

**CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES**  
**August 2, 2018**

1. CALL TO ORDER AND ROLL CALL. Alderperson Springer called the meeting to order at 6:30 p.m. Members present: Springer & Quimby and Griffin (later half of meeting). Absent: none. Also attending: Mayor Thompson; Alderperson Tim Thomas; Police Chief Denis Sorenson; Deputy Clerk/Treasurer Mike Kawula and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: June 21, 2018. MOTION: Moved by Quimby, seconded by Springer to approve the meeting minutes. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. NEW BUSINESS
  - a. General Disbursements, June 2018 - \$335,253.38. MOTION: Moved by Quimby, seconded by Springer to recommend Council approval of disbursements. ROLL CALL VOTE: Ayes: Quimby & Springer. Noes: none with Griffin absent.
  - b. Payroll, June 2018 - \$74,120.79. MOTION: Moved by Quimby, seconded by Springer to recommend Council approval of payroll. ROLL CALL VOTE: Ayes: Quimby & Springer. Noes: none with Griffin absent.
  - c. Treasurer's Report & Budget Reports For June 2018. MOTION: Moved by Quimby, seconded by Springer to recommend Council approval of reports. ROLL CALL VOTE: Ayes: Quimby & Springer. Noes: none with Griffin absent.
  - d. Amending the 2018 Budget. Hansen described the amendment stating a major modification was the auditors requirement to use tax levy dollars rather TID #2 dollars to pay for debt service for street/utility repairs to the 100 & 200 blocks of South Monroe Street. The change required the application of General Fund fund balance. Mayor Thompson questioned why the item was not identified earlier. In reply to a Quimby question, Hansen said prior year use of TID would not have to be paid back. He reviews other parts of the amendment including more exactly dialing in the payment in lieu of taxes from Waterloo Utilities (PILOT). Motion by Quimby, seconded by Springer to forward the amendment to the City Council. VOICE VOTE: Motion carried.
  - e. Considering Hiring A Police Officer. Hansen said the last Finance Committee's last step was to OK the filling of the position after six months. Sorenson said he would like to see the 2019 budget include funding for the officer not currently funded. Sorenson said he would like to fill the Lieutenant's position. Sorenson said he would still like to hire another officer. He said he would like to get approval to hire an officer for January 1<sup>st</sup>. Springer said Sorenson could get an eligibility list ready keeping it active for a year. Sorenson said he did not want to start too soon. Springer suggested starting the process to start in October. In reply to Quimby, Sorenson said the test costs are roughly \$35 per test.
5. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. The first budget meeting was set for August 16<sup>th</sup> at 5:30 pm.
  - a. Tracking Insurance Claims
  - b. Committee Calendar
  - c. Utility Commission Recommendation, Modifying The Formula For Calculating Future Utility Payments In Lieu Of Taxes (PILOT)
6. ADJOURNMENT. MOTION: Moved by Quimby, seconded by Griffin to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:50 p.m.

Attest:



Mo Hansen  
Clerk/Treasurer