

CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE
MEETING MINUTES: May 3, 2018

1. CALL TO ORDER AND ROLL CALL. Committee Chair Springer called the meeting to order at 6:00 p.m. Committee members present: Springer, Ziaja and Stinnett. Absent: none. Others attending: Mayor Thompson; Mitch Leisses of Kunkel Engineering Group; Public Works employees Chris Hauptli & Travis Schaller; Ron Griffin, Paula & Dave Lenius; Deputy Clerk/Treasurer Kawula; Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: 12/7/2017, 1/4/2018, 3/1/2018 & 4/5/2018. MOTION: Moved by Ziaja, seconded by Springer to approve all minutes but the 12/7/2017 minutes. VOICE VOTE: Motion carried with Stinnett not yet having arrived.
3. PUBLIC COMMENTS. None.
4. 2018 PROJECT/PROGRAM STATUS UPDATES [informational]
 - a. 2018 Clerk/Treasurer Project Updates. Hansen gave a verbal update saying Mill/Cleveland work would start after July 4th and Commercial Avenue work had started. No action taken.
5. UNFINISHED BUSINESS
 - a. Follow-up Review Of Public Stormwater Management Pertaining To 464 South Jefferson Street And The Adjacent Public Right-Of-Way. Leisses referenced an April 2nd email describing right-of-way work to partially remedy surface stormwater flowing near 464 South Jackson Street. He offered one estimate of \$7,500 from Krause Construction. Leisses said he met with the property owner and described a municipal partial remedy whereby surface water would be directed south on Jefferson, north of the intersection with Peschel with surface water being directed to existing basins (basins may be lowered) near the Waldo and Hedges properties. Ron Griffin called for a local company to do the work. Dave Lenius said he was meeting with a firm to resurface the entry drive to his property and is considering sloping the drive in such a way as to minimize water flow to his accessory building. Springer asked, where does the money come to pay for the work? He asked for additional bid figures. Leisses said he would get two additional quotes before the next meeting (June 7th). No action taken.
6. NEW BUSINESS
 - a. Promoting DPW Employee Travis Schaller From DPW Worker 1 Position (Probationary) To DPW Worker 3. DISCUSSION: It was noted that there is no DPW Worker 2 position exists. MOTION: Moved by Stinnett, seconded by Ziaja to promote Travis Schaller to DPW Worker 1. VOICE VOTE: Motion carried.
 - b. Requesting 2019 Capital Item Requests. DISCUSSION: Hansen asked to have Department Head submit capital items earlier. Springer said Department Heads should submit needs not wants. No action taken.
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Road Maintenance Agreements With Adjacent Townships. Noted.
 - b. Annual Committee Calendar. Noted
8. ADJOURNMENT. MOTION: Moved by Stinnett, seconded by Ziaja to adjourn. The time was approximately 6:15 pm. Motion carried.



Attest:
Mo Hansen
Clerk/Treasurer