



136 N. MONROE STREET, WATERLOO, WI 53594
PHONE (920) 478-3025
EMAIL cityhall@waterloowi.us
FAX (920) 478-2021

**CATV REGULATORY BOARD
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING
136 N. MONROE STREET
June 14, 2018
5:00 p.m.**

1. **Call to Order and Roll Call.** Steve Battenberg called the meeting to order at 5:00 p.m. CATV board members present: Steve Battenberg, Bobbi Foutch-Reynolds, Dale Van Holten. Others present: CATV Director Jesus Burgos and City Clerk Mo Hansen.
2. **Approval of Previously Unapproved Meeting Minutes**
Motion: Moved by Bobbi Foutch-Reynolds to approve the March 1st, 2018 meeting minutes. Seconded by Steve Battenberg. **Voice Vote:** Approved.
3. **Citizen Input.** None
4. **Directors Report**
Jesus Burgos reported on a new employee that was hired. Her name is Megan Smith and she is going to start her studies in communications on September 1st, 2018. Jesus Burgos reminded the board that we are still searching for new employees and if they had any contacts to send them our way. Jesus also reported that both stations were running properly. The director also mentioned that we are working on a new program from the National Gallery of the Art.
5. **Unfinished Business**
CATV HD Upgrade
Jesus Burgos mentioned that he was still trying to get a cost estimate from Spectrum but that they were dragging their feet. Jesus Burgos read the last email he received to the Board that mentioned that our request to upgrade was very unique and it needed manual approvals and he would be in touch with us soon.
6. **New Business.**
A- Possible raise for technicians
Steve Battenberg asked: How much were we paying an hour, \$10.00 an hour? Jesus Burgos answered yes. Steve Battenberg wanted to know if this amount was causing a problem with finding candidates for the open positions.
Jesus mentioned that the last interview he had, when he mentioned the pay the person told him not to go any further, because she was not interested. Dale Van Holten replied, I think we should go to \$15.00 an hour. After a long discussion the board came to the conclusion of raising the hourly pay to \$15.00 an hour, and after a probationary period of six months the hourly rate will increase to \$18.00 an hour. Motion moved by Bobbi Foutch-Reynolds to approve the technicians raise, seconded by Dale Van Holten. **Roll Call vote:** approved.
B- Cable TV Staff Performance Review and Action. (Closed session)
Motion moved to table by Dale Van Holten, seconded by Bobbi Foutch-Reynolds. **Voice Vote:** approved.
7. **Future agenda items and announcements.** Cable TV Staff Performance Review.
CATV director possible raise.
8. **Adjournment. Motion:** Moved by Dale Van Holten, seconded by Bobbi Foutch-Reynolds to adjourn. **Voice vote:** Motion carried.

Jesus Burgos
WLOO Coordinator/Director