.00	1,216.00			1,216.00	10%	11,019.00			
241	Electrical Lighting and Labor	\$ 2,910.00	2,348.00			2,348.00	81%	562.00			
242	STR 70					-		-			
243	Electrical Material	\$ 27,350.00	27,350.00			27,350.00	100%	-			
244	Electrical Labor	\$ 19,915.00	16,329.00			16,329.00	82%	3,586.00			
245	Electrical Lighting and Labor	\$ 30,410.00	30,410.00			30,410.00	100%	-			
246	STR 75					-		-			
247	Electrical Material	\$ 6,165.00	915.00			915.00	15%	5,250.00			
248	Electrical Labor	\$ 5,893.00	870.00			870.00	15%	5,023.00			
249	Electrical Lighting and Labor	\$ 6,666.00	652.00			652.00	10%	6,014.00			
250	PROCESS INTERCONNECTIONS					-		-			
251	Installation of Stop Plates and Logs	\$ 3,717.00	2,500.00			2,500.00	67%	1,217.00			
252	Installation of Slide and Weir Gates	\$ 38,241.00	36,100.00			36,100.00	94%	2,141.00			
253	Prefabricated Flumes	\$ 3,087.00	3,087.00			-	100%	-			
254	Installation of Flumes	\$ 2,955.00	2,955.00			2,955.00	100%	-			

Progress Estimate - Lump Sum Work
Contractor's Application for Payment

Owner:	Waterloo Utilities					Owner's Project No.:				
Engineer:	Town & Country Engineering					Engineer's Project No.:				
Contractor:	Portzen					Contractor's Project No.:				
Project:	2023 Water and Wastewater Improvements					WW-62				
Contract:	Wastewater Treatment Facility and Water Booster Station					23-04				
Application No.:	23		Application Period:	From	04/01/25	to	04/30/25	Application Date:	04/30/25	
A	B		C	D		E	F	G	H	I
Item No.	Description		Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)	
				(D + E) From Previous Application (\$)	This Period (\$)					
255	MATERIAL PROCESSING AND HANDLING EQUIPMENT						-		-	
256	Cranes and Hoist		\$ 73,952.00		73,952.00		73,952.00	100%	-	
257	Labor to install Cranes and Hoist		\$ 19,948.00	18,400.00	1,548.00		19,948.00	100%	-	
258	PROCESS GAS & LIQUID HANDLING, PURIFICATION & STORAGE EQUIPMENT						-		-	
259	Air Sparging Blowers		\$ 30,000.00			28,571.43	28,571.43	95%	1,428.57	
260	Labor to install Air Sparging Blowers		\$ 3,192.00	3,192.00			3,192.00	100%	-	
261	Labor to install High Speed Blowers		\$ 9,975.00	9,975.00			9,975.00	100%	-	
262	Labor to install Rotary Lobe Blowers		\$ 9,975.00	9,975.00			9,975.00	100%	-	
263	Aluminum Domes		\$ 456,750.00	456,750.00			456,750.00	100%	-	
264	Labor for Aluminum Domes		\$ 204,750.00	204,750.00			204,750.00	100%	-	
265	Electrical Motors Install		\$ 3,990.00				-	0%	3,990.00	
266	WATER & WASTEWATER EQUIPMENT						-		-	
267	Installation of step Screen and Washer		\$ 4,788.00	4,788.00			4,788.00	100%	-	
268	Installation of Vortex Grit Chamber		\$ 6,384.00	6,384.00			6,384.00	100%	-	
269	Installation of Grit Sperator Classifier		\$ 6,384.00	6,384.00			6,384.00	100%	-	
270	Installation of Mixers		\$ 11,172.00	11,172.00			11,172.00	100%	-	
271	Density Current Baffles		\$ 61,950.00	61,950.00			61,950.00	100%	-	
272	Labor to install		\$ 15,960.00	15,960.00			15,960.00	100%	-	
273	Labor to install TERTIARY DISC FILTERS		\$ 12,768.00	6,500.00	3,100.00		9,600.00	75%	3,168.00	
274	Labor to install UV System		\$ 6,384.00	6,384.00			6,384.00	100%	-	
275	Labor to install Samplers		\$ 798.00	350.00	448.00		798.00	100%	-	
276	Budget Allowances						-		-	
277	Soils Testing Services		\$ 20,000.00	1,062.98			1,062.98	5%	18,937.02	
278	Electrical Service		\$ 75,000.00	84,487.47			84,487.47	113%	(9,487.47)	
279	Natural Gas Service		\$ 20,000.00				-	0%	20,000.00	
280	Internet Service		\$ 5,000.00				-	0%	5,000.00	
281	SCADA Computers		\$ 40,000.00		28,072.93		28,072.93	70%	11,927.07	
282	Office Furniture		\$ 20,000.00		1,845.00		1,845.00	9%	18,155.00	
283	Lab Equipment		\$ 30,000.00	26,343.54	6,479.30		32,822.84	109%	(2,822.84)	
284	Shop Tools and Storage		\$ 30,000.00		11,195.00		11,195.00	37%	18,805.00	
285	Truck Lift		\$ 15,000.00		7,506.00		7,506.00	50%	7,494.00	
286	Skid Steer		\$ 80,000.00	37,500.00	1,000.00		38,500.00	48%	41,500.00	
287	Algae Cloth		\$ 5,000.00				-	0%	5,000.00	
288	Landscaping		\$ 20,000.00				-	0%	20,000.00	
289	Plaque		\$ 5,000.00				-	0%	5,000.00	
290	Blower Temporary Air		\$ 75,000.00	50,938.87			50,938.87	68%	24,061.13	
291	Pre-negotiated Items						-		-	
292	Diesel Engine Driven Generator/ Transfer Switch		\$ 298,618.00	298,618.00			298,618.00	100%	-	
293	Process Integration & Control		\$ 1,371,706.00	1,213,139.00	148,834.80		1,361,973.80	99%	9,732.20	
294	Process Valves		\$ 368,967.00	246,437.00		122,530.00	368,967.00	100%	-	
295	Stop Plates & Logs / Slide & Weir Gates		\$ 349,387.00	205,899.00		143,488.00	349,387.00	100%	-	
296	High Speed Blowers & Rotary Lobe Blowers		\$ 299,746.88			269,772.19	269,772.19	90%	29,974.69	
297	Dry Pit Pumps		\$ 66,040.00			59,436.00	59,436.00	90%	6,604.00	
298	Torque Flow Grit Pumps		\$ 26,285.00			23,656.50	23,656.50	90%	2,628.50	
299	Submersible Waste Water Pumps		\$ 210,704.00			189,634.00	189,634.00	90%	21,070.00	
300	Step Screen with Washer Compact		\$ 128,593.49		128,593.49		128,593.49	100%	-	
301	Mechanical Vortex Grit Chamber		\$ 72,750.00	65,475.00	7,275.00		72,750.00	100%	-	
302	Grit Sperator Classifier		\$ 68,860.00	66,860.00	2,000.00		68,860.00	100%	-	
303	Submersible Mixers		\$ 80,885.00		80,885.00		80,885.00	100%	-	
304	Flexible Membrane Disc Diffuses		\$ 151,200.00	143,640.00			143,640.00	95%	7,560.00	
305	Tertiary Filters		\$ 654,186.38	50,200.00		538,567.66	588,767.66	90%	65,418.72	

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities					Owner's Project No.:				
Engineer:	Town & Country Engineering					Engineer's Project No.:				
Contractor:	Portzen					Contractor's Project No.:				
Project:	2023 Water and Wastewater Improvements									
Contract:	Wastewater Treatment Facility and Water Booster Station									
Application No.:	23		Application Period:	From	04/01/25	to	04/30/25	Application Date:	04/30/25	
A	B		C	D		E	F	G	H	I
Item No.	Description		Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)	
				(D + E) From Previous Application (\$)	This Period (\$)					
306	Open Channel UV Treatment		\$ 169,720.00		169,720.00		169,720.00	100%	-	
307	Waste Water Samplers		\$ 16,293.00		16,293.00		16,293.00	100%	-	
308	STR 75 Prenegotiated Items						-	-	-	
309	Process Integration & Control		\$ 44,606.00	36,090.00			36,090.00	81%	8,516.00	
310	Process Valves		\$ 4,742.00			4,742.00	4,742.00	100%	-	
311	Submersible Waste Water Pumps		\$ 17,680.00			15,912.00	15,912.00	90%	1,768.00	
312	Coarse Bubble Diffusers		\$ 12,500.00			11,250.00	11,250.00	90%	1,250.00	
313	Booster Station						-	-	-	
314	General Requirements		\$ 4,260.00	1,200.00			1,200.00	28%	3,060.00	
315	Selective Demolition		\$ 30,610.00	2,500.00			2,500.00	8%	28,110.00	
316	Sitework		\$ 25,000.00	25,000.00			25,000.00	100%	-	
317	Asphalt Pavement		\$ 5,250.00				-	0%	5,250.00	
318	Seeding		\$ 2,835.00				-	0%	2,835.00	
319	Concrete		\$ 4,000.00				-	0%	4,000.00	
320	Masonry		\$ 3,180.00	3,180.00			3,180.00	100%	-	
321	Metal Fabrications		\$ 5,350.00	5,350.00			5,350.00	100%	-	
322	Doors and Hardware		\$ 17,700.00	1,127.00			1,127.00	6%	16,573.00	
323	Painting		\$ 12,350.00				-	0%	12,350.00	
324	Process Materials		\$ 198,450.00			93,443.91	93,443.91	47%	105,006.09	
325	Process Labor		\$ 120,750.00	6,300.00			6,300.00	5%	114,450.00	
326	HVAC Equipment		\$ 19,591.00				-	0%	19,591.00	
327	HVAC Misc. Materials		\$ 2,940.00				-	0%	2,940.00	
328	HVAC Labor		\$ 18,637.00				-	0%	18,637.00	
329	HVAC Management		\$ 1,050.00				-	0%	1,050.00	
330	HVAC Submittals, Pre-Con and Mobilization		\$ 1,102.00	1,000.00			1,000.00	91%	102.00	
331	Electrical Material		\$ 64,303.00	7,715.00			7,715.00	12%	56,588.00	
332	Electrical Labor		\$ 44,340.00	4,877.00			4,877.00	11%	39,463.00	
333	Electrical Lighting and Labor		\$ 12,132.00				-	0%	12,132.00	
334	Electrical Labor - MCC, Gear & Equipment		\$ 31,615.00	7,903.00			7,903.00	25%	23,712.00	
335	Horizontal Split Case Centrifugal Pump		\$ 89,425.00			74,596.50	74,596.50	83%	14,828.50	
336	Booster Station Pre-negotiated Items						-	-	-	
337	Diesel Engine Drive Generator		\$ 68,019.00			61,217.00	61,217.00	90%	6,802.00	
338	Instrumentation and Control		\$ 146,342.00	34,290.00			34,290.00	23%	112,052.00	
339	Process Valves		\$ 28,765.00			28,765.00	28,765.00	100%	-	
									-	
									-	
Original Contract Totals			\$ 22,062,937.75	\$ 16,240,327.25	\$ 928,661.77	\$ 1,966,687.05	\$ 19,135,676.07	87%	\$ 2,387,558.09	

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner: Waterloo Utilities		Owner's Project No.:			
Engineer: Town & Country Engineering		Engineer's Project No.:		WW-62	
Contractor: Portzen		Contractor's Project No.:		23-04	
Project: 2023 Water and Wastewater Improvements					
Contract: Wastewater Treatment Facility and Water Booster Station					

Application No.:	23	Application Period:	From	04/01/25	to	04/30/25	Application Date:	04/30/25
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A	B	C	D	E	F	G	H	I
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
Change Orders								
	Change Order #1	188,613.00	188,613.00			188,613.00	100%	-
	Change Order #2	104,569.38	77,988.38			77,988.38	75%	26,581.00
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Change Order Totals		\$ 293,182.38	\$ 266,601.38	\$ -	\$ -	\$ 266,601.38	91%	\$ 26,581.00
Original Contract and Change Orders								
Project Totals		\$ 22,356,120.13	\$ 16,506,928.63	\$ 928,661.77	\$ 1,966,687.05	\$ 19,402,277.45	87%	\$ 2,414,139.09

Progress Estimate - Unit Price Work
Contractor's Application for Payment

Owner:	Waterloo Utilities						Owner's Project No.:					
Engineer:	Town & Country Engineering						Engineer's Project No.: WW-62					
Contractor:	Portzen						Contractor's Project No.: 23-04					
Project:	2023 Water and Wastewater Improvements											
Contract:	Wastewater Treatment Facility and Water Booster Station											

Application No.:	23	Application Period:	From	04/01/25	to	04/30/25	Application Date: 04/30/25				
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A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Original Contract											
B-1	Excavation	1,000.00	CY	20.00	20,000.00	468.00	9,360.00		9,360.00	47%	10,640.00
B-2	Structural Fill	1,000.00	CY	58.00	58,000.00	403.00	23,374.00		23,374.00	40%	34,626.00
B-3	Breaker Run	300.00	CY	58.00	17,400.00		-		-	0%	17,400.00
B-4	Fencing	50.00	LF	60.00	3,000.00		-		-	0%	3,000.00
B-5	Reinforced Concrete	100.00	CY	450.00	45,000.00		-		-	0%	45,000.00
B-6	Asphalt	300.00	SY	30.00	9,000.00		-		-	0%	9,000.00
B-7	Pipe Bollards	5.00	EA	750.00	3,750.00		-		-	0%	3,750.00
B-8	Geotextile Fabric	250.00	SY	5.00	1,250.00	328.50	1,642.50		1,642.50	131%	(392.50)
B-9	Silt Fencing	250.00	LF	4.00	1,000.00		-		-	0%	1,000.00
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Original Contract Totals					\$ 158,400.00		\$ 34,376.50	\$ -	\$ 34,376.50	22%	\$ 124,023.50

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:	23	Application Period:	From	04/01/25	to	04/30/25	Application Date:	04/30/25
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A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Change Orders											
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Change Order Totals					\$ -		\$ -	\$ -	\$ -		\$ -
Original Contract and Change Orders											
Project Totals					\$ 158,400.00		\$ 34,376.50	\$ -	\$ 34,376.50	22%	\$ 124,023.50

Contractor's Application for Payment

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Invoice

Original

Invoice Date:
4/18/25

Invoice Number:
CD99568038

Purchase Order Number:
Signed Proposal

Order Date:
7/12/24

Order Number:
W105107

Our Reference:
Kurt Atwood

Tax Identity:

Customer Number:
21141

Reference:
invoice

Invoice Address:

Portzen Construction Inc
205 Stone Valley Dr
Dubuque, IA 52003
US - UNITED STATES OF AMERICA (THE)

Delivery Address:

Portzen Construction Inc
205 Stone Valley Dr
Dubuque, IA 52003
US - UNITED STATES OF AMERICA (THE)

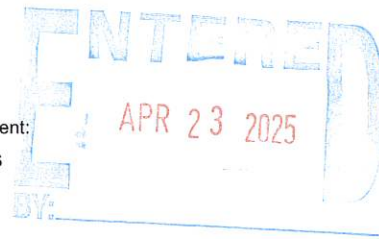
Ship Via:
Best Way

PROJECT 23-04
COST CODE G16700
TYPE 5
DATE 4/22/25
APPROVED ms

Terms of Delivery:
FOB Origin

Due Date:
5/18/25

Terms of Payment:
Net 30 Days



PLEASE REMIT PAYMENT TO:

SJE
P.O. Box 735770
Chicago, IL 60673-5770
Phone: 218-847-1317
Email: Accounts_Receivable@sjeinc.com

Pos	Part Number Description Customer Part No	Sales Quantity	Price			Net Amount in USD
1	ENG-M Waterloo, WI WWTF Improvements 2023 - \$1,521,110	1.00	0.00	0.00 %	0.00	0.00
2	ENG-M Waterloo, WI WWTF Improvements 2023 - CO01 - \$3,617	1.00	3,617.00	10.00 %	361.70	3,255.30
3	ENG-M Waterloo, WI WWTF Improvements 2023 - SCADA Integration	1.00	94,555.00	10.00 %	9,455.50	85,099.50
4	ENG-M Waterloo, WI WWTF Improvements 2023 - Power Study	1.00	12,102.00	10.00 %	1,210.20	10,891.80
5	ENG-M Waterloo, WI WWTF Improvements 2023 - CO05 - CC151 - \$0	1.00	0.00	0.00 %	0.00	0.00
6	ENG-M Waterloo, WI WWTF Improvements 2023 - CO02 CC-74 Flow Meters - \$5,288	1.00	5,288.00	10.00 %	528.80	4,759.20
7	ENG-M Waterloo, WI WWTF Improvements 2023 - CO04 CC 77 - MCC Comments - \$8,134.00	1.00	8,134.00	10.00 %	813.40	7,320.60
8	ENG-M Waterloo, WI WWTF Improvements 2023 - CO06 CC 126 KSB Pump Modules - \$1,376	1.00	1,376.00	10.00 %	137.60	1,238.40



CSI Controls.



LW ALLEN
PUMP SYSTEMS



PRIMEX.



SJE RHOMBUS.

**Invoice****Original**Invoice Date:
4/18/25Invoice Number:
CD99568038Purchase Order Number:
Signed ProposalOrder Date:
7/12/24Order Number:
W105107Our Reference:
Kurt Atwood

Tax Identity:

Customer Number:
21141Reference:
invoice

Pos	Part Number Description Customer Part No	Sales Quantity	Price	Retainage %	Retainage Amt	Net Amount In USD
9	ENG-M Waterloo, WI WWTF Improvements 2023 - CO07 SCADA Allowance	1.00	31,192.14	10.00 %	3,119.21	28,072.93
10	ENG-M Waterloo, WI WWTF Improvements 2023 - CO03 Aerzen Wiring -	1.00	0.00	0.00 %	0.00	0.00
11	6509555Q Waterloo, WI - Structure 10 - 10-LCP-1 (PANEL)	1.00	40,300.00	10.00 %	4,030.00	36,270.00
12	6509555RDD Waterloo, WI - Security Camera (F-DEV)	1.00	0.00	0.00 %	0.00	0.00

Sub Total: 176,907.73**Total Excluding Tax:** 176,907.73**Total Tax:** 0.00**Invoice Amount to Pay:** 176,907.73*Retainage has already been removed. Please remit the total invoice amount as shown.**Past due balances may be subject to a finance charge of 1.5% per month; 18% per annum.***WORK PERFORMED****CSI Controls.****L.W. ALLEN**
PUMP SYSTEMS**PRIMEX.****SJE RHOMBUS.**

North Central Laboratories



Lab Supplies since 1985

1-800-648-7836
Fax: (715) 449-2454
www.nclabs.com
Email: nclabs@nclabs.com

INVOICE

INVOICE NO. 518687

S
O
L
D
T
O

WATERLOO WATER & LIGHT
575 COMMERCIAL AVENUE

WATERLOO, WI 53594

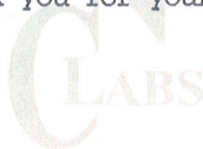
APPROVED
APR 29 2025

INVOICE DATE	04/17/2025
YOUR ACCOUNT NO.	49850
YOUR ORDER NO.	2025-517
SHIPPED VIA	UPS
	04/15/2025

SHIPPED TO
WATERLOO WATER & LIGHT COMMISSION, 401 HENDRIX STREET WATERLOO, WI 53594

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	ea O-9707BN, Orion Nitrate Ion-Plus Comb. Probe, B	1161.00	1161.00
1	Serial number for above: CT1	.00	.00
1	ea YSI-501, YSI Single Channel Benchtop IDS Meter	1205.00	1205.00
1	Serial number for above: 24431093	.00	.00
1	ea YSI-504, YSI IDS Optical DO Probe	1020.00	1020.00
1	Serial number for above: 25C102356	.00	.00
1	ea ST-815, Thermolyne stir plate, 4" x 4"	359.90	359.90
1	Serial number for above: M241009102364528	.00	.00
1	ea O-PSTAR2170, Orion ProStar PI217 pH/ISE Dual In	1959.00	1959.00
1	SERIAL NUMBER FOR ABOVE: PS000493	.00	.00
	Delivery Charges		108.76
	SUB-TOTAL		5813.66
	WI Sales Tax-Exempt		.00
	TOTAL		5813.66

Thank you for your order!!



PLEASE PAY FROM THIS INVOICE WITHIN 30 DAYS
REMIT TO: NCL of Wisconsin, Inc. P.O. Box 8, Birnamwood, WI 54414

Fuelish Customs LLC
1019 Prairie Queen Rd
Cambridge, WI 53523 USA
16082286269
admin@fuelishcustoms.com



INVOICE

BILL TO

Waterloo Utilities
575 Commercial Ave.
Waterloo, WI 53594

SHIP TO

Installation at:
Waterloo WWTP
401 Hendricks St.
Waterloo, WI 53594

INVOICE # #001564

DATE 04/28/2025

DUE DATE 04/28/2025

TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Titan 12KMSC 2 post lift	Customer is Tax Exempt S-211 on file	1	5,824.00	5,824.00T
	Installation	TBD	1	1,466.00	1,466.00T
	Delivery	TBD	1	216.00	216.00T

Min 6" of 3000 psi reinforced concrete level between columns.
Correction for anchors that don't meet torque specs due to concrete is not included. Additional plates for floors that are 1/2" or more out of level are not included. No cracks or saw/control joints can be within 18" of column base. 15' of clear overhead needed. NOT responsible for damage to piping in the floor. Others to wire lift permanently. 220v temp power needed for install/adjustment.

SUBTOTAL	7,506.00
TAX	0.00
TOTAL	7,506.00
BALANCE DUE	\$7,506.00

USABlueBook

Get the Best Treatment™

Remit To:
P.O. Box 9004
Gurnee, IL 60031-9004
TEL: (847) 689-3000
FAX: (847) 689-3001
TOLL FREE: 1-800-493-9876
F.E.I.N.: 75-2007383

APPROVED
a
APR 16 2025

INVOICE

INVOICE NO.	PAGE NO.
INV00679556	1 of 1
CUSTOMER NO.	DATE
673440	04/11/25

View online at: <http://usabluebook.billtrust.com>
Web Enrollment Token: QPK TKL TGV

BILL TO: 673440

SHIP TO: 673440-1

WATERLOO UTILITIES
575 Commercial Ave
Waterloo WI 53594-2400
USA

WATERLOO LIGHT & WATER COMMSSN
401 HENDRICKS ST
WATERLOO WI 53594
USA

Ordered by: MIKE KITELINGER

Attention: MIKE KITELINGER

CUSTOMER P.O. NO.	SHIP DATE	SLP	TERMS	TAX CODE	SALES ORDER NO.	W/H	FREIGHT	SHIP VIA
2025-516	04/11/25	MW	N30	AVATAX	SO3681010	01	Fixed	FEDEXGRND
USA STOCK NO.	DESCRIPTION	ORDERED	SHIPPED	BACKORDER	U/M	PRICE	PER	EXTENSION
40488	C-Flex Tubing; 3/8"ID x 1/16" Wall; 5-ft Length	2	2	0	ea	45.55	ea	91.10
MASTCAT	USABlueBook Master Catalog #133	1	1	0	ea	0.00	ea	0.00
30476	Tensette Pipet; 1-10mL Hach Item 19700-10	1	1	0	ea	518.00	ea	518.00

THANK YOU for your business!
1.5% MONTHLY FINANCE CHARGE
ON AMOUNTS 30 DAYS PAST DUE
Discounts Apply to Merchandise Only

MERCHANDISE	MISCELLANEOUS	DISCOUNT	TAX	FREIGHT	TOTAL
609.10	0.00	0.00	0.00	56.54	665.64

Should it become necessary to refer your unpaid balance to a collection agency, a collection fee, not to exceed 25% of the balance referred; plus reasonable attorney's fees; and court costs when necessary, will be added to the balance due.

Please Detach and Return Bottom Portion to Ensure Proper Credit to Your Account

USABlueBook

Get the Best Treatment™

****IMPORTANT****

Please include this customer #
on the face of your remittance check.

INVOICE NO.	CUSTOMER NO.	DATE	TOTAL
INV00679556	673440	04/11/25	665.64

WATERLOO UTILITIES
575 Commercial Ave
Waterloo WI 53594-2400
USA

REMITTANCE ADDRESS

|||||
USABlueBook
P.O. Box 9004
Gurnee, IL 60031-9004

BEAVER OF WISCONSIN

2470 SOUTH DRIVE

Plover, WI 54467

Invoice Number: 116450

Invoice Date: 04/02/2025

800-236-0577

Bill To: WATERLOO WATER & LIGHT
575 COMMERCIAL AVE.
WATERLOO, WI 53594

Ship To: WATERLOO WATER & LIGHT
575 COMMERCIAL AVE.
WATERLOO, WI 53594

Customer #	Salesperson	PO Number	Shipping Method	Ship To Phone	Terms
WATERLO	RICH		OUR TRUCK		N30

Quantity	Item #	Description	Unit Price	Amount
1.00	0000	5/2000 NG WASHER	\$9,895.00 n/a	\$9,895.00
1.00	0000	4' GUN, 100' HOSE, # 018549 POWERVERT SYSTEM	\$1,300.00 n/a	\$1,300.00

APPROVED

APR 09 2025

wtr

ntity ltr
1.00

ntity ltr
1.00

"WE TRAVEL NOT TO ESCAPE LIFE, BUT FOR LIFE NOT
TO ESCAPE US."

	Subtotal	\$11,195.00
	Freight	\$0.00
	Miscellaneous	\$0.00
EXEMPTION CER	Sales Tax Amount	\$0.00
	Discount	\$0.00
	Total	\$11,195.00
	Amount Received	\$0.00
	Net Due	\$11,195.00

ntity ltr
1.00

OFFICE FURNITURE RESOU
1261 W Main St.
Sun Prairie WI 53590
414-353-9725

Office Furniture Resources
8787 W BROWN DEER RD
MILWAUKEE, WI 53224
P: (414) 353-9725
F: (414) 353-9750

ORDER #	ORD0073982
ORDER DATE	4/3/2025
PAGE	1 of 1

SALE

MID: 5246453
TID: 006 REF#: 00000001
DID: 0001
Batch #: 093001 RRN: 00000001
04/03/25 09:21:19
APPR CODE: 02669C
MASTERCARD Contactless
*****3090 **/**

AMOUNT \$125.00

APPROVED

Mastercard
AID: A0000000041010
TVR: 00 00 00 80 01
IAD: 7310A04003220000000000000000
00000FF
ARC: 00

Thank You
Please Come Again

CUSTOMER COPY

mission

SHIP TO:

Waterloo Water and Light Commission
Mike Kitelinger
575 Commercial Ave.
Waterloo, WI 53594
P: +1 920-478-2720

STOMER #	SALES REP	SHIPPING METHOD	Req'd Ship Date	Transfer Date
NLU-890	MADPM-01	CARRYOUT	04/03/25	01/01/00

TYPE	MFR.	PROJ #	SIZE	FINISH	DESCRIPTION	UNIT PRICE	EXT PRICE
Used		1916		white/bl ack frame	Magnetic Mobile whiteboard	\$125.00	\$125.00

APPROVED
APR 6 2025

Terms: Payment in full unless other terms were established and approved in advance. All sales are final, unless otherwise noted. Qualified returns are subject to a restocking fee of 25%. Permit fees not included.

LIFETIME SATISFACTION GUARANTEE

OFR is a certified Woman Owned Small Business

SUBTOTAL	\$125.00
TAX	\$0.00
TOTAL	\$125.00
DEPOSIT/PAYMENT	\$125.00
BALANCE DUE	\$0.00



Office Furniture Resources
8787 W BROWN DEER RD
MILWAUKEE, WI 53224
P: (414) 353-9725
F: (414) 353-9750

ORDER #	ORD0073673
ORDER DATE	3/13/2025
PAGE	1 of 1

BILL TO:

Waterloo Water and Light Commission
Mike 575 Commercial Ave. Waterloo, WI 53594

SHIP TO:

Waterloo Water and Light Commission
Mike Kitelinger 575 Commercial Ave. Waterloo, WI 53594 P: +1 920-478-2720

PO #	CUSTOMER #	SALES REP	SHIPPING METHOD	Approx Ship Date	Transfer Date
	WLU-890	MADPM-01	PICKUP	03/26/25	03/20/25

LINE	ITEM	QTY	TYPE	MR	PROD#	QTY	UNIT	DESCRIPTION	UNIT PRICE	EXT PRICE
1	.SL6030DS	2	New	OTG		60 x 30	America n Walnut	Desk shell	\$200.00	\$400.00
2	.SL4824R	2	New	OTG		48"W x 24"D x 29.5"H	America n Walnut	48" Return Shell - Reversible	\$150.00	\$300.00
3	.SL22FF	2	New	OTG		22"D	America n Walnut	22"D File/File Pedestal	\$255.00	\$510.00
4	.11920B	1	New	Global			Black mesh back/up holstered seat	High Back Mesh Back Tilter	\$260.00	\$260.00
5	TASK CHAIR	1	Used	Steelcase	1923		Black mesh/up holstered seat	Think Task chair	\$250.00	\$250.00
6	CUST NOTE	1	Note	NOTE				Customer carried out Think Chair 3/13/25	\$0.00	\$0.00

OFFICE FURNITURE RESOU
1261 W Main St.
Sun Prairie WI 53590
414-353-9725

SALE

MMD: 5246453 REF#: 00000004
TID: 006
DID: 0001
Batch #: 072001 RRN: 00000005
03/13/25 15:47:16 CVD: M
AVS: Z
APPR CODE: 01467C
MASTERCARD Manual CNP
*****3090

AMOUNT \$1,720.00

APPROVED

SIGNATURE NOT REQUIRED

I AGREE TO PAY ABOVE TOTAL AMOUNT
IN ACCORDANCE WITH CARD ISSUER'S
AGREEMENT
(MERCHANT AGREEMENT IF CREDIT VOUCHER)
RETAIN THIS COPY FOR STATEMENT
VERIFICATION

Thank You
Please Come Again

MERCHANT COPY

Terms: Payment in full unless other t
approved in advance. All sales are final, unless otherwise noted. Qualified returns are
subject to a restocking fee of 25%. Permit fees not included.

LIFETIME SATISFACTION GUARANTEE

OFR is a certified Woman Owned Small Business

	\$1,720.00
TAX	\$0.00
TOTAL	\$1,720.00
DEPOSIT/PAYMENT	\$1,720.00
BALANCE DUE	\$0.00



www.midstateequipment.com

WATERTOWN
920-261-8118

SAUK PRAIRIE
608-643-3307

SALEM
262-843-2326

JACKSON
262-677-8400

JANESVILLE
AG 608-754-8450
CP 608-758-7494

COLUMBUS
920-623-4020
608-251-5400

COLUMBUS RENTAL
920-623-4300

REMIT PAYMENT TO:
MID-STATE EQUIPMENT
4323 E US HWY 14
JANESVILLE, WI 53546-9494

Ship to:

SAME AS BELOW

Invoice to:

WATERLOO UTILITIES
575 COMMERCIAL AVE
WATERLOO WI 53594

Branch		08 - COLUMBUS TURF	
Date	Time	Page	
12/16/2024	11:19:06 (O)	1	
Account No.	Phone No.	Invoice No.	
9204782260	9204782260	W03453	
Ship Via		Purchase Order	
		MSE-CH	
Salesperson		NAR / VLW	
NOLEN REESER			

EQUIPMENT INVOICE

Description

Amount

Stock #: 166972 Serial #: N/A
New 2024 BOBCAT 48PF 4K HEAVY DUTY PALLET FORK

1000.00

Subtotal: 1000.00

Total (MID-STATE CHARGE): 1000.00

THANK YOU!

*

APPROVED
DEC 23 2024
WUTP

BALANCE DUE MID-STATE EQUIPMENT - NET 15 DAYS

WWW.MIDSTATEEQUIPMENT.COM

SERVICE CHARGE ON OVERDUE ACCOUNTS AT THE RATE OF 1 1/2 % PER MONTH (18 % PER ANNUM)

Any warranties on the product sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale products. Any limitations contained herein does not apply where prohibited by law.

I hereby certify that I engaged in the business of farming and that the goods shown on this invoice will be used exclusively in the conduct of that business.

SIGNATURE: _____ DATE: _____

State of Wisconsin
 Department of Natural Resources
 Bureau of Community Financial Assistance
 101 S. Webster St., PO Box 7921
 Madison WI 53707-7921
 FAX (608) 267-0496
DNRCFELDisbursements@wisconsin.gov

Request for Disbursement for Financial Assistance Programs

Form 8700-215 (R 12/22)

Page 1 of 4

☒ Clean Water Fund Program ☐ Safe Drinking Water Loan Program

Notice: This form is authorized by ss. 281.58, 281.59, and 281.61, Wis. Stats. Submittal of a completed form to the Department is mandatory for all applicants seeking payments from the Clean Water Fund Program, the Environmental Improvement Fund or the Safe Drinking Water Loan Program. Failure to submit a completed form to the Department shall be grounds for denial of payment. Personal information collected will be used for administrative purposes and may be provided to requesters to the extent required by Wisconsin's Public Records Law [ss. 19.31-19.39, Wis. Stats.]. **See page 2 for instructions and payment cycles.**

1. Municipality	2. Project Number	3. Request Number	4. Type of Request
City of Waterloo	4682-04	9	<input checked="" type="radio"/> Partial <input type="radio"/> Final

Disbursement worksheet must be completed and invoices must be attached for all costs.	This Claim	For DNR Use Only	
		Adjustments	Claim Amount Paid
Force Account Complete worksheet on page 3	\$	\$	\$
Interim Financing			
Preliminary Design/Engineering			
Land or Easement Acquisition			
Engineering / Construction Management			
Construction / Equipment	477,174.20		
Miscellaneous Costs			
EIF Closing Costs			
Total Requested	477,174.20		

Municipal Certification

I certify: (The following boxes must be marked before this request will be processed.)

- ☒ The amounts requested are in accordance with the terms of the Financial Assistance Agreement (FAA) and are for eligible project costs that have been incurred and have not been reimbursed on any previous request.
- ☒ I am the municipal representative authorized to complete this request and that all necessary approvals by consultants and municipal governing officials have been obtained.
- ☒ The Project complies with the Davis-Bacon and Related Acts, which require that all laborers and mechanics employed by the contractors, and subcontractors, were paid wages at rates not less than those listed on the prevailing wage rate contained in the contract documents.
- ☒ The Davis-Bacon poster was posted at all times by the contractor and subcontractors at the work site.
- ☒ All contractors have provided the municipality or engineer with certified weekly payrolls for labor performed for all costs requested with this Request for Disbursement for Financial Assistance Programs Form.

Date Signed _____

Signature of Municipal Representative _____

Title Mayor

Telephone Number (920) 478-3025

DO NOT WRITE BELOW THIS LINE - DNR USE ONLY

Received Date	DNR Approval and Date	DOA Approval and Date	Project At %
Comments			

Instructions

Type or print legibly.

1. Enter the official name of the municipality.
2. Enter the project number.
3. Number the Request for Disbursement sequentially starting with 1.
4. Select "Partial" until the final request is submitted. When it is the final request, it is important that it be indicated as final.

The request must be signed by a municipal representative employed by the municipality. This representative is certifying that the requested costs are in accordance with the terms set forth in the FAA. Also, indicate the title of the representative, the date signed, and the telephone number, including area code.

PAYMENT CYCLES

Request for Disbursement forms received by the DNR by the Friday before the first Wednesday of the month are disbursed on the second Wednesday of the month. Forms received by the Friday before the third Wednesday of the month are disbursed on the fourth Wednesday of the month. Changes to this schedule will be made for Federal Holidays.

Request for Disbursement for Financial Assistance Programs

Form 8700-215 (R 12/22)

Page 3 of 4

See instructions on last page 4 .
Invoices must be attached for all costs.

Payment Request Worksheet

<input checked="" type="radio"/> Clean Water Fund Program <input type="radio"/> Safe Drinking Water Loan Program				Municipality City of Waterloo Project Number 4682-04								Request Number 9		6. Other Funding Indicate Dollar Amount and Fund Source, i.e., CDBG, RD, internal funds	
1. Date of Invoice	2. Payee	3. Invoice Number	4. Total Invoice Amount	5. Budget Categories (Requesting EIF funds for incurred eligible costs.)								Amt.	Source		
				Force Account	Interim Financing	Preliminary Design/ Engineering	Land or Easement Acquisition	Engineering/ Construction Management	Construction /Equipment*	Misc. Costs	Closing Costs				
06/01/2013	Sample		250,000.00							200,000.00			50,000.00	CDBG	
04/30/2025	Portzen	PAY APP 23	477,174.20							477,174.20					
(SUB) TOTAL			477,174.20							477,174.20					

*Change orders must be approved by the Construction Management Engineer prior to disbursement.

Instructions

Type or print legibly. Items 1 through 4 are self-explanatory. Specific instructions for each column are as follows:

1. **Date of Invoice**
2. **Payee**--Enter name listed on invoice of contractor, consultant, or vendor. Indicate municipality name for all work associated with force account for labor or equipment.
3. **Invoice Number**
4. **Total Invoice Amount**--This amount is auto-summed and calculated from what is entered in the Budget Categories (column 5) and the Other Funding Sources (column 6).
5. **Budget Categories**--The amount of eligible costs being claimed in column 4 must be broken down and entered under the appropriate budget categories. **Only expenditures for budgeted costs approved in the Financial Assistance Agreement (FAA) or amendment may be claimed.**

Force Account--Force Account is the work a municipality performs using its own employees and/or equipment. Documentation must be submitted verifying the personnel who did the work, hours worked, hourly wage and scope of work. For equipment, indicate the type of equipment and the work performed, the dates and hours of use, and the hourly cost. Enter amount to be reimbursed for personnel and equipment costs.

Interim Financing--Interim financing is a debt to temporarily finance a project. Enter the amounts associated with the preparation, approval, issuance, and sale of interim financing (includes bond counsel, financial consultants, and underwriters fees).

Preliminary Design/Engineering--Enter contract costs for preliminary design/engineering services.

Land/Easements--Enter all amounts associated with the acquisition of land and easements for this project.

Engineering/Construction Mgt.--Enter contract costs associated with engineering/construction management for this project.

Construction/Equipment--Enter costs associated with the contracted construction and equipment costs. Costs not included in a construction or equipment contract should be entered on the Miscellaneous line.

Miscellaneous Costs--Enter costs that are outside the scope of the engineering, construction and equipment contracts. These costs can include computers, start-up laboratory equipment, materials, supplies, bid advertising, etc. Construction-related items require prior review and approval by the regional Construction Management Engineer (CME) before seeking reimbursement. The municipality must provide the CME with a copy of the vendor's invoice, procurement method used and applicable bidding and contracting documentation. Once the CME has determined eligibility and given approval, the municipality may request reimbursement.

Closing Costs--Enter the eligible costs for closing purposes, which includes bond counsel and legal fees.

6. **Other Funding Sources**--(if applicable) Enter costs identified in the FAA as being paid by other sources, i.e., CDBG grant, municipal funds, Rural Development. These costs will not be reimbursed by the EIF.

For more information, visit <https://dnr.wi.gov/Aid/documents/EIF/Guide/pay.html>

Send the Request for Disbursement form, along with supporting invoices by one of these methods:

Email: DNRCFELDisbursements@Wisconsin.gov

Fax: 608-267-0496

U.S. Mail: Environmental Loans - CF/2
Dept of Natural Resources
PO Box 7921
Madison WI 53707-7921

UPS or FedEx: Environmental Loans - CF/2
Dept of Natural Resources
101 S. Webster Street
Madison WI 53703

Project Name:	Waterloo - 2023 Water and Wastewater Improvements
Project No.:	WW-47
Month of:	April 2025
Completed By:	Lisa Twarog

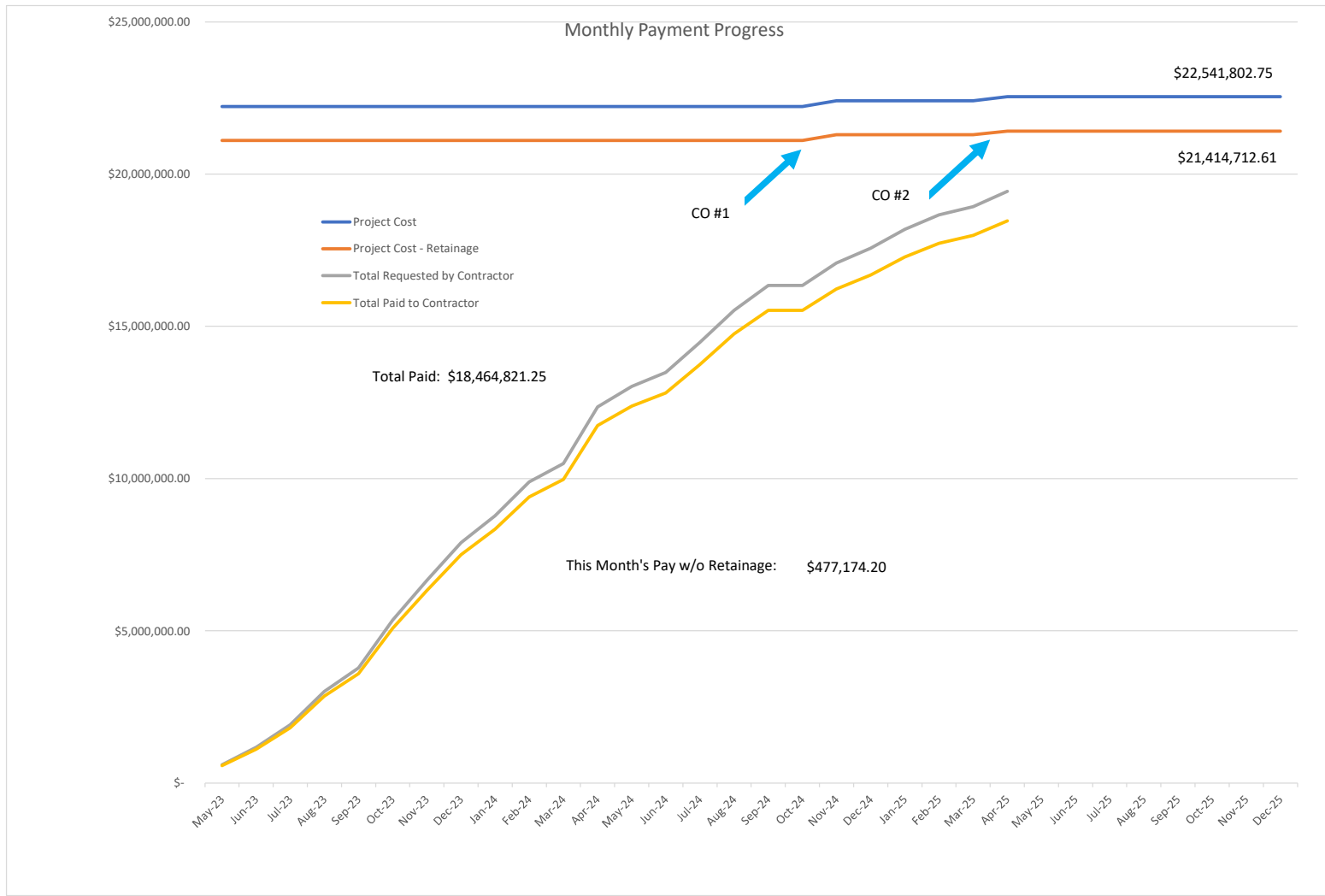
Monthly Report

General Construction Activities by Structure			
Structure	Activity		
05 - Site	- Flow switchover - Installation of MH H		
Vac Dump			
10	- Server and office computers installed		
20	- Gate work complete except for removal		
25			
30	- Selector Basin startup		
35			
40	- Demo of existing equipment		
45			
50	- Installation of disc filters 3&4		
55	- HVAC installation		
60	- UV startup - Removal of Check Valve		
65			
70			
75			
Booster Station			
Contractors/Firms On-Site		This Month's Work Change Directives	
Portzen (General Contractor)	4/18/2025	Existing UV Diamond Plate	\$ 6,728
Pieper (Electrical)			
Dubuque Plumbing and Heating (Plumber)			
Grote (Painting)			
		Monthly Total:	\$6,728
		Project Total	\$343,412
RFI's/Clarifications/Issues			
Significant Meetings			
Date	Topic	Participants	Action Items
4/2/2025	Monthly Construction Meeting	Portzen, T&C, Waterloo Utilites, Dubuque Plumbing & Heating, Pieper Power	
4/9/2025	Pre Startup meeting	Portzen, T&C, Waterloo Utilites, Dubuque Plumbing & Heating, Pieper Power	
4/23/2025	Tideflex Red Valve	T&C, Tideflex, Dornier	- Remove Duckbill Check Valve in Str. 60
Anticipated Work Next Month			
Structure	Activity		
Site	- Demo of existing headworks - Installation of Ductbank Q - grading/core out for paving		
Vac Dump			
10	- Demo of existing lab and office space		
20	- Install of new pumps in West pit		
25			
30			
35			
40			
45			
50	- Startup of disc filters 3&4 - installation of 2 existing digester blowers		
55			
60	- install of outlet piping on East side of structure		
65			
70			
75			
Booster			



Project Name: Waterloo - 2023 Water and Wastewater Improvements
Project No.: WW-47
Month of: April 2025
Completed By: Lisa Twarog

Monthly Payment Progress



Project Name: Waterloo - 2023 Water and Wastewater Improvements
Project No.: WW-47
Month of: April 2025
Completed By: Lisa Twarog

Monthly Progress Pictures



Structure 30
Install of Southwest stairs



Structure 50
Install of Disc Filter 4



Structure 50
Backwash piping install for Disc Filters 3 & 4



Site
MH H install



Structure 25
New stair screen filtering influent

Department of Public Works Director Position Description

Class Title: DPW Director
Department: Department of Public Works
Location: 211 Hendricks Street, Waterloo WI 53594
Updated: March 2025

GENERAL PURPOSE

Perform a variety of supervisory duties as a hands-on, in the field supervisor, managing the Department of Public Works operations. Perform skilled and semi-skilled work for the operation and maintenance of streets, public right-of-way and municipal properties.

SUPERVISION RECEIVED

Work under the direction of the Mayor of the City of Waterloo.

SUPERVISION EXERCISED

Provide direct supervision to Public Works staff; assigns, directs, and evaluates their performance. Make recommendations regarding salary increases, promotions, hiring and termination.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Coordinate and direct work activities and schedule Public Works staff to maintain streets, storm water infrastructure, department equipment, non-parks municipal grounds, forestry and assist the Parks Director with maintenance of municipal parks as requested and achievable -- given other Public Work Department responsibilities. In-field activities including, but not limited to:

1. Street cleaning, repair and maintenance including traffic signage and striping
2. Report municipal pavement conditions annually; parking lots, paths, sidewalks
3. Snow and ice control
4. Collection and disposal of tree and brush material
5. Storm sewer maintenance and repair
6. Weed control and turf management
7. Minor municipal building inspections and maintenance, not including electrical or plumbing
8. Municipal cemetery maintenance
9. Special event traffic control barricades
10. Maintain seasonal decorations and planters
11. Assist Police Department with stray animals, wildlife and private property inspections according to codes
12. Attend monthly Public Works meetings, department head meetings, council meetings, and others as requested.

Select, train, motivate and evaluate Public Works personnel including seasonal employees: provide and coordinate staff training and cross training; work with employees to correct deficiencies; implement discipline and terminations procedures; meet with staff to identify and resolve problems.

Respond to and resolve difficult and sensitive citizen inquiries and complaints.

Provide staff assistance to the mayor on operational studies and investigations; recommend modifications to programs, policies and procedures.

Work in partnership with the City Engineer to review all public project development plans to ensure adequate infrastructure including street curb cuts, drainage facilities and stormwater management.

Produce required regulatory reports and ensure compliance with regulatory requirements, laws, codes and enforcement actions. Inspect City facilities to ensure ADA and safety compliance.

Attend various community and intergovernmental meetings as City representatives to obtain/share information, explain policies and goals, and gain cooperation and support.

Prepare and administer annual department budget requests; assure all work is carried out within budget; monitor revenues and expenditures to ensure sound fiscal control and maximum cost-efficiency.

Create and adhere to a department vehicle maintenance schedule.

Perform related duties as required.

REQUIRED KNOWLEDGE SKILLS & ABILITIES

- Professional ability to manage multiple tasks simultaneously and to provide constant oversight of department activities and emergency response (such as snow removal and storm damage).
- Considerable knowledge of the practices, procedures, materials, and equipment utilized in the repair and maintenance of public facilities.
- Ability to establish and maintain effective and positive working relationships and communicate effectively with other city employees, city council, and the public.
- Able to work in emergencies in all types of weather conditions at any hour of day or night.
- Participate in the development and administration of long- and short-term departmental goals, objectives, and procedures.
- Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals. Demonstrate continuous effort to improve operations and streamline work processes.
- Research, analyze, and evaluate new service delivery methods and techniques.
- Interpret and apply federal, state, and local policies, laws, and regulations.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work. Work cooperatively and jointly to provide quality customer service.
- Originate, process, and complete specifications for bids and requests for proposals for work functions pertinent to the department.
- Ensure compliance with city and department safety rules and regulations including training per Federal (OSHA) and State (DSPS) regulations.

SPECIAL REQUIREMENTS

You must possess a Class A Commercial Driver's License or the ability to acquire one within 6 months after hire.

TOOLS & EQUIPMENT USED

Heavy and light apparatus and vehicles necessary for field work; standard office equipment including but not limited to phone, cell and radio communication systems and personal computers.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential job functions.

Environment:

Work is performed 50% in a standard office setting, public works facilities, and 50% in outdoor areas. Exposure to extreme hot or cold temperatures.

Physical:

DISCLAIMER

The duties listed above are intended only to serve as illustrations of the various types of work that may be performed. The omission of specific statements does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer. Management has the right to add or change these duties of the position at any time.

ACKNOWLEDGMENT

I acknowledge that I have read the job description and requirements for the Public Works Director position, and I

certify that I can perform these functions.

Employee Signature

Date

Parks Coordinator Position Description

Class Title: Parks Coordinator
Department: Parks Department
Location: 136 N. Monroe Street, Waterloo WI 53594
Updated: March 2025

GENERAL PURPOSE

The Park Coordinator represents the department and the City of Waterloo in contact with a variety of public and private groups and individuals. Manages, plans, and implements activities and programs which serve the social, educational, wellness and service needs of citizens in Waterloo. The coordinator promotes and maintains working relationships with local agencies to render assistance to and promote for citizens. This position plans, assigns, supervises, reviews, and evaluates work for the Park Department employees and is responsible for the overall maintenance and management of all Waterloo parks facilities and grounds.

SUPERVISION RECEIVED

Works under supervision of the Mayor of the City of Waterloo.

SUPERVISION EXERCISED

Directly supervises Park department employees, seasonal employees, event bartenders and volunteers

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Oversee and participate in the management of the Parks Department.
2. Manages the Parks Department offering multiple programs and services for citizens during weekdays, evenings, and weekends, and provides facilities available for community activities.
3. Manages and coordinates facility and property maintenance and repairs.
4. Prepare and administer annual department budget requests; assure all work is carried out within budget; monitor revenues and expenditures to ensure sound fiscal control and maximum cost-efficiency.
5. Compiles equipment inventory and replaces equipment as needed.
6. Maintains accurate records and files and prepares monthly and special reports.
7. Select, train, supervise, coordinate and evaluate staff including seasonal, custodial employees and volunteers.
8. Creates and implements large City events, including fundraising efforts to sponsor community events.
9. Administers office and program purchases for the Park Department.
10. Administers Park department newsletters, fliers, and brochures to market and promote the department.
11. Advertise programming and special events for the department.
12. Provides updates and maintains calendars for all municipal Parks on city websites and social media sites.
13. Coordinates, facilitates, and encourages participation in Park programs and events.
14. Works with Waterloo Business Association, Friends of Firemen's Park, and other organizations and businesses in Waterloo to promote Park and community events.
15. Works with the Waterloo Youth Sports Organization, Waterloo School District, and other organizations and maintains yearly contracts with organizations and collects field use fees.
16. Works with Public Works regarding park and facility maintenance and on all department rental facilities.
17. Attend bi-monthly Parks Commission meetings; department head and city council meetings; and other meetings as requested and appropriate to the position.
18. Attends educational offerings, such as conferences and workshops and maintains all certifications.
19. Assists the updating and maintenance of the Park Open Space Plan.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

- Professional ability to manage multiple tasks simultaneously and to provide constant oversight of department activities and emergency response (such as snow removal and storm damage).
- Considerable knowledge of the practices, procedures, materials, and equipment utilized in the repair and maintenance of park facilities.
- Ability to direct and evaluate the work of staff and to train and/or correct deficiencies.

- Ability to establish and maintain effective and positive working relationships and communicate effectively with other city employees, the city council, and the public.
- Provide aid to the Public Works Department where needed.
- Able to work in emergencies in all types of weather conditions at any hour of day or night.
- Participate in the development and administration of long-and short-term departmental goals, objectives, and procedures.
- Oversee preparation of clear and concise administrative and financial reports.
- Demonstrate tact and diplomacy with the public.
- Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals. Demonstrate continuous effort to improve operations and streamline work processes.
- Research, analyze, and evaluate new service delivery methods and techniques.
- Interpret and apply federal, state, and local policies, laws, and regulations.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work. Work cooperatively and jointly to provide quality customer service.
- Originate, process, and complete specifications for bids and requests for proposals for work functions pertinent to the department.
- Ensure compliance with city and department safety rules and regulations including training per Federal (OSHA) and State (DPS) regulations.
- Working knowledge of computers and Microsoft Programs.

SPECIAL REQUIREMENTS

Maintain and keep up to date with current State of Wisconsin laws and regulations when pertaining to Alcohol and Raffle sales.

TOOLS AND EQUIPMENT USED

Heavy and light apparatus and vehicles necessary for park space and facilities; standard office equipment including but not limited to phone, cell and radio communication systems and personal computers.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential job functions.

Environment:

Work is performed 50% in a standard office setting, park facilities, and 50% in outdoor areas. Exposure to extreme hot or cold temperatures.

Physical:

Primary functions require sufficient physical ability and mobility; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate equipment or vehicles requiring repetitive movement and fine coordination.

DISCLAIMER

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ACKNOWLEDGMENT

I acknowledge that I have read the job description and requirements for the Parks Coordinator position, and I certify that I can perform these functions.

Employee Signature

Date

§ 273-1. Park management. [Amended by Ord. No. 97-3; 5-20-2010 by Ord. No. 2010-04; 3-17-2016 by Ord. No. 2016-01]

- A. The Parks Coordinator, or alternatively a Council-appointed designee, shall be responsible for the day-to-day operation and maintenance of all City parks in accordance with policies established by the Parks Commission and the Council.
- B. (Reserved)
- C. In addition to its other powers and duties, the Parks Commission shall have oversight of the budget and operation of Waterloo parks. The Parks Commission shall advise the Common Council on matters related to the operation and funding of Waterloo parks.

§ 273-2. Definitions.

As used in this chapter, the following terms shall have the meaning indicated:

PARK — All lands and water heretofore and hereafter acquired by the City for park or recreational purposes, or placed under the jurisdiction of the Parks Commission, and includes, without limitation, parks, greenways, recreational facilities and structures, and privately owned lands, the use of which has been granted or leased to the City for park, recreational or like public purposes.

Waterloo City Council - Annual Calendar Announcements & Recognition

Meeting nights: 1st & 3rd Thursdays at 7:00 pm

JANUARY
FEBRUARY - Audit Prep
MARCH - Review Appointed Committee Assignments - Waterloo incorporated March 19, 1859 (Village status)
APRIL - Anniversary April 11, 1962 (City status) - National Library Week (generally 2 nd full week in April) 1 st mtg - National Linework Day 18 th 1 st mtg - Annual Organizational Mtg & Appointments - 2nd mtg after regular election - Update Emergency Response Plan - Audit Presentation 2 nd mtg
MAY - National Firefighters Day (always May 4 th) 1 st mtg - National Police Week (w/o May 15 th) 1 st mtg - National EMS Week (3 rd full week of May Sat-Sun) 2 nd mtg - National Public Works Day (3 rd full week of May) 2 nd mtg
JUNE
JULY - Budget Kick off
AUGUST
SEPTEMBER - Annual Wheel Tax Ordinance – 1 st mtg
OCTOBER - National Government Week (2 nd week)
NOVEMBER - Budget public hearing and consideration of a Finance, Insurance & Personnel Committee budget recommendation
DECEMBER

ONLINE LINKS

- [Municipal Code Chapter 30 -- CITY COUNCIL](#)
- [2021-2026 Comprehensive Plan Update](#)