



136 North Monroe Street
Waterloo, WI 53594-1198
Phone: (920) 478-3025
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www.waterloowi.us

PUBLIC NOTICE OF A COMMITTEE MEETING OF THE COMMON COUNCIL OF THE CITY OF WATERLOO

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public & news media, that the following meeting will be held:

COMMITTEE: PUBLIC WORKS & PROPERTY COMMITTEE
DATE: November 4, 2021
TIME: 6:00 p.m.
LOCATION: Municipal Building Council Chambers, 136 N. Monroe Street (in-person or remote)

Join Zoom Meeting : <https://us02web.zoom.us/j/85393804480?pwd=M2daT042aldzZ3VmWkkvWIE3V2lWZz09>
Dial-In By Phone: +1 312 626 6799 US (Chicago)
Meeting ID: 853 9380 4480 Passcode: 381650

1. CALL TO ORDER AND ROLL CALL
2. APPROVAL OF MEETING MINUTES – September 2, 2021 (no quorum October 7, 2021)
3. CITIZEN INPUT / PUBLIC COMMENT
4. PROJECT OVERSIGHT & UPDATES
 - a. Assessor's 2020-2021 Property Revaluation
 - b. Project Treyburn Lot 2
 - c. Remnant Land Project, follow-ups
5. UNFINISHED BUSINESS
 - a. 2021 Pavement Ratings Presentation, Mitch Leisses KEG (no information update expected)
 - b. Street And Utility Improvements: Out-Year Project Plans, Recommending An Updated Plan To The City Council
 - c. Waterloo Fee Schedule, Review And Recommendations Relating To Public Works Department Services Charges And Similar
 - d. Review And Recommendations: Municipal Facility Needs (Multi-Year)
 - e. DPW 2022 Budget Submittal: Capital Budget & Operational Budget
 - f. Project Close-Out Reviews (i) Adams Street and (ii) 203 East Madison Street
6. NEW BUSINESS
 - a. Oversight Of Bid Process For Future Year Capital Purchases & Contract Services
 - b. Public Works Director's Fall Facility Inspection Report (Added by Mayor)
 - c. Restarting An Annual Sidewalk Repair Program (October discussion follow-up)
 - d. Coordinating Private Well Regulation As A Waterloo Utilities Water Fund Matter
 - e. Review Of City Forestry Plan
 - f. Improving Street Lighting At Intersection Of Madison and Monroe Street (Plan Commission referral)
 - g. Town Of Waterloo And City Of Waterloo Agreement Pertaining To Waterloo Road And Waterloo Road Culvert
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS -- Committee Calendar
8. ADJOURNMENT

A handwritten signature in black ink that reads "Mo Hansen".

Mo Hansen
Clerk/Treasurer

*** Also, on Council Agenda. See Council materials for documentation.

Committee Members: Petts Weihert and Cummings

posted, e-mailed & distributed: 10/27/2021

PLEASE NOTE: IT IS POSSIBLE THAT MEMBERS OF AND POSSIBLY A QUORUM OF MEMBERS OF OTHER GOVERNMENTAL BODIES OF THE MUNICIPALITY MAY BE IN ATTENDANCE AT THE ABOVE MEETING(S) TO GATHER INFORMATION. NO ACTION WILL BE TAKEN BY ANY GOVERNMENTAL BODY OTHER THAN THAT SPECIFICALLY NOTICED. ALSO, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST SUCH SERVICES PLEASE CONTACT THE CLERK'S OFFICE AT THE ABOVE LOCATION.

CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE MEETING MINUTES: Sept. 2, 2021

Digital audio files are archived with these written minutes additionally serving as the official record.

1. CALL TO ORDER AND ROLL CALL. Committee members present: Petts and Weihert with one vacancy. Absent: none. Others attending: Laura Cotting; Mary Yerges; Mitch Leisses; Mitchell Sillman; Chad Teubert; Alder Kuhl; Alder Thomas; Sara Cummings; Mayor Quimby; Parks Coordinator Gabe Haberkorn; Utility Superintendent Sorenson; Public Works Director Yerges and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES – August 5, 2021 Meeting Minutes. MOTION: [Weihert/Petts] to approve the minutes. VOICE VOTE: Motion carried.
3. CITIZEN INPUT / PUBLIC COMMENT. None.
4. PROJECT OVERSIGHT AND & UPDATES. Brief verbal updates given for each. No action taken.
 - a. Assessor's 2020-2021 Property Revaluation
 - b. Project Treyburn Residential Development
 - c. 203 East Madison Street
 - d. Adams Street Reconstruction
 - e. Remnant Land Project, Follow-ups
5. NEW BUSINESS
 - a. Ordinance #2021-06 Creating Chapter 354 Wireless Communications Facilities in the Right-of-Way (referred by City Council and amended per Alder Weihert emails). MOTION: [Weihert/Petts] to recommend to City Council for approval. VOICE VOTE: Motion carried.
 - b. 2021 Pavement Ratings Presentation, Mitch Leisses Kunkel Engineering Group. DISCUSSION: Mitch Leisses presented information. He said the PASER average had gone up to 5.561 from 53.053, but noted data was not completely accurate. Leisses said he would update data. No action taken.
 - c. Street And Utility Improvements: Out-Year Project Plans, Recommending An Updated Plan To The City Council. MOTION: [Petts/Weihert] to recommend City Council approval for moving Leschinger to 2022 and Hendricks to a to be determined status with further Committee consideration at its next meeting. VOICE VOTE: Motion carried.
 - d. Waterloo Fee Schedule, Review And Recommendations Relating To Public Works Department Services Charges And Similar. Noted. No action taken.
 - e. Review And Recommendations: Municipal Facility Needs (Multi-Year). Noted. No action taken.
 - f. Authorizing Kunkel Engineering Group To Start Field Work And Reconstruct Plans For Leschinger Street Between Jefferson Street And South Washington Street. DISCUSSION: The Mayor said adding Leschinger to the 2022 road project made sense as it was next to Jefferson Street. MOTION: [Weihert/Petts] to recommend the item to the City Council for its approval. VOICE VOTE: Motion carried.
 - g. City Of Waterloo Land Located Between 136 North Monroe Street (Municipal Building) And 124 North Monroe Street (Milo H Sillman Trust), Review And Action Relating To Municipal-Property Owner Discussions. MOTION: [Petts/Weihert] to recommend City Council approval of a sale of the south section of the subject partial to Sillman Trust or future owners. VOICE VOTE: Motion carried.
6. UNFINISHED BUSINESS
 - a. DPW 2022 Budget Submittal, Operational Capital Budget Submittal. No action taken.
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Committee Calendar. Noted.
8. ADJOURNMENT. MOTION: [Weihert/Petts] to adjourn. Motion carried. Time: 6:55 pm.



Attest: Mo Hansen, Clerk/Treasurer

Mo Hansen

From: Leisses, Mitchell <mleisses@geo-logic.com>
Sent: Monday, October 04, 2021 8:40 AM
To: Mo Hansen
Cc: Chad Yerges
Subject: Re: City of Waterloo PASER updated data

Good Morning Mo,

Yes... we haven't received the revised data from the DOT yet. I may not have anything new to present on Thursday. We'll reach out again... sorry.

Mitchell Leisses

Office/Project Manager

Kunkel Engineering Group

a Geo-Logic Company

1115 South Main Street

West Bend, WI 53095

Office: (920)356-9447 | Direct: (920)210-6330

mleisses@kunkelengineering.com or mleisses@geo-logic.com

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From: Mo Hansen <mhansen@waterloowi.us>
Sent: Sunday, October 3, 2021 10:18 AM
To: Leisses, Mitchell <mleisses@geo-logic.com>
Cc: Chad Yerges <dpw@waterloowi.us>
Subject: RE: City of Waterloo PASER updated data

Mitch,

A understand this may be a bit out of your control, but an estimate for revised data?

Mo Hansen | Clerk/Treasurer | [City of Waterloo](http://www.cityofwaterloo.com) | 920.478.3025

From: Leisses, Mitchell <mleisses@geo-logic.com>
Sent: Monday, September 13, 2021 9:34 AM
To: Mo Hansen <mhansen@waterloowi.us>
Cc: Chad Yerges <dpw@waterloowi.us>
Subject: Re: City of Waterloo PASER updated data

Hoping to have something to you by the end of this week. We are waiting on DOT to update some information.

Mitchell Leisses

Office/Project Manager

Kunkel Engineering Group

a Geo-Logic Company

1115 South Main Street

West Bend, WI 53095

City of Waterloo Road / Utility Out-Year Project Plan				
Recommended and approved by the City Council 9/16/2021				
Year	Location	Description	Funding	Cost estimate (non-utility share)
2021	Adams Street (project approved as part of 2021 budget)	Reconstruct using Railroad Ave as design template	Tax levy: storm sewer, street & pedestrian areas; Waterloo Utilities rate revenue: water, sewer & electric	See current estimate on website
2022	Jefferson Street	Full reconstruct	same as above, 2021	to be determined
TBD	Hendricks (pending timing with other adjacent improvements (333 Portland Rd & Wastewater Treatment plant))	Full reconstruct	WisDOT funding and matching	\$450,000 matching grant awarded to City
2023	Waterloo Road	Road Resurfacing S Monroe Street to Sunset View Ln	same as above, 2021	to be determined
2024	Minnehaha Lane & Riverside Drive	Minnehaha Ln: Minnetonka to Indian Hills Drive Riverside Dr: Streator Ln to W Dickenson St	same as above, 2021	to be determined
2025	Van Buren Street	Reconstruct: W Polk Street to Knowlton ST	same as above, 2021	to be determined
2026	Taylor Street - North Van Buren Street	Full reconstruct	same as above, 2021	to be determined
2027	Maple Lane	to be determined	same as above, 2021	to be determined
2028	West Riverside Drive	to be determined	same as above, 2021	to be determined
2029	Henry Street	to be determined	same as above, 2021	to be determined
2022	Leschinger Street	to be determined	same as above, 2021	requested by Finance Comm.
2031	Jackson Street	to be determined	same as above, 2021	to be determined

PUBLIC WORKS DEPARTMENT FEE SCHEDULE VALUES AS POSTED ON WEBSITE

A CURRENT FEE SCHEDULE IS UNDERWAY. COMMENTS

? RECOMMENDED CHANGES?

PUBLIC WORKS DEPARTMENT

Description

Fee

Residential & commercial trash disposal	\$12.00 per month \$12.50 per month
Endloader with operator	\$95 per hour, 1-hour minimum
Truck or pick-up with operator	\$85 per hour, 1-hour minimum
Truck-wood chipper with two operators	\$125 per hour, 1-hour minimum
Tractor-mower with operator	\$75 per hour, 1-hour minimum
Riding lawn mower with operator	\$75 per hour, 1-hour minimum
Truck-snow plow and/or sander with operator	\$85 per hour, 1-hour minimum
Tractor/snow blower/blade with operator	\$75 per hour, 1-hour minimum
Snow shoveling and/or salting	\$95 per hour, 1-hour minimum
Street sweeper with operator	\$95 per hour, 1-hour minimum
Chain saw with operator	\$95 per hour, 1-hour minimum
Vactor sewer cleaning truck with operator Regular Hours Mon – Fri 7:00 a.m. – 3:30 p.m.	\$150 per hour, 1-hour minimum
Vactor sewer cleaning truck with operator	\$200 per hour, non-regular hours
Welder with operator	\$95 per hour, 1-hour minimum
Paint marker with operator	\$65 per hour, 1-hour minimum plus material
Public works labor	\$65 per hour, 1-hour minimum
Grave Opening & Closing Services, City Cemetery Meitners Land Service, LLC.	\$550 per opening & closing + \$25 administration fee \$260 per opening & closing for cremation + \$25 administration fee

Public Works Department Capital Plan

City of Waterloo, Wisconsin *Capital Plan* 2022 thru 2031

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Public Works												
Bobcat, Skid Steer Loader	400016						65,000					65,000
Chipper, Wood Bandit 200xp	400017		70,000									70,000
Mower, SCAG	400020		11,000					11,000				22,000
Roller, Wacker Unit	400021				8,000							8,000
Sweeper, Street Elgin	400022				160,000							160,000
Tractor, JD 2555	400023			80,000								80,000
Tractor, JD End Loader	400024				220,000							220,000
Tractor, X750 JD Lawn Mower	400025	20,000				20,000						40,000
Truck Dump Freightliner #2	400026									135,000		135,000
Truck, Dump Freightliner #5	400027							135,000				135,000
Truck, Dump Freightliner #7	400028				135,000							135,000
Truck, Ford F-550 (chipper)	400029					60,000						60,000
Truck, Pickup Chevy	400030						40,000					40,000
International Truck #1(Replace 2020 International)	400032	135,000										135,000
JD 1025R	400033									25,000		25,000
City Hall Parking Lot (zerod out 8/20 FC action)	400034	0										0
Van Buren St	400036				650,000							650,000
Taylor St & north end Van Buren St	400037					650,000						650,000
Maple Drive	400038						650,000					650,000
West Riverside Drive	400039							650,000				650,000
Henry Street	400040								650,000			650,000
Leschinger Street (10/4/2021 est)	400041	491,416										491,416
Jackson Street	400042										650,000	650,000
Hendricks / 333 Portland Rd Improvements	412001	0		1,321,515								1,321,515
Jefferson St	dpw-05	1,084,050										1,084,050

Department	Project #	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total
Waterloo Road	<i>dpw-06</i>		650,000									650,000
Minnehaha Ln & Riverside Dr	<i>dpw-07</i>			650,000								650,000
Public Works Total		1,730,466	731,000	2,051,515	1,173,000	730,000	755,000	796,000	650,000	160,000	650,000	9,426,981
<i>Borrowing Proceeds</i>		1,455,723	456,257	1,326,772	898,257	455,257	480,257	521,257	375,257	160,000	375,257	6,504,294
<i>State Aid - Transportation</i>		227,743	227,743	227,743	227,743	227,743	227,743	227,743	227,743		227,743	2,049,687
<i>State Aid -MSIP</i>				450,000								450,000
<i>Tax Incremental Financing Dist. #3</i>				0								0
<i>Wheel Tax</i>		47,000	47,000	47,000	47,000	47,000	47,000	47,000	47,000		47,000	423,000
Public Works Total		1,730,466	731,000	2,051,515	1,173,000	730,000	755,000	796,000	650,000	160,000	650,000	9,426,981
Grand Total		1,730,466	731,000	2,051,515	1,173,000	730,000	755,000	796,000	650,000	160,000	650,000	9,426,981

**Public Works Department
Operations**

Account Number	Account Title	1-Dept	2-Comm	Current Actual	Current Budget
DPW-Operations - 2022 Budget - Fund 100 Public Works Operations - 00/22 (1/1/2022)					
100-53-5301-110	PUBLIC WORKS WAGES/DIRECTOR	55,565.00	55,565.00	43,161.18	54,499.00
100-53-5301-111	PUBLIC WORKS WAGES ASST DIR	46,020.00	46,020.00	26,524.71	45,115.00
100-53-5301-112	PUBLIC WORKS LONGEVITY	572.00	572.00	312.00	500.00
100-53-5301-120	PUBLIC WORKS WAGES WORKER	87,785.00	87,884.00	71,587.88	102,327.00
100-53-5301-123	PUBLIC WORKS OVERTIME	7,400.00	6,500.00	2,632.62	7,400.00
	9/1/2021 Mo Hansen	changed per FC 8/30 action			
100-53-5301-124	PUBLIC WORKS SEASONAL	11,140.00	11,140.00	11,067.16	0.00
100-53-5301-151	PUBLIC WORKS SOC SEC	14,585.00	15,843.00	11,852.61	14,388.00
100-53-5301-152	PUBLIC WORKS RETIREMENT	12,392.00	12,057.00	9,883.48	11,302.00
100-53-5301-153	PUBLIC WORKS HEALTH INS	62,517.00	69,118.00	53,834.94	72,747.00
	10/6/2021 Mike Tschanz	Health Ins updated as of 10-6-21 selection			
	10/18/2021 Mike Tschanz	Health Ins Updated as of 10-21-21 selection			
100-53-5301-154	PUBLIC WORKS INC & LIFE INS	448.00	448.00	453.32	2,000.00
100-53-5310-215	ENG & ADMIN PROF FEES	5,000.00	5,000.00	4,522.50	5,000.00
100-53-5310-216	ENG & ADMIN STREET RELATED	0.00	0.00	0.00	0.00

GeneralLedgerPeriod.ID = 451 & GLBudget.ID = 74

Account Number	Account Title	1-Dept	2-Comm	Current Actual	Current Budget
100-53-5310-218	ENG & ADMIN MAP INTERACTIVE	0.00	0.00	0.00	0.00
100-53-5324-331	MACH & EQUIP UNIFORMS	3,500.00	3,500.00	3,257.40	3,500.00
100-53-5324-340	MACH & EQUIP SUPPLIES	1,000.00	1,000.00	41.84	1,000.00
100-53-5324-342	MACH & EQUIP GAS & OIL	23,500.00	22,500.00	14,397.56	16,000.00
	9/1/2021 Mo Hansen	amended twice on 8/31 by FC ending at \$22,500			
100-53-5324-343	MACH & EQUIP TOOLS	1,000.00	1,000.00	1,106.54	1,000.00
100-53-5324-354	MACH & EQUIP REPAIRS	350.00	350.00	0.00	350.00
100-53-5324-361	MACH & EQUIP REP TRUCK #1	500.00	500.00	0.00	950.00
100-53-5324-362	MACH & EQUIP REP 2555 TRACTOR	1,450.00	1,450.00	1,660.50	1,000.00
100-53-5324-363	M&E/REPAIRS/2018 SKID STEER	1,000.00	750.00	262.13	1,000.00
	9/1/2021 Mo Hansen	changed per FC 8/30 action			
100-53-5324-364	MACH & EQUIP REP TRUCK #4	400.00	400.00	37.98	500.00
100-53-5324-365	MACH & EQUIP REP TRK#2-93	750.00	750.00	582.06	750.00
100-53-5324-366	MACH & EQUIP REP TRUCK #6	1,000.00	1,000.00	1,388.66	1,000.00
100-53-5324-367	MACH & EQUIP REP TRUCK #5	500.00	500.00	75.09	500.00
100-53-5324-368	MACH & EQUIP REP ENDLOADER	25,000.00	2,500.00	2,092.45	1,000.00

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Account Number	Account Title	1-Dept	2-Comm	Current Actual	Current Budget
100-53-5324-369	MACH & EQUIP REP SWEEPER	2,500.00	2,500.00	106.55	2,000.00
100-53-5324-370	MACH & EQUIP REP FOGGER	0.00	0.00	0.00	0.00
100-53-5324-371	MACH & EQUIP REP VACTOR #3	0.00	0.00	0.00	0.00
100-53-5324-372	MACH & EQUIP REP LAWN MOWER	0.00	0.00	0.00	0.00
100-53-5324-373	MACH & EQUIP REP ROLER WACK	50.00	50.00	40.00	50.00
100-53-5324-374	MACH & EQUIP REP RIDE MOWER	3,500.00	3,500.00	3,560.47	3,300.00
100-53-5324-375	MACH & EQUIP REPAIRS TRK #7	500.00	500.00	3,667.47	500.00
100-53-5324-376	MACH & EQUIP SAFETY EQUIP	6,000.00	6,000.00	3,841.71	6,000.00
100-53-5324-810	MACH & EQUIP OUTLAY	1,000.00	500.00	0.00	500.00
	9/1/2021 Mo Hansen change per FC 8/31 action				
100-53-5327-190	GARAGE & SHED MTGS & SEM	500.00	500.00	0.00	500.00
100-53-5327-220	GARAGE & SHED TELEPHONE	800.00	800.00	568.47	800.00
100-53-5327-221	GARAGE & SHED ELECTRIC	4,000.00	4,000.00	2,742.53	4,000.00
100-53-5327-222	GARAGE & SHED HEAT	4,000.00	4,000.00	2,533.70	3,500.00

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Account Number	Account Title	1-Dept	2-Comm	Current Actual	Current Budget
100-53-5327-223	GARAGE & SHED WATER & SEWER	3,000.00	3,000.00	2,717.13	2,200.00
100-53-5327-330	GARAGE & SHED MILEAGE	0.00	0.00	0.00	0.00
100-53-5327-350	GARAGE & SHED SUPPLIES	2,000.00	2,000.00	2,356.62	2,000.00
100-53-5327-351	GARAGE & SHED REP & MAINT	1,800.00	1,800.00	451.62	1,800.00
100-53-5327-360	GARAGE & SHED MOBILE PHONE	0.00	0.00	0.00	0.00
100-53-5327-380	GARAGE & SHED COMP SUPPLY&MAIN	500.00	500.00	483.23	864.00
100-53-5327-391	GARAGE & SHED PEST CONTROL	100.00	100.00	31.36	100.00
100-53-5327-399	GARAGE & SHED MISC	100.00	0.00	0.00	100.00
	9/1/2021 Mo Hansen zeroed out per 8/31 FC action				
100-53-5330-232	ST REP & MAINT REIMB CO	2,000.00	2,000.00	2,000.00	2,000.00
100-53-5330-371	ST REP & MAINT BLACKTOP	4,500.00	4,500.00	2,841.84	4,500.00
100-53-5330-372	ST REP & MAINT ROAD SEAL	0.00	0.00	0.00	0.00
100-53-5330-373	ST REP & MAINT GRAV & STONE	1,000.00	1,000.00	105.00	1,000.00
100-53-5330-375	ST REP & MAINT PARKING LOT	2,000.00	2,000.00	2,000.00	2,000.00
100-53-5330-399	ST REP & MAINT MISC	0.00	0.00	37.47	0.00

GeneralLedgerPeriod.ID = 451 & GLBudget.ID = 74

Account Number	Account Title	1-Dept	2-Comm	Current Actual	Current Budget
100-53-5332-350	SNOW & ICE SUPPLIES	2,500.00	0.00	274.97	2,000.00
9/1/2021	Mo Hansen	zeroed out with intent to combine with 100-53-5332-351 by 8/31 FC action			
100-53-5332-351	SNOW & ICE REP & MAINT	4,000.00	6,000.00	1,220.36	4,000.00
9/1/2021	Mo Hansen	increased to \$6000 per 8/31 FC action intending to be combined with 100-53-5332-351			
100-53-5332-352	SNOW & ICE SALT/SAND	42,000.00	42,000.00	21,554.67	38,000.00
100-53-5332-399	SNOW & ICE MISC	0.00	0.00	0.00	0.00
100-53-5332-810	SNOW & ICE OUTLAY	0.00	0.00	0.00	0.00
100-53-5342-291	ST LIGHTING PYMNTS TO UTIL	73,000.00	73,000.00	49,999.21	68,000.00
100-53-5343-811	SIDEWALKS OUTLAY	1,000.00	1,000.00	1,000.00	1,000.00
100-53-5344-350	STORM SEWERS SUPPLIES	1,000.00	0.00	128.98	500.00
9/1/2021	Mo Hansen	zeroed out and combined with 100-53-5344-351 per 8/31 FC action			
100-53-5344-351	STORM SEWERS REP & MAINT	500.00	750.00	55.71	500.00
9/1/2021	Mo Hansen	increased to \$750 by 8/31 FC while intending to zero out 100-53-5344-350			
100-53-5344-399	STORM SEWERS MISC	0.00	0.00	0.00	0.00
100-53-5344-810	STORM SEWERS OUTLAY	0.00	0.00	0.00	0.00
100-53-5345-351	TRAFFIC CONTROL SUPPLIES	1,500.00	2,000.00	2,108.79	1,500.00
9/1/2021	Mo Hansen	increased by FC 8/31 action			
100-53-5345-391	TRAFFIC CONTROL PAINT	3,500.00	3,500.00	1,449.10	3,500.00

GeneralLedgerPeriod.ID = 451 & GLBudget.ID = 74

Account Number	Account Title	1-Dept	2-Comm	Current Actual	Current Budget
100-53-5345-392	TRAFFIC CONTROL FLASH MAINT	1,000.00	1,000.00	0.00	1,000.00
100-53-5345-399	TRAFFIC CONTROL MISC	0.00	0.00	77.00	0.00
100-53-5345-810	TRAFFIC CONTROL OUTLAY	0.00	0.00	0.00	0.00
100-53-5345-817	TRAFFIC CONTROL OUTLAY SIGNS	500.00	0.00	0.00	500.00
	9/1/2021 Mo Hansen	zeroed out per FC 8/31 action			
100-53-5346-399	BRDGS & CULV MISC	225.00	300.00	0.00	225.00
	9/1/2021 Mo Hansen	increased per 8/31 FC action			
100-53-5347-192	TREE & BRUSH TREE REMOVAL	2,500.00	4,250.00	2,000.00	2,500.00
	9/1/2021 Mo Hansen	increased to \$4000 by 8/31 FC action			
	9/1/2021 Mo Hansen	entry corrected from 4000 to 4250			
100-53-5347-193	TREE & BRUSH STUMP REMOVAL	500.00	500.00	0.00	500.00
100-53-5347-342	TREE & BRUSH CHIPPER GAS	800.00	0.00	986.22	1,000.00
	9/1/2021 Mo Hansen	zeroed out to be combined with other fuel line item			
100-53-5347-390	TREE & BRUSH TREE TRIMMING	500.00	0.00	0.00	500.00
	9/1/2021 Mo Hansen	zeroed out per FC action			
100-53-5347-392	TREE & BRUSH REP WD CHIPPER	1,000.00	1,000.00	320.00	1,000.00
	9/1/2021 Mo Hansen	combined with another account and increased 4250 per FC 8/31 action			
	9/1/2021 Mo Hansen	corrected, no change for 392... back to 1000			
100-53-5347-399	TREE & BRUSH MISC	0.00	0.00	0.00	0.00
100-53-5347-810	TREE & BRUSH OUTLAY	2,000.00	3,000.00	142.99	1,000.00
	6/28/2021 Mike Tschanz	CY-Tree Replacement			
100-53-5360-290	REFUSE COLLECT GARBAGE	123,608.00	114,875.00	87,913.11	104,627.10

GeneralLedgerPeriod.ID = 451 & GLBudget.ID = 74

Account Number	Account Title	1-Dept	2-Comm	Current Actual	Current Budget
	10/12/2021 Mo Hansen	Old budget figures based from Advanced Disposal. This based on Badgerland 2020 & 2021 invoices. Projected qty = 672; twice a month; @ 2022 rate of \$7.07, or (672x2)x7.07=\$9,502.08 monthly, or \$114,024.96 annually			
100-53-5360-291	REFUSE COLLECT WOOD/IRON	150.00	150.00	0.00	150.00
100-53-5360-292	REFUSE COLLECT RECYCLE	48,132.00	75,640.32	58,525.76	69,751.40
	10/12/2021 Mo Hansen	Revised up to reflect Badgerland pricing vs. prior provider (Advanced). Monthly projected service cost: (672 x2)x \$4.69, or \$6303.36 monthly or \$75,640.32 annually			
100-53-5361-230	SANITARY SEWERS TELEVISIONING	0.00	0.00	0.00	0.00
100-53-5361-350	SANITARY SEWERS SUPPLIES	0.00	0.00	0.00	0.00
100-53-5361-351	SANITARY SEWERS REP & MAINT	0.00	0.00	0.00	0.00
100-53-5361-399	SANITARY SEWERS MISC	0.00	0.00	0.00	0.00
100-56-5621-354	WEED CONTROL MAINT DITCH MOWE	1,600.00	1,200.00	0.00	1,600.00
	9/1/2021 Mo Hansen	changed per 8/31 FC action			
100-56-5621-399	WEED CONTROL MISC	1,000.00	1,000.00	315.00	1,000.00
		(715,739.00)	(716,762.32)	(518,891.65)	(685,895.50)
		(715,739.00)	(716,762.32)	(518,891.65)	(685,895.50)

TO: PUBLIC WORKS & PROPERTY COMMITTEE
FROM: CLERK/TREASURER
SUBJECT: ADAMS STREET RECONSTRUCTION PROJECT & 203 EAST MADISON STREET ACCOUNTING CLOSEOUT
DATE: OCTOBER 4, 2021

ADAMS STREET RECONSTRUCTION PROJECT & 203 EAST MADISON STREET
 ACCOUNTING CLOSE OUTS

Except for the standard project 1 year retainage amounts held over as part of workmanship warranties, Adams Street and 203 East Madison Street are closed out.

ADAMS STREET RECONSTRUCTION CLOSE OUT

Presented here for Adams is the preliminary "Draft" Project Estimate and the "Completed." Non-Contractor costs are engineering fees. The Capital Fund is responsible for Isolated Project Costs for Streets, Sidewalks, Storm. Waterloo Utilities is responsible for Sewer & Water. Engineering fees are allocated across the Isolated Project Costs based on the % of project. When comparing Draft to Completed, this project came in under budget.

DRAFT

**City of Waterloo
 Adams St -Street Project Allocation-Estimate
 For the Year Ended 12/31/2021**

**Note: Run the Detail Ledger for Capital Projects (2020 Street Proj - 400-57-5701-802)
 Reconcile the amounts paid to the contractor (Forest) to the final project totals.
 Compile the total non-contractor costs (such as engineering costs) to be allocated to the isolated project costs.**

Total Amount From Final Pay Request (Contractor)	1,039,220.00		
Total Amount From Detail Ledger (Contractor)	<u>1,039,220.00</u>		
Difference	-	Rounding	
Total Amount From Detail Ledger (Non-Contractor)	<u>116,200.00</u>	To Be Allocated	11.18%
Total Project Costs (Contractor and Non-Contractor)	<u><u>1,155,420.00</u></u>		

FRONT END Payment and Project Analysis:

Isolated Project Costs	Contractor \$	% of Project	Allocated Costs	Allocation \$	Total \$
Streets (ST)	213,650.00	22.9135%		51,097.11	264,747.11
Sidewalk (SW)	116,700.00	12.5158%		27,910.23	144,610.23
Storm (R)	237,200.00	25.4392%		56,729.42	293,929.42
Sewer (S)	138,000.00	14.8002%		33,004.45	171,004.45
Water (W)	226,870.00	24.3313%		54,258.80	281,128.80
Billed (Waterloo Schools)	-	n/a		n/a	-
Allocated Costs (Contractor)	106,800.00	n/a	106,800.00		
Allocated Costs (Non-Contractor)	-		116,200.00		
Total	<u>1,039,220.00</u>	100.000%	223,000.00	223,000.01	1,155,420.01
	<u>1,039,220.00</u>				<u>1,155,420.00</u>

Est. Engineering Fees provided by Kunkel



City of Waterloo
Adams St -Street Project Allocation-Actual
For the Year Ended 12/31/2021

Note: Run the Detail Ledger for Capital Projects (2020 Street Proj - 400-57-5701-802)
 Reconcile the amounts paid to the contractor (Forest) to the final project totals.
 Compile the total non-contractor costs (such as engineering costs) to be allocated to the isolated project costs.

Total Amount From Final Pay Request (Contractor)	1,007,272.38		
Total Amount From Detail Ledger (Contractor)	<u>1,007,272.38</u>		
Difference	<u>-</u>	Rounding	
Total Amount From Detail Ledger (Non-Contractor)	<u>107,288.13</u>	To Be Allocated	10.65%
Total Project Costs (Contractor and Non-Contractor)	<u><u>1,114,560.51</u></u>		

FRONT END Payment and Project Analysis:

<u>Isolated Project Costs</u>	<u>Contractor \$</u>	<u>% of Project</u>	<u>Allocated Costs</u>	<u>Allocation \$</u>	<u>Total \$</u>
Streets (ST)	196,029.78	21.5725%		44,409.18	240,438.96
Sidewalk (SW)	113,422.00	12.4818%		25,695.05	139,117.05
Storm (R)	233,747.00	25.7232%		52,953.81	286,700.81
Sewer (S)	138,304.00	15.2200%		31,331.91	169,635.91
Water (W)	227,197.60	25.0025%		51,470.18	278,667.78
Billed (Waterloo Schools)	-	n/a		n/a	-
Allocated Costs (Contractor)	98,572.00	n/a	98,572.00		
Allocated Costs (Non-Contractor)			107,288.13		
Total	<u>1,007,272.38</u>	100.000%	205,860.13	205,860.13	<u>1,114,560.51</u>
	<u>1,007,272.38</u>				<u>1,114,560.51</u>

Actual Engineering Fees provided by Kunkel

203 EAST MADISON STREET ASPHALT PHASE CLOSE OUT

203 East Madison Street was Alternate 1 in the 2021 contract, and has been extracted from the above analysis. Shown here: Budgeted, Actual "Total Pay" and Variance for contractor bid items. This subproject came in over budget with a variance amount of \$3,963.05.

City of Waterloo

2021 Road Construction-Adams

Code	Bid Item	Base Bid B-Rood Ave	Quantity	Unit	Unit Price	Budgeted Total	Total Pay	Variance
		Alternate 1-203 E Madison				\$ 54,930.00	\$ 58,893.05	\$ 3,963.05
*	41	Unclassified Excavation	1	LS	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ -
ST	42	Base Aggregate, Dense 1-1/4"	450	TN	\$ 13.00	\$ 5,850.00	\$ 4,550.00	\$ (1,300.00)
ST	43	Excavation Below Subgrade and Base Course	50	CY	\$ 25.00	\$ 1,250.00	\$ 625.00	\$ (625.00)
ST	44	Geotextile Fabric	70	SY	\$ 5.00	\$ 350.00	\$ -	\$ (350.00)
SW	45	Concrete Curb and Gutter, 30-Inch	60	LF	\$ 45.00	\$ 2,700.00	\$ 2,340.00	\$ (360.00)
SW	46	Concrete Sidewalk, 6-Inch Depth	1,600	SF	\$ 8.50	\$ 13,600.00	\$ 12,687.95	\$ (912.05)
ST	47	Hot Mix Asphalt Pavement, 4-Inch Depth	180	TN	\$ 85.00	\$ 15,300.00	\$ 15,730.10	\$ 430.10
*	48	Epoxy Pavement Marking 4"	250	LF	\$ 8.00	\$ 2,000.00	\$ 2,800.00	\$ 800.00
*	49	Epoxy Pavement Marking/Symbol	1	EA	\$ 200.00	\$ 200.00	\$ 200.00	\$ -
*	50	Modular Rock & Retaining Wall	50	SF	\$ 50.00	\$ 2,500.00	\$ 8,300.00	\$ 5,800.00
*	51	Remove & Re Install Railings	1	LS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -
*	52	Topsoil, Seed, and Mulch	140	SY	\$ 12.00	\$ 1,680.00	\$ 2,160.00	\$ 480.00
*	53	Erosion Control	1	LS	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -
*	54	Traffic Control and Access	1	LS	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -

City of Waterloo Public Works & Property Committee
Annual Calendar (rev. 7/30/2021)

- Meeting night: 1st Thursday of month at 6:00 pm
- Monthly recurring: (1) review of Capital Projects; (2) monitor defined Progress Measures

JANUARY
<input type="checkbox"/> Oversight of bid process for future year capital purchases & contract services
FEBRUARY
<input type="checkbox"/> Notify Mayor of reappointment interest
MARCH
<input type="checkbox"/> Identify grant application opportunities
APRIL
<input type="checkbox"/> Mayoral Committee appointments
MAY
<input type="checkbox"/> Review and realign Progress Measures as needed tying back to Comprehensive Plan
<input type="checkbox"/> Update annual calendar
<input type="checkbox"/> Tour of municipal facilities
<input type="checkbox"/> Public Works Director's Spring facility inspection report (added at Mayor's request)
JUNE
<input type="checkbox"/> Mayor's 2020 Budget start date.
JULY
<input type="checkbox"/> Traditional beginning of budget consideration with budget memo to department heads.
<input type="checkbox"/> § 53-14 Recommending updated multi-year capital improvement plan to Finance, Insurance & Personnel Committee
<input type="checkbox"/> Review DPW future year budget submittal
- Operational budget
<input checked="" type="checkbox"/> Programs & Services provided
- Capital Budget
<input checked="" type="checkbox"/> Street surface maintenance program
<input checked="" type="checkbox"/> Street/Utility reconstruction plan
AUGUST
<input type="checkbox"/> PASER review (<u>P</u> avement <u>S</u> urface <u>E</u> valuation & <u>R</u> ating) – A 1-10 rating system for road pavement condition using visual inspection to evaluate pavement surface conditions [NOTE: Updated by KEG in odd-years]
SEPTEMBER
<input type="checkbox"/> Review of municipal facility needs (multi-year)
OCTOBER
<input type="checkbox"/> Evaluating the municipal solid waste management system; trash-recycling service performance & contract
<input type="checkbox"/> Oversight of bid process for future year capital purchases & contract services
<input type="checkbox"/> Review of municipal facility needs (multi-year)
<input type="checkbox"/> Public Works Director's Fall facility inspection report (added at Mayor's request)
NOVEMBER
<input type="checkbox"/> Oversight of bid process for future year capital purchases & contract services
<input type="checkbox"/> Review of municipal facility needs (multi-year)
<input type="checkbox"/> Review of City Forestry Plan
DECEMBER
<input type="checkbox"/> Oversight of bid process for future year capital purchases & contract services
<input type="checkbox"/> Impact fee needs assessment update based on prior months review
<input type="checkbox"/> Review of municipal facility needs (multi-year)