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**CATV REGULATORY BOARD
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING
136 N. MONROE STREET
March 1, 2018
5:00 p.m.**

- 1. Call to Order and Roll Call.** Steve Battenberg called the meeting to order at 5:00 p.m. CATV board members present: Bobbi Foutch-Reynolds, Steve Battenberg and Laura Cotting. City Clerk Mo Hansen and CATV Director Jesus Burgos were also present.
- 2. Approval of Previously Unapproved Meeting Minutes from October 18, 2017.** Moved by Bobbi Foutch-Reynolds to approve March 1, 2018 minutes with two edits to be corrected. Seconded by Laura Cotting. Voice vote: Approved.

3. Citizen Input. None.

4. Director's Report

Jesus Burgos reported on the problems with finding additional technicians to fill needed positions as videographers since we only had two. He mentioned that along with Mo Hansen they have been trying to recruit in the newspaper, on the website and Facebook and only have received one interested person who did not want the position because of the amount of pay. Jesus Burgos also touched on Charter cable's plan on the HD upgrade of CATV. Charter would need to replace our coax cables with fiber optic cables.

After the Directors Report members of the Board suggested that we should put the discussion of a raise for videographers on our next meeting agenda.

5. Unfinished Business

CATV Rental Space at City Hall

Jesus Burgos explained to the Board that he had measured the amount of electricity in wattage that was being used. The total usage came to about \$281.80 per month and we were being charged \$600.00 a month for rental space. Laura Cotting wanted to know if any other resident in the building was being charged. Mo Hansen replied that the Police Department pays for 60% of all the utilities in the building, the Fire Department pays for 100% of their utility costs, and the Library pays for 100% of their utility costs. Steve Battenberg mentioned that now that we have these measurements we can use it as an estimation in our next budget of our share.

6. New Business. None

7. Adjournment

Motion: Moved by Laura Cotting, seconded by Bobbi Foutch-Reynolds to adjourn. **Voice vote:** Motion carried.

Attest:

Jesus Burgos Colon
CATV Director