

**CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE**  
**MEETING MINUTES: June 7, 2018**

1. CALL TO ORDER AND ROLL CALL. Committee Chair Springer called the meeting to order at 6:00 p.m. Committee members present: Springer, and Stinnett. Absent: Ziaja. Others attending: Mayor Thompson; Mitch Leisses of Kunkel Engineering Group; Public Works Director Yerges; Ron Griffin, Paula & Dave Lenius; Deputy Clerk/Treasurer Kawula; Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: May 3, 2018. MOTION: Moved by Stinnett, seconded by Springer to approve the minutes. VOICE VOTE: Motion carried.
3. PUBLIC COMMENTS. None.
4. 2018 PROJECT/PROGRAM STATUS UPDATES
  - a. 2018 Clerk/Treasurer Project Updates. Hansen, Yerges and Leisses commented on the meeting packet project list. No action taken.
5. UNFINISHED BUSINESS
  - a. Follow-up Review Of Public Stormwater Management Pertaining To 464 South Jefferson Street And The Adjacent Public Right-Of-Way. DISCUSSION: Leisses represented one bid for grading improvements from Gottschalk Excavating for \$4,375. Leisses said grading limits may pose a challenge for creating a clean transition from driving surface to lawn. He said other property owners have not been approached on this matter. Dave Lenius said Mike Reedy is aware of the situation. Mayor Thompson asked, who should pay for it? Dave Lenius said the water being transferred to his property was a municipal responsibility because it granted permits to those building homes to the south. Thompson said the unimproved roads were not put in a municipal expense and were not a municipal responsibility. He asked Hansen to present the permit information for the properties to the south. Lenius said if the city OKed the incorrect installation of the roadway, the matter was a municipal responsibility. MOTION: Moved by Springer, seconded by Stinnett to table the matter until the next meeting. VOICE VOTE. Motion carried.
6. NEW BUSINESS
  - a. 2019 Road Construction Project. DISCUSSION: Yerges said Franklin Street has a thin road surface and the northern portion of Edison Street had tree roots in storm sewers. Yerges asked for permission for Kunkel Engineering Group to design a reconstruction for all of Edison Street and Franklin Street, with a decision on a final scope of work left open until an estimate would be completed. He suggested the project could be done in two phases. No objection was here, by consensus the members agreed.
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. It was noted that Jeff Robbins is back working full-time.
  - a. Road Maintenance Agreements With Adjacent Townships
  - b. Annual Committee Calendar
8. ADJOURNMENT. MOTION: Moved by Stinnett, seconded by Ziaja to adjourn. The time was approximately 6:25 pm. Motion carried.



Attest:  
Mo Hansen  
Clerk/Treasurer