

Regular meeting of the Waterloo Water & Light Commission held March 3, 2026

Meeting called to order by President Devin Schumann at 7:00pm at the Waterloo Utilities office. Present were Commissioners Vern Butzine, Pam Kuhl, Michael Tschanz, Richard Weihert, Superintendent Barry Sorenson, Office Manager Joy Bisco, and Lisa Twarog, Town & Country Engineering. Citizen's Maureen Giese and Heather Yohn.

Minutes

Motion by Butzine, seconded by Tschanz, to approve the minutes of the February 3, 2026 meeting. Motion carried.

Expenditures

Motion by Schumann, seconded by Kuhl, to approve the February disbursements as presented. Motion carried.

Citizen Input

None.

Portzen Pay Request

Motion by Weihert, seconded by Butzine to recommend to City Council payment request 33 in the amount of \$203,778.06. Motion carried.

Tower Dismantle Bid Approval

Discussion with Giese and Yohn. Motion by Weihert, seconded by Butzine, to approve the request for bids for tower dismantle. Motion carried.

Reservoir Maintenance Proposal Approval

Motion by Schumann, seconded by Butzine, to approve the request for proposals for the scope of service outline in the 2021 inspection report for reservoir maintenance. Motion carried.

Lift Station Update

Received approval from the USDA for lift station improvement with remaining contingency funds with a 90/10 cost split with utility. Bid packages will be prepared.

YE Financial Update

Joy discussed the financial statements with the Commission.

Project and Funding Update

Discussion on projects and funding, with the Commission deciding to proceed with Bonds for Van Buren, Bluegrass Loop, and Hwy 89 water projects.

General Info

B. Sorenson updated the commission on appropriation funding requests and staffing.

Motion by Weihert, seconded by Butzine, to adjourn the meeting at 8:17pm. Motion carried.

Respectfully submitted,
Pam Kuhl - Secretary

List of Bills

Alliance Group Inc	40.00	OpenPoint	1,595.00
Baker Tilly	22,260.00	Payment Service Network	12.95
BMO	1,317.55	Payroll	86,670.48
BMO Mastercard	2,584.12	Peak Garage Doors	213.80
City of Waterloo Treasurer	290,961.51	Piggly Wiggly	15.96
DNR Operator Certification	45.00	Portland Sanitary District	23,718.07
Ehlers	21.01	Portzen Construction Inc	797,246.37
Embroidery Professional	172.79	Resco	5,214.52
Frontier	580.18	Rescue Dog Technology	1,041.52
Forester Electrical Engineering	487.50	Seera	1,317.02
GFC Leasing	127.00	Stuart Irby	49,723.54
GLS Utility	1,197.45	The Corral Trailer Sales Inc	4,250.00
Griffin Repair	90.00	The Expeditors Inc	285.60
Howie's Hardware	394.51	US Cellular	264.32
Infosend	1,108.27	UPS	103.74
Karl Junginger Memorial Library	250.00	Uline	4,356.77
Keeping Safety Simple LLC	3,600.00	Universal Recycling Technologies	716.14
Kwik Trip	578.66	Waterloo Athletic Booster Club	150.00
Leader Independent	39.97	Waterloo Building Center	100.00
Madison Extinguisher Service	817.66	Waterloo Utilities	15,675.98
MEUW	6,180.00	WE Energies	6,015.66
Mid-State Equipment	557.50	Wisconsin Dept. of Revenue	5,606.29
Midwest Meter Inc	10,464.00	Wisconsin Scrub & Sweep	5,224.00
North Central Lab	1,960.26	WPPI Energy	252,823.25
		Total Disbursements	\$1,608,175.92

Checking Account

Balance 1/31/26	449,015.16
Deposits	1,570,759.22
Disbursements	(1,607,627.91)
Interest	263.35
Balance 2/28/26	<u>\$412,409.82</u>

WWTP DNR Replacement Fund

Balance 1/31/26	\$590,006.56
Deposit/ (Withdrawal)	(88.35)
Interest	868.02
Balance 2/28/26	<u>\$590,786.23</u>

Debt Service Account

Balance 1/31/26	\$797,989.92
Deposit	112,572.00
Bond Payment/Svc Fees	(107.20)
Interest	1,245.01
Balance 2/28/26	<u>\$911,699.73</u>

Money Market Account

Balance 1/31/26	2,089,811.70
Deposits	871,101.12
Transfer	(1,012,572.00)
Disbursements	(331.45)
Interest	3,186.43
Balance 2/28/26	<u>\$1,951,195.80</u>

Transportation Fund

Balance 1/31/26	\$16,257.00
Transfer	
Balance 2/28/26	<u>\$16,257.00</u>

WWTP USDA Bond Reserve:

Balance 1/31/26	\$123,997.64
Transferred in/out	
Interest	300.16
Service Charge	(21.01)
Balance 2/28/26	<u>\$124,276.79</u>

Avestar CD #3596 (Bond Reserve):

Balance 1/31/26	348,369.85
Interest	2,447.95
Balance 2/28/26	<u>\$350,817.80</u>

LGIP (Bond Reserve):

Balance 1/31/26	\$251,514.55
Interest	
Balance 2/28/26	<u>\$251,514.55</u>

Construction Acct:

Balance 1/31/26	\$1,500.00
Transferred in	
Balance 2/28/26	<u>\$1,500.00</u>