

**CITY OF WATERLOO FINANCE, INSURANCE & PERSONNEL COMMITTEE: MEETING MINUTES**  
**September 21, 2017**

1. CALL TO ORDER AND ROLL CALL. Alderperson Springer called the meeting to order at 5:00 p.m. Members present: Springer, Quimby & Griffin. Absent: none. Also attending: Kurt Dornacker Denis Sorenson, Gabe Haberkorn, Chad Yerges, Jeff Robbins, Vern Butzine, Marlys Schmidt, Chad Butzine and Clerk/Treasurer Hansen.
2. MEETING MINUTES APPROVAL: July 20 and August 17, 2017 regular meetings, August 24 and September 14, 2017 Budget meetings and August 30, 2017 Union Grievance meeting. MOTION: Moved by Springer, seconded by Griffin to table approval. VOICE VOTE: Motion carried.
3. PUBLIC COMMENT. None.
4. UNFINISHED BUSINESSES
  - a. Stairway to Heroin community event at Waterloo High School on October 24, 2017 – 6:00 – 8:30 p.m. MOTION: Moved by Springer, seconded by Griffin to recommend to Council donating \$250 from the contingency line item for this event. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: none. Motion carried.
5. NEW BUSINESS
  - a. Payroll For August 2017 - \$105,146.99. MOTION: Moved Quimby, seconded by Griffin to recommend approval as presented. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: none. Motion carried.
  - b. General Disbursements – August 2017 - \$825,900.25. MOTION: Moved Quimby, seconded by Griffin to recommend approval as presented. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: none. Motion carried.
  - c. Treasurer's Report & Budget Reports For August 2017. MOTION: Moved Quimby, seconded by Griffin to recommend approval as presented. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: none. Motion carried.
  - d. 2017 Current Year Budget Amendment – Public Works Department Request To Modify Capital Purchases. DISCUSSION: Yerges reviewed items noting savings from a prior vehicle purchase. MOTION: Moved by Quimby, seconded by Griffin to recommend authorizing the purchases as part of a 2017 budget amendment. ROLL CALL VOTE: Ayes: Quimby, Griffin and Springer. Noes: none. Motion carried.
6. 2018 BUDGET SESSION #3 2018 Budget Deliberations – Review & Action On Department Submittals Municipal budget information is available for viewing online at: [Budget & Financials page](#)
  - a. Parks Department. DISCUSSION: Gabe Haberkorn addressed questions including the need for internet service at Firemen's Park.
  - b. Fire Department. DISCUSSION: Chief Butzine reviewed his budget noting that capital dollars would allow for the purchase of a new fire apparatus. He said he had older bids for slab work at the station. He discussed costs related to repairing door openers. Springer indicated the request for a new person would not be funded.
  - c. Remainder Of General Fund. Noted.
  - d. CATV Regulatory Board. Presented but not reviewed.
  - e. Springer said copier savings could be obtained.
7. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
  - a. Action Items From Audit. Noted.
8. ADJOURNMENT. MOTION: Moved by Quimby, seconded by Griffin to adjourn. VOICE VOTE: Motion carried. Approximate time: 6:36 p.m.

Attest:



Mo Hansen  
Clerk/Treasurer