

WATERLOO PLAN COMMISSION – MINUTES
August 22, 2017

PUBLIC HEARING

1. CALL TO ORDER -- CONDITIONAL USE PERMIT – JOHN & STACEY MEYER - PROPERTY LOCATED AT 550 EAST MADISON STREET.
The Applicants, John & Stacey Meyer, Owners Of The Property Located At 550 East Madison Street, Request A Conditional Use Permit To Allow For Construction Of An Additional 22' X 26' (572 Sq. Ft.) Accessory Building In A R-2 Single Family Residential District.

Commissioner Springer called the public hearing to order. Plan Commissioners attending: Leisses, Springer, Butzine, Lannoy and Reynolds. Absent: Crosby and Thompson. Others attending: Stacey Meyer, John Meyer, Maureen Giese, Richard Korth, Diane Graff and Clerk/Treasurer Hansen.
2. DISCUSSION: No citizen addressed the Commission on the matter.
3. ADJOURN PUBLIC HEARING. Commissioner Springer closed the public hearing at 7:01 pm.

PLAN COMMISSION REGULARLY SCHEDULED MEETING

1. CALL TO ORDER AND ROLL CALL. Commissioner Springer called the meeting to order at 7:02 pm. Plan Commissioners attending: Leisses, Springer, Butzine, Lannoy and Reynolds. Absent: Crosby and Thompson. Others attending: Stacey Meyer, John Meyer, Maureen Giese, Richard Korth, Diane Graff and Clerk/Treasurer Hansen.
2. APPROVAL OF PREVIOUSLY UNAPPROVED MEETING MINUTES. MOTION: Moved by Reynolds, seconded by Butzine to table approval of previously unapproved meeting minutes. VOICE VOTE: Motion carried.
3. CITIZEN INPUT. None.

MOTION: Moved by Butzine, seconded by Reynolds to move item 5a before item 4a on the agenda. VOICE VOTE: Motion carried. NOTE: The minutes retain the original sequence.
4. UNFINISHED BUSINESS
 - a. Uniform & Effective Enforcement Of The Building & Zoning Code: Policies To Achieve Desired Outcomes. DISCUSSION: Hansen outlined a memo describing action steps to achieve desired outcomes. Reynolds indicated the number of days allowed for compliance should be shortened. Giese said items should be prioritized. Giese commented about weeds. Leisses said Beaver Dam hires out work for non-compliance properties: weed removal, snow removal, blight removal and other items -- with the non-complying entity paying for the service. Richard Korth spoke about weed control. Raising fine amounts was raised by Lannoy. A code update was mentioned.
5. NEW BUSINESS
 - a. Conditional Use Permit, John & Stacey Meyer - Property Located At 550 East Madison Street, To Allow For Construction Of An Additional 22' X 26' (572 Sq. Ft.) Accessory Building In A R-2 Single Family Residential District. MOTION: Moved by Butzine, seconded by Reynolds to recommend Council approval of the permit provided the project meets the building code. VOICE VOTE: Motion carried.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Considering The Following Updates: Zoning Maps, Conditional Use Forms And Comprehensive Plan Map
7. ADJOURNMENT. MOTION: Moved by Butzine, seconded by multiple to adjourn. Approximate time: 7:39 pm.



Mo Hansen
Clerk/Treasurer