



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET

Thursday, April 17, 2025 – 7:00 p.m.

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

***** ANNUAL ORGANIZATIONAL MEETING *****

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL
 2. ORGANIZATIONAL MATTERS
 - a. Discussion of Organizational Opportunities
 - b. Resolution 2025-12 Appointing the Official Newspaper, Depositories and Auditors
 - c. Election of Council President as Specified in Chapter 30-1 (F) of the Waterloo Code
 - d. Resolution 2025-21 Council Confirmation of Mayoral Appointments & Council Standing Committees
 3. ANNUAL ORGANIZATIONAL MEETING ADJOURNMENT
-

Regular Meeting

- 1.) MEETING MINUTES APPROVAL: April 3, 2025
- 2.) PRESENTATIONS AND REPORTS
 - a. 2024 Baker-Tilly Audit
- 3.) COUNCIL NOTICE -PUBLISHED NOTICES
 - a. Notice to Cut or Destroy Noxious Weeds
 - b. Board of Review
- 4.) CITIZEN INPUT / PUBLIC COMMENT (3-Minute time limit)
- 5.) MEETING SUMMARIES (since last Council meeting)
 - a. 04/15/2025 CDA
 - b. 04/17/2025 Finance, Insurance, and Personnel
- 6.) CONSENT AGENDA ITEMS
 - a. Reports of City Officials & Contract Service Providers
 - i. Parks
 - ii. Fire & Emergency Medical Services
 - iii. Building Inspections
 - iv. Public Works
 - v. Police
 - vi. Library Board
 - vii. Water & Light Utility Commission
 - viii. Watertown Humane Society
 - ix. Cable TV
- 7.) NEW BUSINESS
- 8.) RECOMMENDATIONS OF BOARDS, COMMITTEES, AND COMMISSIONS
 - a. Finance
 - i. March 2025 Financial Statements: Payroll \$94,351.17, General Disbursements \$196,643.73 and Clerk/Treasurers Reports [\[see on municipal website\]](#)

- ii. Resolution 2025-22 Fire Department to Apply for a DNR Grant to Update Old Equipment and PPE
- iii. Resolution 2025-18 Accepting a bid from Dorner Inc. for Hendricks Street Reconstruction and DPW Parking Lot

9.) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

10.) ADJOURNMENT

Jeanne Ritter
Clerk/Deputy Treasurer

Posted & Emailed: 04/11/2025.

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noted. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location



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RESOLUTION #2025-12

ANNUAL COUNCIL APPOINTMENTS OFFICIAL NEWSPAPER, OFFICIAL DEPOSITORIES AND OFFICIAL AUDITORS

The Common Council of the City of Waterloo, Wisconsin does hereby make the following appointments and delegations:

- The Leader Independent, official newspaper for the City of Waterloo;
- The Council hereby delegates authority to appoint the official depositories for the City of Waterloo to the Mayor in consultation with the Treasurer/Deputy Clerk.
- Baker Tilly Virchow Krause LLP, official auditors for the City of Waterloo;

BE IT RESOLVED, that the Common Council formally approves the appointments until the 2025 Council Organizational Meeting.

Adopted: _____, 2025

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest:

Jeanne Ritter, Clerk/Deputy Treasurer

SPONSOR(S) – Mayor



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RESOLUTION #2025-21 COUNCIL CONFIRMATION OF MAYORAL APPOINTMENTS

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

WHEREAS the Municipal Code directs the Mayor to appoint members of the Common Council to standing committees of the Council, and whereas the Mayor has made the following standing committee appointments,

- Finance, Insurance & Personnel Committee: **C. Kuhl**, Weihert and Haseleu
- Public Safety & Health Committee: **Cummings**, Griffin, and Thomas
- Public Works & Property Committee: **Weihert**, Haseleu, and A. Kuhl

[NOTE: **Bold** designates appointed committee chair.]

WHEREAS the municipal code directs the Mayor to appoint citizens to various Boards, Commissions and Committees, and whereas the Mayor has made the following appointments,

- Administrative Review Appeals Board
 - Jodie Haseleu, Council Representative (term expiring 2026)
 - Mayor Jenifer Quimby (term expiring 2026)
- Board of Review
 - Keri Sellnow (term expiring 2029)
- Community Development Authority
 - Charles Kuhl (Council Representative) (term expiring 2026)
 - Jodie Haseleu (Council Representative) (term expiring 2026)
 - Austin Kuhl (Council Representative) (term expiring 2026)
 - Jennifer Zimmermann (Co-Chair) (term expiring 2029)
- Emergency Response Plan Committee
 - Charles Kuhl, Council Representative (term expiring 2026)
- Joint Review Board For Tax Incremental Finance
 - Keri Sellnow (term expiring 2026)
- Library Board
 - Sara Cummings, Council Representative (term expiring 2026)
 - Cindy Krueger (term expiring 2028)
 - Susan McDermott (term expiring 2028)
- Parks Commission
 - Austin Kuhl, Council Representative (term expiring 2026)
 - Jamie Parker (term expiring 2028)

- Plan Commission
Charles Kuhl, Council Representative (term expiring 2026)
Lindsey Chadwick (term expiring 2028)
- Police Committee
Timothy Nelson, Chairperson (term expiring 2026)
Robert Crosby (term expiring 2028)
- Waterloo Water & Light
Richard Weihert, Council Representative (term expiring 2026)
- Weed Commissioner: Chad Yerges, Public Works Director (term expiring 2026)

BE IT RESOLVED that the City Council confirms the Mayoral appointments listed above and thanks those serving.

Adopted: _____, 2025

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest:

Jeanne Ritter
Clerk/Deputy Treasurer

SPONSOR(S) – Mayor Quimby

CITY OF WATERLOO COMMON COUNCIL - MEETING MINUTES: April 3, 2025

[a digital recording of this meeting also serves as the official record]

- 1) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Tim Thomas called the meeting to order at 7:00 p.m. Alderpersons present: S. Cummings, A. Kuhl, C. Kuhl, Griffin, Weihert, T and Haseleu. Attending Remotely: none Absent: none Others attending in-person: Utilities Supervisor Sorenson; Police Chief Sorenson; Lt Warner; DPW Supervisor Yerges; Fire 2 Petrie; Kunkel M. Leisses; EMT Lee and WLOO Videographers. The Pledge of Allegiance was recited.
- 2) MEETING MINUTES APPROVAL: March 20, 2025 [Cummings/A.Kuhl] VOICE VOTE: Motion Carried.
- 3) CITIZEN INPUT / PUBLIC COMMENT none
- 4) MEETING SUMMARIES (since last Council meeting)
 - a) 03/24/2025 Fire/EMS Meeting
 - b) 03/25/2025 Plan Commission-Canceled
 - c) 03/26/2025 Library Board
 - d) 04/01/2025 Water & Light Commission
 - e) 04/02/2025 Parks Commission
 - f) 04/03/2025 Public Safety & Health
 - g) 04/03/2025 Public Works & Property
- 5) OLD BUSINESS
 - a) Chicken Documents in Final Form - informational
- 6) RECOMMENDATIONS OF BOARDS, COMMITTEES AND COMMISSIONS
 - a) Public Works & Property Committee
 - i) 2025-06 NEW Ordinance Regulation of Natural Lawns Motion [A.Kuhl/Cummings] VOICE VOTE: Motion carried.
 - ii) Resolution 2025-18 Hendricks Street Reconstruction and DPW Parking Lot Deferred [A.Kuhl/Cummings] VOICE VOTE: Motion carried.
 - iii) Resolution 2025-19 2025 Sidewalk Program and Overlay on Indian Hills Dr.motion[Weihert/Kuhl]Base bid and 2 alternatives ROLL CALL: Y-7 No -0 Motion carried.
 - b) Waterloo Water & Light
 - i) Portzen Pay #22 – Motion {Cummings/C.Kuhl] ROLL CALL Y-7 No-0 Motion carried.
 - ii) City of Waterloo Project Tracking Budget and funding Allocations for Wastewater Remodel -informational
 - iii) Town & Country Update -informational
 - c) Public Health and Safety
 - i) USA Cycling Collegiate Road National Championships-Trek (5/2-5/3/2025) Motion [Cummings/Weiherts] VOICE VOTE: Motion carried.
 - ii) Hiring of Police Officers [NOTE: The Public Safety and Health Committee may meet in closed session per Wis. Stat. 19.85 (1)(c) “considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. Upon concluding a closed session, the Committee will reconvene in open session. Motion to hire D. Aguero [Cummings/Griffin] VOICE VOTE: Motion carried.
- 7) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 8) ADJOURNMENT [C. Kuhl/A.Kuhl] VOICE VOTE: Motion carried. 7:19 pm

Attest:

Jeanne Ritter Clerk/Deputy Treasurer



City of Waterloo

Financial highlights

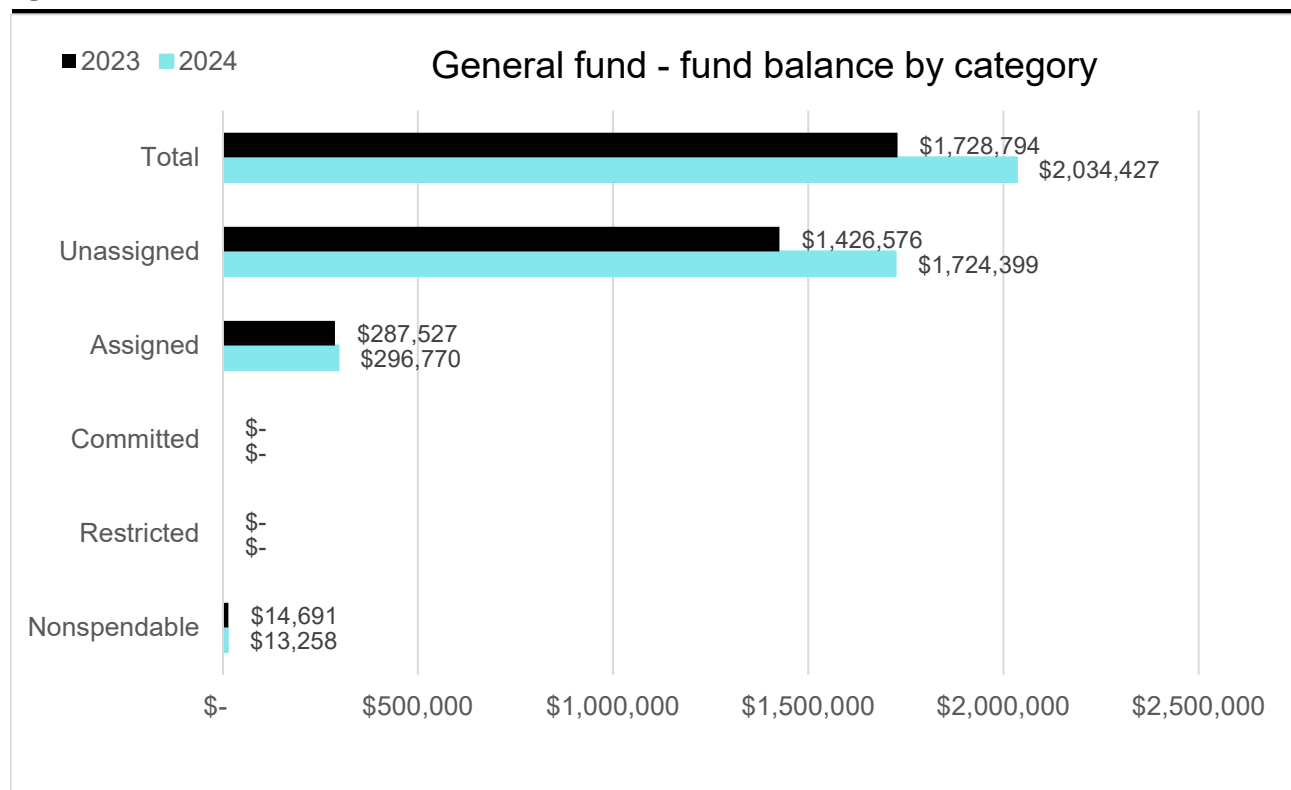
April 17, 2025

Client service team

Justin Hoagland, Principal, CPA
Taylor Voegeli, Senior Accountant, CPA

City of Waterloo

General fund results



Summarized income statement

	Actual	Final budget	Variance
Revenues and other financing sources	\$ 2,639,976	\$ 2,412,429	\$ 227,547
Expenditures and other financing uses	2,334,343	2,447,429	113,086
Net change in fund balance	<u>\$ 305,633</u>	<u>\$ (35,000)</u>	<u>\$ 340,633</u>

Fund balance category definitions

Nonspendable - amounts cannot be spent either because they are not in spendable form or because legal or contractual requirements require them to be maintained in tact.

Restricted - amounts that can be spent only for the specific purposes stipulated by an external source.

Committed - amounts constrained for specific purposes that are internally imposed through formal action of the governing body.

Assigned - spendable amounts that are intended to be used for specific purposes that are not considered restricted or committed.

Unassigned - residual amounts that have not been classified within other categories above.

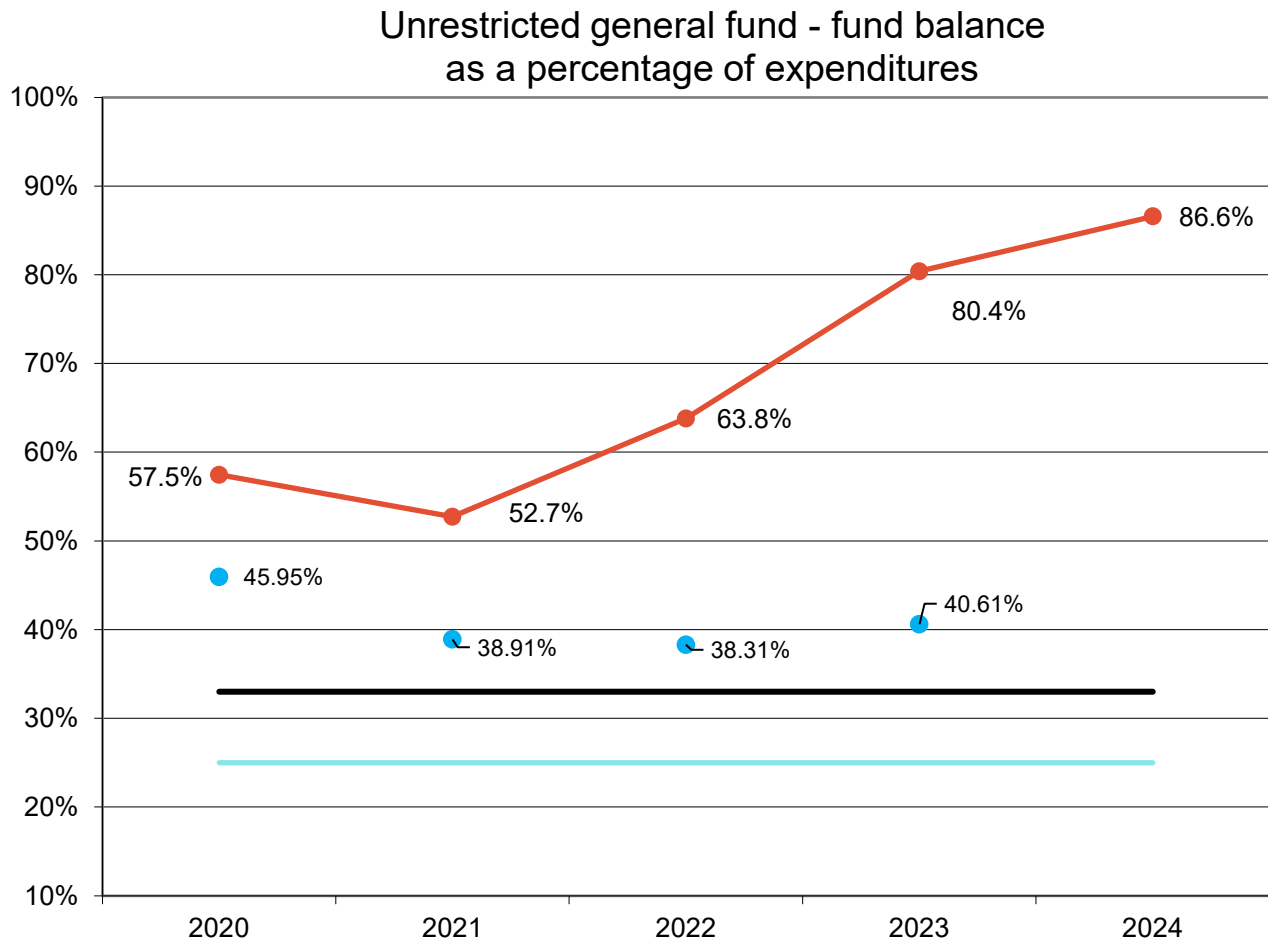
City of Waterloo

General fund - fund balance trends

Fund balance policy:

The policy is to maintain a working capital fund of 25% - 33% of the current year general fund final budgeted expenditures. The balance at year-end was \$1,724,399 or 71.5%. The graph below includes both unassigned and assigned fund balance, which is why it's showing 86.6% at year-end.

—●— General Fund Actual — Policy minimum — Policy maximum ● Reference - Median



Other reference values

GFOA recommends a minimum of no less than 2 months (16.7%) of general fund expenditures.

Median reference value generated from 2020 - 2023 Baker Tilly municipal client data for population range of under 10,000

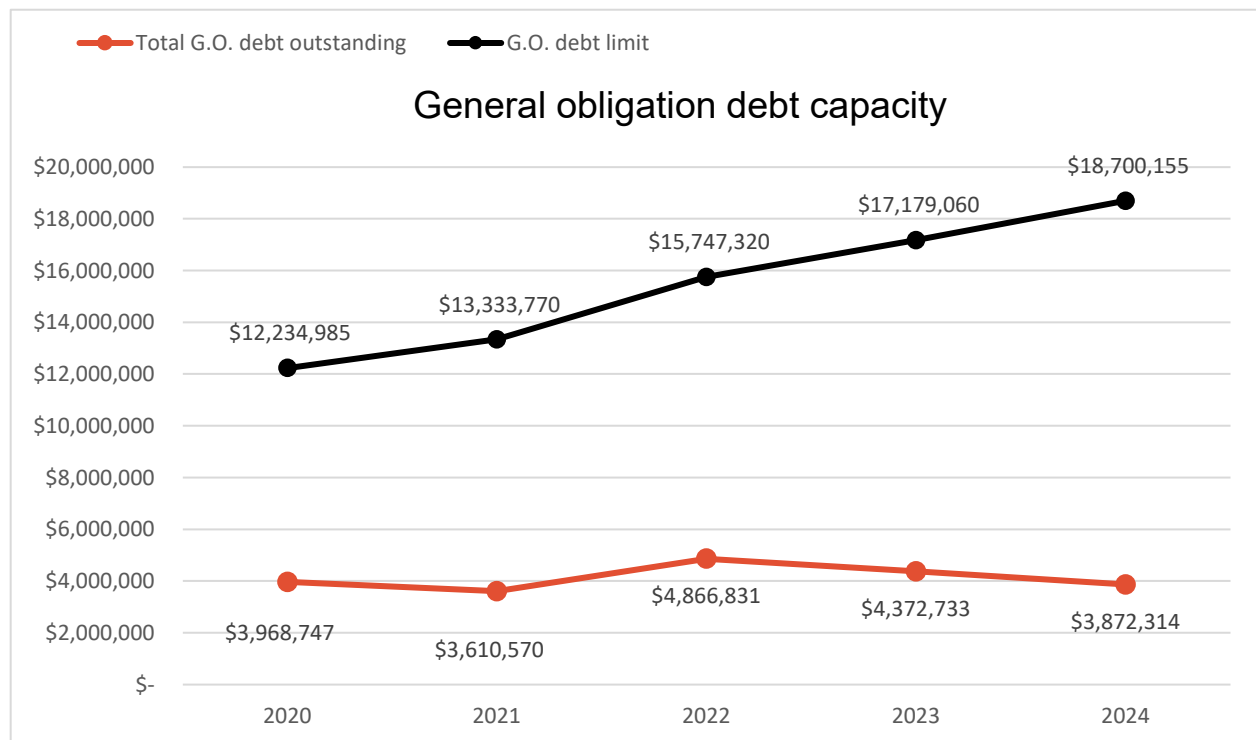
City of Waterloo

General obligation debt

Debt management policy:

The City does not currently have a debt management policy. Legal debt margin capacity (5% of the city's total equalized value).

Actual percentage of debt limit at 12/31/24: **21%**



Total debt outstanding by type at 12/31/2024

	General obligation	Revenue debt	Other	Total
City	\$ 3,457,314	\$ -	\$ -	\$ 3,457,314
Utility	415,000	24,053,310	-	24,468,310
Other	-	-	-	-
Total	\$ 3,872,314	\$ 24,053,310	\$ -	\$ 27,925,624

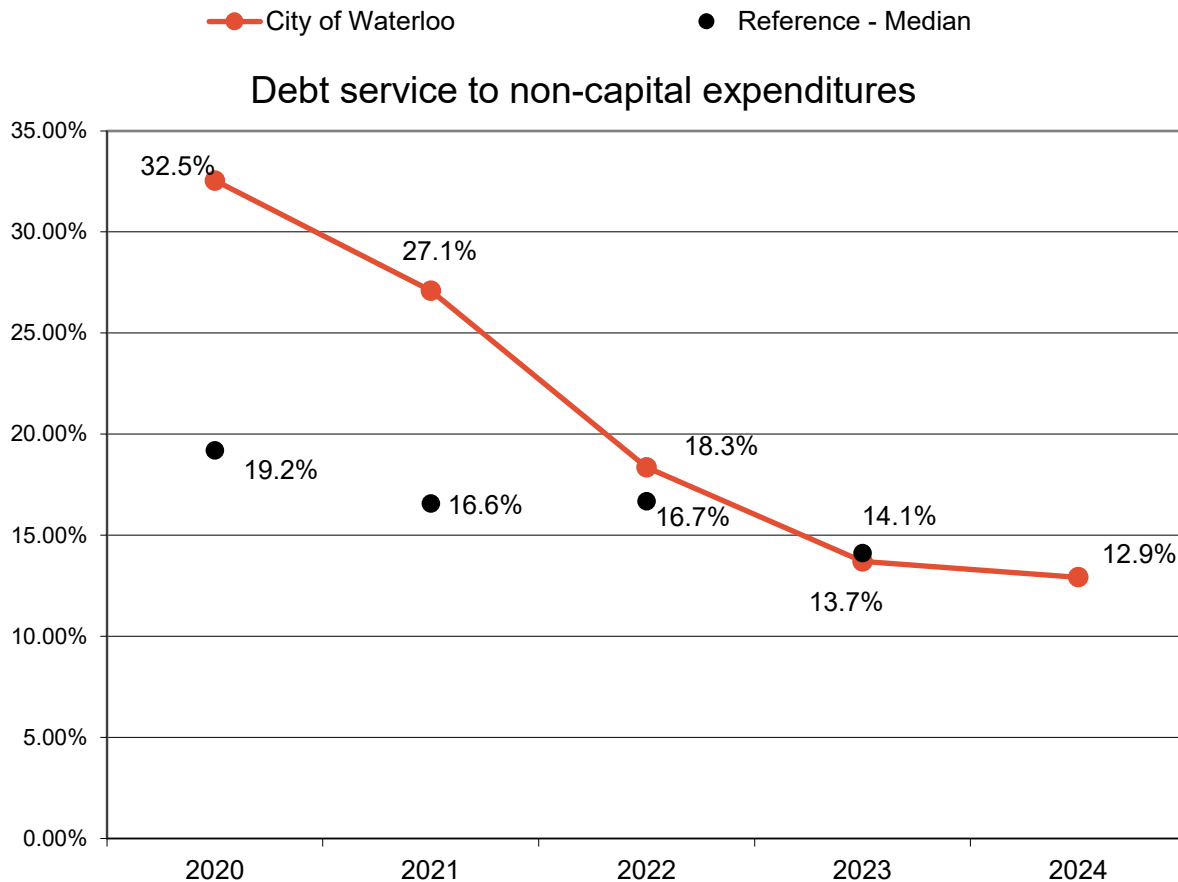
Comparative metrics available online through the Wisconsin Policy Forum.

<https://wispolicyforum.org/research/municipal-datatool-examining-and-comparing-wisconsin-cities-and-villages/>

Select "Debt" -- options for custom comparisons or comparisons by county

City of Waterloo

Governmental funds - debt service



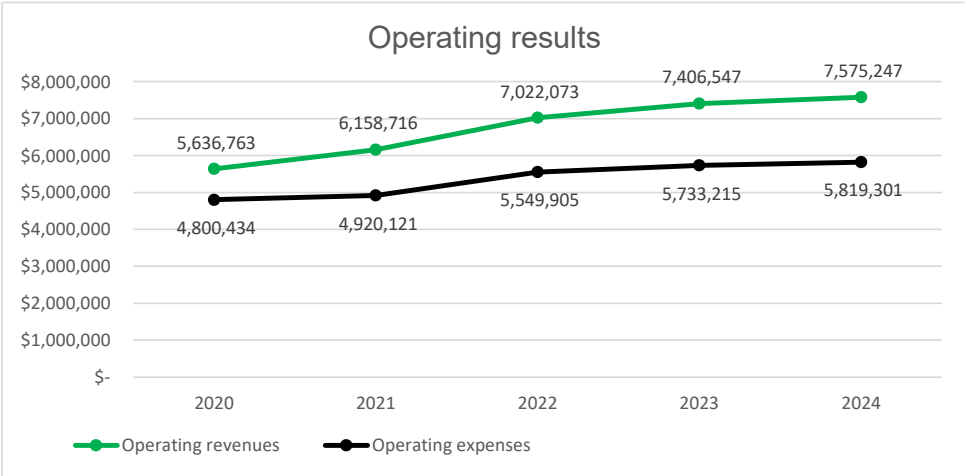
Current and prior year data

	2024	2023
Principal	\$ 455,419	\$ 454,098
Interest	101,632	118,615
Total	<u>\$ 557,051</u>	<u>\$ 572,713</u>

Non-capital expenditures	<u>\$ 4,311,682</u>	<u>\$ 4,178,282</u>
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Other reference values

Median reference value generated from 2020 - 2023 Baker Tilly municipal client data for population range of under 10,000.



Unrestricted Reserves

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Year end balance	\$ 812,038	\$ 545,015	\$ 1,067,766	\$ 1,472,866	\$ 2,556,522
Months on hand	1.73	1.06	1.82	2.39	4.05

Debt Coverage

	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
Actual	2.30	2.80	3.15	3.63	2.16
Required	1.25	1.25	1.25	1.25	1.25

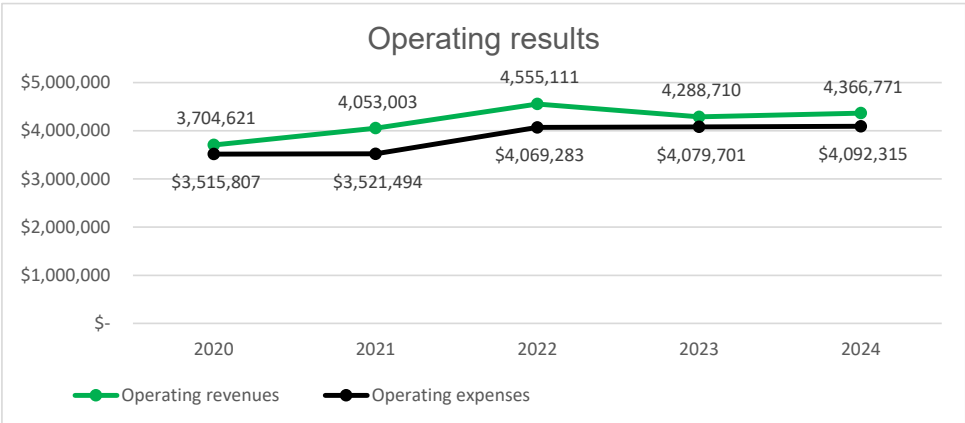
Investment in Capital



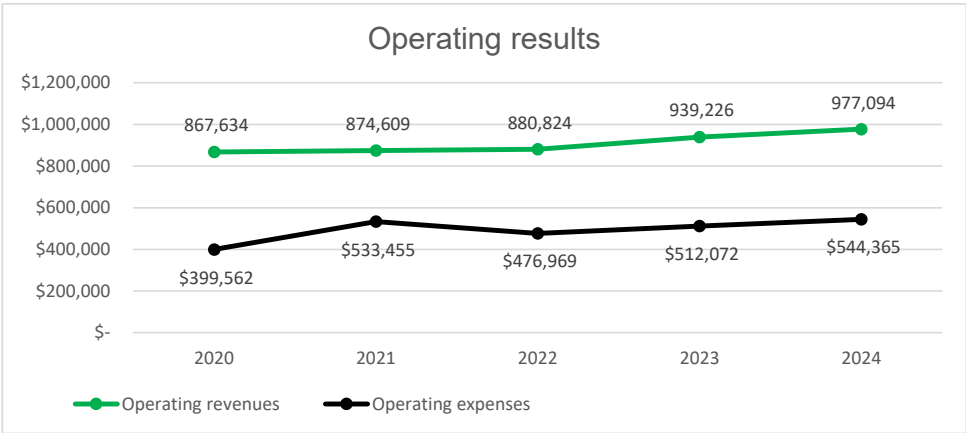


Waterloo Water & Light Commission

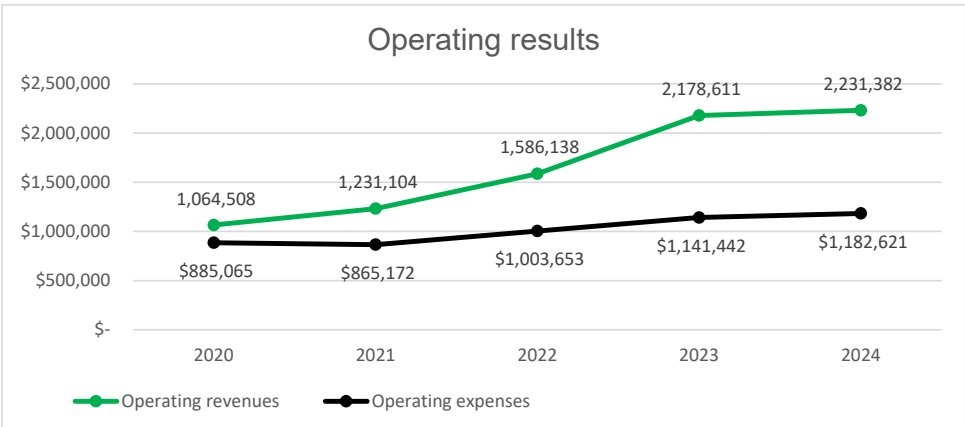
Electric Utility Results



Water Utility Results



Sewer Utility Results





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OFFICIAL OATH

STATE OF WISCONSIN,)
JEFFERSON COUNTY,)
CITY OF WATERLOO.)

I, Chad Yerges having been appointed to the office of Weed Commissioner for a one (1) year term of office, said term to expire in 2026, swear that I will support the constitution of the United States and the constitution of the State of Wisconsin, and will faithfully and impartially discharge the duties of said office to the best of my ability.

So, help me God.

(Signature of Officer Appointed)

Subscribed and sworn to before me this ____ day of ____ 2025.

(Signature of person authorized to administer oaths)

My commission expires _____, or is permanent ☐

Notary Public ☐, or _____
(Official title, if not a notary)

EB-154(6/86) The information on this form is required by Article IV, Section 28 of the Wisconsin Constitution, s.19.01 (1), (1m), Stats.

**STATE OF WISCONSIN
CITY OF WATERLOO
JEFFERSON COUNTY
NOTICE OF OPEN BOOK, May 7th, 2025 (by phone) – 1:00 P.M. TO 3:00 P.M.**

BOARD OF REVIEW MEETING May 20, 2025, 12 p.m.

Notice is hereby given that the **2025 Assessment Roll** of the City of Waterloo will be open for examination, the assessor shall be available on **May 7th, 2025 by phone from 1:00 p.m. to 3:00 p.m.**

All property owners whose real estate assessment was changed will receive a written notice of their new and former assessments.

Notice is hereby given that the **Board of Review** for the City of Waterloo, Jefferson County, Wisconsin, shall hold its meeting on **May 20th, at 12:00 p.m., in the Council Chambers of the Municipal Building.**

Please be advised of the following requirements to appear before the board of review and procedural requirements if they appear before the board:

1. No person will be allowed to appear before the board of review, to testify to the board by telephone, or to contest the amount of any assessment of real or personal property if the person has refused a reasonable written request by certified mail of the assessor to view the property.
2. After the first meeting of the board of review and before the board's final adjournment, no person who is scheduled to appear before the board of review may contact or provide information to a member of the board about the person's objection, except at a session of the board.
3. The board of review may not hear an objection to the amount or valuation of property unless, at least 48 hours before the board's first scheduled meeting, the objector provides to the board's clerk written or oral notice of an intent to file an objection, except that upon a showing of good cause and the submission of a written objection, the board shall waive that requirement during the first 2 hours of the board's first scheduled meeting, and the board may waive that requirement up to the end of the 5th day of the session or up to the end of the final day of the session if the session is less than 5 days with proof of extraordinary circumstances for failure to meet the 48-hour notice requirement and failure to appear before the board of review during the first 2 hours of the first scheduled meeting.
4. Objections to the amount or valuation of property shall first be made in writing and filed with the clerk of the board of review within the first 2 hours of the board's first scheduled meeting, except that, upon evidence of extraordinary circumstances, the board may waive that requirement up to the end of the 5th day of the session or up to the end of the final day of the session if the session is less than 5 days. The board may require objections to the amount or valuation of property to be submitted on forms approved by the Department of Revenue, and the board shall require that any forms include stated valuations of the property in question. People who own land and improvements to that land may object to the aggregate valuation of that land and improvements to that land, but no person who owns land and improvements to that land may object only to the valuation of that land or only to the valuation of improvements to that land. No person may be allowed in any action or proceedings to question the amount or valuation of property unless the written objection has been filed and that person in good faith presented evidence to the board in support of the objections and made full disclosure before the board, under oath, of all that person's property liable to assessment in the district and the value

of that property. The requirement that objections be in writing may be waived by express action of the board.

5. When appearing before the board of review, the objecting person shall specify in writing the person's estimate of the value of the land and of the improvements that are the subject of the person's objection and specify the information that the person used to arrive at that estimate.
6. No person may appear before the board of review, testify to the board by telephone, or object to a valuation if that valuation was made by the assessor or the objector using the income method of valuation, unless the person supplies the assessor with all the information about income and expenses, as specified in the assessor's manual under s. 73.03 (2a), Wis. stats., that the assessor requests. The City of Waterloo has an ordinance for the confidentiality of information about income and expenses that is provided to the assessor under this paragraph that provides exceptions for persons using information in the discharge of duties imposed by law or the duties of their officer or by order of a court.* The information that is provided under this paragraph, unless a court determined that it is inaccurate, is not subject to the right of inspection and copying under s. 19.35 (1), Wis. stats.
7. The board shall hear upon oath, by telephone, all ill or disabled persons who present to the board a letter from a physician, surgeon, or osteopath that confirms their illness or disability. No other person may testify by telephone unless the Board, in its discretion, has determined to grant a property owner's or their representative's request to testify under oath by telephone or written statement.
8. No person may appear before the board of review, testify to the board by telephone, or contest the amount of any assessment unless, at least 48 hours before the first meeting of the board, or at least 48 hours before the objection is heard if the objection is allowed under s.70.47 (3) (a), Wis. stats., that person provides to the clerk of the board of review notice as to whether the person will ask for the removal of a member of the board of review and, if so, which member, and provides a reasonable estimate of the length of time the hearing will take.

Notice is hereby given on this 10th day of April, 2025.

Jeanne M. Ritter
City Clerk/Treasurer

Posted: April 10, 2025

Municipal Building, 136 N Monroe Street
Farmers & Merchants State Bank, 210 W Madison Street
Karl Junginger Memorial Library, 625 N Monroe Street
Waterloo Utilities, 575 Commercial Ave

Publish: The Independent, April 17, 2025

Department of Revenue has created form PA-814 for requesting to testify by phone or written statement



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Wednesday April 2nd, 2025

On Monday March 3rd, 2025 we had our monthly operators training. Training was on tender operations and relay pumping to the ladder truck.

Tender operators had to set up relay to the engine using a 3-inch hose and then set up the portable tank for the next due tender.

Relay pumping is when the engine operators lay out LDH to the ladder truck and then hook up to the hydrant. The operators are pumping to the engine or through the ladder.

On Monday March 10th, 2025 we had our monthly EMS training. Medical Director Dr. CJ came from aurora and reviewed respiratory emergencies. With the amount of different respiratory problems out there, he went through what to listen for and what needs to be completed if we hear certain sounds. He went through nebulizers, CPAP and Oxygen use.

On Monday March 17th, 2025 we had our monthly fire training. Training was on wildfire burns.

We split our members up in two different groups. We had two locations for control wildland fires. Members had to look at the land that needed to be burnt and come up with a plan to make sure it would stay under control. They had to demonstrate how to complete back burns, manage the burning patterns and continuous watching the weather for any change.

On Monday March 31st, 2025 we had our quarterly combination training. Training was on hazmat/decon, triaging and rehab.

Rehab - we went through why we have to complete rehab on emergencies for our responders and how we set up the rehab area and in inclement weather.

Triage - we went through how the tags work and when to use them on patient, what conditions are for each level of care and how to manage the numbering system on the tags to keep track of the patients and which hospital that patient went to.

Haz-mat and decon – we went through a basic decon set up and how we can decon the patients and the firefighter that were in the hot zone and what needs to happen with the gear and cloths after decon.

Sincerely,

Lieutenant Jason Butzine
Waterloo Fire Rescue
900 Industrial Lane
Waterloo WI 53594
920-478-2535
1lt@waterloowi.us



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Department Activity Report – 2025
Call Report for the month of March

EMS Calls:

City of Waterloo	34
Town of Waterloo	3
Extra Town of Waterloo	1
Town of Portland	2
Town of Milford	1
Extra Town of Milford	1
Mutual Aid for Watertown	1

Total EMS 43

EMS & Fire Motor Vehicle Crash Calls:

City of Waterloo	0
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Total MVC 0

Alarms:

City of Waterloo	0
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Fire Calls:

City of Waterloo	1
Mutual Aid for Marshall	1
Mutual Aid for Watertown	3
Mutual Aid for CLR	1

Hazardous Condition:

City of Waterloo	0
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Weather Related Call:

Waterloo Fire District	1
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Service Calls:

City of Waterloo	13
Town of Waterloo	1
Town of Portland	1

Rescue Calls:

City of Waterloo	0
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Total Fire 23

March Total 62

Up to Date Call Totals

Fire (Structure, Wild land, Motor Vehicle)	18
Rescue/EMS: BLS - 55 ALS - 23	118
Hazardous Conditions (No Fire)	1
False Alarm or Call	6
Motor Vehicle Crash	3
Service Calls	26
Rescue Calls	0
Weather Related Calls	1

Up to Date Total 173

Fire Mutual Aid Given 16 Fire Mutual Aid Received 2

2nd Out Unit 4 3rd Out Unit 1 EMS Mutual Aid Given 4 EMS Mutual Aid Received 2 Paramedic Intercept 4

Total Personnel Response: 657 (for the month): 234

Monthly Response Time (EMS Incidents) **170** (From 1st page to enroute times) average **3.9** min (for the month)

Minutes Spent Responding **109** (Enroute time to on scene time) average **2.5** min (for the month)

Monthly Response Time (FIRE Incidents) **43** (From 1st page to enroute times) average **2.5** min (for the month)

Minutes Spent Responding **36** (Enroute time to on scene time) average **2.1** min (for the month)

EMS Mutual Aid Average Enroute **0** Scene **0** FIRE Mutual Aid Average Enroute **3.8** Scene **8.4**

(920) 478-2535 • FAX (920) 478-9597 • chief@waterloowi.us

Waterloo Fire Rescue Calls per area 2025

City of Waterloo

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	0	0	1									
EMS	31	30	33									
Hazards	0	1	0									
Alarm	2	2	0									
Crash	0	0	0									
Service	5	4	12									
Rescue	0	0	1									
											Total	122

Township of Waterloo

[illegible]

Township of Portland

[illegible]

Waterloo Fire Rescue Calls per area 2025

Township of Shields

[illegible]

Township of Milford

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	0	0	0									
EMS	0	1	1									
EMS EX	0	1	1									
Hazards	0	0	0									
Alarm	0	0	0									
Crash	0	0	0									
Service	0	0	0									
Rescue	0	0	0									
									Total			4



Invoice

Invoice Number: 1603514

Invoice Date: 3/31/2025

Terms: Net 30 Days

Due Date: 4/30/2025

Customer #: 11-WATERL2

Customer PO #:

Waterloo, WI, City of
136 North Monroe Street
Waterloo, WI 53594

Fee Type	Amt Paid	Paid Date	% Due to 3rd Party	Amt Due to 3rd Party
Permit # 25WTRC-E00003 235 Spring Street, Waterloo, WI 53594 Electrical Permit				
Electrical- Replacement & Misc. Items- Residential	\$190.17	3/17/2025	60.00%	\$114.10
25WTRC-E00003 Subtotal				\$114.10
Permit # 25WTRC-F00002 628 HIAWATHA TR, WATERLOO, WI 53594 Fence				
Other Fee- Residential	\$50.00	3/21/2025	60.00%	\$30.00
25WTRC-F00002 Subtotal				\$30.00
Permit # 25WTRC-H00002 1109 East Madison Street, Waterloo, WI 53594 HVAC Permit				
HVAC- Replacement & Misc. Items- Residential	\$110.97	3/17/2025	60.00%	\$66.58
25WTRC-H00002 Subtotal				\$66.58
Permit # 25WTRC-H00003 352 Edison Street, Waterloo, WI 53594 HVAC Permit				
HVAC- Replacement & Misc. Items- Residential	\$74.90	3/18/2025	60.00%	\$44.94
25WTRC-H00003 Subtotal				\$44.94
Permit # 25WTRC-P00002 1109 Lum Avenue, Waterloo, WI 53594 Plumbing Permit				
Plumbing- Replacement & Misc. Items- Residential	\$50.00	3/21/2025	60.00%	\$30.00
25WTRC-P00002 Subtotal				\$30.00
Permit # 25WTRC-P00003 211 Maple Drive, Waterloo, WI 53594 Plumbing Permit				
Plumbing- Replacement & Misc. Items- Residential	\$50.00	3/21/2025	60.00%	\$30.00
25WTRC-P00003 Subtotal				\$30.00

Summary by Fee Type	
Item Code	Amount
Electrical- Replacement & Misc. Items- Residential	\$114.10
HVAC- Replacement & Misc. Items- Residential	\$111.52
Other Fee- Residential	\$30.00
Plumbing- Replacement & Misc. Items- Residential	\$60.00
Total	\$315.62

Waterloo, WI, City of

Invoice Number:

Invoice Date: 3/31/2025

Page: 2

Please remit to: SAFEbuilt LLC Lockbox #88135
PO Box 88135, Chicago, IL 60680-1135

Net Invoice:	<hr/> \$315.62
Freight:	\$0.00
Sales Tax:	<hr/> \$0.00
Invoice Total:	<hr/> \$315.62

MONTHLY TIME REPORT

2025

MARCH

JOB	DPW	Chad	Ryan	Chris	Travis
Police Adm		0	4	1	2
Fire Dept		0	0	0	0
Mach/Equip		2	48	28	14
Garage/Shed		27.5	4	46	24
Meeting/Seminars		15	1	1	2
Street Repair/Maintenance		21	10	17	21
Street Cleaning		8.25	3	2	54.25
Snow & Ice	Reg Hrs	12	12	12	9
	OT Hrs	9	0	0	0
Storm Sewer		8	1	2	2
Traffic Control		22	17.25	5	0
Bridges/Culvers		0	0	0	0
Tree/Brush		22	56	27	25.5
Refuse Collection		8	6	6	0
Sanitary Sewer		0	0	0	0
Insect Control		0	0	0	0
Animal Control		0	0	0	0
Cemetary		0	0	0	0
Library		0	1	0	0
Firemans Park		11	5	8	0
Other Parks		11	7	3	0
Trail Head		0	0	0	0
Celeb/Enter		4	5	4	0
Weed Control		0	0	0	0
Vac/Holiday/SL		8.5	0	6	20.5

Machinery and Equipment Maintenance		MARCH				
2025 DPW		Mileage / Hours			TTI Fuel	GPH
Equipment		Start	End	Total		
End loader	544	4586	4591	5	37.262	0.13
John Deere Tractor	2555	5017	5017	0	0	#DIV/0!
Wood Chipper	200XP	384	403	19	12.024	1.58
John Deere Lawn Tractor	1025R	450	452	2	38.004	0.32
John Deere	X750-T	17	27	10	38.004	0.32
John Deere	X750-R	320	320	0	38.004	0.32
Wacker Roller	Roller	448	448	0	0	#DIV/0!
2023 Freightliner	#8	3947	3947	0	20.481	0.00
2020 International Truck	#2	8853	8884	31	18.186	1.70
Paint Gator	#1	2112	2112	0	0	#DIV/0!
2017 Chevrolet Truck	#4	72633	73211	578	54.832	10.54
2018 Freightliner Truck	#5	16072	16171	99	17.487	5.66
2006 Elgin Pelican Street Sweeper	Sweeper	44331	44430	99	52.143	1.90
2011 Ford F-550 Truck	#6	51830	52074	244	100.614	2.43
2015 Freightliner Truck	#7	18522	18556	34	14.521	2.34
2023 Bobcat	S66	228	260	19	38.004	0.50
2023 Titan Leaf Vac	Pro Plus	67	67	0		#DIV/0!

WATERLOO POLICE DEPARTMENT OFFICER'S DAILY -MAR 25

Patrol:	437	Office:	157
Investigative:	54	Special:	5
Radar:	117	School/Training:	10
Court:	2	On Call:	
Total Hours Worked:		782	

COMPLAINTS	
Family:	2
Off Road Vehicles:	0
Vandalism:	0
Minor Theft - \$500:	3
Major Theft + \$500:	0
Burglary:	0
Doors Found Open:	3
Animal Case:	5
Late Bar Closings:	0
Alarms:	0
Loud Music/Parties:	1
Tavern Complaints:	0
Prowler Complaints:	0
Battery to Person:	0
Domestic Abuse:	1
Sexual Assault:	0
Runaways:	0
Worthless Checks:	0
All Other Complaints:	51
TOTAL COMPLAINTS:	66

INQUIRIES/CHECKS	
Registration Checks:	287
D.L. Checks:	262
NCIC/CIB/VIN Checks:	0
Check Welfare:	15
TOTAL INQUIRIES:	564

ACCIDENTS	
More than \$1,000:	1
Less than \$1,000:	0
Pedestrian Accidents:	0
Bicycle Accidents:	0
Number Injured:	0
Number Killed:	0
TOTAL ACCIDENTS:	1

ASSISTS	
Assist Jefferson County:	5
Assist Dodge County:	0
Assist Dane County:	0
Assist Marshall PD:	3
Assist Fire/Rescue:	30
Assist Other Agencies:	1
Assist Public:	43
Assist With Escort:	0
Assist All Others:	6
TOTAL ASSISTS:	88

MISCELLANEOUS	
Personal Contacts:	925
Investigations/Follow-up:	59
Traffic Control:	1
Radar Operations:	136
Special Assignment:	0
Speech/Presentation:	0
Serve Papers:	0
Other Miscellaneous:	7
TOTAL:	1128

	Warnings	Arrests
Speeding:	2	1
Too Fast For Conditions:	0	0
Inattentive Driving:	2	0
Failure to Yield:	3	0
Stop Sign Violation:	3	1
Illegal Passing:	0	0
No Driver's License:	2	2
Illegal Parking:	6	16
Left of Highway:	0	0
Drunk Driving:	0	0
Unregistered Vehicle:	1	1
Driving While Sus/Rev:	1	1
Hit And Run:	0	0
Off Road Vehicle:	1	0
Power Display:	0	0
Equipment:	12	0
Illegal "U" Turn:	0	0
Following Too Close:	0	0
Seatbelt Violation:	0	0
ALL OTHER TRAFFIC:	10	3
TOTAL	42	25

Disorderly Conduct:	0	1
Underage Alcohol:	0	0
Warrants:	0	0
Theft:	0	0
Trespassing:	0	0
Burglary/Break & Enter:	0	0
Vandalism:	0	0
ALL OTHER MIS/CRIM:	3	1
TOTALS:	3	2

Waterloo Police Department Fleet Maintenance Report

VIN	1FM5K8AR4FGC07739	For Period	3/1-3/31
Year	2021	Fuel Cost	\$586.79
Vehicle Description	Ford EXPLORER	Miles per gallon	11.51

Date	Fuel	Fuel Costs	Mileage	Maintenance Items	Main. Cost	Officer
3/1/2025	4.282	\$11.94	66220			7
3/2/2025	8.219	\$22.92	66310			7
3/4/2025	4.54	\$12.72	66453			18
3/5/2025	6.716	\$18.80	66524			18
3/5/2025	6.67	\$20.00	66614			11
3/6/2025	6.003	\$16.74	66685			7
3/7/2025	6.819	\$19.02	66761			7
3/8/2025	6.104	\$17.09	66826			10
3/9/2025	4.416	\$12.32	66876			7
3/10/2025	6.766	18.87	66952			7
3/11/2025	6.907	\$19.19	67032			7
3/12/2025	7.81	\$21.55	67122			18
3/13/2025	10.076	\$28.00	67234			11
3/14/2025	5.161	\$14.34	67303			7
3/15/2025	6.416	\$17.83	67350			7
3/16/2025	6.462	\$ 17.83	67411			7
3/17/2025	6.613	18.25	67479			10
3/18/2025	3.675	\$11.39	67519			7
3/19/2025	7.357	\$23.54	67593			7
3/20/2025	6.1	\$19.51	67655			18
3/21/2025	5.531	\$17.69	67712			18
3/22/2025	8.068	\$25.00	67803			11
3/24/2025	7.408	\$22.99	67888			18
3/24/2025	3.94	\$12.17	67940			7
3/26/2025	9.45	\$29.10	68050			7
3/27/2025	7.528	\$23.03	68154			7
3/27/2025	3.828	\$11.71	68197			7
3/28/2025	6.69	\$20.00	68270			11
3/29/2025	6.691	\$20.00	68348			11

Date	Fuel	Fuel Costs	Mileage	Maintenance Items	Main. Cost	Officer
3/30/2025	6.42	\$19.00	68427			10
3/31/2025	7.351	\$24.25	68525			10
	200.017	\$586.79				

Waterloo Police Department Fleet Maintenance Report

VIN	1FM5K8ABOLGB67	For Period	3/1-3/31
Year	2020	Fuel Cost	
Vehicle Description	Ford Explorer	Miles per gallon	

Date	Fuel	Fuel Cost	Mileage	Maintenance Items	Main. Cost	Officer
3/11/2025	10.14	\$28.18	27652			2
3/24/2025	10.1	\$32.32	27847			2

Monthly Incident Comparison Report

Page: 1

Report Criteria:

Current Month: 3/2025

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
No Category						
	Blank Description	0	0	0	0	2
	speeding	0	0	0	0	1
	Total for No Category:	0	0	0	0	3
ASSIST						
	Assist Business	0	0	1	0	1
	Assist Citizen	0	0	0	4	18
	Assist DNR	0	0	0	0	1
	Assist Dane County Sheriff	0	0	0	0	6
	Assist Dodge County Sheriff	0	1	1	0	19
	Assist Jefferson County Sheriff	2	0	2	0	7
	Assist Marshall PD	2	1	6	4	27
	Assist Public Works	0	0	0	0	1
	Assist Social Services	3	1	5	2	22
	Assist Watertown PD	0	1	1	1	1
	Assist/School District	0	0	0	1	2
	Civil Dispute	1	0	1	0	1
	Custody for Other Department	0	0	0	1	3
	EMS Calls	0	1	1	0	3

Monthly Incident Comparison Report

Page: 2

Report Criteria:

Current Month: 3/2025

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
ASSIST						
	Fire Calls	0	0	0	0	3
	Neighbor Problems	1	0	1	0	2
	Other Mutual Aid Assists	0	0	0	0	1
	Total for ASSIST:	9	5	19	13	118
CRIMINAL						
	Bail Jumping/Escapes	0	0	0	0	3
	Child Enticement	1	0	1	0	0
	Criminal Damage To Property/vandalism	0	1	1	0	1
	Disorderly Conduct - All Other	2	0	2	0	7
	Disorderly Conduct - Fight, Disturbance	1	2	3	0	3
	Domestic Disturbance	1	0	1	2	19
	Drug Investigations	0	0	0	0	5
	Drug Paraphernalia Possession	0	0	0	0	2
	Drug Possession	0	0	0	2	8
	Fraud	1	1	3	0	3
	Harassment - Harassing Telephone Calls	0	0	0	1	2
	Harassment - Threats	0	0	1	0	3
	Indecent Language/Conduct	0	0	0	0	1
	Other Sex Offenses	0	0	0	0	4
	Postal Crime	0	0	0	0	1
	Simple Battery	0	0	0	0	2
	Theft - All Other	2	1	3	1	7
	Theft - Bicycles	0	0	0	0	1
	Theft - From Building	0	0	0	0	3
	Theft - From a Motor Vehicle	0	0	0	0	1
	Theft - Motor Vehicle Parts/Accessories	0	0	0	0	1
	Theft - Retail/Shoplifting	0	0	1	0	6
	Trespassing	0	0	0	0	3
	Violation of Court/Restraining Order	0	0	0	0	4
	Total for CRIMINAL:	8	5	16	6	90
ORDINANCE						
	Abandoned Property/Vehicle Violation	1	0	1	0	1
	Animal Bite	0	0	1	0	5
	Animal Licensing/Shots/Etc.	0	0	0	0	1
	Animal Noise Complaint	0	0	1	0	0
	Animal Running at Large	0	0	0	0	1
	Bicycle, Moped, etc. Violation	0	0	0	0	1
	Contributing to Delinquency of a Minor	1	0	1	0	0
	Disturbance	0	0	0	1	5
	Illegal Dumping	0	0	0	0	1

Monthly Incident Comparison Report

Page: 3

Report Criteria:

Current Month: 3/2025

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
ORDINANCE						
	Municipal Code Violation	0	1	1	2	10
	Possession of Tobacco by Minor	0	0	0	4	8
	Truancy	0	0	0	2	5
	Total for ORDINANCE:	2	1	5	9	38
Other						
	Investigation/Take Report	0	0	0	0	2
	Other Animal Calls - Dead, Etc.	1	0	2	0	8
	Receive Information	1	3	6	1	25
	Request Assist	1	0	1	0	0
	Total for Other:	3	3	9	1	35
SERVICE						
	911 Disconnect (Hang-Up)	0	0	0	0	1
	Death Investigation	0	2	2	0	3
	Found Items/Property	1	0	1	2	13
	Other Service	0	0	0	0	1
	Uncontrollable Adult	0	0	0	0	1
	Uncontrollable Juvenile	0	0	1	1	1
	Warrant Pickup - Other Agency	0	2	2	0	7
	Welfare Check	1	0	1	0	3
	Total for SERVICE:	2	4	7	3	30
TRAFFIC						
	Disobey Sign/Marker	0	0	0	0	1
	Driver's License Violations (Ex OAS/OAR)	2	3	5	8	80
	Illegal Turns	0	1	1	0	7
	Lane Violations - Left of Center, Etc.	0	0	0	0	2
	License/Permit Violation	0	1	2	0	2
	Miscellaneous Rules Violation	0	0	0	0	2
	Motor Vehicle Insurance Violation	0	0	0	0	9
	OAS/OAR/Other License Violations	2	0	3	0	6
	Operate Motor Vehicle While Intoxicated	0	0	2	6	29
	Operate Snowmobile While Intoxicated	0	0	0	2	2
	Other Traffic Violations	0	0	0	0	3
	Registration/Title Violation	0	1	1	0	3
	Seatbelt Violation	0	1	1	0	2
	Speeding - School Zone	0	0	0	0	1
	Speeding Violation	1	4	7	4	47
	Stop Sign/Signal Violation	1	2	4	0	19
	Traffic Accident - Hit and Run (Damage)	0	1	2	0	10
	Traffic Accident - Hit and Run (Injury)	0	0	2	0	0
	Traffic Accident - Non-Reportable	0	0	1	0	2

Monthly Incident Comparison Report

Page: 4

Report Criteria:

Current Month: 3/2025

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Traffic Accident - Personal Injury	0	0	0	0	1
	Traffic Accident - Property Damage	2	2	6	2	27
	Vehicle Equipment Violation - Other	0	0	0	0	1
	Total for TRAFFIC:	8	16	37	22	256
	Grand Totals:	32	34	93	54	570

Court Calendar Report

Page: 1

Report Criteria:

Start Date	End Date	Officer	Court Type
03/18/2025	03/18/2025	ALL	ALL

Court Date	Name		Ticket	Officer/Court Type
03/18/25	CARRILLO RODRIGUEZ,SNEIDER	DOB: 06/26/88	No: T-BL227199-0	WARNER,DAVID,N
11:00 AM	5160 ANTON DRIVE #305	Age: 36	Issued: 02/20/25	
	FITCHBURG WI, 53719			
Comments: OFFICER: BADGE #: 11, NAME: DAVID N WARNER				

Charge	Description	Fine	Collected
343.07(1G)(A)1	OPERATE MOTOR VEHICLE BY PERMITTEE W/O INSTRUCTOR	\$200.50	\$0.00

03/18/25	CARRILLO RODRIGUEZ,SNEIDER	DOB: 06/26/88	No: T-BL227200-1	WARNER,DAVID,N
11:00 AM	5160 ANTON DRIVE #305	Age: 36	Issued: 02/20/25	
	FITCHBURG WI, 53719			
Comments: OFFICER: BADGE #: 11, NAME: DAVID N WARNER				

Charge	Description	Fine	Collected
341.04(1)	NON-REGISTRATION OF AUTO, ETC	\$175.30	\$0.00

03/18/25	CARRILLO RODRIGUEZ,SNEIDER	DOB: 06/26/88	No: T-BL227301-4	WARNER,DAVID,N
11:00 AM	5160 ANTON DRIVE #305	Age: 36	Issued: 02/20/25	
	FITCHBURG WI, 53719			
Comments: OFFICER: BADGE #: 11, NAME: DAVID N WARNER				

Charge	Description	Fine	Collected
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00

03/18/25	CASTILLO MENDEZ,ANTONIO,NMI	DOB: 10/26/69	No: C-1F80SSFBBKV	WARNER,DAVID,N
11:00 AM	255 EVERGREEN BLVD	Age: 55	Issued: 02/15/25	
	MARSHALL WI, 53559			
Comments: OFFICER: BADGE #: 11, NAME: DAVID N WARNER				

Charge	Description	Fine	Collected
278-1-947.01	DISORDERLY CONDUCT	\$263.50	\$0.00

03/18/25	ORTEZ ALTAMIRANO,EDITH,YOSELKA	DOB: 11/12/93	No: T-BL227190-5	BURNS,RANDY
11:00 AM	3409 ROMA LN # 2	Age: 31	Issued: 02/08/25	
	MIDDLETON WI, 53562			
Comments: OFFICER: BADGE #: 12, NAME: RANDY B BURNS				

Charge	Description	Fine	Collected
346.57(5)	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)	\$200.50	\$0.00

03/18/25	PERALTA RIVERA,FRANKLIN,O	DOB: 06/07/97	No: T-BL227195-3	STORMOEN,KYLE,MATTHEW
11:00 AM	425 FARNHAM ST #6	Age: 27	Issued: 02/14/25	
	MARSHALL WI, 53559			
Comments: OFFICER: BADGE #: 18, NAME: KYLE M STORMOEN				

Charge	Description	Fine	Collected
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
03/18/2025	03/18/2025	ALL	ALL

Court Date	Name		Ticket	Officer/Court Type
03/18/25	PERALTA RIVERA,FRANKLIN,O	DOB: 06/07/97	No: T-BL227196-4	STORMOEN,KYLE,MATTHEW
11:00 AM	425 FARNHAM ST #6 MARSHALL WI, 53559	Age: 27	Issued: 02/14/25	

Comments: OFFICER: BADGE #: 18, NAME: KYLE M STORMOEN

Charge	Description	Fine	Collected
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00

03/18/25	ROBIDOUX,DONNA,J	DOB: 09/28/54	No: T-BL227182-4	BOLLIG,RANDY,P
11:00 AM	N9684 PESCHEL RD	Age: 70	Issued: 01/31/25	
	WATERLOO WI, 53594		Inc #: 25-000030	

Comments: OFFICER: BADGE #: 10, NAME: RANDY P BOLLIG

Charge	Description	Fine	Collected
346.57(5)	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)	\$175.30	\$0.00

03/18/25	SHAHZADA,KHURRAM	DOB: 12/29/77	No: T-BL227198-6	WARNER,DAVID,N
11:00 AM	7658 S MISSION CT FRANKLIN WI, 53132	Age: 47	Issued: 02/18/25	

Comments: OFFICER: BADGE #: 11, NAME: DAVID N WARNER

Charge	Description	Fine	Collected
346.46(1)	FAIL/STOP AT STOP SIGN	\$175.30	\$0.00

03/18/25	WOMACK,PHILIP,V	DOB: 02/11/75	No: T-BJ837602-3	GIROUX,KEVIN
11:00 AM	855 E LAKE ST # 70	Age: 49	Issued: 02/03/25	
	LAKE MILLS WI, 53551		Inc #: 25-000034	

Comments: OFFICER: BADGE #: 7, NAME: KEVIN J GIROUX

Charge	Description	Fine	Collected
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00

03/18/25	[REDACTED]	[REDACTED]	[REDACTED]
11:00 AM	[REDACTED]	[REDACTED]	[REDACTED]
Charge	Description	Fine	Collected
346.57(5)	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)	\$200.50	\$0.00

03/18/25	BETANCO-MARADAGA,SNYDER	DOB: 12/23/90	No: T-BL227192-0	BURNS,RANDY
11:00 AM	836 LOTHE ST	Age: 34	Issued: 02/10/25	JEFFERSON CO CIRCUIT CT
	SUN PRAIRIE WI, 53590		Inc #: 25-000046	

Charge	Description	Fine	Collected
346.57(5)	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)	\$225.70	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
03/18/2025	03/18/2025	ALL	ALL

Court Date	Name	DOB:	Ticket No:	Officer/Court Type
03/18/25	BETANCO-MARADAGA,SNYDER	12/23/90	T-BL227193-1	BURNS,RANDY
11:00 AM	836 LOTHE ST	Age: 34	Issued: 02/10/25	JEFFERSON CO CIRCUIT CT
	SUN PRAIRIE WI, 53590		Inc #: 25-000046	
	Charge	Description	Fine	Collected
	343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00

03/18/25	HUGHES,JENNIFER,GAY	DOB: 12/13/70	No: C-1F80SSFBKB	BURNS,RANDY
11:00 AM	507 JACKSON ST	Age: 54	Issued: 01/28/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000028	
	Charge	Description	Fine	Collected
	126-4G(4)	DOG - HABITUALLY BARKING	\$175.30	\$0.00

03/18/25	LAWSON,BAILEY,M	DOB: 11/24/85	No: T-BL227184-6	BOLLIG,RANDY,P
11:00 AM	183 S WASHINGTON ST	Age: 39	Issued: 02/02/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000033	
	Charge	Description	Fine	Collected
	347.48(2M)(B)	VEHICLE OPERATOR FAIL/WEAR SEAT BELT	\$10.00	\$0.00

03/18/25	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
11:00 AM	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
	Charge	Description	Fine	Collected
	343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00

03/18/25	MONTENEGRO,HECTOR,E	DOB: 06/13/75	No: T-BL227216-3	BURNS,RANDY
11:00 AM	510 MADISON ST APT # 302	Age: 49	Issued: 01/24/25	JEFFERSON CO CIRCUIT CT
	MARSHALL WI, 53559		Inc #: 25-000022	
	Charge	Description	Fine	Collected
	343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00

03/18/25	MONTENEGRO,HECTOR,E	DOB: 06/13/75	No: T-BL227217-4	BURNS,RANDY
11:00 AM	510 MADISON ST APT # 302	Age: 49	Issued: 01/24/25	JEFFERSON CO CIRCUIT CT
	MARSHALL WI, 53559		Inc #: 25-000022	
	Charge	Description	Fine	Collected
	346.63(1)(A)	OPERATING WHILE UNDER THE INFLUENCE	\$1062.50	\$0.00

03/18/25	MYERS,KAMERON,HUNTER	DOB: 07/05/95	No: C-1F80PBQ6XH	BURNS,RANDY
11:00 AM	213 PORTLAND RD	Age: 29	Issued: 02/06/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000038	
	Charge	Description	Fine	Collected
	261-6A(2)	UNLAWFUL STORAGE OF JUNK	\$175.30	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
03/18/2025	03/18/2025	ALL	ALL

Court Date	Name		Ticket	Officer/Court Type
03/18/25	ORTEZ ALTAMIRANO,EDITH,YOSELKA	DOB: 11/12/93	No: T-BL227191-6	BURNS,RANDY
11:00 AM	3409 ROMA LN # 2	Age: 31	Issued: 02/08/25	JEFFERSON CO CIRCUIT CT
	MIDDLETON WI, 53562		Inc #: 25-000044	
	Charge	Description	Fine	Collected
	343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00

03/18/25	QUIARO PADILLA,MIGUEL,EDUARDO	DOB: 02/04/84	No: T-BL227303-6	WARNER,DAVID,N
11:00 AM	5448 BRINDISI COURT	Age: 41	Issued: 02/24/25	JEFFERSON CO CIRCUIT CT
	MIDDLETON WI, 53562		Inc #: 25-000061	
	Charge	Description	Fine	Collected
	343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00

03/18/25	SCHULKO,ALEXANDER,THOMAS	DOB: 11/28/88	No: T-BL227302-5	WARNER,DAVID,N
11:00 AM	5735 SLATE DRIVE #303	Age: 36	Issued: 02/22/25	JEFFERSON CO CIRCUIT CT
	MADISON WI, 53718		Inc #: 25-000057	
	Charge	Description	Fine	Collected
	346.33(1)(B)	UNLAWFUL U/Y TURN-MIDBLOCK	\$175.30	\$0.00

03/18/25	VALLE GONZALEZ,MIREYA,ALEJANDRA	DOB: 06/03/93	No: T-BL227187-2	WARNER,DAVID,N
11:00 AM	125 W MADISON ST # C	Age: 31	Issued: 02/05/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000037	
	Charge	Description	Fine	Collected
	343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00

03/18/25	VALLE GONZALEZ,MIREYA,ALEJANDRA	DOB: 06/03/93	No: T-BL227188-3	WARNER,DAVID,N
11:00 AM	125 W MADISON ST # C	Age: 31	Issued: 02/05/25	JEFFERSON CO CIRCUIT CT
	WATERLOO WI, 53594		Inc #: 25-000037	
	Charge	Description	Fine	Collected
	344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00

03/18/25	WOMACK,PHILIP,V	DOB: 02/11/75	No: T-BJ837603-4	GIROUX,KEVIN
11:00 AM	855 E LAKE ST # 70	Age: 49	Issued: 02/03/25	JEFFERSON CO CIRCUIT CT
	LAKE MILLS WI, 53551		Inc #: 25-000034	
	Charge	Description	Fine	Collected
	343.18(1)	OPERATE W/O CARRYING LICENSE	\$150.10	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
03/18/2025	03/18/2025	ALL	ALL

Court Date	Name		Ticket		Officer/Court Type	
03/18/25	WOMACK,PHILIP,V	DOB: 02/11/75	No:	T-BJ837604-5	GIROUX,KEVIN	
11:00 AM	855 E LAKE ST # 70	Age: 49	Issued:	02/03/25	JEFFERSON CO CIRCUIT CT	
	LAKE MILLS WI, 53551		Inc #:	25-000034		
		Charge	Description		Fine	Collected
		343.44(1)(B)	OPERATING WHILE REVOKED (FORFEITURE 4TH+)		\$389.50	\$0.00
03/18/25	WOMACK,PHILIP,V	DOB: 02/11/75	No:	T-BL227185-0	GIROUX,KEVIN	
11:00 AM	855 E LAKE ST # 70	Age: 49	Issued:	02/03/25	JEFFERSON CO CIRCUIT CT	
	LAKE MILLS WI, 53551		Inc #:	25-000034		
		Charge	Description		Fine	Collected
		346.46(1)	FAIL/STOP AT STOP SIGN (2ND+)		\$213.10	\$0.00

Ticket Count: 28

Total Fines:	\$6348.50
Total Payments:	\$0.00
Total Due:	\$6348.50

Incident Synopsis Report

Page: 1

Report Criteria:

Start Date	End Date
03/01/2025	03/31/2025

Report Date	Incident Synopsis
03/01/2025	Officer assisted with a disturbance complaint.
03/03/2025	Officer assisted Jefferson County with a controlled burn
03/04/2025	Officer handled a threats complaint at the school.
03/05/2025	Officer assisted the Jefferson County Sheriff's Department on a call.
03/05/2025	Traffic stop----citation issued.
03/10/2025	Officer assisted Marshall PD.
03/09/2025	Abanded vehicle
03/08/2025	Traffic stop---citation issued.
03/11/2025	Officer handled a case of possible fraud.
03/11/2025	Officer assisted with dispatching an animal.
03/12/2025	Officer assisted with a wellfare check.
03/13/2025	Traffic stop---citation issued.
03/15/2025	Officer is handling a case of child abuse.
03/15/2025	Officer assisted community with storm/wind damage.
03/15/2025	Officer handled an accident
03/18/2025	Office assisted citizen with concerns.
03/18/2025	Officer called to a civil dispute.
03/19/2025	Officer handled a 3 car accident.
03/20/2025	Officer handled a neighbor dispute and dog bite.
03/20/2025	Officer responded to assist of possible domestic and unwanted subject.
03/21/2025	Officer assisted Human Services with a case.
03/22/2025	Traffic stop--citations issued.
03/22/2025	Officer assisted with a well check.
03/23/2025	Traffic stop---citation issued.
03/23/2025	Officer handling a case of found property.
03/23/2025	Officer requested to assist Marshall.
03/26/2025	Officer is handling a case of theft of money by fraud.
03/27/2025	Officer issued citation for truancy.
03/27/2025	Officer handled a case with kids fighting.
03/29/2025	Traffic stop---citations issued.
03/31/2025	Officer assisted with dealing with a distressed person.

Incident/Offense Count: 31

Karl Junginger Memorial Library
Board of Trustees Meeting Minutes
March 26, 2025, @ 5:30 pm

- I. Call to Order & Introductions
The meeting was called to order at 5:29 p.m. Present: Art Biermeier, Diane Graff, Sara Cummings, Miriam Schilling, Susan McDermott, Leslie Fugate, and Kelli Mountford.
- II. Approval of agenda
Cummings made a motion to change Informational to an Action item under New Business Item B. New Canon Copier. Schilling seconded. The motion passed unanimously.
- III. Approval of open minutes from February 26, 2025.
Cummings moved to approve the February 2025 minutes. Fugate seconded. The motion passed unanimously.
- IV. Correspondence, Appearance, Public Comments
- V. Director's Report
- VI. Unfinished Business
 - A. **Financial monthly report for February 2025 - Action**
Cummings moved to approve the February 2025 monthly invoices as presented. Graff seconded. The motion passed unanimously.
 - B. **Phone/Fax – Informational**
Mountford is waiting for more information about the new phone service from the City of Waterloo.
 - C. **Policy 402 Programs – Action**
Cummings moved to approve Policy 402 with grammatical changes. Schilling seconded. The motion passed unanimously.
 - D. **Policy 411 – Action**
Cummings moved to approve Policy 411 with the provided updates to the policy. Fugate seconded. The motion passed unanimously.
 - E. **Policy 512 Emergency - Action**
Cummings moved to approve Policy 512 with the provided updates. Schilling seconded. The motion passed unanimously.
 - F. **Garman Donation – Discussion**

Mountford stated that she spoke with Mayor Quimby and presented the Chapter 43 information about library board control over all library monies, including donations. Board discussed keeping the Garman donation in the library donation fund for now.

VII. New Business

A. **Jefferson County is planning to make appointments to local library boards based on Wis. Stat. 43.60 – Informational**

Mountford discussed that due to the state statute, Jefferson County can and is going to appoint a board member. This will make eight board members. Library Board By-laws will need to be reviewed at the April board meeting.

B. **New Canon Copier – ~~Informational~~ Action**

Cummings moved to approve the five-year lease of the Canon iR ADV DX C3930i copier/fax machine through Gordon Flesch Company. Biermeier seconded. The motion passed unanimously.

C. **Policy 407 Public Materials and Displays – Informational**

This policy will be reviewed next month.

D. **Policy 411 Library of Things Collection Borrowing Policy – Informational**

This policy will be reviewed next month.

E. **Read and Discuss the Library Board Trustee Handbook Chapter 18 “Library Board Appointments and Composition” – Informational**

Mountford reviewed highlighted information about the library board composition.

VIII. Future agenda items – Policies 407, 411, Bylaws, board member renewal and election information, and the Clark Investment

IX. Date, place, and time of the next meeting

The next board meeting will be held on Wednesday, April 23, at 5:30 p.m. in the Hyer Conference Room.

X. Adjournment

Cummings moved to adjourn at 6:03 p.m. McDermot seconded. The motion passed unanimously.

Respectfully submitted,

Kelli Mountford

Regular meeting of the Waterloo Water & Light Commission held April 1, 2025

The meeting was called to order by President Devin Schumann at 7:00pm at the Waterloo Utilities office. Present were Commissioners Vern Butzine, Tim Thomas, Superintendent Barry Sorenson, and Ben Heidemann, Town & Country Engineering. Absent Pamela Kuhl and Chuck Wallace.

Minutes

It was moved by Butzine, seconded by Schumann, to approve the minutes of the March 4, 2025 meeting. Motion carried.

Expenditures

It was moved by Thomas, seconded by Butzine, to approve the payment of the March bills as presented. Motion carried.

Citizen Input

None.

WWTP Contingency Funds

Ben discussed the use of remaining contingency funds to include rehabilitation of lift stations.

Portzen Pay Request

It was moved by Thomas, seconded by Butzine, to recommend to City Council, Portzen pay request #22 in the amount of \$262,302.12. Motion carried.

Electric Projects

Discussed the five year plan for electric projects, including looping the northeast quadrant.

General Info

Barry reviewed electric storm damage and start-up of new equipment at the WWTP.

It was moved by Butzine, seconded by Schumann, to adjourn at 8:15pm. Motion carried.

Respectfully submitted,
Tim Thomas
Acting Secretary

<u>List of Bills</u>			
APG of Southern Wisconsin	38.55	OpenPoint	3,170.00
Axley Brynelson	171.00	Payment Service Network	12.95
Bell Lumber & Pole Co	14,245.29	Piggly Wiggly	69.45
Baker Tilly	6,800.00	Payroll	130,564.04
BMO	1,271.96	Portland Sanitary District	22,246.13
BMO Mastercard	5,179.19	Portzen Construction	449,683.33
Bond Trust Services Corp	400.00	Resco	2,268.90
Vern Butzine	150.00	Richter Heating & AC	1,680.00
City of Waterloo Treasurer	127,817.14	Royal Compressed Air Inc	223.50
Civic Systems LLC	2,050.00	Devin Schumann	150.00
Core & Main	384.60	Seera	1,330.81
DNR Operator Certification	45.00	Sheehy Express	723.69
Ehlers		Sherwin Industries Inc	878.40
Forster Electrical Engineering	362.50	Solenis LLC	4,806.00
Frontier	516.67	Tim Thomas	150.00
GFC Leasing	127.00	United Liquid Waste Recycling	1,850.00
GLS Utility LLC	1,452.75	US Cellular	264.32
Griffin Repair	470.00	Unifirst Corp	194.36
Hawkins Inc	2,307.77	UPS	99.20
Howie's Hardware	387.53	Chuck Wallace	150.00
Infosend	1,033.92	Waterloo Building Center	76.00
Kwik Trip	992.46	Waterloo Utilities	12,753.79
Pam Kuhl	150.00	WE Energies	2,550.18
Kunkel Engineering	3,375.00	Weber Tires	2,295.00
Mutual Community Mission Group	1,000.00	Wisconsin Dept. of Revenue	4,273.58
MEUW	5,935.00	Wisconsin State Lab of Hygiene	109.00
NAPA	69.49	WPPI Energy	224,638.86
North Central Lab Inc	954.17		
Northern Lake Service	447.54		
		Total Disbursements	\$1,045,346.02
<i>Checking Account</i>			
Balance 2/28/25			\$122,090.32
Deposits			1,099,794.40
Disbursements			(1,044,749.50)
Interest			219.71
Balance 3/31/25			<u><u>\$177,354.93</u></u>
<i>WWTP DNR Replacement Fund</i>			
Balance 2/28/25			\$578,097.40
Deposit/ (Withdrawal)			(110.55)
Interest			1,272.82
Balance 3/31/25			<u><u>\$579,259.67</u></u>
<i>Debt Service Account</i>			
Balance 2/28/25			\$647,179.13
Deposit			126,280.00
Bond Payment/Svc Fees			(116.05)
Interest			1,559.47
Balance 3/31/25			<u><u>\$774,902.55</u></u>
<i>Money Market Account</i>			
Balance 2/28/25			2,328,130.82
Deposits			564,967.33
Transfer			(526,280.00)
Disbursements			(369.92)
Interest			5,412.25
Balance 3/31/25			<u><u>\$2,371,860.48</u></u>
<i>Transportation Fund</i>			
Balance 2/28/25			\$12,586.00
Transfer			
Balance 3/31/25			<u><u>\$12,586.00</u></u>
<i>WWTP USDA Bond Reserve:</i>			
Balance 2/28/25			\$60,570.82
Transferred in/out			
Interest			
Service Charge			
Balance 3/31/25			<u><u>\$60,570.82</u></u>
<i>Avestar CD #3596 (Bond Reserve):</i>			
Balance 2/28/25			334,583.90
Interest			
Balance 3/31/25			<u><u>\$334,583.90</u></u>
<i>F&M CD #613386 (Bond Reserve):</i>			
Balance 2/28/25			239,673.05
Interest			3,062.19
Balance 3/31/25			<u><u>\$242,735.24</u></u>
<i>Construction Acct:</i>			
Balance 2/28/25			\$1,500.00
Transferred in			
Interest			
Balance 3/31/25			<u><u>\$1,500.00</u></u>

Jeanne Ritter

From: info@whsadopt.org
Sent: Wednesday, April 2, 2025 12:31 PM
To: Jeanne Ritter
Subject: Waterloo numbers for March 2025

Intake numbers March 2025

Stray Cats: 1
Surrendered Cats: 3

Stray Dogs: 1
Surrendered Dogs: 0

From: info@whsadopt.org <info@whsadopt.org>
Sent: Thursday, March 13, 2025 1:27 PM
To: 'jritter@waterloowi.us' <jritter@waterloowi.us>
Subject: Waterloo numbers February 2025

Intake numbers February 2025

Stray Cats: 0
Surrendered Cats: 0
Stray Dogs: 0
Surrendered Dogs: 0

From: info@whsadopt.org <info@whsadopt.org>
Sent: Thursday, February 6, 2025 12:53 PM
To: 'jritter@waterloowi.us' <jritter@waterloowi.us>
Subject: Waterloo numbers 2025

Intake numbers for January 2025

Stray Cats: 0
Surrendered Cats: 0
Stray Dogs: 0
Surrendered Dogs: 0

March 19th 2025 CATV Board Meeting, 6:00 pm
The Solarium, 575 West Madison St. Waterloo, WI

1. Roll Call and Call to Order : Abitz, Cotting, Teubert present. Meeting called to order 6:03 pm.

- Invited Guests: Francine Gies and Videographers; Niemuth, Nightoak, Uhlig, Waheed, Weihert

2. Approval of Previously Unapproved Meeting Minutes: February 12th, 2025. Abitz/Teubert. Unanimous.

Abitz moves to approve Tiebert seconds

3. Citizen Input: None

4. Interim Manager's report. (Cotting)

WLOO welcomes videographer Jayden Niemuth. Jayden has collegiate coursework in the Media Arts from UW Whitewater and experience with a wide variety of equipment and software. Jayden co-hosts Chris' Classic Cinema and has her own podcast program. Jayden was hired on March 6th and immediately starting recording meetings for WLOO. Videographers report smooth operations, with the exception of that loose camera tripod is now so loose it has to be held onto and should be replaced. Videographer Nightoak had a successful run with "Wintertime" and has returned to work with WLOO. All videographers accepted the WLOO CATV Board's invitation to attend a joint meeting on March 19th. The Waterloo Finance, Insurance, and Personnel Committee had a full Agenda last month but will review WLOO CATV's revised 2025 budget at their March 20th meeting.

5. New Business

Visioning and Brainstorming meeting of Station Staff and CATV Board members

- a. 1. Split Old Manager position into Administrator (10 hours) and Program Director (10 hours)
 - a. Both positions should still have some experience (including the admin) of the video and art side of things. Needs to be able to showcase our art.
 - i. Those two managers need to work in sync!
 - b. We've been sorely lacking networking - would like this to be someone's more full role.
 - i. Get out from just city council and school board
 - c. All videographers agreed that this sounds like the right way to split this role.
 - d. Communication between the two managers will need to be defined - because 10 hours each is not set up for good communication. Who does the crew answer to?
- b. WLOO as a stepping stone employer. Strategy for recruiting staff?
- c. Cable Station Encoder is dead. Do we bring back the tv stations?
 - a. No convincing arguments to do so
 - b. No data on viewership
 - c. Younger generation is not watching cable AND don't want to put any content they create on cable
 - i. All streaming now.
- d. Increasing Community Engagement
 - a. This is a small town and we may need to go outside our town to get viewership
 - i. What content are we producing that speaks to non-Waterlooens
 - ii. We need to bring back filming sporting events but it's expensive.
 - iii. We need to plan ahead on what we want to film.
 - b. People are looking through city and school board meetings for clips to use in their social media.
 - i. We can better label and title our videos so people can find the content they are looking for
 1. AKA: Timestamp and divide videos on Youtube

- e. How do we get people create content for us?
 - a. Jayden wants to show people how they can create content - do a behind the scenes.
 - i. BUT people can use that tutorial and then put it on their own channel.
 - 1. We can say we are a proper station
 - b. We can have workshops for students.
 - i. Summer school is an easy in and we've done that before.
 - ii. We have to create content that appeals to a kid. Like Mr. Beast (check out on YouTube) - wrote the book on how to make a hit viral video
 - 1. If their friends are watching it then we get more subscriptions!
- f. Engaging and recruiting the Gen Z audience?
 - a. Digital Shorts both teaching and doing it
 - b. Can our content include more digital shorts?
 - c. Maybe launch other social media platforms like TikTok
 - i. TikTok needs 1000 subscribers to monetize
 - 1. We could use it as a mirror for our shorts - same content as on our YouTube
 - d. Can we highlight something (current or previous content) in between the city meetings - do some shorts to highlight what we do here!
 - e. Vignettes to highlight what we're about - do videographers introductions!
 - f. Recruitment: We're a resume builder and portfolio builder.
 - g. Waterloo has a thriving Latino population - we are missing this!!!!
 - i. How do we build our programing.
- g. Let's broadcast that we are looking for people!!!
 - a. We don't promote ourselves enough.
 - b. SHould we try to get a pitch for our station on one of the Madison news stations?
- h. Sports and Live Streaming?
 - a. No one here knows how to use the equipment.
 - i. Travis thinks he can figure it out!
 - ii. We need a laptop - could use the one from city hall.
 - iii. Can we set this up for next Fall?
- i. What else should we as the board be thinking about:
 - a. Optimization of the workflow
 - b. Equipment Training
 - i. We need an onboarding process.
- j. Should we do a pitch meeting?
 - a. There is interest. Chad would lead.
 - i. Maybe tomorrow at city council 5 pm.

6. Unfinished Business. Motion to Table: Cotting/Teubert. Unanimous.

- a. Review of Station Manager Job Description and Previous Hiring Processes
Attracting Station Investors

7. Future Agenda Items and Announcements.

Next Meeting: **Wednesday, April 9th, 2025** at 6:00 pm at The Solarium.

Need new tripods! Jayden and Laura will visit The Camera Company. Money is in budget.

8. Adjournment Motion Cotting/Abitz. Unanimous. Meeting Adjourned 7:38.



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

Resolution No. 2025-22

A Resolution Approving the Fire Department to Apply for a DNR Grant

WHEREAS, the Waterloo Fire Department seeks to apply for the DNR Grant; and

WHEREAS, the Department is looking to use the grant for New Equipment and PPE; and

WHEREAS, the Grant (if received) would cover 50% or approx. \$2,123.98 of the purchase cost; and

WHEREAS, the Fire Department must pay 50% or approximately \$2,124.00 ;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Waterloo, WI:

1. **Acceptance of Proposal:** The City Council hereby accepts the writing of the DNR Grant by the Fire Department
2. **Authorization:** The City Council authorizes the writing and submitting of the DNR Grant.
3. **Effective Date:** This resolution shall take effect immediately upon its adoption.

Passed and adopted by the City Council of Waterloo on this 17th of April, 2025.

City of Waterloo

Attest:

Jeanne Ritter Clerk/Deputy Treasurer

Signed: _____
Jenifer Quimby
Mayor



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

Resolution No. 2025-18

A Resolution Accepting a Bid from Dorner Inc. for Hendricks Street Reconstruction and DPW Parking Lot

Whereas, the Department of Public Works has identified the need for Hendricks Street Reconstruction; and

Whereas, the City of Waterloo received bids from Forest Landscaping, located in Lake Mills, WI and Dorner Inc., located in Luxemburg, WI. Dorner Inc., has submitted a bid for this project in the amount of \$2,624,231 with an additional bid for the DPW Parking lot of \$103,125. and Forest has submitted a bid of \$3,012,042.50 with an additional bid for the DPW Parking Lot of \$110,723.; and

Whereas, Kunkel Engineering and the DPW recommend the approval of the Dorner Inc. bid. The bid must be approved by USDA before proceeding. If final approval from the USDA is not received before April 3, 2025 meeting this resolution must be approved contingent on their final approval;

Now, therefore, be it resolved that the bids from Dorner Inc, has been accepted for the Hendricks Street Reconstruction and the DPW parking lot . The amount of \$2,727,356 will be funded by _____ .

Passed and adopted by the City of Waterloo on this 17th day of April 2025

City of Waterloo

Signed: _____
Jenifer Quimby
Mayor

Attest:

Jeanne Ritter
Clerk/Deputy Treasurer

Client Name: City of Waterloo
Project Name: Hendricks Street Cost Estimate
E. Madison to WWTP
2/13/2022

Street Cost:	\$	618,547
Construction:	\$	487,045
Contingency:	\$	48,705
Engineering:	\$	63,316
Inspection:	\$	19,482

Water Main Cost:	\$	361,766
Construction:	\$	284,855
Contingency:	\$	28,486
Engineering:	\$	37,031
Inspection:	\$	11,394

Sewer Cost:	\$	595,501
Construction:	\$	468,899
Contingency:	\$	46,890
Engineering:	\$	60,957
Inspection:	\$	18,756

Storm Sewer Cost:	\$	135,763
Construction:	\$	106,900
Contingency:	\$	10,690
Engineering:	\$	13,897
Inspection:	\$	4,276

Total Project Cost:	\$	1,711,577
Construction:	\$	1,347,698
Contingency:	\$	134,770
Engineering:	\$	229,109

Sewer Construction	\$	468,899
33% of Street	\$	160,725
	\$	629,624



107 PARALLEL STREET
BEAVER DAM, WI 53916

1115 S MAIN STREET
WEST BEND, WI 53095

920-356-9447
FAX 920-356-9454
KUNKELENGINEERING.COM

March 24, 2025

Jenifer Quimby, Mayor
City of Waterloo
136 North Monroe Street
Waterloo, WI 53594

**Re: City of Waterloo, Hendricks Street Reconstruction
Construction Contract Award Recommendation**

Dear Mayor Quimby:

Please find accompanying this transmittal the Bid Tabulation for the Hendricks Street Reconstruction project that was bid on March 21, 2025. As is evident, Dorner Inc., from Luxemburg, Wisconsin submitted the low base bid in the amount of \$2,624,231.00. In addition, there was an alternate for the DPW Parking Lot (north side of building) in which Dorner was the low bidder in the amount of \$103,125.00.

Based upon our analysis and our understanding of the Contractor's past work efforts, we heretofore recommend that a construction contract be awarded to Dorner, Inc., from Luxemburg, Wisconsin for the Hendricks Street Reconstruction & DPW Parking Lot in the amount of **\$2,727,356.00**, with the project schedule to begin early summer of 2025.

Please note that at the time of this recommendation, the USDA is still reviewing the bid and associated documentation. USDA must provide its concurrence before proceeding with the award. If the contract is to be awarded prior to receiving USDA approval, we recommend that the award be made contingent upon their final approval.

Mayor, should either you or the City Council have any questions or comments regarding this transmittal, please contact me at your convenience.

Sincerely,

KUNKEL ENGINEERING GROUP

Mitchell Leisses
Office/Project Manager

Enclosure

cc: Chad Yerges, Director of Public Works
Barry Sorenson, Water Utility Director
Jeanne Ritter, City Clerk/Deputy Treasurer
Lana Nelson, City Treasurer



BID TABULATION

City of Waterloo Hendricks Street Reconstruction

Friday, March 21, 2025 10:00 a.m.

Waterloo city Hall 136 North Monroe Street Waterloo, WI 53594

BASE BID - HENDRICKS STREET RECONSTRUCTION				Dorner Inc Luxemburg, WI		Forest Landscaping and Construction, Inc Lake Mills, WI	
Item No.	Item Description	Quantity	Unit	Unit Price	Total	Unit Price	Total
1	Sanitary Sewer Manhole	8	EA	\$8,500.00	\$68,000.00	\$9,990.00	\$79,920.00
2	Sanitary Sewer Main, 24-inch	1,400	LF	\$250.00	\$350,000.00	\$277.50	\$388,500.00
3	Sanitary Sewer Main, 18-inch	30	LF	\$500.00	\$15,000.00	\$277.50	\$8,325.00
4	Sanitary Sewer Main, 12-inch	260	LF	\$150.00	\$39,000.00	\$166.50	\$43,290.00
5	Sanitary Sewer Main, 12-Inch Directional Drill	100	LF	\$450.00	\$45,000.00	\$610.50	\$61,050.00
6	Sanitary Sewer Lateral, 6-Inch	240	LF	\$165.00	\$39,600.00	\$205.35	\$49,284.00
7	Granular Backfill, Sanitary Sewer	2,400	LF	\$0.01	\$24.00	\$39.96	\$95,904.00
8	Abandon Sanitary Sewer, Slurry	228	CY	\$189.00	\$43,092.00	\$222.00	\$50,616.00
9	Sanitary Sewer Bypass	1	LS	\$60,000.00	\$60,000.00	\$83,250.00	\$83,250.00
10	Watermain, 8-inch	1,400	LF	\$150.00	\$210,000.00	\$138.75	\$194,250.00
11	Gate Valve and Box, 8-inch	7	EA	\$3,000.00	\$21,000.00	\$4,440.00	\$31,080.00
12	Hydrant Assembly	4	EA	\$8,955.00	\$35,820.00	\$10,656.00	\$42,624.00
13	Water Service Pipe	200	LF	\$107.00	\$21,400.00	\$111.00	\$22,200.00
14	Connect to Existing Watermain	5	EA	\$5,000.00	\$25,000.00	\$8,325.00	\$41,625.00
15	Granular Backfill, Watermain	1,600	LF	\$0.01	\$16.00	\$6.66	\$10,656.00
16	Storm Sewer Manhole, 6-foot Diameter	1	EA	\$9,850.00	\$9,850.00	\$9,990.00	\$9,990.00
17	Storm Sewer Manhole, 5-foot Diameter	7	Ea	\$9,500.00	\$66,500.00	\$8,325.00	\$58,275.00
18	Sotrm Sewer Manhole, 4-foot Diamter	2	EA	\$5,450.00	\$10,900.00	\$6,660.00	\$13,320.00
19	Sotrm Sewer Catch Basin	9	EA	\$3,850.00	\$34,650.00	\$3,774.00	\$33,966.00
20	Storm Sewer 60-inch Culvert pipe	200	LF	\$400.00	\$80,000.00	\$555.00	\$111,000.00
21	Sotrm Sewer Main, 36-inch	1,200	LF	\$200.00	\$240,000.00	\$210.90	\$253,080.00
22	Storm Sewer Main, 30-inch	80	LF	\$180.00	\$14,400.00	\$183.15	\$14,652.00
23	Storm Sewer Main, 24-inch	100	LF	\$100.00	\$10,000.00	\$116.55	\$11,655.00
24	Storm Sewer Main, 15-inch	350	LF	\$95.00	\$33,250.00	\$95.46	\$33,411.00
25	Storm Sewer Main, 12-inch	160	LF	\$76.00	\$12,160.00	\$88.80	\$14,208.00
26	Storm Sewer Underdrain, 4-inch	1,200	LF	\$23.00	\$27,600.00	\$49.95	\$59,940.00
27	Storm Sewer 60-inch culvert End Wall	4	EA	\$10,200.00	\$40,800.00	\$7,770.00	\$31,080.00
28	Storm Sewer End Wall, 36-inch	1	EA	\$3,500.00	\$3,500.00	\$4,440.00	\$4,440.00
29	Storm Sewer End Wall, 30-inch	1	EA	\$4,515.00	\$4,515.00	\$3,330.00	\$3,330.00
30	Storm Sewer End Wall, 24 inch	1	EA	\$4,000.00	\$4,000.00	\$2,442.00	\$2,442.00
31	Granular Backfill, Storm Sewer	2,000	LF	\$0.01	\$20.00	\$6.66	\$13,320.00
32	Abandon Storm Sewer, Slurry	441	CY	\$184.00	\$81,144.00	\$222.00	\$97,902.00
33	Unclassified Excavation	1	LS	\$300,000.00	\$300,000.00	\$277,500.00	\$277,500.00
34	Tree Removal	8	EA	\$2,500.00	\$20,000.00	\$777.00	\$6,216.00
35	Dense Graded Subbase, 8-inch Depth	4,100	TN	\$19.00	\$77,900.00	\$18.87	\$77,367.00
36	Dense Graded Base, 4-inch Depth	2,100	TN	\$19.00	\$39,900.00	\$19.98	\$41,958.00
37	Undercutting and Base Course Material	1,100	CY	\$40.00	\$44,000.00	\$44.40	\$48,840.00
38	Geotextile Fabric	3,000	SY	\$2.50	\$7,500.00	\$4.44	\$13,320.00
39	Concrete Curb and Gutter, 30-Inch	5,100	LF	\$20.20	\$103,020.00	\$23.31	\$118,881.00
40	Concrete Sidewalk, 4-inch	11,000	SF	\$6.50	\$71,500.00	\$7.77	\$85,470.00
41	Concrete Sidwalk, 6-inch	5,100	SF	\$7.80	\$39,780.00	\$9.99	\$50,949.00
42	Detectable Warning Field	9	EA	\$350.00	\$3,150.00	\$388.50	\$3,496.50
43	Hot Mix Asphalt Pavement, 5-inch	2,400	TN	\$71.00	\$170,400.00	\$87.69	\$210,456.00
44	Steel Beam Guard	80	LF	\$45.00	\$3,600.00	\$88.80	\$7,104.00
45	Topsoil, Seed and Mulch	3,400	SY	\$11.10	\$37,740.00	\$11.10	\$37,740.00
46	Erosion Control	1	LS	\$30,000.00	\$30,000.00	\$27,750.00	\$27,750.00
47	Traffic Control and Access	1	LS	\$25,000.00	\$25,000.00	\$33,300.00	\$33,300.00
48	USDA Project Sign	1	LS	\$2,500.00	\$2,500.00	\$1,110.00	\$1,110.00
49	Contract Allowance for materials and Compaction Testing	1	LS	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
TOTAL BASE BID				\$2,624,231.00		\$3,012,042.50	

Waterloo City Council - Annual Calendar Announcements & Recognition

Meeting nights: 1st & 3rd Thursdays at 7:00 pm

JANUARY
FEBRUARY - Audit Prep
MARCH - Review Appointed Committee Assignments - Waterloo incorporated March 19, 1859 (Village status)
APRIL - Anniversary April 11, 1962 (City status) - National Library Week (generally 2 nd full week in April) 1 st mtg - National Linework Day 18 th 1 st mtg - Annual Organizational Mtg & Appointments - 2nd mtg after regular election - Update Emergency Response Plan - Audit Presentation 2 nd mtg
MAY - National Firefighters Day (always May 4 th) 1 st mtg - National Police Week (w/o May 15 th) 1 st mtg - National EMS Week (3 rd full week of May Sat-Sun) 2 nd mtg - National Public Works Day (3 rd full week of May) 2 nd mtg
JUNE
JULY - Budget Kick off
AUGUST
SEPTEMBER - Annual Wheel Tax Ordinance – 1 st mtg
OCTOBER - National Government Week (2 nd week)
NOVEMBER - Budget public hearing and consideration of a Finance, Insurance & Personnel Committee budget recommendation
DECEMBER

ONLINE LINKS

- [Municipal Code Chapter 30 -- CITY COUNCIL](#)
- [2021-2026 Comprehensive Plan Update](#)