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## PUBLIC NOTICE OF A COMMITTEE MEETING OF THE COMMON COUNCIL OF THE CITY OF WATERLOO

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public & news media, that the following meeting will be held:

**COMMITTEE:** PUBLIC WORKS & PROPERTY COMMITTEE  
**DATE:** April 4, 2024  
**TIME:** 6:30 p.m.  
**LOCATION:** Municipal Building Council Chambers, 136 N. Monroe Street

- 1) COMMITTEE REGULARLY SCHEDULED MEETING
- 2) PLEDGE OF ALLEGIANCE, CALL TO ORDER AND ROLL CALL
- 3) APPROVAL OF MEETING MINUTES – March 7, 2024
- 4) CITIZEN INPUT / PUBLIC COMMENT (3 minutes per individual)
- 5) PROJECT OVERSIGHT & UPDATES
- 6) UNFINISHED BUSINESS
- 7) NEW BUSINESS
  - a) Capital Roads
  - b) Trees & Sidewalks/Path Repair Budget 2025
- 8) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS -- Committee Calendar
- 9) ADJOURNMENT

Jeanne Ritter  
Clerk/Deputy Treasurer

Committee Members: Weihert, Haseleu, and A. Kuhl

posted, e-mailed & distributed: 3/29/2024

PLEASE NOTE: IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE MEETING(S) TO GATHER INFORMATION. NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY OTHER THAN THAT SPECIFICALLY NOTICED. ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST SUCH SERVICES PLEASE CONTACT THE CLERK'S OFFICE AT THE ABOVE LOCATION.

**CITY OF WATERLOO**  
**PUBLIC WORKS & PROPERTY COMMITTEE MEETING MINUTES: March 7, 2024**  
Digital audio files are archived with these written minutes additionally serving as the official record.

**COMMITTEE REGULARLY SCHEDULED MEETING**

1. PLEDGE OF ALLEGIANCE, CALL TO ORDER AND ROLL CALL. Weihert called the meeting to order at 6:30 pm. Committee members present: A. Kuhl, Haseleu & Weihert. Absent: none Others in attendance: Mayor Quimby; Police Chief Sorenson; Alderperson Thomas; Alderperson Cummings; Alderperson Griffin; DPW Supervisor Yerges; Utility Superintendent Sorenson; A. Ciha, M. Petrie, P. Dow, M. Giese, E. Butzine, Alderperson C. Kuhl and Clerk Ritter .
2. APPROVAL OF MEETING MINUTES – February 1, 2024 [A.Kuhl/Haseleu] VOICE VOTE: Motion carried.
3. CITIZEN INPUT / PUBLIC COMMENT - none
4. PROJECT OVERSIGHT & UPDATES
5. UNFINISHED BUSINESS
6. NEW BUSINESS
  - a. Sidewalks- discussion
  - b. Jefferson County Road Aid Program – informational
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. –
8. ADJOURNMENT [A. Kuhl/Haseleu] VOICE VOTE: Motion carried. 6:55 pm

Jeanne Ritter  
Clerk/Deputy Treasurer

City of Waterloo Road / Utility Out-Year Project Plan									
Updated 03/28/24 - Confirm GIS updates needed in Budget - PWP 04/04/24									
Year	Street Improvement	Description	Utilities Update	Funding Sources: Notes	Parking Lots	Paths	Sidewalks	Est	Notes
2024	City Hall Parking & Sidewalks	Repair city hall, path between buildings, sidewalks in front. Alt: mult missing sidewalks	AV Charging Station located	Taxes, possible no-loan needed	City Hall & Sidewalks	Redesign between buildings	Repair, add trees in front-planters. Add McKay Way sidewalks Alt-2	\$556,757 w/3-Alt sidewalks. Eng \$72,628	No Borrowing?
2024	Lincoln or Milwaukee	M&O ?	No	Jefferson Co. Road Aid				\$52,768.02	Must use in 2024!
2025	Hendricks St and Access To 333 Portland Rd	Full Reconstruct (lowering sewer)	Yes	DOT-LRIP-S Grant funding up to \$450,000 & Loan	DPW		Add 1-West side	\$1,206,950 + \$168,500 Eng w/Utilities	Paser Year \$1K
2025	Industrial & Commercial Ave	M&O - not firmed yet	No					No Borrowing	
2025	Multiple Roads	Seal Coating - if needed	No	Streets - TBD				No Borrowing \$60K	
2026	N. Van Buren & 1-Block Taylor connection	Full Reconstruct VB (all 3 blocks Taylor?)	Yes 1933 W&S	2 blks: deadend M&O w/drain for building & walkbridge? Middle blk Storm & San 1 sidewalk?)			1-side Van Buren, Taylor 2-side & 1-side middle block		
2026	Multiple Roads	Seal Coating - if needed	No	Streets - TBD					
2027	S. Van Buren & Milwaukee (West-dead end block only)	Full Reconstruct, Milwaukee possible slip-line only	Yes						Paser Year \$1K
2027	Multiple Roads	Seal Coating - if needed	No	Streets - TBD					
2028	Hwy 89 (Washington to City Limits)	Full Reconstruct	Yes	DOT & City funds			Replace both sides	\$592,240	1st debt dropoff
2029	Maple Dr (Water Main Loop & sewer lowered) Hickory?	Full Reconstruct & connect to Hwy 19	Yes	Need Subdivision layout for Utility 2025			Add 1-side full length		2nd debt dropoff. Paser Year \$1k
2030	?								3rd debt dropoff
2031 (26-31)	Hwy 19 (Kwik Trip to Portland)	Full reconstruct, Storm Sewer & Sidwalk	Yes	DOT & City funds			Add 1-West side	\$2,028,900	Paser Year \$1K
NE	Henry St	M&O possibility	1977 S&W Televisé, may slip-line				1-N side block, repair as needed		2032 & 2037 last debt
SW	Jackson St	Full Reconstruct or M&O? (S&W 1990's)	Yes	1-Block Milwaukee?					
SW	Milwaukee Ave 4-blocks	Full Reconstruct (San '50's & Watr '31)	Yes	Plan blocks w/all streets S. Van Buren, Jackson & Harrison & S. Monroe?					
SW	Knowlton	M&O only?							
NW	Crestview, Streator, N Riverside, Indian Hills	N Riverside Full reconstruct. Any M&O?							
NE&SE	Peirce, Gregor, Grove	Needs?	Grove 1929						
TBD	W. Riverside & Minnehaha	Full Reconstruct (M&O 2022)	Yes						
	Sidewalk needs: Lum, Trailhead, S. Washington to McKay Way					CHAD UPDATE 4/4/24			
	Quadrants: NE/NW-SE/SW								
	DOT Firm								

## Streets with missing sidewalk segments

1. Jaystone Terr. to Goehl Rd no sidewalk 1920'
2. Lum Ave. and Anna St. to Anna Ct. no sidewalks 820'
3. Henry St. no sidewalks on south side 450
4. Lum Ave. south from Henry St. to Spring St. no sidewalks 1498'
5. Lum Ave. South from Spring St. to Boorman St. no sidewalk on west side 523'
6. N. Riverside Dr. no sidewalks 730
7. Crestview Dr. no sidewalks 2897'
8. Streator Ln. from Minnetonka Wy. To Riverside Dr. no sidewalks 1662'
9. Streator Ln. from Riverside Dr. to Edison St. sidewalk on North side only 309'
10. W. Riverside Dr. no sidewalks 2165'
11. Goehl Rd. to Lum Ave. no sidewalk on south side 754'
12. Lum Ave. from Goehl Rd. To Clarkson Rd. no sidewalks 820'

# City of Waterloo Public Works & Property Committee

## Annual Calendar (rev. 7/30/2021)

- ☐ **Meeting night: 1<sup>st</sup> Thursday of month at 6:00 pm**
- ☐ **Monthly recurring: (1) review of Capital Projects; (2) monitor defined Progress Measures**

JANUARY
<input type="checkbox"/> Oversight of bid process for future year capital purchases & contract services
FEBRUARY
<input type="checkbox"/> Notify Mayor of reappointment interest
MARCH
<input type="checkbox"/> Identify grant application opportunities
APRIL
<input type="checkbox"/> Mayoral Committee appointments
MAY
<input type="checkbox"/> Review and realign Progress Measures as needed tying back to Comprehensive Plan
<input type="checkbox"/> Update annual calendar
<input type="checkbox"/> Tour of municipal facilities
<input type="checkbox"/> Public Works Director's Spring facility inspection report (added at Mayor's request)
JUNE
<input type="checkbox"/> Mayor's 2023 Budget start date.
JULY
<input type="checkbox"/> Traditional beginning of budget consideration with budget memo to department heads.
<input type="checkbox"/> § 53-14 Recommending updated multi-year capital improvement plan to Finance, Insurance & Personnel Committee
<input type="checkbox"/> Review DPW future year budget submittal
- Operational budget
ID Programs & Services provided.
- Capital Budget
ID Street surface maintenance program
ID Street/Utility reconstruction plan
AUGUST
<input type="checkbox"/> PASER review (Pavement Surface Evaluation & Rating) – A 1-10 rating system for road pavement condition using visual inspection to evaluate pavement surface conditions [NOTE: Updated by KEG in odd years]
SEPTEMBER
<input type="checkbox"/> Review of municipal facility needs (multi-year)
OCTOBER
<input type="checkbox"/> Evaluating the municipal solid waste management system; trash-recycling service performance & contract
<input type="checkbox"/> Oversight of bid process for future year capital purchases & contract services
<input type="checkbox"/> Review of municipal facility needs (multi-year)
<input type="checkbox"/> Public Works Director's Fall facility inspection report (added at Mayor's request)
NOVEMBER
<input type="checkbox"/> Oversight of bid process for future year capital purchases & contract services
<input type="checkbox"/> Review of municipal facility needs (multi-year)
<input type="checkbox"/> Review of City Forestry Plan
DECEMBER
<input type="checkbox"/> Oversight of bid process for future year capital purchases & contract services
<input type="checkbox"/> Impact fee needs assessment update based on prior months review.
<input type="checkbox"/> Review of municipal facility needs (multi-year)