

CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE
MEETING MINUTES: April 5, 2018

1. CALL TO ORDER AND ROLL CALL. Committee Chair Springer called the meeting to order at 6:00 p.m. Committee members present: Springer, Ziaja and Stinnett. Absent: none. Others attending: Mayor Thompson; Public Works employees Chris Hauptli and Chad Yerges Utility Superintendent Barry Sorenson; Ron Griffin, Paula & Dave Lenius; Mike Ratcliff; Deputy Clerk/Treasurer Mike Kawula; Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: 12/07/2017, 01/04/2018 & 3/1/2018. MOTION: Moved by Zaja, seconded by Stinnett to table approvals. VOICE VOTE: Motion carried.
3. PUBLIC COMMENTS. None.
4. 2018 PROJECT/PROGRAM STATUS UPDATES [informational]
 - a. 2018 Clerk/Treasurer Project Updates. Report noted. No action taken.
5. UNFINISHED BUSINESS
 - a. Follow-up Review Of Public Stormwater Management Pertaining To 464 South Jefferson Street. DISCUSSION: Springer said the Committee requested a cost estimate from Kunkel Engineering. Springer summarized the issues including possible regrading for of gravel right-of-way to the south and improvements at 464 that the property owner could put in place No action taken.
6. NEW BUSINESS
 - a. DPW 4 Day Work Week Beginning April 2, 2018. MOTION: Moved by Springer, seconded by Ziaja to make April 15 to the end of October DPW four day work weeks. VOICE VOTE: Motion carried.
 - b. Interim Assistant Director Of Public Works. DISCUSSION: Yerges said Jeff Robbins would be out due to health reasons and asked that Chris Hauptli be name interim until Robbins returns with a raise in pay. MOTION: Moved by Springer, seconded by Stinnett to recommend to Council the naming of Chris Hauptli as Interim Assistant Director at the higher rate of pay. VOICE VOTE: Motion carried.
 - c. 2019 Road & Utility Improvements Project Timeline Discussion. DISCUSSION: Hansen requested an OK to start public meetings about the 2019 road project similar to 2018. By consensus the body said to proceed as suggested. No formal vote.
7. ADJOURNMENT. MOTION: Moved by Stinnett, seconded by Ziaja to adjourn. The time was approximately 6:30 pm. Motion carried.



Attest:
Mo Hansen
Clerk/Treasurer