

Karl Junginger Memorial Library
Board of Trustees Meeting Agenda
November 19, 2025 @ 5:30 pm

- I. Call to Order & Introductions
- II. Approval of agenda
- III. Approval of open minutes from October 29, 2025
- IV. Correspondence, Appearance, Public Comments
- V. Director's Report
- VI. Unfinished Business
 - A. Financial monthly report for October 2025 – *Action*
 - B. *Budget 2026 – Action*
 - C. *Policy 503 Code of Conduct – Action*
 - D. *Waterloo Utilities Substation update – Informational*
 - E. *Adult Fiction shelving update – Informational*
- VII. New Business
 - A. *December 2025 Meeting – Action*
 - B. *Library Email Addresses – Informational*
 - C. *Review Jefferson County Library Service Guidelines – Informational*
 - D. *Discuss web accessibility requirements – Informational*
 - E. *2026 Closed Dates: 1/1, 1/19(staff in-service), 4/3, 4/4, 5/23, 5/25, 7/3, 7/4, 9/5, 9/7, 11/26, 11/27, 11/28, 12/24, 12/25, 12/26, 12/31 (open ½ day from 9 to 1) – Action*
 - F. *Review and Discuss Library Board Trustee Handbook Chapter 26 "The Public Library System Board – The Broad Viewpoint" and Chapter 27 "Trustee Orientation and Continuing Education" – Informational*
- VIII. Future agenda items
- IX. Date, place, and time of next meeting: December 16, or December 18?
January 28, 2026, @ 5:30 pm in the Hyer Conference RM
- X. Adjournment

Respectfully Submitted, Kelli A. Mountford, Director



Please contact Kelli Mountford at 920-478-3344 if you need accommodations to attend the meeting.