

CITY OF WATERLOO PUBLIC WORKS & PROPERTY COMMITTEE
MEETING MINUTES: March 1, 2018

1. CALL TO ORDER AND ROLL CALL. Committee Chair Springer called the meeting to order at 6:00 p.m. Committee members present: Springer, Ziaja and Stinnett. Absent: none. Others attending: Kunkel Engineering Group's Mitch Leisses; Public Works Director Chad Yerges; Deputy Clerk/Treasurer Mike Kawula; Larry Waldo; Dave Lenius; Paula Lenius-Ratcliff and Clerk/Treasurer Hansen.
2. APPROVAL OF MEETING MINUTES: 11/02/2017, 12/07/2017, 01/04/2018 & 2/1/2018. MOTION: Moved by Ziaja, seconded by Stinnett to approve the 11/2 & 2/1 meeting minutes tabling approval of the 12/7 & 1/4 minutes until the next meeting. VOICE VOTE: Motion carried.
3. PUBLIC COMMENTS. None.
4. 2018 PROJECT/PROGRAM STATUS UPDATES
 - a. 2018 Clerk/Treasurer Project Updates. Noted.
 - b. Municipal Response To Identified Emerald Ash Borer On Public Grounds. DISCUSSION: Yerges said emerald ash borer was identified in the City. He said DPW was taking care of trees, but may need to contract for ash tree removal. He identified 35 trees on non-park municipal property and an additional 15 in Firemen's Park, including large trees. Replying to Stinnett's question Yerges said trees in narrow tree lawns (between sidewalk and road) would not be replaced. Springer said for previous road projects trees were provided for those wishing to plant replacement trees on private property. Leisses said he could provide a list of tree removal contractors. No action taken.
 - c. Wisconsin Department Of Transportation LRIP Grant Awarded For \$16,305.16 For Cleveland Street Improvements. Noted.
5. NEW BUSINESS
 - a. Review Of Public Stormwater Management Pertaining To 464 South Jefferson Street. DISCUSSION: Leisses said other than catch basins south of the property draining west, no stormwater infrastructure exists within a sizable distance from 464 South Jefferson Street. Dave Lenius and Paula Lenius-Ratcliff presented photos of stormwater flow. Leisses reviewed follow-ups after a similar meeting several years ago, saying grades were shot and provided to the property owner. The property owner was encouraged to do minor grading creating swales to divert water past structures, but no action was taken. Springer said the asphalt driveway on the unimproved public right-of-way was not installed by the City, and not a City responsibility. Dave Lenius said the barn/garage structure never flooded prior to the building of two homes on the 500 block of Jefferson Street. Larry Waldo said the resurfacing of Peschel several years ago directed road water towards 464 South Jefferson Street. Lenius said gravel on the unimproved portion of Jefferson Street could be a solution. The property owner said they would meet with Leisses. Lenius asked who is responsible for stormwater from the road. No action taken.
 - b. A Municipal 2018 Jefferson County Clean Sweep Program Donation Request. MOTION: Moved by Stinnett, seconded by Ziaja to deny the program's donation request. ROLL CALL VOTE: Ayes: Ziaja, Springer and Stinnett. Noes: None. Motion to deny the request carried.
 - c. Resolution #2018-08 Awarding A Pavement Micro Surfacing Program Contract. MOTION: Moved by Stinnett, seconded by Ziaja to recommend the resolution as presented to Council. VOICE VOTE: Motion carried.
 - d. Exempting Certain Sidewalks From Snow/Ice Clearing Requirements. DISCUSSION: Yerges reviewed meeting materials and listed sidewalks. MOTION: Motion by Stinnett, seconded by Ziaja to recommend to Council exempting sidewalks as the Director proposed. VOICE VOTE. Motion carried.
 - e. Removing Existing Sidewalk Connecting Beech Road With Chestnut Street And Existing Sidewalk On Commercial Avenue. DISCUSSION: Yerges reviewed the list of proposed streets. MOTION: Motion by Stinnett, seconded by Ziaja to recommend to Council removal of sidewalks as proposed by the Director. VOICE VOTE. Motion carried.
 - f. Resolution #2018-09 Authorizing The Submission Of A Wisconsin Department Of Transportation Facilities For Economic Assistance (Tea) Grant Application. MOTION: Motion by Stinnett, seconded by Ziaja to recommend Council approval. VOICE VOTE. Motion carried.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Road Maintenance Agreements With Adjacent Townships. Noted.

7. ADJOURNMENT. MOTION: Moved by Ziaja, seconded by Stinnett to adjourn. The time was approximately 6:45 pm. Motion carried.



Attest:

Mo Hansen

Clerk/Treasurer