

136 North Monroe Street Waterloo, WI 53594-1198 Phone: (920) 478-3025 Fax: (920) 478-2021 www.waterloowi.us

### PUBLIC NOTICE OF A COMMITTEE MEETING OF THE COMMON COUNCIL OF THE CITY OF WATERLOO

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public & news media, that the following meeting will be held:

COMMITTEE:	PUBLIC SAFETY AND HEALTH COMMITTEE
DATE:	October 6, 2022
TIME:	6:00 p.m.
LOCATION:	Municipal Building Police Training Room, 136 N. Monroe Street (In-person or remotely)

REMOTE ACCESS DETAILS Dial-in Phone Number: (602) 580-9275 Access Code: 4514731 (service by FreeConferenceCall.com)

- 1. CALL TO ORDER AND ROLL CALL
- 2. APPROVAL OF MEETING MINUTES: September 1, 2022
- 3. PUBLIC COMMENT
- 4. UNFINISHED BUSINESS.
- 5. NEW BUSINESS
  - a. Event. Waterloo Business Association. Spooktacular 10/29/2022
  - b. Squad bids, Bell Ford price quote
- 6. FUTURE AGENDA ITEMS, COMMUNICATIONS, AND ANNOUNCEMENTS
- 7. ADJOURNMENT

Jeanne Ritter Clerk/Deputy Treasurer

Committee Members: Thomas, Griffin and Cummings

Materials Printed, Posted, E-mailed and Distributed: 09/30/2022

PLEASE NOTE: IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE MEETING(S) TO GATHER INFORMATION. NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY OTHER THAN THAT SPECIFICALLY NOTICED. ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST SUCH SERVICES PLEASE CONTACT THE CLERK'S OFFICE AT THE ABOVE LOCATION.

## PUBLIC SAFETY AND HEALTH COMMITTEE MEETING MINUTES September 1, 2022

## 1. Call to Order:

The Public Safety Committee meeting was called to order by Alderperson Thomas at 6:00PM

## 2. Roll Call:

Committee members present – Alderperson Thomas, Griffin, Cummings, Chief Sorenson, Public - Jim Larrabee, DPW Superintendent Chad Yerges, W&L Superintendent Barry Sorenson,

**3. Approval of Public Safety Committee Minutes of August 4,2022.** Motion by Alderperson Cummings to approve Prior minutes of August 4, 2022, second by Griffin, motion carried.

## 4. **Public Comment:** None

- 5. **Unfinished Business:** Lateral entry into the Waterloo Police Department. No Action Taken.
- 6. New Business: a) Request to hire Kevin Giroux full time to fill vacancy. Cummings request to recommend hiring Giroux to City Council for approval, second by Griffin, Motion carried.

b) Request to replace Yield Signs on Pierce St. at Adams St. with stop signs. Cummings motioned to recommend to council, second by Griffin, motion carried.

c) Safety concern at intersection of E Dickinson St. & Park St. No Action Taken. d. Promote Officer Warner to Sergeant to fill open position. Griffin recommended to council to fill Sergeant position with Officer Warner, second by Cummings, motion carried.

## 7. Future Agenda Items, Communications and announcements: None

**8.** Adjourn: Motion to Adjourn by Alderperson Thomas, second by Griffin, motion carried.



136 NORTH MONROE STREET, WATERLOO, WISCONSIN 53594-1198 Phone (920) 478-3025 Fax (920) 478-2021 cityhall@waterloowis.com

### APPLICATION FOR SPECIAL EVENT or ENTERTAINMENT LICENSE

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Any Special Event or Entertainment Event sponsor requesting municipal approvals, services, assistance, and/or other support from the City of Waterloo for a special or entertainment event on public or private property must provide the following information.

Submittal of application does not constitute approval. All applications must be reviewed.

NAME OF SPONSOR (Applicant): WATELLOD BUSINESS ASSOCIATION
STATUS: (circle one) unincorporated (ncorporated) individual other NFP
CONTACT NAME: STEVE VAR, WER,
PHONE NUMBER: 608-575-9095 / / / DAYTIME EVENING FAX
EMAIL ADDRESS: ROOFGUS 835CGMAIL.COM
NAME OF EVENT: SPOOKTACULAL - 2022
TYPE OF EVENT: (circle one)       Festival       Parade       Caravan       Rally       March         Race       Tag       Day       Other
PURPOSE OF EVENT: Community EVENT
DATE OF EVENT: 10/29/22
EVENT HOURS: $9^{4} - 4^{P}$ set up hours $\mathcal{F}^{A}$ BREAKDOWN $\mathcal{H}^{P}$
DESCRIPTION OF EVENT: VENDONS, HAY RIDES, MENCHARt Guiden fued-with The
SITE/ADDRESS FOR EVENT (list if multiple locations) DOWNTOWN ! VETERMUS PARK SAME TEMPLARE AS UST VEAK
PROJECTED ATTENDANCE: 500 + PAST ATTENDANCE: 500 +
NUMBER OF VOLUNTEERS/PERSONNEL FOR EVENT: 15-20
RAIN POLICY: MAKE Changes AS NECESSARY
DATE APPLICATION MADE 9/20/22

Pursuant to Section 12.06 Waterloo Municipal Code Application for Special Event or Entertainment License

Form created: 03/11/2004

The special event or entertainment sponsor hereby agrees to indemnify and hold harmless the City of Waterloo, Wisconsin, its agents, public officials, officers, employees and authorized volunteers, from and against any and all legal actions, claims, damages, losses, expenses arising out of the permitted event/activity or any activity associated with the conduct of the sponsor's operation of the event, including but not limited to, claims for personal or bodily injury, disease or death, or injury to or destruction of property, excluding claims caused by the willful commission or omission by employees of the City of

Waterloo acting within the scope of their employment.

Further, the event sponsor agrees to indemnify the City of Waterloo and any of its agents, public officers, officials or employees and authorized volunteers for any attorneys fees and court costs incurred or to be incurred in defending any actions brought against them as a result of the sponsor's use of public property or operation of the event as set forth in the application for special permit.

Proof of insurance is required of all Special or Entertainment Event Sponsors before the event. The attached list of insurance requirements should be reviewed immediately with your Insurance Agent to INSURANCE REQUIREMENTS: comply. Please provide a Certificate of Insurance with your completed application by,\_\_\_\_\_ City Clerk's Office 136 N. Monroe Street, Waterloo, WI. 53594. Insurance coverage shall be from companies and in amounts acceptable to the City of Waterloo. Failure to provide said acceptable insurance coverage in a timely manner is grounds for non-issuance or revocation of the permit.

Whereas the Special or Entertainment Event Sponsor agrees to use the public property at PERMITTED USE OF PUBLIC PROPERTY: in Waterloo, Wisconsin, known as, for staging of, the City of Waterloo does hereby agree to

20\_\_\_\_. Sponsor does hereby agree to conduct only that business/activity which is described in permit for use, at no cost, these premises for the date(s) of the Special Event Permit Application, and agrees to all municipal requirements. Sponsor further agrees that within thirty (30) days of the conclusion of the event it will, at its own expense, provide for the repair, replacement or maintenance of any damaged, lost or stolen portions of the subject property including, but not limited to landscaping, street or buildings and/or pavement.

The event sponsor agrees for itself and/or its employees, agents, or volunteers associated or to be associated with the activity for which the permit is being sought, to waive and relinquish all claims that LIABILITY WAIVER: may result in any manner against the City of Waterloo, its agents, public officers, officials or employees and authorized volunteers from said sponsored event or activity, except for acts caused by the willful and wanton misconduct by employees of the City of Waterloo acting within the scope of their employment.

I hereby attest that I am authorized to bind the sponsor and/or its employees, agents, or volunteers associated or to be associated with the activity for which the permit is being sought, to the terms of this agreement. I have read and understand all regulations and requirements outlined herein. I/we do hereby agree to abide by all rules and regulations outlined herein. I/we hereby agree to meet all requirements for documentation, certification, licensing, financial responsibility and all other aspects of staging a Special Event in the City of Waterloo, as outlined herein. I/we understand that our lack of meeting all requirements outlined herein may result in the denial or cancellation of the proposed Special or Entertainment Event. Permit applied for and all terms and stipulations agreed to by:

YARKEN teve

Name (please print)

WBA - V.P. Signatory Title (if applicable)

Pursuant to Section 12.06 Waterloo Municipal Code Application for Special Event or Entertainment License Signature 22

Page 2 of 8 License Application

Form created: 03/11/2004

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RIOR TO THE OPENING DAY OF THE EVEN RIOR TO THE OPENING DAY OF THE EVEN	E PLAN ATTACHED, AND ANY OTHER APPLICABLE DOCUMENTS D TO THE CLERK'S OFFICE NO LATER THAN NINETY DAYS (90) NT. Application received late or incomplete may be denied. Direct mail onroe Street, Waterloo, WI. 53594. A copy of the application will then d or Departments for consideration of approval, denial, and scheduling.
Date application received: <u>9.22.202</u>	2 Received by: Strah Davism
Clerk's Office to complete the section below:	
Cc: Police Department	Council ApprovalDate
Fire Department	Certificate of Insurance
Waterloo Utilities	
Fee for Profit Events = \$50.00 per ev	vent. 
Fee for Profit Events = \$50.00 per ev Fee is <u>WAIVED</u> for events held o organizations when the proceeds a	vent. or sponsored by educational, charitable, nonprofit, or religion or devoted to the purposes of such organization.
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Fee for Profit Events = \$50.00 per ev Fee is <u>WAIVED</u> for events held o organizations when the proceeds a	vent. or sponsored by educational, charitable, nonprofit, or religion ore devoted to the purposes of such organization. Date Paid:
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Form created: 03/11/2004, Revised: 03/22/2017

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# Attachment 1

CITY OF WATERLOO INSURANCE REQUIREMENTS FOR SPECIAL EVENTS

1. The City of Waterloo requires submission of a Certificate of Insurance along with the Special or Entertainment Events Application prior to review by the City's Government Operations Committee. 2. The Certificate of Insurance must include the following minimum limits of insurance coverage required

for special events on City property:

\$300,000 Injury or death of one person; \$1,000,000 for any one accident; \$50,000 for Property

3. The City of Waterloo must be named on the Certificate of Insurance as primary, non-contributory Damage.

additional insured under the general liability policy for the event. 4. The Certificate of Insurance must include the name of the special event, and the date, time and

5. The City of Waterloo reserves the right to request a copy of the actual policy represented by the location of the event.

Certificate of Insurance.

6. No event will be allowed to proceed without receipt by the City of a valid Certificate of Insurance in full compliance with the above listed requirements.

Any questions regarding these insurance requirements should be directed to the City Clerk's Office at (920) 478-3025

on File City

Pursuant to Section 12.06 Waterloo Municipal Code Application for Special Event or Entertainment License

Form created: 03/11/2004

Page 4 of 8 License Application

SPECIAL EVENT or ENTERTAINMENT WORKSHEET
NAME OF EVENT: <u>Spooktacular - Corr</u> DATE (S) OF EVENT: <u>Iof29/22</u> HOURS: <u>94-47</u> LOCATION/PROPERTY: <u>DOWNTOWN / VETERARS</u> PARK
SAFETY PROCEDURED:         1) Will you be providing private on-site security?         YES         1) Will you be providing private on-site security?         YES
If yes, list security company         Where will security be needed?         What times will security be needed?         What times will security be needed?         Will WPD officers be required?       YES         Municipal estimation of cost:
3) Will there be fireworks at your event: Date of fireworksTime of Fireworks Name/Address of company supplying fireworks Name/Address of company supplying fireworks
Fire Marshall must be contacted for opported SET UP / CLEAN UP PROCEDURES: 1) Name of person in charge of set up:
4) Estimated and         FEES AND PROCEEDS:         1) Will admission be charged for this event?       YES         I) Will admission be charged for this event?       YES         If yes, how much: Adult       Seniors         Seniors       Students         Children 5 & under       Families         2) If a participant fee is charged, please indicate the amount: Booth:

Waterloo, WI

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	and the second			
	YES	NO	2	
Will alcoholic beverage(s) be sold?				
yes, what beverage and at what cost?		ar and abo	ve the expenditures?	
the Sponsor intend to do with any	y revenue over			
USE FOR FOROLOGIE	a budget.	If it is a r	epeat event, provide last	
(If this is a first year event, please provide year's financials.)				
TEDTAINMENT AND PROMOTIONS:				
a) List names of performers and entertain	nment groups	c Rai	N	
2) List names of performers and entertain Hibu Guthgy DJ	<u>H-</u>	<u>). / )nn</u>	At PARAD	E
P. L. Band			LIVESTIM TANCTOR PA	LA
2) List Harrison of J <u>Hibd Guth 94</u> DJ <u>CIA BAND</u> 2) Describe other entertainment / activities p <u>Hurwish Hozse</u> , Thilloon	lanned for yo	our event:	Painter Etc	
2) Describe and ADZSE, TALLOON	N TWIST	SK, TV	Finders Flyere	
3) How will your event be promoted? Televi	sion Radi	Newsp	apers Posters Flyers	
3) How Will your even MEDIA				
other <u>SOURC PROPERTIES</u> PROCEDURES:				
PUBLIC PROPERTIES TROUES, please	complete the	following	area:	
If you are requesting city services, provided the services of the service of the				
1) Will you need barricades?	F Curd	E. SAC		
Purpose of barricades: DIOCL OF			Amount needed	
Location of placement:	PHA	Time of	placement Whenever	
Location of placement: Date barricades needed $10/28$	hor than City			
Name of company providing service if or		(FS)	(AND)	
2) Will you require electrical service(s)	_	3	lines @ \$20 Cost\$	
Entertainment: number of amps				
Equipment being used:			DI	
Location VETERAAS PARK	Entertaine		lines@ \$20 Cost \$	
	=			
Entertainment: number of amps	· · · · · ·			
Entertainment: number of amps Equipment being used:				

Waterloo, WI

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quipment being used:	
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Equipment being used:	
Location: Name of company providing service if other than City:	
Name of company providing service if other than only	
3) Will you need fencing Installed	
3) Will you need fencing instance. Purpose of fencing: Amount: Location: Time needed	
Location:Time neededTotal costs	
Date needed       Total costs         Estimated costs:       Iocations @ \$100. = \$             NOF: $to($	S - 04-
Estimated costs:locations & VES NOE: W to (	MANESAC
Date House	M // TONTOG
Type(s) JOUTHEAD TIMESC	
Type(s) $300\pi 1540$ $754703$ Amount $477$ $477$ $10(29/22)$ Time: $977$ NO	
Date: 10/24/22 NO Z	
5) Will picnic tables be needed? Amount 3-4	
Date: VES NO 5) Will picnic tables be needed? VES NO Location Amount Amount Amount Date needed: Time needed Date needed: Diversite tables @ \$5.00 per table = \$	
Date needed:Picnic tables @ \$5.00 per table = \$	
Estimated cost(s) YES NO	
Date	
Location Date Estimated cost(s) hours @= \$total cost	
Estimated cost(s) Hours C Name of company providing service, if not City:	
7) Will you need additional trash bins? (YES/NO If yes how many requested? Cardboard trash bins Barrels 3 If yes how many requested? Veround PANK ()	
If yes how many requested? Cardboard trash 2nd PANK () Where do you want them placed? VETOLONI PANK ()	> Dehind
Where do you want them placed? <u>VETOLONI</u> FINDE Name of disposal company if other than the City: <u>Using my dumps ter</u> Name of disposal company if other than the City: <u>Using my dumps ter</u>	
Name of disposal company if other than the City: <u>USIME mut Carry</u> Where will dumpster be place: <u>ReFESSIOnc</u> ) BLY	
Waterloo, WI Page 7 of 8 Worksheet	

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8) Will water connection be needed?	YES NO
Location	
Data	Fime

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## ATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

	RT	IFIC	CATE OF LIAE	31LIT	Y INSU	RANCE			15/2022
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the terms and conditions of the policy, u	entan	i poi	icies may require an end	dorseme	ent. A statem	ent on this c	ertificate does not co	afer rig	ints to the
certificate holder in lieu of such endorse	emen	t(s).		CONTACT					
RODUCER				PHONE (A/C, No,	Ext): (608) 83	7-6607	FAX (A/C, No):		
American Family Brokerage Inc				E-MAIL ADDRES	s: landers2@	amfam.com			NAIC #
000 American Parkway						RER(S) AFFORD			NAIC #
ladison			WI 53783	INSURER		nited States L	iability Insurance		
ISURED				INSURER					
Waterloo Business Associatio	n			INSURE					
W10788 County Rd I				INSURE					
			WI 53579	INSURE					
Reeseville	TIFIC	ATE				F	REVISION NUMBER:		OD
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POLICY PRO- JECT LOC								\$	
OTHER:							COMBINED SINGLE LIMIT (Ea accident)	\$	
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ANY AUTO ALL OWNED SCHEDULED							BODILY INJURY (Per accide PROPERTY DAMAGE	nt) \$ \$	
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WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y /	N						E.L. EACH ACCIDENT	\$	
ANY PROPRIETOR/PARTNER/EXECUTIVE	] N /	A					E.L. DISEASE - EA EMPLO		
(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below					_		E.L. DISEASE - POLICY LI	<u>AIT   \$</u>	
DESCRIPTION OF OPERATIONS BEAW									
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DESCRIPTION OF OPERATIONS / LOCATIONS / VE	HICLES	S (ACC	ORD 101, Additional Remarks Sc	chedule, m	ay be attached if	more space is re	(quireu)		
CERTIFICATE HOLDER					NCELLATIO				
				1 -	UE EVDIRATIO	IN DATE THER	DESCRIBED POLICIES I EOF, NOTICE WILL BE D LICY PROVISIONS.	BE CAN	CELLED BEFOF ED IN
City of Waterloo 136 North Monroe Street				AUT	THORIZED REPR	ESENTATIVE	п <i>К</i> .,		
Waterloo			WI 53594			-	Sluggy Di.		

Waterloo

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## REQUEST FOR PRICE QUOTES FOR WATERLOO POLICE DEPARTMENT PATROL VEHICLE

Sealed price quotes will be accepted at the Waterloo City Hall until noon on **September 16, 2022.** The price quote will be for one (1) factory built All Wheel Drive Ford Police Interceptor Utility. Specifications for said patrol vehicle may be obtained from the office of the city clerk during normal business hours. An itemized price listing of the following specifications must be submitted with each price quote.

## FACTORY INSTALLED EQUIPMENT

New 2023 model All Wheel Drive Ford Police Interceptor Utility with the standard engine (non-hybrid) and standard equipment.

## ADDITIONAL OPTIONAL EQUIPMENT

- 1. Dark Car Feature (43D)
- 2. Front License Bracket (153)
- 3. Front Headlamp Lighting Solution (66A)
- 4. Noise Suppression Bonds (Ground Straps) (60R)
- 5. Heated side view mirrors (549)
- 6. Rear door controls/locks inoperable (68G)
- 7. Spot Lamp LED. Unity brand. Driver Side Only (51R)
- 8. Switchable Red/white lighting in cargo area (17T)
- 9. Glass Solar Tinted 2<sup>nd</sup> Row, privacy glass on rear quarter (92R)
- 10. Dark Blue in Color (LK)

Prior to delivery, the vehicle must be completely serviced in accordance with the manufacturer's standard new car recommendations. The City Council of the City of Waterloo reserves the right to reject any or all price quotes or any part(s) thereof and to accept the price quote that appears most advantageous to the City.

Mail all sealed bids to:

## Waterloo City Clerk 136 North Monroe Street Waterloo, WI 53594

10 Request for price quotes were sent out for 1 factory built All Wheel Drive Ford 2023 Police Interceptor Utility. Three dealerships returned quotes.

Bell Ford 42,286.88 804 Main Street Arlington, WI 53911

Bell Ford was the cheapest of the three bids. Our last purchase was from Bell Ford and they provided excellent service. It is my recommendation we utilize Bell Ford for a vendor for our squad car. Ewald Hartford Ford 2570 E. Sumner Street Hartford, WI 53027

42,699.00

Kayser Ford 2303 West Beltline Highway Madison, WI 53713

Metro Ford of Madison 5422 Wayne Terrace Madison, WI 53718

Middleton Ford 7520 Century Avenue Middleton, WI 53562 42,961.88

Summit Ford Beaver Dam 100 Summit Drive Beaver Dam, WI 53916

Countryside Ford 330 Transit Road Columbus, WI 53925

Grinwald Ford-Mercury, Inc. 101 Hwy 16 Frontage Road Watertown, WI 53094

Griffin Ford of Fort Atkinson 1642 Janesville Avenue Fort Atkinson, WI 53538

Bell Ford42,286.88804 Main Street42,286.88Arlington, WI 5391142,286.88

Van Horn Ford of Oconomowoc 1000 E. Summit Avenue Oconomowoc, WI 53066