



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, May 16, 2024 – 7:00 p.m.

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

- 1.) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL
- 2.) MEETING MINUTES APPROVAL: May 2, 2024
- 3.) CITIZEN INPUT / PUBLIC COMMENT (3-Minute time limit)
- 4.) MEETING SUMMARIES (since last Council meeting)
 - a. 05/07/2024 Water & Light Commission
 - b. 05/14/2024 Cable TV
 - c. 05/16/2024 Finance, Insurance, and Personnel
- 5.) CONSENT AGENDA ITEMS
 - a. April Reports of City Officials & Contract Service Providers
 - i. Parks
 - ii. Fire & Emergency Medical Services
 - iii. Building Inspections
 - iv. Public Works
 - v. Police
 - vi. Library Board
 - vii. Water & Light Utility Commission
 - viii. Watertown Humane Society
 - ix. Cable TV
- 6.) UNFINISHED BUSINESS
- 7.) RECOMMENDATIONS OF BOARDS, COMMITTEES AND COMMISSIONS
 - a. Finance, Insurance and Personnel
 - i. April 2024 Financial Statements: Payroll \$86,079.71, General Disbursements \$431,537.02 and Clerk/Treasurer's Reports[[see on municipal website](#)]
 - ii. Jensen Proposal to Replace 2 Furnaces on Police Side of the Municipal Building.
 - iii. Ehlers Proposal for Financial Planning Management Services
 - iv. Speed Board for Police Department
 - b. Waterloo Utilities
 - i. Contractor's Application for Payment-Waterloo Utilities
 - ii. City of Waterloo Project Tracking Budget and Funding Allocations for Wastewater Remodel
 - iii. Town & Country Monthly Report
 - iv. Resignation of Tim Thomas from 5-year Water & Light Commission appointment. New appointment as Council representative for 1 year.
 - v. Resolution 2024-10 Increasing Meeting Pay for Waterloo Water & Light Commission
- 8.) NEW BUSINESS
- 9.) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 10.) ADJOURNMENT

Jeanne Ritter
Clerk/Deputy Treasurer

Posted & Emailed: 05/13/2024.

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noted. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location

CITY OF WATERLOO COMMON COUNCIL - MEETING MINUTES: May 2, 2024

[a digital recording of this meeting also serves as the official record]

- 1) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Quimby called the meeting to order at 7:00 p.m. Alderpersons present: Cummings, A. Kuhl, Thomas, Weihert, Haseleu and Griffin. Attending Remotely: C.Kuhl Absent: None Others attending in-person: Police Chief Sorenson; DPW Yerges; Utility Superintendent Sorenson; Fire Chief Benisch; J. Zimmermann, M. Giese, Clerk Jeanne Ritter and WLOO Videographers.
- 2) MEETING MINUTES APPROVAL: April 18, 2024 [Griffin/Weihert] VOICE VOTE: Motion Carried. A.Kuhl Abstain.
- 3) CITIZEN INPUT / PUBLIC COMMENT
- 4) MEETING SUMMARIES (since last Council meeting)
 - a) 04/22/2024 Fire & EMS Meeting
 - b) 04/23/2024 Library Board
 - c) 04/23/2024 Plan Commission - Cancelled
 - d) 05/02/2024 Public Safety & Health
 - e) 05/02/2024 Public Works & Property
- 5) NEW BUSINESS None
- 6) RECOMMENDATIONS OF BOARDS, COMMITTEES AND COMMISSIONS
 - a. Waterloo Water & Light
 - i. Ordinance 2024-09 Updating Section §19.8 Waterloo Water & Light Commission and §19-9 Waterloo. Motion [Thomas/Cummings] VOICE VOTE: Motion carried.
 - ii. Ordinance 2024-12 Updating §340 Utilities- sent to attorney. Motion [Weihert/Cummings] VOICE VOTE: Motion carried.
 - iii. Increase the pay rate from \$35 for a meeting to \$50 for a meeting per Commission request. Tabled Resolution need. [C.Kuhl/A.Kuhl] Motion carried.
 - b. Public Safety & Health
 - i. Hiring of a Full-Time Police Officer [NOTE: The City Council may Meet in closed session per Wis. Stat. 1985 (1)(c) "considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. Upon concluding a closed session, the Committee will reconvene in open session.] Motion[Thomas/Cummings] to hire Lucas Geiger and send him to the Academy. No lateral but will receive hiring bonus. June 1 start date. [Thomas/Cummings] ROLL CALL: Yes 6 No 0 Motion carried. C.Kuhl abstain.
 - c. Public Works & Property
 - i. Resolution #2024-09 Awarding of Contract for Municipal Parking lot and Additional Sidewalk. Motion [Weihert/A.Kuhl] to hire R.T. Voegeli to do Municipal Lot and additional sidewalks. \$402,318.75. ROLL CALL: Yes 7 No 0 Motion carried.
- 7) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
- 8) ADJOURNMENT [C. Kuhl/Weihert] VOICE VOTE: Motion carried. 7:30 pm

Attest:

Jeanne Ritter Clerk/Deputy Treasurer



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PARKS COORDINATOR REPORT

February 2024 – March 2024

EVENTS AND HIGHLIGHTS

- EASTER EGG HUNT
 - Over 80 participants this year

ONGOING PROJECTS

- BATHROOM RENOVATION
 - New Painting in Lower Bathrooms – Spring 2024
- LOWER PAVILION RENOVATION
 - New Painting – Spring 2024

FINISHED PROJECTS

- New walls erected in the Lower Pavilion

CAROUSEL

- CAROUSEL WORKS (OHIO)
 - Coming in Spring 2024

PROJECTS FOR 2024

- LOWER PAVILION RENOVATION (2023 Budget Item)
- Reunion Hall/Shelter Reno (Summer 2024)
- Upper Pavilion Doors (Spring 2024)
- Electrical Update ((Pavilion) Summer 2024)
- Dugout/Press Box (Spring 2024)

UPCOMING EVENTS

- Spring Clean – April 13, 2024
- Outdoor Summer Concert – May 23, 2024

DONATION CAMPAIGNS

- DOG PARK RENOVATION/RE-LOCATION

GRANT OPPORTUNITIES

- RESEARCH BEGINNING
 - Dog Park Grant
 - TAPS Grant



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Department Activity Report – April
 Call Report for the month of April

EMS Calls:

City of Waterloo	22
Town of Waterloo	1
Town of Waterloo Extra	1
Town of Portland	4
2 nd Ambulance Unit for City of Waterloo	3
3 rd Ambulance Call Mutual Aid received	1

Total EMS 32

EMS & Fire Motor Vehicle Crash Calls:

Town of Portland	1
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Total MVC 1

Alarms:

City of Waterloo	4
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Fire Calls:

Town of Waterloo	1
Mutual Aid for Watertown	3
Mutual Aid for Jefferson	1

Hazardous Condition:

City of Waterloo	1
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Weather Related Call:

Waterloo Fire District	0
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Service Calls:

Town of Waterloo	1
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Rescue Calls:

Township of Portland	0
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Total Fire 11

April Total 44

Up to Date Call Totals

Fire (Structure, Wild land, Motor Vehicle)	15
Rescue/EMS: BLS - 78 ALS - 46	121
Hazardous Conditions (No Fire)	6
False Alarm or Call	9
Motor Vehicle Crash	5
Service Calls	10
Rescue Calls	0
Weather Related Calls	1

Up to Date Total 167

Fire Mutual Aid Given 11 Fire Mutual Aid Received 1

2nd Out Unit 5 3rd Out Unit 1 EMS Mutual Aid Given 1 EMS Mutual Aid Received 1 Paramedic Intercept 5

Total Personnel Response: 565 (for the month): 168

Monthly Response Time (EMS Incidents) **125** (From 1st page to enroute times) average **3.7** min (for the month)

Minutes Spent Responding **107** (Enroute time to on scene time) average **3.2** min (for the month)

Monthly Response Time (FIRE Incidents) **38** (From 1st page to enroute times) average **4.2** min (for the month)

Minutes Spent Responding **30** (Enroute time to on scene time) average **3.3** min (for the month)

EMS Mutual Aid Average Enroute **0** Scene **0** FIRE Mutual Aid Average Enroute **4.0** Scene **10.7**



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Tuesday May 15th, 2024

On Monday April 1st, 2024 we had our monthly operators training. Training was on pumping operations.

On Monday April 8th, 2024 we had our monthly EMS training. Training was on altered patients, which could be hypoglycemia, stroke, seizures, sepsis, overdose, hypoxia and trauma. Members have to be able to figure out what is happening, what to look for with the signs and symptoms and vitals and the best course of action.

On Monday April 15th, 2024 we had our monthly Fire training. Training was on controlling wildfires. We had two locations that needed to be burned off. Members have to figure out how to control a fire with the winds and dry conditions and how to back burn to be able to cut it off.

On Monday April 29th, 2024 we had our quarterly combination training. Training was on RTF (Rescue Task Force). Training was completed at the Waterloo High School with help from the community and from the school. Volunteers were placed all over the high school. First team has to rapidly triage patients found and stop all life-threatening injuries, next teams go retrieve and take the patients to a safe location for transport.

On Saturday April 27th, 2024 we had our annual hose testing. Every year we have to test all fire hose to make sure it is ready to go and to stay compliant with NFPA. The members do not receive anything for this, this is a requirement. If we had a company come and test the hose for us it would cost around \$6,000.

April 11th submitted FEMA SAFER grant for one fulltime employee.

Julie Kuhlow has retired. Julie has dedicated 25 years to the Waterloo Fire and Rescue.

Daniel Wilson was approved and will be a new firefighter. He will be starting class this fall.

Sincerely,

Lieutenant Jason Butzine
Waterloo Fire Rescue
900 Industrial Lane
Waterloo WI 53594
920-478-2535
1lt@waterloowi.us

(920) 478-2535



FAX (920) 478-9597



chief@waterloowi.us

Waterloo Fire Rescue Calls per area 2024

City of Waterloo

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	2	0	0	0								
EMS	29	21	27	26								
Hazards	1	2	1	1								
Alarm	3	1	0	4								
Crash	0	0	0	0								
Service	4	2	1	0								
Rescue	0	0	0	0								
											Total	125

Township of Waterloo

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	0	0	0	1								
EMS	2	1	1	1								
EMS EX	1	0	0	1								
Hazards	0	0	0	0								
Alarm	0	1	0	0								
Crash	0	0	2	0								
Service	0	0	0	1								
Rescue	0	0	0	0								
											Total	12

Township of Portland

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	0	1	0	0								
EMS	4	3	1	4								
Hazards	0	0	0	0								
Alarm	0	0	0	0								
Crash	1	0	0	1								
Service	1	1	0	0								
Rescue	0	0	0	0								
											Total	17

Waterloo Fire Rescue Calls per area 2024

Township of Shields

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	0	0	0	0								
EMS	0	0	0	0								
Hazards	0	0	0	0								
Alarm	0	0	0	0								
Crash	0	0	0	0								
Service	0	0	0	0								
Rescue	0	0	0	0								
											Total	0

Township of Milford

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	0	0	0	0								
EMS	0	0	0	0								
EMS EX	0	0	0	0								
Hazards	0	0	0	0								
Alarm	0	0	0	0								
Crash	0	0	0	0								
Service	0	0	0	0								
Rescue	0	0	0	0								
											Total	0

MONTHLY TIME REPORT

2024

APRIL

JOB	DPW	APRIL			
		Chad	Ryan	Chris	Travis
Police Adm		0	4	2	4
Fire Dept		0	3	0	3.5
Mach/Equip		4	35	36	7
Garage/Shed		29	1	51	56
Meeting/Seminars		5.5	0	6	0
Street Repair/Maintenance		37.75	20	7	20
Street Cleaning		0	1	0	1
Snow & Ice	Reg Hrs	8	14	8	8
	OT Hrs	2.5	0	0	2
Storm Sewer		2	5	1	2
Traffic Control		0	0	1	1
Bridges/Culvers		0	0	0	0
Tree/Brush		8	22.5	6	29
Refuse Collection		21	16	20	10
Sanitary Sewer		0	0	0	0
Insect Control		0	0	0	0
Animal Control		0	0	0	0
Cemetary		0	3	2	1
Library		0	2	0	0
Firemans Park		33	14	28	7
Other Parks		9	25	8	24.5
Trail Head		0	4	0	4
Celeb/Enter		0	0	0	0
Weed Control		0	0	0	0
Vac/Holiday/SL		29.25	10.5	4	2

Machinery and Equipment Maintenance		APRIL				
2024 DPW		Mileage / Hours			TTI Fuel	GPH
Equipment		Start	End	Total		
End loader	544	4476	4490	14	39.541	0.35
John Deere Tractor	2555	4977	4983	6	0	#DIV/0!
Wood Chipper	CHIPPER	155	163	8	24.41	0.33
John Deere Lawn Tractor	1025R	387	394	7	75.577	0.29
John Deere	X750-T	216	223	7	75.577	0.29
John Deere	X750-R	208	216	8	75.577	0.29
Wacker Roller	ROLLER	444	444	0	0	#DIV/0!
2023 Freightliner Truck	#8	2849	2986	137	40.063	3.42
2020 International Truck	#2	7949	7982	33	14.405	2.29
Paint Gator	#1	2064	2064	0	0	#DIV/0!
2017 Chevrolet Truck	#4	65273	65934	661	58.463	11.31
2018 Freightliner Truck	#5	14713	14794	81	11.956	6.77
2006 Elgin Pelican Street Sweeper	SWEEPER	44138	44138	0	28.523	0.00
2011 Ford F-550 Truck	#6	48267	48808	541	102.726	5.27
2015 Freightliner Truck	#7	17559	17631	72	21.88	3.29
2023 BOBCAT	S66	97	119	22	0	#DIV/0!
2023 Titan Leaf Vac	Pro Plus	3	3	0	0	#DIV/0!

WATERLOO POLICE DEPARTMENT OFFICER'S DAILY -APRIL

Patrol:	393
Investigative:	52.5
Radar:	71.5
Court:	4

Office:	232.5
Special:	8
School/Training:	35
On Call:	0

Total Hours Worked: 796.5

COMPLAINTS	
Family:	6
Off Road Vehicles:	0
Vandalism:	1
Minor Theft - \$500:	1
Major Theft + \$500:	0
Burglary:	0
Doors Found Open:	1
Animal Case:	1
Late Bar Closings:	0
Alarms:	1
Loud Music/Parties:	2
Tavern Complaints:	0
Prowler Complaints:	1
Battery to Person:	1
Domestic Abuse:	3
Sexual Assault:	0
Runaways:	0
Worthless Checks:	0
All Other Complaints:	32
TOTAL COMPLAINTS:	50

ACCIDENTS	
More than \$1,000:	0
Less than \$1,000:	0
Pedestrian Accidents:	0
Bicycle Accidents:	0
Number Injured:	0
Number Killed:	0
TOTAL ACCIDENTS:	0

ASSISTS	
Assist Jefferson County:	2
Assist Dodge County:	6
Assist Dane County:	1
Assist Marshall PD:	8
Assist Fire/Rescue:	20
Assist Other Agencies:	5
Assist Public:	67
Assist With Escort:	0
Assist All Others:	6
TOTAL ASSISTS:	115

MISCELLANEOUS	
Personal Contacts:	1099
Investigations/Follow-up:	46
Traffic Control:	0
Radar Operations:	140
Special Assignment:	0
Speech/Presentation:	0
Serve Papers:	2
Other Miscellaneous:	2
TOTAL:	1289

INQUIRIES/CHECKS	
Registration Checks:	297
D.L. Checks:	304
NCIC/CIB/VIN Checks:	
Check Welfare:	3
TOTAL INQUIRIES:	604

	Warnings	Arrests
Speeding:	1	1
Too Fast For Conditions:	0	0
Inattentive Driving:	0	0
Failure to Yield:	1	0
Stop Sign Violation:	4	3
Illegal Passing:	0	1
No Driver's License:	1	8
Illegal Parking:	10	5
Left of Highway:	0	0
Drunk Driving:	0	3
Unregistered Vehicle:	1	0
Driving While Sus/Rev:	0	3
Hit And Run:	0	0
Off Road Vehicle:	0	0
Power Display:	0	0
Equipment:	12	0
Illegal "U" Turn:	1	0
Following Too Close:	0	0
Seatbelt Violation:	2	0
ALL OTHER TRAFFIC:	2	10
TOTAL	0	0

Disorderly Conduct:	2	0
Underage Alcohol:	0	1
Warrants:	0	0
Theft:	0	0
Trespassing:	0	0
Burglary/Break & Enter:	0	0
Vandalism:	0	0
ALL OTHER MIS/CRIM:	1	10
TOTALS:	38	40

Waterloo Police Department Fleet Maintenance Report

	VIN	1FM5K8AR4FGC07739	For Period	4/1-4/31
	Year	2021	Fuel Cost	\$668.08
Vehicle Description	Ford EXPLORER		Miles per gallon	12.66

Date	Fuel	Fuel Costs	Mileage	Maintenance Items	Main. Cost	Officer
4/1/2024	4.45	\$15.13	37436			7
4/1/2024	8.06	\$8.06				17
4/2/2024	6.265	21.29				7
4/2/2024	2.232	\$7.59				17
4/3/2024	2.58	\$8.78				17
4/4/2024	7.3	\$24.83				17
4/5/2024	5.271	\$17.92				10
4/6/2024	5.197	\$17.66	37783			18
4/6/2024	4.77	\$16.24	37840			11
4/7/2024	7.559	\$25.69	37948			7
4/8/2024	3.399	12.45	37996			18
4/8/2024	3.4178	\$11.82	38037			7
4/9/2024	6.464	\$21.97	38113			7
4/10/2024	7.843	\$26.66	38213			7
4/11/2024	3.5	\$11.91				
4/12/2024	7.04	\$22.94				17
4/13/2024	6.03	\$20.52	38421			10
4/14/2024	5.64	\$19.19	38482			18
4/15/2024	8	\$27.59	38573			18
4/15/2024	3.431	\$11.83	38639			7
4/16/2024	5.005	\$20.00	38710			10
4/17/2024	7.066	\$24.02	38782			7
4/19/2024	3.39	\$31.12	38895			17
4/20/2024	10.123	\$34.00	39016			10
4/21/2024	5.9	\$19.82	39103			17
4/22/2024	7.1	\$23.94	39212			17
4/23/2024	6.36	\$21.36	39285			18
4/23/2024	4.1	\$13.96	39333			16

Date	Fuel	Fuel Costs	Mileage	Maintenance Items	Main. Cost	Officer
4/25/2024	4.58	\$15.39	39479			7
4/26/2024	5.695	\$19.13	39538			7
4/27/2024	6.5	\$21.92	39670			16
4/28/2024	6.6	\$22.19	39734			16
4/30/2024	10.616	\$35.66	39856			18
4/30/2024	4.615	\$15.50	39919			7
	196.0988	\$668.08				

Waterloo Police Department Fleet Maintenance Report

VIN	1FM5K8ABOLGB67	For Period	4/1-4/31
Year	2023	Fuel Cost	\$191.62
Vehicle Description	Ford Explorer	Miles per gallon	10.10

Date	Fuel	Fuel Cost	Mileage	Maintenance Items	Main. Cost	Officer
4/4/2024	12.971	\$44.09	7612			18
4/5/2024	4.266	\$14.50	7664			7
4/11/2023	7.683	\$26.11	7751			18
4/13/2024	7.257	\$24.67	7845			7
4/15/2024	4.827	\$16.41	7905			7
4/20/2024	10.654	\$36.21	8040			18
4/25/2024	8.828	\$29.63	8182			12
	56.486	\$191.62				

Monthly Incident Comparison Report

Report Criteria:

Current Month: 4/2024

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
No Category						
	Blank Description	1	0	1	0	0
	Total for No Category:	1	0	1	0	0
ASSIST						
	Assist Citizen	1	4	11	1	13
	Assist Dane County Sheriff	1	0	5	0	2
	Assist Dodge County Sheriff	4	0	9	1	10
	Assist Jefferson County Sheriff	0	0	1	1	16
	Assist Marshall PD	1	4	10	3	19
	Assist Social Services	3	2	9	0	11
	Assist Watertown PD	0	1	1	0	0
	Assist Wisconsin State Patrol	0	0	0	0	1
	Assist/School District	0	1	2	0	0
	Civil Dispute	0	0	1	0	2
	Custody for Other Department	0	1	2	1	8
	EMS Calls	0	0	1	2	2
	Fire Calls	0	0	0	0	2
	Other Mutual Aid Assists	0	0	0	0	3
	Runaway Adult	0	0	0	0	1
	Total for ASSIST:	10	13	52	9	90
CRIMINAL						
	Bail Jumping/Escapes	0	0	1	0	0
	Burglary - Residential/No Force	0	0	0	0	1
	Criminal Damage To Property/vandalism	0	0	0	0	8
	Disorderly Conduct - All Other	0	0	1	3	13
	Disorderly Conduct - Fight, Disturbance	0	0	0	0	7
	Domestic Disturbance	4	2	8	3	13
	Domestic Offense - Child Abuse/Neglect	0	0	0	0	2
	Drug Investigations	0	0	1	0	2
	Drug Possession	1	2	4	0	4
	Forgery/Counterfeiting	0	0	0	0	4
	Fraud	0	0	1	0	8
	Harassment - Harassing Telephone Calls	0	1	1	1	2
	Harassment - Threats	0	0	2	0	3
	Other Sex Offenses	0	0	0	0	6
	Other Weapon Violations	0	0	0	0	1
	Postal Crime	0	0	1	0	0
	Probation Hold	0	0	0	0	2
	Probation/Parole Violation	0	0	0	1	3
	Simple Battery	0	0	0	0	2
	Suicide - Attempts/Threats	0	0	0	0	1

Monthly Incident Comparison Report

Report Criteria:

Current Month: 4/2024

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
CRIMINAL						
	Theft - All Other	1	1	2	2	11
	Theft - From Building	0	0	0	0	0
	Theft - From a Motor Vehicle	0	0	0	0	1
	Theft - Motor Vehicle Parts/Accessories	0	0	0	0	1
	Theft - Retail/Shoplifting	0	0	2	0	1
	Trespassing	0	0	0	1	3
	Violation of Court/Restraining Order	0	0	3	0	1
	Total for CRIMINAL:	6	6	27	11	100
ORDINANCE						
	Abandoned Property/Vehicle Violation	0	0	1	0	0
	Animal Bite	0	0	0	1	9
	Animal Licensing/Shots/Etc.	0	0	0	0	1
	Animal Running at Large	0	0	0	0	2
	Disturbance	0	1	1	1	1
	Loitering	0	0	0	0	1
	Municipal Code Violation	1	2	3	3	9
	Possession of Tobacco by Minor	1	4	5	1	7
	Public Nuisance Violations	0	0	0	1	1
	Truancy	2	2	4	0	5
	Under Age Drinking - Adult (18-21)	0	0	0	0	1
	Total for ORDINANCE:	4	9	14	7	37
Other						
	Continuous Violations	0	0	0	0	1
	Investigation/Take Report	0	0	0	1	2
	Other Animal Calls - Dead, Etc.	0	0	2	0	2
	Receive Information	2	1	3	4	34
	Unknown	0	0	0	0	1
	Total for Other:	2	1	5	5	40
SERVICE						
	Death Investigation	0	0	0	2	5
	Found Items/Property	0	2	4	0	4
	Runaway Juvenile	0	0	0	0	1
	Suspicious Person/Activity, Prowler	0	0	0	0	1
	Uncontrollable Juvenile	0	1	1	1	4
	Warrant Pickup - Other Agency	1	0	2	1	6
	Welfare Check	0	0	1	1	9
	Total for SERVICE:	1	3	8	5	30
TRAFFIC						
	Driver's License Violations (Ex OAS/OAR)	6	8	32	3	41
	Following Too Close	0	0	0	0	1
	Illegal Turns	1	0	1	1	6

Monthly Incident Comparison Report

Report Criteria:

Current Month: 4/2024

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	License/Permit Violation	1	0	1	1	8
	Miscellaneous Rules Violation	0	0	0	0	2
	Motor Vehicle Insurance Violation	1	0	5	2	21
	OAS/OAR/Other License Violations	0	0	3	3	20
	Operate Motor Vehicle While Intoxicated	3	6	15	1	11
	Operate Snowmobile While Intoxicated	0	2	2	0	0
	Registration/Title Violation	0	0	2	2	6
	Right of Way Violation	0	0	0	0	1
	Seatbelt Violation	0	0	1	0	4
	Speeding Violation	1	4	15	2	45
	Stop Sign/Signal Violation	1	0	4	2	29
	Traffic Accident - Hit and Run (Damage)	0	0	3	0	9
	Traffic Accident - Non-Reportable	0	0	0	1	1
	Traffic Accident - Personal Injury	0	0	1	0	0
	Traffic Accident - Property Damage	0	2	5	2	22
	Vehicle Equipment Violation - Lights	0	0	0	0	1
	Vehicle in Ditch/Off Road	0	0	0	0	1
	Total for TRAFFIC:	14	22	90	20	229
	Grand Totals:	38	54	197	57	526

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
04/16/2024	04/16/2024	ALL	ALL

Court Date	Name	Ticket	Officer/Court Type
04/16/24	[REDACTED]	[REDACTED]	[REDACTED]

Charge	Description	Fine	Collected
[REDACTED]	[REDACTED]	[REDACTED]	\$0.00

Court Date	Name	Ticket	Officer/Court Type
04/16/24	[REDACTED]	[REDACTED]	[REDACTED]

Charge	Description	Fine	Collected
[REDACTED]	[REDACTED]	[REDACTED]	\$0.00

04/16/24 DEMBA,MOSES,J DOB: 01/04/68 No: C-1F80SSF7W BOLLIG,RANDY,P
 11:00 AM 915 HERRON DR Age: 56 Issued: 02/10/24
 WATERLOO WI, 53594 Inc #: 24-000135

Comments: OFFICER: BADGE #: 10, NAME: RANDY P BOLLIG

Charge	Description	Fine	Collected
261-6A(1)	UNLAWFUL STORAGE OF VEHICLE	\$175.30	\$0.00

Court Date	Name	Ticket	Officer/Court Type
04/16/24	[REDACTED]	[REDACTED]	[REDACTED]

Comments: [REDACTED]

Charge	Description	Fine	Collected
[REDACTED]	[REDACTED]	[REDACTED]	\$0.00

04/16/24 VALLE-GONZALEZ,JESSICA DOB: 11/07/83 No: C-1F80PBQ6W7 BURNS,RANDY
 11:00 AM 210 FRANCES LN Age: 40 Issued: 03/15/24
 WATERLOO WI, 53594

Comments: OFFICER: BADGE #: 12, NAME: RANDY B BURNS

Charge	Description	Fine	Collected
278-1-948.45	CONTRIBUTING TO TRUANCY	\$389.30	\$0.00

04/16/24 AGUILAR,MIGUEL,ANGEL DOB: 01/22/03 No: T-BK704697-0 BOLLIG,RANDY,P
 11:00 AM 118 LOTHE RD Age: 21 Issued: 03/20/24 JEFFERSON CO CIRCUIT CT
 MARSHALL WI, 53559 Inc #: 24-000136

Charge	Description	Fine	Collected
346.57(5)	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)	\$200.50	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
04/16/2024	04/16/2024	ALL	ALL

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/16/24	ALVARADO,ALBERTO,RODRIGUEZ	06/20/04	T-BK704688-5	BURNS,RANDY
11:00 AM	1050 N PINE ST SUN PRAIRIE WI, 53590	Age: 19	Issued: 03/09/24 Inc #: 24-000120	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.57(5)	EXCEEDING SPEED ZONES, ETC. (11-15 MPH)	\$175.30	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/16/24	ALVARADO,ALBERTO,RODRIGUEZ	06/20/04	T-BK704689-6	BURNS,RANDY
11:00 AM	1050 N PINE ST SUN PRAIRIE WI, 53590	Age: 19	Issued: 03/09/24 Inc #: 24-000120	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/16/24	BLANDON GARCIA,LARRY,JOSUE	02/28/02	T-BK704691-1	MOCZYNSKI,JASON,J
11:00 AM	130 1/2 E MADISON ST WATERLOO WI, 53594	Age: 22	Issued: 03/15/24 Inc #: 24-000129	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.44(1)(A)	OPERATING WHILE SUSPENDED	\$200.50	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/16/24	CANOOSORJO,DAYANIS MAKIEL	01/25/01	T-BK704801-6	MOCZYNSKI,JASON,J
11:00 AM	919 HUBBELL ST MARSHALL WI, 53559	Age: 23	Issued: 03/24/24 Inc #: 24-000148	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/16/24	CARRIERE,DOUGLAS,DAVID	01/24/97	T-BF358857-2	MOCZYNSKI,JASON,J
11:00 AM	4314 MELODY LN # 108 MADISON WI, 53704	Age: 27	Issued: 02/21/24 Inc #: 24-000089	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.44(1)(B)	OPERATING WHILE REVOKED (FORFEITURE)	\$200.50	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/16/24	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Charge	Description	Fine	Collected
[REDACTED]	[REDACTED]	[REDACTED]	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Charge	Description	Fine	Collected
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
04/16/2024	04/16/2024	ALL	ALL

Court Date	Name	Ticket	Officer/Court Type
04/16/24	GALVAN LEMUS, OSCAR, J	DOB: 02/20/04 No: T-BK704700-3	MOCZYNSKI, JASON, J
11:00 AM	N918 COUNTY ROAD I WATERLOO WI, 53594	Age: 20 Issued: 03/23/24 Inc #: 24-000145	JEFFERSON CO CIRCUIT CT
	Charge	Description	Fine Collected
	343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50 \$0.00
04/16/24	HERNANDEZ-ZUNIGA, CARLOS, ALBERTO	DOB: 10/06/84 No: T-BJ837541-5	WARNER, DAVID, N
11:00 AM	W11552 TORPY RD WATERLOO WI, 53594	Age: 39 Issued: 03/22/24 Inc #: 24-000144	JEFFERSON CO CIRCUIT CT
	Charge	Description	Fine Collected
	346.57(5)	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)	\$200.50 \$0.00
04/16/24	HERNANDEZ-ZUNIGA, CARLOS, ALBERTO	DOB: 10/06/84 No: T-BJ837542-6	WARNER, DAVID, N
11:00 AM	W11552 TORPY RD WATERLOO WI, 53594	Age: 39 Issued: 03/22/24 Inc #: 24-000144	JEFFERSON CO CIRCUIT CT
	Charge	Description	Fine Collected
	343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50 \$0.00
04/16/24	IBELING, IONE, D	DOB: 11/02/46 No: T-BK704680-4	BURNS, RANDY
11:00 AM	740 HERRON CT WATERLOO WI, 53594	Age: 77 Issued: 02/28/24 Inc #: 24-000103	JEFFERSON CO CIRCUIT CT
	Charge	Description	Fine Collected
	346.06	FAILURE TO YIELD RIGHT OF WAY	\$187.90 \$0.00
04/16/24	JAEHNKE, ALYSSA, JOLENE	DOB: 10/11/04 No: T-BK704682-6	BURNS, RANDY
11:00 AM	W10825 WEIHERT RD REESEVILLE WI, 53579	Age: 19 Issued: 02/29/24 Inc #: 24-000104	JEFFERSON CO CIRCUIT CT
	Charge	Description	Fine Collected
	346.57(5)	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)	\$200.50 \$0.00
04/16/24	LOPEZ HERNANDEZ, JUAN, G	DOB: 07/04/92 No: T-BK704694-4	MOCZYNSKI, JASON, J
11:00 AM	805 REDLAND DR MADISON WI, 53714	Age: 31 Issued: 03/17/24 Inc #: 24-000133	JEFFERSON CO CIRCUIT CT
	Charge	Description	Fine Collected
	343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50 \$0.00
04/16/24	LOPEZ HERNANDEZ, JUAN, G	DOB: 07/04/92 No: T-BK704695-5	MOCZYNSKI, JASON, J
11:00 AM	805 REDLAND DR MADISON WI, 53714	Age: 31 Issued: 03/17/24 Inc #: 24-000133	JEFFERSON CO CIRCUIT CT
	Charge	Description	Fine Collected
	346.63(1)(A)	OPERATING WHILE UNDER THE INFLUENCE	\$1037.50 \$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
04/16/2024	04/16/2024	ALL	ALL

Court Date	Name	Ticket	Officer/Court Type
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Charge	Description	Fine	Collected
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

04/16/24	LUEBKE,JACOB,WARREN	DOB: 08/27/91	No: T-BK704681-5	BURNS,RANDY
11:00 AM	314 DEWEY AVE WATERTOWN WI, 53094	Age: 32	Issued: 02/28/24 Inc #: 24-000103	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.57(5)	EXCEEDING SPEED ZONES, ETC. (1-10 MPH)	\$175.30	\$0.00	

04/16/24	NEEL,NICHOLE,LEE	DOB: 10/19/85	No: T-BF359248-1	MOCZYNSKI,JASON,J
11:00 AM	466 E MADISON ST WATERLOO WI, 53594	Age: 38	Issued: 03/10/24 Inc #: 24-000122	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.63(1)(B)	OPERATING W/PAC (1ST)	\$1037.50	\$0.00	

04/16/24	NEEL,NICHOLE,LEE	DOB: 10/19/85	No: T-BK704690-0	MOCZYNSKI,JASON,J
11:00 AM	466 E MADISON ST WATERLOO WI, 53594	Age: 38	Issued: 03/10/24 Inc #: 24-000122	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.63(1)(A)	OPERATING WHILE UNDER THE INFLUENCE	\$1037.50	\$0.00	

04/16/24	REYES RIZO,AMILCAR,URIEL	DOB: 11/22/91	No: T-BK704693-3	MOCZYNSKI,JASON,J
11:00 AM	393 JUNIPER LN MARSHALL WI, 53559	Age: 32	Issued: 03/16/24 Inc #: 24-000131	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
343.44(1)(B)	OPERATING WHILE REVOKED (FORFEITURE)	\$200.50	\$0.00	

04/16/24	RIVERACENTENO,JACKELINE,V	DOB: 12/09/90	No: T-BF358850-2	MOCZYNSKI,JASON,J
11:00 AM	5105 HAZELCREST DR MADISON WI, 53704	Age: 33	Issued: 03/02/24 Inc #: 24-000109	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.63(1)(B)	OPERATING W/PAC >=0.15 (1ST)	\$1037.50	\$0.00	

04/16/24	RIVERACENTENO,JACKELINE,V	DOB: 12/09/90	No: T-BK704686-3	MOCZYNSKI,JASON,J
11:00 AM	5105 HAZELCREST DR MADISON WI, 53704	Age: 33	Issued: 03/02/24 Inc #: 24-000109	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00	

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
04/16/2024	04/16/2024	ALL	ALL

Court Date	Name	DOB	Ticket	Officer/Court Type
04/16/24	RIVERACENTENO,JACKELINE,V	DOB: 12/09/90	No: T-BK704687-4	MOCZYNSKI,JASON,J
11:00 AM	5105 HAZELCREST DR MADISON WI, 53704	Age: 33	Issued: 03/02/24 Inc #: 24-000109	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.63(1)(A)	OPERATING WHILE UNDER THE INFLUENCE	\$1037.50	\$0.00	

Court Date	Name	DOB	Ticket	Officer/Court Type
04/16/24	RUDAKOV,OLEH	DOB: 05/08/94	No: T-BJ837536-0	STORMOEN,KYLE,MATTHEW
11:00 AM	1702 WILLOW RD 208 MADISON WI, 53718	Age: 29	Issued: 03/03/24 Inc #: 24-000114	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.57(5)	EXCEEDING SPEED ZONES, ETC. (30-34 MPH)	\$295.00	\$0.00	

Court Date	Name	DOB	Ticket	Officer/Court Type
04/16/24	SANCHEZ AVILA,JESUS,VICENTE	DOB: 12/24/62	No: T-BJ837537-1	STORMOEN,KYLE,MATTHEW
11:00 AM	E9420 PEBBLEBEACH DR WISCONSIN DELLS WI, 53965	Age: 61	Issued: 03/09/24 Inc #: 24-000121	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.57(5)	EXCEEDING SPEED ZONES, ETC. (16-19 MPH)	\$200.50	\$0.00	

Court Date	Name	DOB	Ticket	Officer/Court Type
04/16/24	SANTACRUZ SANTOS,DIEGO,A	DOB: 06/13/93	No: T-BF358854-6	MOCZYNSKI,JASON,J
11:00 AM	203 E MAIN STREET #A MARSHALL WI, 53559	Age: 30	Issued: 03/08/24 Inc #: 24-000118	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.63(1)(A)	OPERATING WHILE UNDER THE INFLUENCE	\$1037.50	\$0.00	

Court Date	Name	DOB	Ticket	Officer/Court Type
04/16/24	SANTACRUZ SANTOS,DIEGO,A	DOB: 06/13/93	No: T-BF358855-0	MOCZYNSKI,JASON,J
11:00 AM	203 E MAIN STREET #A MARSHALL WI, 53559	Age: 30	Issued: 03/08/24 Inc #: 24-000118	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.63(1)(B)	OPERATING W/PAC >=0.15 (1ST)	\$1037.50	\$0.00	

Court Date	Name	DOB	Ticket	Officer/Court Type
04/16/24	SPERL,THOMAS,JOSEF	DOB: 03/23/59	No: T-BK704683-0	BURNS,RANDY
11:00 AM	17887 NASSAU DR BROOKFIELD WI, 53045	Age: 64	Issued: 02/29/24 Inc #: 24-000105	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
346.33(1)(B)	UNLAWFUL U/Y TURN-MIDBLOCK	\$175.30	\$0.00	

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
04/16/2024	04/16/2024	ALL	ALL

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/16/24	WILLIAMS,CRYSTAL,J	10/06/78	T-BK704698-1	STORMOEN,KYLE,MATTHEW
11:00 AM	W6951 COUNTY ROAD A LAKE MILLS WI, 53551	Age: 45	Issued: 03/21/24 Inc #: 24-000139	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.44(1)(B)	OPERATING WHILE REVOKED (FORFEITURE)	\$200.50	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/16/24	WILLIAMS,CRYSTAL,J	10/06/78	T-BK704699-2	STORMOEN,KYLE,MATTHEW
11:00 AM	W6951 COUNTY ROAD A LAKE MILLS WI, 53551	Age: 45	Issued: 03/21/24 Inc #: 24-000139	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00

Court Date	Name	DOB	Ticket No	Officer/Court Type
04/16/24	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Charge	Description	Fine	Collected
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Ticket Count: 36

Total Fines: \$12991.20
Total Payments: \$0.00
Total Due: \$12991.20

Incident Synopsis Report

Report Criteria:

Start Date	End Date
04/01/2024	04/30/2024

Report Date	Incident Synopsis
04/01/2024	Officer assisted on a case for family troubles.
04/02/2024	Officer conducted a traffic stop---citation issued.
04/03/2024	officers were called for a domestic disturbance at a residence where a subject was arrested
04/03/2024	Traffic stop----citations issued.
04/04/2024	Officer requested to assist Dane County on an attempt to locate.
04/04/2024	Officer conducted a traffic stop---citation issued.
04/04/2024	Officer requested to assist Dodge County with a traffic stop.
04/05/2024	Traffic stop----citation issued.
04/06/2024	Officer requested to assist Dodge County.
04/06/2024	Traffic stop---citations issued.
04/06/2024	Officer requested to assist Dodge County with an intoxicated unwanted person.
04/07/2024	Officer responded to a domestic disorderly conduct case.
04/08/2024	found property turned into the Police Department
04/08/2024	Officer assisted with a juvenile dispute.
04/12/2024	Traffic stop---citations issued.
04/12/2024	Officer assisted Human Services with conductin interviews.
04/10/2024	Officer had a vehicle towed that was out of ordinance
04/12/2024	Officer conducted a traffic stop---citations issued.
04/13/2024	Officer requested to assist Dodge County for a complaint of unwanted person.
04/16/2024	Office responded to the school for a truancy case.
04/16/2024	Officer had a check welfare call which ended up in a traffic stop/OWI with several citations issue.
04/17/2024	The school requested an officer to assist with a case.
04/18/2024	Officer requested to assist with case at the school.
04/18/2024	Traffic stop---officer issued several citations.
04/19/2024	Traffic stop--citation issued.
04/19/2024	Traffic stop---citation issued.
04/20/2024	Officer arrested suspect on drug possession.
04/20/2024	Officer advised of a gas drive off.
04/22/2024	Officer issued a citation for truancy
04/24/2024	Officer requested to assist with a warrant for another county.
04/25/2024	Traffic stop---citation issued.
04/25/2024	Officer took a report of possible vandalism.
04/25/2024	Traffic stop---citation issued.
04/26/2024	Officer assisted Human Services and transported subject.
04/27/2024	Officer was requested to assist Marshall PD on a traffic stop.
04/28/2024	Traffic stop--citation issued.

Incident Synopsis Report

Report Criteria:

Start Date	End Date
04/01/2024	04/30/2024

Report Date	Incident Synopsis
04/28/2024	Office responded for a domestic incident. Arrest was made.
04/16/2024	Officer investigating additional information from a previous case.

Incident/Offense Count: 38

Karl Junginger Memorial Library
Board of Trustees Meeting Agenda
March 26, 2024

- I. Call to Order & Introductions
Meeting was called to order at 5:32 p.m. Present: Abby Vosters, Miriam Schilling, Leslie Fugate, Art Biermeier, Sara Cummings, Diane Graff, and Kelli Mountford.
- II. Approval of agenda
Hearing no additions, the agenda was approved as presented.
- III. Approval of open minutes from February 27, 2024. *Biermeier moved to add Diane Graff as in attendance to the February 27, 2024 minutes and Fugate seconded. Motion passed unanimously.*
- IV. Correspondence, Appearance, Public Comments
None presented at this time.
- V. Director's Report
The 2024 Library Memory project brochure was passed out and presented.
- VI. Unfinished Business
 - A. **Approve payment of monthly invoices for February 2024 - Action**
Cummings moved to approve the February 2024 monthly invoices as presented. Biermeier seconded. After a discussion about the WE energies bill of \$949.09, Cummings requested Mountford to send her the email discussion between Mountford and Lana Nelson, Waterloo Treasurer/Deputy Clerk. Motion passed unanimously.
 - B. **End of Year 2023 Financial report update – Informational**
Mountford informed the board that the auditors had finished, and the 2023 report will be presented to the City Council in April. At the beginning of May, Mountford will see the April 2024 balance sheet with the 2023 audited Fund balance amounts.
 - C. **Policy 503 Code of Conduct – Action**
Cummings moved to approve the new and updated 503 Code of Conduct policy. Graff seconded. Motion passed unanimously.
 - D. **Policy 401 Selection of Materials & Policy 403 Donations of Materials – Action**
Biermeier moved to approve the updated 401 Selection of Materials by moving policy 403 Donations of Materials into policy 401 and then deleting policy 403 as a separate policy. Schilling seconded. Motion passed unanimously.

E. Policy and Form 405 Reconsideration of Material – Action

Fugate moved to approve the amended 405 reconsideration policy and form. Cummings seconded. Motion passed unanimously.

F. Board/Staff Get-together set for Monday, April 8th at 6:00 pm – Informational

VII. New Business

A. Hoopla Bridges Director's vote – Informational

Mountford stated that at the last Bridges Director's meeting, it was voted to decrease the amount of Hoopla's monthly check-outs per patron use due to cost. Each library card will be able to check out 2 items from Hoopla in one month. This will begin on April 1st. Hoopla does offer bonus borrowers the last week of each month, these are free borrowers for the patrons and library.

B. Cardinal Heating & Air Conditioning Proposal for 2024 service – Action

Biermeier moved to have Mountford sign the 2024 Cardinal Heating & Air Conditioning proposal with a \$117.00 increase for maintenance costs. Fugate seconded. Motion passed unanimously.

C. April will bring Library Board position updates and renewal of terms by the Mayor; Sara Cummings, and Art Biermeier – Informational

D. Review and Discuss Library Board Trustee Handbook Chapter 8 "Developing the Library Budget" – Informational

The Board reviewed and went over the questions at the end of the chapter. Mountford stated that the Board should be involved and present at all finance and city budget meetings.

VIII. Future agenda items – Policies TBD

IX. Date, place, and time of the next meeting

The next board meeting will be held on Tuesday, April 26 at 5:30 p.m. in the Hyer Conference room.

X. Adjournment

Biermeier moved to adjourn at 6:20 p.m. Fugate seconded. Motion passed unanimously.

Respectfully Submitted,
Kelli Mountford, Library Director



List of Bills

Anixter Inc	9,295.72	NAPA Auto Parts	241.95
APG of Southern Wisconsin	210.71	North Central Lab	612.33
Baker Tilly	3,000.00	Northeast Wisconsin Technical College	869.00
B&B Transformer	25,495.00	Payment Service Network	12.95
BMO	1,018.20	PSC	2,995.72
BMO Mastercard	3,719.53	Payroll	118,119.50
Border States	4,143.75	Piggly Wiggly	83.47
BP Credit Card Center	930.34	Portland Sanitary District	12,797.83
Brooks Tractor	2,116.36	Portzen Construction	1,631,478.58
Charter Communications	244.96	Resco	2,038.00
City of Waterloo Treasurer	67,231.97	Seera	1,310.29
C&M Hydraulic Tool Supply	142.37	TJ-H2b Analytical Services	192.00
CTW Corp	250.00	Total Energy Systems	17,020.50
DNR Operator Certification	50.00	Town & Country Engineering	41,065.00
Dawes Rigging & Crane Rental	5,396.36	The Expeditors	2,187.50
Diverse Electric LLC	1,902.82	Universal Recycling Technologies	792.50
DST Inc	4,700.00	United Liquid Waste Recycling	2,312.50
Ehlers		US Cellular	222.27
Forster Electrical Engineering	8,508.75	Unifirst Corp	167.62
Frontier	468.88	UPS	87.86
GFC Leasing	115.00	USA	470.10
GLS Utility LLC	1,367.00	Dale Van Holten	574.83
Hawkins	1,831.05	Wastewater Training Solutions	330.00
Howie's Hardware	540.95	Waterloo Green Apartments	342.78
Infosend	1,134.36	Waterloo School District	100.00
J&R Underground	5,067.38	Waterloo Utilities	12,121.16
Jerry's Electric	25,000.00	WE Energies	1,405.44
Karl Junginger Library	325.00	Wisconsin Dept. of Revenue	5,827.11
Kunkel Engineering Group	200.00	WPPI Energy	197,205.35
MCHS Occupational Health	42.00		

Total Disbursements \$2,227,432.60

Checking Account #102-613:

Balance 3/31/24	\$233,173.95
Deposits	2,341,408.25
Disbursements	(2,227,011.42)
Interest	342.10
Balance 4/30/24	<u>\$347,912.88</u>

WWTP Account #374-547 (DNR Replacement Fund)

Balance 3/31/24	\$562,812.28
Deposit/ (Withdrawal)	(98.78)
Interest	1,614.54
Balance 4/30/24	<u>\$564,328.04</u>

Debt Service Account #3015323:

Balance 3/31/24	\$330,372.50
Deposit	44,347.00
Bond Payment/Svc Fees	(130,254.77)
Interest	906.00
Balance 4/30/24	<u>\$245,370.73</u>

Money Market Account #110-832:

Balance 3/31/24	2,474,342.31
Deposits	607,539.18
Transfer	(1,644,347.00)
Disbursements	(253.31)
Interest	4,498.11
Balance 4/30/24	<u>\$1,441,779.29</u>

Transportation Fund

Balance 3/31/24	\$12,586.00
Transfer	
Balance 4/30/24	<u>\$12,586.00</u>

WWTP Interim Financing:

Balance 3/31/24	\$57,948.67
Transferred in	
Transferred out	
Interest	121.92
Service Charge	(6.85)
Balance 4/30/24	<u>\$58,063.74</u>

Avestar CD #3596 (Bond Reserve):

Balance 3/31/24	312,791.33
Interest	10098.98
Balance 4/30/24	<u>\$322,890.31</u>

CD #613386 (Bond Reserve):

Balance 3/31/24	224,180.21
Interest	
Balance 4/30/24	<u>\$224,180.21</u>

Jeanne Ritter

From: info@whsadopt.org
Sent: Wednesday, May 1, 2024 11:31 AM
To: Jeanne Ritter
Subject: April 2024 intake numbers

April 2024 intake numbers

Feline Stray: 0
Felines Surrendered: 0

Canine Stray: 0
Canine Surrendered: 0

From: info@whsadopt.org <info@whsadopt.org>
Sent: Friday, April 5, 2024 12:07 PM
To: 'jritter@waterloowi.us' <jritter@waterloowi.us>
Subject: March 2024 records

March 2024 intake numbers

Feline Stray: 2
Feline Surrendered: 0

Canine Stray: 0
Canine Surrendered: 0

From: info@whsadopt.org <info@whsadopt.org>
Sent: Wednesday, March 27, 2024 3:14 PM
To: 'jritter@waterloowi.us' <jritter@waterloowi.us>
Subject: February 2024 intake numbers

February 2024 intake numbers

Feline Stray: 0
Feline Surrendered: 0

Canine Stray: 0
Canine Surrendered: 0

From: info@whsadopt.org <info@whsadopt.org>
Sent: Saturday, February 3, 2024 8:52 AM
To:
Subject: January 2024 intake numbers

January 2024 intake numbers

Feline stray: 0

In the month of April, I attended the Social Networking Event put on by the Waterloo Business Association. I worked with my staff on skill training to gain more experience editing projects. We went over how to create thumbnails/cover art and why it's important to have in the market of gaining attention. I created a Sizzle reel that showcases some of the work we've done in the community. It also explains that we are a media business that's ready to help deliver all media needs. WLOO worked with the Waterloo Police Department April 29th, 30th, May 3rd, and May 6th, to create an appreciation project which can be viewed at WLOO CATV on YouTube. Each Officers were asked a series of questions about themselves and what they like about serving in the Waterloo Community. We filmed the city council meeting April 4th and 18th, and the school board meeting April 10th.

Minutes for April 9th 2024 CATV Board Meeting, 6:00 pm
The Solarium, 575 West Madison St. Waterloo, WI

1. Roll Call and Call to Order Meeting called to order at 6:15 with Cotting, Jacob and Teubert present. Abitz arrived at 6:30. Manager Davis present.

2. Approval of Previously Unapproved Meeting Minutes:

Cotting mentioned for the record that there was an irregularity in posting the March Agenda on the municipal website, so it did not get posted before the meeting. However, the Agenda was posted next to The Solarium's front door, so the minimum legal requirement for due public notice had still been met.

March 12th 2024 regular meeting minutes. Teubert, Jacob. Unanimous

March 12th 2024 Closed Session minutes. Jacob, Teubert. Unanimous.

3. Citizen Input

1) email correspondence from Maureen Giese regarding WLOO CATV channels 991/992.

Davis response: She was associating the YouTube link with the cable channel, and didn't understand why she wasn't directed to the cable channel when she clicked on the YouTube link. Material is broadcast on the cable channel, but up to a week later after it is broadcasted on YouTube.

2) Requests by two different citizens (Ben Reigel, Deb Metke) to broadcast their YouTube videos. Davis will follow up.

4. Manager's report.

In the month of March WLOO covered all municipal recordings and listed them to our Cable and YouTube channels. We attended the Waterloo middle school museum night and showcased some of the exhibits on our Facebook page. A new Waterloo Gardens episode featuring Anet Novak was completed and posted to our Youtube channel. We attended the Waterloo Business Association meeting at what is expected to be the new downtown restaurant. At this meeting we extended our services and let the association know we are available to help with marketing if needed. I was given a verbal update concerning the podcast collaboration with parks coordinator Gabe Haberkorn. He stated he is waiting to hear back from the bands that are booked for the upcoming season. Travis Uhlig attended the Easter Egg hunt and created his first video project which you can view on WLOO CATV on YouTube. A local resident had concerns about broadcasting on our local channels 991/992. I had a conversation with the resident advising that the show she's interested in airs on 992 and our Youtube channel which I helped her connect to. All regular station operations were satisfactory in March.

** Davis noted that YouTube will pull down a livestreamed video when copyrighted music is played on it, however the City of Waterloo has a municipal license to play copyrighted music, so there are possibilities for collaboration between WLOO and the Waterloo Parks department to broadcast "Concerts in the Park".

5. New Business

a. Plans to promote WLOO CATV (Teubert)

Chad Teubert passed out handouts. After discussion Manager Davis was asked to have a draft "sizzle reel" and WLOO business card ready for the May Board meeting.

Summary of discussion:

- i. Abitz: WLOO needs a tag line, campaign slogan, hashtag.
- ii. Jacob: WLOO needs a promotional flyer
- iii. Teubert: WLOO needs a "sizzle reel"
- iv. Manager Davis: WLOO needs business cards with QR codes.

b. WLOO CATV 991/992 programming

Manager Davis informed the Board that currently 991/992 programming is a combination of public

meeting footage (uploaded within a week of the meeting), and free programming available for PEG stations. Program schedules are shown on slides. The free program selection includes cooking, gardening, science, entertainment, Jefferson County Dining, Democracy Now, Havana Nights.

c. **Airing Content Submitted by the Public**

Protocols for airing content submitted by the public were discussed. Video would be preceded by an opening slide stating that the video was a citizen contribution, the views expressed therein do not reflect WLOO's position or viewpoint, and are not endorsed by WLOO. For YouTube- adding a "Community" tab, all submissions from the public would be filed under it.

6. Unfinished Business.

7. Future Agenda Items and Announcements.

WLOO CATV Regulatory Board membership will be at three filled out of five available seats at the end of April. *** Due to the great difficulty in recruiting additional Board members over the years, as evidenced by chronically only having 4 instead of 5 members, Cotting will draft an email informing the Mayor of the situation and recommending the ordinance describing the WLOO CATV Regulatory Board be amended to mandate 3 Board members instead of 5.

Tuesday evening meeting dates will no longer work starting in June 2024.

*** After discussion, Board members agreed the new meeting day would be the second Wednesday of every month, starting with June 12th.

Next Meeting: Tuesday, May 14th, 2024 at 6:00 pm at The Solarium.

Paula Jacob was presented with a bouquet and thanked for her service on the Board.

8. Adjournment Motion Cotting/Jacob. Unanimous. Meeting adjourned at 7:43 pm.

Minutes respectfully submitted on May 13, 2024 by Laura Cotting



**Jensen
Plumbing
Heating & Air
Inc**

204 W Lake St
Lake Mills WI
53551
(920) 648-8373

PROPOSAL

PROPOSAL #	1042901218
DATE	05/08/2024
PROPOSAL CREATED BY	KENNY KENNY@JENSENPH.COM

Providing 24/7 Reliable Quality Service

SERVICE LOCATION	CUSTOMER
CITY OF WATERLOO 136 N MONROE ST WATERLOO, WI, 53594 (920) 478-3025 (920) 478-9797, (920) 941-8231 INVOICES@WATERLOOWI.US	CITY OF WATERLOO CHAD YERGES 136 N MONROE ST WATERLOO, WI, 53594 (920) 478-3025 (920) 478-9797, (920) 941-8231 INVOICES@WATERLOOWI.US

PAYMENT TERMS	50% DOWNPAYMENT, REMAINDER OF BALANCE DUE UPON COMPLETION OF WORK	EXPIRATION	PROPOSAL PRICING IS GOOD FOR 30 DAYS FROM 05/08/2024
----------------------	---	-------------------	--

2 Furnaces & 2 A/C's

Description

Description of work

We propose to replace the 2 existing HVAC systems on the police station side of the building. The new equipment will be installed in the same location as the existing equipment. We will reconnect to the existing pvc venting, gas and electrical. The old equipment will be removed and recycled. All necessary sheet metal alterations will be fabricated. New ECO-BEE WI-FI thermostats will be installed as well as 4" filter cabinets. The new equipment will carry a commercial 1-year part and labor warranty. After completion the new equipment will be properly started and tested.

Comfortmaker Performance Series N95 ESN 100K Gas Furnace Replacement with ECO-BEE WI-FI Thermostat

Comfortmaker Performance Series N95 ESN 100K Gas Furnace (2120)

- Up to 96% AFUE heating efficiency
 - Multi-speed ECM fan motor
 - Lifetime heat exchanger limited warranty
 - 10-year parts limited warranty
 - 1 Year Labor Warranty
- N95ESN1002120A

- T805 Thermostat
- 7 Day or 5/1/1 programmable
- Auto Changeover
- Easy menu driven programming
- Intuitive wake, leave, return, sleep programming icons
- 8 sq. inch display
- Blue backlight
- Glow in the dark light button
- Programmable fan
- Electric or Gas configurable
- Room temperature calibration adjustment

Separate heating and cooling swing (cycle rate) adjustments
Keypad lockout
Heating and cooling setpoint limits
5 minute compressor delay protection (selectable on or off)
Filter change indicator(selectable on or off)
Simple private label badge system
Easy wire color coded terminal blocks
Universal sub-base
Mounts on wall or junction box
Battery or 24v power
5 year warranty

Comfortmaker Performance Series N95 ESN 100K Gas Furnace Replacement with ECO-BEE WI-FI Thermostat

Comfortmaker Performance Series N95 ESN 100K Gas Furnace (2120)

- Up to 96% AFUE heating efficiency
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- Lifetime heat exchanger limited warranty
- 10-year parts limited warranty
- 1 Year Labor Warranty

N95ESN1002120A

T805 Thermostat
7 Day or 5/1/1 programmable
Auto Changeover
Easy menu driven programming
Intuitive wake, leave, return, sleep programming icons
8 sq. inch display
Blue backlight
Glow in the dark light button
Programmable fan
Electric or Gas configurable
Room temperature calibration adjustment
Separate heating and cooling swing (cycle rate) adjustments
Keypad lockout
Heating and cooling setpoint limits
5 minute compressor delay protection (selectable on or off)
Filter change indicator(selectable on or off)
Simple private label badge system
Easy wire color coded terminal blocks
Universal sub-base
Mounts on wall or junction box
Battery or 24v power
5 year warranty

Comfortmaker Performance Series 13 SEER 4 Ton AC Replacement Labor and Materials

COMFORTMAKER
Performance® N4A3 1-Stage Central Air Conditioner, 48000 Btu/hr Cooling
Features
Quiet performance (as low as 74 decibels)*
Durably built to withstand bad weather and debris
Designed for corrosion resistance and lasting performance
Efficient, 1-stage scroll compressor
System protecting filter drier
Durable, protective inlet grille panels allow easy coil cleaning
Baked-on powder coat finish over galvanized steel
Compatible with most cooling thermostats
Non-ozone depleting R-410A refrigerant
Coil guard grille
Sales Code "B
Part # N4A348GHB

Comfortmaker Performance Series 13 SEER 4 Ton AC Replacement Labor and Materials

COMFORTMAKER

Performance® N4A3 1-Stage Central Air Conditioner, 48000 Btu/hr Cooling

Features

Quiet performance (as low as 74 decibels)*

Durably built to withstand bad weather and debris

Designed for corrosion resistance and lasting performance

Efficient, 1-stage scroll compressor

System protecting filter drier

Durable, protective inlet grille panels allow easy coil cleaning

Baked-on powder coat finish over galvanized steel

Compatible with most cooling thermostats

Non-ozone depleting R-410A refrigerant

Coil guard grille

Sales Code "B

Part # N4A348GHB

Total:

\$22,980.00

CUSTOMER MESSAGE

Thank you for having us out.

Signed proposal and down payment are required to schedule.

WE OFFER FINANCING SEE EMAIL OR JENSENPHA.COM

WEBSITE TO LEARN MORE

SIGNATURE

ACCEPTANCE OF PROPOSAL

ALL MATERIAL USED ARE AT THE DISCRETION OF THE PLUMBER OR HVAC TECHNICIAN. ANY WORK REQUESTED OUTSIDE OF WHAT IS DESCRIBED ABOVE (IF TIME ALLOWS) WILL BE AT CURRENT TIME AND MATERIAL RATE (CURRENT RATE OF \$128 AS OF 4/1/2023), THIS RATE IS PER TECHNICIAN OR PLUMBER, PLUS ANY MATERIAL USED. ACCEPTING THIS PROPOSAL YOU AGREE TO THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY. JENSEN PLUMBING HEATING AND AIR INC. IS AUTHORIZED TO PERFORM THE WORK AS SPECIFIED. ALL OVERDUE INVOICES ARE SUBJECT TO A 1.5% MONTHLY INTEREST RATE.

ALL MATERIAL PRICING IS SUBJECT TO CHANGE BASED ON MARKET VALUE IF THE ABOVE OUTLINED WORK IS NOT SCHEDULED WITHIN 30 DAYS (SCHEDULED DATE TO PERFORM WORK DOES NOT HAVE TO BE WITHIN 30 DAYS), AND ALL WORK COMPLETED WITHIN 120 DAYS OF ACCEPTANCE OF PROPOSAL, INCLUDING DOWNPAYMENT. ANY ACCEPTED PROPOSAL THAT IS NOT COMPLETED WITHIN 120 DAYS, PAYMENT TERMS WILL CHANGE TO PROGRESSIVE BILLING AND PAYMENT UPON DRAW REQUEST.

LIEN RIGHTS, AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, BUILDER HEREBY NOTIFIES OWNER THAT PERSON OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNERS' LAND MAY HAVE LIEN RIGHTS ON OWNERS LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED BUILDER, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO HIS LENDER, IF ANY. BUILDER AGREES TO COOPERATE WITH THE OWNER AND THE LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

A 30% RE-STOCKING FEE IS APPLIED TO ALL CANCELLED OR RETURNED ORDERS. JENSEN PLUMBING, HEATING AND AIR INC CANNOT WARRANTY ANY MATERIAL PROVIDED BY OTHERS. ALL PROPOSED WORK WILL BE COMPLETED DURING NORMAL BUSINESS HOURS (7 AM TO 4PM, MONDAY THROUGH FRIDAY, HOLIDAYS THAT THE OFFICE IS CLOSED ARE NOT NORMAL WORKING HOURS).

PLUMBING AND HVAC PERMITS ARE NOT INCLUDED. CONCRETE THAT IS MORE THAN 4 INCHES THICK OR CONTAINS RE-BAR OR WIRE MESH WILL BE REMOVED AT A TIME AND MATERIAL RATE. (TIME AND MATERIAL RATE DISCLOSED ABOVE). ALL WORK AND MATERIAL WILL CONFORM TO THE STATE OF WISCONSIN CODES. ALL MATERIAL THAT IS PROVIDED BY JENSEN PLUMBING HEATING AND AIR IS GUARANTEED TO BE AS SPECIFIED. ALL WORK TO BE COMPLETED IN A WORKMANSHIP LIKE MANNER ACCORDING TO THE STANDARD PRACTICES. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS, OR ANY DELAYS BEYOND OUR CONTROLS.

OWNER TO CARRY FIRE, TORNADO, AND OTHER NECESSARY INSURANCE. ALL JENSEN EMPLOYEES ARE FULLY COVERED BY WORKMENS COMPENSATION INSURANCE.

THANK YOU FOR YOUR BUSINESS!!



Adaptive Micro Systems LLC
 7840 North 86th Street
 Milwaukee, WI 53224
 Phone (800) 558-7022 | AdaptiveDisplays.com

SALES QUOTE

Customer Copy

Number	Q24000049
Date	4/26/2024
Page	1

Sell To Cust. C:101430	City of Waterloo Dennis Sorenson 136 N. Monroe St. WATERLOO, WI 53594 United States of America			Ship To Cust.	City of Waterloo Dennis Sorenson 136 N. Monroe St. WATERLOO, WI 53594 United States of America	
	Customer PO #	Expires	Slsp		Terms	Freight
	PARTS	5/26/2024	Sales	Net 30 DAYS	QUOTED	UPS

Item	Description	Quantity	UM	Price	Extension
1565251001	KIT,RETROFIT,FAST-18	1	EA	1,800.00	\$1,800.00

Shipment within _____
 Acceptance By _____
 Date _____
 By _____

Merchandise	Freight	Tax	Total
\$1,800.00	\$35.00	\$0.00	\$1,835.00

All prices are listed in **US Dollars (USD)**
 For terms and conditions, please visit: <https://www.adaptivedisplays.com/terms-and-conditions>

May 1, 2024

Lana Nelson, City Treasurer/Deputy Clerk
City of Waterloo, Wisconsin
136 N Monroe St
Waterloo, WI 53594

**Re: Written Municipal Advisor Client Disclosure with the City of Waterloo (“Client”) for 2024
Financial Management Plan (“Project” Pursuant to MSRB Rule G-42)**

Dear Lana:

As a registered Municipal Advisor, we are required by Municipal Securities Rulemaking Board (MSRB) Rules to provide you with certain written information and disclosures prior to, upon or promptly, after the establishment of a municipal advisory relationship as defined in Securities and Exchange Act Rule 15Ba1-1. To establish our engagement as your Municipal Advisor, we must inform you that:

1. When providing advice, we are required to act in a fiduciary capacity, which includes a duty of loyalty and a duty of care. This means we are required to act solely in your best interest.
2. We have an obligation to fully and fairly disclose to you in writing all material actual or potential conflicts of interest that might impair our ability to render unbiased and competent advice to you. We are providing these and other required disclosures in **Appendix A** attached hereto.

As your Municipal Advisor, Ehlers shall provide this advice and service at such fees, as described within **Appendix B** attached hereto.

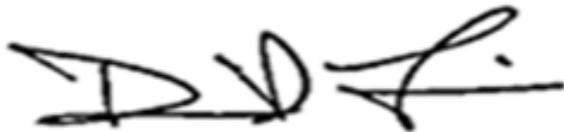
This documentation and all appendices hereto shall be effective as of its date unless otherwise terminated by either party upon 30 days written notice to the other party.

During the term of our municipal advisory relationship, this writing might be amended or supplemented to reflect any material change or additions.

We look forward to working with you on this Project.

Sincerely,

Ehlers & Associates

A handwritten signature in black ink, appearing to read 'D. Ferris', is written over a horizontal line.

David Ferris, CPA
Senior Municipal Advisor

¹ This document is intended to satisfy the requirements of MSRB Rule G-42(b) and Rule G-42(c).

Appendix A

DISCLOSURE OF CONFLICTS OF INTEREST/OTHER REQUIRED INFORMATION

Actual/Potential Material Conflicts of Interest

Ehlers has no known actual or potential material conflicts of interest that might impair its ability either to render unbiased and competent advice or to fulfill its fiduciary duty to Client.

Other Engagements or Relationships Impairing Ability to Provide Advice

Ehlers is not aware of any other engagement or relationship Ehlers has that might impair Ehlers' ability to either render unbiased and competent advice to or to fulfill its fiduciary duty to Client.

Affiliated Entities

Ehlers offers related services through two affiliates of Ehlers, Bond Trust Service Corporation (BTSC) and Ehlers Investment Partners (EIP). BTSC provides paying agent services while Ehlers Investment Partners (EIP) provides investment related services and bidding agent service. Ehlers and these affiliates do not share fees. If either service is needed in conjunction with an Ehlers municipal advisory engagement, Client will be asked whether or not they wish to retain either affiliate to provide service. If BTSC or EIP are retained to provide service, a separate agreement with that affiliate will be provided for Client's consideration and approval.

Solicitors/Payments Made to Obtain/Retain Client Business

Ehlers does not use solicitors to secure municipal engagements; nor does it make direct or indirect payments to obtain or retain Client business.

Payments from Third Parties

Ehlers does not receive any direct or indirect payments from third parties to enlist Ehlers recommendation to the Client of its services, any municipal securities transaction or any financial product.

Payments/Fee-splitting Arrangements

Ehlers does not share fees with any other parties and any provider of investments or services to the Client. However, within a joint proposal with other professional service providers, Ehlers could be the contracting party or be a subcontractor to the contracting party resulting in a fee splitting arrangement. In such cases, the fee due Ehlers will be identified in a Municipal Advisor writing and no other fees will be paid to Ehlers from any of the other participating professionals in the joint proposal.

Municipal Advisor Registration

Ehlers is registered with the Securities and Exchange Commission (SEC) and Municipal Securities Rulemaking Board (MSRB).

Material Legal or Disciplinary Events

Neither Ehlers nor any of its officers or municipal advisors have been involved in any legal or disciplinary events reported on Form MA or MA-I nor are there any other material legal or disciplinary events to be reported. Ehlers' application for permanent registration as a Municipal Advisor with the (SEC) was granted on July 28, 2014 and contained the information prescribed under Section 15B(a)(2) of the Securities and Exchange Act of 1934 and rules thereunder. It did not list any information on legal or disciplinary disclosures.

Client may access Ehlers' most recent Form MA and each most recent Form MA-I by searching the Securities and Exchange Commission's EDGAR system (currently available at <http://www.sec.gov/edgar/searchedgar/companysearch.html>) and searching under either our Company Name (Ehlers & Associates, Inc.) or by using the currently available "Fast Search" function and entering our CIK number (0001604197).

Ehlers has not made any material changes to Form MA or Form MA-I since that date.

Conflicts Arising from Compensation Contingent on the Size or Closing of Any Transaction

The forms of compensation for municipal advisors vary according to the nature of the engagement and requirements of the client. Compensation contingent on the size of the transaction presents a conflict of interest because the advisor may have an incentive to advise the client to increase the size of the securities issue for the purpose of increasing the advisor's compensation. Compensation contingent on the closing of the transaction presents a conflict because the advisor may have an incentive to recommend unnecessary financings or recommend financings that are disadvantageous to the client. If the transaction is to be delayed or fail to close, an advisor may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

Any form of compensation due a Municipal Advisor will likely present specific conflict of interests with the Client. If a Client is concerned about the conflict arising from Municipal Advisor compensation contingent on size and/or closing of their transaction, Ehlers is willing to discuss and provide another form of Municipal Advisor compensation. The Client must notify Ehlers in writing of this request within 10 days of receipt of this Municipal Advisor writing.

MSRB Contact Information

The website address of the MSRB is www.msrb.org. Posted on the MSRB website is a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the financial regulatory authorities.

Appendix B

Scope of Service

Client has requested that Ehlers & Associates to prepare a Financial Management Plan (“Project”). Ehlers & Associates proposes and agrees to provide the following scope of services:

Confirm Planning Objectives

- Prior to commencing the work, we will review our approach with Client staff to ensure that we have a full understanding of the Client’s objectives, any areas of concern or focus, and desired process outcomes. If necessary, we can modify our Scope of Services to meet specific Client needs.

Gather Required Information

- To complete our work, we will need to gather certain information which may include prior year audits and budgets (generally five years); current year budget; capital improvement plans; existing debt service schedules and allocations; strategic planning documents; staffing plans; and policies pertaining to fund balance, debt management; post-issuance compliance and financial management (Ehlers & Associates may already have some or all this information on file).

Prepare Financial Model

- Based on the Client’s objectives and the information available, we will prepare a Client-specific Excel based financial planning model that includes:
 - **Credit Profile Evaluation.** An assessment of selected financial, debt and demographic indicators will be prepared comparing Client to the Statewide median indicators for its rating peer group, and to other governmental entities of comparable size or location. If applicable, the assessment will also include a comparison with the medians of the next higher rating classification and to representative governmental entities in that class. Analysis will be provided to identify areas of strength and potential weakness in the Client’s credit profile.
 - **Valuation Forecast.** We will project growth in equalized value based on historical valuation trends, and anticipated potential for and timing of new development based on Client input. If applicable, “TID IN” and “TID OUT” forecasts will be provided. The impact of TID closure will be considered based on Client direction. One or more potential growth scenarios may be modeled based on Client’s objectives.

- **Fund Forecasts.** We will forecast revenues and expenditures for the following funds based on prior year budgetary trends. Based on the Client's objectives and the information available to us, one or more alternate fund forecasts may be developed to reflect adjustments to service levels and staffing. All other levy funds will be included in the overall tax levy charts. Detail analysis will occur for the following funds:
 - General Fund
 - Debt Service Fund
 - Capital Improvement Fund
- **Capital Planning Model.** Using Client's capital improvement plans, we will prepare one or more models identifying funding sources for identified projects. Fund balances, tax levy, debt proceeds, and annual revenues will be evaluated as funding sources.
- **Debt Model.** We will prepare a current debt service schedule including projected debt abatement sources and tax levy requirements. To the extent that debt financing is required for capital improvement projects, the projected impact of that financing will be modeled. The model will also forecast debt limit capacity utilization and the projected impact of future debt obligations on selected debt profile indicators (for General Obligation debt).
- **Consolidated Tax Levy and Rate Projection Model.** A summary forecast will be provided projecting the future tax levy that would be required to support the General Fund, Capital Projects Fund, Debt Service Fund, and other levy supported funds. Based on the valuation projection model, a forecasted equalized tax rate will be provided. Future levy requirements will be tested against applicable levy and rate limits. A similar summary forecast will be provided for any enterprise funds included in the model and will include a projection of any additional revenue requirements needed to support the forecast.

Conduct Governing Body Workshops

- Workshops will be conducted concurrent with development of the financial model. The number of workshops will depend upon the City's needs. Two workshops are included in this quote. The purpose of the workshops will be to present key data, observations, findings, alternatives, and recommendations, and to seek input of Governing Body members and key staff at periodic intervals before the model is finalized. Specific workshop dates, and the points at which they occur in the process, will be established in consultation with the Client based on the objectives of Client, the availability of the Governing Body and key staff, and the availability of information needed to complete the plan. Workshops are generally more effective when held independent of other Governing Body meetings.

Final Report

- Following completion of the model and workshops, we will prepare a PowerPoint summary report that includes and explains all primary elements of the forecast model. The report will include a summary of key observations and recommendations. If applicable, we will recommend modifications to existing Client policies pertaining to fund balance, debt management, post-issuance compliance and financial management.

Compensation

In return for the services set forth in the “Scope of Service,” Client agrees to compensate Ehlers & Associates in the amount of \$15,000. Additional workshops, above the meetings included in the proposal above, will be charged on an hourly basis at \$250 per hour.

For an ala cart menu for this service, the service can be broken down into the following parts:

_____	General operating projections	\$5,000
_____	Debt/Capital Planning	\$5,000
_____	Tax Increment District Projections	\$5,000

For any service directed by Client and not covered by this, or another applicable Appendix, Ehlers & Associates will bill Client at an hourly rate that is dependent upon the task/staff required to meet Client request at no less than \$125.00/hour and not to exceed \$350.00/hour.

Payment for Services

For all compensation due to Ehlers & Associates, we will invoice Client for the amount due at the completion of the work. Our fees include our normal travel, printing, computer services, and mail/delivery charges. The invoice is due and payable upon receipt by the Client.

City of Waterloo Project Tracking - Budget & Funding Allocations

A. Municipality	B. Project Number	C. Date	D. Type of Request (Partial or Final)	E. Request Number	
City of Waterloo	WW-47/49/55/56/62/65	5/3/2024	Partial	14	
Budget Allocations	Budget Amount	Amount Previously Requested	This Claim	Claimed to Date	Percent of Budget
E1 Land & Rights	\$60,000.00	\$45,680.93	\$0.00	\$45,680.93	76.1%
E2 Legal Services	\$10,000.00	\$0.00	\$0.00	\$0.00	0.0%
E3 Engineering - Design	\$1,060,100.00	\$1,055,342.57	\$0.00	\$1,055,342.57	99.6%
E4 Engineering - Construction Admin	\$858,300.00	\$312,500.00	-\$26,890.00	\$285,610.00	33.3%
E5 Engineering - Inspections	\$570,800.00	\$241,264.74	-\$33,787.75	\$207,476.99	36.3%
E6 Engineering - Additional Services	\$25,000.00	\$12,269.26	\$0.00	\$12,269.26	49.1%
E7 Development	\$15,878,600.00	\$9,922,769.60	\$1,766,593.56	\$11,689,363.16	73.6%
E8 Bond Counsel	\$52,500.00	\$17,000.00	\$0.00	\$17,000.00	32.4%
E9 Interim Financing Interest	\$1,438,000.00	\$256,947.80	\$0.00	\$256,947.80	17.9%
E10 Other - Administrative/RD Coordination	\$27,500.00	\$10,440.27	\$1,709.55	\$12,149.82	44.2%
E11 Contingency	\$1,133,200.00	\$9,837.00	\$0.00	\$9,837.00	0.9%
Supplemental Funding	\$6,176,742.00	\$50,000.00	\$0.00	\$50,000.00	0.8%
Total Costs	\$27,290,742.00	\$11,934,052.17	\$1,707,625.36	\$13,641,677.53	50.0%
Funding Sources					
1. City Contribution Amount	\$0.00	\$0.00	\$0.00	\$0.00	
2. USDA Loan Amount	\$17,114,000.00	\$11,884,052.17	\$1,707,625.36	\$13,591,677.53	79.4%
3. USDA Grant Amount	\$4,000,000.00	\$0.00	\$0.00	\$0.00	0.0%
4. Supplemental Funding	\$6,176,742.00	\$50,000.00	\$0.00	\$50,000.00	0.8%
Total Funding	\$27,290,742.00	\$11,934,052.17	\$1,707,625.36	\$13,641,677.53	50.0%



Engineer

5/3/2024

Date

Rural Development

Date

Owner

Date

Notes:

Project Tracking Worksheet Cost Allocations						Municipality City of Waterloo Project Tracking											
						Project Numbers: WW-47/49/55/56				Request Number 14		DATE 5/3/2024					
A. Date of Invoice	B. Payee, Inv. No., Job No.				C. Amount		E1 Land & Rights	E2 Legal Services	E3 Engineering - Design	E4 Engineering - Construction Admin	E5 Engineering - Inspections	E6 Engineering - Additional Services	E7 Development	E8 Bond Counsel	E9 Interim Financing Interest	E10 Other - Administrative /RD Coordination	E11 Contingency
5/11/23	Town and Country	WW-55 RD Docket Coord	Inv. # 25283	\$ (315.00)	E10												
5/11/23	Town and Country	WW-62 Construction Admin	Inv. # 25284	\$ (35,000.00)	E4				-\$35,000.00								
5/11/23	Town and Country	WW-65 Resident Eng	Inv. # 25285	\$ (48,984.00)	E5					-\$48,984.00							
4/11/24	Town and Country	WW-62 Construction Admin	Inv. # 26610	\$ 8,110.00	E4				\$8,110.00								
4/11/24	Town and Country	WW-65 Resident Eng	Inv. # 26611	\$ 15,196.25	E5					\$15,196.25							
5/3/24	Portzen	23-04	Inv. # PAY APP 12	\$1,766,593.56	E7							\$1,766,593.56					
4/21/23	WE Energies	Natural Gas	Inv. #	\$ 2,024.55	E10										\$2,024.55		
TOTALS				\$1,707,625.36		\$0.00	\$0.00	\$0.00	-\$26,890.00	-\$33,787.75	\$0.00	\$1,766,593.56	\$0.00	\$0.00	\$1,709.55	\$0.00	

Project Tracking Worksheet Funding Sources					Municipality City of Waterloo Project Tracking										
					Project Numbers: WW-47/49/55/56			Request Number 14			DATE 5/3/2024				
A. Date of Inv.	B. Payee, Inv. No., Job No.				C. Amount	1.	2.	3.	4.						
						City Contribution Amount	USDA Loan Amount	USDA Grant Amount	Supplemental Funding						
5/11/23	Town and Country	WW-55 RD Docket Coord	Inv. # 25283	\$ (315.00)		\$ (315.00)									
5/11/23	Town and Country	WW-62 Construction Admin	Inv. # 25284	\$ (35,000.00)		\$ (35,000.00)									
5/11/23	Town and Country	WW-65 Resident Eng	Inv. # 25285	\$ (48,984.00)		\$ (48,984.00)									
4/11/24	Town and Country	WW-62 Construction Admin	Inv. # 26610	\$ 8,110.00		\$ 8,110.00									
4/11/24	Town and Country	WW-65 Resident Eng	Inv. # 26611	\$ 15,196.25		\$ 15,196.25									
5/3/24	Portzen	23-04	Inv. # PAY APP 12	\$1,766,593.56		\$ 1,766,593.56									
4/21/23	WE Energies	Natural Gas	Inv. #	\$ 2,024.55		\$ 2,024.55									
TOTALS					\$1,707,625.36	\$0.00	\$1,707,625.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

INVOICE FOR SERVICES



6264 Nesbitt Road
Madison, WI 53719
(608) 273-3350
www.tcengineers.net

INVOICE NUMBER:	26610
INVOICE DATE:	April 11, 2024
PROJECT NUMBER:	WW 62

Waterloo Utilities
575 Commercial Avenue
Waterloo, WI 53594

Attention: Mr. Barry Sorenson, Superintendent

PROJECT NAME: Waterloo WWTP Construction

For professional services rendered in connection with construction administration services for the wastewater treatment plant construction for a lump sum cost of \$857,000 according to Amendment 5. Services during this period include coordination with the contractor and submittal review.

# OF UNITS	UNIT DESCRIPTION	UNIT PRICE	LINE TOTAL
	PROFESSIONAL SERVICES		\$8,110.00

TOTAL THIS PERIOD		\$8,110.00
CUMULATIVE PROFESSIONAL SERVICES THROUGH	4/6/2024	\$285,250.00
CUMULATIVE PREVIOUS BILLINGS FOR SERVICES THROUGH	3/9/2024	\$277,140.00
AMOUNT DUE THIS INVOICE		\$8,110.00

PLEASE RETURN THE SECOND COPY OF THIS INVOICE WITH YOUR PAYMENT
THANK YOU!

INVOICE FOR SERVICES



6264 Nesbitt Road
Madison, WI 53719
(608) 273-3350
www.tcengineers.net

INVOICE NUMBER:	26611
INVOICE DATE:	April 11, 2024
PROJECT NUMBER:	WW 65

Waterloo Utilities
575 Commercial Avenue
Waterloo, WI 53594

Attention: Mr. Barry Soreson, Superintendent

PROJECT NAME: WWTF Resident Engineering

For professional services rendered in connection with resident observation for the wastewater treatment plant construction on an hourly basis for an hourly cost estimated to be \$649,500 according to Amendment 5. Services provided during this period include resident engineering during the billing period.

# OF UNITS	UNIT DESCRIPTION	UNIT PRICE	LINE TOTAL
134.25 hrs.	Engineering Technician III	\$105.00	\$14,096.25
	Other		\$1,100.00

TOTAL THIS PERIOD		\$15,196.25
CUMULATIVE PROFESSIONAL SERVICES THROUGH	4/6/2024	\$207,476.99
CUMULATIVE PREVIOUS BILLINGS FOR SERVICES THROUGH	3/9/2024	\$192,280.74
AMOUNT DUE THIS INVOICE		\$15,196.25

PLEASE RETURN THE SECOND COPY OF THIS INVOICE WITH YOUR PAYMENT
THANK YOU!



Payment Receipt

Your payment has been accepted

Confirmation #	2840	982596093
Payment Type		Work Request
Account #		4837520
Status		ACCEPTED
Payment Date		Apr 21, 2023 – 12:21:09 PM
Payment Method		Checking Account **2613
Payment Amount		\$1,989.15
Service Fee		\$35.40
Total Amount Charged		\$2,024.55

We Energies
315 William St
Watertown, WI 53094-6627
Phone 800-842-7628
Fax 920-262-6614
www.we-energies.com



April 4, 2023

Barry Sorenson
575 Commercial Ave
Waterloo, WI 53594

Subject: Invoice for natural gas facility work at 401 Hendricks St, Bldg West

Dear Barry Sorenson:

Thank you for contacting We Energies about your natural gas facility work request at the location listed above.

The cost to perform this work is \$1,989.15. Additional charges will apply if work is performed between Dec. 1 and March 31. If this letter is not signed and returned with payment and the site is not ready within 90 days from the date of this letter, this amount is subject to change. Additional charges may apply if we encounter unusual conditions, delays in your construction schedule or other changes that you request.

Please sign and return this letter, sketch (if enclosed) and your payment in the envelope provided. Payment may also be made online by visiting www.we-energies.com/payconstructionbill or by phone at 855-570-0998. Your signature grants us permission to construct and maintain facilities. Work will be scheduled when we receive your signed document(s) and payment.

When finished, we will backfill with existing soil. Final grading is typically the responsibility of the customer, builder or landscaper, unless previously specified in our cost.

If you have questions, please call me. I look forward to working with you to make your project a success.

Sincerely,

Chris Schroeder

Chris Schroeder
WG District Sales Representative
We Energies
chris.schroeder@we-energies.com

Phone #: 920-262-6825
Fax #: 920-262-6814

Accepted By: _____

[Signature]

Date: 4/12/2023

APPROVED
APR 18 2023

SIGN HERE

Title: _____

[Signature]

Work Request #: 4837520

Enclosure

Contractor's Application for Payment

Owner: <u>Waterloo Utilities</u>	Owner's Project No.: _____
Engineer: <u>Town & Country Engineering</u>	Engineer's Project No.: <u>WW-62</u>
Contractor: <u>Portzen</u>	Contractor's Project No.: <u>23-04</u>
Project: <u>2023 Water and Wastewater Improvements</u>	
Contract: <u>Wastewater Treatment Facility and Water Booster Station</u>	
Application No.: <u>12</u>	Application Date: <u>5/3/2024</u>
Application Period: From <u>4/1/2024</u> to <u>4/30/2024</u>	

1. Original Contract Price	\$ 22,221,337.75
2. Net change by Change Orders	\$ -
3. Current Contract Price (Line 1 + Line 2)	\$ 22,221,337.75
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 12,357,224.38
5. Retainage	
a. <u>5%</u> X <u>\$ 9,416,040.87</u> Work Completed	\$ 470,802.04
b. <u>5%</u> X <u>\$ 2,941,183.51</u> Stored Materials	\$ 147,059.18
c. Total Retainage (Line 5.a + Line 5.b)	\$ 617,861.22
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 11,739,363.16
7. Less previous payments (Line 6 from prior application)	\$ 9,972,769.60
8. Amount due this application	\$ 1,766,593.56
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 9,864,113.37

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Portzen Construction Inc.

Signature:  **Date:** 5/3/2024

Recommended by Engineer	Approved by Owner
By: <u></u>	By: _____
Title: <u>Staff Engineer</u>	Title: _____
Date: <u>5/3/2024</u>	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:		Application Period:		From		to		Application Date:	
12		From		04/01/24		to		04/30/24	
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)	
			(D + E) From Previous Application (\$)	This Period (\$)					
Original Contract									
1	GENERAL REQUIREMENTS								
2	Bonds	\$ 111,350.00	111,350.00			111,350.00	100%	-	
3	Mobilization	\$ 180,698.00	123,000.00		7,000.00	130,000.00	72%	50,698.00	
4	Project Management	\$ 466,830.00	342,100.00		6,500.00	348,600.00	75%	118,230.00	
5	Project Management Software	\$ 27,562.00	27,562.00			27,562.00	100%	-	
6	Temporary Construction Fence	\$ 20,000.00	20,000.00			20,000.00	100%	-	
7	Port-a-potty rental	\$ 12,812.00	6,400.00		800.00	7,200.00	56%	5,612.00	
8	Job trailer	\$ 17,325.00	9,600.00		550.00	10,150.00	59%	7,175.00	
9	Trash Disposal	\$ 31,500.00	13,900.00		2,500.00	16,400.00	52%	15,100.00	
10	Safety	\$ 15,750.00	13,600.00			13,600.00	86%	2,150.00	
11	Survey & Staking	\$ 10,500.00	7,500.00			7,500.00	71%	3,000.00	
12	Concrete Testing	\$ 26,250.00	23,600.00			23,600.00	90%	2,650.00	
13	Project Sign	\$ 1,575.00	1,575.00			1,575.00	100%	-	
14	Lodging	\$ 196,350.00	110,600.00		8,500.00	119,100.00	61%	77,250.00	
15	Temp. Utilities	\$ 105,000.00	64,500.00		10,000.00	74,500.00	71%	30,500.00	
16	Cleaning Site and Building	\$ 45,990.00	7,000.00		5,000.00	12,000.00	26%	33,990.00	
17	Equipment Rental	\$ 175,600.00	103,000.00		10,000.00	113,000.00	64%	62,600.00	
18	SITWORK								
19	Selective Demolition	\$ 241,105.00	134,798.00		15,000.00	149,798.00	62%	91,307.00	
20	Site Demo	\$ 114,251.00	26,366.00		5,000.00	31,366.00	27%	82,885.00	
21	Erosion Control	\$ 5,250.00	3,520.00		500.00	4,020.00	77%	1,230.00	
22	Rammed Aggregate Piers	\$ 109,605.00	109,605.00			109,605.00	100%	-	
23	Paving Prep	\$ 182,735.00				-	0%	182,735.00	
24	Aphalt Paving	\$ 171,308.00				-	0%	171,308.00	
25	Concrete Paving	\$ 155,770.00	3,800.00		13,000.00	16,800.00	11%	138,970.00	
26	Site Furnishings	\$ 3,150.00				-	0%	3,150.00	
27	Temp Roads	\$ 7,875.00	7,875.00			7,875.00	100%	-	
28	Rough Grading	\$ 159,886.00	46,400.00		25,000.00	71,400.00	45%	88,486.00	
29	Building Excavation and Backfill	\$ 190,756.00	150,708.00			150,708.00	79%	40,048.00	
30	Sanitary Systems	\$ 1,515,690.00	1,110,740.88		67,826.00	1,178,566.88	78%	337,123.12	
31	Storm Systems	\$ 121,166.00	72,415.00		18,000.00	90,415.00	75%	30,751.00	
32	Water Systems	\$ 214,044.00	113,995.00			113,995.00	53%	100,049.00	
33	Site Air Piping	\$ 245,980.00	182,096.00		57,000.00	239,096.00	97%	6,884.00	
34	Landscaping WWTF	\$ 46,550.00				-	0%	46,550.00	
35	CONCRETE								
36	Concrete	\$ 938,579.00	774,153.00		12,500.00	786,653.00	84%	151,926.00	
37	Precast Concrete	\$ 41,583.00	41,583.00			41,583.00	100%	-	
38	MASONRY								
39	Masonry Materials ST 10	\$ 155,608.00	155,608.00			155,608.00	100%	-	
40	Masonry Labor ST10	\$ 301,146.00	290,675.00			290,675.00	97%	10,471.00	
41	Masonry Materials ST 25	\$ 93,952.00	27,137.00		66,815.00	93,952.00	100%	-	
42	Masonry Labor ST25	\$ 156,675.00	91,000.00		13,000.00	104,000.00	66%	52,675.00	
43	Masonry Materials ST 50	\$ 8,515.00			8,000.00	8,000.00	94%	515.00	
44	Masonry Labor ST50	\$ 19,753.00			17,000.00	17,000.00	86%	2,753.00	
45	Masonry Materials ST 55	\$ 44,533.00	44,533.00			44,533.00	100%	-	
46	Masonry Labor ST55	\$ 75,320.00	75,320.00			75,320.00	100%	-	
47	METALS								
48	Structural Steel Framing	\$ 24,267.00	20,135.82			20,135.82	83%	4,131.18	
49	Metal Fabrications	\$ 110,144.00	82,830.34			82,830.34	75%	27,313.66	
50	Guard & Hand Rail	\$ 170,313.00	35,862.78		37,450.00	73,312.78	43%	96,999.22	

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:		12		Application Period:		From 04/01/24 to 04/30/24		Application Date:		05/03/24	
Item No.	Description	C Scheduled Value (\$)	D Work Completed		E This Period (\$)	F Materials Currently Stored (not in D or E) (\$)	G Work Completed and Materials Stored to Date (D + E + F) (\$)	H % of Scheduled Value (G / C) (%)	I Balance to Finish (C - G) (\$)		
			(D + E) From Previous Application (\$)								
51	Bar Grating	\$ 384,672.00	83,100.00				83,100.00	22%	301,572.00		
52	Labor to install	\$ 229,145.00	29,145.00		26,000.00		55,145.00	24%	174,000.00		
53	Access Hatches	\$ 12,600.00					-	0%	12,600.00		
54	CARPENTRY						-		-		
55	Trusses	\$ 39,108.00	39,108.00				39,108.00	100%	-		
56	Truss Labor	\$ 22,460.00	22,460.00				22,460.00	100%	-		
57	Rough Carpentry	\$ 130,546.00	108,000.00		6,500.00		114,500.00	88%	16,046.00		
58	Finish Carentry	\$ 5,386.00					-	0%	5,386.00		
59	THERMAL & MOISTURE						-		-		
60	Dampproofing & Joint Sealants	\$ 78,250.00	68,867.00				68,867.00	88%	9,383.00		
61	Thermal Insulation	\$ 21,854.00	12,761.00		4,500.00		17,261.00	79%	4,593.00		
62	Weather barrier	\$ 5,250.00	4,500.00				4,500.00	86%	750.00		
63	ST 10 Roofing Materials	\$ 117,398.00	64,232.00				64,232.00	55%	53,166.00		
64	ST 10 Roofing Labor	\$ 63,361.00	38,840.00				38,840.00	61%	24,521.00		
65	ST 25 Roofing Materials	\$ 23,610.00	20,107.00				20,107.00	85%	3,503.00		
66	ST 25 Roofing Labor	\$ 14,857.00					-	0%	14,857.00		
67	ST 35 Roofing Materials	\$ 7,954.00					-	0%	7,954.00		
68	ST 35 Roofing Labor	\$ 3,512.00					-	0%	3,512.00		
69	ST 50 Roofing Materials	\$ 41,764.00					-	0%	41,764.00		
70	ST 50 Roofing Labor	\$ 17,556.00					-	0%	17,556.00		
71	ST 55 Roofing Materials	\$ 21,510.00	19,560.00				19,560.00	91%	1,950.00		
72	ST 55 Roofing Labor	\$ 12,755.00	11,640.00				11,640.00	91%	1,115.00		
73	DOORS & WINDOWS						-		-		
74	Structure 10 Doors, Frames & Hardware	\$ 46,925.00	46,925.00				46,925.00	100%	-		
75	Structure 25 Doors, Frames & Hardware	\$ 11,887.00	11,887.00				11,887.00	100%	-		
76	Structure 35 Doors, Frames & Hardware	\$ 9,161.00	9,161.00				9,161.00	100%	-		
77	Structure 50 Doors, Frames & Hardware	\$ 25,080.00	25,080.00				25,080.00	100%	-		
78	Structure 55 Doors, Frames & Hardware	\$ 5,863.00	5,863.00				5,863.00	100%	-		
79	Labor to install	\$ 35,140.00	9,812.00		3,505.00		13,317.00	38%	21,823.00		
80	Sectional Overhead Doors	\$ 62,450.00	45,754.00				45,754.00	73%	16,696.00		
81	Aluminum Windows and Galzing	\$ 21,169.00	18,000.00				18,000.00	85%	3,169.00		
82	Aluminum Access Doors	\$ 14,490.00					-	0%	14,490.00		
83	Attic Access	\$ 5,250.00	2,450.00				2,450.00	47%	2,800.00		
84	FINISHES						-		-		
85	Gyp Wall Board Assemblies	\$ 36,414.00	28,000.00				28,000.00	77%	8,414.00		
86	Acoustical Ceilings	\$ 15,015.00					-	0%	15,015.00		
87	Quarry Tile	\$ 72,420.00	1,300.00		41,253.00		42,553.00	59%	29,867.00		
88	Vinyl Wall Base	\$ 693.00					-	0%	693.00		
89	Painting	\$ 469,740.00	63,420.00		62,580.00		126,000.00	27%	343,740.00		
90	SPECIALTIES	\$ 13,681.00	1,240.95			3,582.36	4,823.31	35%	8,857.69		
91	FURNISHINGS						-		-		
92	Plastic Laminate Casework	\$ 5,250.00					-	0%	5,250.00		
93	Labor to install casework	\$ 2,194.00					-	0%	2,194.00		
94	Laboratory Casework	\$ 67,568.00	67,568.00				67,568.00	100%	-		
95	Labor to install casework	\$ 9,118.00	9,118.00				9,118.00	100%	-		
96	Engineering for Casework	\$ 2,100.00	2,100.00				2,100.00	100%	-		
97	MECHANICAL						-		-		
98	Plumbing & Process Project Management	\$ 126,000.00	35,490.00		2,730.00		38,220.00	30%	87,780.00		
99	STRUCTURE 10:						-		-		
100	Plumbing/Hydronics Materials and Equipment	\$ 136,500.00	76,350.00		1,050.00	40,000.00	117,400.00	86%	19,100.00		
101	Plumbing/Hydronics Labor	\$ 262,500.00	157,335.00		10,500.00		167,835.00	64%	94,665.00		

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.: 12 Application Period: From 04/01/24 to 04/30/24 Application Date: 05/03/24

A Item No.	B Description	C Scheduled Value (\$)	D Work Completed		F Materials Currently Stored (not in D or E) (\$)	G Work Completed and Materials Stored to Date (D + E + F) (\$)	H % of Scheduled Value (G / C) (%)	I Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
102	Plumbing Insulation Materials	\$ 6,898.00	5,848.00			5,848.00	85%	1,050.00
103	Plumbing Insulation Labor	\$ 5,515.00	4,465.00			4,465.00	81%	1,050.00
104	Excavation	\$ 11,550.00	10,200.00			10,200.00	88%	1,350.00
105	HVAC Equipment	\$ 312,841.00	82,361.00		219,505.00	301,866.00	96%	10,975.00
106	HVAC Sheetmetal	\$ 61,950.00	14,700.00			14,700.00	24%	47,250.00
107	HVAC Vent, Stands	\$ 6,720.00	2,625.00			2,625.00	39%	4,095.00
108	HVAC Misc. Materials	\$ 5,775.00	3,150.00			3,150.00	55%	2,625.00
109	HVAC Equipment Rental	\$ 9,450.00	5,775.00			5,775.00	61%	3,675.00
110	HVAC Labor	\$ 130,218.00	33,600.00			33,600.00	26%	96,618.00
111	HVAC Management	\$ 5,250.00	4,200.00			4,200.00	80%	1,050.00
112	HVAC Test and Balance	\$ 10,080.00				-	0%	10,080.00
113	HVAC Controls	\$ 168,000.00	61,950.00			61,950.00	37%	106,050.00
114	HVAC Submittals, Pre-Con and Mobilization	\$ 71,720.00	16,800.00			16,800.00	23%	54,920.00
115	HVAC Insulation Materials	\$ 16,810.00	11,379.00			11,379.00	68%	5,431.00
116	HVAC Insulation Labor	\$ 13,844.00	12,415.00			12,415.00	90%	1,429.00
117	STRUCTURE 20					-		-
188	Process Materials	\$ 42,000.00			10,000.00	10,000.00	24%	32,000.00
119	Process Labor	\$ 37,800.00				-	0%	37,800.00
120	STRUCTURE 25:					-		-
121	Plumbing/Process Materials	\$ 36,750.00	5,460.00		10,000.00	15,460.00	42%	21,290.00
122	Plumbing/Process Labor	\$ 49,350.00				-	0%	49,350.00
123	Plumbing Insulation Material	\$ 3,555.00				-	0%	3,555.00
124	Plumbing Insulation Labor	\$ 2,703.00				-	0%	2,703.00
125	HVAC Sheet Metal	\$ 15,750.00				-	0%	15,750.00
126	HVAC Vent, Stands	\$ 4,200.00				-	0%	4,200.00
127	HVAC Misc. Materials	\$ 3,150.00				-	0%	3,150.00
128	HVAC Equipment Rental	\$ 4,200.00				-	0%	4,200.00
129	HVAC Labor	\$ 36,267.00				-	0%	36,267.00
130	HVAC Management	\$ 2,625.00				-	0%	2,625.00
131	HVAC Insulation Materials	\$ 2,241.00				-	0%	2,241.00
132	HVAC Insulation Labor	\$ 1,839.00				-	0%	1,839.00
133	STRUCTURE 30					-		-
134	Process Materials	\$ 89,250.00	87,910.00			87,910.00	98%	1,340.00
135	Process Labor	\$ 140,700.00	86,375.00			86,375.00	61%	54,325.00
136	STRUCTURE 35:					-		-
137	Plumbing/ Process Materials	\$ 5,250.00			1,500.00	1,500.00	29%	3,750.00
138	Plumbing/Process Labor	\$ 1,050.00				-	0%	1,050.00
139	HVAC Sheet Metal	\$ 5,250.00				-	0%	5,250.00
140	HVAC Misc. Materials	\$ 2,100.00				-	0%	2,100.00
141	HVAC Equipment Rental	\$ 2,100.00				-	0%	2,100.00
142	HVAC Labor	\$ 25,856.00				-	0%	25,856.00
143	HVAC Management	\$ 2,625.00	500.00			500.00	19%	2,125.00
144	HVAC Submittals, Pre-Con and Mobilization	\$ 6,300.00	2,500.00			2,500.00	40%	3,800.00
145	HVAC Insulation Materials	\$ 1,120.00				-	0%	1,120.00
146	HVAC Insulation Labor	\$ 975.00				-	0%	975.00
147	STRUCTURE 40					-		-
148	Process Materials	\$ 14,700.00			1,000.00	1,000.00	7%	13,700.00
149	Process Labor	\$ 30,450.00				-	0%	30,450.00
150	STRUCTURE 50:					-		-
151	Plumbing/Process Materials	\$ 299,250.00	32,550.00	2,100.00	224,616.90	259,266.90	87%	39,983.10
152	Plumbing/Process Labor	\$ 893,231.00	68,145.00			68,145.00	8%	825,086.00

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.: 12 Application Period: From 04/01/24 to 04/30/24 Application Date: 05/03/24

A Item No.	B Description	C Scheduled Value (\$)	D Work Completed		F Materials Currently Stored (not in D or E) (\$)	G Work Completed and Materials Stored to Date (D + E + F) (\$)	H % of Scheduled Value (G / C) (%)	I Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
153	Plumbing Insulation Material	\$ 2,440.00	2,100.00			2,100.00	86%	340.00
154	Plumbing Insulation Labor	\$ 1,730.00	1,491.00			1,491.00	86%	239.00
155	HVAC Sheet Metal	\$ 9,450.00				-	0%	9,450.00
156	HVAC Misc. Materials	\$ 9,923.00				-	0%	9,923.00
157	HVAC Equipment Rental	\$ 3,150.00				-	0%	3,150.00
158	HVAC Labor	\$ 64,776.00				-	0%	64,776.00
159	HVAC Management	\$ 2,625.00				-	0%	2,625.00
160	HVAC Submittals, Pre-Con and Mobilization	\$ 12,600.00	1,500.00			1,500.00	12%	11,100.00
161	HVAC Insulation Materials	\$ 1,120.00	966.00			966.00	86%	154.00
162	HVAC Insulation Labor	\$ 975.00	840.00			840.00	86%	135.00
163	STRUCTURE 55					-		-
164	Plumbing/Process Materials	\$ 168,000.00	160,945.00			160,945.00	96%	7,055.00
165	Plumbing/Process Labor	\$ 115,500.00	94,500.00			94,500.00	82%	21,000.00
166	Plumbing Insulation Materials	\$ 1,837.00	1,575.00			1,575.00	86%	262.00
167	Plumbing Insulation Labor	\$ 1,405.00	1,207.50			1,207.50	86%	197.50
168	HVAC Sheet Metal	\$ 12,600.00				-	0%	12,600.00
169	HVAC Vent, Stands	\$ 6,300.00				-	0%	6,300.00
170	HVAC Misc. Materials	\$ 2,362.00				-	0%	2,362.00
171	HVAC Equipment Rental	\$ 2,100.00				-	0%	2,100.00
172	HVAC Labor	\$ 25,331.00				-	0%	25,331.00
173	HVAC Management	\$ 2,625.00				-	0%	2,625.00
174	HVAC Submittals, Pre-Con and Mobilization	\$ 15,750.00	1,500.00			1,500.00	10%	14,250.00
175	HVAC Insulation Materials	\$ 1,120.00	945.00			945.00	84%	175.00
176	HVAC Insulation Labor	\$ 975.00	840.00			840.00	86%	135.00
177	STRUCTURE 60					-		-
178	Process Materials	\$ 55,650.00			8,000.00	8,000.00	14%	47,650.00
179	Process Labor	\$ 44,100.00				-	0%	44,100.00
180	STRUCTURE 70					-		-
181	Process Materials	\$ 44,100.00		10,000.00	5,000.00	15,000.00	34%	29,100.00
182	Process Labor	\$ 162,750.00		45,000.00		45,000.00	28%	117,750.00
183	STRUCTURE 75					-		-
184	Plumbing/Process Materials	\$ 31,415.00			4,000.00	4,000.00	13%	27,415.00
185	Plumbing/Process Labor	\$ 68,250.00				-	0%	68,250.00
186	Indian Hills Booster Station					-		-
187	Process Materials	\$ 1,260.00				-	0%	1,260.00
188	Process Labor	\$ 1,260.00				-	0%	1,260.00
189	ELECTRICAL					-		-
190	Mobilization	\$ 138,776.00	138,776.48			138,776.48	100%	(0.48)
191	Supervision	\$ 140,127.00	33,630.13			33,630.13	24%	106,496.87
192	Start-up & Commissioning	\$ 15,785.00				-	0%	15,785.00
193	Closeout Documents	\$ 12,050.00				-	0%	12,050.00
194	Demobilization	\$ 8,914.00				-	0%	8,914.00
195	General & Site					-		-
196	Temp Electric	\$ 34,643.00	34,643.00			34,643.00	100%	-
197	Electrical Labor	\$ 90,573.00	58,871.73			58,871.73	65%	31,701.27
198	Electrical Material	\$ 227,857.00	113,928.59			113,928.59	50%	113,928.41
199	Electrical Lighting and Labor	\$ 9,548.00				-	0%	9,548.00
200	Generator Install	\$ 19,960.00				-	0%	19,960.00
201	Demo	\$ 17,690.00	3,539.00			3,539.00	20%	14,151.00
202	Electrical Excavation & ductbank	\$ 95,592.00	71,694.00			71,694.00	75%	23,898.00
203	STR 10					-		-

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.: 12 Application Period: From 04/01/24 to 04/30/24 Application Date: 05/03/24

A Item No.	B Description	C Scheduled Value (\$)	D Work Completed		F Materials Currently Stored (not in D or E) (\$)	G Work Completed and Materials Stored to Date (D + E + F) (\$)	H % of Scheduled Value (G / C) (%)	I Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
204	Temp Electric	\$ 17,326.00	5,197.10			5,197.10	30%	12,128.90
205	Electrical Raceway Material	\$ 107,165.00	54,653.00			54,653.00	51%	52,512.00
206	Electrical Raceway Labor	\$ 104,843.00	41,617.75			41,617.75	40%	63,225.25
207	Electrical Wire Material	\$ 18,490.00	7,395.00			7,395.00	40%	11,095.00
208	Electrical Wire Labor	\$ 25,925.00	11,926.00			11,926.00	46%	13,999.00
209	Electrical Labor - MCC, Gear & Equipment	\$ 9,806.00	1,470.00			1,470.00	15%	8,336.00
210	Electrical Lighting and Labor	\$ 62,270.00	3,113.00			3,113.00	5%	59,157.00
211	STR 20							
212	Electrical Material	\$ 6,190.00	310.00			310.00	5%	5,880.00
213	Electrical Labor	\$ 6,160.00				-	0%	6,160.00
214	STR 25							
215	Electrical Material	\$ 56,170.00	12,367.00			12,367.00	22%	43,803.00
216	Electrical Labor	\$ 56,725.00	5,672.00			5,672.00	10%	51,053.00
217	Electrical Lighting and Labor	\$ 24,694.00				-	0%	24,694.00
218	STR 30							
219	Electrical Material	\$ 40,647.00	6,096.00			6,096.00	15%	34,551.00
220	Electrical Labor	\$ 41,110.00	5,322.00			5,322.00	13%	35,788.00
221	STR 35							
222	Electrical Material	\$ 14,827.00				-	0%	14,827.00
223	Electrical Labor	\$ 23,100.00				-	0%	23,100.00
224	Electrical Lighting and Labor	\$ 9,190.00				-	0%	9,190.00
225	STR 40							
226	Electrical Material	\$ 16,622.00				-	0%	16,622.00
227	Electrical Labor	\$ 14,581.00	715.00			715.00	5%	13,866.00
228	Electrical Lighting and Labor	\$ 12,091.00				-	0%	12,091.00
229	STR 50							
230	Electrical Material	\$ 133,977.00	13,398.00			13,398.00	10%	120,579.00
231	Electrical Labor	\$ 112,934.00	3,387.00			3,387.00	3%	109,547.00
232	Electrical Lighting and Labor	\$ 52,589.00				-	0%	52,589.00
233	Electrical Labor - MCC, Gear & Equipment	\$ 13,705.00	10,508.00			10,508.00	77%	3,197.00
234	STR 55							
235	Electrical Material	\$ 37,762.00	14,842.00			14,842.00	39%	22,920.00
236	Electrical Labor	\$ 53,015.00	17,315.00			17,315.00	33%	35,700.00
237	Electrical Lighting and Labor	\$ 8,388.00				-	0%	8,388.00
238	STR 60							
239	Electrical Material	\$ 7,497.00				-	0%	7,497.00
240	Electrical Labor	\$ 12,235.00				-	0%	12,235.00
241	Electrical Lighting and Labor	\$ 2,910.00				-	0%	2,910.00
242	STR 70							
243	Electrical Material	\$ 27,350.00				-	0%	27,350.00
244	Electrical Labor	\$ 19,915.00				-	0%	19,915.00
245	Electrical Lighting and Labor	\$ 30,410.00				-	0%	30,410.00
246	STR 75							
247	Electrical Material	\$ 6,165.00				-	0%	6,165.00
248	Electrical Labor	\$ 5,893.00				-	0%	5,893.00
249	Electrical Lighting and Labor	\$ 6,666.00				-	0%	6,666.00
250	PROCESS INTERCONNECTIONS							
251	Installation of Stop Plates and Logs	\$ 3,717.00				-	0%	3,717.00
252	Installation of Slide and Weir Gates	\$ 38,241.00	5,600.00	15,000.00		20,600.00	54%	17,641.00
253	Prefabricated Flumes	\$ 3,087.00			2,904.00	2,904.00	94%	183.00
254	Installation of Flumes	\$ 2,955.00				-	0%	2,955.00

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:		12		Application Period:		From 04/01/24 to 04/30/24		Application Date:		05/03/24	
A Item No.	B Description	C Scheduled Value (\$)	D Work Completed		F Materials Currently Stored (not in D or E) (\$)	G Work Completed and Materials Stored to Date (D + E + F) (\$)	H % of Scheduled Value (G / C) (%)	I Balance to Finish (C - G) (\$)			
			(D + E) From Previous Application (\$)	This Period (\$)							
255	MATERIAL PROCESSING AND HANDLING EQUIPMENT										
256	Cranes and Hoist	\$ 73,952.00				-	0%	73,952.00			
257	Labor to install Cranes and Hoist	\$ 19,948.00				-	0%	19,948.00			
258	PROCESS GAS & LIQUID HANDLING, PURIFICATION & STORAGE EQUIPMENT										
259	Air Sparging Blowers	\$ 30,000.00			28,571.43	28,571.43	95%	1,428.57			
260	Labor to install Air Sparging Blowers	\$ 3,192.00				-	0%	3,192.00			
261	Labor to install High Speed Blowers	\$ 9,975.00				-	0%	9,975.00			
262	Labor to install Rotary Lobe Blowers	\$ 9,975.00				-	0%	9,975.00			
263	Aluminum Domes	\$ 456,750.00	144,490.00	95,817.00	121,863.00	362,170.00	79%	94,580.00			
264	Labor for Aluminum Domes	\$ 204,750.00		73,010.00		73,010.00	36%	131,740.00			
265	Electrical Motors Install	\$ 3,990.00				-	0%	3,990.00			
266	WATER & WASTEWATER EQUIPMENT										
267	Installation of step Screen and Washer	\$ 4,788.00		3,500.00		3,500.00	73%	1,288.00			
268	Installation of Vortex Grit Chamber	\$ 6,384.00		5,000.00		5,000.00	78%	1,384.00			
269	Installation of Grit Separator Classifier	\$ 6,384.00		5,000.00		5,000.00	78%	1,384.00			
270	Installation of Mixers	\$ 11,172.00				-	0%	11,172.00			
271	Density Current Baffles	\$ 61,950.00	61,950.00			61,950.00	100%	-			
272	Labor to install	\$ 15,960.00	15,960.00			15,960.00	100%	-			
273	Labor to install TERTIARY DISC FILTERS	\$ 12,768.00				-	0%	12,768.00			
274	Labor to install UV System	\$ 6,384.00				-	0%	6,384.00			
275	Labor to install Samplers	\$ 798.00				-	0%	798.00			
276	Budget Allowances										
277	Soils Testing Services	\$ 20,000.00	772.90			772.90	4%	19,227.10			
278	Electrical Service	\$ 75,000.00				-	0%	75,000.00			
279	Natural Gas Service	\$ 20,000.00				-	0%	20,000.00			
280	Internet Service	\$ 5,000.00				-	0%	5,000.00			
281	SCADA Computers	\$ 40,000.00				-	0%	40,000.00			
282	Office Furniture	\$ 20,000.00				-	0%	20,000.00			
283	Lab Equipment	\$ 30,000.00				-	0%	30,000.00			
284	Shop Tools and Storage	\$ 30,000.00				-	0%	30,000.00			
285	Truck Lift	\$ 15,000.00				-	0%	15,000.00			
286	Skid Steer	\$ 80,000.00	37,500.00			37,500.00	47%	42,500.00			
287	Algae Cloth	\$ 5,000.00				-	0%	5,000.00			
288	Landscaping	\$ 20,000.00				-	0%	20,000.00			
289	Plaque	\$ 5,000.00				-	0%	5,000.00			
290	Blower Temporary Air	\$ 75,000.00		23,472.42		23,472.42	31%	51,527.58			
291	Pre-negotiated Items										
292	Diesel Engine Driven Generator/ Transfer Switch	\$ 298,618.00			34,871.42	34,871.42	12%	263,746.58			
293	Process Integration & Control	\$ 1,371,706.00	467,813.00			467,813.00	34%	903,893.00			
294	Process Valves	\$ 368,967.00	241,721.24	4,715.76	122,530.00	368,967.00	100%	-			
295	Stop Plates & Logs / Slide & Weir Gates	\$ 349,387.00	205,899.00		143,488.00	349,387.00	100%	-			
296	High Speed Blowers & Rotary Lobe Blowers	\$ 299,746.88			269,772.19	269,772.19	90%	29,974.69			
297	Dry Pit Pumps	\$ 66,040.00			59,436.00	59,436.00	90%	6,604.00			
298	Torque Flow Grit Pumps	\$ 26,285.00			23,656.50	23,656.50	90%	2,628.50			
299	Submersible Waste Water Pumps	\$ 210,704.00			189,634.00	189,634.00	90%	21,070.00			
300	Step Screen with Washer Compact	\$ 128,593.49			115,734.14	115,734.14	90%	12,859.35			
301	Mechanical Vortex Grit Chamber	\$ 72,750.00	65,475.00			65,475.00	90%	7,275.00			
302	Grit Separator Classifier	\$ 68,860.00		66,860.00		66,860.00	97%	2,000.00			
303	Submersible Mixers	\$ 80,885.00			72,797.00	72,797.00	90%	8,088.00			
304	Flexible Membrane Disc Diffuses	\$ 151,200.00			136,080.00	136,080.00	90%	15,120.00			
305	Tertiary Filters	\$ 654,186.38			538,567.66	538,567.66	82%	115,618.72			

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

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Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
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Application No.: 12 Application Period: From 04/01/24 to 04/30/24 Application Date: 05/03/24

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306	Open Channel UV Treatment	\$ 169,720.00			152,748.00	152,748.00	90%	16,972.00
307	Waste Water Samplers	\$ 16,293.00				-	0%	16,293.00
308	STR 75 Pre-negotiated Items					-		-
309	Process Integration & Control	\$ 44,606.00				-	0%	44,606.00
310	Process Valves	\$ 4,742.00			4,742.00	4,742.00	100%	-
311	Submersible Waste Water Pumps	\$ 17,680.00			15,912.00	15,912.00	90%	1,768.00
312	Coarse Bubble Diffusers	\$ 12,500.00			11,250.00	11,250.00	90%	1,250.00
313	Booster Station					-		-
314	General Requirements	\$ 4,260.00				-	0%	4,260.00
315	Selective Demolition	\$ 30,610.00				-	0%	30,610.00
316	Sitework	\$ 25,000.00				-	0%	25,000.00
317	Asphalt Pavement	\$ 5,250.00				-	0%	5,250.00
318	Seeding	\$ 2,835.00				-	0%	2,835.00
319	Concrete	\$ 4,000.00				-	0%	4,000.00
320	Masonry	\$ 3,180.00				-	0%	3,180.00
321	Metal Fabrications	\$ 5,350.00				-	0%	5,350.00
322	Doors and Hardware	\$ 17,700.00	1,127.00			1,127.00	6%	16,573.00
323	Painting	\$ 12,350.00				-	0%	12,350.00
324	Process Materials	\$ 198,450.00			93,443.91	93,443.91	47%	105,006.09
325	Process Labor	\$ 120,750.00				-	0%	120,750.00
326	HVAC Equipment	\$ 19,591.00				-	0%	19,591.00
327	HVAC Misc. Materials	\$ 2,940.00				-	0%	2,940.00
328	HVAC Labor	\$ 18,637.00				-	0%	18,637.00
329	HVAC Management	\$ 1,050.00				-	0%	1,050.00
330	HVAC Submittals, Pre-Con and Mobilization	\$ 1,102.00	1,000.00			1,000.00	91%	102.00
331	Electrical Material	\$ 64,303.00				-	0%	64,303.00
332	Electrical Labor	\$ 44,340.00				-	0%	44,340.00
333	Electrical Lighting and Labor	\$ 12,132.00				-	0%	12,132.00
334	Electrical Labor - MCC, Gear & Equipment	\$ 31,615.00				-	0%	31,615.00
335	Horizontal Split Case Centrifugal Pump	\$ 89,425.00			74,596.50	74,596.50	83%	14,828.50
336	Booster Station Pre-negotiated Items					-		-
337	Diesel Engine Drive Generator	\$ 68,019.00				-	0%	68,019.00
338	Instrumentation and Control	\$ 146,342.00				-	0%	146,342.00
339	Process Valves	\$ 28,765.00				-	0%	28,765.00
								-
								-
Original Contract Totals		\$ 22,062,937.75	\$ 8,466,630.19	\$ 915,034.18	\$ 2,941,183.51	\$ 12,322,847.88	56%	\$ 9,049,319.28

Contractor's Application for Payment

Owner: <u>Waterloo Utilities</u>	Owner's Project No.: _____
Engineer: <u>Town & Country Engineering</u>	Engineer's Project No.: <u>WW-62</u>
Contractor: <u>Portzen</u>	Contractor's Project No.: <u>23-04</u>
Project: <u>2023 Water and Wastewater Improvements</u>	
Contract: <u>Wastewater Treatment Facility and Water Booster Station</u>	
Application No.: <u>12</u>	Application Date: <u>5/3/2024</u>
Application Period: From <u>4/1/2024</u> to <u>4/30/2024</u>	

1. Original Contract Price	\$ 22,221,337.75
2. Net change by Change Orders	\$ -
3. Current Contract Price (Line 1 + Line 2)	\$ 22,221,337.75
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$ 12,357,224.38
5. Retainage	
a. <u>5%</u> X <u>\$ 9,416,040.87</u> Work Completed	\$ 470,802.04
b. <u>5%</u> X <u>\$ 2,941,183.51</u> Stored Materials	\$ 147,059.18
c. Total Retainage (Line 5.a + Line 5.b)	\$ 617,861.22
6. Amount eligible to date (Line 4 - Line 5.c)	\$ 11,739,363.16
7. Less previous payments (Line 6 from prior application)	\$ 9,972,769.60
8. Amount due this application	\$ 1,766,593.56
9. Balance to finish, including retainage (Line 3 - Line 4)	\$ 9,864,113.37

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

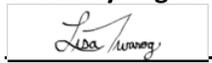
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Portzen Construction Inc.

Signature:  _____ **Date:** 5/3/2024

Recommended by Engineer	Approved by Owner
By:  _____	By: _____
Title: <u>Staff Engineer</u>	Title: _____
Date: <u>5/3/2024</u>	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:		Application Period:		Application Date:				
12		From	04/01/24	to	04/30/24	05/03/24		
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
Original Contract								
1	GENERAL REQUIREMENTS					-		-
2	Bonds	\$ 111,350.00	111,350.00			111,350.00	100%	-
3	Mobilization	\$ 180,698.00	123,000.00	7,000.00		130,000.00	72%	50,698.00
4	Project Management	\$ 466,830.00	342,100.00	6,500.00		348,600.00	75%	118,230.00
5	Project Management Software	\$ 27,562.00	27,562.00			27,562.00	100%	-
6	Temporary Construction Fence	\$ 20,000.00	20,000.00			20,000.00	100%	-
7	Port-a-potty rental	\$ 12,812.00	6,400.00	800.00		7,200.00	56%	5,612.00
8	Job trailer	\$ 17,325.00	9,600.00	550.00		10,150.00	59%	7,175.00
9	Trash Disposal	\$ 31,500.00	13,900.00	2,500.00		16,400.00	52%	15,100.00
10	Safety	\$ 15,750.00	13,600.00			13,600.00	86%	2,150.00
11	Survey & Staking	\$ 10,500.00	7,500.00			7,500.00	71%	3,000.00
12	Concrete Testing	\$ 26,250.00	23,600.00			23,600.00	90%	2,650.00
13	Project Sign	\$ 1,575.00	1,575.00			1,575.00	100%	-
14	Lodging	\$ 196,350.00	110,600.00	8,500.00		119,100.00	61%	77,250.00
15	Temp. Utilities	\$ 105,000.00	64,500.00	10,000.00		74,500.00	71%	30,500.00
16	Cleaning Site and Building	\$ 45,990.00	7,000.00	5,000.00		12,000.00	26%	33,990.00
17	Equipment Rental	\$ 175,600.00	103,000.00	10,000.00		113,000.00	64%	62,600.00
18	SITWORK					-		-
19	Selective Demolition	\$ 241,105.00	134,798.00	15,000.00		149,798.00	62%	91,307.00
20	Site Demo	\$ 114,251.00	26,366.00	5,000.00		31,366.00	27%	82,885.00
21	Erosion Control	\$ 5,250.00	3,520.00	500.00		4,020.00	77%	1,230.00
22	Rammed Aggregate Piers	\$ 109,605.00	109,605.00			109,605.00	100%	-
23	Paving Prep	\$ 182,735.00				-	0%	182,735.00
24	Aphalt Paving	\$ 171,308.00				-	0%	171,308.00
25	Concrete Paving	\$ 155,770.00	3,800.00	13,000.00		16,800.00	11%	138,970.00
26	Site Furnishings	\$ 3,150.00				-	0%	3,150.00
27	Temp Roads	\$ 7,875.00	7,875.00			7,875.00	100%	-
28	Rough Grading	\$ 159,886.00	46,400.00	25,000.00		71,400.00	45%	88,486.00
29	Building Excavation and Backfill	\$ 190,756.00	150,708.00			150,708.00	79%	40,048.00
30	Sanitary Systems	\$ 1,515,690.00	1,110,740.88	67,826.00	158,764.00	1,337,330.88	88%	178,359.12
31	Storm Systems	\$ 121,166.00	72,415.00	18,000.00	6,723.00	97,138.00	80%	24,028.00
32	Water Systems	\$ 214,044.00	113,995.00		15,782.50	129,777.50	61%	84,266.50
33	Site Air Piping	\$ 245,980.00	182,096.00	57,000.00		239,096.00	97%	6,884.00
34	Landscaping WWTF	\$ 46,550.00				-	0%	46,550.00
35	CONCRETE					-		-
36	Concrete	\$ 938,579.00	774,153.00	12,500.00	18,600.00	805,253.00	86%	133,326.00
37	Precast Concrete	\$ 41,583.00	41,583.00			41,583.00	100%	-
38	MASONRY					-		-
39	Masonry Materials ST 10	\$ 155,608.00	155,608.00			155,608.00	100%	-
40	Masonry Labor ST10	\$ 301,146.00	290,675.00		1,512.00	292,187.00	97%	8,959.00
41	Masonry Materials ST 25	\$ 93,952.00	27,137.00	66,815.00		93,952.00	100%	-
42	Masonry Labor ST25	\$ 156,675.00	91,000.00	13,000.00		104,000.00	66%	52,675.00
43	Masonry Materials ST 50	\$ 8,515.00		8,000.00		8,000.00	94%	515.00
44	Masonry Labor ST50	\$ 19,753.00		17,000.00		17,000.00	86%	2,753.00
45	Masonry Materials ST 55	\$ 44,533.00	44,533.00			44,533.00	100%	-
46	Masonry Labor ST55	\$ 75,320.00	75,320.00			75,320.00	100%	-
47	METALS					-		-
48	Structural Steel Framing	\$ 24,267.00	20,135.82			20,135.82	83%	4,131.18
49	Metal Fabrications	\$ 110,144.00	82,830.34			82,830.34	75%	27,313.66
50	Guard & Hand Rail	\$ 170,313.00	35,862.78	37,450.00		73,312.78	43%	97,000.22

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:		12		Application Period:		From 04/01/24 to 04/30/24		Application Date:		05/03/24	
Item No.	Description	C Scheduled Value (\$)	D Work Completed		F Materials Currently Stored (not in D or E) (\$)	G Work Completed and Materials Stored to Date (D + E + F) (\$)	H % of Scheduled Value (G / C) (%)	I Balance to Finish (C - G) (\$)			
			(D + E) From Previous Application (\$)	This Period (\$)							
51	Bar Grating	\$ 384,672.00	83,100.00			83,100.00	22%	301,572.00			
52	Labor to install	\$ 229,145.00	29,145.00	26,000.00		55,145.00	24%	174,000.00			
53	Access Hatches	\$ 12,600.00				-	0%	12,600.00			
54	CARPENTRY					-		-			
55	Trusses	\$ 39,108.00	39,108.00			39,108.00	100%	-			
56	Truss Labor	\$ 22,460.00	22,460.00			22,460.00	100%	-			
57	Rough Carpentry	\$ 130,546.00	108,000.00	6,500.00		114,500.00	88%	16,046.00			
58	Finish Carentry	\$ 5,386.00				-	0%	5,386.00			
59	THERMAL & MOISTURE					-		-			
60	Dampproofing & Joint Sealants	\$ 78,250.00	68,867.00			68,867.00	88%	9,383.00			
61	Thermal Insulation	\$ 21,854.00	12,761.00	4,500.00		17,261.00	79%	4,593.00			
62	Weather barrier	\$ 5,250.00	4,500.00			4,500.00	86%	750.00			
63	ST 10 Roofing Materials	\$ 117,398.00	64,232.00			64,232.00	55%	53,166.00			
64	ST 10 Roofing Labor	\$ 63,361.00	38,840.00			38,840.00	61%	24,521.00			
65	ST 25 Roofing Materials	\$ 23,610.00	20,107.00			20,107.00	85%	3,503.00			
66	ST 25 Roofing Labor	\$ 14,857.00				-	0%	14,857.00			
67	ST 35 Roofing Materials	\$ 7,954.00				-	0%	7,954.00			
68	ST 35 Roofing Labor	\$ 3,512.00				-	0%	3,512.00			
69	ST 50 Roofing Materials	\$ 41,764.00				-	0%	41,764.00			
70	ST 50 Roofing Labor	\$ 17,556.00				-	0%	17,556.00			
71	ST 55 Roofing Materials	\$ 21,510.00	19,560.00			19,560.00	91%	1,950.00			
72	ST 55 Roofing Labor	\$ 12,755.00	11,640.00			11,640.00	91%	1,115.00			
73	DOORS & WINDOWS					-		-			
74	Structure 10 Doors, Frames & Hardware	\$ 46,925.00	46,925.00			46,925.00	100%	-			
75	Structure 25 Doors, Frames & Hardware	\$ 11,887.00	11,887.00			11,887.00	100%	-			
76	Structure 35 Doors, Frames & Hardware	\$ 9,161.00	9,161.00			9,161.00	100%	-			
77	Structure 50 Doors, Frames & Hardware	\$ 25,080.00	25,080.00			25,080.00	100%	-			
78	Structure 55 Doors, Frames & Hardware	\$ 5,863.00	5,863.00			5,863.00	100%	-			
79	Labor to install	\$ 35,140.00	9,812.00	3,505.00		13,317.00	38%	21,823.00			
80	Sectional Overhead Doors	\$ 62,450.00	45,754.00			45,754.00	73%	16,696.00			
81	Aluminum Windows and Galzing	\$ 21,169.00	18,000.00			18,000.00	85%	3,169.00			
82	Aluminum Access Doors	\$ 14,490.00				-	0%	14,490.00			
83	Attic Access	\$ 5,250.00	2,450.00			2,450.00	47%	2,800.00			
84	FINISHES					-		-			
85	Gyp Wall Board Assemblies	\$ 36,414.00	28,000.00			28,000.00	77%	8,414.00			
86	Acoustical Ceilings	\$ 15,015.00				-	0%	15,015.00			
87	Quarry Tile	\$ 72,420.00	1,300.00	41,253.00		42,553.00	59%	29,867.00			
88	Vinyl Wall Base	\$ 693.00				-	0%	693.00			
89	Painting	\$ 469,740.00	63,420.00	62,580.00		126,000.00	27%	343,740.00			
90	SPECIALTIES	\$ 13,681.00	1,240.95		3,582.36	4,823.31	35%	8,857.69			
91	FURNISHINGS					-		-			
92	Plastic Laminate Casework	\$ 5,250.00				-	0%	5,250.00			
93	Labor to install casework	\$ 2,194.00				-	0%	2,194.00			
94	Laboratory Casework	\$ 67,568.00	67,568.00			67,568.00	100%	-			
95	Labor to install casework	\$ 9,118.00	9,118.00			9,118.00	100%	-			
96	Engineering for Casework	\$ 2,100.00	2,100.00			2,100.00	100%	-			
97	MECHANICAL					-		-			
98	Plumbing & Process Project Management	\$ 126,000.00	35,490.00	2,730.00		38,220.00	30%	87,780.00			
99	STRUCTURE 10:					-		-			
100	Plumbing/Hydronics Materials and Equipment	\$ 136,500.00	76,350.00	1,050.00	40,000.00	117,400.00	86%	19,100.00			
101	Plumbing/Hydronics Labor	\$ 262,500.00	157,335.00	10,500.00		167,835.00	64%	94,665.00			

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:		12		Application Period:		From 04/01/24 to 04/30/24		Application Date:		05/03/24	
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)			
			(D + E) From Previous Application (\$)	This Period (\$)							
102	Plumbing Insulation Materials	\$ 6,898.00	5,848.00			5,848.00	85%	1,050.00			
103	Plumbing Insulation Labor	\$ 5,515.00	4,465.00			4,465.00	81%	1,050.00			
104	Excavation	\$ 11,550.00	10,200.00			10,200.00	88%	1,350.00			
105	HVAC Equipment	\$ 312,841.00	82,361.00		219,505.00	301,866.00	96%	10,975.00			
106	HVAC Sheetmetal	\$ 61,950.00	14,700.00			14,700.00	24%	47,250.00			
107	HVAC Vent, Stands	\$ 6,720.00	2,625.00			2,625.00	39%	4,095.00			
108	HVAC Misc. Materials	\$ 5,775.00	3,150.00			3,150.00	55%	2,625.00			
109	HVAC Equipment Rental	\$ 9,450.00	5,775.00			5,775.00	61%	3,675.00			
110	HVAC Labor	\$ 130,218.00	33,600.00			33,600.00	26%	96,618.00			
111	HVAC Management	\$ 5,250.00	4,200.00			4,200.00	80%	1,050.00			
112	HVAC Test and Balance	\$ 10,080.00				-	0%	10,080.00			
113	HVAC Controls	\$ 168,000.00	61,950.00			61,950.00	37%	106,050.00			
114	HVAC Submittals, Pre-Con and Mobilization	\$ 71,720.00	16,800.00			16,800.00	23%	54,920.00			
115	HVAC Insulation Materials	\$ 16,810.00	11,379.00			11,379.00	68%	5,431.00			
116	HVAC Insulation Labor	\$ 13,844.00	12,415.00			12,415.00	90%	1,429.00			
117	STRUCTURE 20					-		-			
188	Process Materials	\$ 42,000.00			10,000.00	10,000.00	24%	32,000.00			
119	Process Labor	\$ 37,800.00				-	0%	37,800.00			
120	STRUCTURE 25:					-		-			
121	Plumbing/Process Materials	\$ 36,750.00	5,460.00		10,000.00	15,460.00	42%	21,290.00			
122	Plumbing/Process Labor	\$ 49,350.00				-	0%	49,350.00			
123	Plumbing Insulation Material	\$ 3,555.00				-	0%	3,555.00			
124	Plumbing Insulation Labor	\$ 2,703.00				-	0%	2,703.00			
125	HVAC Sheet Metal	\$ 15,750.00				-	0%	15,750.00			
126	HVAC Vent, Stands	\$ 4,200.00				-	0%	4,200.00			
127	HVAC Misc. Materials	\$ 3,150.00				-	0%	3,150.00			
128	HVAC Equipment Rental	\$ 4,200.00				-	0%	4,200.00			
129	HVAC Labor	\$ 36,267.00				-	0%	36,267.00			
130	HVAC Management	\$ 2,625.00				-	0%	2,625.00			
131	HVAC Insulation Materials	\$ 2,241.00				-	0%	2,241.00			
132	HVAC Insulation Labor	\$ 1,839.00				-	0%	1,839.00			
133	STRUCTURE 30					-		-			
134	Process Materials	\$ 89,250.00	87,910.00			87,910.00	98%	1,340.00			
135	Process Labor	\$ 140,700.00	86,375.00			86,375.00	61%	54,325.00			
136	STRUCTURE 35:					-		-			
137	Plumbing/ Process Materials	\$ 5,250.00			1,500.00	1,500.00	29%	3,750.00			
138	Plumbing/Process Labor	\$ 1,050.00				-	0%	1,050.00			
139	HVAC Sheet Metal	\$ 5,250.00				-	0%	5,250.00			
140	HVAC Misc. Materials	\$ 2,100.00				-	0%	2,100.00			
141	HVAC Equipment Rental	\$ 2,100.00				-	0%	2,100.00			
142	HVAC Labor	\$ 25,856.00				-	0%	25,856.00			
143	HVAC Management	\$ 2,625.00	500.00			500.00	19%	2,125.00			
144	HVAC Submittals, Pre-Con and Mobilization	\$ 6,300.00	2,500.00			2,500.00	40%	3,800.00			
145	HVAC Insulation Materials	\$ 1,120.00				-	0%	1,120.00			
146	HVAC Insulation Labor	\$ 975.00				-	0%	975.00			
147	STRUCTURE 40					-		-			
148	Process Materials	\$ 14,700.00			1,000.00	1,000.00	7%	13,700.00			
149	Process Labor	\$ 30,450.00				-	0%	30,450.00			
150	STRUCTURE 50:					-		-			
151	Plumbing/Process Materials	\$ 299,250.00	32,550.00	2,100.00	224,616.90	259,266.90	87%	39,983.10			
152	Plumbing/Process Labor	\$ 893,231.00	68,145.00			68,145.00	8%	825,086.00			

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:		Application Period:		Application Date:				
12		From	04/01/24	to	04/30/24	05/03/24		
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)
			(D + E) From Previous Application (\$)	This Period (\$)				
153	Plumbing Insulation Material	\$ 2,440.00	2,100.00			2,100.00	86%	340.00
154	Plumbing Insulation Labor	\$ 1,730.00	1,491.00			1,491.00	86%	239.00
155	HVAC Sheet Metal	\$ 9,450.00				-	0%	9,450.00
156	HVAC Misc. Materials	\$ 9,923.00				-	0%	9,923.00
157	HVAC Equipment Rental	\$ 3,150.00				-	0%	3,150.00
158	HVAC Labor	\$ 64,776.00				-	0%	64,776.00
159	HVAC Management	\$ 2,625.00				-	0%	2,625.00
160	HVAC Submittals, Pre-Con and Mobilization	\$ 12,600.00	1,500.00			1,500.00	12%	11,100.00
161	HVAC Insulation Materials	\$ 1,120.00	966.00			966.00	86%	154.00
162	HVAC Insulation Labor	\$ 975.00	840.00			840.00	86%	135.00
163	STRUCTURE 55					-		-
164	Plumbing/Process Materials	\$ 168,000.00	160,945.00			160,945.00	96%	7,055.00
165	Plumbing/Process Labor	\$ 115,500.00	94,500.00			94,500.00	82%	21,000.00
166	Plumbing Insulation Materials	\$ 1,837.00	1,575.00			1,575.00	86%	262.00
167	Plumbing Insulation Labor	\$ 1,405.00	1,207.50			1,207.50	86%	197.50
168	HVAC Sheet Metal	\$ 12,600.00				-	0%	12,600.00
169	HVAC Vent, Stands	\$ 6,300.00				-	0%	6,300.00
170	HVAC Misc. Materials	\$ 2,362.00				-	0%	2,362.00
171	HVAC Equipment Rental	\$ 2,100.00				-	0%	2,100.00
172	HVAC Labor	\$ 25,331.00				-	0%	25,331.00
173	HVAC Management	\$ 2,625.00				-	0%	2,625.00
174	HVAC Submittals, Pre-Con and Mobilization	\$ 15,750.00	1,500.00			1,500.00	10%	14,250.00
175	HVAC Insulation Materials	\$ 1,120.00	945.00			945.00	84%	175.00
176	HVAC Insulation Labor	\$ 975.00	840.00			840.00	86%	135.00
177	STRUCTURE 60					-		-
178	Process Materials	\$ 55,650.00				8,000.00	14%	47,650.00
179	Process Labor	\$ 44,100.00				-	0%	44,100.00
180	STRUCTURE 70					-		-
181	Process Materials	\$ 44,100.00		10,000.00		5,000.00	34%	29,100.00
182	Process Labor	\$ 162,750.00		45,000.00		45,000.00	28%	117,750.00
183	STRUCTURE 75					-		-
184	Plumbing/Process Materials	\$ 31,415.00				4,000.00	13%	27,415.00
185	Plumbing/Process Labor	\$ 68,250.00				-	0%	68,250.00
186	Indian Hills Booster Station					-		-
187	Process Materials	\$ 1,260.00				-	0%	1,260.00
188	Process Labor	\$ 1,260.00				-	0%	1,260.00
189	ELECTRICAL					-		-
190	Mobilization	\$ 138,776.00	138,776.48			138,776.48	100%	(0.48)
191	Supervision	\$ 140,127.00	33,630.13			33,630.13	24%	106,496.87
192	Start-up & Commissioning	\$ 15,785.00				-	0%	15,785.00
193	Closeout Documents	\$ 12,050.00				-	0%	12,050.00
194	Demobilization	\$ 8,914.00				-	0%	8,914.00
195	General & Site					-		-
196	Temp Electric	\$ 34,643.00	34,643.00			34,643.00	100%	-
197	Electrical Labor	\$ 90,573.00	58,871.73			58,871.73	65%	31,701.27
198	Electrical Material	\$ 227,857.00	113,928.59			113,928.59	50%	113,928.41
199	Electrical Lighting and Labor	\$ 9,548.00				-	0%	9,548.00
200	Generator Install	\$ 19,960.00				-	0%	19,960.00
201	Demo	\$ 17,690.00	3,539.00			3,539.00	20%	14,151.00
202	Electrical Excavation & ductbank	\$ 95,592.00	71,694.00			71,694.00	75%	23,898.00
203	STR 10					-		-

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:		Application Period:		From		to		Application Date:	
12		04/01/24		04/30/24		05/03/24			
Item No.	Description	Scheduled Value (\$)	Work Completed		Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)	
			(D + E) From Previous Application (\$)	This Period (\$)					
204	Temp Electric	\$ 17,326.00	5,197.10			5,197.10	30%	12,128.90	
205	Electrical Raceway Material	\$ 107,165.00	54,653.00			54,653.00	51%	52,512.00	
206	Electrical Raceway Labor	\$ 104,843.00	41,617.75			41,617.75	40%	63,225.25	
207	Electrical Wire Material	\$ 18,490.00	7,395.00			7,395.00	40%	11,095.00	
208	Electrical Wire Labor	\$ 25,925.00	11,926.00			11,926.00	46%	13,999.00	
209	Electrical Labor - MCC, Gear & Equipment	\$ 9,806.00	1,470.00			1,470.00	15%	8,336.00	
210	Electrical Lighting and Labor	\$ 62,270.00	3,113.00			3,113.00	5%	59,157.00	
211	STR 20								
212	Electrical Material	\$ 6,190.00	310.00			310.00	5%	5,880.00	
213	Electrical Labor	\$ 6,160.00					0%	6,160.00	
214	STR 25								
215	Electrical Material	\$ 56,170.00	12,367.00			12,367.00	22%	43,803.00	
216	Electrical Labor	\$ 56,725.00	5,672.00			5,672.00	10%	51,053.00	
217	Electrical Lighting and Labor	\$ 24,694.00					0%	24,694.00	
218	STR 30								
219	Electrical Material	\$ 40,647.00	6,096.00			6,096.00	15%	34,551.00	
220	Electrical Labor	\$ 41,110.00	5,322.00			5,322.00	13%	35,788.00	
221	STR 35								
222	Electrical Material	\$ 14,827.00					0%	14,827.00	
223	Electrical Labor	\$ 23,100.00					0%	23,100.00	
224	Electrical Lighting and Labor	\$ 9,190.00					0%	9,190.00	
225	STR 40								
226	Electrical Material	\$ 16,622.00					0%	16,622.00	
227	Electrical Labor	\$ 14,581.00	715.00			715.00	5%	13,866.00	
228	Electrical Lighting and Labor	\$ 12,091.00					0%	12,091.00	
229	STR 50								
230	Electrical Material	\$ 133,977.00	13,398.00			13,398.00	10%	120,579.00	
231	Electrical Labor	\$ 112,934.00	3,387.00			3,387.00	3%	109,547.00	
232	Electrical Lighting and Labor	\$ 52,589.00					0%	52,589.00	
233	Electrical Labor - MCC, Gear & Equipment	\$ 13,705.00	10,508.00			10,508.00	77%	3,197.00	
234	STR 55								
235	Electrical Material	\$ 37,762.00	14,842.00			14,842.00	39%	22,920.00	
236	Electrical Labor	\$ 53,015.00	17,315.00			17,315.00	33%	35,700.00	
237	Electrical Lighting and Labor	\$ 8,388.00					0%	8,388.00	
238	STR 60								
239	Electrical Material	\$ 7,497.00					0%	7,497.00	
240	Electrical Labor	\$ 12,235.00					0%	12,235.00	
241	Electrical Lighting and Labor	\$ 2,910.00					0%	2,910.00	
242	STR 70								
243	Electrical Material	\$ 27,350.00					0%	27,350.00	
244	Electrical Labor	\$ 19,915.00					0%	19,915.00	
245	Electrical Lighting and Labor	\$ 30,410.00					0%	30,410.00	
246	STR 75								
247	Electrical Material	\$ 6,165.00					0%	6,165.00	
248	Electrical Labor	\$ 5,893.00					0%	5,893.00	
249	Electrical Lighting and Labor	\$ 6,666.00					0%	6,666.00	
250	PROCESS INTERCONNECTIONS								
251	Installation of Stop Plates and Logs	\$ 3,717.00					0%	3,717.00	
252	Installation of Slide and Weir Gates	\$ 38,241.00	5,600.00	15,000.00		20,600.00	54%	17,641.00	
253	Prefabricated Flumes	\$ 3,087.00			2,904.00	2,904.00	94%	183.00	
254	Installation of Flumes	\$ 2,955.00					0%	2,955.00	

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:		12		Application Period:		From 04/01/24 to 04/30/24		Application Date:		05/03/24	
A	B	C	D		E	F	G	H	I		
			Work Completed								
Item No.	Description	Scheduled Value (\$)	(D + E) From Previous Application (\$)	This Period (\$)	Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)			
255	MATERIAL PROCESSING AND HANDLING EQUIPMENT										
256	Cranes and Hoist	\$ 73,952.00						0%	73,952.00		
257	Labor to install Cranes and Hoist	\$ 19,948.00						0%	19,948.00		
258	PROCESS GAS & LIQUID HANDLING, PURIFICATION & STORAGE EQUIPMENT										
259	Air Sparging Blowers	\$ 30,000.00			28,571.43	28,571.43	95%	1,428.57			
260	Labor to install Air Sparging Blowers	\$ 3,192.00					0%	3,192.00			
261	Labor to install High Speed Blowers	\$ 9,975.00					0%	9,975.00			
262	Labor to install Rotary Lobe Blowers	\$ 9,975.00					0%	9,975.00			
263	Aluminum Domes	\$ 456,750.00	144,490.00	95,817.00	121,863.00	362,170.00	79%	94,580.00			
264	Labor for Aluminum Domes	\$ 204,750.00		73,010.00		73,010.00	36%	131,740.00			
265	Electrical Motors Install	\$ 3,990.00					0%	3,990.00			
266	WATER & WASTEWATER EQUIPMENT										
267	Installation of step Screen and Washer	\$ 4,788.00		3,500.00		3,500.00	73%	1,288.00			
268	Installation of Vortex Grit Chamber	\$ 6,384.00		5,000.00		5,000.00	78%	1,384.00			
269	Installation of Grit Seperator Classifier	\$ 6,384.00		5,000.00		5,000.00	78%	1,384.00			
270	Installation of Mixers	\$ 11,172.00					0%	11,172.00			
271	Density Current Baffles	\$ 61,950.00	61,950.00			61,950.00	100%	-			
272	Labor to install	\$ 15,960.00	15,960.00			15,960.00	100%	-			
273	Labor to install TERTIARY DISC FILTERS	\$ 12,768.00					0%	12,768.00			
274	Labor to install UV System	\$ 6,384.00					0%	6,384.00			
275	Labor to install Samplers	\$ 798.00					0%	798.00			
276	Budget Allowances										
277	Soils Testing Services	\$ 20,000.00	772.90			772.90	4%	19,227.10			
278	Electrical Service	\$ 75,000.00					0%	75,000.00			
279	Natural Gas Service	\$ 20,000.00					0%	20,000.00			
280	Internet Service	\$ 5,000.00					0%	5,000.00			
281	SCADA Computers	\$ 40,000.00					0%	40,000.00			
282	Office Furniture	\$ 20,000.00					0%	20,000.00			
283	Lab Equipment	\$ 30,000.00					0%	30,000.00			
284	Shop Tools and Storage	\$ 30,000.00					0%	30,000.00			
285	Truck Lift	\$ 15,000.00					0%	15,000.00			
286	Skid Steer	\$ 80,000.00	37,500.00			37,500.00	47%	42,500.00			
287	Algae Cloth	\$ 5,000.00					0%	5,000.00			
288	Landscaping	\$ 20,000.00					0%	20,000.00			
289	Plaque	\$ 5,000.00					0%	5,000.00			
290	Blower Temporary Air	\$ 75,000.00		23,472.42		23,472.42	31%	51,527.58			
291	Pre-negotiated Items										
292	Diesel Engine Driven Generator/ Transfer Switch	\$ 298,618.00			34,871.42	34,871.42	12%	263,746.58			
293	Process Integration & Control	\$ 1,371,706.00	467,813.00			467,813.00	34%	903,893.00			
294	Process Valves	\$ 368,967.00	241,721.24	4,715.76	122,530.00	368,967.00	100%	-			
295	Stop Plates & Logs / Slide & Weir Gates	\$ 349,387.00	205,899.00		143,488.00	349,387.00	100%	-			
296	High Speed Blowers & Rotary Lobe Blowers	\$ 299,746.88			269,772.19	269,772.19	90%	29,974.69			
297	Dry Pit Pumps	\$ 66,040.00			59,436.00	59,436.00	90%	6,604.00			
298	Torque Flow Grit Pumps	\$ 26,285.00			23,656.50	23,656.50	90%	2,628.50			
299	Submersible Waste Water Pumps	\$ 210,704.00			189,634.00	189,634.00	90%	21,070.00			
300	Step Screen with Washer Compact	\$ 128,593.49			115,734.14	115,734.14	90%	12,859.35			
301	Mechanical Vortex Grit Chamber	\$ 72,750.00	65,475.00			65,475.00	90%	7,275.00			
302	Grit Seperator Classifier	\$ 68,860.00		66,860.00		66,860.00	97%	2,000.00			
303	Submersible Mixers	\$ 80,885.00			72,797.00	72,797.00	90%	8,088.00			
304	Flexible Membrane Disc Diffuses	\$ 151,200.00			136,080.00	136,080.00	90%	15,120.00			
305	Tertiary Filters	\$ 654,186.38			538,567.66	538,567.66	82%	115,618.72			

Progress Estimate - Lump Sum Work

Contractor's Application for Payment

Owner:	Waterloo Utilities	Owner's Project No.:	
Engineer:	Town & Country Engineering	Engineer's Project No.:	WW-62
Contractor:	Portzen	Contractor's Project No.:	23-04
Project:	2023 Water and Wastewater Improvements		
Contract:	Wastewater Treatment Facility and Water Booster Station		

Application No.:		12		Application Period:		From	04/01/24	to	04/30/24	Application Date:		05/03/24
A	B	C	D		E	F	G	H	I			
			Work Completed									
Item No.	Description	Scheduled Value (\$)	(D + E) From Previous Application (\$)	This Period (\$)	Materials Currently Stored (not in D or E) (\$)	Work Completed and Materials Stored to Date (D + E + F) (\$)	% of Scheduled Value (G / C) (%)	Balance to Finish (C - G) (\$)				
306	Open Channel UV Treatment	\$ 169,720.00			152,748.00	152,748.00	90%	16,972.00				
307	Waste Water Samplers	\$ 16,293.00				-	0%	16,293.00				
308	STR 75 Pre-negotiated Items					-		-				
309	Process Integration & Control	\$ 44,606.00				-	0%	44,606.00				
310	Process Valves	\$ 4,742.00			4,742.00	4,742.00	100%	-				
311	Submersible Waste Water Pumps	\$ 17,680.00			15,912.00	15,912.00	90%	1,768.00				
312	Coarse Bubble Diffusers	\$ 12,500.00			11,250.00	11,250.00	90%	1,250.00				
313	Booster Station					-		-				
314	General Requirements	\$ 4,260.00				-	0%	4,260.00				
315	Selective Demolition	\$ 30,610.00				-	0%	30,610.00				
316	Sitework	\$ 25,000.00				-	0%	25,000.00				
317	Asphalt Pavement	\$ 5,250.00				-	0%	5,250.00				
318	Seeding	\$ 2,835.00				-	0%	2,835.00				
319	Concrete	\$ 4,000.00				-	0%	4,000.00				
320	Masonry	\$ 3,180.00				-	0%	3,180.00				
321	Metal Fabrications	\$ 5,350.00				-	0%	5,350.00				
322	Doors and Hardware	\$ 17,700.00	1,127.00			1,127.00	6%	16,573.00				
323	Painting	\$ 12,350.00				-	0%	12,350.00				
324	Process Materials	\$ 198,450.00			93,443.91	93,443.91	47%	105,006.09				
325	Process Labor	\$ 120,750.00				-	0%	120,750.00				
326	HVAC Equipment	\$ 19,591.00				-	0%	19,591.00				
327	HVAC Misc. Materials	\$ 2,940.00				-	0%	2,940.00				
328	HVAC Labor	\$ 18,637.00				-	0%	18,637.00				
329	HVAC Management	\$ 1,050.00				-	0%	1,050.00				
330	HVAC Submittals, Pre-Con and Mobilization	\$ 1,102.00	1,000.00			1,000.00	91%	102.00				
331	Electrical Material	\$ 64,303.00				-	0%	64,303.00				
332	Electrical Labor	\$ 44,340.00				-	0%	44,340.00				
333	Electrical Lighting and Labor	\$ 12,132.00				-	0%	12,132.00				
334	Electrical Labor - MCC, Gear & Equipment	\$ 31,615.00				-	0%	31,615.00				
335	Horizontal Split Case Centrifugal Pump	\$ 89,425.00			74,596.50	74,596.50	83%	14,828.50				
336	Booster Station Pre-negotiated Items					-		-				
337	Diesel Engine Drive Generator	\$ 68,019.00				-	0%	68,019.00				
338	Instrumentation and Control	\$ 146,342.00				-	0%	146,342.00				
339	Process Valves	\$ 28,765.00				-	0%	28,765.00				
								-				
								-				
Original Contract Totals		\$ 22,062,937.75	\$ 8,466,630.19	\$ 915,034.18	\$ 2,941,183.51	\$ 12,322,847.88	56%	\$ 9,049,319.28				



Project Name:	Waterloo - 2023 Water and Wastewater Improvements
Project No.:	WW-47
Month of:	April 2024
Completed By:	Lisa Twarog

Monthly Report

General Construction Activities by Structure			
Structure	Activity		
05 - Site			
05			
Vac Dump	- Complete.		
10	- Floor tile is 95% complete - Doors have been installed - HVAC stubbed from new office to existing - Garage apron poured - Electrical work ongoing		
20			
25	- Split face block completed - Overhead door installed - 3 door frames set - Exterior step and railing on east side complete - Interior steps installed - Grit chamber equipment set - Step screen and grit classifier set		
30	- Gates in and grouted - Pipework ongoing - Flow conditioners installed in the 4 air pipes on the north side		
35			
40	- Dome work in progress		
45			
50	- Bypass pipe 16B in progress - Block wall between new electrical and storage rooms is in - Block patching is complete		
55	- Wall painting complete - Pipe painting 90% complete - Pipework ongoing - HVAC installed - Steps and guardrails installed		
60	- 2 concrete walls and mixer removed		
65			
70	- Valves 70-SLG-01, 02, 05, 08 and 12 have been replaced - Valves 70-DEC-01 and 02 have been replaced - Temporary filtrate bypass piping installed - Diffusers removed from west and south cells		
75			
85			
Booster Station			
Contractors/Firms On-Site		This Month's Work Change Directives	
Portzen (General Contractor)	4/17/2024	Sealed Light Fixtures	\$ 4,575.00
Grote & Sons (Painter)			
CST (Dome Installer)			
Pieper Power (Electric)			
Berns Masonry		Monthly Total:	\$ 4,575.00
Thermo Dynamics (HVAC)			
Grazzini Brother & Company (Tile)		Project Total	\$ 80,452.00
RFI's/Clarifications/Issues			
- Installing button in Str. 10 to turn on vacuum pump in lab (instead of on/off switch on outlet)			
Significant Meetings			
Date	Topic	Participants	Action Items
4/16/2024	Digester Concrete	Siebers, T&C, Portzen, Waterloo	- Determine best and most cost effective solution for protecting the concrete on the interior of the digester
5/1/2024	Monthly Construction Meeting	T&C, L.W. Allen, Waterloo, Portzen	

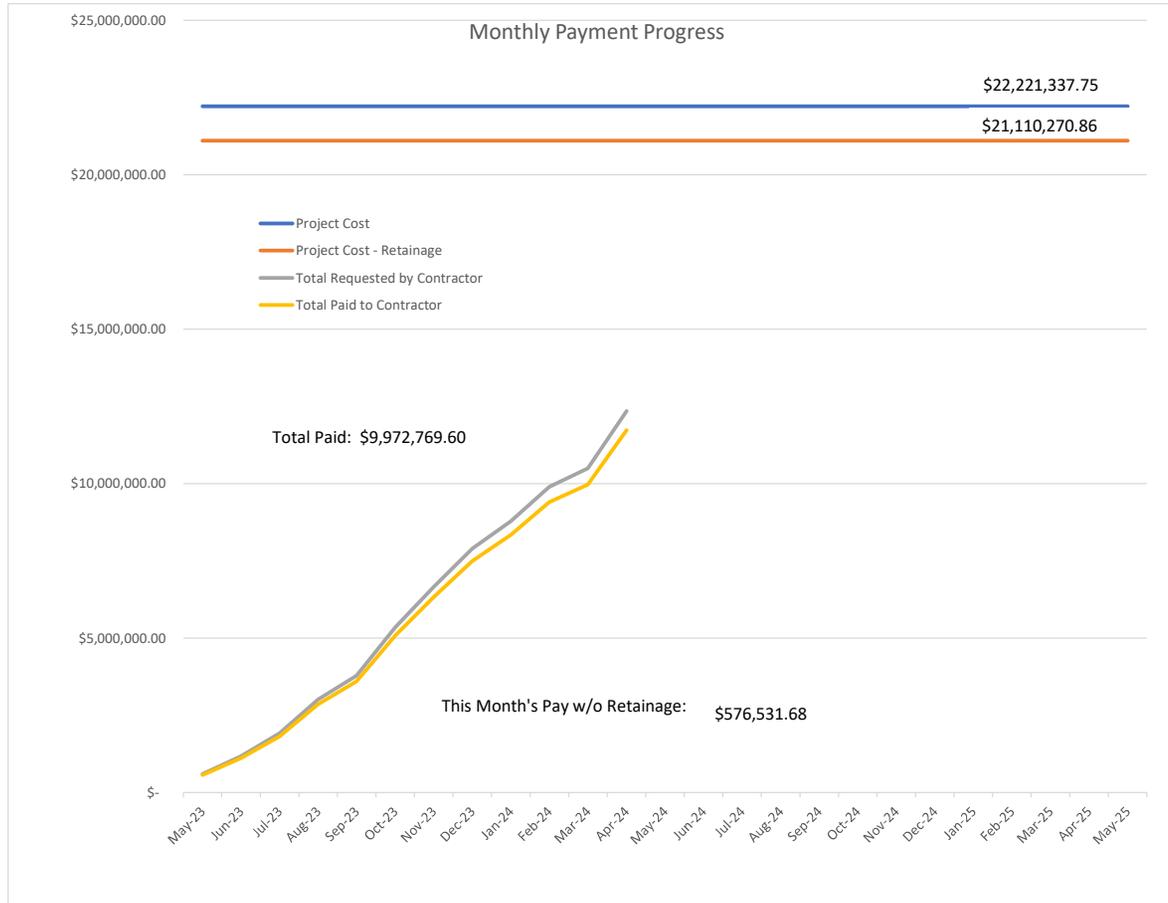
Anticipated Work Next Month

Structure	Activity
Site	- Continue installing ductbanks
Vac Dump	
10	- Install Ceiling Grid - Paint doors and bollards - Install Temporary electric service
20	
25	- Pour apron at overhead door - Pour equipment pad - Install interior handrails and guardrails - Install roof
30	- Continue pipework
35	
40	- Complete installing domes
45	
50	- Continue pipe work - Paint doors
55	
60	- New UV channel work
65	
70	- Exterior wall rehab - Replace valves - Air Piping - Walkways - Install dome
75	
85	



Project Name: Waterloo - 2023 Water and Wastewater Improvements
 Project No.: WW-47
 Month of: April 2024
 Completed By: Lisa Twarog

Monthly Payment Progress



Monthly Progress Pictures





Str. 40 - Aluminum Dome



Str. 70 - Coating Delamination



Str. 60 - Concrete Wall Removal





136 North Monroe Street
Waterloo, WI 53594-1198
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

RESOLUTION #2024-10
Increase in Waterloo Water & Light Commission Meeting Pay

WHEREAS, the Waterloo Water & Light Commission has approved and asked the Waterloo City Council to increase their meeting pay from \$35 to \$50 a meeting, and;

WHEREAS, the City Council has approved said increase effective _____, and;

BE IT RESOLVED, that the City Council of Waterloo hereby approves.

Date: _____

Vote: _____

City of Waterloo

Signed: _____

Jenifer Quimby

Mayor

Attest:

Jeanne Ritter
Clerk/Deputy Treasurer

Waterloo City Council - Annual Calendar Announcements & Recognition

Meeting nights: 1st & 3rd Thursdays at 7:00 pm

JANUARY
FEBRUARY - Audit Prep
MARCH - Review Appointed Committee Assignments - Waterloo incorporated March 19, 1859 (Village status)
APRIL - Anniversary April 11, 1962 (City status) - National Library Week (generally 2 nd full week in April) 1 st mtg - National Linework Day 18 th 1 st mtg - Annual Organizational Mtg & Appointments - 2nd mtg after regular election - Update Emergency Response Plan - Audit Presentation 2 nd mtg
MAY - National Firefighters Day (always May 4th) 1 st mtg - National Police Week (w/o May 15 th) 1 st mtg - National EMS Week (3 rd full week of May Sat-Sun) 2 nd mtg - National Public Works Day (3 rd full week of May) 2 nd mtg
JUNE
JULY - Budget Kick off
AUGUST
SEPTEMBER - Annual Wheel Tax Ordinance – 1 st mtg
OCTOBER - National Government Week (2 nd week)
NOVEMBER - Budget public hearing and consideration of a Finance, Insurance & Personnel Committee budget recommendation
DECEMBER

ONLINE LINKS

- [Municipal Code Chapter 30 -- CITY COUNCIL](#)
- [2021-2026 Comprehensive Plan Update](#)