



136 North Monroe Street
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PUBLIC NOTICE OF A COMMITTEE MEETING OF THE COMMON COUNCIL OF THE CITY OF WATERLOO

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public & news media, that the following meeting will be held:

COMMITTEE: PUBLIC WORKS & PROPERTY COMMITTEE
DATE: February 6, 2025
TIME: 6:30 p.m.
LOCATION: Municipal Building Council Chambers, 136 N. Monroe Street

- 1) COMMITTEE REGULARLY SCHEDULED MEETING
- 2) PLEDGE OF ALLEGIANCE, CALL TO ORDER AND ROLL CALL
- 3) APPROVAL OF MEETING MINUTES – January 2, 2025
- 4) CITIZEN INPUT / PUBLIC COMMENT (3 minutes per individual)
- 5) PROJECT OVERSIGHT & UPDATES
- 6) UNFINISHED BUSINESS
- 7) NEW BUSINESS
 - a) Taylor Street Parking Lot
 - b) Natural Lawns
 - c) Parking on Lawns
- 8) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS -- Committee Calendar
- 9) ADJOURNMENT

Jeanne Ritter
Clerk/Deputy Treasurer

Committee Members: Weihert, Haseleu, and A. Kuhl

posted, e-mailed & distributed: 01/31/2025

PLEASE NOTE: IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE MEETING(S) TO GATHER INFORMATION. NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY OTHER THAN THAT SPECIFICALLY NOTICED. ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST SUCH SERVICES PLEASE CONTACT THE CLERK'S OFFICE AT THE ABOVE LOCATION.

CITY OF WATERLOO
PUBLIC WORKS & PROPERTY COMMITTEE MEETING MINUTES: January 2, 2025
Digital audio files are archived with these written minutes additionally serving as the official record.

COMMITTEE REGULARLY SCHEDULED MEETING

1. PLEDGE OF ALLEGIANCE, CALL TO ORDER AND ROLL CALL. Weihert called the meeting to order at 6:30 pm. Committee members present: A. Kuhl, Haseleu & Weihert. Absent: none Others in attendance: Mayor Quimby; DPW Supervisor Yerges; Water & Light Superintendent Sorenson; Clerk Ritter and WLOO Cable.
2. APPROVAL OF MEETING MINUTES – December 5, 2024 [A. Kuhl/J. Haseleu] VOICE VOTE: Motion carried.
3. CITIZEN INPUT / PUBLIC COMMENT - none
4. PROJECT OVERSIGHT & UPDATES
5. UNFINISHED BUSINESS
6. NEW BUSINESS
 - a. Structural Repairs to the Pedestrian Bridge in Fireman's Park. Motion to send to Finance to move ahead with the \$4900. design services charge. [A.Kuhl/J.Haseleu] VOICE VOTE: Motion carried.
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS.
8. ADJOURNMENT [A. Kuhl/J. Haseleu] VOICE VOTE: Motion carried. 6:42 pm

Jeanne Ritter
Clerk/Deputy Treasurer

§ 219-9. Natural landscape management plan.

- A. "Natural landscape management plan" as used in this article shall mean a written plan relating to the management and maintenance of a landscape which meets the following requirements:
- (1) Proposed natural landscape is being requested.
 - (2) A statement of intent and purpose for the landscape.
 - (3) A detailed description of the types of plants and plant succession involved.
 - (4) Specific management and maintenance techniques to be employed.
 - (5) Proposed landscaping is to be confined to property owned by the applicant according to current City Assessor's records.
 - (6) Natural landscaping on any City-owned property within any street right-of-way is strictly prohibited. This shall include the property between the sidewalk and street and not less than 10 feet adjacent to the street where there is no sidewalk.
 - (7) Natural landscapes shall not be permitted within three feet of the abutting property unless waived in writing by the abutting property owner on the side or sides affected. Such waiver shall be affixed to the landscape management plan.
 - (8) The property owner shall submit to the Plan Commission a drawing, plot plan and/or survey which will show the location of the natural landscape area on the applicant's property.
 - (9) In addition to those identified in Chapter 197, Nuisances, § 197-6F of this Code, the following noxious grasses or weeds will not be allowed in a natural landscape area:

Common Name(s)	Latin Name(s)
Buckthorn	Rhamnus Cathartica Rhamnus Frangula
Burdock (Yellowdock)	Artium Lappa
Field Bindweed (Wild Morning Glory)	Convolvulus Arvensis
Garlic Mustard	Alliaria Petiolata
Goatsbeard (Oyster Plant, Salsify)	Tragopogon Porrifolius
Leafy Spurge	Euphorbia Esula
Marijuana	Cannabis Sativa
Nettle	Urtica Dioica
Oxeye Daisy	Chrysanthemum Leucanthemu
Pigweed (Lambs Quarters)	Chenopodium Album
Pigweed (Amaranth)	Amaranthus Retroflexus

Common Name(s)	Latin Name(s)
Poison Ivy	Rhus Radicans
Purple Loosestrife	Lythrum Salicaria
Quackgrass	Bromus Brizaeformis
Ragweed (Common)	Ambrosia Artemisifolia
Ragweed (Great)	Ambrosia Trifida
Spotted Knapweed	Centaurea Maculosa
Thistle Bull	Cirsium Vulgare
Thistle Canada	Cirsium Arbense
Thistle Musk or Nodding	Carduus Nutans
Thistle Star (Caltrops)	Centaurea Calicitrappa
Thistle Sow (Field)	Sonchus Arvensis
Thistle Sow (Common)	Sonchus Oleraceus
Thistle Sow (Spiny Leaved)	Sonchus Asper
Sweet Clover (Yellow)	Melilotus Officinalis
Sweet Clover (White)	Melilotus Alba
Yellow Mustard (Yellow Rocket Winter Cress)	Barbarea Vulgaris
Japanese Bamboo	
Wild Mustard	

- B. Property owners who currently have natural landscapes must file for a permit and submit a plan as to be covered by this article.
- C. Natural landscapes may constitute a fire or safety hazard, due to weather conditions or other conditions. The Street Department Weed Commissioner may order natural landscapes cut due to such conditions. As a condition of receiving approval of the natural landscape permit, the property owner shall be required to cut the natural landscape within three days upon receiving a written letter from the City of Jefferson's Weed Commissioner.

- **Sec. 115-395. - Front yard and corner lot parking restrictions.**

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(a)

It shall be unlawful to park any automobile, truck, motorcycle, boat, trailer or other motor vehicle of any kind in the front yard of premises in a Single Family Residence District, residence district, multiple dwelling district, low density multiple dwelling district and the special multiple dwelling district. On corner lots, this restriction also shall apply to the space between the side street line and the side building line. For the purpose of this subsection, surfaced access driveways and existing paved parking areas adjacent and contiguous to the main driveway as of March 17, 2001 are exempt from the restrictions of this subsection for that portion in the front yard area or side yard area of corner lots.

(b)

For parcels located along a State, Federal, or four-lane arterial street where no alley access is present, an area no larger than 48 inches wide and 18 feet long and located parallel, adjacent and contiguous to the main existing driveway, but not to include the egress and public right-of-way (boulevard), may be installed. All proposed additional vehicle parking areas must be reviewed by the Heritage Preservation Commission before a permit is issued by the Fire Department - Division of Fire Prevention and Building Safety. To maintain the aesthetics of the front yard, and mitigate additional stormwater runoff, the surface of the additional parking area shall be constructed with permeable materials or techniques that allow grass growth. Brick pavers that do not allow grass growth, but allow stormwater infiltration, may also be used. Permeable paving includes a base course that allows for the movement of water and air around the paving materials for precipitation and stormwater to infiltrate through to the soil below. A City of La Crosse building permit is required as defined in [section 103-34](#) which shall be set at the same rate as a flat permit fee in [section 103-34](#).

(Code 1980, § 15.04(K); Ord. No. [4911](#), § I(attch.), 1-14-2016)

City of Portage

Natural Lawn Management Permit

Name of Applicant: _____

Address: _____ City: _____ State: _____ Zip Code _____

Parcel Number / Legal Description of where the Natural Lawn will be located: _____

Address if different than above: _____

Legal Title holder and/or the beneficial owner, if different: _____

Name: _____

Address: _____ City: _____ State: _____ Zip Code _____

Office Use Only

Date Received: _____ Filing Fee \$25.00 Received: _____

Lawn Management Plan Received: _____ Date: _____

Notification of property owners with in 300 ft of the boundaries of the properties for which the application is made:

Property Address: _____ Response Received: _____

Property Address: _____ Response Received: _____

Property Address: _____ Response Received: _____

Property Address: _____ Response Received: _____

Property Address: _____ Response Received: _____

Property Address: _____ Response Received: _____

Property Address: _____ Response Received: _____

Property Address: _____ Response Received: _____

Request Approved: _____ Requested Denied: _____ Date: _____ Notification Sent: _____

Appealed if Denied: _____ Date: _____

City Clerk

Date

Manager Parks, Recreation & Forestry

Date

Forms and fees must be Submitted to:

City Clerk
City of Portage
115 W. Pleasant St.
Portage, WI 53902

PART II - CODE OF ORDINANCES
Chapter 26 - ENVIRONMENT
ARTICLE II. - WEEDS AND WILD AND EXCESSIVE GROWTH
DIVISION 3. NATURAL LAWNS AND FIELDS OF GRASS, HAY OR WEEDS

DIVISION 3. NATURAL LAWNS AND FIELDS OF GRASS, HAY OR WEEDS

Sec. 26-71. Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Fields of grass, hay or weeds means any area of 1,000 square feet or more, not part of a residential lawn, which contains a natural or cultivated growth of grass, including hay and marsh grasses and/or weeds.

Natural lawn means common species of grass and wild flowers native to North America which are designed and purposely cultivated to exceed eight inches in height from the ground. Specifically excluded in natural lawns are the noxious grasses and weeds identified in division 2 of this article. The growth of a natural lawn in excess of eight inches in height from the ground surface shall be prohibited within the city corporate limits unless a natural lawn management plan is approved and a permit is issued by the city as set forth in this division. Natural lawns shall not contain litter or debris and shall not harbor undesirable wildlife.

(Code 1990, § 8-1-6(b))

Cross reference(s)—Definitions generally, § 1-2.

Sec. 26-72. Natural lawn management plan.

- (a) Natural lawn management plan, as used in this division, shall mean a written plan relating to the management and maintenance of a lawn which contains a legal description of lawn upon which the planted grass will exceed eight inches in length, a statement of intent and purpose for the lawn, a detailed description of the vegetation types, plants and plant succession involved, and the specific management and maintenance techniques to be employed.
- (b) Property owners who wish to plant and cultivate a natural lawn must submit their written plan and related information on the form provided by the city. The term "property owner" shall be defined to include the legal titleholder and/or the beneficial owner of any such lot according to most current city records. Natural lawn management plans shall only indicate the planting and cultivating of natural lawns on property legally owned by the property owner. Applicants are strictly prohibited from developing a natural lawn on any city-owned property including street rights-of-way. This shall include at a minimum property located between the sidewalk and the street or a strip not less than ten feet adjacent to the street where there is no sidewalk whether the area is under public or private ownership. In addition, natural lawns shall not be permitted within ten feet of the abutting property owner's property unless waived in writing by the abutting property owner on the side so affected. Such waiver is to be affixed to the lawn management plan.
- (c) Any subsequent property owner who abuts an approved natural lawn may revoke the waiver thereby requiring the owner of the natural lawn to remove the natural lawn that is located in the ten-foot section abutting the neighboring property owner. Such revocation shall be put in writing and presented to the city clerk by the subsequent abutting property owner. Upon receiving the written request to revoke the original waiver, the common council shall contact the owner of the approved natural lawn and direct the owner to remove the natural lawn located in the ten-foot section abutting the neighboring property owner. The common council shall revise the approved natural lawn management permit accordingly. The owner of the approved natural lawn shall be required to remove the ten-foot section abutting the neighboring property

owner within 20 days of receipt of the written notification from the city provided the notification is received sometime between May 1 and November 1. Property owners who receive notification from the city between November 1 and April 30 shall be required to remove the ten-foot section abutting the neighboring property owner no later than May 20 following receipt of the notification.

(Code 1990, § 8-1-6(c))

Sec. 26-73. Application process to establish natural lawn.

- (a) Property owners interested in applying for permission to establish a natural lawn shall obtain and complete an application form available from the city clerk. The completed application shall include a natural lawn management plan. Upon submitting a completed application, a nonrefundable filing fee will be assessed by the city as set forth in the official city fee schedule on file in the city clerk's office. Upon receiving payment, copies of the completed application shall be mailed by the city to each of the owners of record, as listed in the office of the city assessor, who are owners of the property situated wholly or partly within 300 feet of the boundaries of the properties for which the application is made. If within 15 calendar days of mailing the copies of the complete application to the neighboring property owners the city receives written objections from 51 percent or more of the neighboring property owners, the city clerk shall immediately deny the application. Neighboring property owners shall be defined as all those property owners who are located within 300 feet of the proposed natural lawn site.
- (b) If the property owner's application is in full compliance with the natural lawn management plan requirements and less than 51 percent of the neighboring property owners provide written objections, the city clerk shall issue permission to install a natural lawn.

(Code 1990, § 8-1-6(d))

Sec. 26-74. Application for appeal.

The property owner may appeal the city clerk's decision to deny the natural lawn permit request to the common council at an open meeting. All applications for appeal shall be submitted within 15 calendar days of the notice of denial of the natural lawn management plan. The decision rendered by the common council shall be final and binding.

(Code 1990, § 8-1-6(e))

Sec. 26-75. Safety precautions for natural grass areas.

- (a) When, in the opinion of the fire chief, the presence of a natural lawn may constitute a fire or safety hazard due to weather and/or other conditions, the fire chief may order the cutting of natural lawns to a safe condition. As a condition of receiving approval of the natural lawn permit, the property owner shall be required to cut the natural lawn within the three days upon receiving written direction from the fire chief.
- (b) Natural lawns shall not be removed through the process of burning unless stated and approved as one of the management and maintenance techniques in the lawn management plan. The fire chief shall review all requests to burn natural lawns and shall determine if circumstances are correct and all applicable requirements have been fulfilled to ensure public safety. Burning of natural lawns shall be strictly prohibited unless a written permit to burn is issued by the fire chief. The fire chief shall establish a written list of requirements for considering each request to burn natural lawns, thereby insuring the public safety. In addition, the property owner requesting permission to burn the natural lawn shall produce evidence of

property damage and liability insurance identifying the city as a party insured. Proof of insurance in an amount to be determined by the fire chief.

(Code 1990, § 8-1-6(f))

Sec. 26-76. Revocation of an approved natural lawn management plan permit.

The weed commissioner shall have the authority to revoke an approved natural lawn management plan permit if the owner fails to maintain the natural lawn or comply with the provisions set forth in this division. Notice of intent to revoke an approved natural lawn management plan permit shall be appealable to the common council. All applications for appeal shall be submitted within 15 calendar days of receipt of the written notice of intent to revoke the approved natural lawn management plan. Failure to file an application for appeal within the 15 calendar days shall result in the revoking of the natural lawn management plan permit. All written applications for appeal filed within the 15 calendar day requirement shall be reviewed by the common council in an open meeting. The decision rendered by the common council shall be final and binding.

(Code 1990, § 8-1-6(g))

Sec. 26-77. Abatement.

- (a) The growth of a natural lawn as defined in this division shall be considered a public nuisance unless a natural lawn management plan has been filed and approved and a permit is issued by the city as set forth in this division. Violators shall be served with a notice of public nuisance by certified mail to the last known mailing address of the property owner or personally served upon the property owner.
- (b) If the person so served with a notice of public nuisance violation does not abate the nuisance within 24 hours, the enforcement officer may proceed to abate such nuisance, keeping an account of the expense of the abatement, and such expense shall be charged to and paid by such property owner. Notice of the bill for abatement of the public nuisance shall be mailed to the owner of the premises and shall be payable within ten calendar days from receipt thereof. Within 60 days after such costs and expenses are incurred and remain unpaid, the city clerk shall enter those charges onto the tax roll as a special tax as provided by state statute.
- (c) The failure of the city clerk to record such claim or to mail such notice or the failure of the owner to receive such notice shall not affect the right to place the city expense on the tax rolls for unpaid bills for abating the public nuisance as provided for in this division.

(Code 1990, § 8-1-6(h))

Sec. 26-78. Penalty.

- (a) Any person, firm or corporation which does not abate the nuisance within the required time period or who otherwise violates the provisions of this division shall be subject to the general penalty found in section 1-15.
- (b) In addition to any penalties herein provided, the city may issue stop work orders upon owners of lots where work is unfinished under a previously issued building permit for any violation of this division.

(Code 1990, § 8-1-6(i))

Secs. 26-79—26-100. Reserved.

8.28.010 Regulation of natural lawns.

- A. Natural Lawns Defined. Natural lawn as used in this section shall include common species of grass and wild flowers native to North America which are designed and purposely cultivated to exceed eight inches in height from the ground. Specifically excluded in natural lawns are the noxious grasses and weeds identified in Section 8.36.010 of this chapter. The growth of a natural lawn in excess of eight inches in height from the ground surface shall be prohibited within the city corporate limits unless a natural lawn management plan is approved and a permit is issued by the city as set forth in this section. Natural lawns shall not contain litter or debris and shall not harbor undesirable wildlife.
- B. Natural Lawn Management Plan Defined.
1. Natural lawn management plan as used in this section shall mean a written plan relating to the management and maintenance of a lawn which contains a legal description of lawn upon which the planted grass will exceed eight inches in length, a statement of intent and purpose for the lawn, a detailed description of the vegetational types, plants and plant succession involved; and the specific management and maintenance techniques to be employed.
 2. Property owners who wish to plant and cultivate a natural lawn must submit their written plan and related information on the form provided by the city. "Property owner" shall be defined to include the legal title holder and/or the beneficial owner of any such lot according to most current city records. Natural lawn management plans shall only indicate the planting and cultivating of natural lawns on property legally owned by the property owner. Applicants are strictly prohibited from developing a natural lawn on any city-owned property including street right-of-way. This shall include at a minimum property located between the sidewalk and the street or a strip not less than ten (10) feet adjacent to the street where there is no sidewalk whether the area is under public or private ownership. In addition, natural lawn shall not be permitted within ten (10) feet of the abutting property owner's property unless waived in writing by the abutting property owner on the side so affected. Such waiver to be affixed to the lawn management plan.
 3. Any subsequent property owner who abuts an approved natural lawn may revoke the waiver thereby requiring the owner of the natural lawn to remove the natural lawn that is located in the ten (10) foot section abutting the neighboring property owner. Such revocation shall be put in writing and presented to the city clerk by the subsequent abutting property owner. Upon receiving the written request to revoke the original waiver, the city shall contact the owner of the approved natural lawn and direct the owner to remove the natural lawn located in the ten (10) foot section abutting the neighboring property owner. The city shall revise the approved natural lawn management permit accordingly. The owner of the approved natural lawn shall be required to remove the ten (10) foot section abutting the neighboring property owner within twenty (20) days of receipt of the written notification from the city provided the notification is received sometime between May 1st and November 1st. Property owners who receive notification from the city between November 2nd and April 30th shall be required to remove the ten (10) foot section abutting the neighboring property owner no later than May 20th following receipt of the notification.
- C. Application Process.
1. Property owners interested in applying for permission to establish a natural lawn shall obtain and complete an application form available from the city. The completed application shall include a natural lawn management plan. Upon submitting a completed application, a fifty dollar (\$50.00) non-refundable filing fee will be assessed by the city. Upon receiving payment, copies of the completed application shall be mailed by the city to each of the owners of record, as listed in the office of the city assessor, who are owners of the property situated wholly or in part within three hundred (300) feet of the boundaries of the properties for which the application is made. If within fifteen (15) calendar days

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- of mailing the copies of the complete application to the neighboring property owners the director of public works receives written objections from fifty-one (51) percent or more of the neighboring property owners, the city clerk shall immediately deny the application. Neighboring property owners shall be defined as all those property owners who are located within three hundred (300) feet of the proposed natural lawn site.
2. If the property owner's application is in full compliance with the natural lawn management plan requirements and less than fifty-one (51) percent of the neighboring property owners provide written objections, the director of public works shall issue permission to install a natural lawn.
- D. Application for Appeal. The property owner may appeal the director of public works' decision to deny the natural lawn permit request to the public works committee at an open meeting. All applications for appeal shall be submitted within fifteen (15) calendar days of the notice of denial of the natural lawn management plan. The decision rendered by the public works committee shall be final and binding.
- E. Safety Precautions for Natural Grass Areas.
1. When in the opinion of the fire chief, the presence of a natural lawn may constitute a fire or safety hazard, due to weather and/or other conditions the fire chief may order the cutting of natural lawns to a safe condition. As a condition of receiving approval of the natural lawn permit the property owner shall be required to cut the natural lawn within the three days upon receiving written direction from the fire chief.
 2. Natural lawns shall not be removed through the process of burning unless stated and approved as one of the management and maintenance techniques in the lawn management plan. The fire chief shall review all requests to burn natural lawns and shall determine if circumstances are correct and all applicable requirements have been fulfilled to insure public safety. Burning of natural lawns shall be strictly prohibited unless a written permit to burn is issued by the fire chief. The fire chief shall establish a written list of requirements for considering each request to burn natural lawn thereby insuring the public safety. In addition, the property owner requesting permission to burn the natural lawn shall produce evidence of property damage and liability insurance identifying the city as a party insured. A minimum amount of acceptable insurance shall be three hundred thousand dollars (\$300,000.00).
- F. Revocation of an Approved Natural Lawn Management Plan Permit. The director of public works upon the recommendation of the mayor, shall have the authority to revoke an approved natural lawn management plan permit if the owner fails to maintain the natural lawn or comply with the provisions set forth in the approved natural lawn management plan permit or any requirements set forth in this section. Notice of intent to revoke an approved natural lawn management plan permit shall be appealable to the public works committee. All applications for appeal shall be submitted within fifteen (15) calendar days of receipt of the written notice of intent to revoke the approved natural lawn management plan. Failure to file an application for appeal within fifteen (15) calendar days shall result in the revoking of the natural lawn management plan permit. All written applications for appeal filed within the fifteen (15) calendar day requirement shall be reviewed by the public works committee in an open meeting. The public works committee shall make a recommendation to the common council. The decision rendered by the common council shall be final and binding.
- G. Public Nuisance Defined—Abatement After Notice.
1. The growth of a natural lawn as defined in this section shall be considered a public nuisance unless a natural lawn management plan has been filed and approved and a permit is issued by the city as set forth in this section. Violators shall be served with a notice of public nuisance by certified mail to the last known mailing address of the property owner.

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2. If the person so served with a notice of public nuisance violation does not abate the nuisance within ten (10) days, the enforcement officer may proceed to abate such nuisance, keeping an account of the expense of the abatement, and such expense shall be charged to and paid by such property owner. Notice of the bill for abatement of the public nuisance shall be mailed to the owner of the premises and shall be payable within ten (10) calendar days from receipt thereof. Within sixty (60) days after such costs and expenses are incurred and remain unpaid, the city clerk shall enter those charges onto the tax roll as a special tax as provided by state statute.
 3. The failure of the city clerk to record such claim or to mail such notice or the failure of the owner to receive such notice, shall not affect the right to place the city expense on the tax rolls for unpaid bills for abating the public nuisance, as provided for in this section.

H. Penalty.

1. Any person, firm or corporation which does not abate the nuisance within the required time period or who otherwise violates the provisions of this section shall be subject to the general penalty found in Section 1.24.010.
2. In addition to any penalties herein provided, the city may issue stop work orders upon owners of lots where work is unfinished under a previously issued building permit for any violation of this section.

(Prior code § 8-1-6)

Sec. 67-13. - Motor vehicles, mobile vehicle and watercraft not allowed.

- (a) A nuisance is hereby declared to exist when a person, firm, or corporation keeps, stores, places or allows to remain, licensed or unlicensed motor vehicles, mobile vehicles, or watercraft in an inoperative condition, motor vehicles, mobile vehicles or watercraft unfit for further use, or automobile or motor vehicle parts, mobile vehicle parts or watercraft parts, on any parcel of land, street or alley, within the corporate limits of the City of Brillion unless it is in connection with an automotive or watercraft sales, or repair, or a wrecker service enterprise located in a properly zoned area. Each motor vehicle or motor vehicle part or mobile vehicle or mobile vehicle parts or watercraft or watercraft part involved shall constitute a separate offense.
- (b) "Motor vehicle, mobile vehicle or watercraft in an inoperative condition" means and includes any style or type of motor vehicle, mobile vehicle or watercraft used or useful for the conveyance of persons or property which is unable to move under its own power due to defective or missing parts and which has remained in such condition for a period in excess of ten consecutive days.
- (c) "Motor vehicle, mobile vehicle or watercraft unfit for further use" means and includes any style or type of motor vehicle, mobile vehicle or watercraft used for the conveyance of persons or property which is in a dangerous condition, has defective or missing parts, or is in such a condition generally as to be unfit for further use as a conveyance. Any such motor vehicle, mobile vehicle or watercraft shall not remain on any premises for a period not in excess of ten days. Said ten-day period may be extended by order of the city administrator upon the written recommendation of the police chief.
- (d) "Motor vehicle parts, mobile vehicle parts and watercraft parts" shall mean and include any portion or parts of any motor vehicle, mobile vehicle or watercraft detached from the motor vehicle, mobile vehicle or watercraft as a whole. Any such motor vehicle parts or mobile vehicle parts or watercraft parts shall not remain on any premises for a period not in excess of ten days. Said ten-day period may be extended by order of the city administrator upon the written recommendation of the police chief.

(Ord. No. OR10-05, § II, 4-26-2010)

Sec. 67-15. - Notice of violation.

- (a) Where a violation of any provision of this chapter is found to exist, the city through its building inspector, police chief or fire chief, as applicable, shall cause a written notice of such violation to be served upon the owner, manager, occupant or other person responsible for the correction thereof. The notice of violation shall specify the violation and shall provide not more than 30 days to correct or abate the violation. When the violation involves a motor vehicle, mobile vehicle or watercraft, the violation shall be corrected or abated within 72 hours. The notice of violation shall state that, if the violation is not corrected or abated within the time allowed, the city or its appointed representatives may enter upon the premises and perform the correction or abatement, may impound a motor vehicle, mobile vehicle or watercraft found to be a nuisance, and charge the cost thereof to the person named in the final order.
- (b) Notice of violation shall be deemed properly served if mailed by certified mail to the current address, as recorded with the city administrator, department of motor vehicles or department of natural resources, as the case may be, as to the owner, and the property address as to the occupant.
- (c) When the violation involves a motor vehicle, mobile vehicle, watercraft or any motorized type of transportation, a copy of the notice of violation shall also be conspicuously affixed to the motor vehicle, mobile vehicle or watercraft if the surrounding facts and circumstances make it practicable to do so.
- (d) In the absence of appeal, as provided below, the completion of a notice of violation and a failure to comply shall constitute a final order as to administrative proceedings.

(Ord. No. OR10-05, § II, 4-26-2010)

Sec. 67-16. - Appeal.

- (a) Within 14 days of the date of receipt of a notice of violation, the person may request a hearing before the plan commission by filing a written request with the building inspector or city administrator. The appeal shall be heard at a meeting by the plan commission not more than 30 days after receipt of the appeal request. The plan commission may sustain, modify, or dismiss, in whole or in part, any action required to correct or abate the violation set forth in the notice of violation and shall issue an order incorporating its determinations, and such order shall be a final order as to these administrative proceedings.
- (b) The plan commission shall consider the following in determining appropriate action to be taken, to-wit:

- (1) That the modification of the original notice of violation of the applicable enforcing official shall not, in any material way, alter the standards of this chapter and shall not affect detrimentally the health or safety of occupants, or the health, safety, or welfare of the occupants or owners of adjacent premises or of the immediate neighborhood; and
- (2) That strict enforcement would constitute an undue and unnecessary hardship on the owner, manager, or resident by reason of compelling an expenditure for repair of the premises which would be substantially disproportionate to any benefit to the health, safety, or welfare of the community that might be derived therefrom.

(Ord. No. OR10-05, § II, 4-26-2010)

Sec. 67-17. - City right of abatement.

In the event a violation is not corrected or abated as required by a final order, the City of Brillion by its appointed representatives shall have the right to enter upon the premises and make the correction or abatement and recover the actual cost thereof, plus 15 percent for inspections and administrative fees, from the owner and/or other person named in the final order.

(Ord. No. OR10-05, § II, 4-26-2010)

Sec. 67-18. - Abatement procedure for other than motor vehicle or watercraft nuisance.

- (a) Upon information that a final order has not been complied with, the applicable enforcing official may cause written notice to be served on the owner, lessee, manager, or occupant of the premises giving notice that the City of Brillion will enter the premises five days thereafter to make correction or abatement.
- (b) After the passage of five days with the continued failure to abate or correct, the applicable enforcing officer shall take all action necessary to make such correction or abatement.

(Ord. No. OR10-05, § II, 4-26-2010)

Sec. 67-19. - Abatement procedure for motor vehicle or watercraft nuisance.

- (a) Upon information that a final order involving a motor vehicle, mobile vehicle or watercraft has not been complied with, a police officer is authorized to remove or direct the removal of said motor vehicle, mobile vehicle or watercraft for purposes of impounding the said motor vehicle, mobile vehicle or watercraft.
- (b) Whenever a police officer impounds a motor vehicle, mobile vehicle or watercraft, as authorized herein, and the officer knows or is able to ascertain from the registration records in or on the motor vehicle, mobile vehicle or watercraft, the name and address of the owner thereof, the officer shall, in a timely manner, give or cause to be given notice in writing to the owner of the fact of such impoundment and the reasons therefore and of the place to which the motor vehicle, mobile vehicle or watercraft has been removed.
- (c) Whenever a police officer impounds a motor vehicle, mobile vehicle or watercraft under this section and does not know and is not able to ascertain the name of the owner, or for any other reason is unable to give the notice to the owner as provided above, the officer shall cause a search of the records of the department of motor vehicles or the department of natural resources to be made within three days of the removal to ascertain the name of the owner. Notice by certified mail, with return receipt requested, shall be sent to the owner of the motor vehicle, mobile vehicle or watercraft at his or her last known address within three days after the results of the search are received. The officer shall mail to the department of motor vehicles or the department of natural resources and file with the proprietor of any place where the motor vehicle, mobile vehicle or watercraft may be stored, a copy of the notice. The notice shall include a complete description of the motor vehicle, mobile vehicle or watercraft, the date and time of the removal, the place from which removed, the reason for removal, and the name and the place where the motor vehicle, mobile vehicle or watercraft is stored.
- (d) If such impounded motor vehicle, mobile vehicle or watercraft is claimed by the owner, the person in possession of such motor vehicle, mobile vehicle or watercraft shall be entitled to charge a reasonable fee for handling and storage. Failure by the owner to claim such motor vehicle, mobile vehicle or watercraft within 30 days of removal shall be deemed an abandonment of such motor vehicle, mobile vehicle or watercraft and at the end of such time such person in possession of such motor vehicle, mobile vehicle or watercraft may dispose of such motor vehicle, mobile vehicle or watercraft in accordance with any applicable statute.

(Ord. No. OR10-05, § II, 4-26-2010)

Sec. 67-21. - Penalties.

Penalty for violation of this article shall be as provided in section 1-17.

(Ord. No. OR10-05, § II, 4-26-2010)

CITY OF GREEN BAY

Neighborhood Parking

For the City of Green Bay, the protection and continuous improvement of its neighborhoods are top priority. Parking and zoning ordinances play a significant role in keeping our neighborhoods a place to call home.

If you're a landlord or property manager looking for additional monitoring of the parking lot(s) at your facility, we can help! Fill out the application, submit it to the Parking Division at gbparking@greenbaywi.gov and we will start monitoring it for you. [/DocumentCenter/View/4638](#)

City Ordinances

The City parking and zoning ordinances establish acceptable standards to protect the appearance and safety of residential neighborhoods that benefit homeowners, other residents and visitors. Violation of these ordinances degrades the appearance and residential feel of our neighborhoods, which in turn, discourages homeowners from maintaining and reinvesting in their homes.

City ordinances state that there shall be:

- No parking vehicles, trailers, motor homes, etc except on a hard surface (asphalt, concrete, brick, concrete pavers or pre-existing gravel driveways, which are maintained and free of ruts, potholes and not expanded in area). Parking is allowed in the side and rear yards on a hard surface, with a minimum setback of 2 1/2 feet from the side and rear lot lines (there is no parking setback requirement for rear yards backing up to an alley).
- No parking across the sidewalk. State of Wisconsin statute 346.52 (1)(d) states: "No person may stop or leave standing any vehicle, whether attended or unattended and whether temporarily or otherwise, in any of the following places: On sidewalk or sidewalk area, except when parking on the sidewalk or sidewalk area is clearly indicated by official traffic signs or markers or parking meters."
- No parking overnight on the street. Parking is prohibited between the hours of 3 a.m. and 5 a.m. year-round in the City of Green Bay.

- No parking of inoperable or unlicensed vehicles in driveways, yards or along alleys. Parking of inoperable vehicles and/or vehicles without a license plate with a current sticker is prohibited on residential lots unless the vehicle is kept inside a garage. All vehicles, boats, campers, etc., should be properly licensed if stored outside.

Contact the Building Inspection Division at 920-448-3300 for questions relating to private property vehicle parking, driveway location and widening regulations.

Citations

Residents are reminded that the City has and will continue to enforce its parking ordinances. Failure to comply with the ordinances may result in costly citations. More importantly, compliance with the ordinances will help to maintain safe and desirable neighborhoods.

PARK RAPIDS, MN

71.08 PROHIBITING PARKING AREAS IN FRONT YARDS IN RESIDENTIAL ZONES.

(A) The construction, operation or maintaining a parking area, either paved or unpaved, in the front yard of any lot is prohibited in any area zoned for residential use. For the purpose of this section, front yard shall mean and include that area between the sidewalk, or street line in the event there is no sidewalk, and the front line of the principal building, extending in both directions to the side lot lines.

(B) Use of that portion of a vacant lot within 30 feet of the sidewalk lines for parking in an area zoned for residential use is prohibited.

(C) Driveways in any area zoned for residential use shall not exceed 25% of the width at the front or side lot line. Where more than 1 driveway is desired or required, they shall be at least 70 feet apart.

(D) **The front part of any lot shall not be used for the parking of an automobile, truck, trailer, tractor, recreational vehicle, camper, travel trailer, camper top, tent, wagon, boat, boat trailer, storage area or motor home.**

(E) No person, being the owner or having control of any building, shall violate or fail to conform to any provision of this section, or fail to obey any lawful order of an officer charged with its enforcement. Each and every day on which any person continues to violate the

provisions of this section, after having been notified of the violation, shall constitute a separate offense. This conviction shall not relieve any person from thereafter complying with the provisions of this section, and shall be sufficient cause to refuse further building or land use permits to the offender until a time as the orders have been complied with.

CITY OF WAUSAU

Vehicles:

- Parking of vehicles on the grass in the City is not allowed—vehicles must be parked on established driveway/parking areas that are hard-surfaced (on blacktop, concrete, or brick or grass pavers that are approved by the City). Adding more parking area on residential properties using gravel is not allowed.
- Vehicles that are inoperative, abandoned, unregistered or unlicensed, or in any state of major disassembly, disrepair or dismantlement are not allowed on residential properties.
- Working on vehicles on residential properties is not permitted.

ALTOONA, WI

10.21.040 Residential Yard Parking Regulations. The parking of any vehicle upon a residential lot shall be in compliance with the following standards: A. The parking of any vehicle within the front yard or (street) side yard shall be on an improved surface driveway or parking pad. The remainder of the front yard setback, and the street side yard setback on any corner lot, shall not be considered a part of the permitted parking area and shall be landscaped. Provided, however, it is recognized those gravel parking areas not greater than twelve (12) feet in width existing prior to approval of this ordinance are hereby grandfathered in and shall not be subject to this requirement provided this area is maintained free from erosion or tracking of materials into the public right-of-way. (Part Ord 5D-18, 2018). B. No parking pad shall be allowed in the front yard setback or street side yard setback established for the district except: (a) one additional parking pad up to ten feet (10') wide may be added directly abutting a single width or double width driveway leading to an approved parking area provided the parking pad shall not be located in front of a home. C. Parking is prohibited within street terraces, sidewalks, driveway approach and aprons, or any other off-street areas located within a public right-of-way not explicitly designated for parking by the Director of Public Works. (Part Ord 5D-18, 2018).

CITY OF APPLETON, WI

Sec. 19-91. Parking in front and side yard in residential district; parking on terraces. (a)

Purpose. The purpose of this section is to clearly define acceptable areas for parking vehicles within the front yard or side yard, as defined in Chapter 23, of private properties in order to address off-street parking issues and maintain the acceptable appearance of City neighborhoods. (b) Residential driveway. Residential driveway means that area leading directly from the street to a garage, carport, or rear yard parking area. (c) Front yard. No person shall park or store any motor vehicle, or recreational vehicle of 26 feet or less, i.e., a “camping trailer”, “fifth-wheel trailer”, “motor home” or “recreational vehicle” as those terms are defined by §340.01, Stats., as well as boat trailers and boats, utilities trailers, trailered snowmobiles, trailered jet-ski(s) or fishing shanties in the front yard of any residential district except upon a residential driveway and shall be subject to temporary recreational vehicle parking restrictions set forth in §19-92. No recreational vehicle or boat greater than 26 feet in length may be parked or stored in the front yard of any residential district. Any vehicle parked in the front yard, shall be parked within the driveway area in such a manner as to maintain all wheels on the driveway surface, and shall neither obstruct the sidewalk nor extend onto the driveway apron. All driveways on one- (1-) and two- (2-) family residential properties, as well as those properties with three (3) dwelling units, shall be paved with concrete, asphalt, brick or a similar hard surface within one (1) year of construction. Carriage style driveways with a minimum of 2-foot wide strips paved with concrete, asphalt or brick and maintained grass medians in accordance with Sec. 12- 59(c)(3) are permitted. Those existing

driveways on one- (1-) and two- (2-) family properties, as well as those properties with three (3) dwelling units, that are not currently paved as described for new driveways shall be so paved within one (1) year of notice of non-compliance. (Ord 84-15, §1, 10-27-15) (d) Side yard. No person shall park or store any motor vehicle, "camping trailer", "fifth-wheel trailer", "motor home" or "recreational vehicle" as those terms are defined by §340.01, Stats., as well as boat trailers and trailered boats, pick-up camper tops, utilities trailers, trailered snowmobiles, trailered jet-ski(s) or fishing shanties in the side yard of any residential district unless the side yard parking area is no greater than twelve (12) feet wide and extends no farther than the rear plane of the principal structure on the property. Side yard parking areas are required to be hard surfaced and subject to the requirements of this section, including the requirement for a permit for the installation of said hard surface. (e) Permits. The Inspections Supervisor shall issue a driveway extension permit or a side yard parking pad permit upon the filing of a proper application, which shall be on a form furnished by the Director and shall describe the nature of the work, material to be used, measurements, plans and/or specifications of the proposed extension as well as such other information as may be required for inspection. Permits shall be issued prior to the start of the work. Fees for this permit shall be kept on file with the City Clerk. (f) Extensions to the driveway surface, beyond the area previously described in section (d), are permissible provided all of the following apply: (1) The property owner has obtained appropriate driveway extension permit; and, (2) Both the extension and driveway are paved as provided in sec. (d) above; and, (3) The extension is no greater than twelve (12) feet wide; and, (4) The paved area is no

longer than the length of the driveway, extending from the edge of the City's right-of-way to a carport, rear yard parking area or garage. For the purpose of creating a parking pad, the paved area may extend along the side of the principal structure on the property and may extend to the rear plane of said structure; and, (5) Whenever practicable, the extension shall be located on the side of the driveway such that it extends toward the nearest side lot line. When such a configuration is not possible, the property owner may install an extension no greater than four (4) feet into the greater front yard. Any extension into the greater front yard of the property that is more than four (4) feet wide shall require approval from the Municipal Services Committee. (6) This section shall not apply toward paved circular driveways. (7) The paved area shall meet any other requirements of the Municipal Code including, but not limited to, zoning requirements and the Driveway Installation Policy. TRAFFIC AND VEHICLES Supp. #93 1245 (g) Appeals to the requirements of this section shall be filed with the Inspections Supervisor and heard by the Municipal Services Committee. In hearing and deciding appeals, the Committee shall have the power to grant relief from the terms of this section only where there are unusual and practical difficulties or undue hardships due to an irregular shape of the lot, topographical, or other conditions present, as contrasted with merely granting an advantage or convenience. Decisions of the Committee shall be consistent with the purpose and intent of this section. (h) Relief granted by the Municipal Services Committee, pursuant to (g) above, shall run with the land. (Ord 85-15, §1, 10-27-15) (i) Penalty. (1) First offense parking forfeiture. Any person to whom a ticket has been issued for a violation of this section shall incur a

forfeiture of forty-five dollars (\$45.00), which may be satisfied by paying twenty dollars (\$20.00) within fifteen (15) days of the date of the ticket. The procedures in Sec. 19-90(i), (k), and (l) apply to first offenses of this section. (2) Second and subsequent violations of this section. Any person who violates any provision of this section more than one time in a twelve (12) month period shall be subject to a penalty as provided in Sec. 1-16 of the Municipal Code. (Code 1965, §10.04(2); Ord 179-02, §1, 8-27-02, Ord 16-05, §1, 2-22-05; Ord 126-06, §1, 10-10-06; Ord 156-10, §1, 10-26-10; Ord 157-10, §1, 10-26-10; Ord 159-10, §1, 11-9-10, Ord 144-11, §1, 6-7-11; Ord 102-20, §1, 9-2-20)

Cross reference(s) - Citation for violation of certain ordinances, §1-17; schedule of deposits for citation, §1-18.

- **Sec. 115-395. - Front yard and corner lot parking restrictions.**

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(a)

It shall be unlawful to park any automobile, truck, motorcycle, boat, trailer or other motor vehicle of any kind in the front yard of premises in a Single Family Residence District, residence district, multiple dwelling district, low density multiple dwelling district and the special multiple dwelling district. On corner lots, this restriction also shall apply to the space between the side street line and the side building line. For the purpose of this subsection, surfaced access driveways and existing paved parking areas adjacent and contiguous to the main driveway as of March 17, 2001 are exempt from the restrictions of this subsection for that portion in the front yard area or side yard area of corner lots.

(b)

For parcels located along a State, Federal, or four-lane arterial street where no alley access is present, an area no larger than 48 inches wide and 18 feet long and located parallel, adjacent and contiguous to the main existing driveway, but not to include the egress and public right-of-way (boulevard), may be installed. All proposed additional vehicle parking areas must be reviewed by the Heritage Preservation Commission before a permit is issued by the Fire Department - Division of Fire Prevention and Building Safety. To maintain the aesthetics of the front yard, and mitigate additional stormwater runoff, the surface of the additional parking area shall be constructed with permeable materials or techniques that allow grass growth. Brick pavers that do not allow grass growth, but allow stormwater infiltration, may also be used. Permeable paving includes a base course that allows for the movement of water and air around the paving materials for precipitation and stormwater to infiltrate through to the soil below. A City of La Crosse building permit is required as defined in [section 103-34](#) which shall be set at the same rate as a flat permit fee in [section 103-34](#).

(Code 1980, § 15.04(K); Ord. No. [4911](#), § I(attch.), 1-14-2016)

City of Waterloo Public Works & Property Committee

Annual Calendar (rev. 7/30/2021)

- ☐ **Meeting night: 1st Thursday of month at 6:00 pm**
- ☐ **Monthly recurring: (1) review of Capital Projects; (2) monitor defined Progress Measures**

JANUARY
<input type="checkbox"/> Oversight of bid process for future year capital purchases & contract services
FEBRUARY
<input type="checkbox"/> Notify Mayor of reappointment interest
MARCH
<input type="checkbox"/> Identify grant application opportunities
APRIL
<input type="checkbox"/> Mayoral Committee appointments
MAY
<input type="checkbox"/> Review and realign Progress Measures as needed tying back to Comprehensive Plan
<input type="checkbox"/> Update annual calendar
<input type="checkbox"/> Tour of municipal facilities
<input type="checkbox"/> Public Works Director's Spring facility inspection report (added at Mayor's request)
JUNE
<input type="checkbox"/> Mayor's Budget start date.
JULY
<input type="checkbox"/> Traditional beginning of budget consideration with budget memo to department heads.
<input type="checkbox"/> § 53-14 Recommending updated multi-year capital improvement plan to Finance, Insurance & Personnel Committee
<input type="checkbox"/> Review DPW future year budget submittal
- Operational budget
▪ Programs & Services provided.
- Capital Budget
▪ Street surface maintenance program
▪ Street/Utility reconstruction plan
AUGUST
<input type="checkbox"/> PASER review (Pavement Surface Evaluation & Rating) – A 1-10 rating system for road pavement condition using visual inspection to evaluate pavement surface conditions [NOTE: Updated by KEG in odd years]
SEPTEMBER
<input type="checkbox"/> Review of municipal facility needs (multi-year)
OCTOBER
<input type="checkbox"/> Evaluating the municipal solid waste management system; trash-recycling service performance & contract
<input type="checkbox"/> Oversight of bid process for future year capital purchases & contract services
<input type="checkbox"/> Review of municipal facility needs (multi-year)
<input type="checkbox"/> Public Works Director's Fall facility inspection report (added at Mayor's request)
NOVEMBER
<input type="checkbox"/> Oversight of bid process for future year capital purchases & contract services
<input type="checkbox"/> Review of municipal facility needs (multi-year)
<input type="checkbox"/> Review of City Forestry Plan
DECEMBER
<input type="checkbox"/> Oversight of bid process for future year capital purchases & contract services
<input type="checkbox"/> Impact fee needs assessment update based on prior months review.
<input type="checkbox"/> Review of municipal facility needs (multi-year)