

WATERLOO PLAN COMMISSION – MINUTES
July 25, 2017

PUBLIC HEARING

1. CALL TO ORDER -- CONDITIONAL USE PERMIT – TERRY & KELLY KUHL - PROPERTY LOCATED AT 970 PORTLAND ROAD.
The Applicants, Terry & Kelly Kuhl, Owners Of The Property Located At 970 Portland Road, Are Requesting A Conditional Use Permit To Allow For Construction Of An Additional 30' X 40' (1,200 Sq. Ft.) Accessory Building In A R-1 Single Family Residential District. Commissioner Springer called the public hearing to order. Plan Commissioners attending: Leisses, Springer, Butzine and Lannoy. Absent: Crosby, Reynolds and Thompson. Others attending: Terry Kuhl, Maureen Giese, Richard Korth and Clerk/Treasurer Hansen.
2. DISCUSSION: No citizen addressed the Commission on the matter.
3. ADJOURN PUBLIC HEARING. Commissioner Springer closed the public hearing at 7:01 pm.

PLAN COMMISSION REGULARLY SCHEDULED MEETING

1. CALL TO ORDER AND ROLL CALL. Commissioner Springer called the meeting to order. Plan Commissioners attending: Leisses, Springer, Butzine, Lannoy and Reynolds. Absent: Crosby and Thompson. Others attending: Terry Kuhl, Maureen Giese, Richard Korth and Clerk/Treasurer Hansen.
2. APPROVAL OF PREVIOUSLY UNAPPROVED MEETING MINUTES. MOTION: Moved by Lannoy, seconded by Butzine to approve the June 27, 2017 minutes as presented. VOICE VOTE: Motion carried.
3. CITIZEN INPUT. None.
4. UNFINISHED BUSINESS
 - a. Uniform & Effective Enforcement Of The Building & Zoning Code: Policies To Achieve Desired Outcomes. DISCUSSION: Hansen presented a revised version of the June meeting memo. Hansen said Building Inspector Chris Butschke recommended creating a zoning permit, requiring those with zoning matters to seek a zoning permit. Hansen conveyed a conversation with the Police Chief noting that the process of issuing citations can be lengthy. Hansen said historically the police department tried to work with people rather than issue citations. Springer said citations can be issued and paid without compliance gained. Hansen gave an update on a raze process to for a Polk Street property. Maureen Giese raised the issue of her recurring complaint about weeds saying neighboring grasses are over 12 inches in height. She said the DPW Director was cooperative. She said the municipal actions were insufficient. Springer said the matter had been explained. Giese said citations should be issued. Korth read the noxious weeds notice. He sought action. Hansen referenced list of open complaints. He said enforcement was a question of devoting resources to the matter. Springer said issuing citations was not the answer, noting that some pay fines and continue not complying. Korth repeated a line of comments and questioning, Springer said the matter had been discussed, and he would call the police department to have Korth removed if he did not end his comments and questioning. No action taken.
5. NEW BUSINESS
 - a. Conditional Use Permit, Terry & Kelly Kuhl - Property Located At 970 Portland Road, To Allow For Construction Of An Additional 30' X 40' (1,200 Sq. Ft.) Accessory Building In A R-1 Single Family Residential District. DISCUSSION: Terry Kuhl said he had shifted the roof pitch to meet height restrictions and that the exterior would match the new home. MOTION: Moved by Leisses, seconded by Butzine to recommend to Council approval of the permit as requested. VOICE VOTE: Motion carried.
6. FUTURE AGENDA ITEMS AND ANNOUNCEMENTS
 - a. Considering The Following Updates: Zoning Maps, Conditional Use Forms And Comprehensive Plan Map
7. ADJOURNMENT. MOTION: Moved by Butzine, seconded by multiple to adjourn. Approximate time: 7:28 pm.



Mo Hansen
Clerk/Treasurer