

Karl Junginger Memorial Library  
Board of Trustees Meeting  
August 15<sup>th</sup>, 2018  
Minutes

*Please contact Kelli Mountford at 920-478-3344 if you need accommodations to attend the meeting.*

I. Call to Order & Introductions

*Meeting Called to order at 5:15. Present: Art Biemeier, Brian Henning, Angie Stinnett, Lee Fiedorowicz, Deb Battenberg, Kelli Mountford*

II. Approval of agenda

*Stinnett moved to approve the agenda, with a date change at the heading to August 15. Henning seconded. Motion passed unanimously.*

III. Approval of open minutes from July 10<sup>th</sup>, 2018.

*Fiedorowicz moved to approve the minutes. Henning seconded, motion passed unanimously with Battenberg abstaining.*

IV. Correspondence, Appearance, Public Comments –

*Invitation to the Bridges Library System Trustee Dinner October 2  
1 Card/24 Libraries card  
Megan Tarnowski Thank you note*

V. Director's Report

VI. Unfinished Business

A. Financial monthly report for July 2018 – *Action*

*Biermeier/ Fiedorowicz Motion passed unopposed.*

B. CD/LGID Monies – *Informational*

*Mountford reported that there is no additional fee to get this money out at any time.*

C. Hotspots – *Informational*

*Bridges continues to look into getting these replaced.*

D. PLSR – *Informational (Art)*

*Biemeier reported on the PLSR summit.*

E. Lights above circulation desk – *Action*

*The wood fixture is failing; Fiedorowicz will check out. Henning moved to table this item, Battenberg seconded. Motion passed unanimously.*

VII. New Business

The Library Board will convene to Closed Session on the matter per State Statute 19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the

body has jurisdiction or exercises responsibility.” The committee will reconvene in open session upon conclusion of the closed session.

*Fiedorowicz moved to go into closed session. Henning seconded. Motion passed unanimously.*

*Discussion about Kelli’s salary.*

*Henning moved to return to open session. Fiedorowicz seconded. Motion passed unanimously*

A. Library Director Job evaluation – Action

*Board members expressed their continued support of the great job Mountford is doing. Henning moved to give Mountford a 2% salary raise. Stinnett seconded. Motion passed unanimously.*

B. 2019 Budget – Informational

*Mountford reported on her progress so far on the budget; it will be tight this year due in part to continued low returns from the Clark Trust. It will go to the first city finance committee meeting this week.*

C. August Fine forgiveness for donated school items– Action

*Battenberg moved to approve fine forgiveness; Biermeier seconded. Motion passed unanimously.*

D. Accessibility Building Scan – Informational

*Bridges is providing an accessibility scan to make sure we are meeting ADA standards.*

E. Policy 420 Overview – Action

*Fiedorowicz moved to approve the policy with no changes. Henning seconded. Motion passed unanimously.*

VIII. Future agenda items

*Budget, Lights, Clark Fund information, Accessibility, PLSR*

IX. Date, place, and time of next meeting in the library conference room  
Tuesday, September 11, 5:15 PM

X. Adjournment

*Fiedorowicz moved to adjourn at 6:22. Henning seconded. Motion passed unanimously.*

Respectfully Submitted, Deb Battenberg