

CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE
MEETING MINUTES: October 4, 2018

1. CALL TO ORDER AND ROLL CALL. Committee Chair Springer called the meeting to order at 6:30 p.m. in the Council Chambers. Committee members present: Springer, Stinnett and Osborn. Absent: none. Others attending: Public Works Director Chad Yerges; Mitch Leisses of Kunkel Engineering Group; Library Director Kelli Mountford; Deputy Clerk/Treasurer Kawula; Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: August 2, 2018 (No Quorum September 6, 2018). MOTION: Moved by Stinnett, seconded by Osborn to approve the August 2, 2018 meeting minutes. VOICE VOTE: Motion carried.
3. PUBLIC COMMENTS. None.
4. 2018 PROJECT/PROGRAM STATUS UPDATES. Yerges gave an update on the Mill Street – Cleveland Street project.
5. UNFINISHED BUSINESS
 - a. Recommendation To Amend The 2018 General Fund Budget Contingency Line Items To Fund Repairs Of A Collapsed Storm Sewer Adjacent To 548 Pierce Street – Proposed New Expense \$9,887. MOTION: Moved by Stinnett, seconded by Osborn to recommend Council approval to address the collapsed storm sewer by approving the low estimate presented by the Public Works Director and to use budget contingency dollars to cover the expense. VOICE VOTE: Motion carried.
6. NEW BUSINESS
 - a. 2019 Street & Utilities Reconstruction Of Edison Street / Franklin Street – Review Of Cost Estimates And Possible Preliminary Design Overview. DISCUSSION: Leisses said sidewalk could be spot repaired or completely replaced. He recommended the latter to ensure a longer sidewalk lifecycle. On special assessments Hansen said application has been inconsistent over time. He said Porter Street did not have a special assessment back to property owners, but the installation of walk on Anna Street did. Stinnett said reviewing the ordinances would be helpful. Leisses said he would prepare a draft special assessment report for the next meeting. He said he would present ordinance options from other communities.
 - b. Recommendation To Amend The 2018 Capital Budget To Allow For The Purchase Of KAGE Plow For Snow Clearing – Proposed New Expense \$6,250 or \$6,800 (based upon product availability). DISCUSSION: Yerges said the plow for the skid steer would make downtown snow removal easier. MOTION: Moved by Stinnett seconded by Osborn to recommend the purchase to the City Council. VOICE VOTE: Motion carried.
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Road Maintenance Agreements With Adjacent Townships. Noted.
 - b. Considering An Annual Committee Calendar. Noted.
8. ADJOURNMENT. MOTION: Moved by Stinnett, seconded by Osborn to adjourn. The time was approximately 6:52 pm. Motion carried.



Attest:
Mo Hansen
Clerk/Treasurer