



136 North Monroe Street
Waterloo, WI 53594
Phone: (920) 478-3025
Fax: (920) 478-2021
www.waterloowi.us

CITY OF WATERLOO COUNCIL AGENDA
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING – 136 N. MONROE STREET
Thursday, April 18, 2024 – 7:00 p.m.

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

***** ANNUAL ORGANIZATIONAL MEETING *****

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL
2. ORGANIZATIONAL MATTERS
 - a. Discussion Of Organizational Opportunities
 - b. Resolution 2024-07 Appointing the Official Newspaper, Depositories and Auditors
 - c. Election of Council President as Specified in Chapter 30-1 (F) Of the Waterloo Code
 - d. Resolution 2024-06 Council Confirmation of Mayoral Appointments & Council Standing Committees
 - e. Resolution 2024-08 Confirmation of Waterloo Fire Department Appointments
3. ANNUAL ORGANIZATIONAL MEETING ADJOURNMENT

*****REGULARLY SCHEDULED CITY COUNCIL BUSINESS*****

- 1) MEETING MINUTES APPROVAL: April 4,2024
- 2) CITIZEN INPUT / PUBLIC COMMENT (3-Minute time limit)
- 3) OLD BUSINESS
- 4) NEW BUSINESS
 - a) 2023 Audit Presentation, Baker Tilly
- 5) COUNCIL NOTICE – PUBLISHED NOTICES
 - a) Notice to Cut or Destroy Noxious Weeds
- 6) MEETING SUMMARIES (since last Council meeting)
 - a) 04/09/2024 Cable Board
 - b) 04/16/2024 CDA
 - c) 04/18/2024 Finance, Insurance & Personnel Committee
- 7) CONSENT AGENDA ITEMS
 - a) March Reports of City Officials & Contract Service Providers
 - i) Parks
 - ii) Fire & Emergency Medical Services
 - iii) Building Inspections
 - iv) Public Works
 - v) Police
 - vi) Library Board
 - vii) Water & Light Utility Commission
 - viii) Watertown Humane Society
 - ix) Waterloo Cable Board
- 8) RECOMMENDATIONS OF BOARDS, COMMITTEES AND COMMISSIONS
 - a) Finance, Insurance & Personnel
 - i) March 2024 Financial Statements: General Disbursements \$240,977.91; Payroll \$88,327.18 & Clerk/Treasurer's Reports [[see on municipal website](#)]
 - ii) Resolution 2024-04 Financial Carry-Over Approvals

- b) Public Safety and Health
 - i) Burn Permit back from Attorney.

9) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS

- a) Ordinance 2024-09 Updating Section §19.8 Waterloo Water & Light Commission and §19-9 Waterloo.
- b) Increase the pay rate from \$35 for a meeting to \$50 for a meeting per Commission request

10) ADJOURNMENT

Jeanne Ritter Clerk/Deputy Treasurer

Posted & Emailed: 04/15/2024.

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noted. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location



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RESOLUTION #2024-07

**ANNUAL COUNCIL APPOINTMENTS
OFFICIAL NEWSPAPER, OFFICIAL DEPOSITORIES AND OFFICIAL AUDITORS**

The Common Council of the City of Waterloo, Wisconsin does hereby make the following appointments and delegations:

- The Courier, official newspaper for the City of Waterloo;
- The Council hereby delegates authority to appoint the official depositories for the City of Waterloo to the Mayor in consultation with the Treasurer/Deputy Clerk.
- Baker Tilly Virchow Krause LLP, official auditors for the City of Waterloo;

BE IT RESOLVED, that the Common Council formally approves the appointments until the 2025 Council Organizational Meeting.

Adopted: _____, 2024

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest:

Jeanne Ritter, Clerk/Deputy Treasurer

SPONSOR(S) – Mayor



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RESOLUTION #2024-06 COUNCIL CONFIRMATION OF MAYORAL APPOINTMENTS

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

WHEREAS the Municipal Code directs the Mayor to appoint members of the Common Council to standing committees of the Council, and whereas the Mayor has made the following standing committee appointments,

- Finance, Insurance & Personnel Committee: **Thomas**, C. Kuhl and Weihert
- Public Safety & Health Committee: **Thomas**, Griffin, and Cummings
- Public Works & Property Committee: **Weihert**, Haseleu, and A. Kuhl

[NOTE: **Bold** designates appointed committee chair.]

WHEREAS the municipal code directs the Mayor to appoint citizens to various Boards, Commissions and Committees, and whereas the Mayor has made the following appointments,

- Administrative Review Appeals Board
 - Jodie Haseleu, Council Representative (term expiring 2025)
 - Mayor Jenifer Quimby (term expiring 2025)
 - Sean Empey (term expiring 2027)
- Board of Review
 - Keri Sellnow (term expiring 2029)
- Board of Zoning Appeals
 - Sean Empey (term expiring 2027)
 - Vacancy, Alternate (term expiring 2026)
 - Vacancy, Alternate (term expiring 2025)
- CATV Regulatory Board:
 - Vacancy (term expiring 2027)
- Community Development Authority
 - Charles Kuhl (Council Representative) (term expiring 2025)
 - Jodie Haseleu (Council Representative) (term expiring 2025)
 - Austin Kuhl (Council Representative) (term expiring 2025)
 - Sean Empey (term expiring 2028)
- Emergency Response Plan Committee
 - Tim Thomas, Council Representative (term expiring 2025)
- Joint Review Board For Tax Incremental Finance
 - Keri Sellnow (term expiring 2025)

- Library Board
Sara Cummings, Council Representative (term expiring 2025)
Art Biermeier (term expiring 2027)

- Parks Commission
Rich Weihert, Council Representative (term expiring 2025)
James Setz (term expiring 2027)

- Plan Commission
Charles Kuhl, Council Representative (term expiring 2025)
Sean Empey (term expiring 2027)
Robert Crosby (term expiring 2027)

- Police Committee
Timothy Nelson, Chairperson (term expiring 2025)
Timothy Nelson (term expiring 2027)

- Water & Light Commission
Devin Schumann (term expiring 2029)
Vacant (term expiring 2029)

- Weed Commissioner: Chad Yerges, Public Works Director (term expiring 2025)

BE IT RESOLVED that the City Council confirms the Mayoral appointments listed above and thanks those serving.

Adopted: _____, 2024

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest:

Jeanne Ritter
Clerk/Deputy Treasurer

SPONSOR(S) – Mayor Quimby



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RESOLUTION #2024-08

**CONFIRMATION OF WATERLOO FIRE DEPARTMENT APPOINTMENTS
AS DIRECTED IN SECTION §57-2 OF THE MUNICIPAL CODE**

The Common Council of the City of Waterloo, Wisconsin does hereby resolve as follows:

WHEREAS, Wesley L. Benisch was appointed Fire Chief in 2022, expiring in 2025, and;

WHEREAS, the following individuals have been appointed by the Fire Chief to the Waterloo Fire Department and presented on this night;

THEREFORE, BE IT RESOLVED, the City Council of the City of Waterloo, Wisconsin, does confirm the appointments made by the Fire Chief and thanks them for their service to the community.

Passed and adopted: _____, 2024.

City of Waterloo

Signed: _____
Jenifer Quimby, Mayor

Attest:

Jeanne Ritter
Clerk/DeputyTreasurer

SPONSOR(S) — Fire Chief Wesley Benisch
FISCAL NOTE — See below for Department wage schedule information.

**WATERLOO FIRE DEPARTMENT APPOINTMENTS
04/21/2024 THROUGH 04/17/2025**

Employee #	Name	Department	Hire Date
1984	MARTHA BOLLIG	EMT	12/10/2023
1985	CADEN BAUMANN	EMT	12/05/2023
1986	MOLLIE KALLAS	EMT	12/05/2023
1987	ASHER FRANK	FIRE	01/29/2024
1988	TIRRI GOODRICH	EMT/FIRE	02/06/2024
1707	AIDEN CIHA	FT-FIRE	03/04/2024
			Retired/Left Dept
2022	RUSS CHRISTIANSON.	EMS	02/01/2023
2060	KYLE JOAS	EMS	11/01/2023
1945	ROBERT RENFORTH	EMS	12/26/2023

EMPLOYEE POSITION	EFFECTIVE 01/01/2024	
Fire Chief	\$4,000.00	per year - pay June & December
Asst. Fire Chief	\$2,000.00	per year - pay June & December
1st Captain	\$900.00	per year - pay June & December
2nd Captain	\$900.00	per year - pay June & December
1st Lieutenant – 2 Full Time Personnel	\$750.00	per year - pay June & December
2nd Lieutenant	\$750.00	per year - pay June & December
EMS Training Coordinator	\$800.00	per year - pay June & December
Asst. EMS Service Director	\$900.00	per year - pay June & December
Secretary	\$600.00	per year - pay June & December
Public Information Officer	\$250.00	per year - pay June & December

Fire Training & EMS Training; MPO Training	\$10.00	per session - pay annually
Fire Supplemental Training & EMS Supplemental Training	\$3.00	per session - pay annually
Fire Call	\$20.00	per fire call - pay monthly
Fire Station (EMS calls & Fire calls)	\$1.00	per EMS call - pay monthly or per fire call – pay annually
EMS call Extra	\$18.00	per call - pay monthly
AEMT DRIVERS	\$10.00	per hour – pay monthly
EMT/EMR/DRIVERS	\$7.65	unit
Fire Station EMT	\$1.00	unit
2 nd & 3 rd out EMS Calls	\$20.00	per call - pay monthly
Training Session	\$40.00	Per day-All day Training
Training Session	\$20.00	Per day 1/2-day Training

CITY OF WATERLOO COMMON COUNCIL - MEETING MINUTES: April 4, 2024

[a digital recording of this meeting also serves as the official record]

- 1) CALL TO ORDER, PLEDGE OF ALLEGIANCE & ROLL CALL. Mayor Quimby called the meeting to order at 7:00 p.m. Alderpersons present: A. Kuhl, C. Kuhl, Thomas, Weihert, and Griffin. Attending Remotely: none Absent: Cummings and Haseleu Others attending in-person: Police Chief Sorenson; DPW Yerges; Utility Superintendent Sorenson; Fire Chief Benisch; E. Butzine, Clerk Jeanne Ritter and WLOO Videographers.
- 2) MEETING MINUTES APPROVAL: March 21, 2024 [Weihert/A.Kuhl] VOICE VOTE: Motion Carried.
- 3) CITIZEN INPUT / PUBLIC COMMENT
- 4) MEETING SUMMARIES (since last Council meeting)
 - a) 03/25/2024 Fire/EMS
 - b) 03/26/2024 Library Board
 - c) 03/26/2024 Plan Commission
 - d) 04/01/2024 Fire/EMS Special Meeting
 - e) 04/02/2024 Water & Light
 - f) 04/03/2024 Parks Commission
 - g) 04/04/2024 Public Safety & Health
 - h) 04/04/2024 Public Works & Property
- 5) NEW BUSINESS
- 6) RECOMMENDATIONS OF BOARDS, COMMITTEES AND COMMISSIONS
 - a. Waterloo Water & Light
 - i. Contractor's Application for Payment-Waterloo Utilities Motion contingent on Utility Board Approval. [C.Kuhl/Weihert] ROLL CALL Yes 5-No 0 Motion carried. Absent Cummings and Haseleu
 - ii. City of Waterloo Project Tracking Budget and Funding Allocations for Wastewater Remodel Motion Contingent on Utility board approval. [C.Kuhl/A.Kuhl] ROLL CALL: Yes 5 No 0 Motion carried. Absent Cummings and Haseleu.
 - iii. Town & Country Monthly Report informational
 - b. Public Safety & Health
 - i. Wine & Beer Walk (May 18, 2024) Motion [Thomas/Griffin] VOICE VOTE: Motion carried.
 - ii. Farmers & Artisan Market (June 5, 2024- September 25, 2024) Motion[Thomas/Griffin] VOICE VOTE: Motion carried.
 - iii. Weiner & Kraut (September 14, 2024) Motion[Thomas/Griffin] VOICE VOTE: Motion carried.
 - c. CDA
Motion to go into Closed Session. [Weihert/C.Kuhl] ROLL CALL: Yes 5 No 0 Absent Haseleu and Cummings
 - i. Discussion on 333 Portland Road [NOTE: The City Council may meet in closed session per Wis. Stat. 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Upon concluding a closed session, the Committee will reconvene in open session.]
Motion to go into Open Session [C.Kuhl/Weihert] ROLL CALL: Yes 5 NO 0 Absent Haseleu and CummingsApproval of Offer to Purchase for 333 Portland Road contingent on Developer's agreement ROLL CALL: Yes 4 No 1 Absent Haseleu and Cummings.
 - ii. Ver Jan Acres Land Division Motion [Weihert/A.Kuhl] VOICE VOTE: Motion carried.
- 7) FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a) Ordinance 2024-09 Updating Section §19.8 Waterloo Water & Light Commission and §19-9 Waterloo.
 - b) Increase the pay rate from \$35 for a meeting to \$50 for a meeting per Commission request
- 8) ADJOURNMENT [C.Kuhl/Griffin] VOICE VOTE: Motion carried. 8:00 pm

Attest:

Jeanne Ritter Clerk/Deputy Treasurer



City of Waterloo

Financial highlights

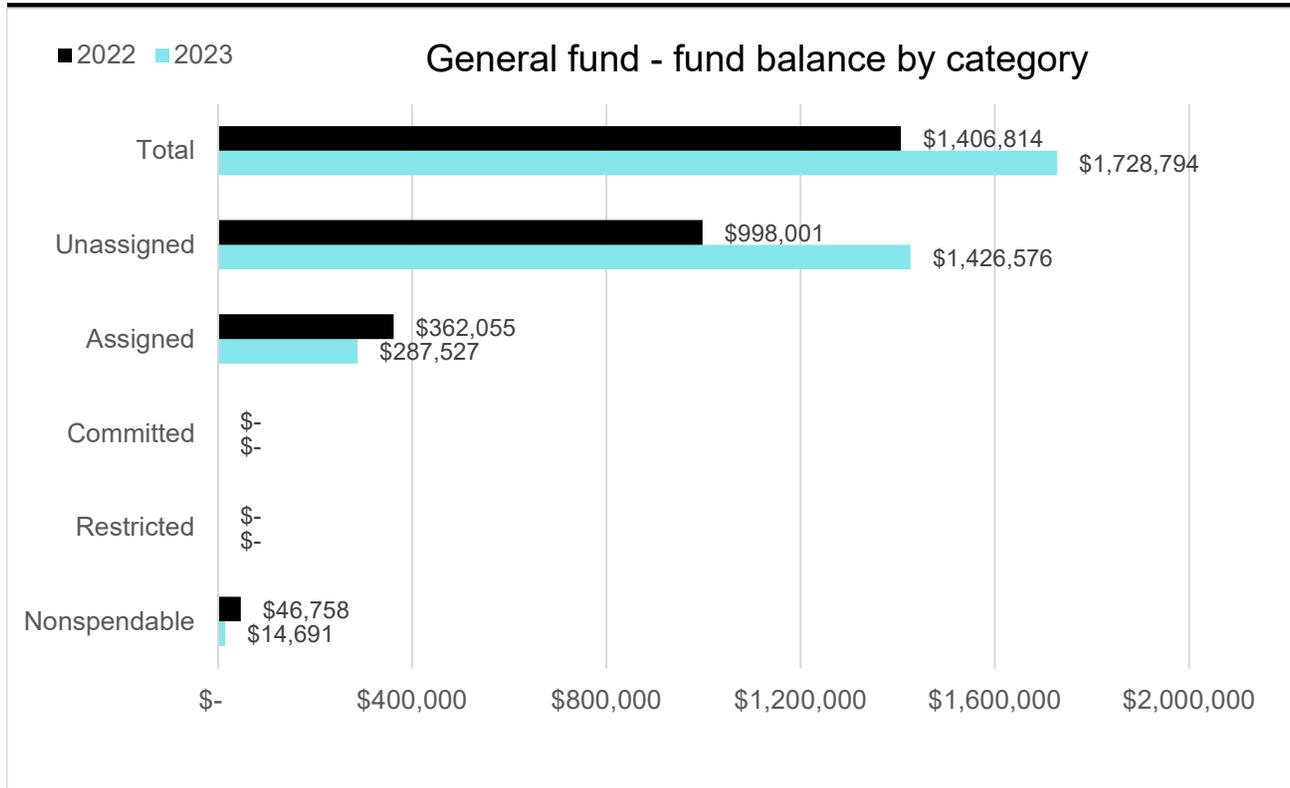
April 18, 2024

Client service team

Justin Hoagland, Senior Manager, CPA

City of Waterloo

General fund results



Summarized income statement

	<u>Actual</u>	<u>Final budget</u>	<u>Variance</u>
Revenues and other financing sources	\$ 2,486,360	\$ 2,218,558	\$ 267,802
Expenditures and other financing uses	<u>2,164,380</u>	<u>2,257,816</u>	<u>93,436</u>
Net change in fund balance	<u>\$ 321,980</u>	<u>\$ (39,258)</u>	<u>\$ 361,238</u>

Fund balance category definitions

Nonspendable - amounts cannot be spent either because they are not in spendable form or because legal or contractual requirements require them to be maintained in tact.

Restricted - amounts that can be spent only for the specific purposes stipulated by an external source.

Committed - amounts constrained for specific purposes that are internally imposed through formal action of the governing body.

Assigned - spendable amounts that are intended to be used for specific purposes that are not considered restricted or committed.

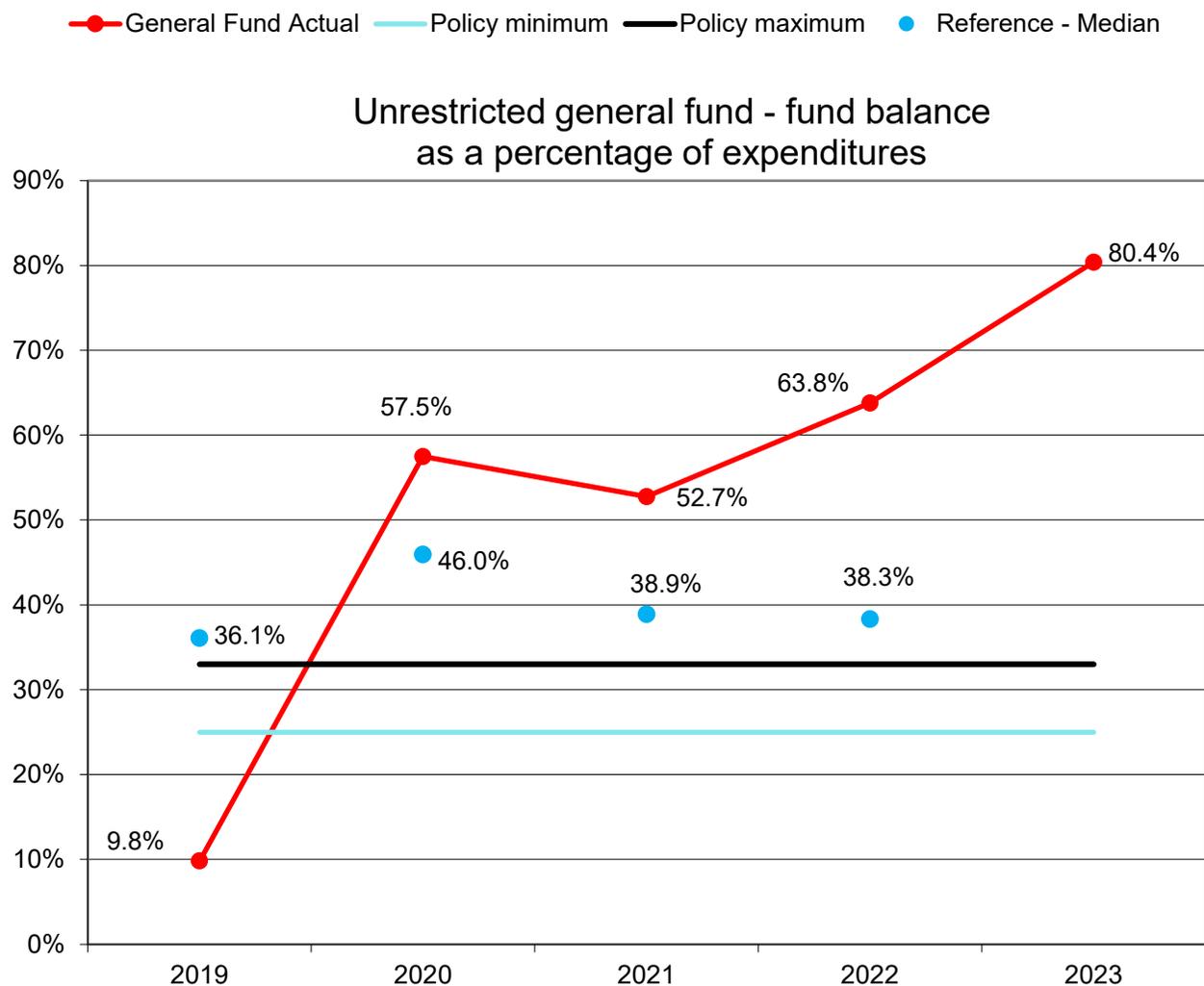
Unassigned - residual amounts that have not been classified within other categories above.

City of Waterloo

General fund - fund balance trends

Fund balance policy:

The policy is to maintain a working capital fund of 25% - 33% of the current year general fund final budgeted expenditures. The balance at year-end was \$1,426,576 or 66.9%. The graph below includes both unassigned and assigned fund balance, which is why it's showing 80.4% at year-end.



Other reference values

GFOA recommends a minimum of no less than 2 months (16.7%) of general fund expenditures.

Median reference value generated from 2019 - 2022 Baker Tilly municipal client data for population ranges less than 10,000.

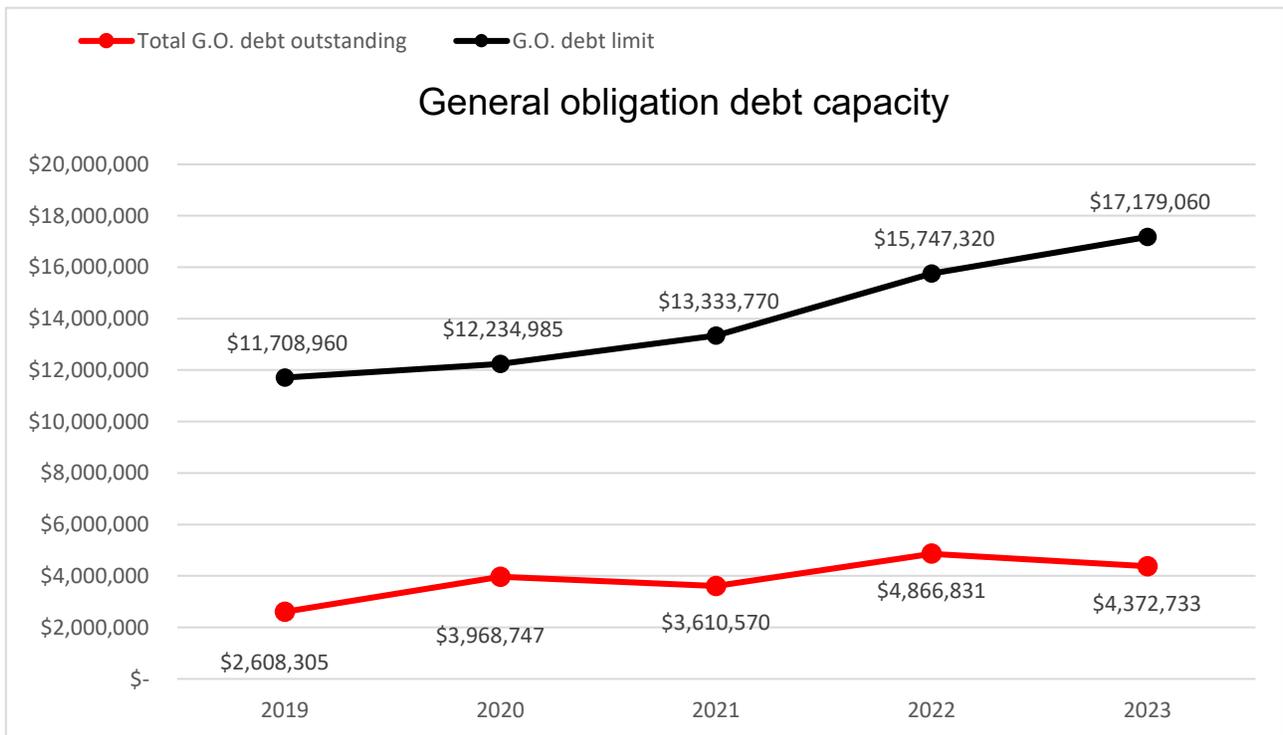
City of Waterloo

General obligation debt

Debt management policy:

The City does not currently have a debt management policy.
 Legal debt margin capacity (5% of the city's total equalized value).

Actual percentage of debt limit at 12/31/23: **25%**



Total debt outstanding by type at 12/31/2023

	General obligation	Revenue Debt	Other	Total
City	\$ 3,912,733	\$ -	\$ -	\$ 3,912,733
Utility	460,000	14,312,549	-	14,772,549
Total	\$ 4,372,733	\$ 14,312,549	\$ -	\$ 18,685,282

Comparative metrics available online through the Wisconsin Policy Forum.

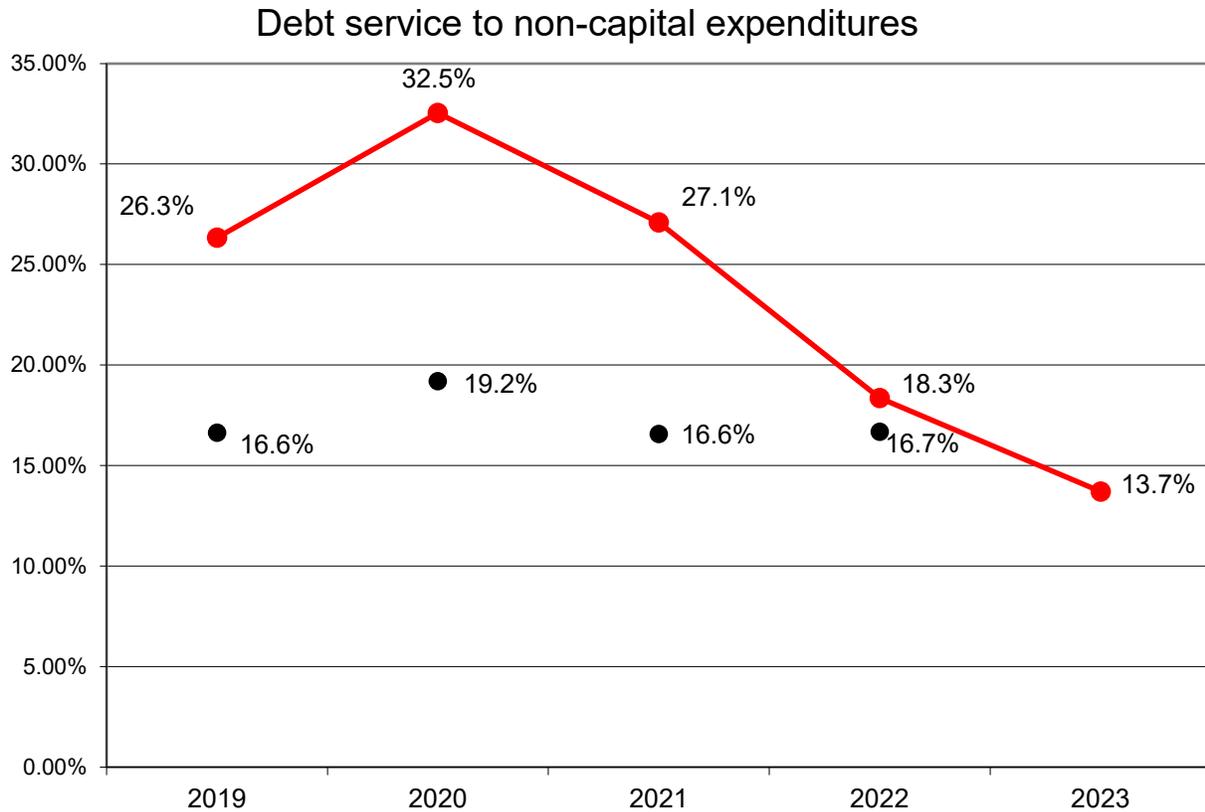
<https://wispolicyforum.org/research/municipal-datatool-examining-and-comparing-wisconsin-cities-and-villages/>

Select "Debt" -- options for custom comparisons or comparisons by county

City of Waterloo

Governmental funds - debt service

● City of Waterloo ● Reference - Median



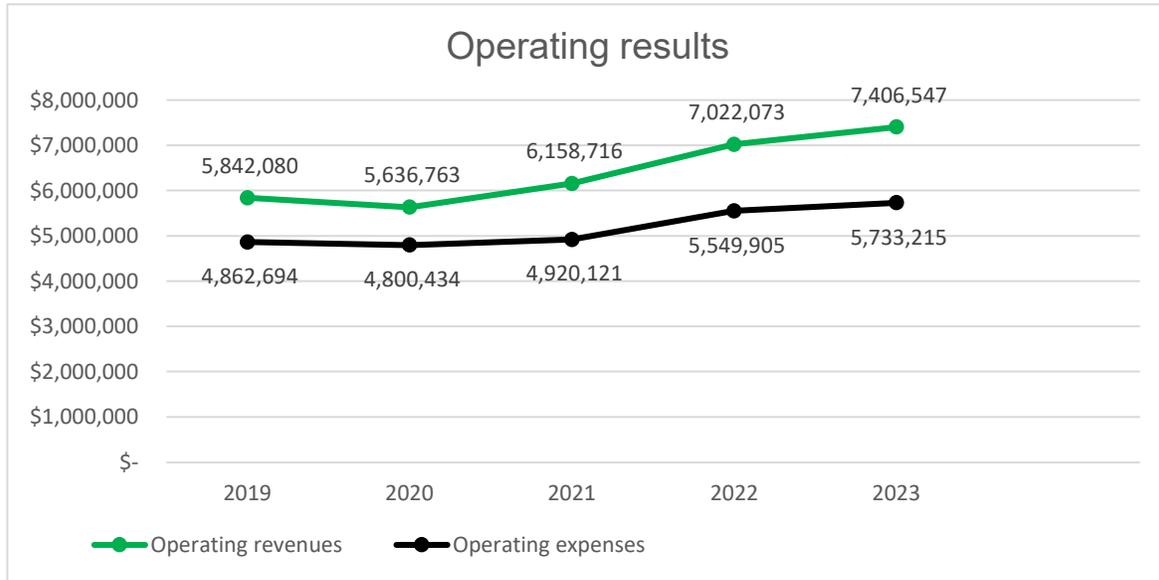
Current and prior year data

	<u>2023</u>	<u>2022</u>
Principal	\$ 454,098	\$ 683,739
Interest	118,615	76,030
Total	<u>\$ 572,713</u>	<u>\$ 759,769</u>
Non-capital expenditures	<u>\$ 4,178,282</u>	<u>\$ 4,140,701</u>

Other reference values

Median reference value generated from 2019 - 2022 Baker Tilly municipal client data for population ranges less than 10,000.

Waterloo Water & Light Commission



Unrestricted Reserves

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Year end balance	\$ 731,550	\$ 812,038	\$ 545,015	\$ 1,067,766	\$ 1,472,866
Months on hand	1.50	1.73	1.06	1.82	2.39

Debt Coverage

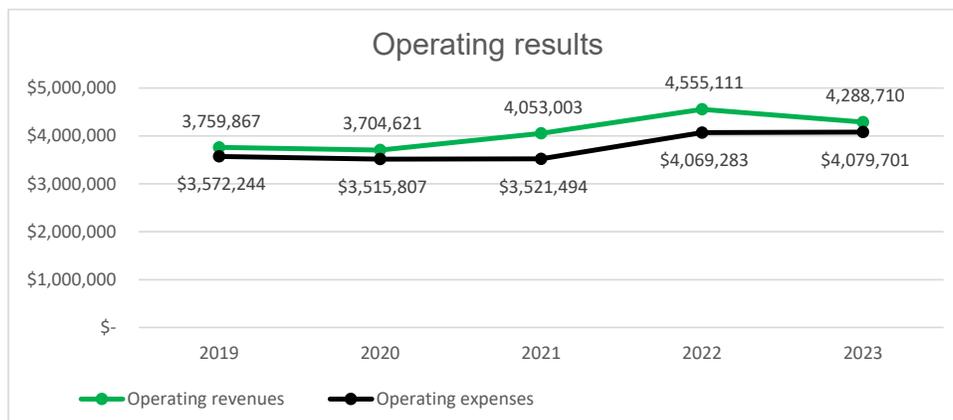
	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Actual	2.51	2.30	2.80	3.15	3.63
Required	1.25	1.25	1.25	1.25	1.25

Investment in Capital

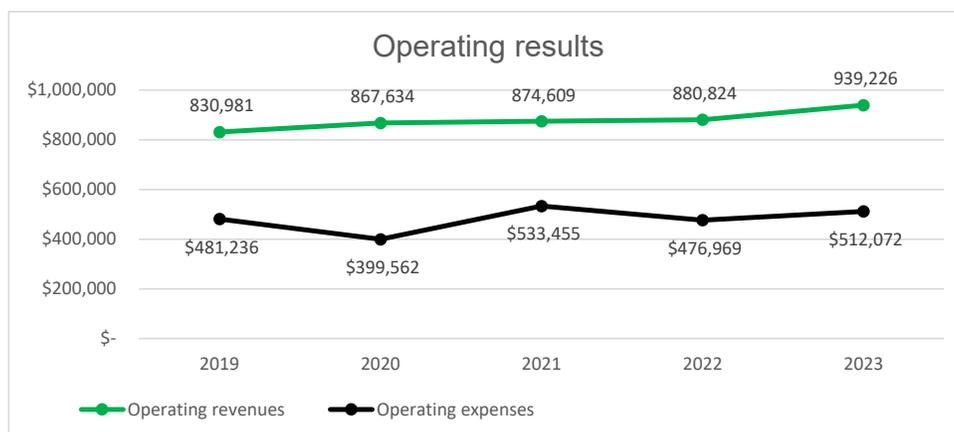




Waterloo Water & Light Commission Electric Utility Results



Water Utility Results



Sewer Utility Results





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CITY OF WATERLOO

NOTICE TO CUT OR DESTROY NOXIOUS WEEDS

NOTICE IS HEREBY GIVEN to each and every person who owns, occupies or controls land in the City of Waterloo, Jefferson County, Wisconsin, to cut or destroy all canada thistle, leafy spurge and field bindweed, (creeping charlie) and in addition all other rank growth of vegetation, all weeds, grasses and plants over 12 inches in height on all lands owned, occupied or controlled by you in said City, at such time and in such manner as shall effectively prevent them from bearing seed, or spreading to adjoining property, as required by Section 66.0407 of the Wisconsin Statutes.

Chad Yerges
Weed Commissioner
City of Waterloo

POSTED: April 22, 2024



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STATE OF WISCONSIN)
COUNTY OF JEFFERSON) SS.
CITY OF WATERLOO)

Chad Yerges, Weed Commissioner, being first duly sworn, says that on the 1st day of May 2024, he posted the Notice to Cut or Destroy Noxious Weeds in at least four conspicuous places in the City of Waterloo.

Said notices were posted as follows:

One notice at corner of State Hwy 89 north and Clarkson Road

One notice at the corner of State Hwy 19 west and Canal Road

One notice at County Trunk "O" south and Waterloo Road

One notice at State Hwy 89 east and Fischer Road

One notice at State Hwy 19 east and Heil Street

Chad Yerges, Weed Commissioner

Subscribed and sworn to before me
this 18th day of April 2024.

Notary Public, Jefferson County, WI
My Commission Expires 06-20-2026.

**Draft Agenda for April 9th 2024 CATV Board Meeting, 6:00 pm
The Solarium, 575 West Madison St. Waterloo, WI**

1. Roll Call and Call to Order

2. Approval of Previously Unapproved Meeting Minutes:

March 12th 2024 regular meeting minutes.

March 12th 2024 Closed Session minutes.

3. Citizen Input

email correspondence from Maureen Giese regarding WLOO CATV channels 991/992

Requests by two different citizens (Ben Reigel, Deb Metke) to broadcast their YouTube videos

4. Manager's report.

In the month of March WLOO covered all municipal recordings and listed them to our Cable and YouTube channels. We attended the Waterloo middle school museum night and showcased some of the exhibits on our Facebook page. A new Waterloo Gardens episode featuring Anet Novak was completed and posted to our Youtube channel. We attended the Waterloo Business Association meeting at what is expected to be the new downtown restaurant. At this meeting we extended our services and let the association know we are available to help with marketing if needed. I was given a verbal update concerning the podcast collaboration with parks coordinator Gabe Haberkorn. He stated he is waiting to hear back from the bands that are booked for the upcoming season. Travis Uhlig attended the Easter Egg hunt and created his first video project which you can view on WLOO CATV on YouTube. A local resident had concerns about broadcasting on our local channels 991/992. I had a conversation with the resident advising that the show she's interested in airs on 992 and our Youtube channel which I helped her connect to. All regular station operations were satisfactory in March.

5. New Business

- a. Plans to promote WLOO CATV (Teubert)

- b. WLOO CATV 991/992 programming

- c. Airing Content Submitted by the Public

6. Unfinished Business.

7. Future Agenda Items and Announcements.

WLOO CATV Regulatory Board membership will be at three filled out of five available seats at the end of April.

Tuesday evening meeting dates will no longer work starting in June 2024.

Next Meeting: Tuesday, May14th, 2024 at 6:00 pm at The Solarium.

8. Adjournment Motion

LaRon Davis, Station Manager

Waterloo Cable 991 & 992

M

Maureen Giese

Mar 22, 2024,
4:05 PM

to me

Laura, I have been appearing at the City Council meetings lately and also communicating with LaRon Davis about not seeing Waterloo City Council meetings and other Waterloo televised programs on the TV screen. LaRon said to get on the subscribed list and I did and can get all of the above on my computer connection. But I am wondering about all of the senior citizens and others who may not have that access and would like to see programs on Waterloo Cable 991 & 992.

I do not have a Smartphone as many of my senior friends do not have one either. But we do have television screens.

What can I do to encourage WLOO Cable to use Channels 991 & 992 for Waterloo programming as our close neighbors Lake Mills, etc. have clear and informative access to TV Screen local city cable programming?

Please discuss with LaRon and cite any informative motions/laws that are relative to this matter. Is money paid for the blank "One Moment Please, the Channel will be on shortly" or something like that?

Many thanks,

Maureen Giese



Laura Cotting <cottingel@gmail.com>

Mar 22, 2024,
5:32 PM

to Maureen

Hello Maureen,

It's been years since we communicated with each other. I hope you have been well.

By coincidence (or perhaps not) you're bringing up an item that is already slated to be on next month's WLOO CATV Regulatory Board meeting Agenda. It's time for us to review the programming for channels 991/992.

I'd like to share some things with you in case you're interested in background information about WLOO's current direction and the challenges the station faces.

Like you, I'm a senior too. Of the zillion channels available on Cable TV there were only a few programs we enjoyed, so we decided they weren't worth the constantly increasing charges. We

dumped Cable TV several years ago and are fine with antenna TV. We still use Spectrum for the Internet. This cut our monthly cable bill by 2/3. Many other seniors (and many younger people too) that we know have made the same choices for the same reasons. I've learned this is a growing trend.

Since our viewers are moving away from cable TV in favor of the Internet, in increasing numbers daily, the station has spent a great deal of careful effort to go with the public's wishes and create an online presence. This especially benefits seniors because we can watch live events featuring loved ones on the station's YouTube channel from the comfort of our homes. I don't know about you but I've had my share of mobility issues, as have many of my senior friends. It's nice to be able to stay home on a bad day and not miss out.

The laws state that a percentage of Cable Franchise revenues be paid to local municipalities to maintain public access (PEG) channels. Laws mandate a Regulatory Board must oversee how those funds are spent. PEG channels must broadcast government meetings, as their resources allow. That's the part where some discretion on the part of Station Management and the Board is permitted. WLOO has always broadcasted School Board and City Council meetings, and has recently expanded the service to include Standing Committee meetings, since they occur on the same nights as Council meetings anyway and people were requesting it.

One of the biggest challenges to WLOO and thorn in the station's side for well over a decade has been hardware issues with its cable channels. Without going into excruciating detail, the problem is where WLOO broadcasting equipment connects to Spectrum's hardware. The Spectrum hardware is very outdated and no longer functions properly. It's downright embarrassing. Spectrum won't upgrade the connecting hardware unless WLOO pays them \$30-50 thousand dollars. We don't have that kind of money. And, if the station relocates again, we'd have to pay that fee all over again. We're hoping that as we grow, we will eventually have the budget to put more resources into our cable channels and we're also hoping that Spectrum changes its stance about this connection matter. We've reached out to other PEG channels statewide and many complain of similar problems.

Thanks for reading through all this. I feel better at least for getting it off my chest. I hope you feel your patience was rewarded. The bottom line is that the Board and I agree with you and will look into the matter, but if there's a technology problem on Spectrum's side at the bottom of it there is little we can do other than continuing with our membership in lobbying and advocacy organizations. Frustrating.

Best,

Laura Cotting
WLOO CATV Regulatory Board Chair



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PARKS COORDINATOR REPORT

February 2024 – March 2024

EVENTS AND HIGHLIGHTS

- EASTER EGG HUNT
 - Over 80 participants this year

ONGOING PROJECTS

- BATHROOM RENOVATION
 - New Painting in Lower Bathrooms – Spring 2024
- LOWER PAVILION RENOVATION
 - New Painting – Spring 2024

FINISHED PROJECTS

- New walls erected in the Lower Pavilion

CAROUSEL

- CAROUSEL WORKS (OHIO)
 - Coming in Spring 2024

PROJECTS FOR 2024

- LOWER PAVILION RENOVATION (2023 Budget Item)
- Reunion Hall/Shelter Reno (Summer 2024)
- Upper Pavilion Doors (Spring 2024)
- Electrical Update ((Pavilion) Summer 2024)
- Dugout/Press Box (Spring 2024)

UPCOMING EVENTS

- Spring Clean – April 13, 2024
- Outdoor Summer Concert – May 23, 2024

DONATION CAMPAIGNS

- DOG PARK RENOVATION/RE-LOCATION

GRANT OPPORTUNITIES

- RESEARCH BEGINNING
 - Dog Park Grant
 - TAPS Grant



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Department Activity Report – March
 Call Report for the month of March

EMS Calls:

City of Waterloo	25
Town of Waterloo	1
Town of Portland	2
2 nd Ambulance Unit for City of Waterloo	2
Total EMS	30

EMS & Fire Motor Vehicle Crash Calls:

Town of Waterloo Extra	2
Mutual Aid for Watertown	1
Total MVC	3

Alarms:

City of Waterloo	0
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Fire Calls:

Mutual Aid for Watertown	1
Mutual Aid for Marshall	1

Hazardous Condition:

City of Waterloo	1
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Weather Related Call:

Waterloo Fire District	0
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Service Calls:

City of Waterloo	1
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Rescue Calls:

Township of Portland	0
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Total Fire	4
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March Total	37
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Up to Date Call Totals

Fire (Structure, Wild land, Motor Vehicle)	10
Rescue/EMS: BLS - 58 ALS - 33	89
Hazardous Conditions (No Fire)	5
False Alarm or Call	5
Motor Vehicle Crash	4
Service Calls	9
Rescue Calls	0
Weather Related Calls	1
Up to Date Total	123

Fire Mutual Aid Given 7 Fire Mutual Aid Received 1

2nd Out Unit 2 3rd Out Unit 0 EMS Mutual Aid Given 1 EMS Mutual Aid Received 0 Paramedic Intercept 2

Total Personnel Response: **397** (for the month): **113**

Monthly Response Time (**EMS Incidents**) **171** (From 1st page to enroute times) average **5.7** min (for the month)

Minutes Spent Responding **88** (Enroute time to on scene time) average **2.9** min (for the month)

Monthly Response Time (**FIRE Incidents**) **12** (From 1st page to enroute times) average **6.0** min (for the month)

Minutes Spent Responding **3** (Enroute time to on scene time) average **1.5** min (for the month)

EMS Mutual Aid Average Enroute **0** Scene **0** FIRE Mutual Aid Average Enroute **5.3** Scene **8.0**



WATERLOO FIRE & RESCUE
900 INDUSTRIAL LANE
WATERLOO, WISCONSIN 53594



Wednesday April 3rd, 2024

On Monday March 4th, 2024 we had our monthly Operators training. Training was on relay pumping and city pumping operations. Relay pumping is when one engine pumps to another from a hydrant. Communication is very important so the pumps are working together to get the most water out of the system. Went over city pumping operations and the locations where we are not able to use hydrants.

On Monday March 11th, 2024 we had our monthly EMS training. Medical Director and EMS Training coordinator from Aurora Summit came for the quarterly training. They went over hazmat situations and how to use the Emergency Response Guide book. We also completed scenarios in group for different types of hazardous materials that were spilled or leaking.

On Monday March 18th, 2024 we had our monthly Fire training. Training was on maintenance. Got all ground ladders down and cleaned, inspected and made sure everything was working properly. Went through the back row fleet for inspection. Got all small engine out and ran all equipment and made sure they were all topped off.

On Monday March 4th, 2024 the new fulltime staff has started. Aiden Ciha will be going through training for the month.

Sincerely,

Lieutenant Jason Butzine
Waterloo Fire Department
900 Industrial Ln.
Waterloo WI 53594
920-478-2535
1lt@waterloowi.us

Waterloo Fire Rescue Calls per area 2024

City of Waterloo

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	2	0	0									
EMS	29	21	27									
Hazards	1	2	1									
Alarm	3	1	0									
Crash	0	0	0									
Service	4	2	1									
Rescue	0	0	0									
											Total	94

Township of Waterloo

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	0	0	0									
EMS	2	1	1									
EMS EX	1	0	0									
Hazards	0	0	0									
Alarm	0	1	0									
Crash	0	0	2									
Service	0	0	0									
Rescue	0	0	0									
											Total	8

Township of Portland

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	0	1	0									
EMS	4	3	1									
Hazards	0	0	0									
Alarm	0	0	0									
Crash	1	0	0									
Service	1	1	0									
Rescue	0	0	0									
											Total	12

Waterloo Fire Rescue Calls per area 2024

Township of Shields

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	0	0	0									
EMS	0	0	0									
Hazards	0	0	0									
Alarm	0	0	0									
Crash	0	0	0									
Service	0	0	0									
Rescue	0	0	0									
											Total	0

Township of Milford

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire	0	0	0									
EMS	0	0	0									
EMS EX	0	0	0									
Hazards	0	0	0									
Alarm	0	0	0									
Crash	0	0	0									
Service	0	0	0									
Rescue	0	0	0									
											Total	0

Waterloo Fire Department Meeting Minutes

January 22nd, 2024

Called to order: 7:00pm

Roll Call: Sign in sheet was passed around. Thank you to F&M Bank for providing tonight's meal. F&M appreciates all we do.

Minutes from last month were read and approved with one correction.

Public Comments: none

Old Business:

- EMS Scheduling: Need help with shifts during the day.
- Billing Issues: some issues with new reports not showing the address.
- Training Log: Written excuses needed for both Fire & EMS.
- 5th Monday trainings are mandatory. We will be doing ice water rescue.
- WEMSA conference January 29th-February 2nd 2024. We will be attending the full week.
- Image Trend Program for Fire and EMS Reports: get logged in if not already done. This will also be the new way for truck starting.
- Policy & Bylaw Meeting will be January 24th at 6pm at the station. Please try to attend.
- Other old business: none.

New Business:

- No past calls to critique
- EMS training next month – Airway, ventilation, and obstacles
- Fire training next month – Burns
- MPO training next month – will keep on trying if people show up
- Elections:

Asst Chief, Chad Butzine

1st Captain, Ryan Weber

2nd Captain, Keenan Hering

1st Lt. Jason Butzine

2nd Lt. Matt Petrie

3rd Lt. Garry Whitebird

Secretary, Kaitlin Butzine

PIO, Kevin Seibert

Thank yous – none.

New Members, probationary members, transfers: voted on Kaitlin, approved.

Other new business: Kevin has taken the DCFF position. They will be doing training on trains and wildlife. Tesla class has been cancelled. AFG Grant will be coming up, trying for an exhaust system.

Truck starters: Keenan, Tony, Vern, and Kevin

Meeting was adjourned at 7:55pp

Waterloo Fire Department
February 27 2024; 1900 pm

Call to order: 7:01pm

Roll call: sign up sheet was passed around

Minutes from the last meeting were read by Garry. Motion to approve by Craig, 2nd by Eric, passed.

Public comments: none

Old business:

- a. Bylaws were revised
- b. EMS scheduling: required shifts and driving, please sign up for full shifts or times
- c. Billing issues: none
- d. Training log: written excuses needed for missed fire and EMS trainings
- e. 5th Monday trainings are mandatory; next is RTF
- f. Any other old business: old gear will be up for grabs after Thursdays. Last day for pickup is Sunday before the items will be donated.

New business:

- a. Critique past calls: Marshall gave kudos to the crew that went interior in Marshall
- b. EMS training: hazmat, bloodborne pathogens
- c. Fire training: burns
- d. MPO training: more burns' MACC fund ride: Trek 100 is scheduled for Saturday, June 8th. Will need the ladder truck with flag again like in past years
- e. American Tribute Ride: WFRD would like to host but no dates or specifics set yet
- f. Thank you's: none
- g. Burn permits: City to remove burn permits process from ordinance
- h. Hose testing: tentatively scheduled for Saturday, April 27th
- i. New members, probationary members, transfers: Asher Frank introduced himself; new full-timer Aidan Ciha will be starting in the coming weeks
- j. Member and mentorship program: looking for volunteers; sign up on the board
- k. Pancake Breakfast will be offered as an Open House instead; Sunday May 19th, 10a-2p
- l. Old gear to be offered to members and then donated
- m. Drywall services will be donated by 2 Tall Drywall out of Watertown, WI.
- n. Truck starters for next month: Ryan, Kory, Kevin, Chad, Saul

Adjournment: 9:44pm

Waterloo Fire Department Meeting

March 25th, 2025

Call to order at 8:00pm

Roll call: sign up sheet was passed around

Minutes from last meeting were read by Kaitlin. Motion to approve as read by Garry, 2nd by Eric. Approved.

Public Comments: Garry will be coordinating a controlled burn. Please contact him if you're interested in helping.

Old Business:

- a. EMS Scheduling: required shifts and driving, please sign up for full shifts or times. We need help this weekend and May 4th for Matt.
- b. Billing Issues: none
- c. Training Log: Written excuses for missed fire and EMS trainings must be turned into the respected training officer.
- d. 5th Monday Trainings are Mandatory. April is our next one, we will be doing RTF.
- e. MACC Fund Ride: June 8th, 2024. A crew is signed up for this event already.
- f. American Tribute Ride: They will not be stopping in Waterloo this year. Maybe next year.
- g. Burn Permits: suggested changes to this ordinance have been tabled by city council until their next meeting. They are waiting to hear back from the city attorney.
- h. Other old business: none.

New Business:

- a. Critique past calls: none.
- b. EMS Training next month: medical emergencies.
- c. Fire Training next month: extrication
- d. MPO Training next month: TBD, depends on how many people attend.
- e. Bylaws: copy sent out to all members, also reviewed in person by members. All member who reviewed them at the meeting signed record form. A special meeting will be held to review them on April 1st 2024 at 6pm at the fire station.
- f. Highway 89 Update: A message was sent out by Wes on IAR regarding this. Starting April 1st, the road will be closed from Clarkson to Avalon. Estimated completion date is June 18th.
- g. Lake Mills Fire Auto Aid: We will be auto aided for an engine to Rock Lake Rd, Cemetery Rd, Newville Rd (North side), and the interstate (north side). Please remember to get the second ambulance out for interstate calls. Dispatch is also working on straightening out the service area problem to ensure that Lake Mills and Waterloo are responding to their respected service areas.

- h. Community Appreciation Day: May 19th, 2024
- i. Hose Testing: April 27th, 2024 at 7am
- j. Appreciation Diner: Hosted by an anonymous donor. Please sign the rsvp sheet that's going around if you plan on attending. Glenn's Market buffet will take place at the park on April 14th 2024. 12pm-4pm. Please rsvp by April 2nd.
- k. Thank Yous: none
- l. New Members, probationary members, transfers: Julie wrote a letter announcing her retirement. Motion made by Eric, 2nd by Craig. Volunteer Dan Wilson approved by officers.
- m. Any other new business: Lake Mills fire will be responding to the interstate so our engine is no longer needed.
- n. Truck starters for next month: Wes, Kaitlin, Aiden, Tirri, and Garry.

Meeting adjourned at 8:27pm



Invoice

Invoice Number: 318586

Invoice Date: 3/31/2024

Terms: Net 30 Days

Due Date: 4/30/2024

Customer #: 11-WATERL2

Customer PO #:

Waterloo, WI, City of
136 North Monroe Street
Waterloo, WI 53594

Fee Type	Amt Paid	Paid Date	% Due to 3rd Party	Amt Due to 3rd Party
Permit # 24WTRC-0006-24-03B 380 Adams Street, Waterloo, WI 53594 Fence				
Other Fee- Commercial	\$70.00	3/11/2024	60.00%	\$42.00
24WTRC-0006-24-03B Subtotal				\$42.00
Permit # 24WTRC-0007-24-03B 127 Van Buren Street, Waterloo, WI 53594 Accessory Structure (Residential Misc./One Stop)				
Accessory Structure- Residential	\$161.28	3/14/2024	60.00%	\$96.77
24WTRC-0007-24-03B Subtotal				\$96.77
Permit # 24WTRC-0008-24-03B 315 East Madison Street, Waterloo, WI 53594 Fence				
Other Fee- Residential	\$50.00	3/14/2024	60.00%	\$30.00
24WTRC-0008-24-03B Subtotal				\$30.00
Permit # 24WTRC-0009-24-03E 813 North Monroe Street, Waterloo, WI 53594 Electrical Permit - Commercial				
Electrical- Replacement & Misc. Items- Commercial	\$200.00	3/15/2024	60.00%	\$120.00
24WTRC-0009-24-03E Subtotal				\$120.00
Permit # 24WTRC-B00003BEP 215 Beech Road, Waterloo, WI 53594 Residential Alteration				
Plumbing- Replacement & Misc. Items- Residential	\$54.73	3/27/2024	60.00%	\$32.84
Electrical- Replacement & Misc. Items- Residential	\$54.73	3/27/2024	60.00%	\$32.84
Remodel- Residential	\$350.00	3/27/2024	60.00%	\$210.00
24WTRC-B00003BEP Subtotal				\$275.68
Permit # 24WTRC-F00003 340 McKay Way, Waterloo, WI 53594 Fence				
Other Fee- Residential	\$50.00	3/22/2024	60.00%	\$30.00
24WTRC-F00003 Subtotal				\$30.00
Permit # 24WTRC-H00002 204 Anna Street, Waterloo, WI 53594 HVAC Permit				
HVAC- Replacement & Misc. Items- Residential	\$139.00	3/26/2024	60.00%	\$83.40
24WTRC-H00002 Subtotal				\$83.40
Permit # 24WTRC-P00002 535 Bradford Drive, Waterloo, WI 53594 Plumbing Permit				
Plumbing- Replacement & Misc. Items- Residential	\$170.00	3/22/2024	60.00%	\$102.00
24WTRC-P00002 Subtotal				\$102.00

Summary by Fee Type	
<u>Item Code</u>	<u>Amount</u>
Accessory Structure- Residential	\$96.77
Electrical- Replacement & Misc. Items- Commercial	\$120.00
Electrical- Replacement & Misc. Items- Residential	\$32.84
HVAC- Replacement & Misc. Items- Residential	\$83.40
Other Fee- Commercial	\$42.00
Other Fee- Residential	\$60.00
Plumbing- Replacement & Misc. Items- Residential	\$134.84
Remodel- Residential	\$210.00
Total	\$779.85

**Please remit to: SAFEbuilt LLC Lockbox #88135
PO Box 88135, Chicago, IL 60680-1135**

Net Invoice:	\$779.85
Freight:	\$0.00
Sales Tax:	\$0.00
Invoice Total:	\$779.85

MONTHLY TIME REPORT

2024

MARCH

JOB	DPW	Chad	Ryan	Chris	Travis
Police Adm		0	2	0	0
Fire Dept		0	0	0	0
Mach/Equip		18	64	53.5	1.5
Garage/Shed		29.25	6	45	46
Meeting/Seminars		5	0	4	2
Street Repair/Maintenance		29.25	3	4	2
Street Cleaning		0	1	2.5	34
Snow & Ice	Reg Hrs	5	7	6	5
	OT Hrs	0	0	0	0
Storm Sewer		6	4	2	1
Traffic Control		4	8	5	7
Bridges/Culvers		0	0	0	0
Tree/Brush		6	17	5	25
Refuse Collection		3.5	2	8	0
Sanitary Sewer		0	0	0	0
Insect Control		0	0	0	0
Animal Control		0	0	0	0
Cemetary		0	0	0	0
Library		0	1	0	0
Firemans Park		26	21	6	0
Other Parks		0	0	0	0
Trail Head		0	0	0	0
Celeb/Enter		0	0	0	0
Weed Control		0	0	0	0
Vac/Holiday/SL		32.5	32	27	44.5

Machinery and Equipment Maintenance		MARCH				
2024 DPW		Mileage / Hours			TTI Fuel	GPH
Equipment		Start	End	Total		
End loader	544	4473	4476	3	37.262	0.08
John Deere Tractor	2555	4977	4977	0	0	#DIV/0!
Wood Chipper	200XP	140	155	15	18.41	0.81
John Deere Lawn Tractor	1025R	382	387	5	48.818	0.10
John Deere	X750-T	216	216	0	48.818	0.10
John Deere	X750-R	208	208	0	48.818	0.10
Wacker Roller	Roller	444	444	0	0	#DIV/0!
2023 Freightliner	#8	2732	2849	117	20.481	5.71
2020 International Truck	#2	7898	7949	51	14.191	3.59
Paint Gator	#1	2059	2064	5	0	#DIV/0!
2017 Chevrolet Truck	#4	64658	65273	615	64.563	9.53
2018 Freightliner Truck	#5	14681	14713	32	10.634	3.01
2006 Elgin Pelican Street Sweeper	Sweeper	44050	44138	88	41.263	2.13
2011 Ford F-550 Truck	#6	47814	48267	453	81.316	5.57
2015 Freightliner Truck	#7	17475	17559	84	14.521	5.78
2023 Bobcat	S66	80	97	19	41.68	0.46
2023 Titan Leaf Vac	Pro Plus			0		#DIV/0!

WATERLOO POLICE DEPARTMENT OFFICER'S DAILY -MARCH

Patrol:	493	Office:	289.5
Investigative:	46.5	Special:	5
Radar:	113.5	School/Training:	1
Court:		On Call:	0

Total Hours Worked: 948.5

COMPLAINTS	
Family:	2
Off Road Vehicles:	0
Vandalism:	0
Minor Theft - \$500:	0
Major Theft + \$500:	0
Burglary:	0
Doors Found Open:	1
Animal Case:	1
Late Bar Closings:	0
Alarms:	1
Loud Music/Parties:	1
Tavern Complaints:	0
Prowler Complaints:	1
Battery to Person:	0
Domestic Abuse:	2
Sexual Assault:	0
Runaways:	0
Worthless Checks:	0
All Other Complaints:	36
TOTAL COMPLAINTS:	45

ACCIDENTS	
More than \$1,000:	8
Less than \$1,000:	2
Pedestrian Accidents:	0
Bicycle Accidents:	0
Number Injured:	0
Number Killed:	0
TOTAL ACCIDENTS:	10

ASSISTS	
Assist Jefferson County:	0
Assist Dodge County:	0
Assist Dane County:	2
Assist Marshall PD:	2
Assist Fire/Rescue:	22
Assist Other Agencies:	10
Assist Public:	77
Assist With Escort:	0
Assist All Others:	60
TOTAL ASSISTS:	173

MISCELLANEOUS	
Personal Contacts:	1136
Investigations/Follow-up:	41
Traffic Control:	1
Radar Operations:	157
Special Assignment:	2
Speech/Presentation:	0
Serve Papers:	0
Other Miscellaneous:	2
TOTAL:	1139

INQUIRIES/CHECKS	
Registration Checks:	384
D.L. Checks:	326
NCIC/CIB/VIN Checks:	0
Check Welfare:	2
TOTAL INQUIRIES:	418

	Warnings	Arrests
Speeding:	9	4
Too Fast For Conditions:	0	0
Inattentive Driving:	0	0
Failure to Yield:	1	0
Stop Sign Violation:	3	0
Illegal Passing:	0	0
No Driver's License:	0	2
Illegal Parking:	3	0
Left of Highway:	4	0
Drunk Driving:	0	1
Unregistered Vehicle:	2	0
Driving While Sus/Rev:	1	1
Hit And Run:	0	0
Off Road Vehicle:	0	0
Power Display:	0	0
Equipment:	24	0
Illegal "U" Turn:	0	1
Following Too Close:	0	0
Seatbelt Violation:	2	0
ALL OTHER TRAFFIC:	5	1

Disorderly Conduct:	0	0
Underage Alcohol:	0	0
Warrants:	0	2
Theft:	0	0
Trespassing:	0	0
Burglary/Break & Enter:	0	0
Vandalism:	0	0
ALL OTHER MIS/CRIM:	3	0
TOTALS:	57	12

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
03/01/2024	03/31/2024	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	Ticket	Officer/Court Type
03/19/24	BLANDON NAVARRETE,HENRY,JAVIER	DOB: 02/02/93	MOCZYNSKI,JASON,J
11:00 AM	307 W MAIN ST WAUNAKEE WI, 53597	No: T-BF358848-0 Age: 31 Issued: 02/04/24 Inc #: 24-000058	JEFFERSON CO CIRCUIT CT
		Charge	Description
		346.935(2)	POSSESS OPEN INTOXICANTS IN MV-DRIVER
			Fine Collected
			\$263.50 \$0.00
03/19/24	BONILLA,RAFAEL	DOB: 08/20/76	WARNER,DAVID,N
11:00 AM	1034 LEWELLEN ST MARSHALL WI, 53559	No: T-BJ837529-0 Age: 47 Issued: 02/08/24 Inc #: 24-000066	JEFFERSON CO CIRCUIT CT
		Charge	Description
		347.48(2M)(B)	VEHICLE OPERATOR FAIL/WEAR SEAT BELT
			Fine Collected
			\$10.00 \$0.00
03/19/24	GONZALEZ,MARIA,L	DOB: 05/25/76	GIROUX,KEVIN
11:00 AM	940 JASON DR WATERLOO WI, 53594	No: T-BK704678-2 Age: 47 Issued: 02/26/24 Inc #: 24-000099	JEFFERSON CO CIRCUIT CT
		Charge	Description
		346.46(1)	FAIL/STOP AT STOP SIGN
			Fine Collected
			\$175.30 \$0.00
03/19/24	HARGARTEN,TYLER,M	DOB: 10/07/98	BOLLIG,RANDY,P
11:00 AM	204 ANNA ST # 206 WATERLOO WI, 53594	No: C-1F80SSF77 Age: 25 Issued: 02/15/24 Inc #: 24-000077	JEFFERSON CO CIRCUIT CT
		Charge	Description
		278-1-943.50(4)(A)	SHOPLIFTING/RETAIL THEFT
			Fine Collected
			\$200.50 \$0.00
03/19/24	HERNANDEZ CARRILLO,RAMON	DOB: 02/13/59	BURNS,RANDY
11:00 AM	823 LUM AVE APT 2 WATERLOO WI, 53594	No: T-BK704673-4 Age: 65 Issued: 02/22/24 Inc #: 24-000091	JEFFERSON CO CIRCUIT CT
		Charge	Description
		343.44(1)(A)	OPERATING WHILE SUSPENDED
			Fine Collected
			\$200.50 \$0.00
03/19/24	IZAGUIRREZ LOPEZ,MARTIN,JOSUE	DOB: 10/01/98	STORMOEN,KYLE,MATTHEW
11:00 AM	508 N MONROE ST WATERLOO WI, 53594	No: T-BJ837526-4 Age: 25 Issued: 02/06/24 Inc #: 24-000060	JEFFERSON CO CIRCUIT CT
		Charge	Description
		343.05(3)(A)	OPERATE W/O VALID LICENSE
			Fine Collected
			\$200.50 \$0.00
03/19/24	IZAGUIRREZ LOPEZ,MARTIN,JOSUE	DOB: 10/01/98	STORMOEN,KYLE,MATTHEW
11:00 AM	508 N MONROE ST WATERLOO WI, 53594	No: T-BJ837527-5 Age: 25 Issued: 02/06/24 Inc #: 24-000060	JEFFERSON CO CIRCUIT CT
		Charge	Description
		344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE
			Fine Collected
			\$200.50 \$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
03/01/2024	03/31/2024	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	Ticket	Officer/Court Type
03/19/24	[REDACTED]	[REDACTED]	[REDACTED]
11:00 AM	[REDACTED]	[REDACTED]	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
961.41(3G)(E)	POSSESSION OF THC	\$263.50	\$0.00

Court Date	Name	Ticket	Officer/Court Type
03/19/24	[REDACTED]	[REDACTED]	[REDACTED]
11:00 AM	[REDACTED]	[REDACTED]	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
961.573(1)	POSSESS DRUG PARAPHERNALIA (FORFEITURE)	\$200.50	\$0.00

Court Date	Name	Ticket	Officer/Court Type
03/19/24	[REDACTED]	No: [REDACTED]	[REDACTED]
11:00 AM	[REDACTED]	Issued: [REDACTED]	JEFFERSON CO CIRCUIT CT
		Inc #: [REDACTED]	

Charge	Description	Fine	Collected
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00

Court Date	Name	DOB	No:	Officer/Court Type
03/19/24	MAMEDOV,TEYMUR	08/26/85	T-BJ837523-1	STORMOEN,KYLE,MATTHEW
11:00 AM	120 LINDEN LN # 2 THIENSVILLE WI, 53092	Age: 38	Issued: 01/28/24 Inc #: 24-000051	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.57(5)	EXCEEDING SPEED ZONES, ETC. (20-24 MPH)	\$225.70	\$0.00

Court Date	Name	DOB	No:	Officer/Court Type
03/19/24	MATRULLO,FRANK,J	12/25/77	T-BF359238-5	
11:00 AM	1409 N PROSPECT MILWAUKEE WI, 53201	Age: 46	Issued: 02/24/24 Inc #: 24-000094	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.63(1)(A)	OPERATING WHILE UNDER THE INFLUENCE	\$1037.50	\$0.00

Court Date	Name	DOB	No:	Officer/Court Type
03/19/24	MATRULLO,FRANK,J	12/25/77	T-BF359239-6	MOCZYNSKI,JASON,J
11:00 AM	1409 N PROSPECT MILWAUKEE WI, 53201	Age: 46	Issued: 02/24/24 Inc #: 24-000094	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.63(1)(B)	OPERATING WPAC (1ST)	\$1037.50	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
03/01/2024	03/31/2024	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket	Officer/Court Type
03/19/24	PETROSELLI,GEUVANNI,ALEXANDER	04/21/04	No: C-1F80PBQ6VV	GIROUX,KEVIN
11:00 AM	163 N MONROE #1 WATERLOO WI, 53594	Age: 19	Issued: 02/19/24 Inc #: 24-000084	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
350-13(1)(D)(G)14	OPERATE ATV/UTV WITHOUT VALID DOT LICENSE	\$175.30	\$0.00	
03/19/24	PETROSELLI,GEUVANNI,ALEXANDER	04/21/04	No: C-1F80PBQ6VV	GIROUX,KEVIN
11:00 AM	163 N MONROE #1 WATERLOO WI, 53594	Age: 19	Issued: 02/19/24 Inc #: 24-000084	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
350-13(1)(D)(G)5	OPERATE ATV/UTV WITH DEFECTIVE LIGHTS	\$175.30	\$0.00	
03/19/24	RAMIREZ GOMEZ,ELMER ADOLFO	04/21/94	No: T-BJ837524-2	WARNER,DAVID,N
11:00 AM	134 EAST MADISON STREET APT 2A WATERLOO WI, 53594	Age: 29	Issued: 02/01/24 Inc #: 24-000056	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00	
03/19/24	RAMIREZ GOMEZ,ELMER ADOLFO	04/21/94	No: T-BJ837525-3	WARNER,DAVID,N
11:00 AM	134 EAST MADISON STREET APT 2A WATERLOO WI, 53594	Age: 29	Issued: 02/01/24 Inc #: 24-000056	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00	
03/19/24	RAMIREZ JARQUIN,CANDIDO,RAMON	09/14/72	No: T-BJ837518-3	STORMOEN,KYLE,MATTHEW
11:00 AM	580 KNOWLTON ST WATERLOO WI, 53594	Age: 51	Issued: 01/12/24 Inc #: 24-000023	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00	
03/19/24	RAMIREZ JARQUIN,CANDIDO,RAMON	09/14/72	No: T-BJ837519-4	STORMOEN,KYLE,MATTHEW
11:00 AM	580 KNOWLTON ST WATERLOO WI, 53594	Age: 51	Issued: 01/12/24 Inc #: 24-000023	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00	
03/19/24	RAMIREZ-GOMEZ,ELMER,ADOLFO	04/21/94	No: T-BK704670-1	WARNER,DAVID,N
11:00 AM	134 EAST MADISON STREET APT #3 WATERLOO WI, 51594	Age: 29	Issued: 02/20/24 Inc #: 24-000086	JEFFERSON CO CIRCUIT CT
Charge	Description	Fine	Collected	
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00	

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
03/01/2024	03/31/2024	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No:	Officer/Court Type
03/19/24	RAMIREZ-GOMEZ, ELMER, ADOLFO	04/21/94	T-BK704671-2	WARNER, DAVID, N
11:00 AM	134 EAST MADISON STREET APT #3 WATERLOO WI, 51594	Age: 29	Issued: 02/20/24 Inc #: 24-000086	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00

03/19/24	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
11:00 AM	[REDACTED]	[REDACTED]	[REDACTED]	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
346.46(1)	FAIL/STOP AT STOP SIGN	\$175.30	\$0.00

03/19/24	TALAVERA CENTENO, ARACELY, JOHANA	DOB: 01/24/99	No: T-BJ837530-1	WARNER, DAVID, N
11:00 AM	134 EAST MADISON STREET APT #4 WATERLOO WI, 53594	Age: 25	Issued: 02/09/24 Inc #: 24-000068	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
343.05(3)(A)	OPERATE W/O VALID LICENSE	\$200.50	\$0.00

03/19/24	TALAVERA CENTENO, ARACELY, JOHANA	DOB: 01/24/99	No: T-BJ837531-2	WARNER, DAVID, N
11:00 AM	134 EAST MADISON STREET APT #4 WATERLOO WI, 53594	Age: 25	Issued: 02/09/24 Inc #: 24-000068	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00

03/19/24	TATE, GLORIA, MAVIS	DOB: 07/04/28	No: T-BK704665-3	GIROUX, KEVIN
11:00 AM	477 W MADISON APT 212 WATERLOO WI, 53594	Age: 95	Issued: 02/02/24 Inc #: 24-000057	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
341.04(1)	NON-REGISTRATION OF AUTO, ETC	\$175.30	\$0.00

03/19/24	WEBER, BROOKE, MARIE	DOB: 12/16/97	No: T-BJ837535-6	WARNER, DAVID, N
11:00 AM	209 SUNNYFIELD CT # C WATERTOWN WI, 53098	Age: 26	Issued: 02/25/24 Inc #: 24-000098	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00

Court Calendar Report

Report Criteria:

Start Date	End Date	Officer	Court Type
03/01/2024	03/31/2024	ALL	JEFFERSON CO CIRCUIT CT

Court Date	Name	DOB	Ticket No	Officer/Court Type
03/19/24	XELHUA,JAVIER	06/27/98	T-BK704668-6	MOCZYNSKI,JASON,J
11:00 AM	1302 FORSTER DR MADISON WI, 53704	Age: 25	Issued: 02/11/24 Inc #: 24-000072	JEFFERSON CO CIRCUIT CT

Charge	Description	Fine	Collected
344.62(1)	OPERATE MOTOR VEHICLE W/O INSURANCE	\$200.50	\$0.00

Ticket Count: 34

Total Fines: \$10874.50
Total Payments: \$0.00
Total Due: \$10874.50

Waterloo Police Department Fleet Maintenance Report

	VIN	1FM5K8ABOLGB67	For Period	3/1-3/31
	Year	2020	Fuel Cost	
Vehicle Description		Ford Explorer	Miles per gallon	

Date	Fuel	Fuel Cost	Mileage	Maintenance Items	Main. Cost	Officer
3/14/2024	10.723	\$35.38	22905			2

Waterloo Police Department Fleet Maintenance Report

VIN	1FM5K8AR4FGC07739	For Period	3/1-3/31
Year	2021	Fuel Cost	\$650.68
Vehicle Description	Ford EXPLORER	Miles per gallon	13.47

Date	Fuel	Fuel Costs	Mileage	Maintenance Items	Main. Cost	Officer
3/1/2024	5.524	\$18.50	34765			10
3/2/2024	6.79	\$22.74	34852			10
3/4/2024	11.847	39.68	34986			10
3/5/2024	6.743	\$22.58	35093			18
3/5/2024	4.218	\$14.13	35144			7
3/6/2024	4.971	\$16.65	35202			10
3/7/2024	6.358	\$21.29	35329			7
3/8/2024	5.482	\$18.36	35384			7
3/10/2024	10.366	\$34.72	35540			18
3/13/2024	7.738	25.53	35737			18
3/13/2024	6.903	\$22.77	35824			18
3/15/2024	11.411	\$38.79	35964			7
3/16/2024	6.961	\$23.63	36109			7
3/17/2024	4.388	\$14.91	36159			7
3/18/2024	4.424	\$15.04	36205			18
3/19/2024	7.759	\$26.37	36313			18
3/20/2024	7.675	\$26.09	36406			18
3/21/2024	8.238	\$28.00	36525			18
3/21/2024	5.006	\$17.02	36578			11
3/22/2024	4.373	\$14.86	36626			7
3/23/2024	6.5	\$22.33	36709			16
3/24/2024	7.8	\$26.45	36813			16
3/25/2024	7.124	\$24.21	36902			18
3/26/2024	4.706	\$16.00	36946			10
3/28/2024	5.9	\$20.06	37075			17
3/29/2024	6.482	\$22.03	37154			18
3/29/2024	5.004	\$17.01	37213			11
3/30/2024	4.62	\$15.70	37277			10

Date	Fuel	Fuel Costs	Mileage	Maintenance Items	Main. Cost	Officer
3/31/2024	7.424	\$25.23	37361			7
	192.735	\$650.68				

Waterloo Police Department Fleet Maintenance Report

	VIN	1FM5K8ABOLGB67	For Period	3/1-3/31
	Year	2023	Fuel Cost	\$196.80
Vehicle Description		Ford Explorer	Miles per gallon	8.19

Date	Fuel	Fuel Cost	Mileage	Maintenance Items	Main. Cost	Officer
3/2/2024	10.976	\$36.76	6963			18
3/4/2024	6.724	\$22.52	7030			18
3/10/2024	9.74	\$32.62	7129			18
3/12/2024	4.107	\$13.75	7183			18
3/15/2024	7.062	\$24.00	7243			11
3/19/2024	5.891	\$20.02	7303			11
3/24/2024	7.38	\$25.08	7369			11
3/28/2024	6.486	\$22.05	7441			18
	58.366	\$196.80				

Incident Synopsis Report

Report Criteria:

Start Date	End Date
03/01/2024	03/31/2024

Report Date	Incident Synopsis
03/01/2024	Traffic stop--several citations issued.
03/01/2024	Officer called to school to assist with THC possession--citation issued.
03/02/2024	Traffic stop---citations issued.
03/02/2024	Officer requested to assist Marshall.
03/02/2024	Officer handled a report for theft of medication.
03/02/2024	Officer requested to assist Columbia County with a case.
03/03/2024	Officer requested to assist Marshall PD.
03/03/2024	Traffic stop---citation issued.
03/04/2024	Officer responded to a report of found drug paraphilia.
03/07/2024	Officer is handling a case of domestic disorderly conduct.
03/07/2024	Officer requested to check on subject who was making idle threats to harm themself.
03/08/2024	Officer conducted a traffic stop---citations issued.
03/08/2024	Officer contacted in regards to a juvenile making suicidal statements.
03/09/2024	Traffic stop---citations issued.
03/09/2024	Traffic stop---citation issued.
03/10/2024	Traffic stop---several citations issued.
03/10/2024	Officer requested to assist Marshall
03/11/2024	Officer requested by Watertown to reach out to a subject in regards to a case they have.
03/12/2024	Traffic stop----citations issued.
03/11/2024	Accident of a vehicle that struck a business building.
03/14/2024	Officer request to respond to an incident where the garbage truck struck a power line.
03/15/2024	Traffic stop ---citation issued.
03/15/2024	Traffic stop---citations issued for OWI.
03/16/2024	Traffic stop---citation issued.
03/16/2024	Traffic stop---citations issued
03/17/2024	Traffic stop--citations issued for OWI
03/18/2024	Officer contacted to assist with a domestic incident.
03/21/2024	Citation issued due to an ordinance violation.
03/20/2024	Traffic stop---citations issued.
03/20/2024	Officers handled a case of a juvenile disturbance.
03/20/2024	Officer handled a complaint of phone call harassment.
03/22/2024	Traffic stop---citations issued.
03/21/2024	Officer arrested subject on a warrant from a different county.
03/21/2024	Officer was called to assist with juveniles in an altercation.
03/22/2024	Officer responded to the school for use of tobacco in school.
03/22/2024	Officer requested to school for a student with tobacco on the premises.

Incident Synopsis Report

Report Criteria:

Start Date	End Date
03/01/2024	03/31/2024

Report Date	Incident Synopsis
03/22/2024	Traffic stop---citations issued.
03/23/2024	Traffic stop---citation given.
03/25/2024	Officer handled a report of possible stolen items.
03/24/2024	Traffic stop---citation issued.
03/24/2024	Officer assisted with a call in regards to family issues--verbal argument.
03/15/2024	Officer assisted with a truancy complaint.
03/15/2024	Officer assisted with a truancy complaint.
03/25/2024	Officer requested to assist Marshall with a case
03/26/2024	Officer observed traffic violation, driver was arrested for operating a motor vehicle while intoxicated and unlawful u-turn
03/28/2024	a minor was cited for underage person in possession of tobacco
03/28/2024	a minor was cited for underage possession of tobacco
03/28/2024	Assist citizen with identity theft
03/31/2024	driver was arrested for operating while intoxicated and operating without valid license
03/31/2024	Officer handled a case of drug possession.
03/31/2024	subject was cited for possession of THC

Incident/Offense Count: 51

Monthly Incident Comparison Report

Report Criteria:

Current Month: 3/2024

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
No Category	Blank Description	0	0	0	0	0
	Total for No Category:	0	0	0	0	0
ASSIST	Assist Citizen	4	1	10	4	13
	Assist Dane County Sheriff	0	3	4	0	2
	Assist Dodge County Sheriff	0	2	5	0	10
	Assist Jefferson County Sheriff	0	1	1	0	16
	Assist Marshall PD	4	2	9	0	19
	Assist Social Services	2	1	6	1	11
	Assist Watertown PD	1	0	1	0	0
	Assist Wisconsin State Patrol	0	0	0	0	1
	Assist/School District	1	0	2	0	0
	Civil Dispute	0	1	1	0	2
	Custody for Other Department	1	1	2	0	8
	EMS Calls	0	1	1	0	2
	Fire Calls	0	0	0	0	2
	Other Mutual Aid Assists	0	0	0	0	3

Monthly Incident Comparison Report

Report Criteria:

Current Month: 3/2024

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
ASSIST						
	Runaway Adult	0	0	0	0	1
	Total for ASSIST:	13	13	42	5	90
CRIMINAL						
	Bail Jumping/Escapes	0	1	1	0	0
	Burglary - Residential/No Force	0	0	0	0	1
	Criminal Damage To Property/vandalism	0	0	0	0	8
	Disorderly Conduct - All Other	0	0	1	1	13
	Disorderly Conduct - Fight, Disturbance	0	0	0	0	7
	Domestic Disturbance	2	1	4	2	13
	Domestic Offense - Child Abuse/Neglect	0	0	0	0	2
	Drug Investigations	0	1	1	0	2
	Drug Possession	2	0	3	0	4
	Forgery/Counterfeiting	0	0	0	0	4
	Fraud	0	0	1	0	8
	Harassment - Harassing Telephone Calls	1	0	1	1	2
	Harassment - Threats	0	1	2	0	3
	Other Sex Offenses	0	0	0	0	6
	Other Weapon Violations	0	0	0	0	1
	Postal Crime	0	1	1	0	0

Monthly Incident Comparison Report

Report Criteria:

Current Month: 3/2024

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
CRIMINAL						
	Probation Hold	0	0	0	0	2
	Probation/Parole Violation	0	0	0	0	3
	Simple Battery	0	0	0	0	2
	Suicide - Attempts/Threats	0	0	0	0	1
	Theft - All Other	1	0	1	0	11
	Theft - From a Motor Vehicle	0	0	0	0	1
	Theft - Motor Vehicle Parts/Accessories	0	0	0	0	1
	Theft - Retail/Shoplifting	0	1	2	0	1
	Trespassing	0	0	0	0	3
	Violation of Court/Restraining Order	0	1	3	0	1
	Total for CRIMINAL:	6	7	21	4	100
ORDINANCE						
	Abandoned Property/Vehicle Violation	0	0	1	0	0
	Animal Bite	0	0	0	0	9
	Animal Licensing/Shots/Etc.	0	0	0	0	1
	Animal Running at Large	0	0	0	1	2
	Disturbance	1	0	1	0	1
	Loitering	0	0	0	0	1
	Municipal Code Violation	1	0	1	0	9
	Possession of Tobacco by Minor	4	0	4	0	7
	Public Nuisance Violations	0	0	0	0	1
	Truancy	2	0	2	1	5
	Under Age Drinking - Adult (18-21)	0	0	0	0	1
	Total for ORDINANCE:	8	0	9	2	37
Other						
	Continuous Violations	0	0	0	0	1
	Investigation/Take Report	0	0	0	0	2
	Other Animal Calls - Dead, Etc.	0	0	2	0	2
	Receive Information	1	0	1	1	34
	Unknown	0	0	0	0	1
	Total for Other:	1	0	3	1	40
SERVICE						
	Death Investigation	0	0	0	0	5
	Found Items/Property	2	0	4	0	4
	Runaway Juvenile	0	0	0	1	1
	Suspicious Person/Activity, Prowler	0	0	0	0	1
	Uncontrollable Juvenile	1	0	1	0	4
	Warrant Pickup - Other Agency	0	0	1	0	6
	Welfare Check	0	1	1	2	9
	Total for SERVICE:	3	1	7	3	30

Monthly Incident Comparison Report

Report Criteria:

Current Month: 3/2024

Category	Description	Current Month	Prior Month	Year To Date	Same Mo. Last Year	Last Year
TRAFFIC						
	Driver's License Violations (Ex OAS/OAR)	8	8	26	0	41
	Following Too Close	0	0	0	0	1
	Illegal Turns	0	0	0	1	6
	License/Permit Violation	0	0	0	0	8
	Miscellaneous Rules Violation	0	0	0	0	2
	Motor Vehicle Insurance Violation	0	2	4	2	21
	OAS/OAR/Other License Violations	0	1	3	2	20
	Operate Motor Vehicle While Intoxicated	6	4	12	0	11
	Operate Snowmobile While Intoxicated	2	0	2	0	0
	Registration/Title Violation	0	1	2	0	6
	Right of Way Violation	0	0	0	0	1
	Seatbelt Violation	0	1	1	1	4
	Speeding Violation	4	6	14	4	45
	Stop Sign/Signal Violation	0	2	3	6	29
	Traffic Accident - Hit and Run (Damage)	0	2	3	0	9
	Traffic Accident - Non-Reportable	0	0	0	0	1
	Traffic Accident - Personal Injury	0	0	1	0	0
	Traffic Accident - Property Damage	2	2	5	3	22
	Vehicle Equipment Violation - Lights	0	0	0	0	1
	Vehicle in Ditch/Off Road	0	0	0	1	1
	Total for TRAFFIC:	22	29	76	20	229
	Grand Totals:	53	50	158	35	526

Karl Junginger Memorial Library
Board of Trustees Meeting Agenda
March 26, 2024 @ 5:30 pm
Library Junginger Meeting Room or Virtual

- I. Call to Order & Introductions
- II. Approval of agenda
- III. Approval of open minutes from February 27th, 2024
- IV. Correspondence, Appearance, Public Comments
- V. Director's Report
- VI. Unfinished Business
 - A. Approve payment of monthly invoices for February 27, 2024 – *Action*
 - B. *End of Year 2023 Financial report – Informational*
 - C. *Policy 503 Code of Conduct – Action*
 - D. *Policy 401 Selection of Materials & Policy 403 Donations of Materials – Action*
 - E. *Policy and Form 405 Reconsideration of Material – Action*
 - F. *Board/Staff Get-together set for Monday, April 8 at 6 pm - Informational*
- VII. New Business
 - A. *Hoopla Bridges Director's vote – Informational*
 - B. *Cardinal Heating & Air Conditioning Proposal for service – Action*
 - C. *The month of April will bring Library Board Position updates and renewals of terms by the Mayor; Sara Cummings, and Art Biermeier – Informational*
 - D. *Review and discuss Library Board Trustee Handbook Chapter 8 "Developing the Library Budget" – Informational*
- VIII. Future agenda items
- IX. Date, place, and time of next meeting Tuesday, April 23 at 5:30 in the Hyer Conference Room
- X. Adjournment

Respectfully Submitted, Kelli A. Mountford, Director



Please contact Kelli Mountford at 920-478-3344 if you need accommodations to attend the meeting.

Karl Junginger Memorial Library
Board of Trustees Meeting Agenda
February 27, 2024

- I. Call to Order & Introductions
Meeting was called to order at 5:28 p.m. Present: Abby Vosters, Cindy Krueger, Leslie Fugate, Art Biermeier, Sara Cummings, and Kelli Mountford.
- II. Approval of agenda
Hearing no additions, the agenda was approved as presented.
- III. Approval of open minutes from November 28, 2023. *Hearing no corrections, the minutes were approved as presented.*
- IV. Correspondence, Appearance, Public Comments
Thank you card from Joel Zibell, Christmas cards, and thank you cards from school children were passed around for the Board to look at. The Board was each given a 2023 Year in Review flier.
- V. Director's Report
Garman Donation was discussed. Funding questions were talked about.
- VI. Unfinished Business
 - A. **Approve payment of monthly invoices for November & December 2023 and January 2024 - Action**
Biermeier moved to approve the November and December 2023 monthly invoices as presented. Krueger seconded. Motion passed unanimously. Cummings moved to approve the January 2024 monthly invoices as presented. Biermeier seconded. Motion passed unanimously.
 - B. **End of Year 2023 Financial report update – Informational**
Mountford informed the board that the Fund Carryover dollars were still being figured out by the city and the auditors.
 - C. **Meals on Wheels – Informational**
Jefferson has begun to use Hawthorne House kitchens on Mondays, Wednesdays, and Thursdays. The library did not receive many calls about Meals on Wheels no longer at the library.
 - D. **Update on staff/board get-together – Informational**
Discussion took place that the get-together will take place on Monday, April 8th at 6 pm to start National Library Week celebrations.
- VII. New Business
 - A. **2023 Library Annual Report - Action**

Graff moved to approve the 2023 Library Annual Report. Biermeier seconded. Motion passed unanimously.

B. Beatrice Owens Scholarship – Informational

Mountford stated that she spoke with UW about the amount left for the Scholarship. This scholarship is for anyone who lives in Waterloo and is pursuing a Master's in Library Science through a UW School. One person may apply if accepted into the UW Master's program for Library Science.

C. 503 Code of Conduct Policy – Informational

D. 401 Selection of Materials Policy – Informational

E. 405 Reconsideration of Material: Procedure & Form – Informational

The Board and Mountford discussed the three policies aforementioned and will go over them at the next board meeting.

F. Review and Discuss Library Board Trustee Handbook Chapter 7 "The Library Board and Library Personnel" – Informational

The Board reviewed and went over the questions at the end of the chapter.

VIII. Future agenda items – 2023 Financial Report, Staff Get-together, Policies 503/401/405.

IX. Date, place, and time of the next meeting

The next board meeting will be held on Tuesday, March 26 at 5:30 p.m.

X. Adjournment

Biermeier moved to adjourn at 6:25 p.m. Cummings seconded. Motion passed unanimously.

Respectfully Submitted,
Kelli Mountford, Library Director



Regular meeting of the Waterloo Water & Light Commission held April 9, 2024

The meeting was called to order by President Tom Bergan at 7:00pm at the Waterloo Utilities office. Present were Commissioners Vern Butzine, Devin Schumann, Tim Thomas, Chuck Wallace, Superintendent Barry Sorenson and Office Manager Joy Bisco.

Minutes

It was moved by Schumann, seconded by Butzine, to approve the minutes of the March 5, 2024 meeting. Motion carried.

Expenditures

It was moved by Bergan, seconded by Schumann, to approve the payment of the March bills as presented. Motion carried.

Citizen Input

None.

WWTP Pay Request

It was moved by Thomas, seconded by Butzine, to recommend approval of the Portzen's Pay Request #11 in the amount of \$576,531.68 to City Council. Motion carried.

Water & Sewer Ordinance Changes

It was moved by Schumann, seconded by Butzine, to recommend approval of the water and sewer ordinance changes to City Council. Motion carried.

Collateralize Deposits

Discussed the collateralizing deposits. It was moved by Bergan, seconded by Wallace, to table. Motion carried.

Memorials

If employees meet the requirements for funeral leave, a memorial or flowers will be sent by the Utility.

General Information

Discussed the WWTP construction plaque, officer election at the next meeting, Commercial Ave building generator repairs, and electric rate case update.

It was moved by Butzine, seconded by Thomas, to adjourn at 8:03pm. Motion carried.

Respectfully submitted,
Tim Thomas
Secretary

List of Bills

Aquafix Inc	1,860.00	Northern Lakes	60.00
APG of Southern Wisconsin	57.71	NAPA Auto Parts	386.70
Baker Tilly	13,960.00	Payment Service Network	12.95
Tom Bergan	105.00	PSC	1,580.03
BMO	1,023.43	Payroll	78,575.31
BMO Mastercard	108.70	Piggly Wiggly	23.94
Bond Trust	400.00	Portland Sanitary District	11,162.77
BP Credit Card Center	1,067.91	Resco	482.00
Vern Butzine	105.00	Richter Heating & AC	805.53
Charter Communications	244.96	Royal Compressed Air	2,300.00
City of Waterloo Treasurer	177,048.46	Seera	1,313.16
C&M Hydraulic Tool Supply	2,391.89	Devin Schumann	105.00
Crescent Electric Supply	441.12	TJ-H2b Analytical Services	816.00
Dorner Company	1,750.00	Tim Thomas	105.00
Dunneisen Excavating	614.77	Town & Country Engineering	32,514.00
Ehlers	6.38	United Liquid Waste Recycling	3,700.00
Electric Testing Lab	1,413.46	US Cellular	222.27
Forster Electrical Engineering	145.00	Unifirst Corp	499.14
Frontier	462.27	UPS	158.72
GFC Leasing	115.00	USA	246.38
GLS Utility LLC	734.50	Visa	775.10
Grainger	34.98	Chuck Wallace	105.00
Hawkins	8,026.84	Waterloo Building Center	93.90
Howie's Hardware	537.13	Waterloo Utilities	12,860.63
Infosend	1,129.56	WE Energies	1,540.63
Irby	2,302.25	Wisconsin Dept. of Revenue	4,147.99
K&B Auto	610.98	Wisco Properties	276.81
Lakes Gas	75.96	WPPI Energy	210,284.28
Lou's Gloves	91.00	WYSO	300.00
MEUW	645.00		
Midwest Meter	1,127.42		

Total Disbursements \$584,089.92

Checking Account #102-613:

Balance 2/29/24	\$106,378.92
Deposits	710,297.22
Disbursements	(583,662.88)
Interest	158.67
Balance 3/31/24	<u>\$233,171.93</u>

WWTP Account #374-547 (DNR Replacement Fund)

Balance 2/29/24	\$561,247.22
Deposit/ (Withdrawal)	(98.65)
Interest	1,663.71
Balance 3/31/24	<u>\$562,812.28</u>

Debt Service Account #3015323:

Balance 2/29/24	\$285,129.56
Deposit	44,347.00
Bond Payment/Svc Fees	(63.76)
Interest	959.70
Balance 3/31/24	<u>\$330,372.50</u>

Money Market Account #110-832:

Balance 2/29/24	1,527,061.18
Deposits	1,087,193.15
Transfer	(144,347.00)
Disbursements	(258.25)
Interest	4,693.23
Balance 3/31/24	<u>\$2,474,342.31</u>

Transportation Fund

Balance 2/29/24	\$12,586.00
Transfer	
Balance 3/31/24	<u>\$12,586.00</u>

WWTP Interim Financing:

Balance 2/29/24	\$57,694.12
Transferred in	
Transferred out	
Interest	260.93
Service Charge	(6.38)
Balance 3/31/24	<u>\$57,948.67</u>

Avestar CD #3596 (Bond Reserve):

Balance 2/29/24	312,791.33
Interest	
Balance 3/31/24	<u>\$312,791.33</u>

CD #613386 (Bond Reserve):

Balance 2/29/24	224,180.21
Interest	
Balance 3/31/24	<u>\$224,180.21</u>

**Minutes for March 12th 2024 CATV Board Meeting, 6:00 pm
The Solarium, 575 West Madison St. Waterloo, WI**

1. Roll Call and Call to Order Meeting Called to order at 6:12 pm. Abitz, Cotting, Jacob, Teubert present.

2. Approval of Previously Unapproved Meeting Minutes:

February 13th 2024 minutes. Teubert, Jacob. Unanimous.

3. Citizen Input

4. Manager's report.

In the month of February WLOO worked on editing projects that were uploaded to YouTube. I took inventory of equipment and did a quality check. All equipment is working well. I contacted Paradiddles for a review of our project. Paradiddles rep stated that traffic picked up because of video ads and that they would highly recommend any business to work with us for content creation. The Waterloo Booster Club agreed to accept our donation. I spoke with Gabe Haberkorn about a series revolving around Music in the park and I'm looking forward to building on the idea. All station activities are operating at satisfactory levels.

5. New Business

Annual Performance Evaluation for Station Manager

[NOTE: The Cable Television Regulatory Board may meet in closed session per Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility. Upon concluding a closed session, the Board will reconvene in open session.]

Motion to move into Closed Session: Cotting/Abitz. Unanimous.

Closed Session begins 7:06 pm.

Reconvene to Open Session: Cotting/Jacob. Unanimous. 8:24 pm.

6. Unfinished Business.

- a. WLOO Cable Board Policy on Media Production and Broadcasting Public Content
Motion to Table. Cotting/Jacob. Unanimous.

7. Future Agenda Items and Announcements.

Teubert requested the Board focus on plans to promote WLOO itself and volunteered to write up ideas to present at the April Board meeting.

Tuesday evenings will no longer work starting in June 2024.

Next Meeting: Tuesday, April 9th, 2024 at 6:00 pm at The Solarium.

8. Adjournment Motion Cotting/Teubert Unanimous. 8:30.

Minutes Respectfully submitted by Laura Cotting on April 5th 2024.



136 North Monroe Street
 Waterloo, WI 53594
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RESOLUTION #2024-04
2023 Financial Carry-Over Approvals

Whereas, the following chart defines the line item categories proposed for 2023-2024 carry over designation by the Clerk/Treasurer's office, with minor residual debit modifications expected to account for remaining 2023 invoices received in 2024.

CITY OF WATERLOO
Revenue Assignments WORKPAPER
FOR THE YEAR ENDED 12/31/2023

ACCOUNT #	DESCRIPTION	BEGINNING YEAR BALANCE	TRANSFER (LOSS)	CURRENT YEAR EXPENSES	CURRENT YEAR REVENUE/ALLOWANCE	YEAR END ASSIGNMENT
FUND 100						
100-32610	POLICE DONATION DEFIBULATOR	667.01	-	-	-	667.01
100-32631	POLICE DONATION SPEED LIMIT ALERT SIGN	240.15	-	-	-	240.15
100-32635	POLICE PATROL UNIFORM ALLOWANCE	592.04	(540.27)	(3,181.49)	5,100.00	1,970.28
100-32640	DPW UNIFORM ALLOWANCE	414.52	-	(1,091.90)	1,000.00	322.62
	FUND 100 TOTAL	1,913.72	(540.27)	(4,273.39)	6,100.00	3,200.06
FUND 220						
220-32635	FIRE DEPT UNIFORM ALLOWANCE	199.60	-	(1,809.43)	1,800.00	190.17
220-34100	FUND BALANCE CAPITAL PROJECT	377,151.34	-	-	108,861.00	486,012.34
	FUND 220 TOTAL	377,350.94	-	(1,809.43)	110,661.00	486,202.51
FUND 225						
225-32601	TRAILHEAD-WRT	-	-	-	-	-
225-32625	PARK EQUIPMENT CARRYOVER (BLACKTOP)	45,000.00	-	(34,897.63)	-	10,102.37
225-32605	JULY 4TH CELEBRATION	-	-	-	-	-
225-32629	MAUNESHA RIVER DOG PARK	-	-	-	-	-
225-34105	FUND BALANCE SHOE FACTORY	8,280.39	(8,280.39)	-	-	-
225-39999	CAROUSEL	30,678.98	-	-	750.00	31,428.98
	FUND 225 TOTAL	83,959.37	(8,280.39)	(34,897.63)	750.00	41,531.35
FUND 400						
400-32601	DPW VEHICLE ACCOUNT	-	-	-	-	-
400-32602	SQUAD CAR FUND	100,009.60	-	(52,931.10)	-	47,078.50
400-32606	EMERGENCY GOVT SIRENS FUND	8,000.00	-	-	-	8,000.00
	FUND 400 TOTAL	108,009.60	-	(52,931.10)	-	55,078.50
FUND 600						
600-34310	PROFESSIONAL SERVICES CARRYOVER	25,000.00	-	-	-	25,000.00
	FUND 600 TOTAL	25,000.00	-	-	-	25,000.00
FUND 812						
812-34105	LIBRARY CARRYOVER COUNTY	113,891.69	-	(91,200.35)	93,941.00	116,632.34
812-34106	LIBRARY CARRYOVER CLARK	62,304.71	-	(65,930.67)	40,500.00	36,874.04
812-34107	LIBRARY CARRYOVER MEMORIAL-DONATION FUND	-	-	-	64,769.57	64,769.57
	FUND 812 TOTAL	176,196.40	-	(157,131.02)	199,210.57	153,506.38

Therefore Be It Resolved, by the Common Council of the City of Waterloo, Wisconsin, that it hereby authorizes the 2023-2024 carry over amounts as stated with final amounts to include any residential debits for accounts listed which have may have remaining 2023 invoices, received in 2024, after resolution adoption.

PASSED AND ADOPTED this _____, 2024.

City of Waterloo

Signed:

 Mayor Jenifer Quimby

Attest:

 Jeanne Ritter, City Clerk



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ORDINANCE #2024-11

An Ordinance Amending Section §200-4 Burning Regulations

The Common Council of the City of Waterloo, Wisconsin do ordain as follows:

Section 1: § 200-4 Burning Regulations

(6)

A fire set or required by a public officer for the abatement of nuisances and which is necessary in carrying out public health functions.

D.

Permit required. (1) One time inspection for any new permanent installation of a fire pit (bricks & mortar, concrete, etc.)

~~(1)~~

~~The Waterloo Fire Department shall issue a permit for outdoor fires (apply at Waterloo City Hall):~~

~~(a)~~

~~When it can be shown by the applicant that such outdoor burning is necessary and not contrary to the interests of public health; or~~

~~(b)~~

~~When the fire is a campfire or a fire used solely for recreational purposes or for ceremonial occasions.~~

~~(2)~~

~~No permit shall be issued within one year of the date of the prior revocation of an outdoor fire permit previously obtained by the applicant.~~

~~(3)~~

~~This permit shall expire on December 31 of the year issued.~~

~~(4)~~

~~This permit does not allow for the installation of a heating source for any building.~~

~~(5)~~

~~There shall be no annual permit fee.~~

E.

Responsibilities ~~Responsibility of permit holder.~~

The ~~permit holder~~ Resident shall have the following responsibilities:

(1)

To adhere to all health and fire prevention codes.

(2)

To have adult (18 years of age or older) supervisory personnel present at the site of the outdoor burning.

(3)

To comply with the following conditions: ~~which shall be set forth on the permit issued to the applicant:~~

(a)

Any fire deemed to be a public health nuisance by the Fire Chief or his or her designee shall be extinguished.

(b)

This permit shall apply to all manufactured burning rings, fireplaces, fire pits, chimneys or like devices.

(c)

No manufactured device shall be placed on any combustible surface.

(d)

The fire must be completely extinguished before the fire location may be left unsupervised.

(e)

The fire shall be no larger than four feet in diameter, subject to the exceptions listed below.

(f)

No flammable liquids shall be used to start or support the burning.

(g)

Only virgin wood and charcoal fuel will be allowed to be burned. "Virgin wood" means wood and other wood products, such as bark, but not to include sawdust, which have had no chemical treatments or finishes applied.

(h)

Under no circumstances shall plastics, trash, garbage, oils, hydrocarbon fuels, furniture, fabrics, leaves, yard waste, synthetic materials of any kind, pressure-treated wood or wood that has been finished with paints, varnishes, laminates or a similar finish be burned. **Burn Barrels are not allowed within the city limits.**

(i)

The fire shall be located at least 10 feet from property lines and at least 20 feet from any building or structure. This does not apply to manufactured devices.

(j)

A functional extinguishing aid must be present, such as a fire extinguisher, garden hose, etc.

(4)

Exceptions. A bonfire exceeding the size restrictions set forth in Subsection **E(3)(e)** will be permitted for churches, organized schools, and civic organizations and only if application for site review has been made and approved by the Waterloo Fire Department. Such bonfire shall be no more than 10 feet in diameter or 10 feet by 10 feet square and no more than six feet high and must comply with all other provisions of the permit.

F.

Emergency provisions. Notwithstanding any other provision of this section, the Fire Chief, in times of extreme dryness or drought, deficiency in the water supply or by reason of any other emergency, is authorized to prohibit the setting of any fires upon any lands within the City by providing published notice of the declared emergency. ~~and the scope of the declaration in the local newspaper on the date that the emergency is declared to begin and by providing published notice broadcast through local radio or cable television.~~ **Public notice will be made by city wide call (Connect final site) as well as website and social media.**

Section 2: This ordinance shall take effect and be in force after its passage and publication in a manner provided for by law.

Acted on and adopted at a result meeting of the Common Council on April 18, 2024.

CITY OF WATERLOO

Jenifer Quimby, Mayor

Attest:

Jeanne Ritter, City Clerk

Date Adopted_____

Date Published_____