



136 N. MONROE STREET, WATERLOO, WI 53594  
PHONE (920) 478-3025  
EMAIL [cityhall@waterloowi.us](mailto:cityhall@waterloowi.us)  
FAX (920) 478-2021

**CATV REGULATORY BOARD  
COUNCIL CHAMBER OF THE MUNICIPAL BUILDING  
136 N. MONROE STREET  
November 30, 2017  
5:00 p.m.**

**1. Call to Order and Roll Call**

Steve Battenberg called the meeting to order at 5:00 p.m. CATV board members present: Bobbi Foutch-Reynolds, Steve Battenberg and Laura Cotting, CATV Director Jesus Burgos and Waterloo City Clerk/Treasurer Mo Hansen.

**2. Approval of Previously Unapproved Meeting Minutes**

Moved by Bobbi Foutch-Reynolds, seconded by Steve Battenberg to approve minutes with the understanding of adding another point mentioned by Laura Cotting that touched on all departments was requested to submit a balanced budget. Jesus mentioned that he would add that point into the minutes. **Voice vote:** Approved.

**3. Citizen Input**

None

**4. Director's Report**

Steve Battenberg asked if we were only going to cover the unfinished business without a director's report and Jesus Burgos answered yes.

**5. Unfinished Business**

**a. Proposed rental space amount at City Hall for CATV/WLOO**

Steve Battenberg asked Jesus Burgos if he had submitted a budget without the proposed rental space amount in it. Jesus answered that he submitted his budget to Mo Hansen and the following week he was not able to come in because of sickness. The following week he was informed by Mo Hansen about the rental fee. Steve Battenberg asked where the amount for rental space was in the budget. Mo Hansen explained that it was on the colored copy on page 3 and that it was a facility charge for electricity, insurance, heat and air. Bobbi Foutch-Reynolds asked if there was any way to measure the amount CATV was using. Mo Hansen replied that it would be difficult. Steve Battenberg wanted to know why it mentioned transfer to general fund. Mo Hansen explained that it was an expense by fund 200 going to the general fund and that the budget narrative has been online since September publicly available for everyone to read. Steve Battenberg mentioned that he did not have an issue with paying for the facilities. Bobbi Foutch-Reynolds mentioned that the police department doesn't get charged. Mo Hansen clarified that the police department pays electricity and the fire department pays insurance. Laura Cotting mentioned that they did not pay rent. Mo Hansen mentioned that the narrative mentioned facility charge. Steve Battenberg asked where the amount of \$600.00 came from. Mo Hansen replied that the finance committee was trying to fill financial holes and the number that they decided on would help to fill some of those holes. Steve Battenberg asked how the process worked between the CATV Board and the financial committee.

Mo Hansen replied the Council is the governing body. Bobbi Foutch-Reynolds mentioned that there was also an \$84,000.00 deficit because the wheel tax did not go through and she was afraid that it was going to come out of our funds. Mo Hansen mentioned that the council voted down the \$30.00 wheel tax four to three and that the finance committee was meeting Monday night to address that issue. Bill Springer put together a laundry list of items and the Cable Board was not listed on that laundry list. How that legislative process will end up he did not know. The Friday after the Council meeting Mo Hansen mentioned that he sent out an email with a category of plan B, basically either closing out or putting off a savings of \$84,000.00 from the police department. He has on the list taking \$10,000.00 from the Library and that the City has always tried to be true to the mission of the

Cable Board. Steve Battenberg mentioned that the City has tried to be true but if they wanted to take the money from our funds they could. Mo Hansen replied it's the governing body. Steve Battenberg replied that ultimately we are not making any decisions. Laura Cotting mentioned, the only possible decision was if it would be cheaper for us to relocate somewhere else if the purported rationale is that we have to pitch in with utilities. I don't have an issue with that and that's not exactly how it was presented. All departments should pay their share, however \$600.00 a month was pretty high for a share of the electric bill and now that we have been given a budget without a written statement of what the parameters are, is this going to be an item on our budget henceforth. Do we need to account for this in next year's budget? This means that we have \$7200 less to do what we normally do. We always tried to have a little extra because as a station we follow pay as you go policy by saving up for equipment when we need to buy it. So we have to find a way to cut corners and do less so we can afford to pay \$7200 a year or we can just run in the red every year or we can try to find quarters that don't cost \$7200 a year. Is there a place that would provide acceptable security for our equipment that would be cheaper than \$600.00 a month and is that an avenue that we need to explore. Playing devil's advocate in reality is what this is. The Council says we need the money we're going to take it from you. We could say we found a cheaper place where its only \$200.00 a month and we are moving there and the Council can say that's fine we are still taking the \$7200 from you. Steve Battenberg mentioned, that's my point, we don't have much negotiating power here. Bobbi Foutch-Reynolds mentioned that there was another option of giving the director more hours in order to get more income coming in from sales and Laura Cotting added that the City council could still take that money also. Steve Battenberg added that the issue to me isn't what we are being charged, the issue is the process on how we found out about it. Should we have some sort of agreement? People would feel much better if it was a little bit more formal. If we don't have control over our money and how it's spent. What is our purpose? For the purpose of this meeting we got a proposed facility charge, CATV budget, we decided we really do not need to do anything with that so no action is needed to be taken.

**6. New Business**

None

**7. Adjournment**

**Motion:** Moved by Laura Cotting, seconded by Bobbi Foutch-Reynolds to adjourn. **Voice vote:** Motion carried.

Jesus Burgos  
CATV Director