

## Board of Review Minutes -- June 1, 2018

1. CALL TO ORDER & ROLL CALL. The Board of Review was called to order at 8 am. Members present: Dave Zastrow, Robert Crosby, Kay Radloff, Keri Sellnow and Lindsay Reynolds. Also present. Clerk/Treasurer Hansen and Assessor Allen Sunstrom.
  2. SELECT A 2018 BOARD OF REVIEW CHAIRPERSON AND VICE-CHAIRPERSON. After single nominations were made for both positions by Dave Zastrow, the body elected Robert Crosby as Chair and Kay Radloff as Vice Chair by acclamation.
  3. VERIFY MANDATORY TRAINING REQUIREMENTS HAVE BEEN MET [70.46(4) Wis. Stat.]. Hansen confirmed that Dave Zastrow had viewed the most recent training video borrowed from the Village of Marshall, completed the exam and the affidavit of attendance.
  4. APPROVAL OF MAY 17, 2017 MEETING MINUTES. MOTION: Moved by Radloff, seconded by Zastrow to approve the meeting minutes as presented. VOICE VOTE. Motion carried.
  5. RECEIVE THE ASSESSMENT ROLL AND SWORN STATEMENTS FROM THE CLERK. Hansen made a statement that he had received and reviewed the assessment roll.
  6. EXAMINE THE ROLL AND CORRECT ERRORS IN DESCRIPTION OR COMPUTATION, AND ADD OMITTED OR ELIMINATE DOUBLE ASSESSED PROPERTY. Each member was presented with a copy of the roll. No changes errors were identified.
  7. VERIFY WITH THE ASSESSOR THAT OPEN BOOK CHANGES HAVE BEEN INCLUDED IN THE ASSESSMENT ROLL. Assessor Allen Sunstrom said no visitors were received during the open book period and the roll had been submitted with all changes known to date.
  8. HEARING OF WRITTEN OBJECTIONS AND ACTION ON OBJECTIONS. No objections were filed before or during two hour meeting period. The Assessor reviewed information on revaluations. Questions from the Board were posed and answered by the Assessor and the Clerk/Treasurer.
- NOTE: Robert Crosby had to leave at 9:30 am.
9. ADJOURNMENT. MOTION: Moved by Zastrow, seconded by Radloff to adjourn. The time was 10:00 am.



Attest:  
Mo Hansen, Clerk/Treasurer