

Karl Junginger Memorial Library

Board of Trustees Meeting
February 27th, 2018
5:15pm

- I. Call to Order & Introductions
Motion called to order at 5:18. Present: Brian Henning, Art Biermeier, Angie Stinnett, Deb Battenberg, Ellen Sullivan, Lee Feidorowicz, Kelli Mountford
- II. Approval of agenda
Feidorowicz moved to approve the agenda with adding the dates that were missing from item III to minutes from November 7 and January 9. Battenberg seconded. Motion passed unanimously.
- III. Approval of open minutes from
*Henning moved to approve the open minutes from January 9. Stinnett seconded. Motion passed unopposed, Feidorowicz and Sullivan abstaining.
Battenberg moved to approve the November minutes. Sullivan seconded. Motion passed unanimously; Feidorowicz and Stinnett abstained.*
- IV. Correspondence, Appearance, Public Comments
Mountford passed around a thank you note from an employee.
- V. Director's Report
Mountford reported that the DPW wants to take down the Ash tree outside the library because of the emerald ash borer.
- VI. Unfinished Business
 - A. Financial monthly report for December 2017 & January 2018 – Action
Sullivan moved to approve the report. Henning seconded. Motion passed unanimously. December minutes were not mailed out so will be voted on next month.
 - B. 2018 Budget Amendments – Action
Henning moved to accept the revised budget. Sullivan seconded. Motion passed unanimously.
 - C. Security Cameras – Action
Feidorowicz moved to approve Pyramid Telephone and Security cameras for \$3192. Henning seconded. Motion passed; Sullivan opposed.
 - D. Library Parking Lot - Action
Feidorowicz moved to go ahead with getting bids for the full parking lot project; the board will decide at a future date how this will be financed in conjunction with the city. Sullivan seconded.
 - E. Library LED Lighting – Informational
Mountford will continue to study LED options.
 - F. Library Fines – Action
Sullivan moved to keep library fines and to look for innovative ways to collect on overdue fines. Stinnett seconded. Motion passed unanimously.

VII. New Business

- A. 2017 Annual Report (Due March 1st) – Action
Battenberg moved to accept the Annual Report. Sullivan seconded. Motion passed unanimously.
- B. 410 Circulation Policy/Magazines & WiFi Hotspots – Action
*Battenberg moved to pass the following changes to the 410 policy:
Changed periodicals to a 7 day circulation (and take current periodicals off non-circulating),
add wi-fi hot spots to 7 day circulation
Add the limit of 125 items to be checked out on a card.
Add for fines wi-fi hot spots are \$2.00 a day.
Sullivan seconded; motion passed unanimously.*
- C. 2018 Zoo Pass – Action
Feidorowicz moved to approve \$1000 for the Zoo passes. Henning seconded; motion passed unanimously.

D. Ash Tree in front of library – Informational

VIII. Future agenda items

December financial report
Parking lot
Lighting

- IX. Date, place, and time of next meeting in the library conference room
Monday, March 19 at 5:15 in the library conference room.
- X. Adjournment
Feidorowicz moved to adjourn at 6:33. Sullivan seconded. Motion passed unanimously.

Respectfully Submitted, Deb Battenberg