

# Karl Junginger Memorial Library

Board of Trustees Meeting

November 27, 2018

5:15 pm

Minutes

- I. Call to Order & Introductions  
*Meeting called to order at 5:16 pm. Present: Art Biermeier, Deb Battenberg (5:24), Brian Henning, Angie Stinnett, Kristen Klein, Kelli Mountford, Angela Byers-Krantz (Friends of the Library), and Amanda Brueckner (Assistant Director of Youth Services).*
- II. Approval of agenda  
*Henning moved to approve the agenda. Stinnett seconded. Motion passed unanimously.*
- III. Approval of open minutes from October 23, 2018  
*Stinnett moved to approve the minutes from October 23. Biermeier seconded. Motion passed unanimously.*
- IV. Correspondence, Appearance, Public Comments:
  - A. *Mountford reported that on Monday night she received a call from the police that a child was missing. The child was found sleeping in the library. Mountford read a thank you note from the child.*
  - B. *Byers-Krantz reported that she is the new president of the Friends. She is attending tonight to seek guidance from the board as to how the Friends can support the library.*
- V. Director's Report  
*Mountford submitted a written report.*
- VI. Unfinished Business
  - A. Financial monthly report for October 2018 – Action  
*Henning moved to approve the financial report. Stinnett seconded. Motion passed unanimously.*
  - B. Contract for Jefferson County Library Services – Action  
*Stinnett moved to approve the contract. Henning seconded. Motion passed unanimously.*
  - C. 2019 Budget – Action  
*Battenberg moved to table the 2019 Budget item until the December meeting. Henning seconded. Motion passed unanimously.*
  - D. Accessibility Building Scan (ADA) – Informational  
*Mountford informed the board that the report is complete and at the Bridges office. Detailed information from Bridges is forthcoming.*
- VII. New Business
  - A. Hours open for 2019 - Action  
*Klein moved to table this item until the December meeting. Henning seconded. Motion passed unanimously.*

- B. Mobile Beacon WiFi Hotspots - *Action*  
*Battenberg moved to continue to pay for the hotspots for 2019. Biermeier seconded. Motion passed unanimously.*
- C. PLSR - *Informational*  
*Mountford reported that two drafts are now available on the website.*
- D. Rural Outreach – *Informational*  
*The members of the board discussed methods through which we could increase circulations to rural areas. Paula and Amanda will research more ideas.*

VIII. Future agenda items

- A. 2019 Budget – *Action*
- B. *Hours open for 2019 - Action*

IX. Date, place, and time of next meeting in the library conference room  
Wednesday, December 12, at 5:15 in the library conference room

X. Adjournment  
Stinnett moved to adjourn at 6:26 pm. Henning seconded. Motion passed unanimously.

Respectfully Submitted, Kristen Klein, Secretary