

**CITY OF WATERLOO COMMON COUNCIL**  
**MEETING MINUTES: April 19, 2018**

Digital audio files are archived with these written minutes additionally serving as the official record.  
Minutes, audio & meeting packet are accessible at [www.waterloowi.us](http://www.waterloowi.us)

**ANNUAL ORGANIZATIONAL MEETING**

CALL TO ORDER, PLEDGE OF ALLEGIANCE AND ROLL CALL. Mayor Thompson called the annual organizational meet and subsequent regularly scheduled meeting to order at 7:00 p.m. Alderpersons present: Ziaja, Quimby, Griffin Thomas, Stinnett and Petts. Absent: Springer. Others present: Tammy Krueger, Watertown Daily Times; Diane Graff, the Courier; Police Chief Sorenson; WLOO videographers; Samantha Sherman; Alyssa Baumann; Sherri Baumann; Deputy Clerk/Treasurer Mike Kawula and Clerk/Treasurer Hansen. The pledge of allegiance was recited.

**ORGANIZATIONAL MATTERS**

- a. Resolution 2018-18 Appointing The Official Newspaper, Depositories And Auditors. MOTION: Moved by Quimby, seconded by Thomas to approve as presented. VOICE VOTE: Motion carried.
- b. Election of Council President As Specified In Chapter 30-1 (F) Of The Waterloo Code. NOMINATIONS: Thomas nominated Bill Springer, Griffin seconded the nomination. No other nominations were made. By consensus Springer was elected Council President.
- c. Resolution 2018-19 Council Confirmation Of Mayoral Appointments Including Council Standing Committees. . MOTION: Moved by Quimby, seconded by Stinnett to approve as presented. VOICE VOTE: Motion carried
- d. Resolution 2018-20 Confirmation Of Waterloo Fire Department Appointments. MOTION: Moved by Thomas, seconded by Griffin to approve as presented. VOICE VOTE: Motion carried

ORGANIZATIONAL MEETING ADJOURNMENT. The Mayor adjourned this meeting at 7:04 p.m.

**REGULARLY SCHEDULED CITY COUNCIL BUSINESS**

CALL TO ORDER. The Mayor called the regularly scheduled meeting to order at 7:05 p.m.

MEETING MINUTES APPROVAL: April 5, 2018. MOTION: Moved by Quimby, seconded by Ziaja to approve the minutes with the correction of Quimby voting yes and Petts voting no on the conditional use permit application for 141 West Madison Street. VOICE VOTE: Motion carried. Motion carried

CITIZEN INPUT / PUBLIC COMMENT. None.

**PUBLISHED NOTICES**

- a. Open Book, May 7<sup>th</sup> & Board Of Review, June 1<sup>st</sup> At 8:00 a.m. Noted.

CONSENT AGENDA ITEMS. MOTION: Moved by Quimby, seconded by Griffin to approve the consent agenda items. VOICE VOTE: Motion carried.

- a. March Reports Of City Officials And Contract Service Providers
  - i. Parks Coordinator
  - ii. Fire & EMS
  - iii. Building Inspection - Building, Plumbing, & Electrical Permits
  - iv. Public Works
  - v. Police
  - vi. Karl Junginger Memorial Library
  - vii. Waterloo Water & Light Commission Minutes
  - viii. Watertown Humane Society
- b. Arbor Day Proclamation
- c. Operator's Licenses (2) For The License Period Ending June 30. 2019
  - i. Sherry L Bartz, W11645 State Road 19
  - ii. Shandi L Tipton, 985 Lum Avenue

**REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS**

- a. Finance, Insurance & Personnel Committee
  - i. General Disbursements, March – \$271,058.46. MOTION: Moved by Quimby, seconded by

- Griffin to approve disbursements. ROLL CALL VOTE: Ayes: Quimby, Griffin, Thomas, Stinnett and Petts. Noes: none with Springer absent and Ziaja abstaining. Motion approved.
- ii. Payroll, March - \$96,683.87. MOTION: Moved by Quimby, seconded by Griffin to approve payroll. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Griffin, Thomas, Stinnett and Petts. Noes: none with Springer absent. Motion approved.
  - iii. Treasurer's Report & Budget Reports, March. MOTION: Moved by Quimby, seconded by Griffin to approve the reports. VOICE VOTE: Motion approved.
  - iv. Ordinance #2018-04 Amending Section 350-14 Of The Municipal Code – Increasing Parking Violation Fines And Creating A Fine For Illegally Parking In A Public Handicapped Parking Location. MOTION: Moved by Quimby, seconded by Griffin to adopt the ordinance. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Griffin, Thomas, Stinnett and Petts. Noes: none with Springer absent. Motion approved.
- b. Community Development Authority
- i. Resolution #2018-23 Establishing The 2<sup>nd</sup> Saturday Of Each Month As “Local Business Day”  
DISCUSSION: Stinnett said students presented 101 petition signatures to the Community Development Authority (CDA) asking for Local Business Day. In response to a Thompson question, Stinnett said the CDA added that it be a monthly occurrence. She indicated businesses were supportive. Samantha Sherman and Alyssa Baumann, attending on behalf of the four students that circulated the petition, were introduced. MOTION: Moved by Stinnett, seconded by Quimby to approve as presented. VOICE VOTE: Motion carried
  - ii. Resolution #2018-24 Authorizing The Community Development Authority Purchase of Parcel 290-0813-0544-089 (217 Maple Drive). MOTION: Moved by Stinnett, seconded by Thomas to approve as presented. VOICE VOTE: Motion carried.

#### UNFINISHED BUSINESS

- a. Liquor License Applications, “Class B” Intoxicating Liquor & Class “B” Beer License, Maria E. Heredia Bar El Buchanan's, LLC, 134 E. Madison Street.
  - i. Agent Approval – Maria E. Heredia. MOTION: Moved by Quimby, seconded by Stinnett to approve the agent. VOICE VOTE: Motion carried.
  - ii. License Approval (stated above) For The Period April 6, 2018 To June 30, 2018. MOTION: Moved by Quimby, seconded by Stinnett to approve the license. VOICE VOTE: Motion carried.

#### NEW BUSINESS

- a. Resolution #2018-21 Removing An Existing Portion Of Commercial Avenue Sidewalk. MOTION: Moved by Quimby, seconded by Stinnett to approve as presented. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Thomas, Stinnett and Petts. Noes: Griffin with Springer absent. Motion approved.
- b. Resolution #2018-22 Authorizing A Lawsuit In The Event Of Failure To Remedy Notice Of Default, Hawthorn & Stone Inc., 333 West Madison Street. MOTION: Moved by Quimby, seconded by Griffin to approve the resolution as presented. ROLL CALL VOTE: Ayes: Ziaja, Quimby, Griffin, Thomas, Stinnett and Petts. Noes: none with Springer absent. Motion approved.

FUTURE AGENDA ITEMS AND ANNOUNCEMENTS. Hansen said a presentation by the auditors was scheduled for May 3, 2018

ADJOURNMENT. MOTION: Moved by Quimby, seconded by Thomas to adjourn. Motion carried. Approximate time: 7:2 p.m.



Attest:  
Mo Hansen, Clerk/Treasurer