



136 North Monroe Street  
Waterloo, WI 53594-1198  
Phone: (920) 478-3025  
Fax: (920) 478-2021  
[www.waterloowi.us](http://www.waterloowi.us)

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## PUBLIC NOTICE OF A COMMITTEE MEETING OF THE COMMON COUNCIL OF THE CITY OF WATERLOO

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public & news media, that the following meeting will be held:

**COMMITTEE:** PUBLIC WORKS & PROPERTY COMMITTEE -  
**DATE:** February 3, 2022  
**TIME:** 6:00 p.m.  
**LOCATION:** Municipal Building Council Chambers, 136 N. Monroe Street (in-person or remote)

Join Zoom Meeting: <https://us02web.zoom.us/j/86283519212?pwd=YjY4NUNqd3pET1BLVUZpYm1iS2N3QT09>  
Dial by phone +1 312 626 6799 US (Chicago)  
Meeting ID: 862 8351 9212 Passcode: 574995

### COMMITTEE REGULARLY SCHEDULED MEETING

1. PLEDGE OF ALLEGIANCE, CALL TO ORDER AND ROLL CALL
2. APPROVAL OF MEETING MINUTES – January 6, 2022
3. CITIZEN INPUT / PUBLIC COMMENT
4. PROJECT OVERSIGHT & UPDATES
  - a. WisDOT Funding Submittals
5. UNFINISHED BUSINESS
  - a. Coordinating Private Well Regulation As A Waterloo Utilities Water Fund Matter
  - b. Improving Street Lighting At Intersection Of Madison and Monroe Street
6. NEW BUSINESS
  - a. Resolution #2022-08 Awarding a Contract For 2021 Street And Utility Improvements Jefferson/Leschinger/Polk Streets Reconstruction
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS -- Committee Calendar
  - a. Restarting An Annual Sidewalk Repair Program (March 2022)
  - b. City Forestry Plan (May 2022)
8. ADJOURNMENT

Mike Tschanz  
Deputy Clerk/Treasurer

Committee Members: Petts Weihert and Cummings

posted, e-mailed & distributed:

PLEASE NOTE: IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE MEETING(S) TO GATHER INFORMATION. NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY OTHER THAN THAT SPECIFICALLY NOTICED. ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST SUCH SERVICES PLEASE CONTACT THE CLERK'S OFFICE AT THE ABOVE LOCATION.

**CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE MEETING MINUTES: January 6, 2022**

Digital audio files are archived with these written minutes additionally serving as the official record.

**PUBLIC HEARING – 2022 Jefferson/Leschinger/Polk Streets Reconstruction**

1. CALL TO ORDER. Alder Petts called the hearing to order at 5:30 pm. Committee members present: Petts, Weihert & Cummings. Absent: none. Others attending: Numerous people participating remotely along with Erin Forrest; Chris Kulke; Paula Lenius; George Reedy; Carol Zimbric; Cynthia Kaski; Lindsay Reynolds; Brad Chadwick; Vern Butzine; Raynelle Butzine; Priscilla Motl; Eugene Weihert; Denis Sorenson; Barry Sorenson; Mitch Leisses; Ron Griffin; Charles Kuhl; Tim Thomas; Public Works Director Yerges and Clerk/Treasurer Hansen.
2. PUBLIC HEARING.
  - a. Mitch Leisses brief attendees on the project.
  - b. Chad Yerges indicated replacement of street trees would not occur.
  - c. No special assessments were stated.
  - d. Leisses was to update plans for multiple items referenced including final sidewalk width (4 ft versus 5 ft) and sidewalk configuration on Leshinger Street.
  - e. Weekly updates were mentioned as a communication option.
  - f. 24-hour contractor notice was mentioned by Leisses for water and sewer service.
  - g. Final completion was indicated as the last Friday in September.
3. ADJOURN PUBLIC HEARING. Alder Petts adjourned the public hearing at 6:20 pm.

**COMMITTEE REGULARLY SCHEDULED MEETING**

1. PLEDGE OF ALLEGIANCE, CALL TO ORDER AND ROLL CALL. Committee members present: Petts, Weihert & Cummings. Absent: none. Others attending: Numerous people participating remotely along with Denis Sorenson; Barry Sorenson; Mitch Leisses; Ron Griffin; Charles Kuhl; Tim Thomas; Public Works Director Yerges and Clerk/Treasurer Hansen. Committee Chair Petts called the meeting to order at 6:25 pm.
2. APPROVAL OF MEETING MINUTES – December 2, 2021. MOTION: [Cummings/Weihert] to approve the minutes as presented.
3. CITIZEN INPUT / PUBLIC COMMENT. None.
4. PROJECT OVERSIGHT & UPDATES
  - a. WisDOT Funding Submittals. Noted.
5. UNFINISHED BUSINESS
  - a. Coordinating Private Well Regulation As A Waterloo Utilities Water Fund Matter. DISCUSSION: The Utility Superintendent and Public Works Director were not prepared to address the item and asked for more time. MOTION: [Weihert/Cummings] to table until the February 2022 meeting. VOICE VOTE: Motion carried.
  - b. Improving Street Lighting At Intersection Of Madison and Monroe Street. DISCUSSION: Mitch Leisses was not prepared to address the item and asked the item to be tabled. VOICE VOTE: Motion carried.
  - c. Town Of Waterloo And City Of Waterloo Agreement Pertaining To Waterloo Road And Waterloo Road Culvert. DISCUSSION: Hansen said an agreement with the Town had advanced indicating Town Chair Hassett was prepared to sign an agreement as presented this night. MOTION: [Weihert/Cummings] to recommend approval the agreement presented this to the City Council for approval. VOICE VOTE: Motion carried.
6. NEW BUSINESS
  - a. Resolution #2022-04 Authorizing A Department Of Natural Resources 2022 Lead Water Service Program Grant Application And Establishing 2022 Program Details For A DNR Funded Municipal Private Lead Water Service Replacement Program. DISCUSSION: The Utility Superintendent expressed a desire to end assistant to property owners in 2023. Petts sought a review of ordinances. Hansen indicated a 1/15/2022 deadline existed for applying for 2022 funding from the DNR. The Mayor suggested changing the percentage from 75% to 90%. MOTION:

[Weihert/Cummings] to recommend the resolution to the City Council for approval amended to change the resolution "75%" to "90%." ROLL CALL VOTE: Ayes: Cummings and Weihert. No: Petts. Motion carried.

- b. 2022 Jefferson/Leschinger/Polk Streets Reconstruction Project, Committee Review For City Engineer. No action taken.

7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS -- Committee Calendar. Noted.

- a. Restarting An Annual Sidewalk Repair Program (March 2022)
- b. City Forestry Plan (May 2022)
- c. Jefferson/Leschinger/Polk Streets Reconstruction Project Awarding A Contract (February 2022)

8. ADJOURNMENT. MOTION: [Weihert/Cummings] to adjourn. Motion carried. Time: 6:50 pm.



Attest: Mo Hansen, Clerk/Treasurer



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**RESOLUTION #2022-08**

**Awarding A Contract For 2022 Street And Utility Improvements – Leschinger-Jefferson-Polk Street  
Reconstruction and Water System Improvements**

**Whereas**, the reconstruction of Leschinger, Jefferson and Polk Streets are funded in part from the 2022 Capital Project Fund with the sanitary sewer utilities expense and water utility expense paid from those respective utility funding sources, and;

**Whereas**, the public bids were advertised and opened on January 28, 2022 by Project Manager Mitch Leisses who has forwarded the attached recommendation letter and bid tabulation.

**Whereas**, to achieve economies of scale additional bids were sought and accepted--in addition to the Leschinger, Jefferson, and Polk Street work -- for the 2022 Water System Improvements.

**Now Therefore Be It Resolved**, by the Common Council of the City of Waterloo, Wisconsin, that it awards a contract for the work described above to Forest Landscaping & Construction Inc., of Lake Mills in the amount of \$1,832,895.00 for work commencing in the Spring of 2022.

**PASSED AND ADOPTED** this 3<sup>th</sup> day of February 2022.

**City of Waterloo**

Signed: \_\_\_\_\_  
Jenifer Quimby  
Mayor

Attest:

\_\_\_\_\_  
Mike Tschanz  
Deputy City Clerk/Treasurer



107 PARALLEL STREET  
BEAVER DAM, WI 53916

1115 S MAIN STREET  
WEST BEND, WI 53095

920-356-9447  
FAX 920-356-9454  
KUNKLENGINEERING.COM

February 1, 2022

Mayor Jenifer Quimby  
City of Waterloo  
136 North Monroe Street  
Waterloo, WI 53594

**Re: 2022 Street and Utility Reconstruction  
Construction Contract Award Recommendation**

Dear Mayor Quimby:

Please find accompanying this transmittal the Bid Tabulation for the 2022 Street and Utility Reconstruction that was bid on January 28, 2022. As is evident, Forest Landscaping & Construction, Inc. from Lake Mills, Wisconsin submitted the low bid in the amount of \$1,745,895.00. Please note, there were four (4) bids received for this project, all very competitive.

In addition to the work on Jefferson Street, Leschinger Street, and East Polk Street, Kunkel Engineering bid out the proposed 2022 Water System Improvements. Forest Landscaping & Construction's alternate bid price is as follows:

- Alternate 1: \$87,000.00

Based upon our analysis and our understanding of the Contractor's past work efforts, we heretofore recommend that the City of Waterloo award a construction contract to Forest Landscaping & Construction, Inc. from Lake Mills, Wisconsin for the 2022 Street and Utility Reconstruction in the amount of \$1,832,895.00 with the project schedule to begin in March, 2022.

Mayor, should either you or the City Council have any questions or comments regarding this transmittal, please contact me at your convenience.

Sincerely,  
**KUNKEL ENGINEERING GROUP**

Mitchell Leisses  
Office/Project Manager

Enclosures

cc: Jenifer Quimby, Mayor  
Chad Yerges, Director of Public Works  
Barry Sorenson, Utility Superintendent  
Jason Forest, Forest Landscaping & Construction, Inc



BID TABULATION  
City of Waterloo  
2022 Street and Utility Construction  
Friday, January 28, 2022 at 2:00 pm

				E&N Hughes Co. Inc. Monroe, WI		Forest Landscaping Lake Mills, WI		Wolf Paving & Excavating of Madison, Inc. Sun Prairie, WI		Woleske Construction Madison, WI	
Bid Item	Base Bid - Jefferson St, Leschinger St, E Polk St	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Sanitary Sewer Manhole	9	EA	\$ 4,305.00	\$ 38,745.00	\$ 3,000.00	\$ 27,000.00	\$ 5,330.00	\$ 47,970.00	\$ 4,400.00	\$ 39,600.00
2	Sanitary Sewer Main, 8-Inch	2,400	LF	\$ 93.00	\$ 223,200.00	\$ 68.00	\$ 163,200.00	\$ 93.84	\$ 225,216.00	\$ 96.00	\$ 230,400.00
3	Sanitary Sewer Lateral, 6-Inch	1,100	LF	\$ 67.00	\$ 73,700.00	\$ 60.00	\$ 66,000.00	\$ 86.77	\$ 95,447.00	\$ 91.00	\$ 100,100.00
4	Relocate Sanitary Lateral Cleanout	2	EA	\$ 851.00	\$ 1,702.00	\$ 750.00	\$ 1,500.00	\$ 2,320.00	\$ 4,640.00	\$ 500.00	\$ 1,000.00
5	Granular Backfill, Sanitary Sewer	3,500	LF	\$ 30.00	\$ 105,000.00	\$ 5.00	\$ 17,500.00	\$ 18.74	\$ 65,590.00	\$ 4.00	\$ 14,000.00
6	Water Main, 8-Inch	2,200	LF	\$ 99.00	\$ 217,800.00	\$ 96.00	\$ 211,200.00	\$ 116.19	\$ 255,618.00	\$ 114.00	\$ 250,800.00
7	Gate Valve and Box, 8-Inch	10	EA	\$ 2,421.00	\$ 24,210.00	\$ 2,200.00	\$ 22,000.00	\$ 2,425.00	\$ 24,250.00	\$ 3,000.00	\$ 30,000.00
8	Hydrant Assembly	3	EA	\$ 6,628.00	\$ 19,884.00	\$ 6,600.00	\$ 19,800.00	\$ 12,398.00	\$ 37,194.00	\$ 6,666.00	\$ 19,998.00
9	Water Service Pipe	1,200	LF	\$ 78.00	\$ 93,600.00	\$ 60.00	\$ 72,000.00	\$ 124.02	\$ 148,824.00	\$ 54.00	\$ 64,800.00
10	Reconnect Water Service	36	EA	\$ 67.00	\$ 2,412.00	\$ 250.00	\$ 9,000.00	\$ 1,010.00	\$ 36,360.00	\$ 400.00	\$ 14,400.00
11	Connect to Existing Water Main	3	EA	\$ 4,766.00	\$ 14,298.00	\$ 2,200.00	\$ 6,600.00	\$ 6,511.00	\$ 19,533.00	\$ 2,900.00	\$ 8,700.00
12	Relocate Existing Hydrant Assembly	1	EA	\$ 4,312.00	\$ 4,312.00	\$ 2,200.00	\$ 2,200.00	\$ 4,650.00	\$ 4,650.00	\$ 4,800.00	\$ 4,800.00
13	Relocate Existing Curb Stop Valve and Box	2	EA	\$ 1,263.00	\$ 2,526.00	\$ 750.00	\$ 1,500.00	\$ 2,293.00	\$ 4,586.00	\$ 1,000.00	\$ 2,000.00
14	Abandon Existing Watermain	1	EA	\$ 7,445.00	\$ 7,445.00	\$ 1,500.00	\$ 1,500.00	\$ 9,583.00	\$ 9,583.00	\$ 2,000.00	\$ 2,000.00
15	Granular Backfill, Water Main	3,400	LF	\$ 20.00	\$ 68,000.00	\$ 1.00	\$ 3,400.00	\$ 17.17	\$ 58,378.00	\$ 4.00	\$ 13,600.00
16	Bore and Jack Steel Casing, 18-Inch	140	LF	\$ 670.00	\$ 93,800.00	\$ 575.00	\$ 80,500.00	\$ 429.05	\$ 60,067.00	\$ 500.00	\$ 70,000.00
17	Storm Sewer Main, 15-Inch RCP	500	LF	\$ 79.00	\$ 39,500.00	\$ 60.00	\$ 30,000.00	\$ 67.59	\$ 33,795.00	\$ 78.00	\$ 39,000.00
18	Storm Sewer Main, 12-Inch RCP	650	LF	\$ 85.00	\$ 55,250.00	\$ 56.00	\$ 36,400.00	\$ 65.93	\$ 42,854.50	\$ 66.00	\$ 42,900.00
19	Storm Sewer Main, 15-Inch PVC	10	LF	\$ 67.00	\$ 670.00	\$ 75.00	\$ 750.00	\$ 136.39	\$ 1,363.90	\$ 100.00	\$ 1,000.00
20	Storm Sewer Main, 12-Inch PVC	5	LF	\$ 51.00	\$ 255.00	\$ 65.00	\$ 325.00	\$ 116.95	\$ 584.75	\$ 100.00	\$ 500.00
21	Storm Sewer Edgedrain, 4-Inch PVC	2,500	LF	\$ 11.00	\$ 27,500.00	\$ 15.00	\$ 37,500.00	\$ 49.83	\$ 124,575.00	\$ 17.00	\$ 42,500.00
22	Storm Sewer End Wall, 12-Inch RCP	2	EA	\$ 1,912.00	\$ 3,824.00	\$ 1,400.00	\$ 2,800.00	\$ 1,346.00	\$ 2,692.00	\$ 1,244.00	\$ 2,488.00
23	Storm Sewer Manhole, 48-Inch	5	EA	\$ 4,165.00	\$ 20,825.00	\$ 2,650.00	\$ 13,250.00	\$ 3,036.70	\$ 15,183.50	\$ 3,800.00	\$ 19,000.00
24	Storm Sewer Catch Basin	18	EA	\$ 1,921.00	\$ 34,578.00	\$ 1,950.00	\$ 35,100.00	\$ 2,702.00	\$ 48,636.00	\$ 2,400.00	\$ 43,200.00
25	Storm Sewer Field Inlet, 30-Inch	1	EA	\$ 1,262.00	\$ 1,262.00	\$ 2,700.00	\$ 2,700.00	\$ 4,680.00	\$ 4,680.00	\$ 2,400.00	\$ 2,400.00
26	Granular Backfill, Storm Sewer	1,165	LF	\$ 4.70	\$ 5,475.50	\$ 3.00	\$ 3,495.00	\$ 22.06	\$ 25,699.90	\$ 0.01	\$ 11.65
27	Concrete Curb and Gutter, 30-Inch	7,000	LF	\$ 18.75	\$ 131,250.00	\$ 13.75	\$ 96,250.00	\$ 12.72	\$ 89,040.00	\$ 13.00	\$ 91,000.00
28	Concrete Sidewalk, 4-Inch Depth	17,500	SF	\$ 5.75	\$ 100,625.00	\$ 5.50	\$ 96,250.00	\$ 4.81	\$ 84,175.00	\$ 4.44	\$ 77,700.00
29	Concrete Sidewalk, 6-Inch Depth	8,400	SF	\$ 7.25	\$ 60,900.00	\$ 6.50	\$ 54,600.00	\$ 5.82	\$ 48,888.00	\$ 5.14	\$ 43,176.00
30	Detectable Warning Fields	32	EA	\$ 304.75	\$ 9,752.00	\$ 300.00	\$ 9,600.00	\$ 175.00	\$ 5,600.00	\$ 200.00	\$ 6,400.00
31	Unclassified Excavation	1	LS	\$ 229,572.00	\$ 229,572.00	\$ 110,000.00	\$ 110,000.00	\$ 233,218.00	\$ 233,218.00	\$ 120,000.00	\$ 120,000.00
32	Tree Removal	30	EA	\$ 786.00	\$ 23,580.00	\$ 500.00	\$ 15,000.00	\$ 684.00	\$ 20,520.00	\$ 744.00	\$ 22,320.00
33	Undercutting and Base Course	4,000	CY	\$ 34.85	\$ 139,400.00	\$ 25.00	\$ 100,000.00	\$ 44.21	\$ 176,840.00	\$ 12.00	\$ 48,000.00
34	Subbase Aggregate Dense, 3-Inch	5,100	TN	\$ 14.90	\$ 75,990.00	\$ 12.00	\$ 61,200.00	\$ 13.05	\$ 66,555.00	\$ 14.00	\$ 71,400.00
35	Base Aggregate Dense ,1-1/4-Inch	4,000	TN	\$ 14.90	\$ 59,600.00	\$ 13.00	\$ 52,000.00	\$ 13.10	\$ 52,400.00	\$ 14.00	\$ 56,000.00
36	Geotextile Fabric	3,700	SY	\$ 2.40	\$ 8,880.00	\$ 2.75	\$ 10,175.00	\$ 1.46	\$ 5,402.00	\$ 2.00	\$ 7,400.00
37	Hot Mix Asphalt Pavement, 4-Inch Depth	2,700	TN	\$ 78.10	\$ 210,870.00	\$ 78.00	\$ 210,600.00	\$ 77.80	\$ 210,060.00	\$ 74.00	\$ 199,800.00
38	Topsoil, Seed, and Mulch	7,000	SY	\$ 9.70	\$ 67,900.00	\$ 5.50	\$ 38,500.00	\$ 6.53	\$ 45,710.00	\$ 6.00	\$ 42,000.00
39	Erosion Control	1	LS	\$ 4,480.00	\$ 4,480.00	\$ 14,500.00	\$ 14,500.00	\$ 3,960.00	\$ 3,960.00	\$ 1,000.00	\$ 1,000.00
40	Traffic Control and Access	1	LS	\$ 61,268.00	\$ 61,268.00	\$ 8,000.00	\$ 8,000.00	\$ 22,300.00	\$ 22,300.00	\$ 52,000.00	\$ 52,000.00
41	Contract Allowance for Materials and Compaction Testing	1	LS	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Total Base Bid:				\$ 2,365,840.50		\$ 1,745,895.00		\$ 2,464,638.55		\$ 1,899,393.65	

read as \$2,490,455.55

read as \$1,899,393.60



BID TABULATION  
City of Waterloo  
2022 Street and Utility Construction  
Friday, January 28, 2022 at 2:00 pm

				E&N Hughes Co. Inc. Monroe, WI		Forest Landscaping Lake Mills, WI		Wolf Paving & Excavating of Madison, Inc. Sun Prairie, WI		Woleske Construction Madison, WI	
Bid Item	Alternate 1 - 2022 Water System Improvements	Quantity	Unit	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
42	Hiawatha Trail Improvements	1	LS	\$ 28,256.00	\$ 28,256.00	\$ 21,000.00	\$ 21,000.00	\$ 27,480.00	\$ 27,480.00	\$ 35,944.00	\$ 35,944.00
43	Minnetonka Way Improvements	1	LS	\$ 18,378.00	\$ 18,378.00	\$ 13,000.00	\$ 13,000.00	\$ 16,951.00	\$ 16,951.00	\$ 21,944.00	\$ 21,944.00
44	Crestview Drive Improvements	1	LS	\$ 20,725.00	\$ 20,725.00	\$ 13,000.00	\$ 13,000.00	\$ 17,571.00	\$ 17,571.00	\$ 24,114.00	\$ 24,114.00
45	Bradford Drive Improvements	1	LS	\$ 20,877.00	\$ 20,877.00	\$ 13,000.00	\$ 13,000.00	\$ 16,194.00	\$ 16,194.00	\$ 30,944.00	\$ 30,944.00
46	Monroe Street and Porter Street Improvements	1	LS	\$ 39,340.00	\$ 39,340.00	\$ 27,000.00	\$ 27,000.00	\$ 25,817.00	\$ 25,817.00	\$ 39,271.00	\$ 39,271.00
Total Alternate 1:				\$ 127,576.00		\$ 87,000.00		\$ 104,013.00		\$ 152,217.00	
Total Base Bid + Alternate 1:				\$ 2,493,416.50		\$ 1,832,895.00		read as \$78,196.00 \$ 2,568,651.55		\$ 2,051,610.65	