



136 North Monroe Street  
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### **WATERLOO PARKS COMMISSION – AGENDA**

Pursuant to Section 19.84 Wisconsin Statutes, notice is hereby given to the public and news media, that a public meeting will be held to consider the following:

**Date: WEDNESDAY, September 3, 2025**

**Time: 6:00 P.M.**

**Location: WPD CONFERENCE ROOM, MUNICIPAL BUILDING, 136 N. MONROE ST.**

1. ROLL CALL AND CALL TO ORDER
2. MEETING MINUTES APPROVAL: APRIL 2, 2025 & JUNE 4, 2025
3. CITIZEN INPUT (3 MINUTE MAX)
4. REPORTS/UPDATES
  - a. Coordinator's Report
  - b. Parks Financial Report
  - c. 2025 Capital Projects
5. NEW BUSINESS
  - a. 2026 Budget
    - i. Budget Line Items
    - ii. Capital Projects
  - b. RFP
    - i. Bathroom Vanities
    - ii. Lower Pavilion Floor
6. INFORMATION
  - a. Wiener & Kraut Day – September 13, 2025
7. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING
  - a. October 1, 2025, at 6:00 pm
8. ADJOURNMENT

Gabe Haberkorn

Parks Coordinator

Posted, Emailed & Mailed: 08/28/2025

Committee Members: A. Kuhl, Parker, Setz, Vieth and Quamme

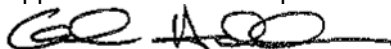
Ex-Officio Advisory Members: Chad Yerges, Public Works Director; Katy Powers, Waterloo Youth Sports Organization Representative; Jessica Pickel, Friends of Firemen's Park President

PLEASE NOTE: It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may attend the above meeting(s) to gather information. No action will be taken by any governmental body other than that specifically noticed. Also, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request such services please contact the clerk's office at the above location.

# **WATERLOO PARKS COMMISSION – MINUTES**

**April 2, 2025**

1. ROLL CALL AND CALL TO ORDER. Parks Coordinator Haberkorn called the Parks Commission meeting to order at 5:03 pm in the Municipal Building Council Chambers. ROLL CALL: Voting members present: Setz, Vieth, & Weihert. Absent: Quamme & Kegler. Ex-officio members present: Parks Coordinator Gabe Haberkorn. Absent: DPW Director Chad Yerges, Friends of Firemen's Park President Jessica Pickel & WYSO Representative Otto Degler. Others present: Carol Zimbric & Maureen Giese.
2. MEETING MINUTES APPROVAL: FEBRUARY 5, 2025. MOTION: Moved by Vieth to approve the meeting minutes, seconded by Setz. VOICE VOTE: Motion Carried 3-0.
3. CITIZEN INPUT: NONE.
4. REPORTS/UPDATES:
  - a. Coordinator's Report: Haberkorn spoke on the schedule for Parks Events in January and February with no events planned. Haberkorn stated that Lee Columbus and a friend are looking at the popcorn machine inside the carousel. Haberkorn mentioned the upcoming volunteer opportunities with the upcoming Spring Clean. Discussion.
  - b. Parks Financial Report: Haberkorn spoke on the status of the Parks Department budget and that most of Tax Levy has been received for 2025 already with \$4,000 left remaining.
  - c. 2025 Capital Projects: Haberkorn stated that the Parks Department will have two Capital Projects completed and that there is a possibility of adding the partial parking lot in front of the Concession Stand area to the Hendricks Street project. Discussion.
5. UNFINISHED BUSINESS:
  - a. 2025 Events Policy: Haberkorn presented the results from the Community Survey for the future of fireworks and July 4. Maureen Giese had questions on the usage of the word Tax Levy in the Community Survey and Revenue from rentals. Haberkorn spoke on the difference between Tax Levy and Revenue from rentals. Haberkorn informed Maureen Giese that Revenue from rentals etc., goes towards the funding of the Parks Department Budget. Maureen Giese announced that she would donate \$5,000 to go towards the fireworks on July 4<sup>th</sup>. The Parks Commission discussed going out for donations for the rest of the \$5,000 or possibly using the Friends of Firemen's Park group to help pay for the fireworks. Discussion.
6. NEW BUSINESS:
  - a. Parks Department Job Descriptions: Haberkorn spoke on the recent Job Descriptions that have been put together for the Parks Coordinator Position and for the Park Seasonal Employees. Discussion. MOTION: Moved by Vieth to recommend the Job Descriptions to Finance/Personnel Committee, seconded by Setz. VOICE VOTE: Motion Carried 3-0
  - b. Part-Time Employee Positions: Haberkorn spoke on the difference between the different job descriptions for Park Worker 2/3 and Park Worker 4. Discussion. MOTION: Moved by Vieth to recommend the Job Descriptions to Finance/Personnel Committee, seconded by Setz. VOICE VOTE: Motion Carried 3-0
7. INFORMATION:
  - a. Spring Clean-up – April 12, 2025
  - b. Easter Egg Hunt – April 19, 2025
8. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND THE NEXT MEETING.
  - a. Next Meeting: June 4, 2025, at 6:00 pm
9. ADJOURNMENT. MOTION: Moved by Setz to adjourn, seconded by Weihert. VOICE VOTE: Motion Carried 3-0  
Approximate time: 6:00 pm

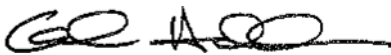


Gabe Haberkorn  
Park Coordinator

# **WATERLOO PARKS COMMISSION – MINUTES**

**June 4, 2025**

1. ROLL CALL AND CALL TO ORDER. Parks Coordinator Haberkorn called the Parks Commission meeting to order at 6:00 pm in the Municipal Building Council Chambers. ROLL CALL: Voting members present: Kuhl, Parker, & Quamme. Absent: Setz & Vieth. Ex-officio members present: Parks Coordinator Gabe Haberkorn. Absent: DPW Director Chad Yerges, Friends of Firemen's Park President Jessica Pickel & WYSO Representative Otto Degler. Others present: None.
2. MEETING MINUTES APPROVAL: APRIL 2, 2025. MOTION: Moved by Quamme to defer the meeting minutes to August 6 Parks Commission meeting, seconded by Kuhl. VOICE VOTE: Motion Carried 3-0.
3. CITIZEN INPUT: NONE.
4. REPORTS/UPDATES:
  - a. Coordinator's Report: Haberkorn spoke on the Coordinator's Report for the new Commission members. Haberkorn stated the large showing for the Easter Egg Hunt at around 101 participants. Haberkorn talked about the upcoming events within the Parks Department. Quamme asked about the decision on July 4<sup>th</sup>. Parker asked about how tickets sales for the Circus were going. Discussion.
  - b. Parks Financial Report: Haberkorn spoke on the status of the Parks Department budget and that at this point the Parks Department is approximately \$35,000 in the black. Haberkorn also stated that there was not a large expenditure in May, but in the next few months those possible large expenditures will hit the budget.
  - c. 2025 Capital Projects: Haberkorn stated that the Parks Department will have two Capital Projects completed in the Bathroom Countertops and Lower Pavilion Floor. Haberkorn spoke on the 2026 Capital Projects and the possible Pickleball Court in Firemen's Park. Discussion.
5. NEW BUSINESS:
  - a. Reunion Hall Plans (Information Only): Haberkorn presented plans that were presented by Voyager Builders for the renovation of the Reunion Hall. The Parks Commission wants to have the Parks Coordinator investigate putting together a plan to have an open shelter with a locked enclosed kitchen/concession stand area with plans to have at the October meeting. Discussion.
6. OLD BUSINESS:
  - a. Parks Department Job Descriptions: Haberkorn spoke on the recent Job Descriptions that have been put together for the Parks Coordinator Position and for the Park Seasonal Employees. Haberkorn stated some changes have been made by the Finance Department. Discussion.
7. INFORMATION:
  - a. Summer Concert – June 12, June 26, July 10, & July 24
  - b. Maunsha River Rats Home Opener – June 5
  - c. Culpepper & Merriweather Circus – June 27
  - d. Davies Open Golf Outing – July 25
  - e. July 4 Celebration – July 4<sup>th</sup>
8. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND THE NEXT MEETING.
  - a. Next Meeting: August 6, 2025, at 6:00 pm
9. ADJOURNMENT. MOTION: Moved by Quamme to adjourn, seconded by Kuhl. VOICE VOTE: Motion Carried 3-0  
Approximate time: 6:39 pm



Gabe Haberkorn  
Park Coordinator



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## **PARKS COORDINATOR REPORT**

June – July 2025

### **EVENTS AND HIGHLIGHTS**

- Summer Concerts
  - Low attendance numbers all Summer
- Culpepper & Merriweather Circus
  - Excellent attendance with both shows standing room only
- July 4th
  - Low attendance with the cancellation of baseball during the day
- Davies Open
  - Low numbers but enjoyed by all

### **ONGOING PROJECTS**

- RFP's for:
  - Bathroom Vanity (Countertops)
  - Lower Pavilion Floor

### **FINISHED PROJECTS**

- UPPER PAVILION FLOORS
- UPPER PAVILION DOORS

### **CAROUSEL**

- CAROUSEL WORKS (OHIO)
  - 2 more Crankshafts are in Ohio
  - Possible finish of the rest in 2026

### **PROJECTS FOR 2025**

- Bathroom Countertops (all bathrooms)
- Lower Pavilion Floors

### **UPCOMING EVENTS**

- Wiener and Kraut Day – September 13, 2025

### **DONATION CAMPAIGNS**

- None

### **GRANT OPPORTUNITIES**

- None at the moment
  - Looking into – Skalitzky Field Historic Landmark Registration

# CITY OF WATERLOO

## BALANCE SHEET

MAY 31, 2025

### 225-SPECIAL REVENUE PARKS

#### ASSETS

225-11100	TREASURER'S CASH	(	27,443.88)	
225-11400	PARKS ATM CHECKING ACCOUNT		4,045.63	
225-11800	PETTY CASH		1,000.00	
225-11850	PETTY CASH PARKS ATM		4,160.25	
225-11900	PETTY CASH CAROUSEL		50.00	
225-15800	DUE FROM AGENCY FUND TAXES		3,432.02	
TOTAL ASSETS			(	14,755.98)

#### LIABILITIES AND EQUITY

##### LIABILITIES

225-21100	VOUCHERS PAYABLE	(	14.00)	
225-26100	DEFERRED REVENUE		3,432.02	
TOTAL LIABILITIES				3,418.02

##### FUND EQUITY

225-32600	FUND BALANCE	(	71,259.43)	
225-32625	PARK EQUIPMENT CARRYOVER		10,102.00	
225-39999	FUND BALANCE-CAROUSEL		30,678.98	
REVENUE OVER(UNDER) EXPENDITURES - YTD			12,304.45	
TOTAL FUND EQUITY			(	18,174.00)
TOTAL LIABILITIES AND EQUITY			(	14,755.98)

**CITY OF WATERLOO**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING MAY 31, 2025

**FUND 225 - SPECIAL REVENUE PARKS**

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
	<u>TAXES</u>					
225-41-4111-000	LOCAL TAX-GENERAL FUND	.00	118,615.00	122,047.00	( 3,432.00)	97.2
	TOTAL TAXES	.00	118,615.00	122,047.00	( 3,432.00)	97.2
	<u>INTERGOVERNMENTAL REVENUE</u>					
225-43-4360-000	STATE COMPUTER AID	.00	.00	105,000.00	( 105,000.00)	.0
	TOTAL INTERGOVERNMENTAL REVENUE	.00	.00	105,000.00	( 105,000.00)	.0
	<u>LICENSES &amp; PERMITS</u>					
225-44-4421-000	DOG PARK LICENSE	.00	610.00	580.00	30.00	105.2
	TOTAL LICENSES & PERMITS	.00	610.00	580.00	30.00	105.2
	<u>PUBLIC CHARGES FOR SERVICE</u>					
225-46-4611-000	CAROUSEL RIDE FEES	.00	60.00	.00	60.00	.0
225-46-4620-000	FACILITY RENTAL TRAILHEAD	555.00	3,593.77	5,275.00	( 1,681.23)	68.1
225-46-4622-000	FACILITY RENTAL FIREMEN'S PARK	3,620.00	20,159.30	52,250.00	( 32,090.70)	38.6
225-46-4623-000	ENTERTAINMENT/TOURNAMENT/LEAGU	.00	.00	250.00	( 250.00)	.0
225-46-4624-000	FACILITY RENTAL OTHER	.00	.00	3,500.00	( 3,500.00)	.0
225-46-4630-000	PARKS CONCESSIONS	54.00	601.00	9,000.00	( 8,399.00)	6.7
225-46-4632-000	PARKS ALCOHOL	292.00	1,714.00	36,000.00	( 34,286.00)	4.8
225-46-4636-000	PARKS ADVERTISING FEE	750.00	750.00	1,500.00	( 750.00)	50.0
225-46-4638-000	PARKS BARTENDERS	.00	240.00	2,500.00	( 2,260.00)	9.6
225-46-4674-000	CAROUSEL RENTAL	.00	.00	500.00	( 500.00)	.0
	TOTAL PUBLIC CHARGES FOR SERVICE	5,271.00	27,118.07	110,775.00	( 83,656.93)	24.5
	<u>MISCELLANEOUS REVENUES</u>					
225-48-4800-000	MISC REVENUES	1.25	3.75	1,000.00	( 996.25)	.4
225-48-4854-000	DONATIONS CAROUSEL	.00	100.00	.00	100.00	.0
225-48-4862-000	DONATIONS JULY 4TH	.00	5,500.00	.00	5,500.00	.0
	TOTAL MISCELLANEOUS REVENUES	1.25	5,603.75	1,000.00	4,603.75	560.4

**CITY OF WATERLOO**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING MAY 31, 2025

**FUND 225 - SPECIAL REVENUE PARKS**

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
	<u>OTHER FINANCING SOURCES</u>					
225-49-4930-000	FUNDS APPLIED TO BUDGET	.00	.00	12,436.27	( 12,436.27)	.0
	TOTAL OTHER FINANCING SOURCES	.00	.00	12,436.27	( 12,436.27)	.0
	TOTAL FUND REVENUE	5,272.25	151,946.82	351,838.27	( 199,891.45)	43.2

**CITY OF WATERLOO**  
**DETAIL EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 5 MONTHS ENDING MAY 31, 2025**

**FUND 225 - SPECIAL REVENUE PARKS**

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
	<u>LEGISLATIVE SUPPORT</u>					
225-51-5112-390	LEGIS SUPPORT    SALES TAX	.00	1,383.32	5,750.00	4,366.68	24.1
	TOTAL LEGISLATIVE SUPPORT	.00	1,383.32	5,750.00	4,366.68	24.1
	<u>MACHINERY &amp; EQUIPMENT</u>					
225-53-5324-340	MACH & EQUIP    SUPPLY GROUNDS	.00	753.04	1,000.00	246.96	75.3
225-53-5324-342	MACH & EQUIP    GAS & OIL	.00	31.03	4,000.00	3,968.97	.8
225-53-5324-354	MACH & EQUIP    REP EQUIP GROUN	1,094.97	1,393.16	1,000.00	( 393.16)	139.3
	TOTAL MACHINERY & EQUIPMENT	1,094.97	2,177.23	6,000.00	3,822.77	36.3
	<u>PARKS ADMIN</u>					
225-55-5505-292	PARKS ADMIN MARKETING	502.36	5,434.36	10,000.00	4,565.64	54.3
225-55-5505-320	PARKS ADMIN DUES & MEMBERSHIP	.00	.00	200.00	200.00	.0
225-55-5505-350	PARKS ADMIN OFFICE SUPPLIES	.00	65.08	100.00	34.92	65.1
225-55-5505-380	PARKS ADMIN COMPUTER MAINT/SUP	467.00	1,561.53	6,450.00	4,888.47	24.2
225-55-5505-399	PARKS ADMIN MISC	.00	870.66	2,500.00	1,629.34	34.8
	TOTAL PARKS ADMIN	969.36	7,931.63	19,250.00	11,318.37	41.2
	<u>PARKS - FIREMEN'S PARK</u>					
225-55-5510-221	FIREMEN'S PARK    ELECTRIC	1,304.79	4,354.76	15,000.00	10,645.24	29.0
225-55-5510-222	FIREMEN'S PARK    HEAT	270.73	2,812.31	4,750.00	1,937.69	59.2
225-55-5510-223	FIREMEN'S PARK    WATER/SEWER	1,067.25	3,027.31	12,750.00	9,722.69	23.7
225-55-5510-341	FIREMEN'S PARK COMMUNICATION	119.99	736.35	1,550.00	813.65	47.5
225-55-5510-350	FIREMEN'S PARK FACILITY SUPPLY	1,132.48	2,172.11	4,000.00	1,827.89	54.3
225-55-5510-351	FIREMEN'S PARK FACILITY MAINT	541.49	7,177.21	15,000.00	7,822.79	47.9
225-55-5510-354	FIREMEN'S PARK ALCOHOL	1,684.24	2,928.79	15,000.00	12,071.21	19.5
225-55-5510-356	FIREMEN'S PARK CONCESSIONS	975.92	1,063.92	4,000.00	2,936.08	26.6
225-55-5510-357	FIREMEN'S PARK    DOG PARK	.00	.00	500.00	500.00	.0
225-55-5510-358	FIREMEN'S PARK EVENTS	.00	.00	13,000.00	13,000.00	.0
225-55-5510-359	FIREMEN'S PARK ENTERTAINMENT	850.00	850.00	7,500.00	6,650.00	11.3
225-55-5510-360	FIREMEN'S PARK    CAROUSEL	.00	.00	1,000.00	1,000.00	.0
225-55-5510-521	CYBER INSURANCE	149.00	149.00	335.00	186.00	44.5
	TOTAL PARKS - FIREMEN'S PARK	8,095.89	25,271.76	94,385.00	69,113.24	26.8



**CITY OF WATERLOO**  
 DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 5 MONTHS ENDING MAY 31, 2025

**FUND 225 - SPECIAL REVENUE PARKS**

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
	<u>PARKS - TRAILHEAD</u>					
225-55-5520-221	TRAILHEAD-WRT ELECTRIC	116.27	569.97	2,500.00	1,930.03	22.8
225-55-5520-222	TRAILHEAD-WRT HEAT	140.84	1,249.95	1,500.00	250.05	83.3
225-55-5520-223	TRAILHEAD-WRT WATER/SEWER	172.44	689.59	2,450.00	1,760.41	28.2
225-55-5520-240	TRAILHEAD- WRT BLDG MAINT	.00	336.70	8,500.00	8,163.30	4.0
225-55-5520-290	TRAILHEAD-WRT CLEAN CONTRACT	130.00	685.96	1,560.00	874.04	44.0
225-55-5520-291	TRAILHEAD-WRT SECURITY CONTR	.00	1,258.20	1,250.00	( 8.20)	100.7
225-55-5520-341	TRAILHEAD-WRT COMMUNICATION	100.00	479.98	1,175.00	695.02	40.9
225-55-5520-350	TRAILHEAD-WRT CLEANING SUPPLY	.00	.00	250.00	250.00	.0
225-55-5520-353	PARK VEHICLE REPAIR-MAINT	49.00	667.00	1,500.00	833.00	44.5
	<b>TOTAL PARKS - TRAILHEAD</b>	<b>708.55</b>	<b>5,937.35</b>	<b>20,685.00</b>	<b>14,747.65</b>	<b>28.7</b>
	<u>PARKS WAGES</u>					
225-55-5522-110	PARKS SALARY COORDINATOR	6,050.40	20,773.07	52,457.00	31,683.93	39.6
225-55-5522-112	PARKS LONGEVITY	.00	.00	156.00	156.00	.0
225-55-5522-125	PARKS WAGES PART-TIME	270.00	1,010.50	5,100.00	4,089.50	19.8
225-55-5522-151	PARKS SOC SEC	606.70	2,238.19	5,351.07	3,112.88	41.8
225-55-5522-152	PARKS RETIREMENT	420.51	1,541.87	3,645.76	2,103.89	42.3
225-55-5522-153	PARKS HEALTH INS	1,646.46	5,652.85	14,269.44	8,616.59	39.6
225-55-5522-154	PARKS INCOME & LIFE INS	19.58	97.90	509.00	411.10	19.2
	<b>TOTAL PARKS WAGES</b>	<b>9,013.65</b>	<b>31,314.38</b>	<b>81,488.27</b>	<b>50,173.89</b>	<b>38.4</b>
	<u>PARKS - OTHER</u>					
225-55-5530-221	PARKS OTHER ELECTRIC	16.48	65.92	150.00	84.08	44.0
225-55-5530-510	PROPERTY INSURANCE	3,709.07	3,709.07	5,805.00	2,095.93	63.9
225-55-5530-511	WORKER'S COMPENSATION	1,880.01	1,880.01	.00	( 1,880.01)	.0
225-55-5530-512	LIABILITY INSURANCE	2,541.20	2,541.20	3,230.00	688.80	78.7
	<b>TOTAL PARKS - OTHER</b>	<b>8,146.76</b>	<b>8,196.20</b>	<b>9,185.00</b>	<b>988.80</b>	<b>89.2</b>
	<u>CAPITAL PROJECT</u>					
225-57-5701-800	CAPITAL PROJECTS	659.00	47,335.50	105,000.00	57,664.50	45.1
	<b>TOTAL CAPITAL PROJECT</b>	<b>659.00</b>	<b>47,335.50</b>	<b>105,000.00</b>	<b>57,664.50</b>	<b>45.1</b>
	<u>DEBT SERVICE FUND</u>					
225-59-5929-001	TRANSFER TO DEBT SERVICE	.00	10,095.00	10,095.00	.00	100.0
	<b>TOTAL DEBT SERVICE FUND</b>	<b>.00</b>	<b>10,095.00</b>	<b>10,095.00</b>	<b>.00</b>	<b>100.0</b>

**CITY OF WATERLOO**  
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 5 MONTHS ENDING MAY 31, 2025

**FUND 225 - SPECIAL REVENUE PARKS**

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNDER(OVER)</u>	<u>% OF</u>
TOTAL FUND EXPENDITURES	<u>28,688.18</u>	<u>139,642.37</u>	<u>351,838.27</u>	<u>212,195.90</u>	<u>39.7</u>
NET REVENUE OVER(UNDER) EXPENDITURES	<u>( 23,415.93)</u>	<u>12,304.45</u>	<u>.00</u>		

# CITY OF WATERLOO

BALANCE SHEET  
JUNE 30, 2025

## 225-SPECIAL REVENUE PARKS

### ASSETS

225-11100	TREASURER'S CASH	(	19,235.44)	
225-11400	PARKS ATM CHECKING ACCOUNT		4,594.38	
225-11800	PETTY CASH		1,000.00	
225-11850	PETTY CASH PARKS ATM		3,620.25	
225-11900	PETTY CASH CAROUSEL		50.00	
225-15800	DUE FROM AGENCY FUND TAXES		3,432.02	
TOTAL ASSETS			(	6,538.79)

### LIABILITIES AND EQUITY

#### LIABILITIES

225-21100	VOUCHERS PAYABLE		27,792.53	
225-26100	DEFERRED REVENUE		3,432.02	
TOTAL LIABILITIES				31,224.55

#### FUND EQUITY

225-32600	FUND BALANCE	(	71,259.43)	
225-32625	PARK EQUIPMENT CARRYOVER		10,102.00	
225-39999	FUND BALANCE-CAROUSEL		30,678.98	
REVENUE OVER(UNDER) EXPENDITURES - YTD			(	7,284.89)
TOTAL FUND EQUITY			(	37,763.34)
TOTAL LIABILITIES AND EQUITY			(	6,538.79)

**CITY OF WATERLOO**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2025

**FUND 225 - SPECIAL REVENUE PARKS**

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
	<u>TAXES</u>					
225-41-4111-000	LOCAL TAX-GENERAL FUND	.00	118,615.00	122,047.00	( 3,432.00)	97.2
	TOTAL TAXES	.00	118,615.00	122,047.00	( 3,432.00)	97.2
	<u>INTERGOVERNMENTAL REVENUE</u>					
225-43-4360-000	STATE COMPUTER AID	.00	.00	105,000.00	( 105,000.00)	.0
	TOTAL INTERGOVERNMENTAL REVENUE	.00	.00	105,000.00	( 105,000.00)	.0
	<u>LICENSES &amp; PERMITS</u>					
225-44-4421-000	DOG PARK LICENSE	20.00	630.00	580.00	50.00	108.6
	TOTAL LICENSES & PERMITS	20.00	630.00	580.00	50.00	108.6
	<u>PUBLIC CHARGES FOR SERVICE</u>					
225-46-4611-000	CAROUSEL RIDE FEES	.00	60.00	.00	60.00	.0
225-46-4620-000	FACILITY RENTAL TRAILHEAD	675.00	4,268.77	5,275.00	( 1,006.23)	80.9
225-46-4622-000	FACILITY RENTAL FIREMEN'S PARK	11,221.68	31,380.98	52,250.00	( 20,869.02)	60.1
225-46-4623-000	ENTERTAINMENT/TOURNAMENT/LEAGU	.00	.00	250.00	( 250.00)	.0
225-46-4624-000	FACILITY RENTAL OTHER	.00	.00	3,500.00	( 3,500.00)	.0
225-46-4630-000	PARKS CONCESSIONS	710.00	1,311.00	9,000.00	( 7,689.00)	14.6
225-46-4632-000	PARKS ALCOHOL	1,642.00	3,356.00	36,000.00	( 32,644.00)	9.3
225-46-4636-000	PARKS ADVERTISING FEE	300.00	1,050.00	1,500.00	( 450.00)	70.0
225-46-4638-000	PARKS BARTENDERS	500.00	740.00	2,500.00	( 1,760.00)	29.6
225-46-4674-000	CAROUSEL RENTAL	180.00	180.00	500.00	( 320.00)	36.0
	TOTAL PUBLIC CHARGES FOR SERVICE	15,228.68	42,346.75	110,775.00	( 68,428.25)	38.2
	<u>MISCELLANEOUS REVENUES</u>					
225-48-4800-000	MISC REVENUES	8.75	12.50	1,000.00	( 987.50)	1.3
225-48-4854-000	DONATIONS CAROUSEL	.00	100.00	.00	100.00	.0
225-48-4862-000	DONATIONS JULY 4TH	12,064.00	17,564.00	.00	17,564.00	.0
	TOTAL MISCELLANEOUS REVENUES	12,072.75	17,676.50	1,000.00	16,676.50	1767.7

**CITY OF WATERLOO**  
 DETAIL REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 6 MONTHS ENDING JUNE 30, 2025  
**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	OVER(UNDER)	% OF
<u>OTHER FINANCING SOURCES</u>					
225-49-4930-000 FUNDS APPLIED TO BUDGET	.00	.00	12,436.27	( 12,436.27)	.0
TOTAL OTHER FINANCING SOURCES	.00	.00	12,436.27	( 12,436.27)	.0
 TOTAL FUND REVENUE	 27,321.43	 179,268.25	 351,838.27	 ( 172,570.02)	 51.0

# CITY OF WATERLOO

## DETAIL EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 6 MONTHS ENDING JUNE 30, 2025

### FUND 225 - SPECIAL REVENUE PARKS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
	<u>LEGISLATIVE SUPPORT</u>					
225-51-5112-390	LEGIS SUPPORT    SALES TAX	.00	1,383.32	5,750.00	4,366.68	24.1
	TOTAL LEGISLATIVE SUPPORT	.00	1,383.32	5,750.00	4,366.68	24.1
	<u>MACHINERY &amp; EQUIPMENT</u>					
225-53-5324-340	MACH & EQUIP    SUPPLY GROUNDS	.00	753.04	1,000.00	246.96	75.3
225-53-5324-342	MACH & EQUIP    GAS & OIL	.00	31.03	4,000.00	3,968.97	.8
225-53-5324-354	MACH & EQUIP    REP EQUIP GROUND	1,367.04	2,760.20	1,000.00	( 1,760.20)	276.0
	TOTAL MACHINERY & EQUIPMENT	1,367.04	3,544.27	6,000.00	2,455.73	59.1
	<u>PARKS ADMIN</u>					
225-55-5505-292	PARKS ADMIN MARKETING	907.26	6,341.62	10,000.00	3,658.38	63.4
225-55-5505-320	PARKS ADMIN DUES & MEMBERSHIP	.00	.00	200.00	200.00	.0
225-55-5505-350	PARKS ADMIN OFFICE SUPPLIES	.00	65.08	100.00	34.92	65.1
225-55-5505-380	PARKS ADMIN COMPUTER MAINT/SUP	14.00	1,575.53	6,450.00	4,874.47	24.4
225-55-5505-399	PARKS ADMIN MISC	.00	870.66	2,500.00	1,629.34	34.8
	TOTAL PARKS ADMIN	921.26	8,852.89	19,250.00	10,397.11	46.0
	<u>PARKS - FIREMEN'S PARK</u>					
225-55-5510-221	FIREMEN'S PARK    ELECTRIC	1,697.52	6,052.28	15,000.00	8,947.72	40.4
225-55-5510-222	FIREMEN'S PARK    HEAT	40.41	2,852.72	4,750.00	1,897.28	60.1
225-55-5510-223	FIREMEN'S PARK    WATER/SEWER	1,470.70	4,498.01	12,750.00	8,251.99	35.3
225-55-5510-341	FIREMEN'S PARK COMMUNICATION	68.82	805.17	1,550.00	744.83	52.0
225-55-5510-350	FIREMEN'S PARK FACILITY SUPPLY	739.66	2,911.77	4,000.00	1,088.23	72.8
225-55-5510-351	FIREMEN'S PARK FACILITY MAINT	6,790.98	13,968.19	15,000.00	1,031.81	93.1
225-55-5510-354	FIREMEN'S PARK ALCOHOL	899.80	3,828.59	15,000.00	11,171.41	25.5
225-55-5510-356	FIREMEN'S PARK CONCESSIONS	878.16	1,942.08	4,000.00	2,057.92	48.6
225-55-5510-357	FIREMEN'S PARK    DOG PARK	.00	.00	500.00	500.00	.0
225-55-5510-358	FIREMEN'S PARK EVENTS	.00	.00	13,000.00	13,000.00	.0
225-55-5510-359	FIREMEN'S PARK ENTERTAINMENT	4,800.00	5,650.00	7,500.00	1,850.00	75.3
225-55-5510-360	FIREMEN'S PARK    CAROUSEL	20,106.69	20,106.69	1,000.00	( 19,106.69)	2010.7
225-55-5510-521	CYBER INSURANCE	.00	149.00	335.00	186.00	44.5
	TOTAL PARKS - FIREMEN'S PARK	37,492.74	62,764.50	94,385.00	31,620.50	66.5

# CITY OF WATERLOO

## DETAIL EXPENDITURES WITH COMPARISON TO BUDGET FOR THE 6 MONTHS ENDING JUNE 30, 2025

### FUND 225 - SPECIAL REVENUE PARKS

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
	<u>PARKS - TRAILHEAD</u>					
225-55-5520-221	TRAILHEAD-WRT ELECTRIC	113.75	683.72	2,500.00	1,816.28	27.4
225-55-5520-222	TRAILHEAD-WRT HEAT	44.06	1,294.01	1,500.00	205.99	86.3
225-55-5520-223	TRAILHEAD-WRT WATER/SEWER	186.95	876.54	2,450.00	1,573.46	35.8
225-55-5520-240	TRAILHEAD- WRT BLDG MAINT	.00	336.70	8,500.00	8,163.30	4.0
225-55-5520-290	TRAILHEAD-WRT CLEAN CONTRACT	130.00	815.96	1,560.00	744.04	52.3
225-55-5520-291	TRAILHEAD-WRT SECURITY CONTR	.00	1,258.20	1,250.00	( 8.20)	100.7
225-55-5520-341	TRAILHEAD-WRT COMMUNICATION	.00	479.98	1,175.00	695.02	40.9
225-55-5520-350	TRAILHEAD-WRT CLEANING SUPPLY	.00	.00	250.00	250.00	.0
225-55-5520-353	PARK VEHICLE REPAIR-MAINT	43.01	710.01	1,500.00	789.99	47.3
	<b>TOTAL PARKS - TRAILHEAD</b>	<b>517.77</b>	<b>6,455.12</b>	<b>20,685.00</b>	<b>14,229.88</b>	<b>31.2</b>
	<u>PARKS WAGES</u>					
225-55-5522-110	PARKS SALARY COORDINATOR	4,033.60	24,806.67	52,457.00	27,650.33	47.3
225-55-5522-112	PARKS LONGEVITY	.00	.00	156.00	156.00	.0
225-55-5522-125	PARKS WAGES PART-TIME	720.00	1,730.50	5,100.00	3,369.50	33.9
225-55-5522-151	PARKS SOC SEC	444.32	2,682.51	5,351.07	2,668.56	50.1
225-55-5522-152	PARKS RETIREMENT	280.34	1,822.21	3,645.76	1,823.55	50.0
225-55-5522-153	PARKS HEALTH INS	1,097.64	6,750.49	14,269.44	7,518.95	47.3
225-55-5522-154	PARKS INCOME & LIFE INS	19.58	117.48	509.00	391.52	23.1
	<b>TOTAL PARKS WAGES</b>	<b>6,595.48</b>	<b>37,909.86</b>	<b>81,488.27</b>	<b>43,578.41</b>	<b>46.5</b>
	<u>PARKS - OTHER</u>					
225-55-5530-221	PARKS OTHER ELECTRIC	16.48	82.40	150.00	67.60	54.9
225-55-5530-510	PROPERTY INSURANCE	.00	3,709.07	5,805.00	2,095.93	63.9
225-55-5530-511	WORKER'S COMPENSATION	.00	1,880.01	.00	( 1,880.01)	.0
225-55-5530-512	LIABILITY INSURANCE	.00	2,541.20	3,230.00	688.80	78.7
	<b>TOTAL PARKS - OTHER</b>	<b>16.48</b>	<b>8,212.68</b>	<b>9,185.00</b>	<b>972.32</b>	<b>89.4</b>
	<u>CAPITAL PROJECT</u>					
225-57-5701-800	CAPITAL PROJECTS	.00	47,335.50	105,000.00	57,664.50	45.1
	<b>TOTAL CAPITAL PROJECT</b>	<b>.00</b>	<b>47,335.50</b>	<b>105,000.00</b>	<b>57,664.50</b>	<b>45.1</b>
	<u>DEBT SERVICE FUND</u>					
225-59-5929-001	TRANSFER TO DEBT SERVICE	.00	10,095.00	10,095.00	.00	100.0
	<b>TOTAL DEBT SERVICE FUND</b>	<b>.00</b>	<b>10,095.00</b>	<b>10,095.00</b>	<b>.00</b>	<b>100.0</b>

**CITY OF WATERLOO**  
DETAIL EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 6 MONTHS ENDING JUNE 30, 2025

**FUND 225 - SPECIAL REVENUE PARKS**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNDER(OVER)	% OF
TOTAL FUND EXPENDITURES	46,910.77	186,553.14	351,838.27	165,285.13	53.0
NET REVENUE OVER(UNDER) EXPENDITURES	( 19,589.34)	( 7,284.89)	.00		



## **Waterloo Parks Department Monthly Progress Report**

## MONTHLY REVENUE (ALL REVENUE SOURCES)

[illegible]

Prior Yr Receipts	\$7,540	\$78,182	\$9,509	\$21,546	\$6,276	\$16,144	\$160,935	\$39,314	\$14,796	\$11,935	\$6,607	\$7,115	\$379,899
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### SCHEDULED/PLANNED EVENTS (*EVENT COUNT*)

	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	Jul 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	TOTAL 2025
WRT	4	5	6	6	7	9	4	4	4	4	4	4	61
FP - Outdoor Event				2			1		1			1	5
FP - Full Pavilion													0
FP - Upper Pavilion	3	2		2	2	6	5	5	3	5	1	2	36
FP - Lower Pavilion			1				1		1				3
FP - Bingo Hall				1	1	1		3	1				7
FP - Reunion Hall													0
FP - Roundhouse					1	12	13	2					28
FP - Bandstand Other													0
FP - Concession Bldg.													0
Baseball/Softball				22	11	5	5	2	7	8			60
Other Park					1								
Current YR Event-Days Count	7	7	7	33	23	33	29	16	17	17	5	7	200
Prior Yr Event Count	2	3	1	13	16	40	38	6	17	12	5	2	155
Yr/Yr Percent Comparison	350%	233%	700%	254%	144%	83%	76%	267%	100%	142%	100%	350%	129%
Canceled Events					1								

**NOTES:**

[1] The bulk of budgeted property tax (\$106,010) is recognized in February & August [2] Computer Aid recognized in July - \$150,000

### Average Losses for each location Event

WRT		\$	-
Pavilion	\$800	\$	800
Park Event		\$	-
Other		\$	-
		Total	\$ 800

Waterloo Firemen's Park - Capital Project Priority List				Update on April 2, 2025		
Rank	Project	Cost		Notes		Outcome
2020	Sewer Work	\$	75,000.00	An absolute must to stop flow of ground water into lift station and to finish the project		2020
2020	Mason Entrance	\$	30,000.00	Brick is falling from areas not updated. This is creating a safety hazard and this would also finish the project		2020
2020	Roundhouse Residing	\$	10,000.00	New wood siding		2020
2020	Baseball Field Reno	\$	40,000.00	Over 10 years past due and would coincide with tiling system placement so field would only be torn up once		2020
		\$	155,000.00			
2021	Bathroom Reno	\$	25,000.00	Includes: Automatic flushers in all toilets and urinals, hand dryers, new stalls, sink installs and updating paint schemes		
2021	Roundhouse Concrete	\$	5,000.00	Concrete Pad and Sidewalk around Roundhouse to finish off the project		2021
2021	Lift Station Work	\$	25,000.00	Lift Station work to bring up to standards for Waterloo Utilities		2021
2021	Playground Equipment	\$	100,000.00	Playground Equipment for both Firemen's Park & WRT	Paid for in 2021/Completed Spring 2022	2021
		\$	155,000.00			
2022	Lower Parking Lot	\$	-	\$ 45,000.00	Paving area in front of concession stand to Carousel and Road. Area is dangerous with no real parking restrictions.	2026
2022	Mauneshia River Trail	\$	-	\$ 213,000.00	River Trail to extend from Riverside Park thru Youker Park connecting Downtown Waterloo and Firemen's Park	Cancelled
2022	Kitchen Renovation	\$	-	\$ 40,000.00	Renovation of Pavilion Kitchen	2029
2022	Disc Golf Course Update	\$	-	\$ 15,000.00	Includes: Baskets and Concrete Pads for entire Course and expanding course to 18 holes.	2026
2022	AC Update (Pavilion)	\$	15,000.00	Update AC for more efficient air flow	Installation & Payment	2023
2022	Air Condition Update (WRT)	\$	15,000.00	Updates Air units and coils to bring more efficient air flow	Installation & Payment	2023
2022	Bathroom Reno	\$	25,000.00	Includes Flooring & Lighting in both outdoor and indoor bathrooms		2022
2022	Playground Equipment	\$	7,500.00	Playground Equipment for both Firemen's Park & WRT		2022
2022	Fence Renovation (partial)	\$	60,000.00	Includes: Field B backstop that is falling over & outfield fence, Field C - Entire Field, Baseball Diamond Backstop netting		
		\$	122,500.00	\$ 313,000.00		
2023	Banquet Chairs and Tables	\$	30,000.00	Includes: Banquet Chairs, Folding Metal Chairs, Circular Banquet Tables and Carts		2023
2023	Lower Pavilion Reno	\$	40,000.00	Includes: Bar area, trophy case, flooring and painting		2023
2023	Gator A	\$	15,000.00	New Gator for Public Works and Parks (Gators now are 2008 & 2011)		2023
2023	Dog Park Fence Renovation	\$	-	\$ 33,000.00	New Dog Park and Dog Park Immenities with possible move	Complete
2023	Scoreboard Upgrades	\$	36,000.00	New Scoreboards for Fields A & B. Numbers are not working properly and scoreboards are obsolete.		2023
		\$	121,000.00	\$ 33,000.00		
2024 - 1A	Reunion Hall/Shelter Reno	\$	50,000.00	Tearing down Reunion Hall & replacing with outdoor shelter	Cancelled for more information	2024
2024 - 2A	Upper Pavilion Doors	\$	25,000.00	Upper Pavilion new doors for the outdoor entrances	Paid for in 2024/Install Spring 2025	2025
2024 - B	Electrical Update (Pavilion)	\$	25,000.00	Update and bring to code all electrical		
2024 - C	Dugout/Press Box	\$	55,000.00	New Dugouts on Fields B, C and Baseball Diamond (Press Box).		
		\$	155,000.00			
	Total Cost of Previous Years:	\$	708,500.00	\$ 346,000.00		
2025	Lower Pavilion Floor	\$	55,000.00	Tear out and replace Lower Pavilion Flooring (Asbestos in flooring)		
2025	Upper Pavilion Floor	\$	30,000.00	Sand, stain, and seal existing flooring		Completed
2025	Bathroom Countertops	\$	20,000.00	Replace indoor and outdoor bathroom countertops		
2025	Firemen's Park Camera's	\$	16,500.00	New security cameras installed in Firemen's Park		In Progress
		\$	121,500.00			
2026 - A	Basketball/Pickleball Court	\$	125,000.00	Putting in new basketball courts and Pickleball courts to replace old courts		Move Out
2026 - B	Disc Golf Course Update	\$	25,000.00	Includes: Baskets and Concrete Pads for entire Course and expanding course to 18 holes.		
		\$	150,000.00			Carry-Over
2027	Lower Parking Lot	\$	100,000.00	Lower Parking Lot Paving (Concession Stand Area)		Donation
2027 - B	Bingo Hall Bathrooms	\$	80,000.00	New Outdoor Bathrooms at Bingo Hall Location		Campaign

		\$	180,000.00	
2028 - A	New Siding (Pavilion)	\$	125,000.00	New Siding on Pavilion
		\$	125,000.00	
2029	Kitchen Renovation	\$	60,000.00	Renovate Kitchen Space
2029 - B	Gator B	\$	20,000.00	Purchase of new Gator to replace old
		\$	80,000.00	
2030 - A	Lower Bathrooms Reno	\$	100,000.00	Updating and remodeling Lower Bathrooms. Adding Showers for camping area
2030 - B	Kitchen Renovation	\$	45,000.00	Renovation of Pavilion Kitchen
		\$	145,000.00	
	Total Cost Priority 2	\$	801,500.00	
PROJECTS NEEDING ATTENTION WITH LARGE FUNDING				
3	Stadium Concrete Steps & Seating	\$	850,000.00	Cracking and needed replacement steps. This would remove and replace all steps and ADA compliance
3	Field Lighting	\$	526,000.00	New lighting on all fields. Creates a more economical and energy efficient lighting systems for fields
3	Field A & Coach Pitch Renovations	\$	355,585.00	Excavation of entire area with new fencing, new dugouts, and Top Dressing
3	Field B Renovation	\$	50,000.00	New field with new Top Dressing
3	Field C Renovation	\$	75,000.00	New field with Top Dressing - Note more expensive with electrical work, and scoreboard
3	Firemen's Park Parking Lot	\$	750,000.00	Creating a new parking lot: Eliminates erosion and parking confusion
3	Veteran's Park Reno	\$	40,000.00	Mason work on Veterans Monument and painting of bandstand
		\$	2,646,585.00	
	Total of all Projects	\$	3,448,085.00	

Ongoing Projects and Future Years Out

2025	Lower Pavilion Floor	\$	55,000.00	Tear out and replace Lower Pavilion Flooring (Asbestos is flooring)
2025	Upper Pavilion Floor	\$	30,000.00	Sand, stain, and seal existing flooring
2025	Firemen's Park Camera's	\$	8,160.00	New security cameras installed in Firemen's Park (\$8168 or half donated)
2025	Bathroom Countertops	\$	20,000.00	Replace indoor and outdoor bathroom countertops
		\$	113,160.00	
2026 - A	Basketball/Pickleball Court Reno	\$	125,000.00	Putting in new basketball courts and Pickleball courts to replace old courts
2026 - B	Disc Golf Course Update	\$	25,000.00	Includes: Baskets and Concrete Pads for entire Course and expanding course to 18 holes.
		\$	150,000.00	
2027	Lower Parking Lot	\$	100,000.00	Lower Parking Lot Paving (Concession Stand Area)
2027 - B	Bingo Hall Bathrooms	\$	80,000.00	New Outdoor Bathrooms at Bingo Hall Location
		\$	180,000.00	
2028 - A	New Siding (Pavilion)	\$	125,000.00	New Siding on Pavilion
		\$	125,000.00	
2029	Kitchen Renovation	\$	60,000.00	Renovate Kitchen Space
2029 - B	Gator B	\$	20,000.00	Purchase of new Gator to replace old
		\$	80,000.00	
2030 - A	Lower Bathrooms Reno	\$	100,000.00	Updating and remodeling Lower Bathrooms. Adding Showers for camping area
2030 - B	Kitchen Renovation	\$	45,000.00	Renovation of Pavilion Kitchen
		\$	145,000.00	
Future Years Out		\$	793,160.00	

PROJECTS NEEDING ATTENTION WITH LARGE FUNDING

Stadium Concrete Steps & Seating	\$	850,000.00	Cracking and needed replacement steps. This would remove and replace all steps and ADA compliance
Field Lighting	\$	526,000.00	New lighting on all fields. Creates a more economical and energy efficient lighting systems for fields
Field A & Coach Pitch Renovations	\$	355,585.00	Excavation of entire area with new fencing, new dugouts, and Top Dressing
Field B Renovation	\$	50,000.00	New field with new Top Dressing
Field C Renovation	\$	75,000.00	New field with Top Dressing - Note more expensive with electrical work, and scoreboard
Firemen's Park Parking Lot	\$	750,000.00	Creating a new parking lot: Eliminates erosion and parking confusion
Veteran's Park Reno	\$	40,000.00	Mason work on Veterans Monument and painting of bandstand
	\$	2,646,585.00	

Total of all Projects \$ 3,439,745.00

No Date	Upper Pavilion Walls/Closet	\$	13,000.00	Replacing Lapboard in Upper Pavilion that was painted at one point in time
No Date	Skalitzky Field Sound System	\$	14,000.00	New Sound System at Skalitzky Field Press Box (\$2500 Donation already made)
No Date	Upper Pavilion Ceiling	\$	40,000.00	Replacing Ceiling that has become warped with drywall
No Date	Lower Pavilion Ceiling	\$	62,400.00	Replacing Drop ceiling that has discolored and become dilapidated
No Date	Lower Pavilion Serving Counter	\$	35,000.00	Replacing counter top that is warped and falling
No Date	Lower Pavilion Reno - Finish	\$	35,000.00	Finish LP renovation behind the bar area.
No Date	Reunion Hall Shelter Renovation	\$	280,000.00	Tear down and rebuild Reunion Hall into Outdoor Shelter with enclosed Kitichen Area
No Date	Field A - 3rd Base Fence	\$	10,000.00	Replacing existing fence on Field A 3rd baseline
No Date	Sidewalk Replacement	\$	15,000.00	Replacing Sidewalk leading from pavilion to roundhouse area
No Date	New Coolers	\$	10,000.00	New Coolers for Pavilion and Roundhouse

No Date	Carousel Roof	\$	90,000.00	Replacing current Carousel Roof
No Date	Carousel Painting	\$	35,000.00	Painting interior of Carousel Dome
No Date	Carousel Fence	\$	21,000.00	Replacing and painting of white split rail fence around carousel and upper playground area.
No Date	Carousel Maintenance	\$	125,000.00	Future plans to fix the rest of the Crankshafts and grasshopper feet on Carousel
No Date	Painting Outer Buildings	\$	15,000.00	Painting of exteriors on Bank Building and Lower Shed
No Date	Outer Buildings Siding	\$	40,000.00	New Siding on outer buildings including the Concession Stand and Upper Shed
No Date	Roadway Project			Replacing the existing road with new roadway with curb and gutter.
No Date	WRT Roof Replacement	\$	75,000.00	Replacing existing roof that is leaking at certain points
No Date	WRT Concrete/Brick Replacement	\$	35,000.00	Replacing existing Concrete/Brick on Front Entrance and Walking path
		\$	950,400.00	

Account	Title		1-Dept	2-Comm	Budget Variance	Current Actual	PY1	Current Budget
225-41-4111-000	LOCAL TAX-GENERAL FUND (R)	\$	132,841.00	\$ 130,373.00	107%	\$ 118,615.00	\$ 113,018.00	\$ 122,047.00
225-43-4360-000	STATE COMPUTER AID (R)	\$	150,000.00	\$ 150,000.00	143%	\$ 105,000.00	\$ 155,000.00	\$ 105,000.00
225-44-4421-000	DOG PARK LICENSE (R)	\$	670.00	\$ 670.00	116%	\$ 640.00	\$ 670.00	\$ 580.00
225-46-4620-000	FACILITY RENTAL TRAILHEAD (R)	\$	4,186.00	\$ 4,186.00	79%	\$ 4,833.77	\$ 6,980.51	\$ 5,275.00
225-46-4622-000	FACILITY RENTAL FIREMEN'S PARK (R)	\$	38,250.00	\$ 38,250.00	73%	\$ 34,980.98	\$ 40,218.67	\$ 52,250.00
225-46-4623-000	ENTERTAINMENT/TOURNAMENT/LEAGU (R)	\$	-	\$ -	0%	\$ -	\$ 240.00	\$ 250.00
225-46-4624-000	FACILITY RENTAL OTHER (R)	\$	2,156.00	\$ 2,156.00	62%	\$ -	\$ 3,312.50	\$ 3,500.00
225-46-4630-000	PARKS CONCESSIONS (R)	\$	6,928.00	\$ 6,928.00	77%	\$ 3,705.00	\$ 5,130.00	\$ 9,000.00
225-46-4632-000	PARKS ALCOHOL (R)	\$	32,691.00	\$ 32,691.00	91%	\$ 9,713.00	\$ 21,914.00	\$ 36,000.00
225-46-4636-000	PARKS ADVERTISING FEE (R)	\$	1,660.00	\$ 1,660.00	111%	\$ 1,050.00	\$ 1,500.00	\$ 1,500.00
225-46-4638-000	PARKS BARTENDERS (R)	\$	8,320.00	\$ 8,320.00	333%	\$ 1,060.00	\$ 2,290.00	\$ 2,500.00
225-46-4674-000	CAROUSEL RENTAL (R)	\$	942.00	\$ 942.00	188%	\$ 1,356.00	\$ 962.00	\$ 500.00
225-48-4800-000	MISC REVENUES (R)	\$	3,021.00	\$ 3,021.00	302%	\$ 42.50	\$ 821.25	\$ 1,000.00
225-48-4830-000	SALE OF CITY PROPERTY (R)	\$	-	\$ -	0%	\$ -	\$ -	\$ -
225-48-4850-000	DONATIONS TRAILHEAD (R)	\$	-	\$ -	0%	\$ -	\$ -	\$ -
225-48-4851-000	GRANTS - PRIVATE (R)	\$	-	\$ -	0%	\$ -	\$ -	\$ -
225-48-4852-000	DONATIONS FIREMEN'S PARK (R)	\$	-	\$ -	0%	\$ 11,314.00	\$ 1,522.64	\$ -
225-48-4854-000	DONATIONS CAROUSEL (R)	\$	-	\$ -	0%	\$ 220.00	\$ 500.00	\$ -
225-48-4856-000	DONATIONS DOG PARK (R)	\$	-	\$ -	0%	\$ -	\$ 10.00	\$ -
225-48-4858-000	DONATIONS YOUTH PROGRAMS (R)	\$	-	\$ -	0%	\$ -	\$ -	\$ -
225-48-4860-000	DONATIONS NOT SPECIFIED (R)	\$	-	\$ -	0%	\$ -	\$ 500.00	\$ -
225-48-4862-000	DONATIONS JULY 4TH (R)	\$	-	\$ -	0%	\$ 15,009.90	\$ 4,712.00	\$ -
225-48-4863-000	DONATIONS FOX PARK (R)	\$	-	\$ -	0%	\$ -	\$ -	\$ -
225-49-4910-000	LONG TERM DEBT PROCEEDS (R)	\$	-	\$ -	0%	\$ -	\$ -	\$ -
225-49-4918-000	TRANSFER FROM PARKS IMPACT FEE (R)	\$	-	\$ -	0%	\$ -	\$ -	\$ -
225-49-4921-000	TRANSFER FROM GENERAL FUND (R)	\$	-	\$ -	0%	\$ -	\$ -	\$ -
225-49-4924-000	TRANSFER FROM CAPITAL PROJECT (R)	\$	-	\$ -	0%	\$ -	\$ -	\$ -
225-49-4926-000	TRANSFER FROM FUND 820 (R)	\$	-	\$ -	0%	\$ -	\$ -	\$ -
225-49-4930-000	FUNDS APPLIED TO BUDGET (R)	\$	-	\$ -	0%	\$ -	\$ -	\$ 12,436.27
225-49-4935-000	DESIGNATED FUNDS APPLIED (R)	\$	-	\$ -	0%	\$ -	\$ -	\$ -
225-51-5112-390	LEGIS SUPPORT SALES TAX (E)	\$	5,750.00	\$ 2,000.00	35%	\$ 1,383.32	\$ 1,062.45	\$ 5,750.00
225-51-5130-211	ATTORNEY ATTORNEY FEES (E)	\$	-	\$ -	0%	\$ -	\$ -	\$ -
225-53-5324-340	MACH & EQUIP SUPPLY GROUNDS (E)	\$	1,000.00	\$ 1,000.00	100%	\$ 753.04	\$ 444.96	\$ 1,000.00
225-53-5324-342	MACH & EQUIP GAS & OIL (E)	\$	4,000.00	\$ 4,000.00	100%	\$ 939.89	\$ 7,670.90	\$ 4,000.00
225-53-5324-354	MACH & EQUIP REP EQUIP GROUN (E)	\$	1,500.00	\$ 1,500.00	150%	\$ 2,821.94	\$ 1,003.56	\$ 1,000.00
225-55-5505-292	PARKS ADMIN MARKETING (E)	\$	10,000.00	\$ 10,000.00	100%	\$ 7,939.27	\$ 12,253.48	\$ 10,000.00

225-55-5505-320	PARKS ADMIN DUES & MEMBERSHIP (E)	\$	210.00	\$	210.00	105%	\$	-	\$	205.00	\$	200.00
225-55-5505-350	PARKS ADMIN OFFICE SUPPLIES (E)	\$	100.00	\$	100.00	100%	\$	65.08	\$	46.50	\$	100.00
225-55-5505-380	PARKS ADMIN COMPUTER MAINT/SUP (E)	\$	3,000.00	\$	3,000.00	47%	\$	1,617.53	\$	8,096.92	\$	6,450.00
225-55-5505-399	PARKS ADMIN MISC (E)	\$	2,500.00	\$	2,500.00	100%	\$	1,390.03	\$	3,180.38	\$	2,500.00
225-55-5510-211	FIREMEN'S PARK LEGAL FEES (E)	\$	-	\$	-	0%	\$	-	\$	2,640.00	\$	-
225-55-5510-221	FIREMEN'S PARK ELECTRIC (E)	\$	15,500.00	\$	15,500.00	103%	\$	8,657.65	\$	15,736.95	\$	15,000.00
225-55-5510-222	FIREMEN'S PARK HEAT (E)	\$	4,750.00	\$	4,750.00	100%	\$	2,893.99	\$	2,216.90	\$	4,750.00
225-55-5510-223	FIREMEN'S PARK WATER/SEWER (E)	\$	12,750.00	\$	12,750.00	100%	\$	6,313.58	\$	14,021.76	\$	12,750.00
225-55-5510-341	FIREMEN'S PARK COMMUNICATION (E)	\$	1,800.00	\$	1,800.00	116%	\$	1,079.84	\$	1,798.59	\$	1,550.00
225-55-5510-350	FIREMEN'S PARK FACILITY SUPPLY (E)	\$	6,000.00	\$	6,000.00	150%	\$	4,556.08	\$	9,002.48	\$	4,000.00
225-55-5510-351	FIREMEN'S PARK FACILITY MAINT (E)	\$	15,000.00	\$	15,000.00	100%	\$	21,691.72	\$	24,770.79	\$	15,000.00
225-55-5510-354	FIREMEN'S PARK ALCOHOL (E)	\$	15,000.00	\$	15,000.00	100%	\$	6,230.91	\$	14,571.69	\$	15,000.00
225-55-5510-356	FIREMEN'S PARK CONCESSIONS (E)	\$	4,000.00	\$	4,000.00	100%	\$	4,097.92	\$	4,179.90	\$	4,000.00
225-55-5510-357	FIREMEN'S PARK DOG PARK (E)	\$	500.00	\$	500.00	100%	\$	-	\$	322.98	\$	500.00
225-55-5510-358	FIREMEN'S PARK EVENTS (E)	\$	10,300.00	\$	10,300.00	79%	\$	10,300.00	\$	11,375.00	\$	13,000.00
225-55-5510-359	FIREMEN'S PARK ENTERTAINMENT (E)	\$	7,500.00	\$	7,500.00	100%	\$	5,650.00	\$	18,804.48	\$	7,500.00
225-55-5510-360	FIREMEN'S PARK CAROUSEL (E)	\$	1,000.00	\$	1,000.00	100%	\$	20,106.69	\$	4,890.23	\$	1,000.00
225-55-5510-521	CYBER INSURANCE (E)	\$	335.00	\$	335.00	100%	\$	149.00	\$	164.00	\$	335.00
225-55-5520-221	TRAILHEAD-WRT ELECTRIC (E)	\$	2,500.00	\$	2,500.00	100%	\$	834.87	\$	1,607.56	\$	2,500.00
225-55-5520-222	TRAILHEAD-WRT HEAT (E)	\$	1,500.00	\$	1,500.00	100%	\$	1,319.41	\$	987.08	\$	1,500.00
225-55-5520-223	TRAILHEAD-WRT WATER/SEWER (E)	\$	2,450.00	\$	2,450.00	100%	\$	1,060.13	\$	2,203.52	\$	2,450.00
225-55-5520-240	TRAILHEAD- WRT BLDG MAINT (E)	\$	5,000.00	\$	5,000.00	59%	\$	2,872.66	\$	932.57	\$	8,500.00
225-55-5520-290	TRAILHEAD-WRT CLEAN CONTRACT (E)	\$	1,600.00	\$	1,600.00	103%	\$	1,075.96	\$	1,567.97	\$	1,560.00
225-55-5520-291	TRAILHEAD-WRT SECURITY CONTR (E)	\$	1,260.00	\$	1,260.00	101%	\$	1,258.20	\$	1,236.20	\$	1,250.00
225-55-5520-341	TRAILHEAD-WRT COMMUNICATION (E)	\$	1,175.00	\$	1,175.00	100%	\$	679.98	\$	1,079.88	\$	1,175.00
225-55-5520-350	TRAILHEAD-WRT CLEANING SUPPLY (E)	\$	250.00	\$	250.00	100%	\$	-	\$	450.34	\$	250.00
225-55-5520-353	PARK VEHICLE REPAIR-MAINT (E)	\$	1,500.00	\$	1,500.00	100%	\$	754.01	\$	1,365.28	\$	1,500.00
225-55-5522-110	PARKS SALARY COORDINATOR (E)	\$	53,507.00	\$	53,507.00	102%	\$	32,873.87	\$	51,944.56	\$	52,457.00
225-55-5522-112	PARKS LONGEVITY (E)	\$	156.00	\$	156.00	100%	\$	-	\$	-	\$	156.00
225-55-5522-125	PARKS WAGES PART-TIME (E)	\$	8,320.00	\$	8,320.00	163%	\$	4,170.50	\$	5,284.50	\$	5,100.00
225-55-5522-151	PARKS SOC SEC (E)	\$	5,532.00	\$	4,742.00	89%	\$	3,647.66	\$	5,191.90	\$	5,351.07
225-55-5522-152	PARKS RETIREMENT (E)	\$	3,695.00	\$	3,864.00	106%	\$	2,382.89	\$	3,554.88	\$	3,645.76
225-55-5522-153	PARKS HEALTH INS (E)	\$	11,225.00	\$	13,128.00	92%	\$	8,945.77	\$	11,393.28	\$	14,269.44
225-55-5522-154	PARKS INCOME & LIFE INS (E)	\$	315.00	\$	315.00	62%	\$	157.42	\$	234.96	\$	509.00
225-55-5530-221	PARKS OTHER ELECTRIC (E)	\$	150.00	\$	150.00	100%	\$	101.38	\$	207.41	\$	150.00
225-55-5530-510	PROPERTY INSURANCE (E)	\$	5,805.00	\$	5,805.00	100%	\$	3,709.07	\$	5,802.76	\$	5,805.00
225-55-5530-511	WORKER'S COMPENSATION (E)	\$	-	\$	-	0%	\$	1,880.01	\$	2,235.71	\$	-

225-55-5530-512	LIABILITY INSURANCE (E)	\$	3,230.00	\$	3,230.00	100%	\$	2,541.20	\$	3,226.21	\$	3,230.00
225-57-5701-800	CAPITAL PROJECTS (E)	\$	150,000.00	\$	150,000.00	143%	\$	47,335.50	\$	115,402.28	\$	105,000.00
225-59-5926-000	DEBT ISSUANCE COSTS (E)	\$	-	\$	-	0%	\$	-	\$	-	\$	-
225-59-5929-001	TRANSFER TO DEBT SERVICE (E)	\$	-	\$	-	0%	\$	10,095.00	\$	20,360.00	\$	10,095.00
225-59-5930-000	TRANSFER TO OTHER FUNDS (E)	\$	-	\$	-	0%	\$	-	\$	-	\$	-
	Revenue	\$	381,665.00	\$	379,197.00		\$	307,540.15	\$	359,301.57	\$	351,838.27
	Expense	\$	381,665.00	\$	379,197.00		\$	236,332.97	\$	394,728.75	\$	351,838.27
	Total	\$	-	\$	-		\$	71,207.18	\$	(35,427.18)	\$	-



### **Capital Projects List - Waterloo Parks Department**

Year	Project		Cost	Notes	Needs
2026	Field Lazer S100 Field Liner	\$	4,250.00	Paint sprayer for ball fields	
2026	Upper Pavilion Walls/Closet	\$	13,000.00	Replacing Lapboard in Upper Pavilion that was painted at one point in time	
2026	Skalitzky Field Sound System	\$	14,000.00	New Sound System at Skalitzky Field Press Box (\$2500 Donation already made)	
2026	Carousel Maintenance	\$	90,000.00	Future plans to fix the rest of the Crankshafts and grasshopper feet on Carousel	
2026	Sidewalk Replacement	\$	15,000.00	Replacing Sidewalk leading from pavilion to roundhouse area	
2026	New Coolers	\$	10,000.00	New Coolers for Pavilion and Roundhouse	
		\$	146,250.00		
2027	Upper Pavilion Ceiling	\$	40,000.00	Replacing Ceiling that has become warped with drywall	
2027	Lower Pavilion Serving Counter	\$	35,000.00	Replacing counter top that is warped and falling	
2027	Lower Pavilion Reno - Finish	\$	35,000.00	Finish LP renovation behind the bar area.	
2027	Carousel Fence	\$	21,000.00	Replacing and painting of white split rail fence around carousel and upper playground area.	
2027	Painting Outer Buildings	\$	15,000.00	Painting of exteriors on Bank Building and Lower Shed	
		\$	146,000.00		
2028	New Siding (Pavilion)	\$	125,000.00	New Siding on Pavilion	
2028	Gator B	\$	20,000.00	Purchase of new Gator to replace old	
2028	Field A - 3rd Base Fence	\$	10,000.00	Replacing existing fence on Field A 3rd baseline	
		\$	155,000.00		
2029	Lower Pavilion Ceiling	\$	62,400.00	Replacing Drop ceiling that has discolored and become dilapidated	
2029	Outer Buildings Siding	\$	40,000.00	New Siding on outer buildings including the Concession Stand and Upper Shed	
2029	Carousel Painting	\$	35,000.00	Painting interior of Carousel Dome	
		\$	137,400.00		
2030	Kitchen Renovation	\$	60,000.00	Renovate Kitchen Space	
2030	Carousel Roof	\$	90,000.00	Replacing current Carousel Roof	
		\$	150,000.00		
Projects possible for Fundraising (listed on Capital Projects out list)					
2026	Carousel Maintenance	\$	90,000.00	Future plans to fix the rest of the Crankshafts and grasshopper feet on Carousel	
2027	Carousel Fence	\$	21,000.00	Replacing and painting of white split rail fence around carousel and upper playground area.	
2030	Carousel Roof	\$	90,000.00	Replacing current Carousel Roof	
No Date	Disc Golf Course Update	\$	25,000.00	Includes: Baskets and Concrete Pads for entire Course and expanding course to 18 holes.	

### **Projects possible for addition to Road Projects (not listed on Capital Projects out list above)**

No Date	Lower Parking Lot	\$	100,000.00	Lower Parking Lot Paving (Concession Stand Area)	
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### **All Projects**

2026	Field Lazer S100 Field Liner	\$	4,250.00	Paint sprayer for ball fields
2026	Upper Pavilion Walls/Closet	\$	13,000.00	Replacing Lapboard in Upper Pavilion that was painted at one point in time
2026	Skalitzky Field Sound System	\$	14,000.00	New Sound System at Skalitzky Field Press Box (\$2500 Donation already made)
2027	Upper Pavilion Ceiling	\$	40,000.00	Replacing Ceiling that has become warped with drywall
2027	Lower Pavilion Serving Counter	\$	35,000.00	Replacing counter top that is warped and falling
2027	Lower Pavilion Reno - Finish	\$	35,000.00	Finish LP renovation behind the bar area.
2026	New Coolers	\$	10,000.00	New Coolers for Pavilion and Roundhouse
2026	Carousel Maintenance	\$	90,000.00	Future plans to fix the rest of the Crankshafts and grasshopper feet on Carousel
2027	Carousel Fence	\$	21,000.00	Replacing and painting of white split rail fence around carousel and upper playground area.
2028	New Siding (Pavilion)	\$	125,000.00	New Siding on Pavilion
2026	Sidewalk Replacement	\$	15,000.00	Replacing Sidewalk leading from pavilion to roundhouse area
2028	Field A - 3rd Base Fence	\$	10,000.00	Replacing existing fence on Field A 3rd baseline
2027	Painting Outer Buildings	\$	15,000.00	Painting of exteriors on Bank Building and Lower Shed
2028	Gator B	\$	20,000.00	Purchase of new Gator to replace old
2029	Lower Pavilion Ceiling	\$	62,400.00	Replacing Drop ceiling that has discolored and become dilapidated
2029	Outer Buildings Siding	\$	40,000.00	New Siding on outer buildings including the Concession Stand and Upper Shed
2030	Kitchen Renovation	\$	60,000.00	Renovate Kitchen Space
2029	Carousel Painting	\$	35,000.00	Painting interior of Carousel Dome
2030	Carousel Roof	\$	90,000.00	Replacing current Carousel Roof
No Date	WRT Roof Replacement	\$	75,000.00	Replacing existing roof that is leaking at certain points
No Date	WRT Concrete/Brick Replacement	\$	35,000.00	Replacing existing Concrete/Brick on Front Entrance and Walking path
No Date	Lower Bathrooms Reno	\$	100,000.00	Updating and remodeling Lower Bathrooms. Adding Showers for camping area
No Date	Field B Renovation	\$	50,000.00	New field with new Top Dressing
No Date	Field C Renovation	\$	75,000.00	New field with Top Dressing - Note more expensive with electrical work, and scoreboard
No Date	Basketball/Pickleball Court Reno	\$	125,000.00	Putting in new basketball courts and Pickleball courts to replace old courts
No Date	Disc Golf Course Update	\$	25,000.00	Includes: Baskets and Concrete Pads for entire Course and expanding course to 18 holes.
No Date	Bingo Hall Bathrooms	\$	80,000.00	New Outdoor Bathrooms at Bingo Hall Location
No Date	Veteran's Park Reno	\$	40,000.00	Mason work on Veterans Monument and painting of bandstand
		\$	<b>1,339,650.00</b>	

### **Projects needing Large Funding (not listed on out years above)**

No Date	Reunion Hall Shelter Renovation	\$	280,000.00	Tear down and rebuild Reunion Hall into Outdoor Shelter with enclosed Kitchen Area
No Date	Stadium Concrete Steps & Seating	\$	850,000.00	Cracking and needed replacement steps. This would remove and replace all steps and ADA compliance
No Date	Firemen's Park Parking Lot	\$	750,000.00	Creating a new parking lot: Eliminates erosion and parking confusion
No Date	Field Lighting	\$	526,000.00	New lighting on all fields. Creates a more economical and energy efficient lighting systems for fields
No Date	Field A & Coach Pitch Renovations	\$	450,000.00	Excavation of entire area with new fencing, new dugouts, and Top Dressing
No Date	Roadway Project			Replacing the existing road with new roadway with curb and gutter.
		\$	<b>2,856,000.00</b>	

BIDDER'S COMPANY NAME: \_\_\_\_\_

# CITY OF WATERLOO REQUEST FOR PROPOSALS

## **Bathroom Vanity Updates**

for the following park areas:

Waterloo Firemen's Park  
500 Park Avenue  
Park Pavilion Bathroom Facilities  
Outdoor Bathroom Facilities

Submittal Deadline:  
October 1, 2025, 10:00 A.M.

Prepared By:

Gabe Haberkorn  
Parks Coordinator  
City of Waterloo  
136 North Monroe Street  
Waterloo, WI 53594

v- 920-478-3025  
f- 920-478-2021  
email – [parks@waterloowi.us](mailto:parks@waterloowi.us)  
web – [www.waterloowi.us](http://www.waterloowi.us)

## REQUEST FOR PROPOSAL REQUIREMENTS

The City of Waterloo, Wisconsin ("City") is committed to providing excellent service to the residents and businesses that choose to live and operate within our community. The City invites each firm ("Service Provider") who shares this commitment to excellence to submit a sealed proposal.

The proposal shall include all the following:

- a) Qualifications – A brief description and history of the firm including current size and how many persons are directly involved in the work proposed. Proof of Insurance needs to be provided upon acceptance of the proposal:
- b) References – Discuss the firm's prior experience in providing the proposed service in a municipal setting or similar. Provide a list of current clients.
- c) Bid Proposal Pricing - Submit bid pricing using the example provided in this document.

**All bidders are encouraged to attend a facility walk through to view the facilities and have questions answered.  
At any time that is convenient for you and your company  
Contact Waterloo Parks Coordinator, Gabe Haberkorn at (920) 478-3025 ext. 103 to set up a  
time frame that fits your needs.**

## SCOPE OF SERVICES

### Explanation:

The City of Waterloo Parks Department is going through a Capital Project to update the vanities in all of Firemen's Park Facilities. These areas include the outdoor bathrooms and bathrooms inside of the Park Pavilion.

The Waterloo Parks Department would like to offer tours of the facility at your leisure before the bid opening at anytime between now and the time of the bid opening. Please contact Waterloo Parks Coordinator Gabe Haberkorn at (920) 478-3025 ext. 103 to set up a time to meet, talk, and take a tour of the facility.

There is not a time frame for completion of the project, but timing will have to be communicated as the facility does host events throughout the year including many weekends hosting weddings or other such large events. We do have some time in the year with large breaks to accommodate the timing of the project.

Please consider submitting a bid for the Waterloo Parks Department.

Service Provider will provide the following:

### **1. Pavilion Bathroom Vanities (4 Bathrooms):**

Services shall include:

- Your company's solution to the update and what you believe is the best route  
\*We look forward to your expertise in what could be the best possible solution\*
- Demolition of the previous vanities
- Clean-up of area after removal
- Installation of new Vanities
- Installation of new Mirror Fixture(s) \*These should be glass-less or shatterproof\*
- Clean-up of area after completion

### **1. Pavilion Bathroom Vanities (2 Bathrooms):**

Services shall include:

- Your company's solution to the update and what you believe is the best route  
    \*We look forward to your expertise in what could be the best possible solution\*
- Demolition of the previous vanities
- Clean-up of area after removal
- Installation of new Vanities
- Installation of new Mirror Fixture(s) \*These should be glass-less or shatterproof\*
- Clean-up of area after completion

**\*Please see sample design attached for possible layouts and dimensions\***

### **Notes**

Any other questions or instructions will be addressed at the time of your facility walkthrough

\*Waterloo Parks and DPW will assist in any manner they can and when available

Location Contact for all work: Parks Coordinator Gabe Haberkorn, 920-478-3025 ext. 3

### **PROPOSAL PRICING**

Use the format below as a guide for documenting all proposal pricing. \*If you have your own template for bids, you may use that instead of the following grid:

<b>Bid #</b>	<b>Location(s)</b>	<b>Project</b>	<b>Projected Bid Amount</b>
<b>1</b>	<b>Upper Pavilion</b>	<b>Women's</b>	
<b>2</b>	<b>Upper Pavilion</b>	<b>Men's</b>	
<b>3</b>	<b>Lower Pavilion</b>	<b>Women's</b>	
<b>4</b>	<b>Lower Pavilion</b>	<b>Men's</b>	
<b>5</b>	<b>Outdoor</b>	<b>Women's</b>	
<b>6</b>	<b>Outdoor</b>	<b>Men's</b>	

### **SUBMITTAL SIGNATURE**

Provide a proposal that includes all contact information listed below. Proposals must be signed by an official authorized to bind the provider to its provisions for at least a period of 60 days.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Company Address

\_\_\_\_\_  
Title

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Telephone #

\_\_\_\_\_  
Email

**DISCLAIMERS**

The City reserves the right to seek clarification on any aspect of a proposal and to remove from consideration any proposal that, in the City's sole discretion, has deficiencies. In addition, the City reserves the right to enter negotiations with one or more respondents. In addition, the City reserves the right to refuse all bids.

**CONTACT & SUBMITTAL INFORMATION**

Contact Gabe Haberkorn at 920-478-3025 ext. 103 should you have specific questions regarding the information we are requesting.

Sealed submittals can be delivered on or before the date on the cover page to the Waterloo Park Coordinator's Office, 136 North Monroe Street, Waterloo, Wisconsin 53594.

## UPPER PAVILION (2)

WOMEN'S Bathroom

23" x 114"

MEN'S Bathroom

21" x 60"

\*  
PAVILION  
\*

## LOWER PAVILION (2)

WOMEN'S Bathroom

23" x 101"

MEN'S Bathroom

23" x 72"

## OUTDOOR BATHROOMS

WOMEN'S Bathroom

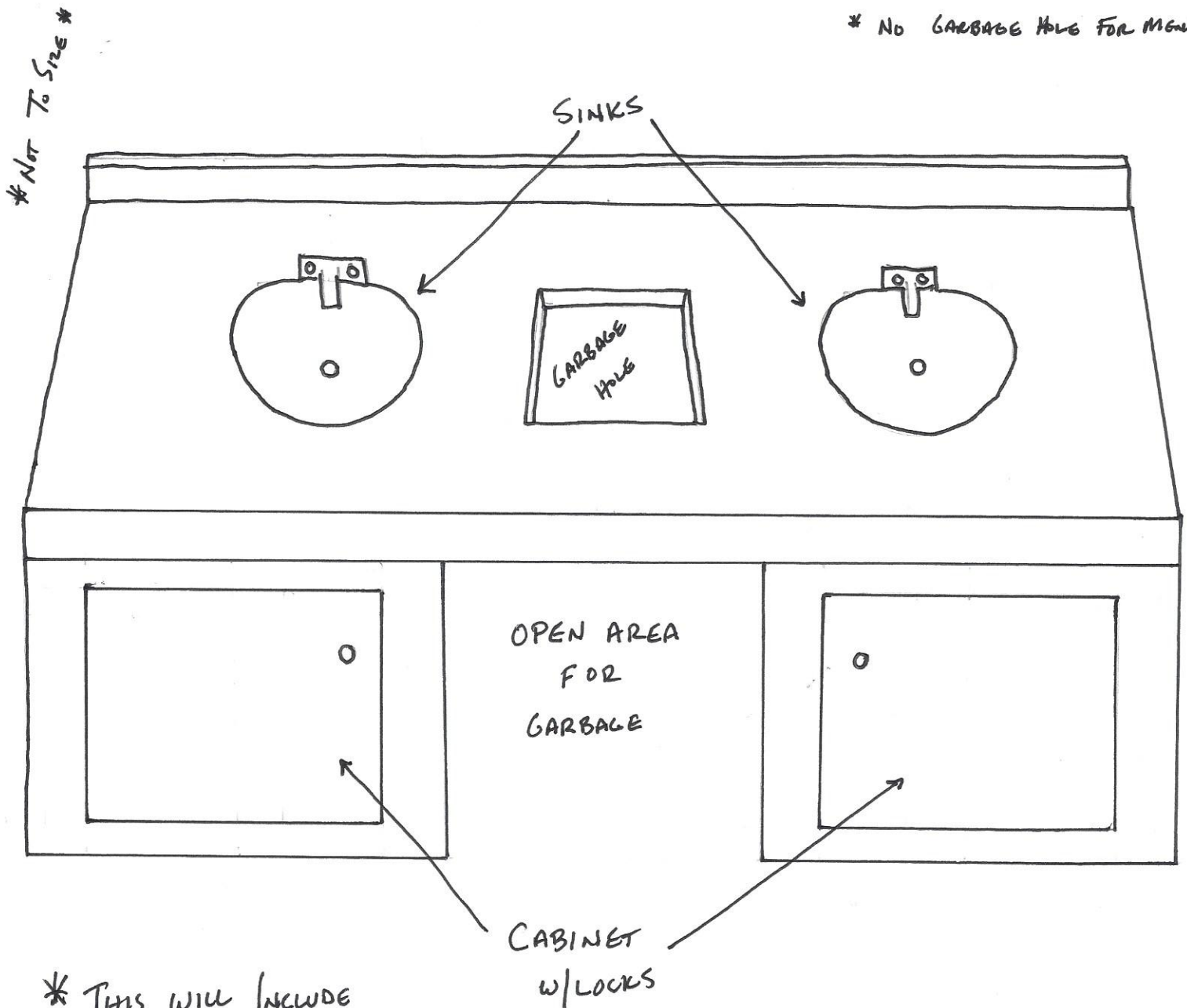
23" x 96"

MEN'S Bathroom

23" x 54"

\* NO LOWER CABINETS (BOTH)

\* NO GARBAGE HOLE FOR MEN'S



\* THIS WILL INCLUDE  
REPLACEMENT OF MIRROR FIXTURES

BIDDER'S COMPANY NAME: \_\_\_\_\_

# CITY OF WATERLOO REQUEST FOR PROPOSALS

## **Lower Pavilion Floor Asbestos Abatement**

for the following park areas:

Waterloo Firemen's Park  
500 Park Avenue  
Lower Pavilion Flooring

Submittal Deadline:  
October 1, 2025, 11:00 A.M.

Prepared By:

Gabe Haberkorn  
Parks Coordinator  
City of Waterloo  
136 North Monroe Street  
Waterloo, WI 53594

v- 920-478-3025  
f- 920-478-2021  
email – [parks@waterloowi.us](mailto:parks@waterloowi.us)  
web – [www.waterloowi.us](http://www.waterloowi.us)



## REQUEST FOR PROPOSAL REQUIREMENTS

The City of Waterloo, Wisconsin ("City") is committed to providing excellent service to the residents and businesses that choose to live and operate within our community. The City invites each firm ("Service Provider") who shares this commitment to excellence to submit a sealed proposal.

The proposal shall include all the following:

- a) Qualifications – A brief description and history of the firm including current size and how many persons are directly involved in the work proposed. Proof of Insurance needs to be provided upon acceptance of the proposal:
- b) References – Discuss the firm's prior experience in providing the proposed service in a municipal setting or similar. Provide a list of current clients.
- c) Bid Proposal Pricing - Submit bid pricing using the example provided in this document.

**All bidders are encouraged to attend a facility walk through to view the facilities and have questions answered.  
At any time that is convenient for you and your company  
Contact Waterloo Parks Coordinator, Gabe Haberkorn at (920) 478-3025 ext. 103 to set up a  
time frame that fits your needs.**

## SCOPE OF SERVICES

### Explanation:

The City of Waterloo Parks Department is going through a Capital Project for the inspection and Removal of our Lower Pavilion floor in Firemen's Park Pavilion. The area includes the open room and bar areas.

The Waterloo Parks Department would like to offer tours of the facility at your leisure before the bid opening at anytime between now and the time of the bid opening. Please contact Waterloo Parks Coordinator Gabe Haberkorn at (920) 478-3025 ext. 103 to set up a time to meet, talk, and take a tour of the facility.

There is not a time frame for completion of the project, but timing will have to be communicated as the facility does host events throughout the year including many weekends hosting weddings or other such large events. We do have some time in the year with large breaks to accommodate the timing of the project.

Please consider submitting a bid for the Waterloo Parks Department.

Service Provider will provide the following:

### 1. Lower Pavilion Floor Asbestos Abatement:

**\*Approximate Floor Area is 40'x100' or 4,000 square feet\***

Services shall include:

- Inspection of flooring and adhesive
- Sealing off work area
- Proper removal of flooring and adhesive
- Disposal of waste by a certified hauler to EPA-Certified Landfill
- Clean-up of area after completion

**Notes**

Any other questions or instructions will be addressed at the time of your facility walkthrough

\*Waterloo Parks and DPW will assist in any manner they can and when available

Location Contact for all work: Parks Coordinator Gabe Haberkorn, 920-478-3025 ext. 3

**PROPOSAL PRICING**

Use the format below as a guide for documenting all proposal pricing. \*If you have your own template for bids, you may use that instead of the following grid:

Bid #	Location(s)	Project	Projected Bid Amount
1	Lower Pavilion	Asbestos Abatement	

**SUBMITTAL SIGNATURE**

Provide a proposal that includes all contact information listed below. Proposals must be signed by an official authorized to bind the provider to its provisions for at least a period of 60 days.

---

Signature

---

Company Name

---

Print Name

---

Company Address

---

Title

---

City State Zip

---

Telephone #

---

Email

**DISCLAIMERS**

The City reserves the right to seek clarification on any aspect of a proposal and to remove from consideration any proposal that, in the City's sole discretion, has deficiencies. In addition, the City reserves the right to enter negotiations with one or more respondents. In addition, the City reserves the right to refuse all bids.

**CONTACT & SUBMITTAL INFORMATION**

Contact Gabe Haberkorn at 920-478-3025 ext. 103 should you have specific questions regarding the information we are requesting.

Sealed submittals can be delivered on or before the date on the cover page to the Waterloo Park Coordinator's Office, 136 North Monroe Street, Waterloo, Wisconsin 53594.

BIDDER'S COMPANY NAME: \_\_\_\_\_

# CITY OF WATERLOO REQUEST FOR PROPOSALS

## **Lower Pavilion Floor Concrete Coating**

for the following park areas:

Waterloo Firemen's Park  
500 Park Avenue  
Lower Pavilion Flooring

Submittal Deadline:  
October 1, 2025, 12:00 P.M.

Prepared By:

Gabe Haberkorn  
Parks Coordinator  
City of Waterloo  
136 North Monroe Street  
Waterloo, WI 53594

v- 920-478-3025  
f- 920-478-2021  
email – [parks@waterloowi.us](mailto:parks@waterloowi.us)  
web – [www.waterloowi.us](http://www.waterloowi.us)

## REQUEST FOR PROPOSAL REQUIREMENTS

The City of Waterloo, Wisconsin ("City") is committed to providing excellent service to the residents and businesses that choose to live and operate within our community. The City invites each firm ("Service Provider") who shares this commitment to excellence to submit a sealed proposal.

The proposal shall include all the following:

- a) Qualifications – A brief description and history of the firm including current size and how many persons are directly involved in the work proposed. Proof of Insurance needs to be provided upon acceptance of the proposal:
- b) References – Discuss the firm's prior experience in providing the proposed service in a municipal setting or similar. Provide a list of current clients.
- c) Bid Proposal Pricing - Submit bid pricing using the example provided in this document.

**All bidders are encouraged to attend a facility walk through to view the facilities and have questions answered.  
At any time that is convenient for you and your company  
Contact Waterloo Parks Coordinator, Gabe Haberkorn at (920) 478-3025 ext. 103 to set up a  
time frame that fits your needs.**

## SCOPE OF SERVICES

### Explanation:

The City of Waterloo Parks Department is going through a Capital Project for Concrete Coating of its Lower Pavilion area. The area includes the open banquet room and bar areas. The second portion of the Concrete Coating is to fix areas in the Lower Pavilion bathrooms where new bathroom stalls were placed.

The Waterloo Parks Department would like to offer tours of the facility at your leisure before the bid opening at anytime between now and the time of the bid opening. Please contact Waterloo Parks Coordinator Gabe Haberkorn at (920) 478-3025 ext. 103 to set up a time to meet, talk, and take a tour of the facility.

There is not a time frame for completion of the project, but timing will have to be communicated as the facility does host events throughout the year including many weekends hosting weddings or other such large events. We do have some time in the year with large breaks to accommodate the timing of the project.

Please consider submitting a bid for the Waterloo Parks Department.

Service Provider will provide the following:

### 1. Lower Pavilion Floor Concrete Coating:

**\*Approximate Floor Area is 40'x100' or 4,000 square feet\***

Services shall include:

- Prepping floor area for work to be completed
- Sealing off work area
- Applying primer and layers needed for flooring
- Clean-up of area after completion

### **1. Lower Pavilion Bathroom Floor Concrete Coating repair:**

Services shall include:

- Prepping floor area for work to be completed
- Sealing off work area
- Applying primer and layers needed for flooring
- Clean-up of area after completion

### **Notes**

Any other questions or instructions will be addressed at the time of your facility walkthrough

\*Waterloo Parks and DPW will assist in any manner they can and when available

Location Contact for all work: Parks Coordinator Gabe Haberkorn, 920-478-3025 ext. 3

### **PROPOSAL PRICING**

Use the format below as a guide for documenting all proposal pricing. \*If you have your own template for bids, you may use that instead of the following grid:

<b>Bid #</b>	<b>Location(s)</b>	<b>Project</b>	<b>Projected Bid Amount</b>
<b>1</b>	<b>Lower Pavilion</b>	<b>Concrete Coatings</b>	
<b>2</b>	<b>Lower Pavilion Bathrooms</b>	<b>Concrete Coatings Repair</b>	

### **SUBMITTAL SIGNATURE**

Provide a proposal that includes all contact information listed below. Proposals must be signed by an official authorized to bind the provider to its provisions for at least a period of 60 days.

_____ Signature	_____ Company Name
_____ Print Name	_____ Company Address
_____ Title	_____ City State Zip
_____ Telephone #	_____ Email

### **DISCLAIMERS**

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# 65th ANNUAL WIENER & KRAUT DAY

DOWNTOWN & FIREMEN'S PARK – WATERLOO, WI  
SEPTEMBER 12th–13th, 2025

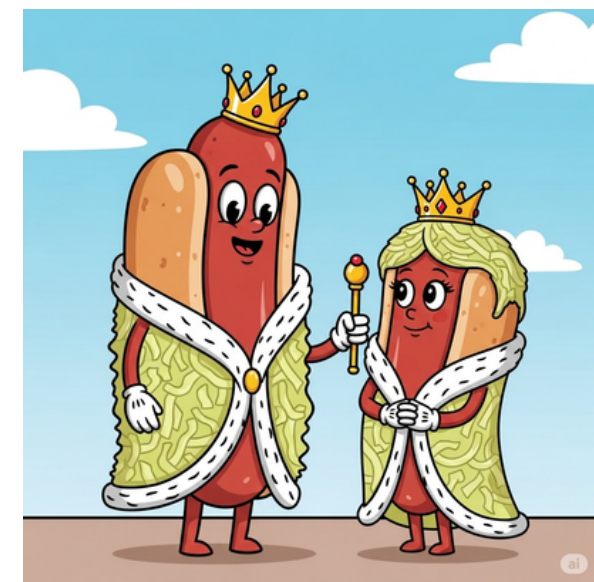


**Friday – September 12th**

Firemen's Park

**6:00 PM – DOROTHYFEST VOLLEYBALL**

**Saturday – September 13th**



Vendors Times: 10 am to 5 pm – Downtown Waterloo  
11 am to 8 pm – Waterloo Firemen's Park

## Downtown Waterloo

**10:00 AM – WATERLOO CITY BAND**

**11 AM TO 4 PM – HI ENERGY MOBILE DJ**

**11 AM – KING & QUEEN OF KRAUT**

**NOON – HOTDOG EATING CONTEST**

**1:00 PM – HOTDOG TOSS CONTEST**

**2:00 PM – JEFF MCMULLEN MAGIC**

\*All Events at Veterans Park Bandstand

**3:00 PM – DOG PARADE**

\*Downtown Waterloo to Firemen's Park  
Vendor Area



**SATURDAY ONLY**

**SATURDAY ONLY**

**Wagon stops at Firemen's Park, Downtown Waterloo  
and Waterloo American Legion Car Show**



**Beer Gardens:**

**Firemen's Park Roundhouse**

**8 am to 12:30 am**

**Downtown Garden**

**9 am to 5 pm**

**Wiener & Kraut Sales:**

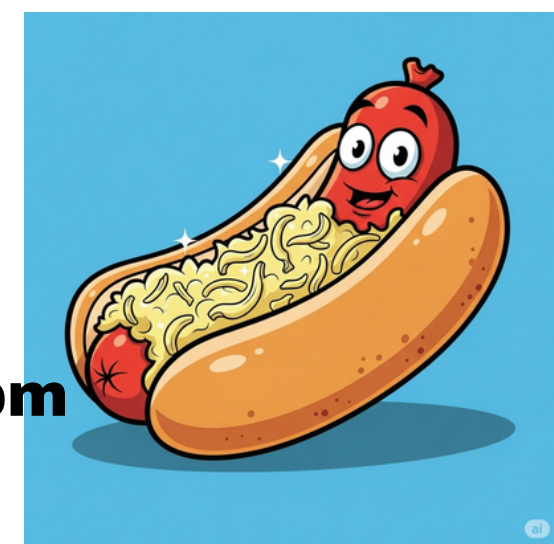
**Piggly Wiggly: 9 am - 4 pm**

**Downtown Waterloo - 10 am - 5 pm**

**Firemen's Park Bingo Hall: 11 am - 8 pm**

**\*Hot Dogs are sold for \$2.50/each\***

**\*\*All times are "Until Sold Out"\*\***



**INCLUDING: 50 VENDORS THROUGHOUT DOWNTOWN WATERLOO AND FIREMEN'S PARK. CITY WIDE GARAGE SALES ALONG WITH CHURCH SALES AND THE WATERLOO HISTORICAL SOCIETY. DON'T FORGET ABOUT WIENERS & KRAUT FOR SALE AT BOTH THE DOWNTOWN LOCATION, PIGGLY WIGGLY AND FIREMEN'S PARK! FOOD AND DRINK SPECIALS THROUGHOUT WATERLOO ALONG WITH GREAT MUSIC!**