

**WATERLOO PARKS COMMISSION – MINUTES**  
**November 14, 2018**

1. ROLL CALL AND CALL TO ORDER. Parks Commission Chair Stinnett called the Parks Commission meeting to order at 5:00 pm in the Municipal Building Council Chambers. ROLL CALL: Voting members present: Stinnett, Kegler, Strobel, Quimby. Absent: Kopplin. Ex-officio members present: Parks Coordinator Gabe Haberkorn. Absent: Public Works Director Chad Yerges, WYSO Representative Katy Powers & WRT Representative Charley Crave. Others present: Maureen Giese & Diane Graff of the Courier.
2. MEETING MINUTES APPROVAL: AUGUST 8, 2018. MOTION: Moved by Kegler, seconded by Strobel to approve the meeting minutes as presented. VOICE VOTE: Motion carried, Quimby Abstained.
3. CITIZEN INPUT. Maureen Giese spoke handed out a letter to Parks Commission Chair Stinnett and Parks Coordinator Haberkorn and read the letter to the group. Giese spoke on Firemen's Park Mission. She spoke on the improvement of informing the community and involvement. Giese asked about July 4<sup>th</sup> and whether plans are being made. Parks Coordinator Haberkorn stated that dates are already set and that plans will start to be made once budgets are set. Giese spoke on the Park Commission Meetings date and that they should be meeting more frequently to ensure that they are more involved in what is happening. She spoke on Roberts Rule and Commission members not present for more than three meetings in a row. Giese spoke on the Carousel and whether it was being taken care of properly and if anything was being done for the donations to be put up in the kiosk. Haberkorn spoke that he has done what was needed and it was not good enough for the Carousel members. He also stated that it has been difficult to get all three members together. Haberkorn stated that he has gone through the donations list that was given to him and had a plan in place for a new donation section in the kiosk. Giese asked about money donated to specific items, where is it at? Haberkorn stated that any money donated to a specific item, must remain in the fund equity until at the time the money is spent for that specific project. Haberkorn used as an example the volleyball court and \$5000 that was given to put it in is still in fund equity until the project is finished. Giese asked where the plans were for the Pavilion Memorial Garden, why trees were taken down and asked why that project was completed before others. Haberkorn stated that the project was done, because the trees were not healthy and in danger of falling on the pavilion. He also stated that instead of tearing the trees out entirely and creating an area where people can sit and congregate was better than what was there. It has been a safety concern and creating this area has eliminated some of that concern. Haberkorn stated that the plans were in the December 13, 2017 meeting.
4. REPORTS/UPDATES
  - a. Coordinator's Report. Haberkorn discussed the finishing night of Summer Concerts had the best turnout since its inception. He then discussed Wiener & Kraut Day and that the event was an overall success, but did mention that financially the event was even. He did state that moving the Volleyball to Morrison Field did play into the financial difference. Haberkorn then discussed the plans for improvements to the Dog Park with using fencing from the 333 Portland Road project to finish off the old fencing. Haberkorn mentioned the Sand Volleyball Court being next on the list for projects and that they are ready to raze the slider shack so the implantation can start in the spring. Haberkorn stated that the Beautification project was going well and that the finished projects were the sitting garden in front of the Pavilion and decorative stones donated by Michels. Haberkorn discussed the donations boards in the kiosk at the Carousel and that the new plan was to put Velcro in the kiosk so that wood donation plates could be made and then moved whenever a new donation was made. This would make for better placement and cut the cost of making new plaques each time. Giese then asked if she can move forward in meeting with the Carousel members to see if they can come up with a consensus and help with moving the project forward. Haberkorn then discussed the renovation of the Reunion Hall. A discussion was had on whether improving the current building or looking into other avenues for the existing building. Haberkorn then stated that they have started the next donation project in the restoration of the original Lions Head Fountain.
  - b. Parks Financial Report January through October. 107% of events schedule to the average. Budget is on track at 83% with numbers still low and looking to have larger November & December numbers. Deficit is around \$34,375 with most of the difference coming from maintenance (65%). Concessions number is a little high and cleaning contract is high as it was done after budgets were out.
  - c. 2018 Capital Projects. Noted.
5. UNFINISHED BUSINESS.
  - a. 720 West Madison Street Phase 4, Naming Rights. Haberkorn spoke on the results from the previous meetings and citizen vote (11 votes). Debate was taken on whether to vote on a name or to tentatively name the area Fox Park. Discussion. MOTION: by Quimby, seconded by Kegler to tentatively name the area Fox Park. VOICE VOTE: Motion Carried
  - b. 2019 Budget Submittal. Haberkorn discussed the new submittal requesting \$84,000 in tax levy. Taking donations out of the budget. Discussion. NO MOTION: Information only

- c. Sewer Replacement in Firemen's Park. Haberkorn stated that actual cost of project is \$37,925 and Krause Excavating will be doing the work. Funding would be \$25,000 from Waterloo Utilities and the rest from Parks. Billing would take place January 1, 2019 Discussion. MOTION: by Kegler, seconded by Quimby to move forward with project.

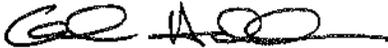
6. INFORMATION.

- a. Baseball Field Tile Replacement and Naming Rights. Haberkorn spoke on the date of replacement moved to fall of 2019 due to flooding still in Firemen's Park. Baseball Field will still be named Skalitzky Field.
- b. Wiener & Kraut Day. Haberkorn briefly stated as before, that it was a great success overall and will be moving forward to expand on that success for next year.
- c. Veteran's Memorial. Haberkorn discussed that all monuments have been moved and are on display outside of the American Legion Building. The memorial tree will stay in place with the removal of cement next spring.
- d. AT&T Cell Tower. Haberkorn spoke that there is a contract being worked on to build a cell tower in Firemen's Park. He also stated that there are some that oppose such project, but it would bring in \$9500 to Parks Department each year. Haberkorn also asked that commission members listen to all sides of the project before making a decision and that he would not be behind the project unless City Council voted that all funds from the lease agreement go to help support Waterloo Parks.

7. ANNOUNCEMENTS, FUTURE AGENDA ITEMS AND NEXT MEETING.

- a. Next Meeting: February 13, 2019 at 5:00 pm

8. ADJOURNMENT. MOTION: Adjourned by consensus. Approximate time: 6:12 pm



Gabe Haberkorn  
Park Coordinator