

**OFFICIAL NOTICE
VOTING BY ABSENTEE BALLOT
FOR APRIL 5, 2016
SPRING ELECTION**

**VILLAGE OF MARSHALL (DANE CO.) WI. - TOWN OF MEDINA (DANE CO.) WI.-
CITY OF WATERLOO (JEFFERSON CO.) WI. - TOWN OF PORTLAND (DODGE CO.) WI. -
TOWN OF WATERLOO (JEFFERSON CO.) WI. - TOWN OF YORK (DANE CO.) WI.**

Any qualified elector who is unable or unwilling to appear at the polling place on Election Day may request to vote an absentee ballot. A qualified elector is any U.S. citizen, who will be 18 years of age or older on Election Day, who has resided in the ward or municipality where he or she wishes to vote for at least 28 consecutive days before the election. The elector must also be registered in order to receive an absentee ballot. **Proof of identification must be provided before an absentee ballot may be issued.**

You must make a request for an absentee ballot in writing.

Contact your municipal clerk and request that an application for an absentee ballot be sent to you for primary or election or both. You may also submit a written request in the form of a letter. Your written request must list your voting address within the municipality where you wish to vote, the address where the absentee ballot should be sent, if different, and your signature. You may make application for an absentee ballot by mail or in person.

Making application to receive an absentee ballot by mail

**The deadline for making application to receive an absentee by mail is:
5 pm on the fifth day before the election, THURSDAY, MARCH 31, 2016**

Note: Special absentee voting application provisions apply to electors who are indefinitely confined to home or a care facility, in the military, hospitalized, or serving as a sequestered juror. If this applies to you, contact the municipal clerk regarding deadlines for requesting and submitting an absentee ballot.

Voting an absentee ballot in person

You may also request and vote an absentee ballot in the clerk's office or other specified location during the days and hours specified for casting an absentee ballot in person. **Proof of identification must be provided before an absentee ballot may be issued.**

**The first day to vote an absentee ballot in the clerk's office is:
MONDAY, MARCH 21, 2016**

**The last day to vote an absentee ballot in the clerk's office:
FRIDAY, APRIL 1, 2016 5:00 P.M.**

No in-person absentee voting may occur on a weekend or legal holiday.

Village of Marshall - Michelle Murphy, Clerk
130 S. Pardee St., Box 45
Marshall, WI. 53559-0045
Phone # (608) 655-4017 ext. 214
Mon-Thurs: 8:00 a.m. - 4:30 p.m.; Fri: 8:00 a.m.-1:00 p.m.
Friday, April 1, 2016 8:00 a.m. – 5:00 p.m.

Town of Medina - Patrick LeMahieu, Clerk
5347 Missouri Road
Marshall, WI. 53559
Phone # (608) 886-8691
Available by Appointment

Town of Portland - Nancy Thompson, Clerk
N120 Hickory Lane
Waterloo, WI. 53594
Phone # (920) 478-3724
Available by Appointment, Mon-Fri: 8:00 a.m. – 5:00 p.m.

City of Waterloo – Morton Hansen
136 North Monroe Street
Waterloo, WI. 53594
Phone #(920) 478-3025
Mon-Fri: 8:00 a.m. - 4:30 p.m.
Friday, April 1, 2016 8:00 a.m. – 5:00 p.m.

Town of Waterloo - Cindy Schroeder, Clerk
N7874 Hwy 89
Waterloo, WI. 53594
Phone #(920) 648-3230
Available by Appointment, Mon-Fri: 8:00 a.m. – 5:00 p.m.

Town of York – Nicole Bronkhorst, Clerk
398 Sun Prairie Rd
Waterloo, WI. 53594
Phone # (608) 516-0828
Available by Appointment, Mon-Fri: 8:00 a.m. – 5:00 p.m.

The municipal clerk will deliver voted ballots returned on or before Election Day to the proper polling place or counting location before the polls close on APRIL 5, 2016. Any ballots received after the polls close will be counted by the board of canvassers if postmarked by Election Day and received no later than 4:00 p.m. on the Friday following the election.

(Note: The Type E Notice is published by the municipal clerk on the 4th* Tuesday before each primary and each election held in the municipality. If a weekly paper is used for publication, the notice is published in the closest preceding issue to the 4th* Tuesday before each primary and each election. If a municipality chooses to post this notice in lieu of publication, the notice must be posted no later than the 4th* Tuesday before the primary or the election.)

* The Type E Notice for a special primary or election for national state, county or municipal or special district office, not held concurrently with the spring or general election, is published on the 3rd Tuesday preceding the primary or election. Wis. Stat. §§ 10.01(2)(e), 10.06(3)(f).