

**CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES**  
**December 20, 2018**

1. CALL TO ORDER AND ROLL CALL. Alderperson Springer called the meeting to order at 6:00 p.m. Members present: Springer, Quimby & Griffin. Absent: None. Also attending: Mayor Thompson; Tim Thomas; Public Works Director Chad Yerges; Police Chief Denis Sorenson; Fire Chief Vern Butzine; Paul Lessila (RR Insurance) and Deputy Clerk/Treasurer Kawula.
2. MEETING MINUTES APPROVAL: MOTION: Moved by Quimby, seconded by Griffin to table approval. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. NEW BUSINESS
  - a. General Disbursements, November 2018 - \$196,247.38. MOTION: Moved by Quimby, seconded by Griffin to recommend Council disbursement approval. ROLL CALL VOTE: Ayes: Springer, Quimby and Griffin. Noes: none. MOTION CARRIED.
  - b. Payroll, November 2018 - \$65,175.75. MOTION: Moved by Quimby, seconded by Griffin to recommend Council payroll approval. ROLL CALL VOTE: Ayes: Springer, Quimby and Griffin. Noes: none. MOTION CARRIED.
  - c. Treasurer's Report & Budget Reports For November 2018. MOTION: Moved by Quimby, seconded by Griffin to recommend Council report approval. VOICE VOTE: Motion Carried.
  - d. Discussion/Recommendation – 2019 Insurance Renewal, Presentation Paul Lessila, RR Insurance (Representing Wisconsin League of Municipalities Mutual Insurance Company)
    - i. Waterloo Fire Department Recommendation(s). Paul Lessila, RR Insurance answered questions that the committee asked. Fire Chief Butzine explained the reason the fire department was asking for a \$1,000 deductible amount. Springer asked to see quotes with other deductibles. Paul Lessila will present new quotes for other departments at the January 2019 meeting. MOTION: Moved by Quimby, seconded by Griffin to recommend to the Council to renew the insurance with RR Insurance as presented for the Fire Department. ROLL CALL VOTE: Ayes: Springer, Quimby and Griffin. Noes: none. MOTION CARRIED.
  - e. Discussion/Recommendation – Waiving Waterloo School District Permit Fees. DISCUSSION: Quimby explained the school was trying to keep the cost at the \$16.2 mark and with the fees at approximately \$80,000 they would have to cut somewhere else. Springer did not think the fees should be waived. The question was what the \$80,000 was for. The answer was that it is for the building inspection fees, the Engineer, the Street Dept, the Police Dept, and the Fire Dept whose services will be used at the school and the townships won't be paying for that. Mayor Thompson wants Clerk/Treasurer Hansen to provide more information regarding Safebuilt and their fees in writing to Quimby. The item was tabled to gather more information.
  - f. Discussion/Recommendation – Library Board 2019 Fund 812 Budget Recommendation. Kelli Mountford explained where the budget cuts were done to balance the 2019 budget. MOTION: Moved by Quimby, seconded by Griffin to approve the Library amendment. ROLL CALL VOTE: Ayes: Springer, Quimby and Griffin. Noes: none. MOTION CARRIED.
5. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. Waiving Waterloo School District Permit Fees.
6. ADJOURNMENT. MOTION: Moved by Quimby, seconded by Griffin to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:25 p.m.

Attest:

Michael Kawula  
Deputy Clerk/Treasurer