

**CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES**

**March 16, 2023**

[a digital recording of this meeting also serves as the official record]

1. CALL TO ORDER AND ROLL CALL. Thomas called the meeting to order at 6:00 p.m. Members in person: Thomas Remote: Kuhl. Absent: Weihert Other attending in person or remote: Mayor Quimby; Deputy Clerk/Treasurer Nelson; City Clerk Ritter; DPW Yerges, Police Chief Sorenson, Parks Coordinator Haberkorn, R. Griffin, S. Cummings, A. Kuhl, Fire Chief Benisch, Asst. Fire Chief C. Butzine, 1<sup>st</sup> Lt J. Butzine, A. Biermeier, E. Butzine and Utilities Superintendent Sorenson.
2. APPROVAL OF MEETING MINUTES: Motion to approve Meeting Minutes February 16, 2023. [Thomas/Kuhl] VOICE VOTE: Motion carried. March 9<sup>th</sup> open and closed tabled.
3. PUBLIC COMMENT: none
4. OLD BUSINESS - none
5. NEW BUSINESS
  - a. January 2023 Financial Statements: Clerk/Treasurer's Reports [[see on municipal website](#)] Motion [Kuhl/Thomas] VOICE VOTE: Motion carried.
  - b. February 2023 Financial Statements: Payroll \$75,525.44 , General Disbursements \$1,649,556.16 and : Clerk/Treasurer's Reports [[see on municipal website](#)] Motion [Kuhl/Thomas] VOICE VOTE: Motion carried.
  - c. Resolution 2023-11 Park Commission accepting Grant from The Greater Watertown Community Health Foundation for TRP Play Structure Motion to recommend to Council [Kuhl/Thomas] VOICE VOTE: Motion carried
  - d. Library Parking Lot Bid Discussion Motion City to contribute \$75,000 remainder of \$160,085 bid paid by library. Motion [Thomas/Kuhl] VOICE VOTE: Motion carried.
  - e. Fire Dept Air Compressor No action taken
  - f. Fire Dept Quote for Tender 95 No action taken
  - g. City Hall and Police Station Duct Cleaning Quotes.Motion to approve Ducts on Call for \$13,560.to be paid from Building Maintenance for City Hall and Police and Contingency if needed. [Kuhl/Thomas] Motion carried.
  - h. Façade Grant approval procedures. Motion to send to CDA to determine approval process for paying. [Kuhl/Thomas] VOICE VOTE: Motion carried.
  - i. Luminous Rose Façade-Interior Grant Application. Motion to recommend to Council for approval. [Kuhl/Thomas] VOICE VOTE: Motion carried
  - j. Garbage Rate Increase Discussion. Updated information regarding W&L billing increase. Motion to recommend to Council \$1 increase in garbage charge to residents on 7/1/2023. [ [Kuhl/Thomas] Motion carried.
  - k. Bid for processing Credit/Debit Cards at City Hall for Dog license and Hall rentals. Also, at the Police Station for citations. Motion to recommend Edge one to Council. [Kuhl/Thomas] VOICE VOTE: Motion carried.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
  - a. Committee Calendar (for reference)
7. ADJOURNMENT. MOTION: [Kuhl/Thomas] To adjourn. VOICE VOTE: Motion carried. Approximate time 6:54pm

Jeanne Ritter  
Clerk/Deputy Treasurer